

**NORTHERN BEDFORD COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
Agenda for September 10, 2024**

Opening

1. Call to Order
2. Pledge and Prayer led by Andrea Poteat.
3. Roll Call
4. Review of the Agenda by the Superintendent.

Public Comment and Reports

5. Recognition of Citizens who wish to address the board.
6. Student Representative Report given by Savannah Hershberger
7. Communications: Resignation of Tina Detterline as MS Track and Field Coach;
Resignation of Whitley Mellott as Cross Country Coach
8. Announcements: The October board meeting will be held October 8, 2024 in Room 136 of the High School.
9. Approve the minutes from the August 13, 2024 board meeting. MIKE COTTLE
ANDREA POTEAT
10. PSBA Election of Officers
11. Introduction of new teachers for 2024/25 school year.
12. Informational Meeting was held with Representative Topper.

Personnel – CONSENT MOTION 13-19 STEVE COTTLE KELLY STEELE

13. Accept the resignation of Tina Detterline as MS Track and Field Coach as of upcoming 24/25 season.
14. Accept the resignation of Whitley Mellott as Cross Country Coach as of August 26, 2024.
15. Approve the following as bona fide volunteers, pending clearance submissions, for the positions listed at the nominal payment for 2024/25 as recommended by the administration. The classification may be subject to further clarification upon solicitor’s recommendations:

| | | |
|----------------|------------------------|---|
| Tom Foor | Head JH Football Coach | \$2,950 |
| Lucas Miller | Co-Cross Country Coach | \$574 (Changed from Co JH to All Cross Country) |
| Stuart Crocker | Co-Cross Country Coach | \$674 (Changed from Co JH to All Cross Country) |

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16. Retroactively approve, as of September 4, 2024, to hire Nicholas Burket as Secondary Custodian effective September 10, 2024 at the rate of \$16/hour.
17. Retroactively approve, as of August 21, 2024, to hire Jennifer Morrow as Personal Care Aide for specific student.
18. Approve the following as substitute support staff.

Nancy Fox Instructional Aid

19. Approve tenure for the following teachers:

Stuart Crocker
Larry Corle
Ryleigh Teeter
Allison Gressler

APPROVALS – CONSENT MOTION – 20-29 – JEN MCCOY MIKE COTTLE

20. Approve to pay Mullen Coughlin LLC for legal work thru June 30, 2024 in regard to a cyber breach and ransomware infection to the network in the amount of \$34,076.50 as an unbudgeted expenditure.
21. Approve agreement with Reschini Agency Inc for compilation of reports for ACA filings including 1094 and 1095C filings. All fees associated with the filing to be paid by the Bedford Somerset Consortium.
22. Approve a Northern Bedford student to be placed by Skills Central of Pennsylvania to work with Northern Bedford Maintenance staff for the 2024/25 school year up to 90 hours annually with no cost to the district.
23. Approve D&D Wood Sales Inc for the 2024/25 wood chips at a cost of \$56/ton.
24. Approve an agreement with Personal Solutions Inc for the 2024/25 school for the SAP and PA Youth Tobacco Survey.
25. Approve a fundraiser for Elementary PTO as Spirit Sale to be held in October 2024.
26. Approve the following as van driver for Carbaugh Transportation LLC

Jennifer Foor

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27. Adopt the following policies as first and final reading.

- 203.1 HIV Infection
- 234 Student Rights and Responsibilities
- 235.1 Surveys
- 249 Bullying-Cyberbullying
- 250 Student Recruitment (attachment)

28. Approve Stacy Pressel to attend Attendance/Child Accounting Professional Association (ACAPA) conference to be held at Hershey Hotel on November 6-8, 2024 at an approximate cost of \$1,200.

29. Approve the transfer of \$112,881 received from PCCD Mental and Physical Safety Grant (38006) to capital projects fund to reimburse for payment of Wellness building equipment.

Administrative Reports – ANDREA POTEAT MIKE COTTLE

30. Approve the following reports and invoices

- Administrative Reports
- Federal Programs Report
- Athletic Report
- Financial Reports, Budgetary Transfers
- Approve payment of invoices

31. Adjournment – 6:35 PM JENN MCCOY ANDREA POTEAT

The Board of Directors of the Northern Bedford County School District met on Tuesday, August 13, 2024 at 6:00 pm in Room 136 of the high school building in Loysburg, PA.

