August 12, 2024 TTSD School Board
Regular Meeting Minutes

Tigard-Tualatin School District, 23J

The minutes are official after Board approval and will be posted at www.ttsdschools.org

Board Members Present:
Tristan Irvin, Chair
David Jaimes, Vice Chair
Kristen Miles
Crystal Weston
Board Members Absent:
Jill Zurschmeide

Administrators Present:
Dr. Iton Udosenata, Superintendent
Dr. Lisa McCall, Assistant Superintendent
Darin Barnard, Director, Operations
Susan Barnard, Director, IT
Len Reed, Director, Human Resources
Zinnia Un, Director, Equity & Inclusion
Jennifer Greenwood, Interim Director, Communications
Carol Kinch, Director, Student Services
Jessica Seay, CFO
Jarvis Gomes, Operations Administrator

O***thers Present:***
Patty Roberts, Executive Assistant
Lisa Burton, Community Relations Manager
Gustavo Garcia, Community Relations Specialist
Evelyn Agosto Jeronimo, Student Rep., Tigard HS
Nathan Tran, Student Rep., Tigard HS
Moss Weigel, Student Rep. Alternate, Tigard HS
Jamie Hartmann, Student Rep., Tualatin HS
Karen Emerson, Community Member, Tigard
Karen Hughart, Teacher, CF Tigard ES
Cleon Cox, Community Member
Susan Salkield, TTSD Grant Writing Team
Kasey Fernandez, TTSD Media Specialist

I. REGULAR SESSION ~ 6:30 PM

A. ***CALL TO ORDER*** ***(00:01 Timestamp)***
Chair Tristan Irvin convened this Board meeting of the Tigard-Tualatin School District (TTSD) Board of Directors to order on Monday, August 26, 2024 at 6:30 PM at the Tigard-Tualatin Training Center, at 9550 SW Murdock St., Tigard, OR 97224. Chair Irvin noted that Director Jill Zurschmeide is absent for this Board meeting. This Board meeting was streamed live on the ***TTSD YouTube Channel (08/12/2024 Regular Meeting of the TTSD School Board)***.

II. AGENDA ~ 6:31 PM (00:20 Timestamp)

Chair Irvin asked Superintendent Dr. Udosenata if there are any changes to the agenda. Superintendent Udosenata shared that there no changes to the agenda. Chair Irvin asked for a MOTION to approve the Agenda and Consent Agenda consisting of the Human Resources/Personnel Report, as presented. Vice Chair Jaimes made a MOTION to approve the Agenda and Consent Agenda, as presented. Director Weston seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 5-0. The MOTION passed, 4-0.

III. STUDENT REPRESENTATIVES – Time: 6:31 PM (01:07 Timestamp)

Jamie Hartmann, Student Representative, Tualatin High School, shared:

- I am returning from last year and I really enjoyed representing students from Tualatin HS last year, and I am grateful that you will have me back.
- Not a lot to report on, because we are still three weeks till school starts.
- Sports: Practices have started, and first official fall practice started today.
- Clubs are starting to get sorted out, with no main events going on for now.
- My summer highlight: New college football 25 game coming out!

Evelyn Agosto-Jeronimo, Student Representative, Tigard HS, shared:

- Shared that she is a senior and is passionate about this position and noted that is very important to have different types of people at the table, and thank you for this opportunity.
- Leadership will be having a get together on Friday, plan for the school year, making posters, planning for football games, prom and homecoming
- LinkCrew is starting next week and will begin training to be ready to welcome freshmen in on September 3rd, and to show them what the high school environment is like.
- On Tuesday, August 27th from 9-12 & 4-8, THS will have a "Ready Set Roar" event, where freshman, sophomores, juniors, and seniors will get to know the school, and also have their pictures done, get their schedules, get their school ID's, etc.
- My summer highlight: I recently adopted two (2) kitty's, both boys and very small.

