

**Agenda**  
**September 11, 2024**  
**Swedesboro-Woolwich Board of Education**  
*"A Community dedicated to inspiring life-long learners"*  
**Gov. Charles Stratton School**  
**15 Fredrick Boulevard**  
**Woolwich Township, NJ 08085**  
**6:00 P.M. Meeting Opening**

---

**1. Opening**

A. Call to Order

**Open Public Meeting Act.** *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Roll Call

<input type="checkbox"/> Gina Azzari, School Board President	All Committees
<input type="checkbox"/> Natalie Baker, School Board Vice President	(Chair) Curriculum, (Chair) Negotiations, Personnel/Finance Committees
<input type="checkbox"/> Julie Dickson	(Chair) Operations Committee
<input type="checkbox"/> Erin Carroll	Curriculum Committee
<input type="checkbox"/> Laurie Cecala-Read	Operations Committee
<input type="checkbox"/> Marie Barbara	(Chair) Personnel/Finance Committee, Negotiations
<input type="checkbox"/> Tamara McGovern	Curriculum Committee
<input type="checkbox"/> Alfred Beaver	Operations Committee
<input type="checkbox"/> Kenneth Riley	Personnel/Finance Committees, Negotiations

Quorum\_\_\_\_\_

C. Flag Salute & Moment of Silence

D. Adoption of Agenda

**Recommendation:** Adoption of the agenda, **as presented.**

**Board action needed:** Yes

**2. Presentations**

A. Recognition Ceremony for the following staff members retiring in the 2023-2024 school year:

- Vivian Gracie
- Lauri Gattuso
- Carol Bauer
- Paige Moore

B. 2023-2024 SWEA Pride/Fast Project Update

**EXECUTIVE SESSION**

**RECESS INTO EXECUTIVE SESSION – If Needed**

**WHEREAS**, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

**WHEREAS**, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

**BE IT RESOLVED** by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: \_\_\_\_\_
- Matters in which the release of information would impair the right to receive government funds, and specifically: \_\_\_\_\_
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: \_\_\_\_\_
- Matters concerning negotiations, and specifically: \_\_\_\_\_
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: \_\_\_\_\_
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: \_\_\_\_\_
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: \_\_\_\_\_
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:  
\_\_\_\_\_ Personnel \_\_\_\_\_
- Matters involving quasi-judicial deliberations, and specifically: \_\_\_\_\_

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

**BE IT FURTHER RESOLVED** that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

- 1) Recommendation: To enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.  
Board action needed: Yes Time\_\_\_\_\_
  
- 2) Recommendation: Return to **Regular Session**.  
Board action needed: Yes Time\_\_\_\_\_

**Approval of Minutes**

Recommendation: Approve the regular and executive session minutes dated **August 21, 2024, as submitted.**

Board action needed: Yes

**3. Communication**

A. Superintendent

*"A Community dedicated to inspiring life-long learners"*

- 1) Superintendent Updates
  
- 2) District Enrollment
  - a) Report, **as submitted**
    - [Clifford](#)
    - [Stratton](#)
    - [Harker](#)
    - [Hill](#)

**Public Comments/Visitors**

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer.

Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email.

If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Superintendent after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

**Agenda**  
**September 11, 2024**  
**Swedesboro-Woolwich Board of Education**  
*"A Community dedicated to inspiring life-long learners"*

**4. Action Items**

**Personnel/Finance/Negotiations Committee**  
***Personnel & Finance Committee Meeting Report, (Chairperson) Marie Barbara***  
***Negotiations Committee Meeting Report, (Chairperson) Natalie Baker***

*Upon the recommendation of the Superintendent the following Personnel Matters are presented for Board Approval:*

