

# Minutes of Regular Meeting

## The Board of Trustees Tomball ISD

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A Regular Meeting of the Board of Trustees of Tomball ISD was held Tuesday, August 13, 2024, beginning at 5:30 PM in the John P. Neubauer Administration Building, 310 S. Cherry St., Tomball, TX 77375.

If, during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this notice, then such closed session as authorized by Section 551.001 of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 through 551.084, of the Open Meetings Act.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

### 1. **OPENING**

The meeting of the Tomball ISD Board of Trustees was called to order at 5:31 p.m. The meeting was recorded in accordance with Gov't Code Section 551.128.

#### Call to Order

John McStravick, President  
Justin Unser, Vice President  
Mark Lewandowski, Secretary  
Dr. Michael Pratt, Assistant Secretary  
Matt Schiel, Trustee  
Tina Salem, Trustee  
Lee McLeod, Trustee

#### Cabinet Present

Dr. Martha Salazar-Zamora, Superintendent  
Dr. Amy Schindewolf, Chief of Staff  
Zack Boles, Chief Financial Officer  
Dr. Michael Webb, Chief Academic Officer  
Dr. Steven Gutierrez, Chief Operating Officer  
Holly Sherman, General Counsel  
Janice Tadlock, Reporting Secretary

- A. Opening Remarks were offered by Tina Salem.
- B. Pledges were led by Mark Lewandowski.
- C. Mission Statement was recited by Justin Unser.

**2. RECOGNITIONS**

- A. State Winners at National Academic UIL  
Dr. Ashley Schlafly, Director of Secondary ELA and Advanced Academics
- B. Scholastic Writing Gold Medal Winners  
Dr. Ashley Schlafly, Director of Secondary ELA and Advanced Academics
- C. World Literacy Foundation Ambassador  
Dr. Ashley Schlafly, Director of Secondary ELA and Advanced Academics
- D. Scripps National Spelling Bee Participant  
Lauren Thompson, Director, PK- 6 Reading/Language Arts, K-12 Social Studies and K-12 Academic Intervention
- E. Science Fair Winners  
Jennifer Adams, Director of Science and Robotics
- F. NAMM Best Communities for Music Education Award and District of Distinction  
Dr. Steven Gutierrez, Chief Operating Officer
- G. Creekside Park Junior High School Orchestra  
Paulette Tomlinson, Director of Fine Arts

**3. PUBLIC COMMENT ON AGENDA ITEMS**

**4. CONSENT AGENDA**

- A. Approve the minutes of the Tomball ISD Workshop Meeting held on June 17, 2024.
- B. Approve the minutes of the Tomball ISD Regular Meeting held on June 18, 2024.
- C. Approve the minutes of the Tomball ISD Special Meeting held on June 18, 2024.
- D. Approve the minutes of the Tomball ISD Workshop Meeting held on August 5, 2024.
- E. Accept a donation in the amount of \$25,000.00 from Tomball Memorial High School Athletic Booster Club to Tomball Memorial Athletic Department.
- F. Approve budget amendments and revised projected balances for major funds.
- G. Approve the check register for June and July 2024.
- H. Approve the following requests for out-of-state field trips for Tomball High School:
  - Kami Faldyn - Tomball High School Speech and Debate - Adelante International Bilingual World Schools Debate Tournament - Coral Gables, FL - 01/29/2025 - 02/01/2025
  - Kami Faldyn - Tomball High School Speech and Debate Harvard University National Speech and Debate Tournament Arlington, MA 02/13/2025 - 02/18/2025
  - Kami Faldyn - Tomball High School Speech and Debate National Speech and Debate Tournament - West Des Moines, IA 06/14/2025 - 06/19/2025

A motion was made by Mark Lewandowski and seconded by Lee McLeod to approve the Consent Agenda. The motion passed unanimously.

**5. CLOSED SESSION**

The Board of Trustees convened in a closed meeting at 6:13 p.m. for the purposes authorized by the Texas Open Meetings Act including but not limited to the following sections and purposes:

- A. Tex. Gov' t Code § 551.071: Consultation with Board Attorney regarding all matters as authorized by law

- B. Tex. Gov' t Code § 551.072: Deliberation regarding purchase, exchange, lease, or value of real property
  - C. Tex. Gov' t Code § 551.074: Deliberation regarding appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
- Tex. Gov' t Code § 551.076: Deliberation Regarding Security Personnel or Devices

**6. RECONVENE IN OPEN SESSION**

The Board reconvened in an open meeting at 6:41 p.m.

**7. CONSIDERED AGENDA**

- A. Adopt Resolution Regarding School Closure and Reopening Due to Hurricane Beryl from July 8, 2024 through July, 15, 2024. (Priority 7)  
A motion was made by Justin Unser and seconded by Tina Salem.  
The motion passed unanimously.
- B. Adopt a resolution identifying the hazardous routes that exist within two (2) miles of district campuses. (Priority 3)  
A motion was made by Lewandowski and seconded by Schiel.  
The motion passed unanimously.
- C. Designate a delegate and alternate to the TASB 2024 Delegate Assembly. (Priority 6)  
A motion was made by Michael Pratt and seconded by Justin Unser to designate Tina Salem the delegate and John McStravick the alternate to the TASB 2024 Delegate Assembly. The motion passed unanimously.
- D. Delegate the contractual authority to obligate the school district under Texas Education Code (TEC) §11.1511(c)(4) to the Superintendent for the 2024-2025 school year, solely for the purpose of obligating the District under TEC, §48.257 and TEC, Chapter 49, Subchapters A and D, and the rules adopted by the Commissioner of Education as authorized under TEC, 49.006. This includes approval of the Agreement for the Purchase of Attendance Credit (Netting Chapter 48 Funding). (Priority 7)  
A motion was made by Tina Salem and seconded by Matt Schiel.  
The motion passed unanimously.
- E. Approve a contract in the amount of \$278,119.20 with Bayes Achievement Center for residential placement. (Priority 2)  
A motion was made by Justin Unser and seconded by Lee McLeod.  
The motion passed unanimously.
- F. Approve the interlocal agreement with Harris County for School Resource Officer services. (Priority 3)  
A motion was made by Mark Lewandowski and seconded by Justin Unser.  
The motion passed unanimously.
- G. Approve the Tomball ISD Student Code of Conduct for the 2024-2025 school year. (Priorities 2, 3, and 4)  
A motion was made by Michael Pratt and seconded by Lee McLeod.  
The motion passed unanimously.