Moss Weigel, Student Representative Alternate, Tigard HS, shared:

- Shared that they are a junior, and I am curious about how the district works and how things work behind the scenes and how everything impacts students. And having this position is really amazing and really fun.
- Affinity Leaders will have a retreat on August 23rd, to connect with other Affinity Leaders, and plan for the year.
- My summer highlight: Catching up on my sleep!

Nathan Tran, Student Representative, Tigard HS, shared:

- Introduced himself, and he shared that the reason he wanted to be a student representative to the Board is that one of my former classmates was also a student representative and I was able to ask her questions and I saw TTSD meeting on the YouTube Channel and hearing the stories during public comment was really interesting to me. I am interested to see what it's like behind the district and to learn in my final year of school.
- Sports:
    - Football, has been training hard;
    - Cross Country is hosting a Tiger's night out, on August 25th from 5:00 – 7:30 pm, at the Tigard Tap House, and there will be a silent auction, food, drinks and lots of fun things, with the proceeds going to Cross County.
    - Tigard HS Tennis Alumni tournament happened a few days ago, which was really fun. There is a youth tennis camp that started today from August 12th – 15th
- If students have not registered for sports the deadline is on August 19th.
- My summer highlight: I finally went to San Francisco and ate a lot of delicious food!

IV. SUPERINTENDENT & BOARD COMMUNICATIONS ~ Time: 6:39 PM (09:01 Timestamp)

Dr. Iton Udosenata, Superintendent, shared that he loved going to the coast with his family and was able to spend a week there and where he likes to relax and unwind. It is a good summer so far.

He shared how his entry plan has gone for the last 42 days on the job. For the first 30-days he engage with community, staff members and get to know TTSD, while we had some downtime. He met with all Cabinet members, every school principal, and our program directors, and there are 18 buildings and he was able to visit 17 sites. I have had approximately 35 meetings and I have learned a lot in that time.

He noted some big themes that he took away from those meetings, including:

1. Last year while there was some challenges, almost everyone was optimistic about this year;
2. People feel very committed and positive about this upcoming year;
3. People like being here, they like working for TTSD.

He also mentioned that moving forward:

- He will engage in doing a deep dive into our systems, to understand more about the district;
- Today met with Law Enforcement from King City, Tualatin and Tigard. And he noted:
    - We have extraordinary leaders in our district that are very committed;
    - Who really care about our students.
    - Looking forward to strengthening our partnership with them.
- He gave a "shoutout" to the Board for Board retreat and the work they did there!
- And a "shoutout" to the Cabinet team who really dug in deep on their retreat for two days, and we all left feeling really prepared and excited about the work.
- He shared picture of two Art Rutkin ES kindergarteners who attended Kinder "Jump Start", and they were telling him about all the work that they did that day and all the fun that they had, and all of the activities and how excited they are to come back. One of the students wanted to know what Dr. Udosenata does for TTSD, and he told the student that he makes sure that Mr. Kingery has what he needs to open schools and that teachers have what they need, and that he supports bus drivers, the people that are cooking the food for students. And the student stared at him and said "that's a pretty big job".
- We will have all staff Welcome back on Wednesday, August 28th, and encourage board members to attend.

Board Members shared:

