

# Washington DC



## TRI VALLEY MIDDLE SCHOOL PROUDLY PRESENTS WASHINGTON DC MAY 14 - 17, 2025

### Wednesday, May 14<sup>th</sup>

- 5:30 AM Students report to school – 1360 Main Street Dresden, Ohio 43821
- 6:00 AM Depart school en route to Gettysburg; rest & meal stops will be made every 2-3 hours.  
(PA Welcome Center – rest stop / Sidling Hill MM 172 – lunch on your own – students to pack)
- 1:15 PM Arrive in Gettysburg for some time in the museum followed by the film “New Birth of Freedom” and the Cyclorama (confirmed starting @ 1:30 pm). Next, we have a guided battlefield tour (confirmed 7 @ 2:45 pm - 4:45 pm)
- 5:30 PM Enjoy dinner at The Farmhouse Restaurant (75 Cunningham Rd., Gettysburg, PA - included). After dinner we enjoy a Ghost tour of Gettysburg (7 pm - 8:15 pm).
- 8:15 PM Depart Gettysburg for Washington DC.
- 9:45 PM Check into our hotel for a two-night stay:

Hyatt Regency  
2300 Dulles Corner Blvd  
Herndon, Virginia 20171  
703-713-1234

\*\*\*Private nighttime supervision is provided\*\*\*

### Thursday, May 15<sup>th</sup>

- 6:30 AM Group wake up call.
- 7:00 AM Enjoy breakfast at the hotel (included).
- 8:15 AM Depart the hotel for a visit to the Marine Corps Museum (confirmed @ 9:30 am - 11:00 am) followed by a visit to George Washington's Mount Vernon (11:45 am - 2:45 pm - lunch voucher included, mansion tours requested starting @ 1:30 pm). Depart Mount Vernon at 2:45 pm for Arlington National Cemetery.
- 3:30 PM Arrive at Arlington Cemetery for a visit to the Tomb of the Unknown Soldier, Changing of the Guard ceremony, Arlington House, John Glenn's grave and the Kennedy Gravesites. Next, we stop at the two Jima Memorial.
- 6:15 PM Enjoy dinner at Pentagon City Food Court (included) followed by a visit to the Air Force Memorial.
- 8:00 PM Next, we will visit the MLK, FDR, and Jefferson Memorials
- 10:15 PM Return to the hotel - \*\*\*Private nighttime supervision is provided\*\*\*

### Friday, May 16<sup>th</sup>

- 6:00 AM Group wake up call.
- 6:30 AM Breakfast at the hotel (included).
- 8:00 AM Depart the hotel for a group photo at the Capitol Building (confirmed @ 9:00 am, only students receive a photo - TM to guide each bus as necessary, groups will be on their own until dinner - bus is off duty from 10:00 am – 9:45 pm). Sights to include a walking tour around Capitol Hill, the Supreme Court and Library of Congress - optional capitol tours (pending confirmations starting @ 9:45 am for those groups interested). Groups will have options to visit the Air & Space, Natural and American History Museums, National Archives, African American (pending confirmation @ 11:45 am), American Indian Museum, National Gallery of Art, the Holocaust Museum (pending confirmation @ 1:30 pm). Lunch today is included, \$15 each.
- 5:30 PM Enjoy dinner at Reagan Food Court (included). This evening, we will visit Lafayette Park for a photo opportunity of the White House followed by the Lincoln, Korean, Vietnam and WWII Memorials.
- 10:30 PM Depart Washington for home; rest stops will be made every 2 – 3 hours (PA Welcome Center and at Gateway Travel Plaza & West VA Welcome Center).

### Saturday, May 17<sup>th</sup>

- 4:45 AM Arrive back at school with many fond memories.

\*\*\*ITINERARY MAY BE ADJUSTED TO SUIT GROUP NEEDS.

