

**NGGOLD SCHOOL DISTRICT**  
400 Main Street  
New Eagle, PA 15067

**Regular Ringgold Board of School Directors' Meeting**

**Wednesday, August 21, 2024**

**I. CALL TO ORDER**

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held at 7:00 PM. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by the President, Mrs. Carol Flament, and the following Board Members were present to the call of the roll: Mrs. Flament, Mrs. Garry, Mrs. Ott, Mrs. Glaneman, Mrs. Wilhelm, Mrs. Fine, Mr. Briscoe, and Mr. Mountain present.

**ROLL CALL**

President  
Second Vice President

Mrs. Carol F. Flament  
Mrs. Heather Wilhelm  
Mrs. Sarah Fine  
Mrs. Sherrie L. Garry  
Mrs. Gail A. Glaneman  
Mrs. Maureen A. Ott  
Mr. Paul M. Mountain  
Mr. Jason Briscoe

**Absent**  
First Vice President

Mr. Steven Toprani

**Also Present**

Superintendent  
Director of Finance & Board Secretary  
Solicitor

Mr. Randall S. Skrinjorich  
Ms. Kimberley Moore  
Mr. Timothy R. Berggren

---

**II. SUPERINTENDENT’S REPORT – MR. SKRINJORICH**

Mr. Skrinjorich reported, “We are very excited to have welcomed back our teaching staff back on Monday. I had the opportunity to spend time with them this week and I am happy to report they are well rested and preparing for a great year.

Back to School nights are underway! Last night the High School hosted their Back to School Night, and it was a great success. Tonight, the Middle School will hold their Back to School Night, and we will wrap up with the elementary schools on Thursday night. This is a great opportunity for the families and community to come together and celebrate the excitement of a new school year.

If you are looking for something to do this Friday, come by the High School for our first home football game. The game starts at 7:00pm but you may want to head up early and look at our Senior parking spots. Once again, our Seniors had the opportunity to paint a parking spot. We had a great turnout, and the spaces look amazing.”

**III. SECRETARY’S REPORT**

No report.

**IV. APPROVAL OF MINUTES**

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Garry, seconded by Mrs. Fine, to accept the following minutes as presented:

**A. Regular Board Meeting of Wednesday, July 17, 2024**

**V. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT – MRS. WILHELM**

No report.

**VI. SHASDA REPORT – MRS. OTT**

No report.

**VII. PSBA REPORT – MRS. OTT**

Mrs. Ott reported PSBA is currently accepting nominations for the Pennsylvania Education Innovation Awards through September 1<sup>st</sup>. There are also several grants available to school districts and the information regarding the grant opportunities has been sent to the Administration.

VIII. ACSHIC REPORT – MRS. OTT

No report.

IX. SOLICITOR’S REPORT – MR. BERGGREN

No Report.

X. PRESIDENT’S REPORT – MRS. FLAMENT

Mrs. Flament, announced that the Board met in Executive Session prior to tonight’s meeting, to discuss the following items:

- A. **Receive Information from the Administration**
- B. **Receive Legal Counsel**
- C. **Personnel**
- D. **Student Discipline**

XI. VISITORS’ REQUESTS TO ADDRESS THE BOARD

Debbie Behanna                  Donora, PA                  Topic: Football

XII. COMMITTEE REPORTS

A. Business And Financial Services – Chairperson: Mrs. Glaneman  
Co-chairpersons: Mrs. Garry and Mrs. Wilhelm

1. Treasurer’s Report

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mr. Briscoe, to accept the Treasurer’s Report as presented. A copy of the Treasurer’s Report can be found in the Appendix of these minutes.

2. Payment of Bills

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, to pay the Bills as presented. A copy of the Bills can be found in the Appendix of these minutes.