- Board retreat was amazing and we had a chance to set priorities, get in line with our thinking, and the time was very valuable and we got to know each other better.
- This weekend I attended the OSBA Members of Color Caucus, and we had a really good meeting and set priorities for the upcoming year. And we advocated for more money for more scholarships.
- The Board retreat was wonderful, and there was a lot last year, and it was nice to reengage. I felt restored. It was meaningful and got us off to really good footing for this coming year.
- The OSBA Legislative Policy Committee is ramping up to lobby for state school fund. Director Zurschmeide and Chair Irvin participate on the Legislative Policy Committee and will share updates and news around that lobbying.
- There was a recent Oregonian article, she read a blurb about not remarking on open investigations. She shared "that the district or the board does not comment on pending litigation and assures the community that TTSD is committed to the safety of every student in our schools. And, particularly for the board's work, allegations of sexual assault are serious and Oregon law and district policy require the investigation of such reports. TTSD responds urgently with support for students experiencing any form of violence. The district is committed wholeheartedly to holding anyone accountable who was responsible for serious criminal offenses."
- I am excited for the upcoming year and I am excited for the all staff welcome back!
- We got a lot of work done at the Board retreat. Last year was very very busy. And we got a lot of work done in a short amount of time. Appreciate the engagement of the board and superintendent.
- I attended the OSBA Summer Board conference, last weekend. And I am looking forward to the start of the year.
- Appreciate the remarks from Dr. Udosenata, regarding safety in our schools and also the care of looking over our systems, and keeping those running. And, I also want to thank Chair Irvin for those remarks on behalf of the board. I also want to say that I take our duty to protect and care for all of our students seriously and my heart goes out to all those impacted.
- I am pleased to welcome the student reps this year. And I am happy to get ready for a productive school year.

V. PUBLIC COMMENTS ~ Time: 6:51 (20:51 Timestamp)

Chair Irvin shared that the Tigard-Tualatin School Board meetings are public meetings where the business of the Board is conducted in an open meeting for the public to observe as required by law, however regular public comment at board meetings is a policy choice of the Board and is not a legal requirement. As the Board values the input from our students, parents and district community members that we serve. The Board provides these opportunities for community members to provide input on important topics. In addition to public comment, community members may submit written comments to the Board secretary, Patty Roberts, at each meeting or email comments directly to the Board. Public comments are limited to three (3) minutes for

each comment and should be brief and concise. Speakers may offer objective criticism of school operations and programs. The Board will not hear complaints concerning specific personnel. ***There were no public comments this evening***.

VI. REPORTS & DISCUSSION ~ Time: 6:51 PM (21:00 Timestamp)

A. 1st Reading 2024-25 Board Operating Agreements – Presenter: Tristan Irvin ~ Time: 6:51 PM

Chair Irvin shared that this is something that the Board reviewed at the Retreat on July 31, 2024, and she noted that changes and shared that in order to promote positive and functional leadership in our district, we agree to the attached working agreements for how we conduct our board business, communicate with each other, and foster positive district and community relations. A link to the proposed 2024-25 Board Operating Agreements can be found in the agenda. This agenda item will be presented for 2nd reading at the August 26, 2024 Board meeting.

Board members shared the following comments and questions:

- I think it's really ideal that the Board members are all fully in support of the board agreements, but I would follow those agreements if is ends up not being a unanimous vote, but I would prefer to all be fully aligned. I want to bring up the area about the board chair making statements on behalf of the board and I think that is a recommendation from OSBA and it can really help things be more expeditious but given that I have no idea what this school year brings, I am not comfortable with, especially on more political issues, having being spoken for in that way. I think that logistically it's challenging. Also, there's the matter of simple politeness of, I would prefer to be able to respond to say thank you for your comment. I am not comfortable with that as it is written. Chair Irvin will work to modify this part of the Operating Agreements and will send to board members for review, since this is a first reading. Director Miles noted that the board should be aware of Policy BCB: Board Officers, that addresses the Board or District Spokesperson.

A. 1st Reading 2024-25 Board Assignments – Presenter: Tristan Irvin ~ *Time: 6:58 PM (28:00 Timestamp)*

Chair Irvin shared that the preferences given by each board member for the 2024-2025 board assignments can be found in the agenda. Additional standing committees and advisory committees may be created throughout the year. She noted that the Board discussed various assignments at the Board retreat. Chair Irvin shared that a link to the proposed board assignments is found in the agenda. This agenda item will be presented for 2nd reading at the August 26, 2024 Board meeting.

