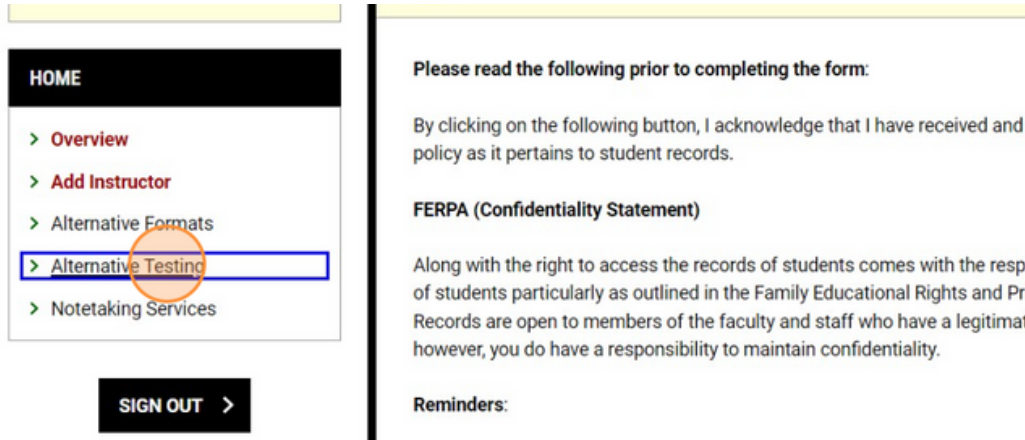


Step 1

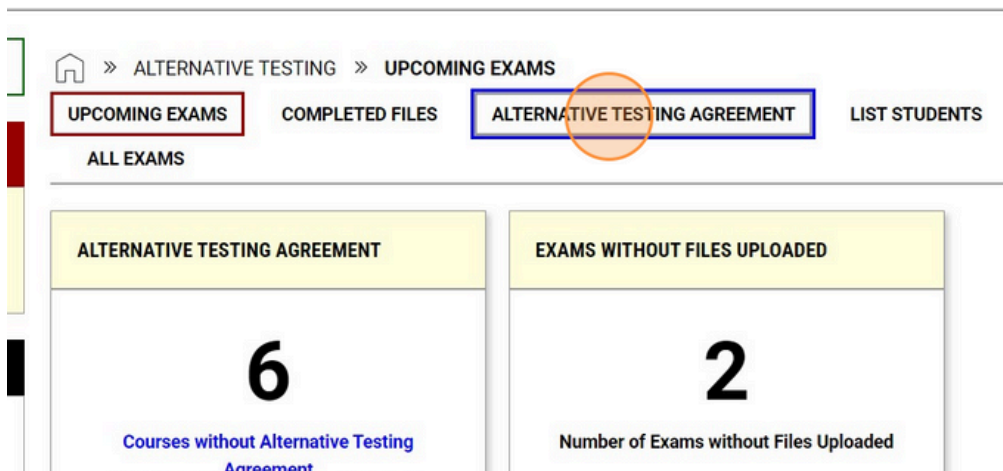
Log in to [AccessWU](#) (Link posted on employee intranet. Click “Forms”.) then click “Alternative Testing” in the sidebar.



You can also find the link to AccessWU on our website. Visit our website here: <https://www.wingate.edu/academics/student-support/disability-support-services>. Click on the plus sign next to “About Us” then “Access WU Portal”. Select “I am Faculty”.

Step 2

Once logged in, click on “Alternative Testing Agreement” at the top.



Step 3

Click here to view an agreement that you want to copy over to another section or course.

o Number of Students Requesting Alternative Testing: 1.

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**BIO 211.02 - PRINCIPLES OF ANATOMY & PHYSIOLOGY I (CRN: BIO211\_02)**

Status: [View/Modify Alternative Testing Agreement](#)

Summary:

- o Number of Students Requesting Alternative Testing: 2.
- o Total Exams Scheduled: 1 (Upcoming: 1).

List Exam Dates:

Step 4

Click “Copy Alternative Testing Agreement”.

[Home](#) » **ALTERNATIVE TESTING AGREEMENT**

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**BIO 211.02 - PRINCIPLES OF ANATOMY & PHYSIOLOGY I (CRN: BIO211\_02)**

[ALTERNATIVE TESTING AGREEMENT](#)   [LIST EXAM DATES](#)   [COPY ALTERNATIVE TESTING AGREEMENT](#)

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**INFORMATION**


Dear faculty,  
Thanks for taking the time to complete this agreement. This allows communication to be transparent and the ARC to best proctor the test for

Step 5

Select which course/section you want to copy the agreement to.

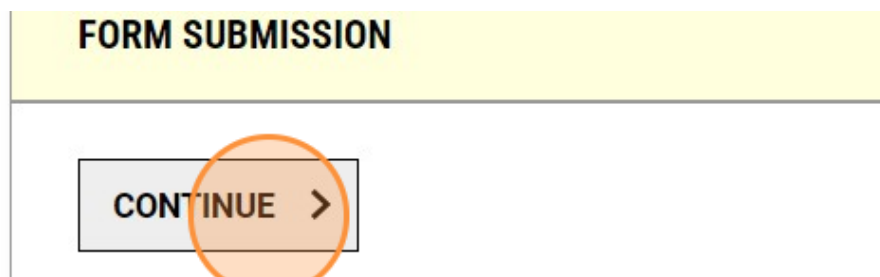
**COPY ALTERNATIVE TESTING AGREEMENT TO**

Select Course:

Select One 

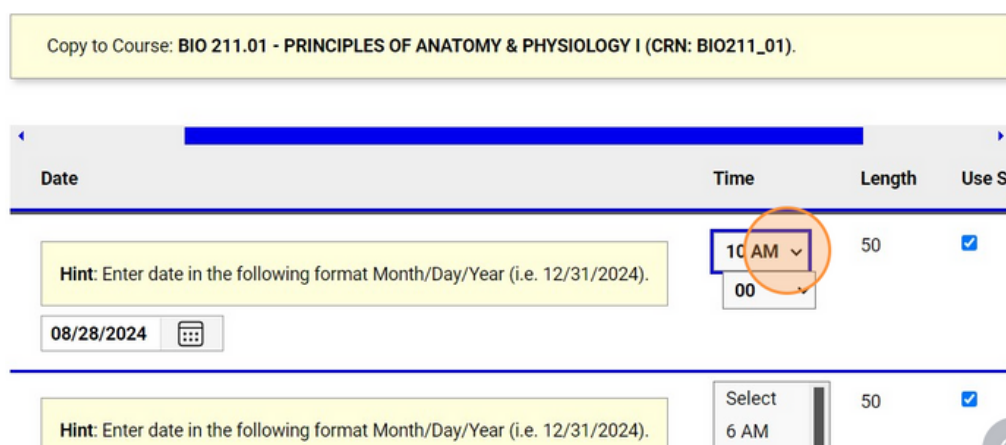
Step 6

Click "Continue".



Step 7

Make any necessary changes to exam dates, times, etc.



Step 8

When done, click "Copy Alternative Testing Agreement" at the bottom.



**Questions?** Contact ARC Coordinator

Abby Clonts

Office 213 - Academic Resource Center

a.clonts@wingate.edu

704-233-8271