3. Proposal from HHSDR for Ginger Hill Maintenance Facility Site and Sanitary Improvements

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Fine, to

accept the proposal from HHSDR in the amount of 6% of the construction costs for design, bidding, construction administration, and project closeout phases at the Ginger Hill Maintenance Facility Site for miscellaneous improvements and Sanitary Improvements, per the school district's contract with HHSDR dated January 17, 2013. All work performed on this project by HHSDR shall be included in this price as set forth in Article XI.I of the contract for miscellaneous improvements, as presented in the HHSDR estimated work to be performed. A copy of the proposal was included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

**4. Proposal from Verdantas for RHS Cafeteria Structural Plan**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Fine, to accept the proposal from Verdantas for the Ringgold High School Cafeteria Structural Plan in the amount of \$11,450 (retroactively) for the initial visit and \$6,250 for follow up visits. A copy of the proposal was included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

**5. Final Payment to A-1 Electric, Inc. for Phase 2 RHS**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, for final payment to A-1 Electric, Inc., approved by the architects HHSDR, in the amount of \$106,810.05 for Phase 2 Renovation Ringgold High School project. Payment of final invoice #9 will be made from the Capital Projects Fund.

**6. Amendment to Studer Contract**

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, to accept and approve the Second Amendment to Engagement Letter for Huron Studer Education Services, and to direct and authorize the Superintendent to notify Huron Consulting Services, LLC that the District is exercising its 30 days' written notification of termination for convenience as provided for in Article 9. of the contract to terminate all other services provided by Huron Consulting Services, LLC.

**7. Professional Development Agreement**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, entering into an Agreement with Unlocking Excellence, LLC for professional development and related services. This Agreement is for the period of September 1, 2024, to July 31, 2025, and is at a cost of \$36,100 plus any

additional services requested by the Administration. Approval is subject to final review by the Solicitor and Administration.

**8. Ford Office Technologies IT Technician Proposal**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott and Mr. Briscoe, to accept the proposal from Ford Office Technologies at a cost of \$6,000 per month for onsite IT Technician services. A copy of the proposal was provided in the Board packet. Approval is subject to final review by the Solicitor and Administration.

**B. Personnel and Administration – Chairperson: Mr. Toprani  
Co-chairpersons: Mrs. Garry and Mrs. Ott**

The Board, by a unanimous vote to the call of the roll of the eight members present approved a motion by Mrs. Garry, seconded by Mrs. Ott, to approve Motions 1 through 7 as stated below:

**1. Resignations of Personnel**

To accept the following resignations:

<b>Rachael Fike</b>	Special Education Teacher for the Ringgold High School effective on or before the completion of a 60 day holding period.
<b>John Sandis</b>	Computer Technician for the Ringgold School District effective end of day July 19, 2024.
<b>Linda Evans</b>	Paraprofessional for the Ringgold Elementary School North effective end of day July 31, 2024.
<b>Rebecca Galanko</b>	Paraprofessional for the Ringgold Elementary School North effective end of day July 31, 2024.
<b>Lynne Gwyer</b>	Paraprofessional for the Ringgold High School effective end of day July 31, 2024.
<b>Allison Mercer</b>	Utility Worker for the Ringgold Elementary School South effective end of day July 31, 2024.
<b>Amber Brucker</b>	Special Education Teacher for the Ringgold Middle School effective end of day August 20, 2024.
<b>Adam Thomas</b>	Mathematics Teacher for the Ringgold Middle School effective on or before the completion of a 60 day holding period.
<b>Lauren Connors</b>	Elementary Teacher for the Ringgold Elementary School North effective on or before the completion of a 60 day holding period.
<b>Yolanda Snyder</b>	Bus Driver for the Ringgold School District effective end of day August 12, 2024.

<b>Brittany Vaccaro-Higham</b>	STEM Teacher for the Ringgold Middle School effective on or before the completion of a 60 day holding period.
--------------------------------	---

**2. Employment of Personnel Ratification of Hirings**

To ratify and confirm the hiring of the following individuals, pending receipt of proper documentation:

<b>Nolan Colaric</b>	Health and Physical Education Teacher for the Ringgold High School at a salary of Bachelor's Step 1, which equates to \$44,000 based on the 2024-25 school year.
<b>Ashlyn Ayersman</b>	English and Language Arts Teacher for the Ringgold Middle School at a salary of Bachelor's Step 1, which equates to \$44,000 based on the 2024-25 school year.
<b>Bridget Oder</b>	Instructional Support Staff for the Ringgold School District for a one year position for the 2024-2025 school year.
<b>Tamera Brown</b>	English and Language Arts Teacher for the Ringgold Middle School at a salary of Master's Step 6, which equates to \$50,400 based on the 2024-25 school year.
<b>Kendal Allsopp</b>	Special Education Teacher for the Ringgold School District at a salary of Bachelor's Step 1, which equates to \$44,000 based on the 2024-25 school year.
<b>Melissa DeOrio</b>	Spanish Teacher for the Ringgold High School at a salary of Bachelor's Step 3, which equates to \$45,000 based on the 2024-25 school year plus an additional \$3,000 signing bonus per Article XIX Section C of the Master Agreement between REA and RSD.
<b>Azalynn Coblentz</b>	Special Education Teacher for the Ringgold School District at a salary of Bachelor's Step 1, which equates to \$44,000 based on the 2024-25 school year.
<b>Matthew McCaffrey</b>	English and Language Arts Teacher for the Ringgold High School at a salary of Bachelor's Step 1, which equates to \$44,000 based on the 2024-25 school year.
<b>Courtney Pierce</b>	5.5-hour Utility Cafeteria Worker position for the Ringgold Elementary South School.
<b>Tori Campbell</b>	Special Education Teacher for the Ringgold School District at a salary of Bachelor's Step 1, which equates to \$44,000 based on the 2024-25 school year.
<b>Richard Poland</b>	Full-time custodian for the Ringgold School District effective August 19, 2024.
<b>Adam Lenzi</b>	Summer Helper - Custodial
<b>Bella Burwell</b>	Summer Helper - Custodial

**3. Additions to the Substitute Roster**

To grant permission to add the following individuals to the substitute roster, pending receipt of proper documentation:

**Paraprofessional**

Allison Mercer      Monongahela, PA

Tiffany Rendon West Mifflin, PA  
Pamela Olszewski Venetia, PA

**Cafeteria**

Josephine Spesak Monongahela, PA

**Bus Trainee**

Timothy Baureis Clairton, PA

**Bus Driver**

Yolanda Snyder Eighty Four, PA

**Retired Substitute Teacher**

Lisa Altemare Charleroi, PA

**Substitute Teacher**

Taylor Glowa South Park, PA  
Kayla Bandik West Mifflin, PA  
Abram King Washington, PA  
Megan Mcilvaine Charleroi, PA

**Custodian**

Shawn Delaini Donora, PA  
Deborah Quinlan Monongahela, PA  
Robert Coury New Eagle, PA  
Heather Sphar Charleroi, PA  
Brian Hustava Bentleyville, PA  
Elzie Lavery Smithfield, PA

**4. Requests To Attend A Conference**

To grant permission for the following conference requests:

**Act 67 Basic School Security Personnel Training (retroactively)**

Police Department

Eric Helmick

Pittsburgh, PA

August 6-9, 2024

Total \$459.94

**SAP Training**

RESS Erik Meredith

St. Vincent College

September 17-18, 2024  
Total \$420.32

**5. Granting Teacher Tenure**

To grant tenure to the following individuals:

Darren Hale  
Craig Johnston

**6. Setting Compensation for Substitute Employees**

To approve the following substitute employee rate beginning in the 2024-2025 school year.

<b>Substitute Position</b>	<b>2024-2025 Rates</b>
Regular Substitute Bus Driver	\$17.43 per hour
Van Driver	\$16.40 per hour
Substitute Cafeteria Worker	\$12.75 per hour
Custodial	\$18.00 per hour
Maintenance I	\$23.00 per hour
Maintenance II	\$18.78 per hour
Day to Day Substitute Teacher	\$140.00 per day
Day to Day Substitute Teacher beginning 91st day in school year	\$150.00 per day
Designated Building Substitute Teacher	\$150.00 per day
Designated Building Substitute Teacher beginning 91st day in school year	\$160.00 per day
Substitute Teacher Anticipation/achieving 25 consecutive days in same position	\$185.00 per day
Substitute Teacher 80 consecutive days in the same position	First Year Salary
Retired Ringgold Substitutes Teacher	\$160.00 per day
Substitute Clerical	\$14.00 per hour

**7. Request To Attend an Overnight Student Field Trip**

To grant permission for the following overnight field trip request:

**RHS Marching Band - Boston St. Patrick's Day Parade**

Dawn Mason  
Boston, MA  
March 14, 2025 - March 17, 2025  
Approximate number of students: 100



Approximate total cost per student: \$1,000.00

Ms. Mason will follow the chaperone policy set by the District.