B. 1st Reading 2024-25 Superintendent Goals – Presenter: Dr. Iton Udosenata ~ Time: 6:59 PM *(29:03 Timestamp)*

Dr. Udosenata reviewed the proposed 2024-25 Superintendent Goals, and shared information using a PPT, found here. He discussed the following focus areas, including:

- Evaluation Focus
- Superintendent Goals 1 – District Culture and Community Relations
- Action Items for Goal 1:
- Superintendent Goal 2 – Establishing a Focused Vision
- Scope and Sequence of District Vision:
- Conclusion & Next Steps:

Dr. Udosenata share the following African proverb by Andrew Whitby; "If you want to go fast, go alone. If you want to go far, go together." This agenda item will be presented for 2nd reading at the August 26, 2024 Board meeting.

Board Members shared:

- There is an enormous amount of work, feedback, planning, and best practice to review, and reevaluate data, receive staff and community data, which is vitality important.

- I appreciate Dr. Udosenata's focus on honesty and communication and I know when a new leader comes in, sometimes not everyone has confidence, yet in that leader, but I encourage the community to also focus on building new connections and to being open-minded.
- Efficacy is critical and slow and steady does win that race. I think you have outlined really well is all these things and it is a lot and you have a really clear focus on really important things that our community said they want to see, which is relationship building.

This agenda item will be presented for 2nd reading at the August 26, 2024 Board meeting.

C. 1st Reading 2024-25 Student Rights & Responsibilities Handbook – Presenter: Carol Kinch ~ Time: 7:12 PM ***(42:00 Timestamp)***

Director Carol Kinch and Director Amber Fields shared information regarding the Student Rights & Responsibilities Handbook (SRRH) and she shared historical information about the update process. She acknowledged those behind the scenes, including: Kelly Shelton, Eric Nesse, Jennifer Greenwood, and Gustavo Flores.

She discussed the re-worked document using a PowerPoint presentation a link is found in the agenda.

- Updates:
- Preview Web Format:
- Next Steps:
- Looking forward 2025-26:
    - Reconvene the committee
        - Review feedback
            - Consider the needs of different audiences (i.e.: students, families, elementary, secondary)
            - Add and/or revise sections and content (i.e.: cell phones, emergency closures, grading practices0
            - Communicate content with more visuals
        - Gather additional feedback
    - Review for 2025-26
- Noticing & Wonderings?

Board members shared:

- I was pleased to have the opportunity to review this document and my first thoughts were that it was well written and identified some important elements. The layout of the discipline framework is more clear. I am not sure it does everything we really need it to do, but I am considering that some of the work is partly coming from how it is implemented.
- Thank you for this. I read as a board member and as a parent and it is well put together. I have a Board level question will teachers receive additional PD regarding how to teach students these lessons?
- I know this has been a tremendous amount of work. I have so much gratitude for you and the committee. I appreciate the ability to revise and re-work the handbook. Kudos to everyone. Also, I love that there is web version.
- Thanks to the team for this work this summer.

This agenda item will be presented for 2nd reading at the August 26, 2024 Board meeting.

E. 1st Reading 2024-25 Board Policies & FYI Administrative Rules – Presenter: Len Reed ~ *Time: 7:28 PM* ***(57:15 Timestamp)***

Len Reed, Human Resources Director, presented the proposed updates to Board Policies: EBC: Emergency Plan and First Aid**; EBC_EBCA: Emergency Procedures and Disaster Plans; EBCA: Safety Threats**; EBCB: Emergency Procedure Drills and Instruction; GBEB: Communicable Diseases in Schools; IGBAF: Special

Education – Individualized Education Program (IEP)**; IGBAG: Special Education – Procedural Safeguards**; IIBG_AR: Responsible Use of Technology; IKF: Graduation Requirements**; IKI_AR: Academic Integrity; and JECBA: Admission of Exchange Students. These policies will be brought back to the board for second reading at the August 26, 2024 Board meeting.

Board members shared the following comments:

- There was a request for discussion with Dr. Udosenata and Director Reed regarding Math.