- H. Approve the 2024-2025 Texas Teacher Evaluation and Support System (T-TESS) Appraisers list. (Priority 6)  
A motion was made by Lee McLeod and seconded by Matt Schiel.  
The motion passed unanimously.
- I. It is recommended that the Board of Education render a finding under Texas Administrative Code section 249.14(g) that good cause did not exist as required by Texas Education Code sections 21.105(c), 21.160 (c), or 21.210(c) for the following educator: (Priority 6)  
Ashley Asta, to resign her employment contract  
A motion was made by Lee McLeod and seconded by Michael Pratt.  
The motion passed unanimously.
- J. Approve the endorsement of Friendswood ISD President Tony Hopkins to serve for another term on the Texas Association of School Boards (TASB) Board of Directors representing Region 4. (Priority 8)  
A motion was made by Mark Lewandowski and seconded by Justin Unser.  
The motion passed unanimously.
- K. Approve the Order and Notice Calling for a Board of Trustee election for Positions 5, 6, and 7 to be held on November 5, 2024. (Priority 7)  
A motion was made by Lee McLeod and seconded by Tina Salem.  
The motion passed unanimously.
- L. Approve entering into a Joint Election Agreement with Harris County for the November 5, 2024 Board of Trustee election. (Priority 7)  
A motion was made by Matt Schiel and seconded by Tina Salem.  
The motion passed unanimously.
- M. Approve entering into a Joint Election Agreement with Montgomery County for the November 5, 2024 Board of Trustee election. (Priority 7)  
A motion was made by Matt Schiel and seconded by Lee McLeod.  
The motion passed unanimously.
- N. Approve Hunton Services to perform a CenTravac R'newal which includes a complete chiller teardown and motor exchange with a 7-year parts and labor warranty on the motor, motor bearings, and the oil pump/motor assembly on chillers CH-1 and CH-2 to be paid with Bond Funds 2021 totaling \$320,393.42. Also approve the Trane Service Agreement which is required for the CenTravac R'newal throughout the 7-year warranty period and paid in monthly payments with General Funds totaling \$85,783.73. Total cost of service is \$406,177.15. (Priority 7)  
A motion was made by Lee McLeod and seconded by Justin Unser.  
The motion passed unanimously.
- O. Take action to approve a contingent fee contract with Perdue Brandon Fielder Collins and Mott, LLP pursuant to Section 6.30 of the Tax Code, said contract being for the collection of delinquent government receivables owed to Tomball Independent School District and notice of said contract is posted with the agenda in accordance with Section 2254 of the Government Code. (Priority 7)  
A motion was made by Michael Pratt and seconded by Lee McLeod.  
The motion passed unanimously.

- P. Approve a contract increase of \$15,100.00 for the purchase of the Data Center HVAC Replacement from Hunton Services for a total amount of \$207,465.00 using Bond 2021 Funds. (Priority 7)

A motion was made by Matt Schiel and seconded by Justin Unser.  
The motion passed unanimously.

- Q. Approve the purchase of technology devices for Early Excellence Academy staff from Apple, DIR contract DIR-TSO-3789 in the amount of \$51,597.00 using Bond 2021 Funds. (Priority 4)

A motion was made by Matt Schiel and was not seconded.  
The motion failed.

- R. Approve the Superintendent's Salary and Benefits for 2024-2025 and the extension of the Superintendent's Contract. (Priority 6)

A motion was made by Mark Lewandowski and seconded by Michael Pratt.  
The motion passed unanimously.

**8. RESIGNATIONS AND RETIREMENTS**

**9. ENROLLMENT REPORT**

**10. HUMAN TALENT REPORT**

**11. PUBLIC COMMENT ON NON-AGENDA ITEMS**

Matthew Grove shared his concerns with safety and security at West Elementary School.

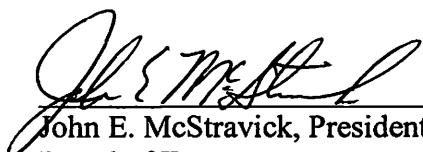
**12. BOARD COMMENTS**


**13. ADJOURNMENT**

A motion was made by Justin Unser and seconded by Tina Salem to adjourn the meeting at 7:16 p.m. The motion passed unanimously.

**PRIORITIES**

1. Future-Ready Learners
2. Responsive and Personalized Learning
3. Development and Support of the Whole Child
4. Technology and Digital Learning
5. Family and Community Alliance
6. Quality Staffing and Professional Learning
7. Finance and Facilities
8. Communication and Marketing

  
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John E. McStravick, President  
Board of Trustees  
Tomball Independent School District

  
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Mark Lewandowski, Secretary  
Board of Trustees  
Tomball Independent School District