

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING

August 21, 2024

1. CALL TO ORDER

The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Botello on August 21, 2024 at 4:30 p.m. in the District Office Boardroom, 1800 Solar Drive, Oxnard, California.

Trustees Present:

Elizabeth M. Botello, President
Dr. Steve Hall, Vice President
Genevieve Flores-Haro, Clerk - absent
Karen M. Sher, M.Ed., Member - absent
Linda Baker Torres, Member

Administration present:

Dr. Tom McCoy, Superintendent
Deborah Salgado, Ed.D., Assistant Superintendent Human Resources
Richard Urias, Assistant Superintendent Business Services
Virginia Kelsen, Assistant Superintendent Educational Services
Grace Tuazon, Administrative Assistant

Student Representative:

Monserrat Sanchez

Translators:

David Gala and Lourdes Campbell

Guests present:

Jennifer Urie, Wendell Greer, Jesus Jimenez, Ron Briggs, Matt LaBelle, Karen Boyd, Jeff Shettler, Kathy DeVera, Darlene Garcia, Deborah Hoyt, Carrie Wolfe, Deborah Hoyt, Ale Arce, Maria Hernandez, Madison Palacios, Dellamira Cisneros, Padino Arriaga, Kirsten Croll, Anna Campbell

2. PLEDGE OF ALLEGIANCE

President Botello asked Trustee Baker Torres to lead the Pledge of Allegiance to the flag.

3. LAND ACKNOWLEDGEMENT

President Botello read the land acknowledgement.

4. ADOPTION OF THE AGENDA

Motion: Moved by Trustee Hall to adopt the agenda of August 21, 2024, pulling Consent Calendar item 12 F, 24-44 to authorize the exchange and conveyance of an easement to Southern California Edison for the purposes of replacing overhead powerlines on and otherwise providing electrical utility services to DSHS to be brought back at next month's board meeting. Seconded by Trustee Baker Torres and carried unanimously with a vote of 3:2:0. Trustees Sher and Flores-Haro were absent.

5. APPROVAL OF MINUTES

Motion: Moved by Trustee Hall to approve the minutes of August 7, 2024 Regular Board meeting, as presented. Seconded by Trustee Baker Torres and carried unanimously with a vote of 3:2:0. Trustees Sher and Flores-Haro were absent.

6. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

No comments received.

7. CLOSED SESSION

President Botello announced that the Board was going into Closed Session at 4:34 p.m. to discuss confidential material relating to the following items noted below.

- A. Public Employee: Discipline/Dismissal/Release/Resignation/Appointment/ Reassignment /Employment - Government Code Section 54957(b)(1)
- B. Student Personnel: (Education Code §35146, 48912, 48919)
- C. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- D. Conference with Legal Counsel - Anticipated Litigation, Pursuant to Government Code § 54956.9 (d)
 - a. Number of cases: Three
- E. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: (1) District Office Campus 309 and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740 AGENCY NEGOTIATOR: Dr. Tom McCoy, Superintendent and Dr. Joel

Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: To be determined UNDER NEGOTIATION: Price and terms of payment

**8. RECONVENE IN
PUBLIC: REPORT ON CLOSED
SESSION ACTION**

The Board reconvened at 5:20 p.m. President Botello reported that during Closed Session the Board of Trustees of the Oxnard Union High School District took no action.

**9. PUBLIC COMMENTS TO
ADDRESS THE BOARD OF
TRUSTEES**

Maria Hernandez and Ale Arce spoke on the importance of keeping the water polo program at Pacifica.

Kirsten Croll spoke on Ventura's first annual epilepsy awareness tri-county event to be held on November 9, 2024.

Deborah Hoyt spoke on the need to fill the special education teacher vacancy at Rio Mesa High School.

Jeff Shettler spoke on paraeducator needs and thanked Brittany Villasenor on filling some of the items needed on Pacifica's extensive needs list.

**10. SUPERINTENDENT'S
REPORT**

Dr. McCoy's highlights:

- Telemundo live at Oxnard High School
- First day of school
- Oxnard Online Credit Recovery (OOCR)
- Ethnic Studies Conference
- Stephanie Garcia awarded first place for her artwork entry in the Ventura County Fair
- Del Sol High School prepares for first home game
- National Fentanyl prevention and awareness day
- Public Comment Procedure during Board Meetings
- New Assistant Principal Introductions
 - Jennifer Urie - Adolfo Camarillo
 - Wendell Greer III - Oxnard
 - Jesus Jimenez - Rio Mesa

**11. STUDENT
REPRESENTATIVE TO THE
BOARD OF TRUSTEES -
MONSERRAT SANCHEZ**

Monserat Sanchez provided her first report for the 2024-2025 school year.

