

PLEASANT VALLEY SCHOOL DISTRICT

Brodheadsville, PA 18322

Minutes of the August 22, 2024

Board of Education Meeting

Board Approved 9-12-2024

CALL TO ORDER:

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on August 22, 2024 and called to order by President Sue Kresge at 7:01 PM. The Pledge of Allegiance was led by Dr. James Konrad followed by a moment of silence. The meeting was held in the Pleasant Valley School District Conference Room, 2233 Route 115, Brodheadsville, PA 18322.

Roll Call – School Board Recorder: Ms. Debra Duff

School Board members in attendance: Mrs. Susan Kresge, Mr. Norm Burger, Mr. John Gesiskie, Mrs. Diane Serfass, Mr. Ryan O’Keefe, Mr. Robert Clark, Mrs. Melanie Zipp. Absent: Mr. Michael Galler, Mr. Matthew Walters.

Administrative staff in attendance: Dr. James Konrad, Superintendent, Dr. Rae Lin Howard, Assistant Superintendent, Mrs. Lori Fulmer, Director of Human Resources, Mrs. Tammy Smale, Business Manager, Mrs. Kathleen Franklin, Assistant Board Secretary, Mr. Chuck Tomori, Technology Coordinator, Mr. Randy Smale, Director of Operations, Ms. Julie Harris, Director of Special Education, Mr. Robert Miller, Chief of School Police/Security.

Building Administrative staff in attendance: Mrs. Sabrina Albright, Mrs. Josephine Fields, Mr. Brian Boylan, Mr. Tim McCutchan, Ms. Sarah Adams, Ms. Lauryn Bencker.

School Solicitor in attendance: Mark Fitzgerald, Esq.

Mrs. Kresge presented Mr. Norm Burger with a Certificate of Appreciation by the Governing Board of the Pennsylvania School Boards Association in recognition of his ongoing service and the long-term contributions bringing energy, talent and values to the guidance of youth and public education.

Notification of Executive Session:

President Sue Kresge announced that an executive session was held on August 22, 2024 immediately prior to the regularly scheduled meeting for the purposes of personnel matters including, but not limited to, performance and/or discipline; negotiations; and legal issues.

Superintendent’s Response to Community Questions – Dr. Konrad responded to two questions submitted by Donna Yozwiak, Chestnuthill Township, the first being about the noncompetitive safety grant and the second question was what teachers are teaching at PV Bears Academy. Dr. Konrad stated that we are applying for the safety grant which was just opened August 8th. With regard to the second question, Dr. Konrad stated that the teacher supporting the students in K-5 is Trevor Kresge and Michael Birnbaum is supporting special education students in Grades K-12. In addition, Dr. Konrad stated that we have a dedicated school counselor, Ariana Leibenguth, for Grades K-12.

SECRETARY’S REPORT: Mrs. Tammy Smale, Board Secretary

Mr. Burger motioned, seconded by Mrs. Zipp to approve the minutes of the Board of Education Meeting held on August 8, 2024; approve the Board Meeting Agenda of August 22, 2024, amended as follows: Removal of Agenda item #12.C.7.

Mr. Gesiskie expressed concern about the recording of No votes in the minutes. Lengthy discussion was held with Mr. Fitzgerald explaining the requirements under the Sunshine Act.

VOICE VOTE: 6-1 CARRIED

Voting No: Mr. Gesiskie

President Sue Kresge announced the meeting procedures and an opportunity was given for Pleasant Valley citizens to address the Board on agenda items:

Pleasant Valley Citizens – (Agenda items): There were no community members wishing to comment.

TREASURER’S REPORT: Mrs. Diane Serfass

Mr. Burger motioned, seconded by Mr. O’Keefe to approve Agenda item #4.A. – Accounts Payable, as attached:

Approval of Agenda item #4.B. – Accounts Payable August 22, 2024

Approval of Agenda item #4.C. – Trial Balance/Financial Statement July 2024.

Approval of Agenda item #4.D. – Asset Cost Summary July 2024.

Approval of Agenda item #4.E. – Condensed Board Summary II/Expenditures and Revenues July 2024.

