

**BRISTOL WARREN REGIONAL SCHOOL COMMITTEE  
POLICY SUBCOMMITTEE MEETING  
APPROVED MINUTES  
April 4, 2023**

A meeting of the Bristol Warren Regional School Policy Subcommittee was held in the First Floor Conference Room of the Reynolds Building on Monday, April 4, 2023. Subcommittee Chairperson Carly Reich called the meeting to order at approximately 6:04 p.m.

**Present; Subcommittee:** Carly Reich, Chairperson, Kyle Jackson, and Sarah Bullard. **School Committee Members and Administration:** Nicky Piper, Jessica Almeida, Ana C. Riley, Superintendent; Diane Sanna, Ph.D., Assistant Superintendent

**I. MINUTES**

A. 3-6-23 Policy Subcommittee Meeting Minutes

MOTION: Ms. Bullard made a motion to approve the minutes of March 6, 2023; seconded by Mr. Jackson. The motion was approved unanimously.

**II. DISCUSSION AND/OR POSSIBLE ACTION**

A. GCE - Substitute Teacher Policy (combination of existing GCE and GCEAA)

The committee reviewed the draft Policy GCE, which combines text from existing Policies GCE and GCEAA. It was suggested to remove “and administer” from the first paragraph.

MOTION: Ms. Bullard made a motion to approve Policy GCE, with the suggested edit, and forward it to the full School Committee for a first Reading; seconded by Mr. Jackson. The motion was approved unanimously.

B. New Policy JIBB - Student Member of the School Committee

The committee suggested several adjustments to the proposed Policy.

MOTION: Ms. Bullard made a motion to approve draft Policy JIBB, with the suggested edits, and forward it to the full School Committee for a first Reading; seconded by Mr. Jackson. The motion was approved unanimously.

C. GCEB Part-time Licensed Professional Staff

It was noted that this policy is similar to Policy JHC. The committee requested

that the second paragraph be added to Policy JHC.

MOTION: Ms. Bullard made a motion to recommend the removal of Policy GCEB Part-time Licensed Professional Staff to the full School Committee; seconded by Mr. Jackson. The motion was approved unanimously.

**D. LC - Relations with Educational Research Agencies**

Superintendent Riley requested that this Policy be tabled until the next Policy Subcommittee meeting.

**E. CM - School District Annual Report**

The committee noted that this Policy CM is similar to Policy DIE and suggested it be removed.

MOTION: Mr. Jackson made a motion to recommend the removal of Policy CM School District Annual Report to the full School Committee; seconded by Ms. Bullard. The motion was approved unanimously.

**F. JHC Student Health Services & Requirements**

MOTION: Ms. Bullard made a motion to approve the suggested paragraph (from Policy GCEB) insertion to Policy JHC Student Health Services & Requirements, and to forward it to the full School Committee for a first Reading; seconded by Mr. Jackson. The motion was approved unanimously.

**G. CI - Temporary Administrator Arrangements**

Superintendent Riley requested that this Policy be removed as it is no longer relevant.

MOTION: Chairperson Reich made a motion to recommend the removal of Policy CI Temporary Administrator Arrangements to the full School Committee; seconded by Ms. Bullard. The motion was approved unanimously.

**H. DBA - Joint Finance Committee Appropriation and DBF - Budget Hearings & Reviews**

Superintendent Riley advised that Policy DBA Joint Finance Committee Appropriation is no longer needed as it is included in the District's budget.

MOTION: Chairperson Reich made a motion to recommend the removal of Policy DBA Joint Finance Committee Appropriation to the full School Committee; seconded by Mr. Jackson. The motion was approved unanimously.

There was no action taken on Policy DBF Budget Hearings and Reviews.

I. GD - Support Staff and Policy GDA - Support Staff Positions

The committee reviewed the content of Policies GD and GDA and concluded that Policy GDA should be re-coded and renamed to Policy GD and that the existing Policy GDA be removed.

MOTION: Mr. Jackson made a motion to re-code and rename Policy GDA to Policy GD Support Staff and to forward it to the full School Committee for a first Reading; seconded by Ms. Bullard. The motion was approved unanimously.

MOTION: Mr. Jackson made a motion to recommend the removal of original Policy GDA to the full School Committee; seconded by Ms. Bullard. The motion was approved unanimously.