**ATTRACTIONS LISTED MAY NOT ALL BE SEEN** DUE TO TIME CONSTRAINTS SUCH AS LONG LINES,  
TRAFFIC, INCREASED SECURITY OR CLOSURES BEYOND OUR CONTROL . \*\*\*

8/19/2024 V3

Nowak Tours - 1395 Barn Run Drive - Valley City OH - 44280 877-293-4900 - [www.nowaktours.com](http://www.nowaktours.com)





SCAN NOW TO DOWNLOAD



- ✓ Create an account
- ✓ Register for the trip
- ✓ Make payments
- ✓ View the trip itinerary and other trip details
- ✓ Receive important updates from the group leader

## Stay Protected with Trip Insurance

*Trip insurance is optional – but must be purchased within 14 days of paying the trip deposit.*

CLICK THE TRIP INSURANCE BUTTON FOR MORE INFO

### Trip Insurance

**Insurance Coverage:**

- + Optional Cancel for Any Reason (CFAR)
- + Trip Interruption
- + Trip Cancellation
- + Lost Baggage / Personal Effects
- + Missed Connection -3 hours
- + Baggage Delay -24 hours
- + Accident & Sickness Medical Expense
- + Emergency Evacuation & Repatriation

Trip insurance is optional and must be purchased within 14 days of paying the trip deposit. Payment for the insurance is processed on the insurance company's website, and payment and policy details will not show up in you Nowak Tour Trip Manager account.

**Nowak Tour Cancellation Policy**

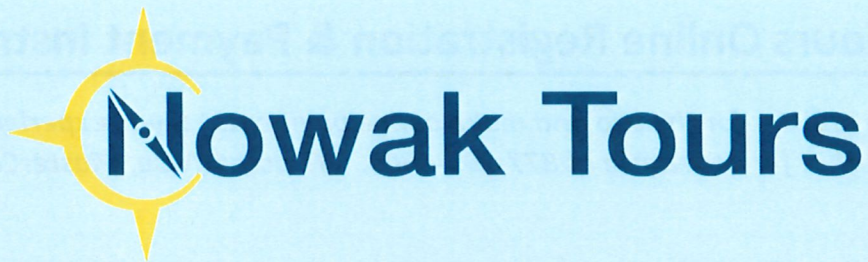
Canceling at least 45 days prior to the trip departure date results in a refund less any non-refundable items and a \$35 processing fee.

Canceling 44 - 15 days prior to trip departure results in the forfeiture of 75% of the trip cost.

Canceling 14 - 0 days prior to trip departure results in the forfeiture of 100% of trip cost.

[Buy Insurance](#) [Maybe Later](#)





**You MUST register online before any payments will be accepted.**

Your online account gives you access to important trip documents and details, online payments, and more...

## How Do You Register?

**Sign in**

Username / Email

Password [Forget your password?](#)

**Sign In**

[New to Nowak Tours?](#)

[Create Your Account](#)

**Register**

Trip ID

**TRIVDC2025**

**Continue**

[Existing User? Sign In](#)

Registering is quick and easy. Go to [www.nowaktours.com](http://www.nowaktours.com) and click the "Traveler Login" link at the top right. Then, simply follow the included instructions to complete the trip registration. Returning customers should sign into their account to register.

**Trip ID:** TRIVDC2025

**Group Name:** Tri Valley Middle School

**Destination:** Washington, D.C.

**Trip Date(s):** May 14 – 17, 2025

### Per Person Price

**\$654 - Quad / \$690 - Triple / \$760 - Double / \$972 - Single**

*\*\*Credit of \$40 will be applied to student balances prior to final payment date.\*\**

*\*Registration is based upon availability. / For one day trips, the first \$35 of your trip payment is non-refundable, in addition to any non-refundable trip components. For multi day trips, the first \$100 of your trip payment is non-refundable, in addition to any non-refundable trip components. No refunds will be issued for cancellations made within 45 days of the trip departure date. / All credit card payments will incur a non-refundable convenience fee of 3%. There is no fee for mailing a check. Checks should be made payable to Nowak Tours and mailed to the address below. Checks will not be accepted within 30 days of trip departure.*

### Payment Schedule

*Payment schedule based on student rate. Adults should adjust the final payment amount according to their room rate.*

October 4, 2024	\$218
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January 17, 2025	\$218
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March 15, 2025	\$218
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# Nowak Tours Online Registration & Payment Instructions

Follow these steps to register for the trip and make online payments. If you experience difficulties, feel free to contact our office for assistance at 877-293-4900. We accept Visa, MasterCard, and Discover.

Go to [www.nowaktours.com](http://www.nowaktours.com) and click the “Traveler Login” link at the top right. The login screen displayed in **Image A** will appear. Returning users will log into your account using your username and password. New users will click the “Create Your Account” link. Enter the **Trip ID** as displayed in **Image B** to the right and click “Continue”. Then, follow the three step registration process shown below.

