

EAS Pre-Arranged Absence Form

Student Name: _____ Dates of Absence: _____

Grade: _____ Date Returning: _____

Parent- Number of school days that will be missed:	+	EAS Office- Number of absences student has to-date:	=	Total absences:
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Reason for absence:

- Extended Illness or Health Condition
- Medical Appointment
- Religious or Cultural Purposes/Observance of a Religious Holiday
- Judicial Proceeding
- Parental-Approved Activity (please describe as administrator approval is also required by policy)

Parent Signature: _____ Date: _____

Student - Return this completed form to the EAS Office. Next, give each of your teachers a two-part, half sheet *Pre-Arranged Absence Assignments Form* no less than five (5) school days before your absence. On it, teachers will detail assignments to complete during your absence.

Parent - *If the total number of absences for the year will be ten (10) or more, then the bottom portion of this form needs to be completed.*

What learning activities will your student be engaged in, so that he/she can maintain progress in his/her studies?

Course	Activities
Spanish	
Math	
LA/SS	
Science/STEM	
Art/Fitness	

Student responsible for gathering assigned classwork from all teachers BEFORE this absence.

Administrator Approval:

Absences will be marked Excused Unexcused