The following board members were present: Jack Briggs, Mike Cottle, Steve Cottle, John Eshelman, Jenn McCoy, Ralph Scott, Kelly Steele and Randy Wiand. Absent Andrea Poteat.

Also present Mr. Todd B. Beatty, Superintendent; Mr. Shawn Cerully, High School Principal; Mrs. Kendra Pritchett, Middle School Principal, Mr. Trevor Replogle, Elementary School Principal; Mrs. Lindsay Cherry, Special Education Supervisor. Miss Teri Biddle, Board Secretary/Business Manager. Members of the public included: Thomas Schmidt representing the Morrisons Cove Herald, Erika Burkholder representing the Bedford Gazette and Aaron Reynolds.

1. Randy Wiand called the meeting to order.
2. Prayer and pledge to the flag was led by Mike Cottle.
3. Roll call was held with all members present except Andrea Poteat.
4. There were no citizens who wished to address the board.
5. Communications included: Resignation of Jennifer Morrow as PCA; Resignation of Bill Bell as part time Elementary custodian; Resignation of Hannah Hutzell as Elementary Teacher.
6. It was announced that the September board meeting will be held September 10, 2024 in Room 136 of the High School.
7. John Eshelman moved, seconded by Kelly Steele to approve the minutes from the June 18, 2024 board meeting. All members present voted "yes".
8. Review of the Health and Safety Plan for 2024/25 school year was given.
9. Update of Ransomware Infection in network.
10. Mike Cottle moved, seconded by Jen McCoy to do the following items as a consent motion with all members present voting "yes".
 - Accept the resignation of Jennifer Morrow as Personal Care Aide.
 - Accept the resignation of Bill Bell as Part Time Elementary Custodian.
 - Accept the resignation of Hannah Hutzell as Elementary Teacher effective July 17, 2024.
 - Approve the following as bona fide volunteers, pending clearance submissions, for the positions listed at the nominal payment for 2024/25 as recommended by the administration. The classification may be subject to further clarification upon solicitor's recommendations:

| | | |
|---------------|--------------------------------------|-----------------------|
| Mike Brode | Golf Coordinator | not to exceed \$1,000 |
| Andrew Foor | Assistant Junior High Football Coach | \$640 |
| Kevin Brennan | Assistant Junior High Football Coach | \$640 |

- Approve the following as volunteer coaches for the 2024/25 school year.

Kyler States

Volunteer Varsity Football Coach

- Approve the transfer of 9 ill days for Emma Price from a previous school per the PA School Code.
- Approve the following mentors for the 2024/25 school year:

Emma Price

Vesta Nave

Sarah Smith

Abby Martin

Onjoli Boyd

Larry Corle

11. Ralph Scott moved, seconded by Jen McCoy to approve to hire Onjoli Boyd as Elementary Grade 2 teacher at Step 1 Bachelors, \$44,750, effective with the start of the 2024/25 school year, pending final certifications. Vote was 6 "yes" and 2 "no" with Mike Cottle and Steve Cottle voting "no".
12. John Eshelman moved, seconded by Jen McCoy, to do the following items on a consent motion with all members present voting "yes":
 - Approve Title I School Wide plan.
 - Approve agreement with Appalachia Intermediate Unit 8 to participate in the substitute teacher consortium for the 2024/25 school year at a cost of \$500.
 - Approve agreement with Juniata College for the Science in Motion program for the 2024/25 school year in the amount of \$2,000 as budgeted.
 - Approve the Head Start program with Bedford/Fulton Head Start for the 2024/25 and 2025/26 school years. This services eligible preschool children.
 - Approve the bus and van drivers as attached.
 - Approve the bus routes for the 2024/25 school year.
 - Approve Dr. Kurtz as school dentist.
 - Approve Dr. Duane Dilling as school physician.
 - Approve the application for emergency permits (for day-to-day and long-term substitute) for qualified individuals.

