

# Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

1824 Harris Road  
Sheffield, OH 44054

September 12, 2024

5:30 P.M. Regular Meeting

Brookside High School

Mrs. Pat Czech  
Mrs. Amy DeLuca  
Mrs. Sandra Jensen, Vice President  
Mrs. Sheila Lopez, President  
Mrs. Lisa Miller  
Mr. Michael F. Cook, Superintendent  
Mr. Adam Hines, Treasurer



**INSPIRE ~ EXCITE ~ EDUCATE**



**NOTICE TO THE PUBLIC**

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

**DISTRICT GOALS**

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



**Regular Meeting**

**I. OPENING ITEMS**

- A. Call to Order
- B. Roll Call

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

- C. Pledge of Allegiance

**II. AGENDA**

- A. Motion to approve the agenda.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**III. INFORMATIONAL ITEMS**

Transportation Report.

**IV. TREASURER’S BUSINESS**

- A. Reports
- B. Approval of Minutes

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

**Regular Meeting – August 22, 2024**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**C. FINANCIAL STATEMENTS**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**D. ACTIVITIES PURPOSE/BUDGET STATEMENTS**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Activities Purpose/Budget Statements for the 2024-25 school year.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_



**E. VFW POST 8686 DONATION**

It is recommended that the Sheffield-Sheffield Lake Board of Education accept and acknowledge a donation from VFW Post 8686 in the amount of \$ 4,000, to the District Video Club for the purchase of clothing, equipment, and other needed supplies.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**F. FY25 PERMANENT APPROPRIATIONS**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached permanent appropriations for fiscal year 2025.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**G. PURCHASE OF 2023 FORD TRANSIT VAN**

It is recommended that the Sheffield-Sheffield Lake Board of Education approves the purchase of a 2023 Ford transit van from Nick Mayer Ford West in the amount of \$ 43,800.00 with funds from the Permanent Improvement Fund.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**H. SAFETY TOWN PAYMENT**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached for payment to Safety Town 2024 staff.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**I. SUMMER PROJECT AWARE PAYMENT**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached for payment to participants in the summer project AWARE program.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**V. SUPERINTENDENT'S BUSINESS/HUMAN RESOURCES**

**A. RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS**

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:



- a. **Bryan Evans**, BHS History Teacher, requesting FMLA effective August 21, 2024-February 28, 2025.
- b. **Barbara Hobart**, BIS Noon Aide, resigning effective September 13, 2024.
- c. **Phil Rawlings**, BMS 8<sup>th</sup> Grade Boys Basketball coach, retiring , effective August 27, 2024

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**B. CERTIFIED SALARY ADJUSTMENT**

It is recommended that the Sheffield-Sheffield Lake Board of Education approves the salary increases for advanced training for the following certified personnel as per the Master Agreement retro-active to the first workday of the 2024-25 school year.

	<u>FROM</u>	<u>TO</u>
a. <b>Shannon Brennan</b>	<b>BA+24</b>	<b>MA</b>
b. <b>Brenna Demers</b>	<b>MA</b>	<b>MA+12</b>
c. <b>Lisa Demian</b>	<b>MA+12</b>	<b>MA+24</b>
d. <b>Rachel Feimer</b>	<b>MA</b>	<b>MA+12</b>
e. <b>Thomas Fries</b>	<b>MA+12</b>	<b>MA+24</b>
f. <b>Rebecca Guerico</b>	<b>BA</b>	<b>BA+12</b>
g. <b>Mary Guliano</b>	<b>MA</b>	<b>MA +24</b>
h. <b>Michelle Jarvis</b>	<b>MA</b>	<b>MA+12</b>
i. <b>Alison Macke</b>	<b>MA+12</b>	<b>MA+24</b>
j. <b>Mary Olesick</b>	<b>MA</b>	<b>MA+12</b>
k. <b>Michelle Rector</b>	<b>BA+12</b>	<b>MA</b>
l. <b>Morgan Traine</b>	<b>BA</b>	<b>BA+12</b>
m. <b>Linda Wozniak</b>	<b>MA+12</b>	<b>MA+24</b>

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**C ADMINISTRATIVE SALARY ADJUSTMENT**

It is recommended that the Sheffield-Sheffield Lake Board of Education approves the salary increases for advanced training for the following certified personnel as per the Administrative Contract effective for the 2024-25 school year.

	<u>FROM</u>	<u>TO</u>
a. <b>Brenda Svec</b>	<b>MA+10</b>	<b>MA+20</b>

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_



**D. CLASSIFIED SALARY ADJUSTMENT**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the salary increase for advance training for the following classified personnel as per the Negotiated Agreement retro active to the first workday of the 2024-25 school year.

- a. **Brandy Bauers** Base Salary+4%
- b. **Denise Edwards** Base Salary+8%
- b. **Savannah Forcier** Base Salary+6%
- c. **Barbara Hobart** Base Salary +6%
- d. **Brittani Houpt** Base Salary +4%
- e. **Michelle Ryan** Base Salary +8%
- f. **Denise Signor** Base Salary +6%
- g. **Jennifer Smith** Base Salary +6%
- h. **Jeremy Smith** Base Salary +4%

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**E. CLASSIFIED**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Rachel Morgan**, BIS Noon Monitor, Step 0, 2.5 hrs./day, 189 days/yr. includes 8 holidays (pro-rated), effective September 13, 2024.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**F. CERTIFIED**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Teresa Grega**, BHS Long Term Substitute, Step 0, BA, effective September 13, 2024.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_



**G. SUPPLEMENTAL**

It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

- a. **Brenna Demers**, BIS Young Authors Advisor, Class VII, Step 0, effective September 13, 2024.
- b. **Lillian Vandenberg**, Director of Hummingbirds, Class V, Step 0, effective September 13, 2024.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**VI. BUSINESS OPERATIONS**

**VII. COMMENTS FROM THE PUBLIC**

*In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.*

*Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."*

**VIII. STANDING COMMITTEE REPORT**

- A. Joint Vocational School
- B. Athletic Counsel
- C. Legislative Liaison
- D. Endowment Fund
- E. S.A.L.T. – Student Achievement Leadership Team
- F. Finance
- G. Centennial Committee

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**IX. EXECUTIVE SESSION**

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

**TIME:** \_\_\_\_\_

To consider one or more, as applicable, of the check marked items with respect to a public



employee or official:

- 1) \_\_\_\_\_ Appointment;
- 2) \_\_\_\_\_ Employment;
- 3) \_\_\_\_\_ Dismissal;
- 4) \_\_\_\_\_ Discipline;
- 5) \_\_\_\_\_ Promotion;
- 6) \_\_\_\_\_ Demotion;
- 7) \_\_\_\_\_ Compensation;

A.  Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. \_\_\_\_\_ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. \_\_\_\_\_ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. \_\_\_\_\_ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

E. \_\_\_\_\_ Matters required to be kept confidential by federal law or regulations or state statutes.

F. \_\_\_\_\_ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at \_\_\_\_\_ p.m.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

X. **ADJOURNMENT**

Time: \_\_\_\_\_

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**The next regular meeting will be on October 10, 2024, at Forestlawn ELC at 5:30 PM**