

# Chester UNION FREE SCHOOL DISTRICT

2024-2025 Calendar

Chester Elementary School
Chester Academy



# Welcome to the 2024-25 School Jear!

# **CUFSD DISTRICT GOALS 2024-2025** Promote an environment that prioritizes diversity, equity and inclusion where every individual feels safe, valued, respected 1 and empowered to achieve their highest potential. Provide innovative, data-driven, and career-connected learning experiences through highly qualified staff dedicated to 2 supporting the success of all students. Strengthen communication and engagement opportunities across multiple platforms to foster meaningful connections 3 among students, staff, families, and the community. Ensure the continual improvement and expansion of district facilities promoting safety, security and student opportunity in 4 the most efficient and economical manner possible. Create a fiscally responsible budget that effectively addresses the needs of the district while considering the concerns and 5 input of the community.

Our 2024-2025 District Goals are centered on enhancing our students' learning experience by fostering a welcoming, inclusive environment, delivering innovative and data-driven instruction, and strengthening collaborative communication and engagement. We remain dedicated to proactive safety measures, effective facilities management, and responsible budgetary planning, all while embracing a mindset of continuous improvement.

As we embark on this school year, I am honored to continue serving our students, faculty, staff, families, and the Chester community. Together, we will impact positive change, staying true to our mission of being student-centered, future-focused, and team-driven.

Wishing you all an outstanding 2024-2025 school year! - Catherine O'Hara

# Chester UNION FREE SCHOOL DISTRICT

64 Hambletonian Ave, Chester, New York 10918 | www.chesterufsd.org

## **DISTRICT OFFICE**

**Ms. Catherine O'Hara,** Superintendent of Schools **Lindsay lannuzzi,** Administrative Assistant **845-469-5052.** x3401 | Fax: 845-469-2377

Mr. Erin Brennan, Business Official Karen Bower, Payroll Clerk Donna Powles, Accounts Payable Clerk Dennis Lepre, Tax Collector 845-469-9184 | Fax: 845-469-2377

**Ms. Dayanara Garcia**, Director of Curriculum, Instruction & Communication

**845-469-2231**, **x3431** | Fax: 845-469-2377

**Ms. Rachel Loftus,** Assistant Superintendent, Pupil Personnel Services & Human Resources **Donna Hart,** Secretary, x3750

**Deirdre Spalthoff,** Secretary, **x3317 845-469-2231** | Fax: 845-469-6779

**Daniel Svarczkopf,** Director of Technology & Data Management

**845-469-2231**, **x3302** | Fax: 845-469-5831

**Mr. Michael Doucette,** *Director of Physical Education & Athletics* **Kimberly Fusco,** Secretary

**845-469-2231**, **x3302** | Fax: 845-469-5831

**Mr. Matthew DeRosa,** *Director of Facilities* **845-469-2231**, x3705

# **CHESTER ACADEMY (Grades 6-12)**

Mr. John Flanagan, *Principal*Mr. Rolando Aguilar, *Assistant Principal*Cathy Battiato, *Secretary*, x3329

**845-469-2231** | Fax: 845-469-5831

### **GUIDANCE OFFICE**

Jennifer DeSantis, Guidance Assistant/Registrar

**845-469-2231.** x3307 | Fax: 845-469-3606

### **HEALTH OFFICE**

Mrs. Gina Straub, School Nurse
Amy Zatlukal. Health Office Assistant/Attendance

**845-469-2231**, x3316 | Fax: 845-469-6634

Chester Union Free School District does not discriminate on the basis of race, color, national origin, sex, sexual orientation, or handicap in the education programs or activities which it operates.

The calendar was prepared in cooperation with the Orange-Ulster BOCES Communications and Public Relations Service. Dates were accurate when the calendar went to print August 2024.

