ONTEORA CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

MINUTES

WORKSHOP MEETING
6:00 p.m.
TUESDAY, AUGUST 27, 2024
MS/HS AUDITORIUM

1. Opening Items

1.01 Call to Order 6:00 pm
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call: Present: Trustee Knutsen, Trustee Jerome, Trustee Goodrich, Trustee Hemingway Lynch, Trustee Reimondo, Trustee Bishop
Not Present: Trustee Mitchell-Marell

2. Acceptance of Minutes

2.01 Acceptance of Minutes
Recommended Action: The Board of Education hereby accepts minutes of August 6, 2024
Motioned: Trustee Reimondo
Seconded: Trustee Knutsen
Result: 5 yea, 0 nay, 1 abstain
Yea: Trustee Knutsen, Trustee Goodrich, Trustee Hemingway Lynch, Trustee Reimondo, Trustee Bishop
Abstain: Trustee Jerome
Not Present: Trustee Mitchell-Marell

3. Superintendent District News

3.01 The Superintendent will report District News

New Teachers - Opening of School
We lost 13 teachers to retirement this past year, and have welcomed eight new teachers to Onteora. We have begun posting introductions on social media so that everyone can get to know them a little bit. As we discussed during the budget process for the past several years, each position that becomes vacant is reviewed and we make an intentional decision as to whether we need to hire a new staff member or if we can eliminate the position. In some cases, we can eliminate the position, but in some cases, we need to fill the position to serve our students.

These new teachers were welcomed today with the new teacher orientation. They had the opportunity to meet their mentors and spent some time with Assistant Superintendent Laffin. They were introduced to many of the members of our Administrative team so that they know who to call for support. They were provided with access to the systems that they will utilize on a day-to-day basis, the OTA provided lunch and time to interact with each other and the mentors as well as the OTA leadership and some of the Administrators, and they spent some time with Sharon Wood learning about the platform that we use to approve and

track their professional development. Assistant Superintendent Laffin works closely with the OTA to ensure our new faculty members are welcomed and provided with generous support and resources to start their careers with us.

Yesterday we had a full cabinet retreat. We spent some time reviewing the opening of school next week and each person was able to share what they still need and everyone was able to offer support or ask for help or ask clarifying questions. We then introduced the resilience work we will be doing as a cabinet this year.

We are excited that we will have welcomed all of our faculty and staff back to school for the 2024-2025 year at this time next week, and that we will be ready to welcome our students to school on Wednesday. Everyone has worked exceptionally hard this summer getting everything ready. This summer was especially challenging with the capital work that was happening and all of the classroom moves that needed to be completed. I want to thank everyone for all of their hard work and collaboration, and especially Kyle Harjes and all of his staff for once again giving our buildings a deep clean and then shining everything from the floors to the banisters. These staff members take pride in their work and it shows.

There was a kindergarten meet up this afternoon at Bennett. Families brought their incoming kindergarten students and there were lots of kids having a great time with their teachers and their Principal on the playground. We especially look forward to welcoming these students to school.

There will be a Woodstock Kindergarten play date on Thursday of this week.

Olive Day
We have our booth for Olive Day, which is on September 7th. The day starts at 9 AM. Our staff will set up our tent and table in our booth and take it down mid-afternoon. I can be there for a couple of hours in the morning and I hope that some of the Trustees will also be able to cover the booth for parts of the day.

Congressman Molinaro
Our Board President, Vice President, and I joined a NYSSBA call with a representative from Congressman Molinaro's office last week. We discussed some of the NYSSBA priorities that are important for us and we were able to express how these issues impact Onteora. I was disappointed that the Congressman was unable to join us himself, but I'm sure his representative shared the conversation with the Congressman.

School Tax Bills
Tax bills will be in the mail on Friday. They were sorted and run through the postage machine today. Taxpayers will notice that we are utilizing a different platform for our taxes this year and if you need information, you can find it on our website.

