

PROFESSIONAL LEAVE

6.270*

Professional leave is defined as leave granted to an instructional or administrative staff member to engage in activities that contribute to the teaching profession or result in professional benefit or advancement including earning of college credits and degrees. Extended professional leave is defined as leave that exceeds thirty (30) consecutive days. Professional leave or extended professional leave shall be initiated by the employee. Professional leave may be granted to attend educational meetings, clinics, workshops, and similar meetings while school is in session. Professional leave may be with or without pay. If such leave is approved with pay, the employee may receive compensation as authorized under his/her contractual agreement with the School Board.

- I. An application for professional leave shall be made in writing and shall be presented for approval prior to the desired effective date. The application shall be endorsed by the employee's administrative supervisor and approved by the Superintendent. If the leave is in excess of five (5) days, the Superintendent and the School Board's approval is required.
- II. Personnel who are employed annually for ten (10) months and who are assigned additional work during the summer program shall not be eligible for professional leave during the extra employment period except by prior approval of the Superintendent.
- III. Professional leave may be granted for work at summer sessions of a college or university when suitable arrangements are made for the employee's duties.
- IV. Professional leave for a semester or school year of professional study may be granted without pay. To be eligible for such leave, the instructional staff member shall have been a District employee for at least three (3) years and shall hold a continuing or professional service contract effective for the period of the leave. The contractual status may be waived at the School Board's option for a program of staff development.

STATUTORY AUTHORITY:

1001.41, 1012.22, 1012.23, F.S.

BRADFORD 6.270*

LAW(S) IMPLEMENTED:

1001.43, 1012.66, F.S.

STATE BOARD OF EDUCATION RULE(S):

6A-1.081

HISTORY: ADOPTED: _____
REVISION DATE(S): _____
FORMERLY: 7.17(k)