

BUTLER AREA SCHOOL DISTRICT Safety Committee

A G E N D A

September 11, 2024

7:30 A.M.

**Harriger Educational
Services Center**

- ❖ Call to Order
- ❖ Roll Call
- ❖ Approval of August 14, 2024 Meeting Minutes
- ❖ Old Business
- ❖ New Business
 - Review current Workman's Compensation Report (Exhibit A)
 - Review current Report Of Injury forms (Exhibit B)
- ❖ Miscellaneous Items
- ❖ Next Meeting
 - October 9, 2024
- ❖ Adjournment



**BUTLER AREA SCHOOL DISTRICT
WORKPLACE SAFETY COMMITTEE
INSPECTION & MEETING MINUTES
AUGUST 14, 2024**

ROLL CALL

Members Present Virtually: Dave Andrews, Chad Broman, and Kristen Clouse
Members Present: Anita English, Dave Mariotti, and Les Zang
Members Absent: Breit Cochran
Recording Secretary: Ellen Scott
Guests Present: Vince DiMenno (Senior Risk Control Consultant, Arthur J. Gallagher)

- Les Zang opened the Safety Committee meeting and welcomed all members who were in attendance.
- Dave Andrews motioned for approval of the July 10, 2024, meeting minutes. Anita English seconded the motion with all safety committee members in favor and the motion carried.

OLD BUSINESS:

- From the Workplace Safety Inspection Checklist in February:

Northwest Elementary School:

- Dave Mariotti inspected the absence of a light above the main entrance which caused burning to the surrounding plastic. The plastic lenses have been removed and Les Zang noted lighting is to be replaced in the building.
- Paving projects continue to be completed throughout the district with Les Zang noting paving at the elementary buildings have been completed. The Senior High School will be paved during the week of August 19, 2024, and will include the 300-400 wing area near the Vo-Tech to the tennis courts. The basketball courts at the Intermediate High School will be paved at a later date due to the ground being too soft to place machinery on.
- Flash Gear has been ordered from E70 Solutions according to Les Zang.

NEW BUSINESS:

- Safety Committee members reviewed the Workmans' Compensation Report since the last Safety Committee meeting on July 10, 2024. A total of two (2) accidents were reported with one (1) of the accidents requiring treatment. There was no loss of work time for the accidents reported.
- Safety Committee members reviewed the Report of Injury forms for the two (2) accidents. Recommended corrective action included using a sturdier putty knife in place of a scraper and while using a utility knife, ensure the hand holding the item being cut is above the cutting area.
- Workplace Safety Inspection Checklists were sent to the building principals on August 1, 2024, to complete according to a predetermined schedule.
- The new ramp at the Senior High School gymnasium has been completed according to Les Zang.
- Concrete work at the main entrance of the Intermediate High School is being completed.

- Chad Broman inquired as to when the bollards would be in place at Summit Elementary as the holes drilled for placement are open. The concern is a student may accidentally step into the hole. The company contracted by Shields Paving will be working past the August 20th date to complete the installation of bollards. Holes remaining when school opens will be covered by cones.
- Water sampling will be done at all district buildings the week of August 19, 2024.
- Direction has been provided to building custodians to keep all slop room doors closed.
- The July UPMC WorkPartners Risk Control & Safety Services Newsletter was shared with the Safety Committee. The newsletter reviewed the following topics:
 - Slip, Trip, & Fall Prevention
 - Recognized Controls and Workplace Practices
 - Injuries
 - Common Causes of Slip, Trip, & Falls
- Vince DiMenno (Senior Risk Control Consultant, Arthur J. Gallagher) shared the recent news of a virus being spread by deer ticks. The virus will activate in 15 minutes. Dave Andrews shared spraying permethrin on clothing will repel the ticks. Permethrin should not be used directly on the skin as how you would use sunscreen.

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- Next Safety Committee meeting: Wednesday, September 11, 2024, @ 7:30 AM at the Administration Building.
 - Les Zang motioned to adjourn the meeting and was seconded by Dave Andrews. All members were in favor; the motion carried.