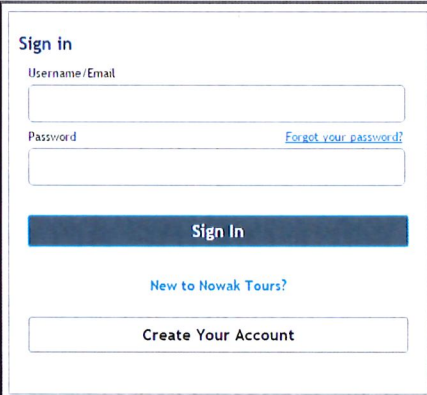


Image A shows the login and registration options on the website. It includes a 'Sign in' section with fields for Username/Email and Password, a 'Sign In' button, and a 'Create Your Account' button. There is also a 'Register' section with a 'Trip ID' field (containing TRIVDC2025) and a 'Continue' button. A link for 'Existing User? Sign In' is also present.

**Image A**

**Step 1 – Account Holder Information:** Enter your information and select the “Next” button and proceed to Step 2 to add the traveler(s).

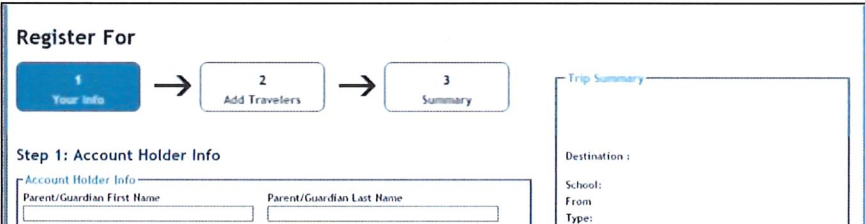
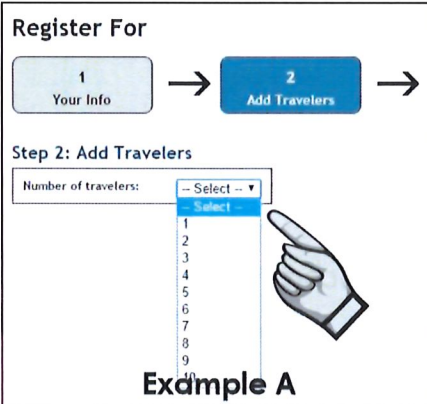



Image B shows the 'Step 1: Account Holder Info' form. It includes a 'Register For' section with a progress bar showing steps 1 (Your Info), 2 (Add Travelers), and 3 (Summary). The form has fields for 'Parent/Guardian First Name' and 'Parent/Guardian Last Name'. There is also a 'Trip Summary' section with fields for 'Destination', 'School', 'From', and 'Type'.

**Step 2 – Add Travelers:** Using the dropdown box, select the number of travelers that you want to register as shown in “Example A”. You will then see a form for each traveler appear as shown in “Example B”. Select the traveler from the dropdown box, or select “Add New Traveler”. Then complete the remainder of the form(s) and click the “Next” button to proceed to Step 3.



Example A shows the 'Step 2: Add Travelers' form. It includes a 'Register For' section with a progress bar showing steps 1 (Your Info), 2 (Add Travelers), and 3 (Summary). The form has a 'Number of travelers' dropdown menu. A hand is pointing to the dropdown menu.

**Example A**



Example B shows the 'Step 2: Add Travelers' form. It includes a 'Register For' section with a progress bar showing steps 1 (Your Info), 2 (Add Travelers), and 3 (Summary). The form has a 'Number of travelers' dropdown menu. A hand is pointing to the dropdown menu. The form also includes a 'Traveler 1' section with fields for 'Select Traveler or Add New Traveler', 'Parent/Guardian', 'Student', 'Package/Service Level', 'Payment Schedule', and 'Additional Items'.

**Example B**

**Step 3 – Finish and Pay:** Click the “Pay Now” button to complete your registration and make a credit card payment. Click the “Pay Later” button to complete your registration and mail a check or pay at a later date. Your trip registration is now complete.



Step 3: Summary. You're almost finished. To complete your registration you must choose a payment option below.

