

## MINUTES

FCLA Governing Board Meeting	7 am	8:15 am
<b>Type of Meeting</b>	<b>Start Time</b>	<b>Adjournment Time</b>
Monday, September 9th	1083/google meet link	Julia Squier
<b>Date</b>	<b>Meeting Location</b>	<b>Recorded by</b>

- 1) **Meeting Called to Order** – Lori Krueger, Patrick Lee, Kevin Tubbs, Kristie Moder, Julie Erdmann, Dave Christianson, Julia Squier, Todd Schultz (virtually) – always in room 1083
- 2) **Al Brandt recommendation** – list Patrick as voting member only – it is very clearly stipulated in bylaws; Patrick has always abstained from votes; Julia will respond (with invite of AASD admin to attend our board meetings with the board meeting schedule) and additionally inform them that it is clearly stated in our bylaws and Kylie did notate on our website board member listing too
- 3) **Approval of August Minutes** - Dave motioned to approve August minutes; 2<sup>nd</sup> by Kristie; approved unanimously
- 4) **Enrollment/FTE distribution – funds from district accurate based on enrollment?** – 79 total (43 freshmen); Margie's FTE taken by Erma who left in August; .2 FTE is divided by .1 leadership and .1 to Kristie to work with Gus on Health/Science credits along with Kelly; 2.3 total FTE for the 2024/2025 school year
- 5) **2024/2025 School Year update (Kristie) – needs, internship assistance, Feed America volunteer dates** – new person contact at Feeding America – Julia will reach out in person; foundations/media literacy curriculum focus initially; common planning on Mondays during homeroom/study hall/work time; most discussions via email – not idea but making it work; bigger pieces (like recruitment) will be dealt with during larger planning time in September; senior capstone/internship piece begins next Monday; add/drop deadline today - creatively do what we can to retain students and work through schedule glitches (student credit recovery situation difficult – lost one student); leadership speakers every 6 weeks – Mark Kloehn (former board member) is first guest speaker
- 6) **Marketing/Student Recruitment Plan – update dates (EXPLORE, Charter School Fair, other?)** – similar format as last year; end of September - will have shadow dates determined with student intern and determine new freshmen students who will be involved in recruitment; target postcard mailing the middle of October with shadow dates; Alum target – google form via text to students graduating in 2019 or earlier (for Alum Student Highlight) with testimonials and

post in hallway?; Julia will get contact info from Lori and Kristie; Julie creating google form for alum survey

- a) **Shadow Days** – first shadow day beginning of December (targeted KA, Einstein/Classical focus like last year)
  - b) **Promotional Days** – KA Night – Julie can attend and will communicate when she knows the date
  - c) **School Visits** – middle school visits in November (Darien's classroom with 8<sup>th</sup> grade Humanities); Lori Krueger is available to do school visits too
- 7) **New President** – Kevin willing to do President this year; ideal to set VP and work with Kevin to transition to president next year; Todd has interest in VP with the knowledge that his travel schedule might interfere at times; Julia nominated Kevin Tubbs as President and Todd Schultz as Vice President (Gregg Syring had to resign his presidency and is serving as community member); Dave 2<sup>nd</sup>; passed unanimously
- 8) **Revisit Strategy Workshop with Nick Pretasky** – *measurable goals* with input from all (e.g. increasing the number of internships/community outreach – board involvement, increasing administrative and staff communication – common planning time, recruiting more board members)
- a) Governance Board Goals – work to set up late afternoon meeting to hash through our goals, committees, etc. before next board meeting; 5 signed up for interest in coming to board; Julie communicated via text with them and will follow up with calls; on-boarding meeting suggested
  - b) Administrative Goals – in writing for next meeting
  - c) Staff Goals – how are leadership skills measured throughout the year; Dave has the DPI skills for leadership certificate – how do we track student progress throughout year?
- 9) **Leadership Speaker** – Nick or other board members/Alumni Speaker Series - 6 week; Dave has reached out to his contacts to speak also
- 10) **Back to School Night** – Julie is following up with parents who indicated interest in the board who attended that evening
- 11) **Amazon Teacher Wish List** – Julia will reach out to Heather regarding updates and how to advertise with parents
- 12) **Cash Flow Update (Patrick)** – 501c3 balance is \$936.52; \$500 payment to Sophia Schiltz for the Barry O'Connor Founders Scholarship from activity funds; district only paid per pupil funding based on 51 students – Patrick waiting until 3<sup>rd</sup> Friday count to ensure we get all funds based on 78 students
- 13) **Fundraising Ideas** – Julia will set a few dates and reach out to Heather to advertise; Patrick planning Chick-fil-A at Homecoming and will sell roses also
- 14) **Apparel Orders** – Julie working on pricing basic options with her contact
- 15) **Website modifications** – agenda and minute postings – can we direct everyone to the google folder for all meeting-related items?; google docs folder for board including all documents, agendas, meeting minutes, etc.; Julia will check with Heather to establish google folder
- 16) **Meeting Adjourn at 8:15 am**