- Approve staff assignments for the 2024/25 school year as attached.
 - Administration
 - Elementary professional staff assignments
 - Middle/Senior High School professional staff assignments
 - Support Staff assignments
 - Elementary and Middle/Senior High School Paid Advisory Positions
- Approve revisions to Coaches Handbook for the 2024/25 school year.
- Approve the appointment of the Senior High Student Council President, Savannah Hershberger as a non-voting student representative to the school board.
- Approve the Athletic Event gate prices and Senior Resident pass for the 2024/25 school year as attached.
- Approve the attached list of Field Trips for the 2024/25 school year.
- Approve the attached list of Fundraisers for the 2024/25 school year.
- Approve the memorandum of understanding agreement with Nulton Diagnostic & Treatment Center for the partial hospitalization program for the 2024/25 academic year.
- Approve an agreement with Soaring Heights School for the 2024/25 school year for educational services.
- Approve the Cooperative Agreement with Allegany College of Maryland for the 2024/25 school year.
- Approve an educational services agreement with Southwood Children’s Behavioral Healthcare for the 2024/25 school year.

13. Jen McCoy moved, seconded by John Eshelman, to approve on first and final reading the following policies:

- | | |
|--------------|-------------------------------|
| Policy 114 | Gifted Education |
| Policy 140 | Charter Schools |
| Policy 140.1 | Extracurricular Participation |
| Policy 146 | Student Services |
| Policy 206 | Assignment within District |
| Policy 207 | Confidential Communications |
| Policy 707 | Facility Use |

14. Mike Cottle moved, seconded by Steve Cottle, to retroactively approve to retain Mullen Coughlin LLC for legal work in regard to a cyber breach and ransomware infection to the network as an unbudgeted expenditure. All members present voted “yes”.

15. Jen McCoy moved, seconded by Jen McCoy, to retroactively approve an agreement with Arete for forensic analysis and network restoration involved in the cyber breach and ransomware infection to the network. All members present voted "yes".
16. John Eshelman moved, seconded by Steve Cottle, to approve to pay Arete in the amount of \$55,141.75 for costs incurred to date as an unbudgeted expenditure. All members present voted "yes".
17. Ralph Scott moved, seconded by Jack Briggs, to approve the agreement of Experian for Identityworks Products and Services as a client of Mullen Coughlin LLC in the amount of \$4,846.32 as an unbudgeted expenditure. All members present voted "yes".
18. Jen McCoy moved, seconded by Mike Cottle, to approve United Datacom Networks Inc to assist with network configuration on an hourly basis of \$125/hour as an unbudgeted expenditure. All members present voted "yes".
19. John Eshelman moved, seconded by Steve Cottle, to approve the purchase of a PC System with Software Upgrades for the Boiler Control system with AFS Energy Systems at a cost of \$7,916 as an unbudgeted expenditure.
20. Ralph Scott moved, seconded by Jen McCoy to approve the payment to Mervac Plumbing for the replacement of water pumps at the Elementary building in the amount of \$8,400 as an unbudgeted expenditure to be paid from the budgetary reserve. All members present voted "yes".
21. Kelly Steele moved, seconded by Steve Cottle, to approve Change order #1 for Corle Construction Inc for the erection of an additional door and wall into the Wellness Building in the amount of \$15,844 per quote #10975 to be paid from the Capital Reserve fund. All members present voted "yes".
22. Mike Cottle moved, seconded by John Eshelman, to approve Marc-Service Inc. for cleaning of hot water coils in the air handlers and testing and balancing of air handlers in Elementary building in the amount of \$6,000 to be paid from budgetary reserve. All members present voted "yes".
23. Steve Cottle, seconded by Jen McCoy, to approve the following reports and invoices: Administrative Reports, Federal Programs Report, Athletic Report, Financial Reports and Budgetary Transfers and approve the payment of invoices. All members present voted "yes".
24. John Eshelman, seconded by Mike Cottle, to adjourn the meeting at 7:26 pm.