**A. Personnel- Recommendation:** Approve the following personnel items, as listed:

<b>Name</b>	<b>Position/ Cert</b>	<b>Salary</b>	<b>Budget Acct #</b>	<b>Action</b>	<b>Effective Date</b>
1- Santina Shepherd	District Paraprofessional	\$21,652/Step 9A	11-120-100- 101-000-01- 070	New Hire	September 16, 2024- pending completion of ALL state required paperwork
2- Arlena Wilson	Permanent Substitute	\$135/day	11-190-100- 320-000-00- 050	New Hire	September 12, 2024- pending completion of ALL state required paperwork
3- Sidney Astwood	Substitute Bus Driver	\$32/hour	11-000-270- 515-000-00	New Hire	TBD- pending completion of ALL state required paperwork
4- Donna Sarbello	LP	\$15.13/hour	11-000-262- 107-000-00	New Hire	October 1, 2024, pending completion of ALL state required paperwork
5- Stephanie Owen	LDTC	Ma+30/Step 13/\$82,418	11-000-219- 104-000-01- 080	New Hire	November 11, 2024p pending completion of ALL state required paperwork
6- Crystal Green	LP	-	-	Resignation	September 19, 2024
7- Tameeka Outtene	LP	\$15.13/hour	11-000-262- 107-000-00	New Hire- Replacing Crystal Green	September 27, 2024
8- Kathleen Murray	LP	\$15.13/hour	11-000-262- 107-000-00	New Hire-LP Substitute	October 1, 2024- pending completion of ALL state required paperwork
9- Jessica Cassidy	LP	\$15.13/hour	11-000-262- 107-000-00	New Hire-LP Substitute	October 1, 2024- pending completion of ALL state required paperwork
10- Peggy Gindhart	LP	\$15.13/hour	11-000-262- 107-000-00	New Hire-LP Substitute	October 1, 2024- pending completion of ALL state required paperwork
11- Morgan Baals	Teacher	-	-	Requesting 1 day without pay	October 8, 2024
12- Staff ID # 4839	Teacher	-	-	Paternity Leave	November 4, 2024-January 24, 2025
13- Staff ID # 4952	Teacher	-	-	Medical Leave of Absence	September 1, 2024-December 26, 2024
14- Cheri Kershner	School Nurse	-	-	Practicum in School Nursing under the direction of Patty Lynn	Fall 2024
15- Karin Brown-Bolis	School Nurse	-	-	Practicum in School Nursing under the direction of Angela Blomquist	Fall 2024

**Agenda**  
**September 11, 2024**  
**Swedesboro-Woolwich Board of Education**  
*"A Community dedicated to inspiring life-long learners"*

16- Christina McClellan	Teacher	\$58,084/Step 6	11-215-100-101-000-01-070	Lane Change to MA+15	September 1, 2024
-------------------------	---------	-----------------	---------------------------	----------------------	-------------------

**B. Regular, Payroll, Cafeteria & Addendum Bills**

**Recommendation:** For payment of **September 2024 regular and addendum bills** in the amount of **\$2,2032,885.21** and payment of **August 2024** payroll in the amount of **\$301,226.27, as submitted.**

**C. Recommendation:** Approve the **Line-Item Transfer** for **August 2024** in the amount of **\$365.00, as submitted.**

**D. Recommendation:** Approve the resolution to renew our membership to **NJSIG** (New Jersey School Insurance Group), **as submitted.**

**Board action needed:** Yes (Roll Call Required)

Natalie Baker

Julie Dickson

Erin Carroll

Laurie Cecala-Read

Marie Barbara

Tamara McGovern

Alfred Beaver

Kenneth Riley

Gina Azzari

**Curriculum, Policy, Community Relations Committee**  
***Committee Meeting Report, (Chairperson) Natalie Baker***

- A. Recommendation: Approve [Board Goals](#) for the 2024-2025 school year, **as submitted**.
- B. Recommendation: Approve [Comet Care](#) as the before/after school program for the 2024-2025 school year to be located at Clifford, Stratton and Harker, **as submitted**.
- C. Recommendation: Approve the [Student Safety Data System \(SSDS\)](#) information for the 2023-2024 school year, **as submitted**.
- D. Recommendation: Approve the [District Nursing Plan](#) for the 2024-2025 school year, **as submitted**.
- E. Recommendation: Approve the Agreement with Gloucester County Special Services to provide Chapter 226 [Nonpublic Nursing Services](#) for the 2024-2025 school year, **as submitted**.
- F. Recommendation: Approve the [Mentoring Plan](#) for the 2024-2025 school year, **as submitted**.
- G. Recommendation: Approve the following Clifford Field Trips for the 2024-2025 school year:
- Kindergarten- Please Touch Museum
  - PreK- Cohasey Zoo
  - PreK- Rock the Spectrum
- H. Recommendation: Approve the Walter Hill 6<sup>th</sup> grade trip to Dorney Park June 2025.
- I. Recommendation: Approve out of district placement for (#3188017814) to Archway School, Cooper's Poynt.
- J. Recommendation: Approve the following policies for 1<sup>st</sup> Reading, as submitted:
- **0141** Board Member Number and Term
  - **0164.6** Remote Public Board Meetings During a Declared Emergency (Abolished)
  - **1140** Educational Equity Policies/Affirmative Action
  - **1523** Comprehensive Equity Plan

**Agenda**  
**September 11, 2024**  
**Swedesboro-Woolwich Board of Education**  
*“A Community dedicated to inspiring life-long learners”*