Travelers

Traveler	Service Level	Additional Items	Total Trip Price	Paid	Due/Action
Harry	Student (Male)	Quad			Remove

Complete registration and:

**Pay Now** OR **Pay Later**



## TVMS WASHINGTON, D.C. TRIP INFORMATION

**Trip dates:** May 14-17, 2024 (Wednesday, 5:30 am to Saturday, 4:45 am)

**Trip operator:** Nowak Tours ([www.nowaktours.com](http://www.nowaktours.com))

**Trip cost:** \$654 per adult, \$614 per student (based on 4 per hotel room)

Parents will be able to go with their child at the cost listed below. \*Student accounts will be credited \$40 before the final payment is due. Parents and students may choose alternative room arrangements at an increased cost:

- cost for 3 to a room is \$690 per adult, \$650 per student
- cost for 2 to a room is \$760 per adult, \$720 per student
- cost for 1 to a room is \$972 per adult, \$932 per student

Any adult keeping students besides their own children in their room will be required to have a FBI background check (\$30 from the Tri-Valley Administration Center- use the reason/code Volunteer Children's Act or NCPA/VCA).

Examples:
Student 1 and his father and mother want to stay in a room together. Cost is \$690/adult plus \$650/student for a total of \$2030 (no BCI check needed).
Student 1 and his father will allow students 2 and 3 to stay with them. Cost is \$654/adult and \$614/student. So the cost for student 1 and his father is \$1268 plus \$30 for the FBI background check.
Student 1 and his father stay with student 2 and his father. Cost is \$654/adult and \$614/student. Student 1 and his father will pay \$1268 (no FBI check needed).

Forms for room arrangements will be sent home later in the school year.

### DUE DATES

- Permission Form (yellow form)– September 20 (next Friday)
- Account created and Payment 1 (\$218 per person) – October 4, 2024
- Payment 2 (\$218 per person) – January 17, 2025
- Rooming forms due- February 7<sup>th</sup>, 2025
- Payment 3 (remaining balance) – March 15, 2025
- FBI Background Check must be ordered by Friday, March 15, 2025

If individuals would like to make intermediate installments to break up the amounts, they are welcome to do so. Payments will be made directly to Nowak Tours via mail or online or their NEW App (see payment packet).

**QUESTIONS** about the trip? Email Mrs. Bollinger at [ebollinger@tvschools.org](mailto:ebollinger@tvschools.org)



## WASHINGTON, D.C. FAQ

**Q: Do I have to chaperone other students?**

A: If you choose a room arrangement in which you have students in your room without their parent/guardian, we do ask that you act as a chaperone for them. This is also the scenario in which we require that you have an FBI background check (which must be obtained at the Tri-Valley Administration Center for \$30). Use the reason/code Volunteer Children's Act or NCPA/VCA

**Q: Can a sibling to my 8th grader be a chaperone?**

A: Yes, as long as they are at least 21 years old and get a BCI background check if their room arrangement requires it.

**Q: How much spending money do students need?**

A: None. After a packed lunch on the way down, all meals and tickets are included in the trip package. Many students bring \$25+ for souvenirs.

**Q: Can we choose to ride on the same bus with certain other rooms?**

A: No, bus requests will not be taken. I do my best to put kids on buses with friends.

**Q: Can I drive down separately?**

A: No, all travelers on the trip must ride the bus to DC.

**Q: Can we go to \_\_\_\_\_?**

A: Our limited time does not allow us to see everything that every person wants to see. However, on the last day, we will have a time where groups can choose to go where they want (within walking distance). Plan ahead of time, and see what is most important to you during this block of time.

**Q: If I have an FBI background check for work, can I use it for this trip?**

A: Yes, as long as it is current (less than 1 year old at the time of trip) and you can get us a copy. It must be an FBI background check. If this is not received, you will not be going on the trip.

**Q: Are refunds available if I decide not to go?**

A: A full refund minus a \$35 non-refundable fee is available until 45 days before departure. Cancelling 44-15 days of departure forfeits 75% of the trip cost. Cancelling 14-0 days of departure forfeits 100% of the trip cost.

**Q: Does my child have to have a chaperone in their room?**

A: No. Students in a room with no chaperone will report to a teacher on their bus. However, if parents are going, they must room with their children. So, the only rooms without parents will be students whose parents are not going.

**Q: Can I bring my other child on this trip?**

A: Yes, if they are older than your 8th grader. If they are younger, their time is coming.

