

The Subcommittee on School Committee Policies met on Friday, May 14, 2021, in the Virtual Zoom Meeting. Present were Chair Kathy Bent, Barbara Dunn, Gareth Markwell, Jane Moynihan, and Jen Kruczek. Meg Mayo-Brown and Jim Hardy were not present.

Ms. Bent called the meeting to order at 1:00PM.

Approval of Minutes

- Motion by Ms. Dunn, seconded by Ms. Bent and the Committee unanimously approved the Minutes of April 16, 2021.

Updates to Section A, B, and C

- Ms. Bent stated for policy ACAB, the new BHS principal needs to be updated. Ms. Dunn agreed.
- Ms. Bent stated for policy BGD, it references policy CHB, which Barnstable does not have. It should reference policy CHA. Ms. Dunn agreed.

Review Policies in Section D of the School Committee Policy Manual

- The Committee discussed the policies in Section D:
 - ❖ DA: The Committee agreed to change school system to school district. The Committee agreed to change the paragraph after #5 to clean up the wording.
 - ❖ DB: The Committee agreed to change school system to school district. Ms. Bent language change in second paragraph to remove he/she language. The Committee agreed.
 - ❖ DBC: The Committee agreed to take the first two sentences from the MASC policy and move Assistant Superintendent to the beginning of the list under #2.
 - ❖ DBD: The Committee agreed to add a lens of equity and diversity language and to change school system to school district.
 - ❖ DBE: The Committee agreed to no changes.
 - ❖ DBG: The Committee agreed to no changes.
 - ❖ DBI: Mr. Markwell suggested removing the last sentence of the second to last paragraph and Finance does not do that and suggested new language. The Committee agreed.
 - ❖ DBJ: Mr. Markwell liked the MASC policy wording more than Barnstable's. Barnstable's policy came about in early 2000s when there was site-based management and they were trying to put control in the hands of building sites and principals. The Committee decided to use the MASC policy, but use first two sentences of the Barnstable policy.
 - ❖ DD: The Committee agreed to no changes.
 - ❖ DE/DF: Mr. Markwell stated under revenue, language should be added about revolving funds and remove the examples of the revolving funds. The Committee agreed.
 - ❖ DEC: The Committee agreed to no changes.
 - ❖ DGA: The Committee agreed to use the MASC policy instead of Barnstable's, but changed Chair to two members of the School Committee.
 - ❖ DH: Mr. Markwell suggested using the MASC policy and adding a sentence about the Deputy Finance Director and staff being bonded. The Committee agreed.
 - ❖ DI: Ms. Bent changed the monthly reports to quarterly financial reports since that is the practice. The Committee agreed.
 - ❖ DID: The Committee agreed to remove the first sentence, add language about equipment, furniture and fixtures, and change written approval to notification.
 - ❖ DIE: Mr. Markwell stated the MASC policy is better. The Committee agreed.
- Mr. Markwell left the meeting at 2:16PM.

Next Steps

- Ms. Bent stated she will consolidate the Minutes regarding the changes in sections A, B, and C, along with the two changes made today. At the June meeting, the Committee will start with policy DIF.

Motion by Ms. Dunn, seconded by Ms. Bent, and the Committee voted unanimously to adjourn the meeting.

Meeting Adjourned at 2:23PM.

Respectfully Submitted,

Jen Kruczek
Executive Assistant