

**NON-TEACHING PERSONNEL
APPLICATION FOR EMPLOYMENT**



It is the policy of Florida Christian School to provide equal employment opportunities to all applicants and employees without regard to any legally protected status such as race, color, gender, national origin, age (must be over 18), disability or veteran status. FCS also provides reasonable accommodations to qualified individuals with disabilities in accordance with the American with Disabilities Act and State and local law. If you require accommodations in the application process please contact the Headmaster's Administrative Assistant at 305-226-8152 (ext. 213).

Please answer with clear statements.

| | | | |
|--|--|---|-----------|
| Position Desired: | | | |
| Full Legal Name | | | Date |
| Address | | City | State Zip |
| Cell | | Additional Phone | |
| E-mail address | | | |
| Are you at least 18 years old? | | Social Security # (will need at the time of hire) | |
| Are you able to perform the essential functions and attendance requirements of the position for which you are applying with or without a reasonable accommodation? Yes <input type="checkbox"/> No <input type="checkbox"/> What reasonable accommodation, if any would you request? | | | |
| What languages are you able to read, write or speak and your level of fluency? | | | |
| What skills do you have to qualify you for the desired position? (i.e. Proficient in Microsoft) | | | |
| When will you be available to start work? | | | |
| If hired, are you able to submit proof that you are eligible for employment in the United States as part of the I-9 verification? | | | |
| What is your church affiliation? | | | |
| Pastor's name and phone: | | | |
| What church activities and responsibilities have you been involved with? Describe. | | | |
| Have you received Jesus Christ as your Lord and Savior? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure | | | |
| If yes, when? | | | |

Please give a brief personal testimony of your personal conversion experience.

Give your personal beliefs toward alcohol, drugs, and tobacco.

Do you ascribe to the statement of faith as listed at the end of this application?

EDUCATIONAL EXPERIENCE

| School | Name/City/State | Course of Study | #of years completed | Did you Graduate? | Degree or Diploma |
|-------------|-----------------|-----------------|---------------------|-------------------|-------------------|
| College | | | | | |
| High School | | | | | |
| Other | | | | | |

Have you taken additional business courses, or other training? If so, list?

EMPLOYMENT HISTORY

| Place of employment Address | Phone Email | Position held | Dates of Employment From/To |
|--------------------------------|----------------|---------------|--------------------------------|
| | | | |
| | | | |
| | | | |

May we contact the employers listed above?

Who referred you to our ministry?

State names of relatives and friends working for us.

Have you ever been convicted of a felony? Yes No Background check and fingerprinting is part of our job requirements. If yes, please provide dates and details.

STATEMENT OF FAITH

- We believe the Bible to be the inspired, infallible, word of God, final in content and complete in revelation.
- We believe that there is one God eternally existent in the persons of the Father, Son and Holy Spirit.
- We believe in the deity of our Lord Jesus Christ who took on human flesh, lived a sinless life, was crucified, buried and rose again, who ascended back to heaven to make intercession for us, and who will return in power and glory.
- We believe all men are sinful by nature and are in need of God's salvation.
- We believe man is saved by grace through faith in what Christ has done for us on the cross, not by anything we can do; it is a gift of God.
- We believe that the child of God has been given a new nature at the time of salvation and is enabled to live a Godly life only by the power of the indwelling Holy Spirit.
- We believe the obedient Christian has followed the Lord in believers' baptism and is actively serving in the ministry of the local church.
- We believe that God wonderfully and immutably creates each person as male or female.
- We believe that the term "marriage" has only one meaning: the uniting of one man and one woman in single, exclusive union as delineated in Scripture.

STANDARDS OF CONDUCT

As part of the Christian ministry of Florida Christian School, it is necessary to live an exemplary life. All faculty and staff are required to abstain from smoking or using any tobacco products, abusing alcoholic beverages and using illegal drugs. The consumption or possession of alcoholic beverages will not be permitted on school property or any official school function. Faculty and staff are required to abstain from any immoral activity including profane language, sexual immorality or attendance at activities in which this type of behavior is accepted or condoned. All employees should have a life style pleasing unto the Lord and be committed and active in a local church.

I subscribe without reservation to the statement of faith and standards of conduct.

I hereby agree and understand that should I be employed, my employment shall at all times be at the will and pleasure of Florida Christian School, and that I can be terminated at any time with or without notice, notwithstanding any oral and/or written statement which may have been or may be made to the contrary.

I acknowledge that, if employed, a fingerprinting and background check will be required.

My signature below is confirming the information provided in this application is true, correct and complete. If employed, any misstatement or omission of a fact on this application may result in my dismissal. I understand that acceptance of any offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future. Florida Christian is an "at will" employer.

Signature _____ Date _____

If FCS is not able to use me at the current time, I do not mind information being shared with other Christian schools looking for employees.