Teri L. Biddle
Business Manager/Board Secretary

NORTHERN BEDFORD COUNTY BOARD OF SCHOOL DIRECTORS



Administrative Reports

Superintendent Administrative Report

Todd Beatty
Superintendent

Elementary School Report

Trevor Replogle
Elementary Principal

Middle School Report

Kendra Pritchett
Middle School Principal

High School Report

Shawn Cerully
High School Principal

SUPERINTENDENT

Projects

Our summer projects finished up very smoothly with one outstanding (wellness building) that is a month ahead of schedule for completion. We are looking to do a ribbon cutting ceremony for the building prior to the November board meeting unless it is ready to go by the October meeting.

Start of School

I was looking over my notes from last year concerning the start of school and this year is no exception. Every start of school has some issues, but this year was exceptionally smooth. Any issue was resolved very quickly. I applaud the administration and staff for being very thorough in their preparation and planning for the start of school.

Cyber school finance reform

After the dust has settled, what started out as high hopes for cyber finance reform in Harrisburg has fizzled for NBC. The latest bill signed into law provides for multiple formulas to determine if a district receives any relief on special education tuition. Unfortunately, it is of no benefit to NBC.

ELEMENTARY

Back to School

The first few weeks of school have proceeded very well. Faculty and support staffs have done a great job preparing for and welcoming back our students.

Meet and Greet

Parents visited the elementary school on August 27 for Meet and Greet night. The evening allowed parents to meet teachers, visit classrooms, understand the educational programs, and tour the building. We had a very good parent turnout for the program.

Enrollments

To date the elementary enrollments are as follows:

2024-25

| | |
|--------------|----|
| PK-4 | 56 |
| Kindergarten | 47 |
| First Grade | 59 |
| Second Grade | 51 |
| Third Grade | 74 |
| Fourth Grade | 67 |
| Fifth Grade | 59 |

TOTAL 413

PTO

The Elementary PTO held their first meeting of the school year on September 3 with a very good turnout. Each year the PTO provides numerous educational extracurricular activities for our students. The PTO meets monthly in the elementary school library.

PBIS Kickoff

The elementary students held their PBIS kickoff on Friday, September 6. The PBIS team planned a fun and engaging program for the elementary students based on the PAWS (**P**practice respect, **A**ct responsibly, **W**ork together, **S**afety first) expectations in the elementary school. The NBC Marching Band participated in the program and was a fan favorite throughout the morning. Our PBIS theme this year is "Better Together".

Star-Spangled Banner Day

On September 13, elementary school students will gather at the flagpole and sing the Star-Spangled Banner in celebration of the day that Francis Scott Key wrote our National Anthem during the War of 1812 (September 14, 1814). Students will also get a brief lesson about the writing of the Star-Spangled Banner and will recite the Pledge of Allegiance. The morning's activities are being planned by Mrs. Jones, the elementary school music teacher.

FEDERAL PROGRAMS REPORT

None

MIDDLE SCHOOL

Orientation & Open House

Students and parents joined us for our 6th Grade Orientation and 7th/8th Grade Open House on Wednesday, August 14th. Students met their teachers and received their schedules, beginning of year packets, and Chromebooks. Sixth graders and their parents attended a presentation in the auditorium as they learned about middle school procedures and expectations. The Everett Free Library provided students with the opportunity to sign up for a library card throughout the evening. The event was well-attended and provided us with a positive start to the new school year!

Beginning of Year In-Service

Teachers participated in two days of in-service prior to the start of school. Teachers and staff spent time together the first day during building and district-wide meetings. The entire district attended an afternoon session that included some state mandated topics covered by Attorney Patrick Fanelli.

During the morning of the second day, teachers assigned to grades 4-12 spent time meeting as departments. They were given the opportunity to talk through the subject alignment 4-12 and to discuss a variety of topics, including instructional strategies, curriculum, technology integration, and communication strategies. The second half of the day was spent with teachers putting some finishing touches on their classrooms and plans for day one with their students.

Class Meetings

Students in grades 6, 7, and 8 meet annually with the principal within the first couple days of school. These class meetings are a way for students to learn (and be reminded of) the expectations in the middle school. This open communication helps address student concerns or misunderstandings up front. The powerpoint used for this session is also posted on the middle school webpage under "Students" so they can refer back to it at any time.

PRIDE Team/PBIS

The middle school student and faculty PRIDE teams held their first meetings the week of August 26th. Within the first two weeks of school, teachers shared PRIDE videos with their classes.