VOICE VOTE: 7-0 CARRIED

UNFINISHED BUSINESS

Solicitor: Mark Fitzgerald, Esq. – No report.

Other: Mr. Gesiskie questioned the BSN Agreement as to authorization and how money is spent. Dr. Konrad reminded all of an email sent to Board members, administrative staff and others. He read the email explaining this issue. Mrs. Smale and Dr. Howard also addressed the question. Lengthy discussion was held.

NEW BUSINESS:

Monroe Career & Technical Institute – Mrs. Diane Serfass: No report.

Colonial IU20 – No report.

PSBA Legislative Liaison Report – Mrs. Melanie Zipp: Mrs. Zipp stated that the Leadership Conference will be held on October 6th through October 8th and registration is still open. In addition, Mrs. Zipp stated that there will be a four part webinar series to be held October through December for school board directors on data driven directorship.

Education Committee – Mrs. Susan Kresge: No report.

Finance Committee – Mrs. Diane Serfass: No report.

Athletic Committee – Mr. Ryan O’Keefe: Mr. O’Keefe stated that scrimmages and practices have begun and wished all a good season.

Policy Committee – Mrs. Melanie Zipp: Mrs. Zipp stated that five policies are on the agenda for a second reading and approval this evening.

Capital Improvement Plan Report – Mr. Norm Burger: Mr. Burger provided the following update:

- August 21st – meeting with Chestnuthill Township Zoning and Engineering.
- August 22nd – Design meeting to discuss and refine design details.
- September 3rd – Advertise intent to release RFP documents.
- September 6th – Zoom meeting to review RFP documents.
- September 12th – Board preliminary review of RFP documents.
- September 26th – Board will be presented the documents for approval.
- Mid November – Contractor bids are due.

Technology Report – Mr. Robert Clark: An informational report was provided outlining the accomplishments/initiatives the technology team have been working hard on this summer. Mr. Clark encouraged all to read the report. Mr. Gesiskie questioned the e-Rate grant which Mrs. Smale addressed. Mr. Fitzgerald addressed the issue explaining certain statutes and interpretations of the eRate Program. Brief discussion was held.

Security Report – No report.

SUPERINTENDENT-REPORT/REQUESTS: Dr. James Konrad

Mr. Burger motioned, seconded by Mr. Clark to approve Agenda item #7.A. – Superintendent items:

Approval of Agenda item #7.B. – Second Reading and Approval of Policies as provided:

1. Policy 011 Principles for Governance and Leadership
2. Policy 217 Graduation
3. Policy 237 Electronic Devices
4. Policy 702.1 Crowdfunding
5. Policy 815 Acceptable Use of Internet, Computers and Network Resources

VOICE VOTE: 7-0 CARRIED

HUMAN RESOURCES: Mrs. Lori Fulmer

Mr. Gesiskie motioned, seconded by Mrs. Zipp to approve Agenda item #8.A. – Personnel Items:
Approval of Agenda item #8.B. – Hiring of Professional Staff:

1.	Name:	Victoria Lindner
	Current Position:	LTS Kindergarten Teacher
	New Position:	Kindergarten Education Teacher
	Building:	PVES
	Salary:	B, Step 1: \$52,642 (prorated)
	Effective Date:	August 26, 2024

Approval of Agenda item #8.C. – Hiring of Support Staff:

1.	Name:	Christine Koflanovich
	Position:	Monitor
	Building:	PVES
	Salary:	\$11.81 per hour
	Effective Date:	TBD
	Replace:	MiChelle Palmer
2.	Name:	Dana Varone
	Position:	Monitor
	Building:	PVES
	Salary:	\$11.81 per hour
	Effective Date:	August 26, 2024
	Replace:	Diamond Johnson

Approval of Agenda item #8.D. – Supplemental Contracts: Non-Athletic:

	Name	Position	Salary
1.	Leticia DiPipi	Social Studies Department Chair 3-5	\$2,790.00
2.	Marc Fleming	Social Studies Department Chair 6-8	\$2,790.00

Approval of Agenda item #8.E. – Change to Current Assignment:

1.	Name:	Laurie Kratz
	Building:	PVMS
	Current Position:	Food Service Employee (7:00 AM – 1:15 PM)
	New Position:	Food Service Employee (6:45 AM – 1:15 PM)
	Effective Date:	September 1, 2024
	Replace:	Janet Ackers (retired)
	Salary:	\$1,687.50

VOICE VOTE: 7-0 CARRIED

Agenda item #8.F. – Informational: Family and Medical Leave:

1.	Employee ID:	962
	Position:	Custodian
	Building:	PVI
	Number of Days:	Intermittent
	Dates:	June 17, 2024 – June 16, 2025

Agenda item #8.G. – Informational: Volunteers:

1. Peggy Boylan
2. Amy Davidson
3. Russell Decker
4. Ashleigh Landis
5. Rachael Grives
6. Monica Kotzmann
7. Nicole Weiss

ADDENDUM – HUMAN RESOURCES: Mrs. Lori Fulmer

Mr. Gesiskie motioned, seconded by Mrs. Zipp to approve Addendum item #9.A. – Personnel Addendum Items:

Approval of Addendum item #9.B. – Hiring of Support Staff (pending receipt of required paperwork):

1.	Name:	Hilary Corbi
	Position:	Food Service Employee (10:00 AM – 2:00 PM)
	Building:	PVES
	Salary:	\$13.14 per hour
	Effective Date:	TBD
	Replace:	New position

2.	Name:	Alicia Granville-Fernandez
	Position:	Food Service Employee (8:45 AM – 1:45 PM)
	Building:	PVES
	Salary:	\$13.14 per hour
	Effective Date:	TBD
	Replace:	Brooke Mosesman (change of assignment)
3.	Name:	Natasha Hoover
	Position:	Food Service Employee (9:30 AM – 1:15 PM)
	Building:	PVMS
	Salary:	\$13.14 per hour
	Effective Date:	TBD
	Replace:	New position
4.	Name:	Tanya Kresge
	Position:	Custodian (M-TH 10:00 PM – 6:30 AM and Sunday 6:30 AM – 2:30 PM)
	Building:	PVHS
	Salary:	\$19.21 per hour
	Effective Date:	TBD
	Replace:	Daylene Evans (change of assignment)
5.	Name:	Rachel Christman
	Position:	Monitor
	Building:	PVIS
	Salary:	\$11.81 per hour
	Effective Date:	TBD
	Replace:	Lauren Granger

Approval of Addendum item #9.C. – Supplemental Contracts: Athletic:

	Name	Sport	Position	Level	Salary
1.	Julie Tonkay	Volleyball	Jr. High Assistant	1	\$1742.50 Split Stipend
2.	Katie Frankunas	Volleyball	Jr. High Assistant	1	\$1,742.50 Split Stipend

Approval of Addendum item #9.D. – Supplemental Contracts: Athletic Non-Coaching:

	Name	Season	Position	Salary
1.	Anne Morton	Fall	Event Manager	\$625.42

Approval of Addendum item #9.E. – Supplemental Contracts: Non-Athletic:

	Name	Position	Salary
1.	Craig Morris	HS Musical Set Painter - Spring	\$800.00
2.	Jillian Michaels	MS Jazz Band	\$1,900.00
3.	Elizabeth Negron	HS Yearbook	\$2,900.00
4.	Elizabeth Negron	HS Art Honor Society	\$700.00
5.	Nicole Composto	Building Detention Monitor	\$27.00 per hour
6.	Diane Dudak	English Department Chair 6-8	\$2,790.00
7.	Sara Markowski	Math Department Chair 6-8	\$2,790.00
8.	Aleisa Kinsey	Business Education 7-12	\$2,790.00
9.	Liliana Lear	World Language 6-12	\$2,790.00
10.	Christopher Jarrow	PVMS Technology Building Coordinator	\$2,437.50
11.	James Igoe	PVMS Audio-Visual Building Coordinator	\$812.50

Approval of Addendum item #9.F. – Intramural Advisors:

If the intramural runs at least 9 weeks and a total of 54 hours, one stipend of \$1,270.00 will be distributed. In the event the intramural does not meet the 54-hour requirement, payment will be distributed using the hourly intramural rate of \$21.00 per hour per the Supplemental Contract.

