

August 26, 2024 TTSD School Board Work Session and Meeting Minutes

Tigard-Tualatin School District, 23J

The minutes are official after Board approval and will be posted at www.ttsdschools.org

(Please access the online video of this meeting for full verbiage in its entirety on the [TTSD YouTube Channel](#))

Board Members Present:

Tristan Irvin, Chair
David Jaimes, Vice Chair
Kristen Miles
Crystal Weston
Jill Zurschmeide

Carol Kinch, Director, Student Services
Laura Kintz, K-5 Director, Teaching & Learning

Others Present:

Patty Roberts, Executive Assistant
Lisa Burton, Community Relations Manager
Thor Kuhn, Teacher & Technology Support
Jamie Hartmann, Student Rep., Tualatin HS
Evelyn Agosto-Jeronimo, Student Rep., Tigard HS
Moss Weigel, Student Rep., Tigard HS
Sky Rowe, Student Rep., Tualatin HS
Karen Emerson, Community Member, Tigard
And
Members of the Community via the Internet

Administrators Present:

Dr. Iton Udosenata, Superintendent
Dr. Lisa McCall, Assistant Superintendent
Jessica Seay, CFO
Len Reed, Director, Human Resources
Susan Barnard, Director, IT
Darin Barnard, Director, Bond/Operations

I. WORK SESSION ~ 5:00 PM (00:03 Timestamp)

Chair Tristan Irvin called the Board Work Session of the Tigard-Tualatin School District Board of Directors to order at 5:00 PM on Monday, August 26, 2024, in the Tigard-Tualatin Training Center, at 9550 SW Murdock St., Tigard, OR 97224. This work session was convened for the board to continue discussion of their 2024-25 Board Goals. The board began this discussion at the July 31, 2024 Board Retreat. Chair Irvin noted that these goals will reflect what the board wants to accomplish this year.

Chair Irvin shared that she had included a copy of the 2023-24 Board Goals Rubric in the agenda, and she said the Board had set some really “hefty” goals last year. She suggested that board members think about what they want their board goals to be for this year and she will take notes and create an updated rubric that will be presented tonight during their board meeting for first reading and for second reading and approval at the September 9, 2024 regular board meeting. She updated the Rubric, found in the agenda, throughout the Work Session.

Board members discussed, in detail, their specific goals regarding:

- Learning together as a Board
- Review Board policies and data
- Board Mission & Values
- Attending Conferences
- Behavior Committee
- Holding systems accountable
- Advocating for resources
- Build community public goodwill, and continue public comment at board meetings
- New Board picture for the website.
- Build equitable access for board members to get into schools and see all that is happening in our schools

Chair Irvin will present the board goals rubric, as updated, for first reading during tonight’s Board meeting, during Reports and Discussion items.

2024-2025 Tigard-Tualatin School District Board of Directors:

Tristan Irvin, Chair, David Jaimes, Vice Chair; Kristen Miles, Crystal Weston and Jill Zurschmeide Directors

II. ADJOURN EXECUTIVE SESSION ~ 6:02 PM

At 6:02 PM Chair Irvin adjourned this Tigard-Tualatin School District Board Work Session.

III. REGULAR SESSION ~ 6:30 P.M.

A. CALL TO ORDER (00:03 Timestamp)

Chair Tristan Irvin convened this Board meeting of the Tigard-Tualatin School District (TTSD) Board of Directors to order on Monday, August 26, 2024 at 6:30 PM at the Tigard-Tualatin Training Center, at 9550 SW Murdock St., Tigard, OR 97224. She shared that earlier this evening the Board had met in a Work Session that was convened to discuss the 2024-2025 Board Goals. This Board meeting was streamed live on the [TTSD YouTube Channel \(08/26/2024 Regular Meeting of the TTSD School Board\)](#).