The PRIDE videos were created by students (featuring a variety of students and teachers) and are used to motivate and teach students to demonstrate Panther PRIDE in various settings at school and in the community. These videos are used by both the middle school and high school at the beginning of each school year.

Our Panther PRIDE kick-off assembly was held on August 30th. Many student and staff volunteers enjoyed showing our NBC family what it means to be involved!

MIDDLE SCHOOL (cont'd)

After 3 Program

Due to a change in the 21st Century Grants this year, we will be operating the After School/After 3 programs as one. After 3 will be open for grades 3-8 and will be held primarily in the middle school. Mrs. Marcy Brumbaugh, Mrs. Michele Diehl, and Mrs. Sonja Ebersole will be working together to organize tutor time and educational opportunities for the students enrolled in the program. We currently have 44 students enrolled. Programming will begin on Monday, September 16th.

MathStream Training & Future Support

The middle school math department had the opportunity to participate in a two-part virtual training on MathStream during the first two weeks of school. This program will be utilized to supplement the lessons and concepts our students may need extra support or practice with throughout the year. Math Stream is an online program that pairs game-based learning with adaptive math support. It is personalized based on the demonstration of student understanding. This program is being provided to districts across the state of Pennsylvania at no cost.

Amanda Williamson, a math specialist through IU8, is planning to join us for January's in-service. She will be spending time with our math department K-12. Ms. Williamson is also planning to join our middle school math department in some of their department meetings leading up to the in-service. We are looking forward to consulting with her throughout the year.

Middle School Upcoming Events

| | |
|-----------|---|
| Sept. 9th | Envirothon Club begins |
| Sept. 16 | After 3 Program begins for returning students |
| Sept. 20 | Midpoint of 1st MP |
| Oct. 2 | Gr 6 School Physicals |
| Oct. 4 | Homecoming Parade/Pep Rally |
| Oct. 11 | Gr 6 Hunter Trapper Education |
| Oct. 14 | NO SCHOOL – Columbus Day |
| Oct. 18 | Mobile Dentist |
| Oct. 23 | End of 1st MP |

HIGH SCHOOL

High School Counselor Update

August 30 and Sept. 3 - Mrs. Swanseen visited eligible classrooms (Government, Public Speaking, A&P II, and Calculus) to help interested students register for early college credits through Pennsylvania Highlands Community College, Mount Aloysius College, and/or Saint Francis University. Additionally, 25 students are also currently enrolled in Allegany College of Maryland early college courses this fall either in-house or online.

Youth Leadership Bedford County will begin its monthly meetings on September 12. Students were selected from all Bedford County schools last spring and will be a part of a team who learns about industries and opportunities in our county, meets with area leaders, and completes community service activities. NBC will have one student representing our district - Emily Dennis.

Throughout the months of September and October, various college and military representatives will be visiting NBC to meet with interested juniors and seniors (sign-up based). Additionally, the Bedford County School Counselor's Association will hold its College and Career Fair at the Bedford County Airport on October 2. Juniors and seniors are eligible to attend and gain even more information/exposure to potential post-secondary options.

October 4 – Manufacturing Day will be held in Bedford County. Juniors and seniors will be eligible to attend with several local businesses present to learn more about careers in manufacturing. October 9 - PSAT testing will occur on campus for sophomore/junior high school students who are university prep. Exposure to this "practice" test will prepare students to take the digital SAT during the spring of their junior or fall of their senior year.

Traditionally the financial aid season also kicks off in October when the Free Application of Federal Student Aid (FAFSA) opens to parents of seniors on October 1. Due to last year's extensive renovations to the FAFSA and PHEAA application processes and resulting delays, the FAFSA launch date is once again delayed to an anticipated December 1 launch. NBC and PHEAA will jointly host a general Financial Aid Night on Sept. 18, 2024, at 6:30pm (auditorium) for all high school families to review the financial aid process and terminology. A focused FAFSA Completion Event will be held for senior families in January (1/30/25) to assist families in working through their financial aid applications.

