

The Subcommittee on School Committee Policies met on Friday, July 9, 2021, in the Virtual Zoom Meeting. Present were Chair Kathy Bent, Barbara Dunn, Jim Hardy, Mike Lambros, and Jen Kruczek.

Ms. Bent called the meeting to order at 1:06PM.

### **Approval of Minutes**

- Motion by Ms. Bent, seconded by Ms. Dunn and the Committee unanimously approved the Minutes of June 11, 2021.

### **Review Policies in Section E of the School Committee Policy Manual**

- The Committee discussed the policies in Section E:
  - ❖ EB: There were no changes.
  - ❖ EBAB: There were no changes.
  - ❖ EBB: Ms. Bent asked to change parent to parent/guardian. In item 3, she asked if the athletic director or athletic trainer should be included for first aid. The Committee agreed to add athletic trainer and change student to student/athlete.
  - ❖ EBC: Mr. Hardy recommended the MASC version due to the language around AEDs, which is required. The Committee agreed to replace the policy with the MASC policy.
  - ❖ EBC-S: Mr. Hardy stated this was a temporary policy sent out last spring due to Covid. Given the direction DESE is going, he cannot imagine any of this will be allowed. The Committee agreed to delete the policy due to Covid restrictions being lifted.
  - ❖ EBCD: Ms. Bent suggested removing his/her language. In the last paragraph, add “and announced through the district website and Blackboard media.” Also, to add that same language for delayed opening and early dismissal. The Committee agreed.
  - ❖ EBCFA: Mr. Hardy stated this policy has run its course. Ms. Bent stated they should leave the policy in and take out later if it is no longer needed.
  - ❖ EC: Ms. Bent changed Superintendent in line 2 and added “Director of Facilities” before other municipalities. The Committee agreed.
  - ❖ ECA: There were no changes.
  - ❖ ECABA: Ms. Bent asked if there could be a general statement about the students having photo IDs. The Committee agreed to add the line.
  - ❖ ECAC: The Committee agreed to change parents to parent/guardians.
  - ❖ ECAF: There were no changes.
  - ❖ ECF: There were no changes.
  - ❖ EDC: There were no changes.
- The Committee agreed to move to section F policies, since the Director of Facilities was in the meeting with them and they pertained to facilities.

### **Review Policies in Section F of the School Committee Policy Manual**

- The Committee discussed the policies in Section F:
  - ❖ FA: Change system to district.
  - ❖ FB: Ms. Bent asked if this the process used. Mr. Lambros stated this is not what he does. He suggests projects to the Superintendent and School Committee. Ms. Bent added the first paragraph. Mr. Hardy suggested language around if there is a new building, then this is the process. The Committee discussed this new language.
  - ❖ FCB: There were no changes.
  - ❖ FF: There were no changes.
  - ❖ FFA: Ms. Dunn suggested including a line about Diversity, Equity, and Inclusion. The Committee agreed at the end of number 2 to add “with a lens of equity and diversity”.
  - ❖ FFB: The Committee agreed to add this policy.
  - ❖ FFC: Mr. Lambros stated this policy could be eliminated. It is covered in policy FFA. The Committee agreed.

### **Schedule Future Meeting Dates**

- The Committee discussed having meetings on August 6, no meeting in September, October 8, November 19, and December 10.

### **Next Steps**

- Ms. Kruczek brought up the bullying policy that needs to be updated. Ms. Bent stated Ms. Moynihan should draft a new policy for the August School Committee meeting and this Subcommittee will look at it during their August meeting.
- Ms. Bent stated at the next meeting the Committee would review sections E and F, finish section E, and start on section G.
- Mr. Hardy suggested Dr. Mayo-Brown send policies I and J to the correct people for review to solicit feedback and she present it at the meetings.

Meeting Adjourned at 2:28 PM.

Respectfully Submitted,

Jen Kruczek  
Executive Assistant