12. CONSENT CALENDAR

Motion: Trustee Hall moved to approve the Consent Calendar pulling Consent Calendar item 12 F, 24-44 to authorize the exchange and conveyance of an easement to Southern California Edison for the purposes of replacing overhead powerlines on and otherwise providing electrical utility services to DSHS. Seconded by Trustee Baker Torres and carried unanimously with a vote of 3:2:0. Trustees Sher and Flores-Haro were absent.

A. Consideration of Approval of
Purchase Orders, July 29 - August 11,
2024

Purchasing orders totaling \$7,229,031.07 be approved, as presented.

B. Consideration of Approval of
Donations, August 1- 14, 2024

It is the recommendation of District Administration that the Board of Trustees accept the donations report for the period of Donations August 1 - 14, 2024, as presented.

C. Consideration of Approval of
Contract Award to Moka Engineering
and Construction LLC for New Steel
Storage Barn Site Preparation,
Foundation, and Erection at ACHS,
Bid 692, General Fund

It is the recommendation of District Administration that the Board of Trustees approve the contract award to Moka Engineering and Construction LLC for the new steel storage barn site preparation, foundation, and erection at ACHS, Bid 692, as presented.

D. Consideration of Approval of Contract to Jim Gill Flooring, Inc. to Remove, Furnish and Install New Flooring at ACHS, CIHS, OHS, PHS and RMHS Cafeteria Buildings- Nutrition Services Fund 13	It is the recommendation of District Administration that the Board of Trustees approve the cost to Jim Gill Flooring to remove, furnish and install new flooring at various OUHSD Cafeteria Buildings, as presented.
E. Consideration of Approval of Contract Adjustment to AP Construction Group for the Additional Scope and Equity Finishes, CIHS HVAC Building E Project - Routine Restricted Maintenance	It is the recommendation of District Administration that the Board of Trustees approve AP Construction Group for additional work at Channel Islands High School Building E Project, as presented.
F. Consideration of Adoption of Resolution No. 24-44 of the OUHSD to Authorize the Exchange and Conveyance of an Easement to Southern CA Edison for the Purpose of Replacing Overhead Powerlines on and Otherwise Providing Electrical Utility Services to DSHS	It is the recommendation of District Administration that the Board of Trustees Adopt Resolution No. 24-44 to authorize the exchange and conveyance of an easement to Southern California Edison for the purposes of replacing overhead powerlines on and otherwise providing electrical utility services to DSHS, as presented.
<i>Pulled</i>	
G. Consideration of Adoption of Resolution No. 24-45 for Compatibility, Uniformity and Standardization for Cafeteria Tables and Chairs Districtwide with the Exception of DSHS- Nutrition Services and General Fund	It is the recommendation of District Administration to adopt Resolution No. 24-45 for compatibility, uniformity and standardization for cafeteria tables and chairs Districtwide with the exception of DSHS, Nutrition Service and general fund, as presented.
H. Consideration of Approval of the Class of 2024 Summer Graduates and Revised OHS June Graduates	It is the recommendation of District Administration that the Board of Trustees approve the Class of 2024 Summer graduates and Revised OHS June Graduates, as presented.
I. Consideration of Approval of Oxnard Adult School's List of Courses for the 2024-2025 School Year	It is the recommendation of District Administration that the Board of Trustees approve Oxnard Adult School's List of Courses for the 2024-2025 School Year, as presented.
J. Consideration of Renewal Purchase of Rosetta Stone Software for World Language Learning Platform - Title III Fund	It is the recommendation of District Administration that the Board of Trustees renew Purchase of Rosetta Stone Software for World Language Learning Platform - Title III Fund, as presented.
K. Consideration of Renewal Agreement Between Oxnard Union High School District and City of Camarillo to Provide School Resource Officers at ACHS, RCHS and FHS - LCAP Fund	It is the recommendation of District Administration that the Board of Trustees renew Agreement Between Oxnard Union High School District and City of Camarillo to Provide School Resource Officers at ACHS, RCHS and FHS - LCAP Fund, as presented.
L. Consideration of Approval of Personnel Items	It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.
M. Consideration of Approval of Job Description Revision: Compensatory Education Parent Liaison [First Reading]	It is the recommendation of district administration that the Job Description Revision Compensatory Education Parent Liaison [First Reading] be approved by the Board of Trustees, as presented.

