Policy: 5-5000 TOC Section: 5000 - Personnel

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## 5000 - Personnel

Number	Title	Classification
5000	Recruitment and Selection of Staff	Encouraged
5000P	Recruitment and Selection of Staff	
5001	Hiring of Retired School Employees	Essential
5004	Infection Control Program	Encouraged
5004P	Infection Control Program	
5005	Employment and Volunteers: Disclosures, Certification Requirements, Assurances and Approval	Essential
5006	Certification Revocation	Encouraged
5010	Nondiscrimination and Affirmative Action	Encouraged
5010P	Nondiscrimination and Affirmative Action	
5011	Sexual Harassment of District Staff Prohibited	Essential
5011P	Sexual Harassment of District Staff Prohibited	
5020	Collective Bargaining	Discretionary
5021	Conflicts Between Policy and Bargaining Agreements	Discretionary
5050	Contracts	Essential
5161	Civility in the Workplace	Discretionary
5201	Drug-Free Schools, Community, and Workplace	Essential
5202	Federal Motor Carrier Safety Administration Mandated Drug and Alcohol Testing Program	Encouraged
5202P	Federal Motor Carrier Safety Administration Mandated Drug and Alcohol Testing Program	
5203	Staff Assistance Program	Discretionary
5222	Job-Sharing Staff Members	Essential
5231	Length of Work Day	Discretionary
5231P	Length of Work Day	
5240	Evaluation of Staff	Essential
5251	Conflicts of Interest	Encouraged

5252	Staff Participation in Political Activities	Discretionary
5253	Maintaining Professional Staff/Student Boundaries	Encouraged
5253P	Maintaining Professional Staff/Student Boundaries	
5254	Staff Expression	Discretionary
5254P	Staff Expression	
5260	Personnel Records	Encouraged
5260P	Personnel Records	
5270	Resolution of Staff Complaints	Discretionary
5270P	Resolution of Staff Complaints	
5271	Reporting Improper Governmental Action (Whistleblower Protection)	Encouraged
5271P	Reporting Improper Governmental Action (Whistleblower Protection)	
5280	Separation from Employment	Encouraged
5281	Disciplinary Action and Discharge	Discretionary
5310	Compensation	Discretionary
5315	Garnishment and Personal Credit Problems	Discretionary
5315P	Garnishment and Personal Credit Problems	
5400	Personnel Leaves	Essential
5401	Sick Leave	Essential
5403	Emergency and Discretionary Leaves	Discretionary
5404	Family, Medical, and Maternity Leave	Essential
5406	Leave Sharing	Encouraged
5406P	Leave Sharing	
5407	Military Leave	Encouraged
5407P	Military Leave	
5410	Holidays	Discretionary
5515	Workforce Secondary Traumatic Stress	Essential
5515P	Workforce Secondary Traumatic Stress	
5520	Staff Development	Discretionary
5520P	Staff Development	
5525	Professional, Civic and Service Organization Memberships	Discretionary
5610	Substitute Employment	Encouraged
5610P	Substitute Employment	
5612	Temporary Administrators	Discretionary
5630	Volunteers/Volunteer Coaches	Discretionary
5630P	Volunteers/Volunteer Coaches	

5641	Student Teachers	Discretionary
5641P	Student Teachers	
5642	Administrative Internships	Discretionary
5642P	Administrative Internships	

North Beach School District

Revised Dates: 10.19; 08.17.21; 01.22; 06.20.23; 12.19.23; 08.20.24

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