# **CHESTER ELEMENTARY SCHOOL** (UPK-5)

2 Herbert Drive, Chester, New York 10918

Ms. Mary Kate Boesch, Elementary Principal
Jessica Alvarez, Secretary, x2201
Heather Laurencell, Secretary/Registrar, x2202
Denise Rydell, School Nurse, x2209
Cindy O'Connor, Health Office Assistant, x2208

**845-469-2178** | Fax: 845-469-2794

# 2024-2025 Board of Education:

Kim DiCurcio, President
Caroline Negersmith, Vice President
Diane Arnett
Lisa Hines-Johnson
Rosalie Pena
Lindsay lannuzzi, District Clerk

### **MEETING DATES:**

September 11 & 25	January 8 & 22	May 13 & 21
October 9 & 23	February 12 & 26	June 11
November 6 & 20	March 5, 19 & 26	
December 4 & 18	April 9 & 24	

Meetings held in Chester Academy Auditorium Beginning at 7pm



## **EMERGENCY RESPONSE PROCEDURE**

The notification system, ParentSquare, is a service that enhances our communication in the event of an emergency or weather related school closing. The service only allows the school to communicate with family members whose information has been verified in our Student Information System. Please ensure the school district has the most up to date contact information.

Please be sure to provide the school with any changes in your contact information.

# THE DISTRICT EMERGENCY PLANNING TEAM INCLUDES THE FOLLOWING MEMBERS:

Rolando Aguilar, Assistant Principal

Mary Kate Boesch, Principal - Chester Elementary

Erin Brennan, Business Official

Dan Doellinger, Town of Chester Chief of Police

Matthew DeRosa, Director of Facilities

John Flanagan, Principal Chester Academy

Dayanara Garcia, Director of Curriculum, Instruction & Communication

Monica Gonzalez, School Psychologist - CA

Rachel Loftus, Assistant Superintendent, PPS

Emma McKay, School Psychologist - CES

Catherine O'Hara, Superintendent of Schools

Lisa Ringel, Social Worker - CES

Denise Rydell - School Nurse - CES

Daniel Svarczkopf, Director of Technology & Data Management

Gina Straub, School Nurse - CA

## **EMERGENCY EARLY DISMISSAL DRILL**

In order to rehearse our emergency dismissal plans, THERE WILL BE A DRILL CONDUCTED ON FRIDAY, OCTOBER 11, 2024. STUDENTS WILL BE DISMISSED FIFTEEN (15) MINUTES EARLY THAT DAY.

### **EMERGENCY EARLY DISMISSAL**

- 1. Announce to the students and staff.
- 2. Notify parents through ParentSquare and school website.
- 3. Direct alternate bus routes if needed.
- 4. Conduct annual early dismissal drill on Friday, October 11, 2024 as per county schedule.
- 5. Depending on the cause of the early dismissal, the Building Coordinator may:
  - A. Make telephone contact and/or text message and/or email.
  - B. Designate staff members to accompany the children on the buses to ensure safe arrival home.
  - C. Establish an alternate location to house those children where there may be no one at home.
- Parents who are not at home during school days should make alternative arrangements, school and instruct young children on where to go and what to do in case of emergency.

### **EVACUATION**

- 1. Announce over the public address system.
- 2. Evacuate each building following fire drill procedures.
- 3. The building principal will identify procedures for transition from evacuation to early dismissal or procedures to return students to school buildings based on the nature of the emergency.
- 4. Each building principal will drill the evacuation plan annually as mandated by the State.



# September 1114 Achieving Excellence Chester Union Free School District

64 Hambletonian Ave. Chester, NY 10918 | chesterufsd.org

					letonian Ave, Chester, NY 10	
SUN	MON	TUE	WED	THU	FRI	SAT
1	SCHOOL CLOSED OFFICES CLOSED Labor Day	Superintendent's Conference Day	FIRST DAY OF SCHOOL for Students  Fall Modified Sports Begin	5	6	
8	9	Fall Sports Picture Day	11	12	13	ACT 1
			Board of Education Meeting 7pm			
15	16	CES PK-2 Open House 7pm	CES 3-5 Open House 7pm	CA Open House 7pm	20	2
		PTSA 7pm				
22	23	24	25	CUFSD Family Instructional Academy: Tech Talk 6:30pm	27	2
	PTA 7pm	SEPTSA 7pm	Board of Education Meeting 7pm			
29	30 Senior Parent Night				AUGUST 2024  S M T W T F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	OCTOBER 2024  S M T W T F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31











