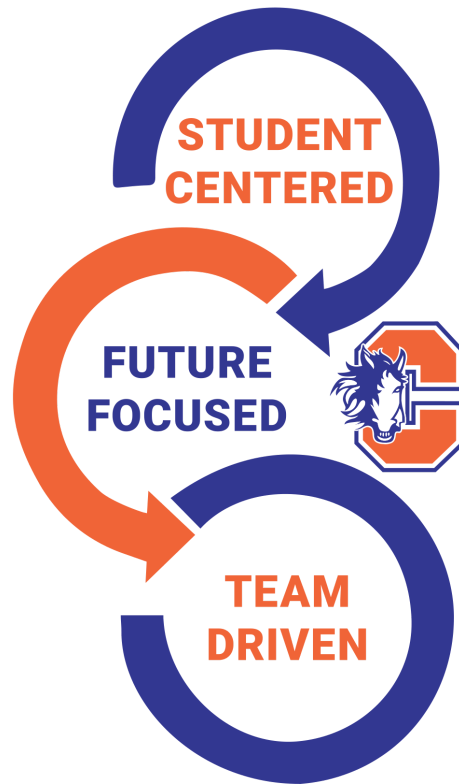


CUFSD CHAIN OF COMMUNICATION




To ensure your questions and concerns are addressed efficiently and effectively, we encourage you to start by reaching out to the person most directly involved with your concern. This is your first point of contact in the chain of communication.

This approach ensures your inquiries are addressed by the individual most knowledgeable about your specific topic or issue.

By directing your concerns to the appropriate contact, we aim to support you with accurate information and prompt solutions. Please use the chart on the following page to determine the best point of contact for your situation.



Begin with the Best Point of Contact to Receive Timely and Accurate Information

Topic/Area	1st Contact	2nd Contact	3rd Contact	4th Contact	5th Contact	6th Contact
ACADEMICS STUDENT INSTRUCTION	Teacher	 School Counselor (CA)	Building Principal	Director of Curriculum, Instruction & Communication	Superintendent	Board of Education
SPECIAL EDUCATION	Teacher	Building Principal	Assistant Superintendent of Pupil Personnel Services & HR	Superintendent	Board of Education	
STUDENT CONDUCT	Teacher	School Culture Coordinator (CES) Building Asst. Principal (CA)	Building Principal	Superintendent	Board of Education	
ATHLETICS	Coach	Athletic Director	Building Principal	Superintendent	Board of Education	
CLUBS & EXTRACURRICULARS	Advisor (CA) 	Building Asst. Principal (CA) 	Building Principal	Superintendent	Board of Education	
TECHNOLOGY SUPPORT	Teacher	Tech Support	Director of Technology & Data Management	Superintendent	Board of Education	
HEALTH SERVICES	Health Office Assistant	School Nurse	Building Principal	Assistant Superintendent of Pupil Personnel Services & HR	Superintendent	Board of Education
TRANSPORTATION	Bus Driver	Transportation Coordinator	Business Official	Superintendent	Board of Education	