



# BOARD BULLETIN

## September 9, 2024

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### Opening Report

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The Mid-East Career and Technology Centers Board of Education met for its regular meeting on Monday, September 9, 2024 at 6:30 p.m. in the Commons at the Buffalo Campus, 57090 Vocational Road, Senecaville, Ohio.

Approval of the minutes of the Board of Education's regular meeting held on August 12, 2024.

An executive session was held to discuss personnel matters [appointment, employment, dismissal, discipline, promotion, demotion, or compensation of employee(s) or student(s)] and to discuss matters which are subject of pending or imminent court action.

Approval of additions or changes in the agenda.

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### Treasurer's Report

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Approval of all items listed under the Treasurer's financial reports.

Approval of budget modifications.

Approval of the Credit Card Compliance Officer Report.

Approval of one payment.

Approval of Young Insurance Agency for fleet, property, and liability insurance for the 2024-2025 school year.

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### Superintendent's Report

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Approval of the following Adult Education program name changes effective August 1, 2024:

- From Health Care Transition to Transitions to Healthcare

Approval of personnel for employment in the Adult and Federal programs, pending licensure and appropriate background checks:

- Adult Education Programs – Part-Time

Approval of the following licensed personnel for employment, based on verification of experience, licensure, and appropriate background checks:

- Layne Neuhart – English Instructor – to be issued a salary notice changing her classification on the Instructor Salary Schedule per the Negotiated Agreement, Article VI, D, 3, a (pending receipt of transcript verifying Master's Degree)
- Melissa Nicholson – Clinical Instructor – to be issued a one-year limited contract for 167 days (prorated from 183 days) effective 9-11-24

Approval of the following licensed personnel extended time/supplemental contracts:

- Jeannette Feldner – Intervention Specialist – to be issued a supplemental contract as a Coach (up to 20 hours) effective 8-21-24
- Derrick Leach – Large Animal Science & Agriculture Instructor – to be issued an extended time contract for up to 10 days with preapproval effective 8-1-24
- Katie Lucas – Early Childhood Education Instructor – to be issued a supplemental contract as a Mentor effective 8-21-24
- Dustin Milliner – Social Studies Instructor – to be issued a supplemental contract as a Mentor/Facilitator effective 8-21-24

- Greg Mitts – Math Instructor – to be issued a supplemental contract as a Mentor effective 8-21-24
- Katie Sabino – English Instructor – to be issued a supplemental contract as a Coach (up to 20 hours) effective 8-21-24
- Brian Wilfong – Natural Resource Conservation Instructor – to be issued a supplemental contract as a Coach (up to 40 hours) effective 8-21-24
- Tara Woods – Math Instructor – to be issued a supplemental contract as a Coach (up to 20 hours) effective 8-21-24

Approval of the following supplemental contracts for club advisory work during the 2024-2025 school year (*all are revised from the August 12, 2024 Board of Education meeting*):

*Zanesville Campus*

- Sarah Brown – SkillsUSA
- Matt Dudas – SkillsUSA
- Dennis Polvinale – SkillsUSA
- Kevin Schott – SkillsUSA

Approval of the following licensed personnel as substitutes:

- Gary Abel – All Areas
- Steve DeMarco – All Areas
- Karen Kiggans – All Areas

Approval of the following classified personnel for employment, based on verification of experience and appropriate background checks:

- Marsha Calendine – Food Service Worker – to be issued a one-year limited contract for 169 days (prorated from 190 days) at 4 hours per day effective 9-16-24
- Jaycie Cameron – ECE Instructional Assistant – to be issued a one-year limited contract for 187 days (prorated from 190 days) at 5.75 hours per day effective 8-21-24

Approval of the following 2024-2025 handbooks:

- Addendum – Advanced EMT
- Addendum – Emergency Medical Responder
- Addendum – Emergency Medical Technician
- Addendum – Fire Training
- Addendum – Paramedic
- Addendum – Transitions to Healthcare
- High School Practical Nursing Addendum

Approval of the revised Adult Education tuition and program fees for the 2024-2025 school year.

Approval of the following out-of-state professional visitations:

- November 11-14, 2024 – Atlanta, Georgia – Scott Sabino, Adult Education Director – to attend the 2024 COE Annual Conference
- November 11-14, 2024 – Atlanta, Georgia – Michelle Georgecopoulos, Admissions/Student Services Coordinator – to attend the 2024 COE Annual Conference
- November 11-14, 2024 – Atlanta, Georgia – Stacy Petry, Health Occupations Coordinator – to attend the 2024 COE Annual Conference
- November 11-14, 2024 – Atlanta, Georgia – Sara Robison, Financial Services Coordinator – to attend the 2024 COE Annual Conference
- November 11-14, 2024 – Atlanta, Georgia – James “Andy” West, Skilled Trades Coordinator – to attend the 2024 COE Annual Conference

Approval of the following agreements to provide experiences for students in the following programs:

*BEST Program*

- OhioHealth Southeastern Medical Center
- Cambridge YMCA
- Guernsey County Senior Citizens Center
- Tractor Supply

Approval of a memorandum of understanding with the Ohio Department of Higher Education for funding to support a Center for Training Excellence (CTX) for customized training and business consultation services to local employers effective July 1, 2024 through June 30, 2025.

Approval of an agreement with Cedar Ridge Behavioral Health Solutions, LLC for social work services for Buffalo Campus students, parents, and school personnel effective September 1, 2024 through July 31, 2025.

Approval of an agreement with The Ohio State University, Center on Education and Training for Employment, for onsite WebXam assessment sessions during the November 5, 2024 professional development day.

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Approval of a month-to-month lease agreement with Xpressive Graphix & Signs for use of a garage bay at the 3643 Church Hill Road property on an as needed basis (if the property is available and not already in use) effective September 9, 2024.

Approval to pay the student participation fees for the Pre-Apprenticeship Program with Plumbers and Pipefitters/495 Local for the 2024-2025 school year.

Approval to purchase classroom furniture for the four new classrooms in the Zanesville Campus building addition from Zimmerman School Equipment.

Approval of the following donations:

- \$3,000.00 to start a Power Line scholarship fund to be awarded to students to cover fees, equipment and supplies from Peggy Kish (Power Line Technician Program)

Approval to accept the bid submitted by Toolkit Technologies, Inc. for the CDL training simulators.

Approval of the monthly employee health insurance premiums with Medical Mutual and dental premiums with Trustmark effective October 1, 2024.

The next meeting of the Mid-East Career and Technology Centers Board of Education will be held on **October 14, 2024** at 6:30 p.m. in the Administrative Center Board Room, 400 Richards Road, Zanesville, Ohio.