Professional Development Days in August

The days leading up to the first day of school were full of informative professional development. In addition to reviewing state-mandated trainings, we spent time with teachers focusing on curriculum alignment. Our teachers were placed together by departments to spend time ensuring they are able to best align their curriculum from elementary through high school. Teachers also spent time discussing how their curriculum may change with new technology such as artificial intelligence.

HIGH SCHOOL (cont'd)

PBIS Kickoff Assembly

We were thrilled to provide our students with a PBIS Kickoff Assembly on Friday, August 30th, 2024. Students were treated to an afternoon of fun and positive conversation about school, responsibilities, and proper conduct. As always, I'd like to thank Mrs. Ashley Snyder and the student PRIDE Team for their contributions to this event.

Occupational Advisory Committee

Our Fall Occupational Advisory Committee meeting will take place on Tuesday, October 15th, 2024. Your attendance is much appreciated during these meetings as we will continue to enhance our CTE programs. In addition to a dinner and discussion with local businesses, this year we will begin bringing one student from each class along with his/her parents to highlight his/her accomplishments within their respective CTE course.

Hometown Bank

The high school continues to look for ways to partner with local businesses to enhance the classroom experience for our students. Recently, we were able to arrange for representatives from Hometown Bank to come in and speak with our students in Personal Finance and in Career Education. The representatives will be visiting our school this fall to discuss finance "do's and don'ts" for high school students, financial planning, and share various career paths within the banking industry for students to explore.

Miscellaneous

Claysburg Football Game:

I received a phone call from the Claysburg School Police on the Saturday after our away game at Claysburg. The police officer called me in part to specifically compliment our students. He shared there were four fights that took place during the evening game, none of which involved NBC students. As a building principal, it is hard for me to put into words how proud I am to hear that from neighboring schools and it continues to reinforce the high quality of character education we emphasize at our school and within our community.

Unique Opportunity:

Speaking of the aforementioned character education, I had the pleasure of presenting a devotional challenge to our football team last Thursday after practice. This was a great experience and I hope my challenge provoked thoughtful reflection amongst the young men on the team.

ATHLETIC REPORT

Fall Participation

| | Varsity | Jr. High |
|--------------------|-------------------|----------|
| Football | 50 | 27 |
| Volleyball | 20 | 15 |
| Boys' Soccer | 14 | 28 |
| Girls' Soccer | 20 | |
| Cheerleading | 18 | 15 |
| Golf w/ Tussey Mt. | (8 NBC students) | n/a |
| Cross Country | 4 (2 TM students) | 8 |

Team Records (as of 9/6/24)

| | Varsity | <u>Junior Varsity</u> | Jr. High |
|---------------|---------|-----------------------|----------|
| Football | 2-0 | 1-0 | 1-0 |
| Volleyball | 1-2 | 0-3 | 0-2 |
| Boys' Soccer | 2-2 | | 4-0 |
| Girls' Soccer | 3-1 | | |
| TM/NBC Golf | 4-4 | | n/a |

August 27th, Senior Madison Miller recorded her 500th volleyball career kill versus Williamsburg.

On September 5th, 2024, Bryson Free (Sr.), Ty Kagarise (So.), Reece Musselman (Sr.), Aiden Replogle (Sr.), Braden Zellers (Fr.) all qualified for the district golf tournament to be held at Iron Masters on October 1st.

Black/White Festivities

The annual Black/White Scrimmage was held on August 15, 2024, at 6:00pm at Panther Community Stadium. The event drew a large crowd as this year's varsity football team was introduced. The marching band performed and the varsity, junior high and elementary cheerleaders added to the festivities with dances and cheers.

Homecoming

The annual homecoming football game will be played on Friday, October 4th, versus Meyersdale. The homecoming dance will be held Saturday, October 5th in the high school cafeteria.

| 2024 SPRING BEDFORD GAZETTE ALL-STARS | | |
|--|-----------------|-------------|
| Baseball | Aaron Bowers | 2024 Junior |
| | Josiah Bowser | 2024 Senior |
| | Reece Musselman | 2024 Junior |
| | | |
| Track & Field | | |
| -Co-High Jump | Aidan Pittman | 2024 Junior |
| -Shot Put | Joey O'Brian | 2024 Junior |