**Q: Can we have 5 people in a room?**

A: No. 1, 2, 3, or 4 only.

**Q: What happens if I can't find roommates?**

A: We will find them for you.

**Q: What if my child gets sick while on the trip?**

A: Depending on how sick, he may come along on the day's activities, stay back at the hotel with a chaperone, or some other arrangement that we work out with you. We will adapt to whatever the situation requires.

**Q: How many teachers will go on the trip?**

A: 2 per bus, probably 14 total.

**Q: What hotel are we staying at?**

A: Hyatt Regency 2300 Dulles Corner Blvd Herndon, VA 20171

**Q: Is there nighttime supervision at the hotel?**

A: Yes. There will be personnel on each floor of the hotel where our students are staying. They record and report any activity to TV staff. This enables us to ensure that students are where they are supposed to be at all times

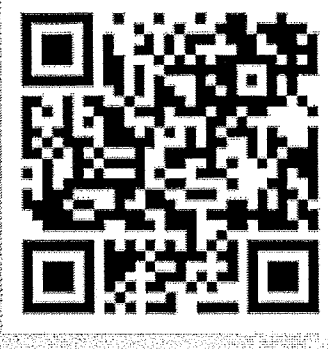
Didn't find an answer to your question? E-mail Mrs. Bollinger at [ebollinger@tvschools.org](mailto:ebollinger@tvschools.org)

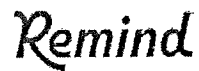


**NEED HELP  
PLANNING  
YOUR  
FRIDAY?**



**CHECK OUT  
OUR  
FACEBOOK  
PAGE**





# Sign up for important updates from Mrs. Bollinger.

Get information for Tri Valley Middle School right on your phone—not on handouts.

Pick a way to receive messages for Tv to DC 2025:

- A** If you have a smartphone, get push notifications.

On your iPhone or Android phone, open your web browser and go to the following link:

[rmd.at/fg6e8a](https://rmd.at/fg6e8a)

Follow the instructions to sign up for Remind. You'll be prompted to download the mobile app.

The smartphone screen displays the Remind app's sign-up page. At the top, there is a header with the Remind logo and the URL 'rmd.at/fg6e8a'. Below this, the title 'Join Tv to DC 2025' is centered. Under the title, there are two input fields: 'Full Name' with a sub-label 'First and Last Name', and 'Phone Number or Email Address' with the placeholder text '(555) 555-5555'.

- B** If you don't have a smartphone, get text notifications.

Text the message @fg6e8a to the number 81010.

If you're having trouble with 81010, try texting @fg6e8a to (469) 804-8093.

*\* Standard text message rates apply.*

The smartphone screen shows a text messaging interface. The 'To' field contains the number '81010'. The 'Message' field contains the text '@fg6e8a'.

Don't have a mobile phone? Go to [rmd.at/fg6e8a](https://rmd.at/fg6e8a) on a desktop computer to sign up for email notifications.



**TVMS WASHINGTON, D.C. TRIP**  
**PERMISSION AND BEHAVIOR AGREEMENT FORM**

Soc Studies Teacher \_\_\_\_\_  
Class Period \_\_\_\_\_

\_\_\_\_\_ Yes, \_\_\_\_\_ has my permission to go on the class trip to Washington DC  
(please continue to fill out the remainder of this form).  
\_\_\_\_\_ No, \_\_\_\_\_ will not be attending the class trip to Washington DC (please  
return form to school)

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

All participants on the Tri-Valley Middle School Washington, D.C. tour must agree to the following in order to participate in this trip.

1. This is a Tri-Valley Middle School field trip. Students are expected to conduct themselves as ambassadors of Tri-Valley Middle School and to observe all school rules while on this tour.
2. Students must be with a chaperone at all times.
3. Students must show respect for all facilities with which they come into contact. Parents and students assume full responsibility for any damage done to any facility including the hotel property and busses.
4. Students must also show respect to other people, including those at the hotel, and keep volume levels at a reasonable level – both in individual rooms and in the public areas.
5. Students must follow the directions of the tour manager, staff, and chaperones.
6. Failure to comply with these rules will result in the student being sent home early at the parent or guardian's expense.

**TVMS Disciplinary Points System**

If any student gets 30 points, he or she loses the DC trip privilege.