IV. APPROVAL OF THE AGENDA & CONSENT AGENDA ~ 6:30 PM (0:34 Timestamp)

Chair Irvin asked Superintendent Dr. Udosenata if there are any changes to the agenda. Superintendent Udosenata shared that there no changes to the agenda. Chair Irvin asked for a MOTION to approve the Agenda and Consent Agenda consisting of the Human Resources/Personnel Report, 2nd Reading: 2024-25 Board Working Agreements, 2nd Reading: 2024-25 Board Assignments, 2nd Reading: 2024-25 TTSD Superintendent Goals, 2nd Reading: 2024-25 Board Policies, 2nd Reading: Student Rights & Responsibilities Handbook, and PSO Activities, as presented. Vice Chair Jaimes made a MOTION to approve the Agenda and Consent Agenda, as presented. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

V. STUDENT REPRESENTATIVE REPORTS ~ 6:31 PM (1:29 Timestamp)

Jamie Hartmann, Student Representative, Tualatin High School, shared:

- Not a lot to report on, because school hasn't started yet, and
 - Seniors can officially pick up their parking passes starting today and Juniors have parking spots will be able to pick up their passes later this week.
- Sports
 - Boys Soccer Jamboree on Thursday;
 - Football has their Jamboree on Friday;
 - Girls Soccer, opens their season against Wilsonville on September 5th

Sky Rowe, Student Representative, Tualatin HS, shared:

- Girls Soccer has a Jamboree on Thursday
- I will be in the school building for the entire week for ASB duties
 - Welcome back decorations, and
 - Decorating and planning for homecoming
- Have a back-to-school night on September 11th.

Evelyn Agosto-Jeronimo, Student Representative, Tigard HS, shared:

- Ready Set Roar! will be held on August 27th, that includes club rush and picture day; from 4:00 – 8:00 PM. Students are able to meet their teachers between 5:00 – 8:00 PM. Student schedules will be available by August 27th.
- Thespian summer camp for our incoming freshman, from August 28-29, 2024, 10:00AM – 1:00 PM and will be held in the Deb Fennel Auditorium. The freshmen will learn how theater works, including: auditioning, sponsorships.

Moss Weigel, Student Representative, Tigard HS, shared:

- Football Jamboree on August 29th, all teams will be playing

VI. SUPERINTENDENT & BOARD COMMUNICATION ~ 6:35 PM (5:05 Timestamp)

Dr. Iton Udosenata, Superintendent shared information regarding, [his comments can be found here](#):

- A lot going on
 - All Hands-on-Deck
 - Buses
 - Kitchen, and
 - Classrooms
- Staff Welcome Back on Wednesday, 8/28/24 @ THS Stadium.
- This week will resume bargaining with TTEA and are committed to reaching an agreement.
- Cell Phones in Schools is an issue with disruptions in our classrooms.
- Gratitude for our staff!!!
- Thankful for our partnership with the Foundation!

Board members shared: 6:40 PM (9:30 Timestamp):

- Thank you to all staff and teachers who are coming back this week!
- On Friday I will attend an event for the Oregon Association of Latino Administrators.
- Excited that school is starting soon.
- Appreciate the discussion regarding Board Goals and classroom environment during our Work Session.
- I am glad to hear about the proactive focus on the impact of cell phones in our schools.
- Excited to start school and for my own student to start HS!
- Also thank you to our student reps for being here tonight!
- Super excited for the start of school.
- Shared gratitude for teachers, and for so much work being done behind the scenes.
- Thanks to all of the custodial, maintenance and landscaping staff who have worked so hard to get our buildings ready for students to come back.

VII. PUBLIC COMMENT ~ 6:46 PM (16:05 Timestamp)

Chair Irvin shared that the Tigard-Tualatin School Board meetings are public meetings where the business of the Board is conducted in an open meeting for the public to observe as required by law, however regular public comment at board meetings is a policy choice of the Board and is not a legal requirement. As the Board values the input from our students, parents and district community members that we serve. The Board provides these opportunities for community members to provide input on important topics. In addition to public comment, community members may submit written comments to the Board secretary, Patty Roberts, at each meeting or email comments directly to the Board. Public comments are limited to three (3) minutes for each comment and should be brief and concise. Speakers may offer objective criticism of school operations and programs. The Board will not hear complaints concerning specific personnel. ***There were no public comments this evening.***

VIII. REPORTS AND DISCUSSION ~ Time: 6:46 PM (16:15 Timestamp)

A. Enrollment Update – Presenter: Len Reed ~ Time: 6:46 PM (16:15 Timestamp)

Len Reed, Human Resources Director, shared a detailed overview of the district's enrollment broken down by level and grade. She provided an annual enrollment forecast prepared by the Population Research Center of Portland State University. In addition to the enrollment forecast, she shared TTSD's enrollment for 2024-25. Links for these documents are found in the agenda. She shared information regarding several "hotspots" within the District where additional support has been provided and also what schools and grade levels are on a watch list due to increased class sizes.

