

INSTRUCTIONAL MATERIAL RECONSIDERATION PROCESS

A brief roadmap

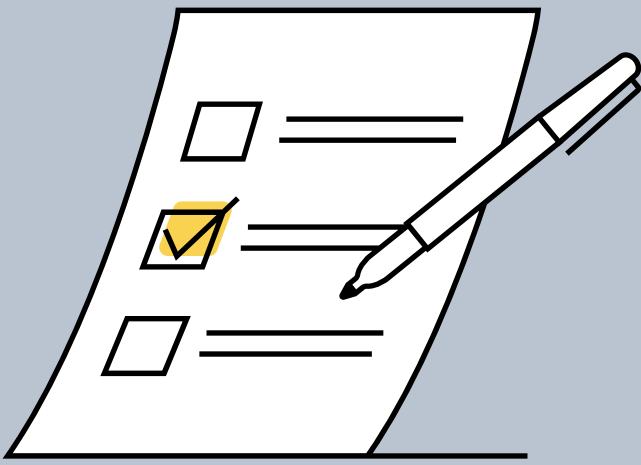
STEP 1: PARENT CONCERNS

Parents or legal guardians of a BCSD student with a concern about material in their child's school library or classroom should first contact the school administration for an informal conference.



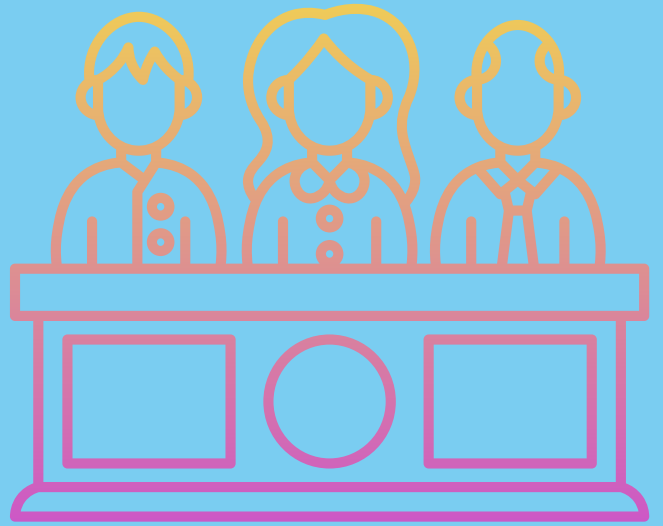
STEP 2 - IF THE ISSUE CANNOT BE RESOLVED AT THE SCHOOL LEVEL

Parents unable to resolve a concern should be directed to the SCDE-provided form on either the state website or the BCSD website under 38.1 (library) and 35.1 (classroom). When the form is filled out it should be returned to the school, who then forwards to district office. There is a limit of 5 complaints per month per person.



STEP 3 - A LOCAL COMMITTEE IS FORMED

A review committee will be formed - based on classroom material (AR 35.1) or library material (AR 38.1) - and comprised of local teachers, administrators, community members and others as defined in the specific regulation. Both the complaint form and a copy of the material in question will be provided.



STEP 4 - THE LOCAL SCHOOL BOARD DECISION

Based on the recommendation of the review committee, the school board (at their next available meeting within 90 days) will vote to either approve or deny the committee's recommendation.



STEP 5 - APPEAL TO THE STATE BOARD

If the original complainant (parent or guardian) is unhappy with the result of the local Beaufort County School Board, they may appeal the decision to the state board of education within 30 days. The state board's decision is final and enforceable upon every district in the state.

