



TOWN OF SUFFIELD

**MEETING MINUTES
PERMANENT BUILDING COMMISSION
SPECIAL MEETING
September 5, 2024
6:00 p.m.
*In Person Meeting Only***

**Locations: Suffield High School
1060 Sheldon Street
West Suffield, CT**

Meeting Name: Permanent Building Commission

By: Kristen Lambert - Recording Secretary

Type of Meeting: Special Meeting

Permanent Building Commission Members Present

Kevin Goff, Chairman
Glenn Neilson, Vice Chairman
Joe Sangiovanni, Member
Billy Gozzo, Member
Heather Van Deusen, Member
Marty Page, Alternate Member
Cathie Ellithorpe, Member

Permanent Building Commission Members Absent

Brian Baril, Alternate Member

Also Present

Brad Belcher – ACCE Chair
Larry Plano – Director of Facilities, Suffield Public Schools
Eric Remington – Business Manager, Suffield Public Schools
Ryan Gemme – Head Custodian, Suffield High School

Chairman Kevin Goff called the Special Meeting of the Permanent Building Commission to order for Thursday, September 5, 2024 at 6:00 p.m. and distributed worksheets to each commission member to allow them to systematically address the areas of concern.

Continue Review of Facilities Master Plan - Tour of Suffield High School to Review Field Conditions

After touring the outer grounds, roof, commons, agri-science wing, main corridors, shop rooms, greenhouse and various classrooms located on the first floor during the August 22, 2024 special meeting, the group continued their facility review of the Suffield High School. They toured additional areas of the first floor including classrooms, media center, gymnasium, and kitchen. The group compared the findings of the Tecton report against their own observations and engaged in an in-depth discussion throughout the tour, often asking questions of Mr. Plano, Mr. Gemme and Mr. Remington, which they answered accordingly.

At the end of the tour, Chairman Goff reviewed the prioritization of the items on his evaluation sheet and asked all members for their thoughts and feedback. The group discussed their plan of action moving forward and agreed to continue their reviews of the schools. The final school slated for review is Suffield Middle School. Upon completion of that tour, the commission plans to begin the task of reviewing all the information obtained and beginning a prioritization process in order to make final recommendations to the Board of Selectmen.

Public Comment

None

Next Meeting

A Special Meeting will be scheduled for 6:00 p.m. on Thursday, September 19, 2024 at the Suffield High School.

Commissioner Neilson MOTIONED and Commissioner Gozzo seconded, to adjourn the meeting at 7:37 p.m. Motion passed unanimously.

Respectfully submitted,
Kristen Lambert
Recording Secretary