J. IND/INDA - School Ceremonies Observances (consider recoding/renaming to IMD - School Ceremonies and Observances)

MOTION: Chairperson Reich made a motion to recode and rename Policy IND/INDA to Policy IMD School Ceremonies and Observances, and to forward it to the full School Committee for approval; seconded by Mr. Jackson. The motion passed 2-0. Ms. Bullard abstained.

MOTION: Mr. Jackson made a motion to recommend the removal of Policy IND/INDA to the full School Committee; seconded by Chairperson Reich. The motion was approved unanimously.

K. HF - Superintendent Role in Negotiations (consider recoding/renaming to HG - Superintendent's Role in Negotiations)

MOTION: Chairperson Reich made a motion to recommend the removal of Policy HF to the full School Committee; seconded by Ms. Bullard. The motion was approved unanimously.

L. HE - School Committee Negotiating Agents (consider recoding/renaming to HF - School Committee Negotiating Agents)

The committee removed the cross-reference HF and corrected the cross-reference BDG.

MOTION: Ms. Bullard made a motion to recommend the re-coding and renaming of Policy HE to Policy HF School Committee Negotiating Agents, as edited, to the full School Committee for a first Reading; seconded by Chairperson Reich. The motion was approved unanimously.

**M. HG - Staff Negotiating Organizations**

Superintendent Riley requested that this Policy be tabled to a future Policy Subcommittee meeting.

**N. AA - School District Legal Status (consider renewing/reaffirming)**

MOTION: Ms. Bullard recommended that Policy AA School District Legal Status be reviewed and reaffirmed by the full School Committee; seconded by Mr. Jackson. The motion was approved unanimously.

**O. CF - School Building Administration (consider renewing/reaffirming)**

**P. CHB - School Committee Review of Regulations (consider renewing/reaffirming)**

**Q. DGA - Authorized Signatures (consider renewing/reaffirming)**

**R. DID - Inventories (consider renewing/reaffirming)**

Items O, P, Q, and R were covered in a previous meeting. No action was taken.

**S. EEA - Student Transportation Services (consider renewing/reaffirming)**

**T. EEAA - Walkers and Riders (consider renewing/reaffirming)**

Superintendent Riley stated that she will review Policies EEA and EEAA to see if they can be consolidated. She suggested that they be tabled to a future Subcommittee meeting.

**U. HC - Scope of Negotiations**

**V. IB - Academic Freedom (consider renewing/reaffirming)**

**W. INB - Teaching about Controversial Issues (consider renewing/reaffirming)**

**X. INDB - Flag Displays (consider renewing/reaffirming)**

MOTION: Chairperson Reich made a motion to recommend the removal of Policies HC, IB, INB, and INDB to the full School Committee; seconded by Ms. Bullard. The motion was approved unanimously.

**Y. Consider Removing**

- GCEAA - Substitute Teacher Policy
- GDB - Support Staff Contracts and Compensation Plans
- GDBA - Support Staff Salary Schedules
- GDBB - Support Staff Supplementary Plans
- GDBC - Support Staff Fringe Benefits
- GDBD - Support Staff Leaves and Absences
- GDBE - Support Staff Vacations and Holidays
- GDC/GDCA - Support Staff Recruiting
- GDD - Support Staff Hiring

- GDE/GDEA - Part-time and Substitute Support Staff Employment
- GDG - Support Staff Probation and Tenure
- GDN-R Evaluation of Support Staff
- GDPD - Reduction in Support Staff Work Force

MOTION: Chairperson Reich made a motion to recommend the removal of Policies GCEAA, GDBA, GDBB, GDBC, GDBD, GDBE, GDC/GDCA, GDD, GDE/DGEA, GDG, GDN-R, and GDPD to the full School Committee; seconded by Ms. Bullard. The motion was approved unanimously.

MOTION: Chairperson Reich made a motion to recommend the renewal and reaffirmation of Policy GBD Support Staff Contracts and Compensation Plans, to the full School Committee; seconded by Ms. Bullard. The motion was approved unanimously.

#### Z. Review Introduction Page for Policy Book

The committee reviewed the proposed revision of the Introduction for the Policy Books. It was decided to add the first paragraph of the Introduction to the top of the School Committee Policy webpage.

ACTION: Ms. Campbell will update the Policy books and the School Committee Policy webpage with the new Introduction.

### III. ADJOURNMENT

MOTION: Ms. Bullard made a motion to adjourn; seconded by Mr. Jackson. The motion was approved unanimously.

Chairperson Reich adjourned the meeting at 7:52 pm.

Carly Reich, Chair  
Policy & Curriculum Subcommittee

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