1.	Club/Activity:	Wrestling
	Advisor:	Robert Kays
	Advisor:	Kristofer Gratalo
	Volunteer:	James Weiss
	Volunteer:	Michael Erhardt
	Volunteer:	Amy Davidson
	Dates:	September 10, 2024 – November 14, 2024

	Day(s):	Tuesday, Wednesday and Thursday
	Times:	3:00 PM – 6:00 PM
	Building:	PVHS

VOICE VOTE: 7-0 CARRIED

Addendum item #9.G. – Informational: Resignations:

	Name	Position	Building	Effective Date
1.	Michael Hansen	Jr. High Soccer Coach	N/A	August 16, 2024
2.	Lynne Palmese	Food Service Employee	PVIS	August 12, 2024

CURRICULUM & STAFF DEVELOPMENT: Dr. Rae Lin Howard –

Mr. Gesiskie motioned, seconded by Mr. Clark to approve Agenda item #10.A. – Curriculum & Staff Development Items:

Approval of Agenda item #10.B. – Articulation Agreement with Moravian University, as provided.

Approval of Agenda item #10.C. – PVHS TSI Plan 2024-2025, as provided.

VOICE VOTE: 7-0 CARRIED

OPERATIONS SERVICES: Mr. Randy Smale –

Mrs. Zipp motioned, seconded by Mr. O’Keefe to approve Agenda item #11. – Operations Items:

Approval of Agenda item #11.A. – Facility Usage items pending resolution and notification of any conflicting scheduling as recommended by the Director of Operations:

A.	Organization	PVYA
	Schedule ID Number	13846
	Facility Requested	Pleasant Valley High School Field Hockey Field
	Purpose	PVYA Field Hockey Practice Session
	Dates/Times	August 28 th through November 6 th , 2024 5:30PM – 8:00PM August Date: 28 September Dates: 4, 11, 18, 25 October Dates: 2, 9, 16, 23, 30 November Date: 6
	Requestor	Julie Keichner
	Attendance	50
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
B.	Organization	PVYA
	Schedule ID Number	13847
	Facility Requested	Pleasant Valley Elementary School Gym
	Purpose	PVYA Field Hockey Practice Session
	Dates/Times	September 4 th through November 6 th , 2024 5:30PM – 8:30PM September Dates: 4, 11, 18, 25 October Dates: 2, 9, 16, 23, 30 November Dates: 6
	Requestor	Julie Keichner
	Attendance	50
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
C.	Organization	PVYA
	Schedule ID Number	13848
	Facility Requested	Pleasant Valley Elementary School Gym
	Purpose	PVYA Field Hockey Practice Session
	Dates/Times	December 5 th through February 27 th , 2025 5:30PM -8:30PM December Dates: 5, 12, 19 January Dates: 2, 9, 16, 23, 30 February Dates: 6, 13, 20, 27

	Requestor	Julie Keichner
	Attendance	50
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
D.	Organization	West End Soccer League
	Schedule ID Number	13860
	Facility Requested	Pleasant Valley Middle School New Gym
	Purpose	WESL Indoor Travel Practice
	Dates/Times	October 30 th through April 3 rd , 2025 7:00PM – 8:00PM October Dates: 30, 31 November Dates: 6, 7, 13, 14, 20, 21, 27 December Dates: 4, 5, 11, 12, 18, 19 January Dates: 2, 8, 9, 15, 16, 22, 23, 29, 30 February Dates: 5, 6, 12, 13, 19, 20, 26, 27 March Dates: 5, 6, 12, 13, 19, 20, 26, 27 April Dates: 2, 3
	Requestor	Marcia Hansen
	Attendance	20
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
E.	Organization	West End Soccer League
	Schedule ID Number	13863
	Facility Requested	Pleasant Valley Elementary School Gym
	Purpose	WESL Intramural Indoor Games
	Dates/Times	January 4 th through March 29 th , 2025 12:00PM- 10:00PM January Dates: 4, 11, 18, 25 February Dates: 1, 8, 15, 22 March Dates: 1, 8, 15, 22, 29
	Requestor	Marcia Hansen
	Attendance	75
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
F.	Organization	West End Soccer League
	Schedule ID Number	13864
	Facility Requested	Pleasant Valley Elementary School Gym
	Purpose	WESL Intramural Indoor Games
	Date/Times	January 5 th through March 30 th , 2025 1:00PM – 10:00PM January Dates: 5, 12, 19, 26 February Dates: 2, 9, 16, 23 March Dates: 2, 9, 16, 23, 30
	Requestor	Marcia Hansen
	Attendance	75
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
G.	Organization	Pleasant Valley Girls Lacrosse
	Schedule ID Number	13884
	Facility Requested	Pleasant Valley Middle School Parking Lot
	Purpose	Mums Fundraiser Pick Up
	Dates/Times	September 6, 2024 5:30PM – 7:00PM
	Requestor	Colleen Stipeck
	Attendance	62
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply

H.	Organization	Pleasant Valley All Sports Club
	Schedule ID Number	13887/13888
	Facility Requested	Pleasant Valley High School Stadium Concession Stand
	Purpose	Outside Concession Stand
	Dates/Times	August 27 th through October 18 th , 2024 2:00PM – 10:00PM August Dates: 27, 29 September Dates: 4, 5, 6, 9, 11, 12, 13, 16, 17, 19, 20, 21, 23, 24, 25, 27 October Dates: 1, 3, 4, 7, 8, 9, 18
	Requestor	Alyssa Stevens
	Attendance	10
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
I.	Organization	American Cancer Society
	Schedule ID Number	13889
	Facility Requested	Pleasant Valley High School Stadium
	Purpose	Relay for Life with Car Show in Parking Lot
	Dates/Times	May 16, 2025 6:00PM – 11:00PM
	Requestor	Mike Hurley
	Attendance	100
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
J.	Organization	Pleasant Valley All Sports Club
	Schedule ID Number	13891
	Facility Requested	Pleasant Valley High School Library
	Purpose	PVASC Monthly Meetings
	Dates/Times	September 9 th through June 2 nd , 2025 5:30PM – 9:30PM September Date: 9 October Date: 7 November Date: 4 December Date: 2 January Date: 6 February Date: 3 March Date: 3 April Date: 7 May Date: 5 June Date: 2
	Requestor	Alyssa Stevens
	Attendance	25
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply

Mr. Gesiskie commented on the open ceiling tiles in the high school. Mr. Smale addressed the issue and stated it is not a safety hazard. Mr. Burger stated that the renovation project cannot go forward unless those tiles are open. Dr. Konrad stated that communication is being sent to families explaining the issue and assuring that there is no safety hazard.

VOICE VOTE: 7-0 CARRIED

BUSINESS MANAGEMENT: Mrs. Tammy Smale

With regard to the Polk building being utilized by BHA, Mrs. Smale informed all of the delay in obtaining proper state licensing. Therefore, those students will be housed at PVE beginning on August 26th until proper licensing is issued by the state. Ms. Harris stated that all families have been notified. Mrs. Kresge reiterated that it is just a delay and is of no fault of Pleasant Valley. Brief discussion was held.

Mrs. Serfass motioned, seconded by Mrs. Zipp to approve Agenda item #12.A. – Business Management Items:

Approval of Agenda item #12.B. – Cafeteria Fund as provided:

1. Cafeteria Fund Asset Cost Summary – July 2024.

Approval of Agenda item #12.C. – The following contracts as provided:

1. Colonial Intermediate Unit #20 - Multiple associate teachers for direct, one-on-one services in various locations. Effective for the 2024-2025 school year. Total costs shall not exceed \$390,168.00
2. Colonial Intermediate Unit #20 - To provide online professional development for technology staff with CBT Nuggets Online Trained subscription. Terms: 8/29/2024 - 8/29/2025. Total Cost \$554.00 per license for 6 licenses, not to exceed \$3,324.00.
3. Colonial Intermediate Unit# 20 and Pleasant Valley School District - Alternate and Regular Education Transportation Contract for the 2024-2025 School Year. The cost is projected to be \$3.13 per mile, for each student transported.
4. Super Heat - Search, Identify and Repair leaks in Pleasant Valley Intermediate School Chiller # 2 - Total Cost: \$13,800.36
5. Kimberly Walack - Federal Programs Consultant - Terms: July1, 2024- June 30, 2025 - Total Cost: \$20,000.00
6. Red Cross Shelter Updated Agreement. Pleasant Valley School District to be used as shelters and other service delivery sites for disaster victims. Red Cross can use the facility to provide services during a disaster.
7. REMOVED
8. Pennsylvania Higher Education Assistance Agency PA Student Teacher Participation Agreement for the 2024-2025 School Year

