

NHS Student Absence Form

Are You Aware of Norcross High School's Attendance Protocol?

- If your child is absent from or tardy to school, he/she will need a detailed excused note. No child can be checked out after 1:30 p.m.
- Notes excusing an absence must come to the attendance office using the form provided below.

Filling out and turning in the [Norcross HS Student Absence Form](#) will help ensure that the student's absence is properly coded in our records.

A hand-written note will only be accepted if contains the following information:

- The name of the student with ID number
- The reason for the absence
- The date(s) of the absence
- A parent contact phone number
- A parent signature