# October 2024 Achieving Excellence Chester Union Free School District

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	SCHOOL CLOSED OFFICES OPEN Rosh Hashanah	5 week Progress Report Period Ends	SAT Homecoming Dance
6	7 CES Picture Day	8	9 CA Picture Day Board of Education Meeting 7pm	CES STEAM Night	11 Early Dismissal Drill (15 minutes early)	1:
13	SCHOOL CLOSED OFFICES CLOSED Columbus Day	Financial Aid Night 7pm  PTSA 7pm	Senior Portrait Make-up Day NHS Induction Ceremony 7pm	17 PTA 7pm	18	1.
20	21	22 SEPTSA 7pm	Board of Education Meeting 7pm	CUFSD Family Instructional Academy 6:30pm	25	ACT PSAT
27	28	29 Access-VR/College Transition Night 7pm	30	1/2 DAY Staff Professional Development CES Halloween Parade	SEPTEMBER 2024  S M T W T F S  1 2 3 4 5 6 7  8 9 10 11 12 13 14  15 16 17 18 19 20 21  22 23 24 25 26 27 28  29 30	NOVEMBER 2024  S M T W T F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30















# Movember 2024 Achieving Excellence Chester Union Free School District

SUN	MON	TUE	WED	THU	letonian Ave, Chester, NY 10 FRI	SAT
SUN	MON	IUE	WED	THU	1	
<b>OCTOBER</b> 2024	DECEMBER 2024				1	2
S M T W T F S	S M T W T F S					SAT
1 2 3 4 5 6 7 8 9 10 11 12	1 2 3 4 5 6 7 8 9 10 11 12 13 14					
13 14 15 16 17 18 19	15 16 17 18 19 20 21 22 23 24 25 26 27 28					
20 21 22 23 24 25 26 27 28 29 30 31	29 30 31					
3	4	5	6	7	8	9
Daylight Savings	·	SCHOOL CLOSED		NJHS Induction		•
Time Ends		OFFICES OPEN		Ceremony 7pm		
		Superintendent's Conference Day	Board of Education			
		comercine Bay	Meeting 7pm		End of 1st Quarter	
10	11	12	13	14	15	16
	SCHOOL CLOSED	FASFA Information		CA Picture	Fall Drama	Fall Drama
	OFFICES CLOSED	Night 7pm		Makeup Day		
	Veterans Day					
			SEPTSA 7pm	PTA 7pm		
			ozi ioa ipiii	l la rpiii		
17	18	19	20	21	22	23
		CES Picture	CA Club & Activity	1/2 DAY		
		Make Up Day	Picture Day	Parent Teacher		
				Conferences		
	Winter Varsity &	_	Board of Education	Afternoon & Evening		
	JV sports begin	PTSA 7pm	Meeting 7pm			
24	25 SUNY Orange Instant	26 1/2 DAY	SCHOOL CLOSED	SCHOOL CLOSED	SCHOOL CLOSED	30
	Decision Day	·	OFFICES OPEN	OFFICES CLOSED	OFFICES CLOSED	
	-	Parent Teacher Conferences				
	Winter Modified			THANKSGIVING RECESS -		
	Sports Begin					















CUN			) L		etonian Ave, Chester, NY 1	
SUN 1	MON 2	TUE  3 SUNY Rockland Instant Decision Day	WED 4	THU 5	FRI 6	SAT
			Board of Education Meeting 7pm			
8	9 MS Winter Concert 7pm	HS Winter Concert 7pm	11	12	13	ACT 1
			SEPTSA 7pm	PTA 7pm	5 Week Progress Report Period Ends	
15	16	17	18	19	20	2
		PTSA 7pm	Board of Education Meeting 7pm			
22	SCHOOL CLOSED OFFICES OPEN	SCHOOL CLOSED OFFICES CLOSED	SCHOOL CLOSED OFFICES CLOSED	SCHOOL CLOSED OFFICES OPEN	SCHOOL CLOSED OFFICES OPEN	2
		Christmas Eve	Christmas Day  WINTER RECESS —			
29	SCHOOL CLOSED OFFICES OPEN	SCHOOL CLOSED  OFFICES CLOSED			NOVEMBER 2024  S M T W T F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16	JANUARY 2025 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18

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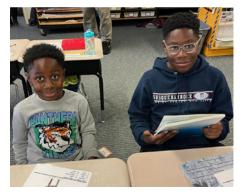