4. Board District News

4.01 The Board will report District News

- Trustee Goodrich reported on the Facilities Committee meeting.
- Facilities Committee Meeting was held August 22, 2024. This yearly meeting is always inspiring because we get to see the work completed over the summer. As a new school board member, I am always amazed how much work is accomplished each summer. Here are some of the highlights we went over.

Work completed:

- Bennett, Woodstock and Phoenicia floor tile abatement and replacement in the hallways. They look great by the way.
- Woodstock heating and ventilation system upgrade which required new classroom doors on rooms 1 through 14.
- Woodstock exterior door replacement
- Middle / High School
    - New generator
    - Upgrades to pedestrian sidewalk electronic signs
    - The Tennis court upgrades is just beautiful. Very smooth, no puddles, and includes pickle ball lines.
    - Repair/restore roofing on Science, Auditorium and Kitchen Hallway.
    - Remove and replace roof on Guidance, Cafeteria, Kitchen dock and Fitness Center
    - Significant replacement of concrete and asphalt to improve water drainage

Future work:

- I believe Kyle said OCS received approval from SED for MS/HS rooms and middle school gym, which will now need to be put out to bid/contracts
- SED still needs to approve Tennis court parking asphalt paving, dock entrance security vestibule, and cafeteria pavilion

- Future projects:
- MS/HS room renovations which includes 7 High School science classrooms
- Bennet optimizing Onteora Central Campus
- Multiuse Turf Field

- Trustee Hemingway Lynch mentioned that the 6h grade orientation was held in August and wanted to thank the staff for creating the time to support the transition.
- Trustee Bishop reported that a number of trustees virtually attended the Rockefeller Institute Public Hearing last week.
    - Assistant Superintendent for Business, Monica LaClair spoke on foundation aid. Watch the hearing here

5. Discussion and Possible Action

5.01 Continued Discussion on Board Self Evaluation

- Trustee Bishop indicated that she was able to touch base with Bob Hartz from SuperEval again, he provided two contacts of districts who have used the program. Trustee Bishop will reach out to them and will forward the responses to the full board to review. From there, the board will then need to decide whether or not they wish to move forward based on those responses.

5.02 Continued Discussion on the Future of the Phoenicia School Building

- Superintendent McLaren updated that they followed up with the county legislators who spoke with the County Executive and there is an interest from the county in the Phoenicia property, however they are looking into options and uses for the space since some of the property is in a flood plan.
- Ms. McLaren is hopeful they will get back to her soon to schedule a date/time to view the property.
    - Trustee Knutsen asked if listing the property is a long process and if the district should start to move forward with that process in case the county decides that they aren't interested.
        - Ms. McLaren indicated that the building does have an appraisal and that she will reach out to their realtor to discuss the process.

5.03 NYSSBA Voting Delegate

Recommended Action: The Board of Education hereby approves Trustee Rick Knusen to be the Board of Education Voting Delegate for NYSSBA Annual Business Meeting
Motioned: Trustee Reimondo
Seconded: Trustee Jerome
Result: Unanimous
Yea: Trustee Knutsen, Trustee Jerome, Trustee Goodrich, Trustee Hemingway Lynch, Trustee Reimondo, Trustee Bishop
Not Present: Trustee Mitchell-Marell

The New York State School Boards Association's Annual Business Meeting will be held virtually ***Thursday, October 10th at 4pm***.
The Proposed Resolutions Booklet will be distributed on September 5th, and can be found on our NYSSBA Resolutions and Position Statements website when it is published:
Selection of the voting delegate is up to the board of education. Qualifications for being a voting delegate are:

- The individual must be a member of the board of education or BOCES of a NYSSBA member board.
- New Voting Delegates must attend orientation on **10/7 at 4pm** or view the recording.
- The individual must be able to attend the Business Meeting virtually on ***Thursday, October 10 at 4:00 p.m.***
- Delegates do not need to register for the NYSSBA Convention to participate as they are two separate NYSSBA events.

Registration of the voting delegate is required to participate in the Business Meeting. Any information previously shared with NYSSBA regarding the status of your board's voting delegate does not constitute registration. **Alternates should NOT be registered.**
To register your delegate, please follow the registration link below and complete the following steps:

1. Enter the requested information
2. Click submit.
    1. You will receive a confirmation email once registration has been completed

Register by **12pm October 4th** here: Voting Delegate Registration
Voting delegates will receive an email with information for the day of the meeting. You will also receive a confirmation email. If the delegate has not received an email within 48 hours of registration, please contact the Governmental Relations Department directly at advocacy@nyssba.org to confirm that we have the correct delegate contact information.
If you have any questions about the voting delegate selection and registration process, please do not hesitate to contact Danielle Grasso, at 518-783-3734 or danielle.grasso@nyssba.org.

5.04 Public Library Funding Discussion

6. Acknowledge Public Be Heard Comments

6.01 The Board will acknowledge the public be heard comments from the last meeting
no one spoke

7. Public and Student Comment

7.01 Public and Students may comment on any agenda or non-agenda item

The Board appreciates hearing from the public, including students, on any agenda or non- agenda item. Please understand that by our adopted parliamentary procedure, the Board can't engage in discussion or answer questions during Public Be Heard. Please know that we hear you and take all your comments into consideration. The Board does reserve the right to correct any inaccuracies or misinformation during Public Be Heard. Please limit your comments to 3 minutes, be civil, and do not name any particular individuals or promote any commercial ventures or products. People wishing to express individual student or personnel concerns can bring them to the Superintendent's attention in private.

8. Annual Appointments

8.01 Appointments

Recommended Action: The Board of Education hereby approves the updated Appointments of District Officers, Stipends/Fees, effective July 1, 2024, and authorizes the Superintendent of Schools to sign all necessary contracts:

Motioned: Trustee Reimondo
Seconded: Trustee Jerome
Result: Unanimous
Yea: Trustee Knutsen, Trustee Jerome, Trustee Goodrich, Trustee Hemingway Lynch, Trustee Reimondo, Trustee Bishop
Not Present: Trustee Mitchell-Marell

District Clerk:	Amanda Gates	$17,500 (hours not to exceed the equivalent of $17,500 in overtime for the 7/1/24–6/30/25 school year)
Treasurer:	Debra D'Aprile	As per terms of employment
Deputy District Treasurer:	Kimberly Cole	-0-
~~**Claims Auditor:**~~ **Interim Claims Auditor:**	~~**Danielle Hoeverman**~~ **Janet Dymond**	**$6,500 (prorated)**
School Tax Collector:	Kimberly Cole	-0-
Purchasing Agent:	Monica LaClair	-0-
Deputy Purchasing Agent:	Victoria McLaren	-0-

9. Consent Agenda

9.01 Approve Consent Agenda

Recommended Action: The Board hereby approves item numbers 9.02-9.08
Motioned: Trustee Jerome
Seconded: Trustee Goodrich
Result: Unanimous
Yea: Trustee Knutsen, Trustee Jerome, Trustee Goodrich, Trustee Hemingway Lynch, Trustee Reimondo, Trustee Bishop
Not Present: Trustee Mitchell-Marell

9.02 Memorandum of Agreement between OCSD and OTA

Recommended Action: The Board of Education hereby approves the Memorandum of Agreement between the Onteora Central School District and the Onteora Teachers Association to create a College Bridge English Coordinator stipend for the 24-25 school year.

9.03 Personnel Agenda

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Baloy, Dave*	Football-Varsity- Assistant Coach-Volunteer	$-0-
Bruck, Jennifer	6th Teaching Assignment	$8,318.00 (split with K. LaMonda)
Corsitto, Elizabeth	Elementary Resource 5- Mathematics Liaison – BN	$2,353.00
Evans, Phyllis	Elementary Resource 3 – Yearbook -WD	$2,353.00 (split with E. Parisian)
Hallock, Robert	Elementary Resource 3 – PBIS – BN	$2,353.00 (split with S. McGowan, D. Turner, C. Johnan, S. Heppner, R. Wood)
Heekin, Molly	Elementary Resource 4 – SEL Coordinator -WD	$2,353.00 (split with E. Parisian)
Heppner, Shandell	Elementary Resource 3 – PBIS – BN	$2,353.00 (split with B. Hallock, S. McGowan, D.

		Turner, C. Johnan, R. Wood)
Johnan, Catherine	Elementary Resource 1 – Yearbook Advisor – BN	$2,353.00
Johnan, Catherine	Elementary Resource 3 – PBIS – BN	$2,353.00 (split with B. Hallock, S McGowan, D. Turner, S. Heppner, R. Wood)
Johnson, Diana	Q-Global Coordinator of Assessments – WD	$1,055.00
Kothe, Cassandra	Elementary Resource 1 – WD	$2,353.00
Kovac, Amanda	Elementary Resource 4- Literacy Liaison- BN	$2,353.00
Kovac, Amanda	Elementary Resource 2 – Event Coordinator – BN	$2,353.00 (split 1 of 4)
LaMonda, Kevin	6th Teaching Assignment	$8,318.00 (split with J. Bruck)
Loheide, Laura	College Bridge English Coordinator	$5,500.00
Parisian, Erika	Elementary Resource 4 - SEL Coordinator -WD	$2,353.00 (split with M. Heekin)
Parisian, Erika	Elementary Resource 5 – Math/Science/Garden Liaison – WD	$2,353.00 (split with N. Urciuoli)
Parisian, Erika	Elementary Resource 3 – Yearbook Advisor - WD	$2,353.00 (split with P. Evans)
Pezzello, Eric	Liaison- PE/Health	$2,614.00
Polacco, Nicole	Elementary Resource 2 – Literacy Liaison – WD	$2,353.00 (split with A. Vail)
McGowan, Shaylin	Elementary Resource 3 – PBIS – BN	$2,353.00 (split with B. Hallock, R. Wood, D. Turner, C. Johnan, S. Heppner)
Nelsen-Epstein, David	Community Mentor Coordinator	$28,330.00
Stewart, Valerie	Sixth Teaching Assignment- World Languages	$8,318.00
Turner, Donna	Elementary Resource 3 – PBIS – BN	$2,353.00 (split with B. Hallock, S. McGowan, R. Wood, C. Johnan, S. Heppner)
Urciuoli, Natalie	Elementary Resource 5 – Math/Science/Garden Liaison – WD	$2,353.00 (split with E. Parisian)
Vail, Andrew	Elementary Resource 2 – Literacy Liaison – WD	$2,353.00 (split with N. Polacco)
Wood, Rachel	Elementary Resource 3 – PBIS – BN	$2,353.00 (split with B. Hallock, S. McGowan, D. Turner, C. Johnan, S. Heppner)

Pending pre-employment processing*

The following named NON-INSTRUCTIONAL personnel have served a probationary status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE
Roxby, Jennifer	Typist	01/03/23 – 08/13/24 (provisional to permanent)	08/14/24

APPOINTMENT- NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Bradford, Bobbi	Monitor (Bus Attendant)/ Transportation	07/01/2024	Increase hours from 32.5 to 35
Becker, Kari	Monitor/Woodstock	07/01/2024	Decrease hours from 35 to 32.5

SUBSTITUTE

NAME	POSITION	AMOUNT
LaMonda, Heidi	Teacher (certified)	$150.00/day

LEAVE OF ABSENCE: NON - INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE	REASON
3350	07/15/24 – 10/24/24	FMLA-paid
3350	10/25/24 – 10/31/24	FMLA- unpaid