N. Consideration of Approval of Revision of Job Description: Licensed Clinical Social Worker [First Reading]

It is the recommendation of district administration that the Job Description Revision Licensed Clinical Social Worker [First Reading] be approved by the Board of Trustees, as presented.

O. Consideration of Approval of Revision of Job Description: Adult School Career Technical Education (CTE) Coordinator [First Reading]

It is the recommendation of District Administration that the job description revision: Adult School Career Technical Education (CTE) Coordinator [First Reading] be approved by the Board of Trustees, as presented. Further it is also requested that the second reading be waived.

P. Consideration of Approval of Revision of Job Description: Adult School Counselor [First Reading]

It is the recommendation of district administration that the job description revision: Adult School Counselor [First Reading] be approved by the Board of Trustees, as presented. Further it is also requested that the second reading be waived.

Q. Consideration of Approval of Non-Public Schools (NPS) Placements According to the Student's IEP Team and the Director of Special Education

It is the recommendation of District Administration that the Board of Trustees approve Non-Public Schools (NPS) Placements According to the Student's IEP Team and the Director of Special Education, as presented.

R. Consideration of Approval of Agreement between Oxnard Union High School District and Behavior Insights Inc. to Conduct Functional Behavior Analysis for Students with Disabilities - Special Ed Fund

It is the recommendation of the Administrative Team that the Board of Trustees approve the Agreement between Oxnard Union High School District and Behavior Insights, Inc. to conduct functional behavior analysis for students with disabilities - Special Ed Fund, as presented.

S. Consideration of Approval of Agreement between Oxnard Union High School District and All Languages Interpreting and Translating for the 2024-2025 School Year for IEP Meetings - Special Ed Fund

It is the recommendation of District Administration that the Board of Trustees approve the agreement between Oxnard Union High School District and All Languages Interpreting and Translating, Inc for the 2024-2025 School Year for IEP meetings, as presented.

T. Consideration of Approval for a Transportation Services Agreement between Oxnard Union High School District and EverDriven Technologies, LLC for the 2024-2025 School Year for Students with Disabilities-VC SELPA Excess Cost Fund

It is the recommendation of the Administrative Team that the Board of Trustees approve the Transportation Services Agreement with EverDriven Technologies LLC for the 2024-2025 school year for students with disabilities-VC SELPA excess cost fund, as presented.

U. Consideration of Approval of Agreement between Oxnard Union High School District and RO Health, LLC for Temporary LVN Health and Nursing Services for Students with Disabilities - Special Ed Fund

It is the recommendation of the District Administration that the Board of Trustees approve the Agreement between Oxnard Union High School District and RO Health for temporary LVN health and nursing services for students with disabilities, as presented.

V. Consideration of Approval of Revision of Board Policy 5126.1: Attendance Awards [First Reading]

It is the recommendation of District Administration that the Board of Trustees Approve Revision of Board Policy 5126.1: Attendance Awards [First Reading], as presented.

13. ACTION ITEMS

A. Consideration of Approval of Revised Declaration of Need for Fully Qualified Educators for the 2024-2025 School Year

Motion: Trustee Baker Torres moved to approve the revised declaration of need for fully qualified educators for the 2024-2025 school year, as presented. Seconded by Trustee Hall and carried with a vote of 3:2:0. Trustees Sher and Flores-Haro were absent.

Approved

B. Consideration of Approval of Request for a Waiver Pursuant to Education Code §44270 Professional Preparation Program for a Preliminary Administrative Services Credential for Jesus Jimenez, Assistant Principal, Grades 9-12 at Rio Mesa High School Effective August 12, 2024 through June 30, 2025

Approved

C. Consideration of Adoption of Job Description: *Adult School English Literacy Civics Resource Teacher* [First Reading]

Motion: Trustee Hall moved to approve the request for a waiver pursuant to Education Code §44270 Professional Preparation Program for a Preliminary Administrative Services Credential for Jesus Jimenez, Assistant Principal, Grades 9-12 at Rio Mesa High School Effective August 12, 2024 through June 30, 2025, as presented. Seconded by Trustee Botello and carried with a vote 3:2:0. Trustees Sher and Flores-Haro were absent.