Approval of Agenda item #12.D. – Administrative Service Agreement with Behavioral Health Associates to provide breakfast and lunch service through PVSD Food Service Management Company at the Polk Elementary School location as required by the National School Lunch and Breakfast Program.

Approval of Agenda item #12.E. – Memorandum of Agreement between Behavioral Health Associates and Pleasant Valley School District for Behavioral Technician services.

Approval of Agenda item #12.F. – Memorandum of Understanding between Monroe County Children and Youth Agency and Pleasant Valley School District for three years beginning September 1, 2024 through August 30, 2027.

Approval of Agenda item #12.G. – Student Placement:

- Student 24-25 M-07 Marple Newtown School District
- Student 24-25 S-08 –22 Salisbury Township School District

Approval of Agenda item #12.H. – Payment from Bond Fund as provided.

Approval of Agenda item #12.I. – Payment from Capital Reserve as provided.

Approval of Agenda item #12.J. – Purchase of New Maintenance Vehicle: Koch 33 Ford Co-Stars Contract # 025E22-474 - Not to exceed \$102,000 - Two (2) New 2024 Ford Transit 250 Cargo RWD.

Mr. Gesiskie questioned Agenda item #12.C.5. Federal Programs Consultant. Dr. Howard explained the rationale for this position and the duties required in the hopes of obtaining more federal dollars for our students.

VOICE VOTE: 7-0 CARRIED

Agenda item #12.K. – Student Fundraiser Report as provided.

Agenda item #12.L. – informational: Student Activities Account as provided.

Agenda item #12.M. – Informational: District Investment Report as provided.

ADDENDUM - BUSINESS MANAGEMENT: Mrs. Tammy Smale

Mr. Gesiskie motioned, seconded by Mrs. Serfass to approve Addendum item #13.A. – Business Management Addendum Items:

Approval of Addendum item #13.B. – Settlement and Release 24-25 SA-09.

VOICE VOTE: 7-0 CARRIED

SOLICITOR: Mark Fitzgerald, Esq. – No report.

PLEASANT VALLEY CITIZENS – Agenda items/Non-Agenda items: There were no community members wishing to comment.

PLEASANT VALLEY SCHOOL DIRECTORS:

Mr. Gesiskie wished staff and students a good year and he thanked the volunteers. He questioned Dr. Konrad about a team building event held with administrators. Dr. Konrad addressed the issue and lengthy discussion was held.

Mrs. Kresge questioned a replacement for the liaison to the Foundation which Dr. Howard addressed. Mrs. Kresge commented about some parking issues at the West End Soccer games held at PVE and clarified that the District did not instruct anyone about parking. Brief discussion was held and the issue will be followed up.

Mrs. Serfass recognized all maintenance staff, custodial staff, security, and food services who worked tirelessly over the summer to get the buildings ready for our students.

SUPERINTENDENT REMARKS: Dr. Konrad made the following remarks:

- Congratulations to PVHS Senior Lydon Patascher and Freshman Drew Patascher who won the 24th annual Wasser Cup Golf Tournament.
- A reminder for parents and guardians regarding transportation to please continue to check your student’s transportation information in the parent portal for the most up-to-date information.
- A staff welcome back meeting was held for the 2024-2025 school year. Thank you to all staff working on Professional Development and getting classrooms ready.

ADJOURNMENT:

There being no further business to come before the Board, Mr. Clark motioned, seconded by Mr. O’Keefe to adjourn the meeting at 7:41 PM.

CARRIED

Respectfully submitted,

Tammy Smale, Board Secretary

Debra L. Duff, Board Recorder

The next regularly scheduled Board of Education meeting:
September 12, 2024 at 7:00 PM