**C. Curriculum, Education & Technology – Chairperson: Mrs. Ott**  
**Co-chairpersons: Mrs. Glaneman and Mr. Briscoe**

**1. Readmission of Expelled Student**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, readmitting student 23DA07 from their expulsion, subject to any conditions determined appropriate by the Administration.

**2. Title I Services for Non-Public Schools**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Ott, seconded by Mr. Briscoe, to approve an Agreement between Ringgold School District and the Allegheny Intermediate Unit for instructional services under Title I for qualifying non-public schools. Approval is subject to final review by the Administration and the Solicitor.

**3. Title II Services for Non-Public Schools**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Ott, seconded by Mrs. Fine, to approve an Agreement between Ringgold School District and Intermediate Unit One for Title II non-public school professional development for qualifying non-public schools. Approval is subject to final review by the Administration and the Solicitor.

**4. OpenSciEd Pilot**

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to participate in a pilot program through Intermediate Unit One, at no cost to the district, for the implementation of OpenSciEd science content and materials at Ringgold Middle School. The pilot program will support teachers with implementation of the STEEL standards and provide free science materials for a grade level. Approval is subject to final review by the Administration and the Solicitor.

**5. ACSES Free Computer Science Curriculum**

The Board, by a unanimous voice of the eight members present, approved a motion by Mrs. Ott, seconded by Mr. Briscoe, for the use of Asynchronous Computer Science Education System, or “ACSES” animated, video-based

computer science curriculum for students in grades K-8 as a supplemental resource. The curriculum is free to the district and was created by STEM Coding in partnership with Carnegie Mellon University's Entertainment Technology Center. Approval is subject to final review by the Administration and the Solicitor.

**6. Case Management System**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to purchase and utilize Navigate360 for student case management services at an annual cost of \$6,378. The costs will be paid with federal funds. A copy of the agreement was included in the Board packet. Approval is subject to final review by the Administration and the Solicitor.

**7. Approval of 2024-2025 Agreements**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Ott, seconded by Mrs. Glaneman, to enter into service agreements with the following agencies, programs and schools for the 2024-2025 school year. Services will be utilized as necessary throughout the course of the school year. The terms of each agreement have been included in the Board packet. Approval is subject to final review by the Administration and the Solicitor.

- Merakey Pennsylvania
- Transformation Learning
- Watson Institute
- Hope Academy
- Center for Hearing and Deaf Services, Inc.
- Western Pennsylvania School for Blind Children
- Procure Therapy
- Special Education Consulting - Andy Klein

**D. Athletics – Chairperson: Mrs. Garry  
Co-chairpersons: Mrs. Fine and Mr. Briscoe**

**1. Resignation of Coaches**

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Garry, seconded by Mr. Mountain, to accept the following resignations:

**Dylan Sapp** – High School Football Coach  
**Greg Levander** – High School Football Coach

## **2. Appointment of Coaches**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Garry, seconded by Mrs. Fine and Mr. Briscoe, to hire the following coaches. Appointments are subject to contract documents prepared by the Administration and Solicitor, receipt of clearances and other required paperwork.