Board members asked:

- At what point do we need to be concerned about the student numbers at Twality MS.
- Does the demographers report reflect kindergarten student increase? Due to our increased PreK numbers do we anticipate that we will see an increase in our Kindergarten classes.

B. First Reading: 2024-25 Board Goals – Presenter: Chair Irvin ~ *Time: 6:54 PM (24:08 Timestamp)*

Chair Irvin reviewed the rough DRAFT Board Goals, as found in the agenda, that was reviewed and discussed in detail during the Board work session, earlier this evening. She shared that she added some goals around community engagement, and how the board uses their role for legislative advocacy. Chair Irvin shared that she will put these board goals into a readable form. This item will be presented for second reading and action at the 09/09/24 Board agenda.

Board members asked:

- For the second reading, will this item be on the Action items, and not on the Consent Agenda at the 09/09/24 board meeting?

IX. ACTION ITEMS ~ Time: 6:56 PM (25:47 Timestamp)

A. 2024-2025 Meal and Milk Prices – Presenter: Jessica Seay ~ *Time: 6:56 PM (25:47 Timestamp)*

Jessica Seay, CFO, and Jarvis Gomes, Operations Administrator shared and the reviewed the 2024-2025 Meal and Milk Prices information, as found in the agenda. Director Seay shared that the district is excited to qualify and extend free lunches for all students, district-wide. She shared that we are having the board approve meal and milk prices, and the provisions of free breakfast and lunch cover the first qualified breakfast or lunch which includes all of the required meal components. She shared that if a student refuses a required meal component or wanted a second serving or just wanted to purchase milk, the USDA require the food sponsor to establish a menu price that is approved by the board of directors. Director Seay reviewed the meal and milk prices if a second or third meal were served.

Board members asked/commented:

- The \$1.00 price of milk surprises me and that seems really high.
- Is it still required that there not be whole milk or is that allowed now?
- Can students have whole milk now? And is it a federal requirement that it be cow milk and not plant-based milk.

Vice Chair Jaimes made a MOTION that the TTSD Board of Director's approve the meal and milk prices for the 2024-2025 school year, as presented. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. There was no further discussion. The MOTION carried, 5-0. The MOTION passed.

B. Nutrition Services Bid Rollovers and RFP Awards for 2024-2025 – Presenter: Jessica Seay ~ *Time: 7:00 PM (29:46 Timestamp)*

Jessica Seay, CFO, and Jarvis Gomes, Operations Administrator shared and reviewed the nutrition services bid rollover and in prior years TTSD either in a Statewide Cooperative or with neighboring districts has completed the RFP process to secure pricing and vendor relationships with our major providers for bakery products, milk and dairy products, food and supply products, as well as produce. She said the summary memo shared the prior year estimate of expenditures and the District is requesting a one-year extension for each contract. She shared that specifically for bakery products the contract will be renewing a one-year agreement with Goody Man Distributing; for milk and dairy products it would be requesting one-year extension with Spring Valley Dairy, for food and supply products the district's requesting a one-year extension with Sysco Portland, and finally, for produce products a one-year extension with Caruso Produce.

Director Zurschmeide made a MOTION that the TTSD Board of Director's approve extensions for the Spring Valley Dairy, Goody Man Distributing, Sysco Portland, and Caruso Produce contracts, as presented. Vice Chair Jaimes seconded the MOTION. Chair Irvin asked for discussion. There was no further discussion. The MOTION carried, 5-0. The MOTION passed.

X. BOARD MEMBER REFLECTION TIME ~ Time: 7:01 PM (31:16 Timestamp)

Chair Irvin noted that this agenda item is provided for the Board to give their reflection at the end of the board meeting and to have an opportunity to discuss, or talk about items to have on a future agenda or if there is something that the Board would like to talk through. This agenda item is available on an as needed basis.

The Board agreed, during their work session earlier this evening, to suspend the end of meeting board reflection time and will add it if needed.

XI. ADJOURN ~7:02 PM (31:34 Timestamp)

Board Chair Irvin adjourned the Board meeting of the Tigard-Tualatin School District Board of Directors at 7:02 PM.

This Board Meeting was streamed on the [TTSD YouTube Channel](#).

APPROVED BOARD MEETING

DATE: 09/09/2024

CHAIRMAN:



CLERK:

