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**SUFFIELD HOUSING AUTHORITY
MINUTES OF REGULAR MEETING**

Wednesday, September 11, 2024

The Housing Authority of the Town of Suffield held its regularly scheduled meeting on Tuesday, September 10th, 2024, at 6:30 P.M. at Maple Court 81 Bridge Street: the date and time duly established.

Mr. Messenger called the meeting to order at 6:30 PM

The following members were present:

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| Mr. Mark Messenger, Chairman | Mr. Jonathan Carson, Vice Chairman |
| Mrs. Jacqueline Marien, Secretary | Mrs. Kathy Remington, Treasurer |
| Mrs. Jacqueline Nielson, Tenant Representative | |

Also present were: Jason Joyce, Executive Director, Patrick O'Sullivan, Robert Hinckley, Ann Cavanaugh, Doug Nielson, Kerry Brock, Peggy Poirier, Barbara Jones, Nancy Lisenko, Sylvia and Larry Magoon, Debra Krut

REPORT FROM THE TENANT REPRESENTATIVE:

I reached out to all residents in person, through email and/or the SHA Facebook page. There were a couple of concerns about possible dog messes not being picked up. We are looking after that.

Some tenants were upset about losing the big trees on site, but understand why they needed to go, and are looking forward to the expanded parking area and the sidewalk extension. Everyone told me they had a great time at the Ice Cream Social, and the Labor Day BBQ. The community pulled together to create a great afternoon.

PUBLIC COMMENT:

All residents at the meeting expressed their appreciation and delight with both the Ice Cream Social last month and the fabulous barbeque we just had. New neighbors were able to meet others from housing and create new friendships.

Robbie commented Jason and Patrick for their hard work at housing.

MINUTES:

Mr. Carson moved, Mr. Messenger seconded and so Voted: to accept the minutes of the May meeting.
VOTE: 5-0

BILLS:

Mr. Messenger moved, Mr. Carson seconded and so Voted: to approve the bills presented which represent the expenses and expenditures of the Housing Authority for the billing period of June, July and August 2024.
VOTE: 5-0

OLD BUSINESS:

CDBG: About 90% of the HVAC replacement is completed. The gutters are done. The outside faucets are being worked on. The sidewalks and parking area are taped off and being prepped. The stone and barrel landscaping around the housing units was approved and will be completed as part of the grant items.

NEW BUSINESS: Our Resident Commissioner is Jac Nielson (I-3) as of September 1st

REPORT of the CHAIRMAN:

The 2022 & 2023 State mandated Audit is completed and our Housing Authority passed and the examination.

The Suffield Rotary Club donated 73 Barbeque Chicken Dinners to our residents during Suffield on the Green. They brought many smiles and "Thank you" from our people! They were delicious from all reports!!!

REPORT OF THE EXECUTIVE DIRECTOR:

Jason and Patrick will be taking several Certification Training Sessions during September and October to be compliant with the current regulations for applying for grants. They are all day, several day sessions with testing at the completion of the classes.

It was a unanimous vote to increase the monthly base rent to \$475 for a studio unit and to \$550 for a one bedroom unit for newly entering residents as of November 1, 2024. Current resident base rents will remain the as is.

MAINTENANCE: Everything going well

SHA STAFF Comments or Concerns: Mrs. Krut commented that the Jason/Patrick Team is fabulous and we are lucky to have them. Jac Nielson, Jason and Patrick did a wonderful job with putting the Barbeque together. Douglas Nielson and Mark Messenger manned the grills with exceptional talent! Residents helped with set up and take down AND brought delicious food to add to the party! Best gathering ever!

Executive Session: Not needed

ADJOURNMENT:

Since there wasn't any further business to bring before the Board, Mrs. Marien moved and Mr. Carson seconded and so Voted: to adjourn this meeting at 7:30 PM.

VOTE: 5-0

Respectfully Submitted,

Jackie Marien, Secretary
jm/jj