### **Swimming**

**Emma Sprowls** – High School Swimming Volunteer Assistant Coach.

**Nick Grove** – High School Diving Coach at a salary of \$2,700.00.

### **Soccer**

**Tricia Martik** – Middle School Boys' Soccer Coach at a salary of \$2,500.00.

**Robert Evans** – High School Boys' Soccer Volunteer Coach.

### **Football**

**Robert Heller Sr.** – Varsity Coordinator Coach in the amount of \$7,000.00.

**Mike Bundy** – Assistant Football Coach at salary of \$5,202.00.

**Dave Barkey** – Assistant Football Coach at a salary of \$5,000.00.

**Tyrel Satterfield** – Assistant Middle School Football Coach at a salary of \$2,000.00.

### **Middle School Softball**

**Kaitlin Kenney** – Head Middle School Softball Coach at a salary of \$2,550.00.

**David Gilpin** – Assistant Middle School Softball Coach at a salary of \$2,000.00.

**Racheal Moon** – Assistant Middle School Softball Coach at a salary of \$1,750.00.

### **Girls Wrestling**

**Ryan Scalise** – Head Girls Wrestling Coach at a salary of \$3,000.00.

**Kristen Scalise** – Volunteer Girls Wrestling Coach.

## **E. Health, Wellness, and Security – Chairperson: Mr. Mountain Co-chairpersons: Mr. Toprani and Mrs. Wilhelm**

Mr. Mountain presented a video about his vision for the Rams on Patrol program.

**G. Policy – Chairperson: Mr. Briscoe Co-chairpersons: Mrs. Ott and Mr. Toprani**  
(Taken Out of Order)

**1. Approval of Revised Policy**

A motion was made by Mr. Briscoe, seconded by Mrs. Glaneman, to accept the following policy revisions. Copies of the policy were included in the Board packet.

Policy #707 - Use of Facilities and Grounds  
Policy #202 - Eligibility of Nonresident Students

During Board discussion, Mrs. Glaneman motioned to separate the two policies and vote on them individually. The motion to separate was seconded by Mrs. Fine. The motion to separate passed by a unanimous vote to the call of the roll of the members present.

Mrs. Ott motioned to table Policy #707. The motion to table was seconded by Mrs. Wilhelm. The motion to table passed by a vote 6-2 by a call of the roll of the members present.

Voting Yes – Messr: Mountain, Mesdames: Glaneman, Garry, Fine, Wilhelm and Ott

Voting No – Messrs: Briscoe, Mesdames: Flament

Mr. Briscoe motioned to accept the policy revisions to Policy #202. The motion was seconded by Mrs. Fine. The motion passed by a vote 6-2 by a call of the roll of the members present.

Voting Yes – Messr: Briscoe Mesdames: Flament, Glaneman, Garry, Fine, and Wilhelm

Voting No – Messrs: Mountain, Mesdames: Ott

**F. Facilities, Planning, and Transportation – Chairperson: Mrs. Fine**  
**Co-chairpersons: Mrs. Glaneman and Mr. Mountain**

**1. Use of Facility Requests**

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Fine, seconded by Mrs. Ott, to approve the following Use of Facilities requests. The granting of the use of facilities shall be subject to change as determined by the Administration.

**Special Olympics - Sherry Black**

- The Ringgold School District would like to use the RHS gym for coach training for the Special Olympics program on November 7, 2024.
- Fees - No fees associated as the request occurs during normal business hours and does not require custodial or security personnel.

**Ringgold Youth Wrestling – Kevin Roche**

- Use of RMS gym Monday, Wednesday, and Friday starting November 4, 2024 – April 7, 2025, from 5:30pm-9:00pm.
- Fees – No Fees associated with the usage as the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

**Ringgold Youth Wrestling Tournament - Kevin Roche**

- Ringgold Youth Wrestling will have a tournament at RHS on January 11, 2025 –January 12, 2025, from 6:00am – 6:00pm.
- Fees – According to the policy.

**Union Finley Midget Football**

- Use of the Joe Montana Stadium, concession, and bathrooms for 2024 Youth Football games on August 31, September 7, and September 28 from 1:00pm- 7:00pm.
- Fees - According to the policy.

Mrs. Flament announced that the September Board Meeting is being rescheduled to September 10, 2024. The Committee Meeting will begin at 6:00pm followed by the Regular Meeting at 7:00pm.

**XIII. ADJOURNMENT**

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Garry, seconded by Mr. Briscoe, to adjourn.

The Board adjourned at 8:15 PM.



---

**Kimberley Moore Burchill**  
**Secretary of the Board**  
**Ringgold Board of School Directors**