---

- **1530** Equal Employment Opportunities
- **1550** Equal Employment Opportunities/Anti-Discrimination Practices
- **2200** Curriculum Content
- **2260** Equity In School and Classroom Practices
- **2411** Guidance Counseling
- **2423** Bilingual Education
- **2431.4** Prevention and Treatment of Sports-Related Concussions and Head Injuries
  
- **3160** Physical Examination
- **3211** Code of Ethics
- **4160** Physical Examination
- **5337** Service Animals
- **5350** Student Suicide Prevention
- **5570** Sportsmanship
- **5750** Equitable Educational Opportunity
- **5841** Secret Societies
- **5842** Equal Access of Student Organizations
- **7231** Gifts from Vendors
- **7610** Vandalism
- **8420** Emergency and Crisis Situations
- **8467** Firearms and Weapons
- **9181** Volunteer Athletic Coaches and Co-Curricular Activities
- **9323** Notification of Juvenile Offender Case Disposition

K. Recommendation: Approve the following policy for 2<sup>nd</sup> Reading, **as submitted**:

- **2365** Acceptable Use of Generative Artificial Intelligence (AI)

Board action needed: Yes (Roll Call Required)

Natalie Baker

Julie Dickson

Erin Carroll

Laurie Cecala-Read

Marie Barbara

Tamara McGovern

Alfred Beaver

Kenneth Riley

Gina Azzari



**Operations**

**Buildings and Grounds, Long Range Plans, Technology, Transportation  
 Committee Meeting Report, (Chairperson) Julie Dickson**

A. Facility Usage Requests

Recommendation: Approve Facility Usage Requests, as listed.

(Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

Organization	School/Location	Date & Time	Activity
1- Gloucester County Guidance Counselors	Walter Hill	10/18/24, 1/24/25, 3/14/25 \$ 6/6/25	Meetings
2- Four Seasons @ Weatherby HOA	Stratton MPR	September 30, 2024/6:15-8:30 pm	HOA Meeting
3- Girl Scouts & Boy Scouts of America	All Schools	Various dates & times	2024-2025 School Year
4- Kingsway Youth Basketball	All Schools	Various dates/6:30-9:00 pm from 10/1/2024-3/14/2025	Practices & Games
5- Swedesboro-Woolwich Little Theater	Harker	September 27, 2024/4-5pm	Swedesboro- Day Practice

B. Recommendation: Approve the [Transportation Jointure](#) between Logan Township School District and the Swedesboro-Woolwich School District for the 2024-2025 school year, **as submitted.**

C. Recommendation: Approve the [Transportation Jointure](#) between Kingsway Regional School District and the Swedesboro-Woolwich School District for the 2024-2025 school year, **as submitted.**

D. Recommendation: Approve the [Bus Routes](#) for the 2024-2025 school year, **as submitted.**

E. Recommendation: Approve the [Emergency Resolution](#) for repairs at the Harker School, **as submitted.**

Board action needed: Yes (Roll Call Required)

Natalie Baker

Julie Dickson

Erin Carroll

Laurie Cecala-Read

Marie Barbara

Tamara McGovern

Alfred Beaver

Kenneth Riley

Gina Azzari

**EXECUTIVE SESSION**

**RECESS INTO EXECUTIVE SESSION – If Needed**

**WHEREAS**, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

**WHEREAS**, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

**BE IT RESOLVED** by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following

- Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: \_\_\_\_\_
- Matters in which the release of information would impair the right to receive government funds, and specifically: \_\_\_\_\_
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: \_\_\_\_\_
- Matters concerning negotiations, and specifically: \_\_\_\_\_
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: \_\_\_\_\_
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: \_\_\_\_\_
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: \_\_\_\_\_
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:  
\_\_\_\_\_
- Matters involving quasi-judicial deliberations, and specifically: \_\_\_\_\_

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

**BE IT FURTHER RESOLVED** that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

**Agenda**  
**September 11, 2024**  
**Swedesboro-Woolwich Board of Education**  
*"A Community dedicated to inspiring life-long learners"*

---

Recommendation: To enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.

Board action needed: Yes

Time \_\_\_\_\_

Recommendation: Return to **Regular Session**.

Board action needed: Yes

Time \_\_\_\_\_

**Delegates:**

- a. NJSBA – Mrs. Gina Azzari
- b. GCSBA – Mrs. Natalie Baker

**6. Adjournment**

Recommendation: Approve the adjournment of meeting.

Board action needed: Yes

Time: \_\_\_\_\_

Respectfully submitted,



**Mr. Corey Jeffries**  
**Board Secretary/SBA**

**Next Meeting(s).**

**October 9, 2024**

**Board/Committee Meetings as scheduled**