

**West Muskingum Board of Education**  
**Agenda**  
**September 12, 2024**  
**West Muskingum Administration Center, 5:00 p.m.**

**Board Members:**

Dan Ankrum, Marcus Farley, Julie MacLaine, Bryan Melsheimer, Ab Vousden

**Note:**

This is a meeting of the Board of Education for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting. The portion of the meeting which the participation of the public is invited shall be limited to 30 minutes. All statements shall be directed to the presiding officer; no person may address or question Board member individually. All cellphones should be turned off during board meetings.

Citizens of the West Muskingum School District and employees who wish to speak with the Board are requested to keep items presented as brief as possible. Items are limited to five minutes. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.

**Call to Order:**

**Pledge:**

**Roll Call:**

Mr. Ankrum \_\_\_\_ Mr. Farley \_\_\_\_ Mrs. MacLaine \_\_\_\_ Mr. Melsheimer \_\_\_\_ Mr. Vousden \_\_\_\_

**Additions to the Agenda:**

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**Public Participation:**

**New Employee Recognition:**

The West Muskingum Board of Education would like to welcome the new employees for the 2024-2025 school year. A short reception will follow introductions.

Dalton Crowley	- WMHS Paraprofessional	Breanna Hines	- WMES Paraprofessional
Kyle Martin	- WMHS Administrative Assistant	Joseph Pachuta	- WMES 3 <sup>rd</sup> Grade Teacher
Jessica Baker	- WMHS Administrative Assistant	Ashley Smith	- WMES 4 <sup>th</sup> Grade Teacher
Sabrina Van De Bussche	- WMHS Intervention Specialist	Mitchell Nader	- WMES Custodian
Cole Smith	- WMMS Math Teacher	Erin Kennedy	- WMES Intervention Specialist
Jackson Kelsheimer	- WMMS Social Studies Teacher	John Burwell	- Bus Driver
Trudy Tuttle	- WMMS School Counselor	Randy Calendine	- Bus Driver
Trysten Van Fleet	- WMMS Math Teacher	Bill Scheide	- Bus Aide
Brian Cooper	- WMES Custodian		

**Presentations:**

**I. TREASURER'S REPORT**

**1. Minutes of previous meeting(s) - Attachment**

Recommendation to approve the minutes from August 8, 2024, regular board meeting.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**2. Financial Report - Attachments**

Recommendation to approve the August 2024 financial reports as presented.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**3. Amended Certificate and Appropriation Modifications – Attachment**

Recommendation to approve the amended certificate and appropriation modifications as presented.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**4. Treasurer Discussion**

Fraud Reporting

**II. SUPERINTENDENT'S REPORT – PERSONNEL**

**1. Retirement(s)/Resignation(s) – Attachments**

Recommendation to approve the following retirement(s)/resignation(s):

**Retirement**

- a. Cheryl Madden, WMMS Paraprofessional, effective September 30, 2024.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**2. Classified New Contract(s) FY25**

Recommendation to approve the following classified contract(s), salary based on negotiated contract, pending proper certification of personnel requirements:

- a. Dalton Crowley, WMHS Paraprofessional, effective August 19, 2024
- b. Courtney Kuhn, WMMS Paraprofessional, effective October 1, 2024

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**3. Supplemental/Limited 3313.53 Contract(s) FY25**

Recommendation to approve the following Supplemental/Limited 3313.53 Contracts for the 2024-2025 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Justin Middleton	WMMS Football Coach	Volunteer
Aryssa Savage	WMMS Volleyball Coach	Volunteer
Amy Kennedy	FBLA	\$1,483.97

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**4. Game Workers - Fall Sports**

Resolution to authorize the employment of the necessary temporary game workers for athletic events and the authorization to compensate for those personnel as needed, per approved hourly rates:

Amy Johnson	Mark Johnson	John Kelley
Monica Davis	Tara Woods	Matt Fraunfelter
Tina Jones	John Crawford	Linda Porter
Ann Thorne	Ann Howard	Kylee Martin
Jessica Baker	Jackson Kelsheimer	Darrin Vensil
Josh Middleton		

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**5. Leave(s) of Absences**

Recommendation to approve FMLA leave for the following employee(s). FMLA request will include paid leave of absence until depletion of accrued sick, personal and birthday leave. If applicable, remainder of FMLA will be unpaid leave.

- a. Joseph Miller, Bus Driver – effective September 9, 2024

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**6. WMLSD Classified Substitute List**

Recommendation to approve the following addition(s) to the WMLSD Classified Substitute List as maintained by the Superintendent's Office. Additions will be approved monthly as needed (pending proper completion of personnel requirements).

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Steve Wamack	O.B.I. trainer	Pending Certification
Jacob Hammonds	Bus Aide	September 13, 2024
Mitchell Nader	Bus Aide	September 13, 2024
Ashley Smith	Paraprofessional	September 13, 2024

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

7. **MVESC Master Certificate Substitute List**

Recommendation to approve the September 2024 MVESC Master Certificated Substitute List as approved and prepared by the Muskingum Valley Educational Service Center.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**SUPERINTENDENT’S REPORT**

8. **Board Policies** – Attachment

Recommendation to approve 1<sup>st</sup> reading for the following Board Policy.

- a. JFCK- Use of Cellphones and Electronic Communication Devices by Students

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

9. **Board Policies** – Attachment

Recommendation to approve 1<sup>st</sup> and 2<sup>nd</sup> reading for the following Board Policy.

- a. AC - District Compliance Officer

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

10. **Title I Non-Public School Program Agreement**

Recommendation to approve the following Non-Public Title I service agreements for FY25

- a. PSI Affiliates, Inc.
- b. Muskingum Valley Educational Service Center

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

11. **Donations**

Recommendation to approve the following donation(s):

- a. OHSAA to West Muskingum High School – Athletic Enrichment Fund -\$2000.00

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

12. **Discussion Items**

Southeast Region Fall Conference  
Logan Hocking High School  
Thursday September 26, 5:00 – 8:30

**II. Board Member Reports and Concerns**

- a. Legislative Report
- b. Mid-East Career and Technology Center Report
- c. Facility Committee Report
- d. Policy Committee Report

**III. Executive Session**

WHEREAS boards of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically excepted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22, the board hereby enters executive session for the reason(s) herein stated:

- \_ personnel matters
  - o appointment of employee(s) (re-employment)
  - o promotion or compensation
  - o dismissal, discipline, or demotion of employee(s) or student(s)
  - o investigation of charges or complaints of employee(s) or student(s)
  
- \_ consider the purchase of property for public purposes
  - o sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
  
- \_ conference with an attorney to discuss matters which are subject of pending or imminent court action
  
- \_ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
  
- \_ matters required by federal law or state statutes to be confidential
  
- \_ specialized details of security arrangements

Motion: Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

§ Time entered executive session: \_\_\_\_\_ p.m.

§ Time returned to public session: \_\_\_\_\_ p.m.

Roll Call: Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**IV. Adjournment**

Meeting Adjournment at \_\_\_\_ P.M.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_