

The Subcommittee on School Committee Policies met on Friday, March 12, 2021, in the Virtual Zoom Meeting. Present were Chair Kathy Bent, Barbara Dunn, Meg Mayo-Brown, Jim Hardy, and Jen Kruczek.

Ms. Bent called the meeting to order at 1:00PM.

Approval of Minutes

- Motion by Ms. Dunn, seconded by Ms. Bent and the Committee unanimously approved the Minutes of February 12, 2021.

Review Policies in Section A of the School Committee Policy Manual

- Ms. Dunn asked if these policies are boilerplate. Mr. Hardy explained how some of the policies are similar across districts and some are different based on the school district's make up.
- The Committee discussed the policies in Section A:
 - ❖ AA: The Committee agreed to no changes.
 - ❖ AB: Ms. Bent stated school system should be changed to school district in this policy and others that follow. The Committee agreed.
 - ❖ AC: The Committee agreed to change school system to school district and Gina Hurley's name will need to be changed when a new person is hired for that position.
 - ❖ ACA: The Committee agreed to change school system to school district.
 - ❖ ACAB: The Committee agreed to change punctuation.
 - ❖ ACE: The Committee agreed to change school system to school district, modifications to accommodations, and added the title to compliance coordinator.
 - ❖ AD: The Committee agreed to no changes.
 - ❖ ADC: The Committee agreed to change punctuation and added cross references.
 - ❖ ADDA: Mr. Hardy stated Barnstable has a CORI policy, but not a Background Checks Policy. He recommended replacing the CORI policy with the Background Checks policy. The Committee agreed and changed the sentence structure.
 - ❖ ADDA-R: The Committee agreed to no changes.
 - ❖ ADDA-E-1: Mr. Hardy stated to keep this policy or have it as part of the CORI checklist. Links and phone numbers should be checked.
 - ❖ ADDA-E-2: Mr. Hardy stated this policy was not needed. The Committee agreed.
 - ❖ ADF: The Committee agreed to no changes.
 - ❖ AE: The Committee agreed to no changes.

Review Policies in Section B of the School Committee Policy Manual

- The Committee discussed the policies in Section B:
 - ❖ BA: Mr. Hardy stated the policy cross references ADA and there is no file ADA in Barnstable's manual. The Committee agreed to remove the cross reference and change school system to school district.
 - ❖ BAA: The Committee agreed to add clarifying language to number 3.
 - ❖ BB: The Committee agreed to change school system to school district.
 - ❖ BBA: The Committee agreed to change school system to school district.
 - ❖ BBAA: The Committee agreed to no changes.
 - ❖ BBBA/BBBB: The Committee agreed to no changes.
 - ❖ BBBC: The Committee agreed to add the Town Clerk.
 - ❖ BBBE: The Committee agreed to no changes.
 - ❖ BCA: The Committee agreed to no changes.
 - ❖ BDA: Mr. Hardy stated the MASC policy has a line about if the Chair and Vice Chair are no longer members of the School Committee, then the senior member of the Committee will serve as Chair. The Committee agreed to add the line.
 - ❖ BDB: The Committee agreed to change the use of he/she and him/her.
 - ❖ BBD: The Committee agreed to no changes.
 - ❖ BDD: The Committee agreed to change school system to school district.

- ❖ BDE: Mr. Hardy stated the difference between the Barnstable policy and the MASC policy is the Superintendent is a member. The Committee agreed to change #2 to the MASC wording.
- ❖ BDF: The Committee agreed to no changes.
- ❖ BDFA: Mr. Hardy changed #4 to follow law.
- ❖ BDFA-E-1: The Committee agreed to no changes.
- ❖ BDFA-E-2: The Committee agreed to language that the Superintendent could set a date.
- ❖ BDFA-E-3: The Committee agreed to no changes.
- ❖ BDFB: The Committee agreed to change school system to school district.
- ❖ BDG: Ms. Bent stated this Committee already talked about this policy last meeting, but she still has concerns. The Committee agreed to change school system to school district.
- ❖ BE: The Committee agreed to no changes.
- ❖ BEC: Mr. Hardy stated Barnstable would want to go with the MASC policy, as it has additional guidance. The Committee agreed.
- ❖ BEDA: The Committee agreed to no changes.
- ❖ BEDB: The Committee agreed to no changes.
- ❖ BEDB-E: Mr. Hardy stated if this were a School Committee policy, then the School Committee would need to follow this meeting format. The Committee decided to delete.
- ❖ BEDD: The Committee agreed to no changes.
- ❖ BEDF: The Committee added the last line.
- ❖ BEDG: The Committee agreed to add a line about review and approval of Minutes within three meetings or 30 days.
- ❖ BEDH: The Committee agreed to no changes.
- The Committee stopped the review of Section B with policy BEDH. They will pick up with policy BEE at the next meeting.

Next Steps

- Ms. Bent stated the Committee will pick up with policy BEE at the next meeting. They will check to see that MASC has the most updated Barnstable BEDH and BEDH-E policies.
- Mr. Hardy will send policies in Section C and D to review for next meeting.

Motion by Ms. Dunn, seconded by Dr. Mayo-Brown, and the Committee voted unanimously to adjourn the meeting.

Meeting Adjourned at 2:35PM.

Respectfully Submitted,

Jen Kruczek
Executive Assistant