# Chester Union Free School District

SAT	FRI	THU	WED	TUE	MON	SUN
•	SCHOOL CLOSED OFFICES OPEN	SCHOOL CLOSED OFFICES OPEN	SCHOOL CLOSED OFFICES CLOSED		FEBRUARY 2025 S M T W T F S	DECEMBER 2024 S M T W T F S
	WINTER RECESS	WINTER RECESS	New Year's Day  WINTER RECESS		1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
	WINTER RECESS	WINTER RECESS	WINTER RECESS			25 65 61
1:	10	9	8	7	6	5
			Board of Education Meeting 7pm			
			mooting rpin			
18	1/2 DAY	16	15	14	13	12
	Staff Professional Development					
	Development			CERTOA Zuus		
		PTA 7pm		SEPTSA 7pm		
2	24 Regents Exams	23 Regents Exams	<b>22</b> Regents Exams	Regents Exams	SCHOOL CLOSED	19
	riogonio Zaame	CES Winter Concert	riogonio Ziamo		OFFICES CLOSED	
		7pm	Board of Education		Martin Luther King Day	
			Meeting 7pm			
	31	30	29	28	27	26
			OFFICES OPEN		CES Winter Concert Snow Date	
			Lunar New Year			
	End of 2nd Marking				PTSA 7pm	























# Telephron 1999 Achieving Excellence Chester Union Free School District

SUN	MON	TUE	WED	THU	FRI	SAT
SUN	MON	IUE	WED	IHU	FKI	SAI
IUARY 2025	MARCH 2025					
M T W T F S	S M T W T F S					
1 2 3 4	1					
6 7 8 9 10 11	2 3 4 5 6 7 8					
13 14 15 16 17 18 20 21 22 23 24 25	9 10 11 12 13 14 15 16 17 18 19 20 21 22					
27 28 29 30 31	23 24 25 26 27 28 29					
	30 31					
2	3	4	5	6	7	
-	8th Grade			CUFSD Family		ACT
	Parent Night			Instructional Academy		
	7pm			6:30pm		
	·			•		
	10					
9	10	11	12		SCHOOL CLOSED	
				1/2 DAY	OFFICES CLOSED	
				Parent Teacher	0111020 020025	
				Conferences		
		050504.7	Board of Education			
		SEPTSA 7pm	Meeting 7pm			
					FEBRUARY RECESS	
16	17	18	19	20	21	
	SCHOOL CLOSED					
	OFFICES CLOSED					
	President's Day					
		PTSA 7pm		PTA 7pm		
	FEBRUARY RECESS					
	PEBRUARI RECESS					
23	24	25	26	27	28	
				Jr. Parent Night		
				7pm		
			Decod of Education			
			Board of Folication			
			Board of Education Meeting 7pm			













# March 2025

# Achieving Excellence

Chester Union Free School District
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SUN	MON	TUE	WED	THU	FRI	SAT
FEBRUARY 2025  S M T W T F S  2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	APRIL 2025  S M T W T F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30					1
2	3	4	Board of Education Meeting 7pm	5 Week Progress Report Period Ends	SCHOOL CLOSED  OFFICES OPEN  Superintendent's  Conference Day	ACT 8
Daylight Savings Time Begins	10 PreK/Kindergarten Registration Begins	11 SEPTSA 7pm	12	PTA 7pm	14	15
16	Spring Varsity/JV Sports Begin	18	Board of Education Meeting 7pm	CUFSD Family Instructional Academy 6:30pm	21	22
23	24 Spring Modified Sports Begin	25	26	CES Play	28 PreK/Kindergarten Registration ends	29
30	31		Board of Education Meeting 7pm		CES Play Snow Date	























# Americ 2025

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**Chester Union Free School District** 

64 Hambletonian Ave, Chester, NY 10918 | chesterufsd.org

SUN	MON	TUE	WED	THU	FRI	SAT
		CA Spring Sports Picture Day	2	3	4 Spring Musical 7pm	5 Spring Musical 7pm
6	7	PreK Lottery 8	9	10	11	12
		SEPTSA 7pm	Board of Education Meeting 7pm	PTA 7pm	End of 3rd Quarter	
13	SCHOOL CLOSED OFFICES OPEN	SCHOOL CLOSED OFFICES OPEN	SCHOOL CLOSED OFFICES OPEN	SCHOOL CLOSED OFFICES OPEN	SCHOOL CLOSED  OFFICES CLOSED	19
20	SCHOOL CLOSED OFFICES OPEN	22	— SPRING RECESS — 23	24	25	26
	SPRING RECESS	PTSA 7pm		Board of Education Meeting 7pm		
27	28	CUFSD Family Instructional Academy 6:30pm	30		MARCH 2025  S M T W T F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	MAY 2025  S M T W T F S  1 2 3  4 5 6 7 8 9 10  11 12 13 14 15 16 17  18 19 20 21 22 23 24  25 26 27 28 29 30 31