*VII. **ACTION ITEMS*** ~ *Time: 7:36 PM **(1:05:40 Timestamp)***

A. Resolution 2425-02 Local Option Renewal – Presenter: Jessica Seay ~ *Time: 7:36 PM **(1:05:40 Timestamp)***

Jessica Seay, CFO, discussed the proposed Resolution 2425-02: Local Option Levy Renewal in order to place this levy on the November Ballot. She shared that the Tigard-Tualatin School District (TTSD) voters originally approved a 5-year local option levy in 2000 and have renewed it four times since then, in 2004, 2008, 2014, and 2018.

The current levy expires in June 2025, and to receive the $12.6 million we expect this levy to generate in 2025-26, the district must again seek voter approval. Our general counsel has reviewed the explanatory statement and resolution for completeness.

Board Members shared:

- It was noted that the majority of these funds go towards instructional staff.
- There was a reminder that this is a very important levy for our TTSD students.
- It was shared that sometimes the State School Fund (SSF) is sometimes up and sometimes down, but given the rising costs and the ongoing needs of our young people, and there are times when we get less from our SSF and this is something our community can come together to control to support our students.

Vice Chair Jaimes made a MOTION to approve that Resolution 2425-02 be hereby adopted, as submitted. Director Weston seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 4-0. The MOTION passed.

B. Student Success Grants – Presenter: Dr. Zinnia Un ~ Time: 7:41 PM ***(1:10:55 Timestamp)***

Jessica Seay, Dr. Zinnia Un, Kasey Fernandez, District Media Specialist, and Susan Salkield, Grant Writing Team member, shared information regarding the Student Success Grants, as presented.

Dr. Un explained the purpose of this agenda item and she said that The Oregon Department of Education's (ODE) Office of Equity, Diversity, and Inclusion (OEDI) has released Requests for Applications for four (4) Student Success Grant Programs for the period 2024-28: 1) African American/Black Student Success Grant, 2) Latino/a/x and Indigenous Student Success Grant, 3) LGBTQ2SIA+ Student Success Grant, and 4) Native Hawaiian/Pacific Islander Success Grant.

TTSD requests Board approval to apply. Requested funding will support the pilot expansion of Equity Infrastructures to develop tiered approaches to address bias and hate in our schools while investing in preventative and proactive Tier I work. From our prioritization work with EASH, we have created conditions for anti-bias educational systems. The opportunity to apply for OEDI's Student Success Grants will help reinforce these structures with specific students in mind. We are aiming for an effort across all grant opportunities equating to $935,000.

Board Members shared:

- With all of these grants, will some of this help to backfill the program or partnership reductions that happened in the last budget cycle, and in addition to expand those programs as well?
- I appreciate our Grant writing team and do we have a timeframe of when we will know if TTSD was granted the funds?
- Thank you for pursuing additional funding for student support. I am happy to support this.
- This funding will help students who experience barriers and will help students reach their goals.
- I appreciate the thoughtfulness and I wonder how will the professional development be carried out?

Vice Chair Jaimes made a MOTION to approve TTSD's application to OEDI for Student Success Grants across various demographics, equating to a total request of $935,000 in grant funds, as presented. Director Miles seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 4-0. The MOTION passed.

VIII. BOARD MEMBER REFLECTION TIME *~ Time: 7:53 PM* ***(1:23:07 Timestamp)***

Chair Irvin noted that this agenda item is provided for the Board to give their reflection at the end of the board meeting and to have an opportunity to discuss, or talk about items to have on a future agenda or if there is something that the Board would like to talk through. This agenda item is available on an as needed basis.

IX. ADJOURN *~7:53 PM* ***(1:23:10 Timestamp)***

Board Chair Irvin adjourned the Board meeting of the Tigard-Tualatin School District Board of Directors at 7:53 PM.

APPROVED BOARD MEETING

DATE: 09/09/2024

CHAIRMAN: 

CLERK: 

This Board Meeting was streamed on the TTSD YouTube Channel.