Motion: Trustee Baker Torres moved to adopt the job description: *Adult School English Literacy Civics Resource Teacher* [First Reading], with a motion to waive the second reading. Seconded by Trustee Botello and carried with a vote of 3:2:0. Trustees Sher and Flores-Haro were absent.

Approved

D. Consideration of Adoption of Job Description: *Adult School Assessment & Accountability Resource Teacher* [First Reading]

Motion: Trustee Hall moved to adopt the Job Description: *Adult School Assessment & Accountability Resource Teacher* [First Reading], with a motion to waive the second reading. Seconded by Trustee Botello and carried with a vote of 3:2:0. Trustees Sher and Flores-Haro were absent.

Approved

E. Consideration of Adoption of Job Description: *Adult School Certified Nurse Assistant Program Director* [First Reading]

Motion: Trustee Hall moved to adopt job description: *Adult School Certified Nurse Assistant Program Director* [First Reading], with a motion to waive the second reading. Seconded by Trustee Botello and carried with a vote of 3:2:0. Trustees Sher and Flores-Haro were absent

Approved

F. Consideration of Adoption of Job Description: *Adult School Certified Nurse Assistant Instructor* [First Reading]

Motion: Trustee Baker Torres moved to adopt Job Description: *Adult School Certified Nurse Assistant Instructor* [First Reading], with a motion to waive the second reading. Seconded by Trustee Hall and carried with a vote of 3:2:0. Trustees Sher and Flores-Haro were absent.

Approved

G. Consideration of Adoption of Job Description: *Employment Specialist - TPP Lead* [First Reading]

Motion: Trustee Botello moved to adopt the job description: *Employment Specialist - TPP Lead* [First Reading], with a motion to waive the second reading. Seconded by Trustee Hall and carried with a vote of 3:2:0. Trustees Sher and Flores-Haro were absent.

Approved

H. Consideration of Adoption of Job Description: *Wellness Center Technician* [First Reading]

Motion: Trustee Baker Torres moved to adopt the job description: *Wellness Center Technician* [First Reading], with a motion to waive the second reading. Seconded by Trustee Hall and carried with a vote of 3:2:0. Trustees Sher and Flores-Haro were absent.

Approved

14. STAFF REPORT AND BOARD DISCUSSION

At the request of the Board of Trustees, Business Services reviewed the unaudited actuals prior to the submission of the final action item consideration on September 11, 2024.

A. Unaudited Actuals Preview

15. BOARD REPORT AND COMMUNICATIONS

Trustee Botello

- Welcomed all to a new school year.
- Welcomed new Assistant Principals to OUHSD.
- Commended OUHSD students on their commitment to our community.
- Wished Sylvia Diaz a happy birthday.

Trustee Hall

- Requested an update on Pacifica's water polo program and Rio Mesa special education staffing.
- Honored to be able to continue to serve the OUHSD community for another term.
- Welcomed Student Representative to the Board and newly hired Assistant Principals to OUHSD.
- Welcomed everyone to a new school year.
- Requested an update on Pacifica's water polo program and special education staffing at Rio Mesa.
- Congratulated Trustee Botello for running unopposed in the Board of Trustees election and happy to see her serve the OUHSD board for another term.

Trustee Flores-Haro

- No report.

Trustee Sher

- No report.

Trustee Baker Torres

- Welcomed Student Representative to the Board.
- Welcomed everyone to a new school year.
- Attended Rio Mesa girls' volleyball game.
- Requested an update on Rio Mesa special education staffing and water polo program at Pacifica.
- Thanked trustee Sher and Tim Allison for representing at the Democratic National Convention.

16. ITEMS FOR FUTURE CONSIDERATION

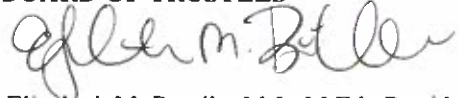
- Trustees reviewed the items for future consideration.

17. ADJOURNMENT

President Botello adjourned Open Session at 6:28 p.m.

Approved, as presented
September 11, 2024

BOARD OF TRUSTEES



Elizabeth M. Botello, M.J., M.Ed., President



Dr. Tom McCoy, Secretary
and Superintendent

Board meetings are video recorded and are available at:
<http://www.oxnardunion.org/about/schoolboard/datesagendas.htm>