- 8 points for each day of OSS
- 6 points for each day of ISD or AEP
- 4 points for each Saturday School
- 2 points for each afterschool detention
- 1 point for each office-assigned lunch detention

For major violations, students' trip privilege may be revoked before receiving 30 points. Subject to administrator discretion, students may earn points back by following a behavior contract with an administrator.

**Students:** I have read the above rules and fully understand what is expected of me. By signing, I certify that I agree with the expectations and consequences contained within and that I will do my best to positively represent myself, my family, and Tri-Valley Middle School.

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**Parents/guardians:** I have read the above rules and fully understand what is expected my student. By signing, I grant permission for my student to participate in this school trip. Further, I certify that I agree with the expectations and consequences contained within and accept responsibility, financial or otherwise, for my student's actions while on this trip. I understand that Tri-Valley Middle School staff and Nowak Tours will do their best to supervise and care for my student. I will not hold them responsible for any accident that might occur while under their supervision.

I further grant permission to any Tri-Valley staff member (or their designees) to do those things necessary to maintain health, safety, and order on the trip, which may include, but not be limited to the following:

1. Secure the service of a physician or hospitalize any child in the case of serious illness.
2. Search luggage if it should become necessary.
3. Confiscate any items that may be of a dangerous nature.

\_\_\_\_\_  
Parent/Guardian Name

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_ Check here to indicate that you plan to travel to Washington, D.C. with your child.

\_\_\_\_\_ Total number attending from your family (including 8<sup>th</sup> grader)

(\*See reverse: please read and sign DC Trip Chaperone Agreement and Waiver and Release Form)



# Washington, D.C. Trip Chaperone Agreement

At Tri-Valley Middle School, we appreciate the support of parents serving as chaperones on the 8<sup>th</sup> Grade Washington, D.C. trip and believe it enhances the experience for everyone to have parents and guardians attend. So thank you for serving as a chaperone.

Being a chaperone is an important role and requires that you accept certain responsibilities. Please read the following list of rules and responsibilities for chaperones, and then sign and date the bottom to indicate that you agree to abide by them.

1. This trip is about our students. **You are responsible at all times for supervising students with whom you are rooming**, ensuring they are where they need to be and doing what they need to be doing.
2. **You are not to consume alcohol on the trip.**
3. You are to enforce school and trip guidelines for students, and comply with the directions of Tri-Valley staff on the trip.
4. Any adult keeping students besides their own children in their room will be required to have an Ohio BCI background check. This must be ordered 2 months prior to the trip.
5. **Failure to abide by these rules and responsibilities will result in your removal from the trip at your expense.**

All chaperones attending the trip must sign and submit a copy of this form to the office.

Sign: \_\_\_\_\_ Date: \_\_\_\_\_

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## Waiver and Release Form

I, \_\_\_\_\_, am the parent / guardian of \_\_\_\_\_.  
(print parent's or guardian's name) (print student's name)

I(we) hereby request that the above-named student be permitted to attend and participate in the Washington, DC. Furthermore, I(we) understand and acknowledge that my(our) child will be transported to **Washington, D.C.** by commercial bus and will be staying overnight in a hotel for **2** nights.

In consideration of the student being allowed to participate in the Washington, D.C. trip, on behalf of my(our) child and myself(ourselves), the undersigned parent(s) or guardian(s), I(we) hereby assume all risks in connection with the trip to and from **Washington, D.C.**, the overnight stay in **Washington, D.C.**, and all the activities in **Washington, D.C.**, and upon the trip. I(we) release the **Tri-Valley Local School District, Tri-Valley Middle School**, and all employees thereof, from all claims, demands, judgments, or liability for any injury or damage which might arise as a result of my(our) child's participation in the **Washington, D.C. trip** including all risks connected therewith whether foreseen or unforeseen.

I(we) also understand that volunteer adults will be acting as chaperones on the **Washington, D.C.** We further release all chaperones from all claims, demands, judgments, or liability for any injury or damage which might arise as a result of my(our) child's participation in the **Washington, D.C. trip**, including all risks connected therewith whether foreseen and unforeseen.

\_\_\_\_\_  
Parent or guardian of the above-named student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent or guardian of the above-named student  
**(BOTH PARENTS MUST SIGN)**

\_\_\_\_\_  
Date