LEAVE OF ABSENCE: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE	REASON
4131	10/28/24 – 12/09/24*	FMLA-paid
4131	12/10/24 – 02/06/25*	FMLA- unpaid
4131	02/07/25 – 04/06/25*	Parental Leave of Absence (unpaid)

estimated dates *

RESIGNATIONS: NON- INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Ampel, Marguerite	Typist/ Woodstock	11/01/24	Retirement
Giambrone, Dorothy	Custodial Worker/ B&G	08/30/24	Retirement
Hoeverman, Danielle	Claims Auditor	08/27/24	Personal
Scheck, Justin	Substitute Teacher	08/11/24	Personal

9.04 Textbook Adoption- AP African American History

Recommended Action: The Board of Education hereby adopts the AP African American History Textbooks: Freedom on My Mind (High School) Author: Deborah Gray; Mia Bay; Waldo E. Martin Jr.

9.05 Budget Transfers

Recommended Action: The Superintendent recommends the transfer of funds to pay for a contract nurse due to district nurse resignation. Transfer Amount $ 60,876.00 from budget code A2815.162.03 description Salaries- Reg Nurse BN

to budget code A2010.449.09 description Professional Services. The Superintendent also recommends the transfer of $4,785,886.57 in funds to re-allocate payroll for the 2024-2025 school year.

9.06 Financial Report

Recommended Action: The Board has reviewed and hereby accepts the Financial Report from June 2024

9.07 Warrants

Recommended Action: The Board of Education has reviewed and hereby accepts Warrants Schedule 10

9.08 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #8/24, Confidential, as reviewed by Trustee Jerome

10. Contracts and Independent Contractor Retainers

10.01 Approve All Contracts and ICRs

Recommended Action: The Board of Education hereby approves the ICRs and Contracts in items 10.02 -10.05

Motioned: Trustee Jerome
Seconded: Trustee Goodrich
Result: Unanimous
Yea: Trustee Knutsen, Trustee Jerome, Trustee Goodrich, Trustee Hemingway Lynch, Trustee Reimondo, Trustee Bishop
Not Present: Trustee Mitchell-Marell

10.02 Advancing Literacy

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Agreement between the Onteora Central School District and Advancing Literacy for Professional Development effective September 1, 2024 to June 30, 2025 at a maximum rate of $38,000.00 ($19,000 total cost for Woodstock Elem. and $19,000 total cost for Bennett Elem.) with no fringe benefits or deductions and authorizes the Superintendent to sign such an agreement.

10.03 Branching Minds

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Proposal between the Onteora Central School District and Branching Minds for Professional Development effective August 28, 2024 to June 30, 2025 at a maximum rate of $17,450.00 with no fringe benefits or deductions and authorizes the Superintendent to sign such an agreement.

10.04 Catskill Watershed Corporation

Recommended Action: Resolved that the Board of Education is authorized and hereby directs the Superintendent of Schools to sign the contract with the Catskill Watershed Corporation for an education grant in the amount of $9,600.00 for a project titled 5th Grade Environmental Trip and to ensure that activities and programs funded by said grant are carried out in accordance with grant requirements.

10.05 Proposal for Construction Administration and Observation Services

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Proposal from Clark Patterson Lee (CPL) for Construction Administration and Observation Services for the Sidewalk Improvement Project for an amount not to exceed $15,000.00

11. Old Business

11.01 The Board will discuss Old Business

- Nothing to discuss

12. New Business

12.01 The Board will discuss New Business

- Trustee Hemingway Lynch asked if a discussion could be added to discuss future board retreats

13. Adjournment

13.01 Adjourn the Meeting. Next meeting is September 10, 2024 at Woodstock Elementary.

Recommended Action: Motion to adjourn meeting at 6:42 pm.

Motioned: Trustee Goodrich
Seconded: Trustee Jerome
Result: Unanimous
Yea: Trustee Knutsen, Trustee Jerome, Trustee Goodrich, Trustee Hemingway Lynch, Trustee Reimondo, Trustee Bishop

Not Present: Trustee Mitchell-Marell

Board of Education: Cindy Bishop, Meghann Reimondo, Sarah Hemingway Lynch, Clark Goodrich, Emily Mitchell-Marell, Caroline Jerome, Rick Knutsen