This checklist is provided to assist the prime contractor with the most common types of code compliance documentation that will be required *(as applicable)* on a project.

School/Facility _____

Permit Number _____

Project Name _____

Contractors must verify the following items are complete prior to "notifying the architect the project or a specified portion of the project is complete and ready for a Final Inspection":

☐ State Elevator Certification

☐ Water and Sewer – Verify permanent connection authorization by provider

☐ Building Fire Proofing Certification

☐ Generator Load Bank Test and Report

☐ Fire Pump Test and Certification (NFPA 25)

☐ Fire Sprinkler Certification (above ground and under ground) (NFPA 25)

☐ Ansul System Test.

☐ A written statement from the Fire Alarm installer stating that the system has been installed in accordance with approved plans and tested in accordance with the manufacturer's published instructions and the appropriate NFPA requirements. (NFPA 72 - 10.18.1.3)

After the Architect determines the project is complete and ready for final inspection, the Contractor must schedule and pass the following Building Code Services inspections prior to receiving a TCO or CO:

☐ Building Final Inspection

☐ Mechanical Final Inspection

☐ Plumbing Final Inspection

☐ Fire Sprinkler Final Inspection (including Ansul system tagged)

☐ Electrical Final Inspection (including generator power)

☐ Fire Alarm Final Inspection

☐ Intercom/Systems Final Inspection

☐ Roof Final Inspection

☐ Site Final Inspection (individual trades)

The list above may be edited from time to time in order to clarify and improve the final inspection process. Please contact the School District Building Code Services with any questions. Please share this information with all interested parties.