

The Subcommittee on School Committee Policies met on Friday, April 16, 2021, in the Virtual Zoom Meeting. Present were Chair Kathy Bent, Barbara Dunn, Meg Mayo-Brown, Jim Hardy, and Jen Kruczek.

Ms. Bent called the meeting to order at 1:00PM.

Approval of Minutes

- Motion by Ms. Dunn, seconded by Dr. Mayo-Brown and the Committee unanimously approved the Minutes of March 12, 2021.

Continue Review Policies in Section B (Board Governance and Operations) of the School Committee Policy Manual

- Ms. Dunn asked to review policy BDE again. As Chair of the Community Engagement Subcommittee, people have come to meetings in an advisory role, but are not on the Committee. She asked about having something in the policy to allow people to come in for informational reasons.
- Ms. Bent stated it is an open meeting and people can be there. Dr. Mayo-Brown stated yes, but there are people who are there consistently.
- Mr. Hardy stated it is a public meeting and anyone can attend. If they want to speak, it is at the discretion of the Chair. Subcommittees may ask people to come and speak, but they are not voting members. Subcommittees are made up of School Committee members. It would be an advisory committee if community members have voting rights. Advisory Committees have other members that make recommendations to the School Committee.
- The Committee spoke about the difference between Subcommittees and Advisory Committees in terms of the Community Engagement Subcommittee.
- The Committee discussed the policies in Section B:
 - ❖ BEE: The Committee agreed to no changes.
 - ❖ BG: Mr. Hardy noted the highlighted sentence is the only different in the MASC policy that is not in the Barnstable policy. Ms. Bent stated the sentence was not needed and Ms. Dunn agreed.
 - ❖ BGB: The Committee agreed to no changes.
 - ❖ BGC: Mr. Hardy stated the Barnstable policy says to check every three years and the MASC says to check on a regular basis. Ms. Bent stated they should go with the MASC policy and Ms. Dunn agreed.
 - ❖ BGD: Mr. Hardy stated the MASC updated policy replaces the word regulations with procedures. The Committee agreed to the change.
 - ❖ BGE: The Committee agreed to change school system to school district.
 - ❖ BGF: The Committee agreed to no changes.
 - ❖ BHC: The Committee agreed to no changes.
 - ❖ BHE: Edited the last paragraph to say School Committee members will use their district email accounts.
 - ❖ BIA: The Committee agreed to no changes.
 - ❖ BIBA: The Committee agreed to change school system to school district.
 - ❖ BID: The Committee agreed to no changes.
 - ❖ BJ: Ms. Bent stated number three does not need to be included and Ms. Dunn agreed. Dr. Mayo-Brown stated the School Committee could do more of number one. Mr. Hardy spoke about how the Education Committee does not hear from School Committees often.
 - ❖ BK: Mr. Hardy stated this is not in Barnstable's manual now. The Committee agreed to add the policy.
- Ms. Bent asked about the process to approve the new policies with the entire School Committee.
- Mr. Hardy stated to bring two sections at a time to the School Committee and present them for review. Instead of the School Committee adopting the policies, they approve them in form. The Committee would do this until all the sections have been approved in form. After all the sections have been completed, the motion would be to adopt the entire manual, as previously approved in form, and to rescind all previous forms of the manual.

Review Policies in Section C (General School Administration) of the School Committee Policy Manual

- The Committee discussed the policies in Section C:
 - ❖ CA: The Committee agreed to change school system to school district.
 - ❖ CB: The Committee agreed to change the wording to Town Council and some phrases were changed.
 - ❖ CBD: The Committee agreed to no changes.
 - ❖ CBI: The Committee agreed to no changes.

- ❖ CCB: The Committee agreed to change school system to school district.
- ❖ CE: The Committee agreed to change school system to school district and made changes to remove he/she.
- ❖ CH: The Committee agreed to change school system to school district.
- ❖ CHA: The Committee agreed to change school system to school district, made changes to remove he/she, and changed counsel to input. Ms. Dunn asked if equity could be applied in this policy. Dr. Mayo-Brown suggested adding “with a focus of equity and diversity” in last sentence of the second paragraph. The Committee agreed.
- ❖ CHC: The Committee agreed to change school system to school district.
- ❖ CHCA: The Committee agreed to change school system to school district. Ms. Dunn asked about adding the equity language used in policy CHA and Ms. Bent agreed.
- ❖ CHCA-E: Mr. Hardy stated this policy is no longer needed.
- ❖ CHD: The Committee agreed to change school system to school district.
- ❖ CL: The Committee agreed to change school system to school district.
- ❖ CM: Mr. Hardy stated Barnstable does not have and does not need this policy.

Next Steps

- Mr. Hardy stated he would send the edited copies to Ms. Kruczek.
- Ms. Bent suggested adding a July 9 meeting. All meeting attendees agreed.
- Mr. Hardy suggested having Barnstable’s Finance Department look at Section D before the next meeting to provide feedback.

Motion by Ms. Dunn, seconded by Ms. Bent, and the Committee voted unanimously to adjourn the meeting.

Meeting Adjourned at 2:40PM.

Respectfully Submitted,

Jen Kruczek
Executive Assistant