# Achieving Excellence

**Chester Union Free School District** 

SUN	MON	TUE	WED	THU	letonian Ave, Chester, NY 1 FRI	SAT
APRIL 2025  S M T W T F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	JUNE 2025  S M T W T F S  1 2 3 4 5 6 7  8 9 10 11 12 13 14  15 16 17 18 19 20 21  22 23 24 25 26 27 28  29 30			1	2	SAT (Digital Administration)
4	MS Spring Concert 7pm	6 HS Spring Concert 7pm	7	8	9	10
11	12	Board of Education Meeting 7pm	14 SEPTSA 7pm	Jr/Sr Prom  PTA 7pm	16 1/2 DAY Staff Professional Development	17
18	19	District Budget Vote 8am—9pm	Board of Education Meeting 7pm	22	5 Week Progress Report Period Ends	24
25	SCHOOL CLOSED  OFFICES CLOSED  Memorial Day	27	MS Academic Awards 7pm	HS Academic Awards 7pm	30	31















# Jerus 2025

# Achieving Excellence

**Chester Union Free School District** 

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5 CES Spring Concert 7pm	MS Field Day	SAT
8	MS Field Day Rain Date	Regents Exams	11 Regents Exams	12	CES Field Day	ACT 1
		SEPTSA 7pm	Board of Education Meeting 7pm	PTA 7pm		
15	CES Field Day Rain Date	Regents Exams  PreK Showcase	Regents Exams  5th Grade Moving Up Ceremony 6pm	SCHOOL CLOSED OFFICES CLOSED Juneteenth	Regents Exams Kindergarten Picnic	2
		PTSA 7pm				
22	Regents Exams Kindergarten Picnic Rain Date	Regents Exams	Regents Exams  1/2 DAY  for Students	1/2 DAY for Students Rating Day	1/2 DAY for Students Rating Day Last Day of School	2
	MS Moving Up Ceremony 6pm			HS Graduation 6pm	for Students & Staff	
29	30				MAY 2025  S M T W T F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	JULY 2025  S M T W T F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 15 20 21 22 23 24 25 20 27 28 29 30 31



### **DISTRICT WEB SITE**

Our District Website provides updated information during the school year, including weather related delays and closing. You can visit the website at: www.chesterufsd.org

### STUDENT HANDBOOK

The District Student Handbook will be available digitally. The handbook provides a wealth of information about each school's procedures, rules and the District Code of Conduct. Please read the handbook with your child.

# **ATTENDANCE**

Regular attendance is important for success in school. Students are expected to be in school on each day of the school year. Legitimate reasons for absence include personal sickness, health treatments, death in the family, religious observance, and appearance in court. The scheduling of dental and other medical appointments should be made to minimize the loss of class time. A note of explanation is required for a student to be excused for an appointment. Our teachers are not required to prepare special lessons and materials for students who will miss school for vacation. Please note that students in grades 6-12 may be denied course credit for excessive absences.

All athletes participating in any sport and/or club are to be in attendance in school in order to be eligible for participation.

# **HEALTH SERVICES & IMMUNIZATIONS**

All children entering the Chester Union Free School District and all students beginning grades PreK, Kindergarten, and grades determined by NYS Center for School Health are required by law to submit written proof of medical examinations within 30 days of enrollment. Parents may have their children examined by their family physician or have physicals completed in school. The State Education Law also mandates that all children entering and attending school must be properly immunized against polio, diphtheria, measles, rubella, varicella, tetanus, meningitis and mumps. All kindergarten children are required to have received two doses of measles vaccine. All children born on or after January 1, 1993 must have the Hepatitis B Vaccine.

School nurses are assigned to each building and play a vital role in our children's school experience. Nurses implement the health service program through counseling; administering first aid; conducting annual screenings for hearing, vision, and scoliosis; assisting with physical exams and maintaining student health records.

### **MEDICATION AT SCHOOL**

If a child must receive medication during school, regulations require:

- 1. A note from the physician stating the child's name, date, name of medicine, dosage/time to be administered, and duration.
- 2. A note from parent/guardian authorizing the school nurse to administer the medicine.
- 3. That medication is brought to school in its original container by a Parent/guardian.

### DISTRICT TAX CODE NUMBER

Your New York State income tax form requires the code of your school district. The number for Chester Union Free School District is: 110

