



MINUTES OF THE SUFFIELD POLICE COMMISSION
Police Headquarters - 911 Mountain Road, Suffield, CT 06078
August 28, 2024 – Regular Meeting

Commissioners: Chairman Anthony Greco, Joseph Blake, Kristina Hallett, Terrence Plakias and Michael Siegel.

Also Present: Chief Canon, Captain Palmer, Lieutenant Ryan Burrell and Susan Smyth.

Chairman Greco called the Regular Police Commission meeting to order at 6:01 p.m.

Public Comment:

David Gauthier of Phelps Road attended the meeting to discuss parking on Babb's Road. There was discussion regarding parking.

Communications and Announcements:

None

Previous Minutes:

Chairman Greco asked for a motion to approve the regular meeting minutes of the July 24, 2024. Commissioner Kristina Hallett made the motion to approve the submitted minutes of the regular meeting with no changes. Motion was seconded by Commissioner Michael Siegel. Motion was passed by unanimous voice vote.

DEPARTMENT / CHIEF REPORT

- 1. SRO Report – Submitted by Officer Randy Roman**
 - a) There were no comments from the Commission.
- 2. ACO Report – Submitted by Ryan Selig**
 - a.) There were no comments from the Commission.
- 3. Detective Reports- Submitted by Detective St. John and Officer Fox**
 - a.) There were no comments from the Commission.

Operations Report – Submitted by Lieutenant Ryan Burrell

Lieutenant Burrell's report indicated the following:

Arrests:

- Officers made 9 arrests since July 22, 2024
- There were 2 stolen motor vehicles over the last month

Equipment Update:

- We currently maintaining the fleet that we have.
- The Tahoe's are experiencing significant oil loss in between oil changes.
- Three explorers have been ordered from MHQ and the emergency equipment has been ordered as well.

Administrative Updates – Submitted by Captain Robert Palmer

Community Engagement/Social Media

- We continue to make updates to our webpage to provide greater access to Department info. We are looking to make an interactive section for crime/crash/motor vehicle and other operational information from the agency. These info pages would be linked to our Power BI system and that information would be updated automatically.
- We need to refresh our contacts with the CT Alerts group to get the required training. We also need to create the pre-planned messages for the town to deploy as needed.

Other:

- We have had several drone uses over the last month to include requests for assistance from other agencies. We are planning a demonstration for the Women’s Club September of 2024 to demonstrate the drone and to thank them for their generosity.
- We now have 7 certified instructors in the Agency with at least two more Officers interested in future opportunities.

Commission Meeting Report/Police Budget and ACO Report – Submitted by Chief James Canon

Chief Canon reported on the following:

New Hires:

- Officer Hinckley is continuing his Field Training, moving into Phase 2. We have also hired Officer Murphy and a swearing in ceremony was held on August 19th. She will begin the FTO process in the very near future.

Budget Highlights:

- From a budget prospective, as expected this early into the new fiscal year, we are currently operating within our budget.
- The Animal Control Officer budget is currently within budget.

Grants:

- We are nearing the end of the grant season and some of them are starting to drop off by virtue of their expiration dates.
- The department has received a grant for up to \$32,000 for start up of a K9 program and process of selecting a handler will be starting.

Other:

- The State DOT has not yet finished their study of the intersection of Mountain and Babb’s Road
- On behalf of the local Traffic Authority I have applied for the additional signage within the school zones.

New Business:

None

Old Business

None

Chairman's Update:
None

Adjournment:

With nothing further, Chairman Greco asked for a motion to adjourn the Regular Police Commission Meeting. Commission Michael Siegel made a motion to adjourn at 6:44 p.m., seconded by Commissioner Kristina Hallett. Motion carried unanimously by voice vote.

Respectfully submitted by,

Susan Smyth

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