

Request Number \_\_\_\_\_  
(# will be assigned by Padre Parents)

## CHS Padre Parents Grant Request Form 2024-2025

Padre Parents considers grant requests for materials and equipment to enhance the academic, classroom, and social well-being opportunities for Carmel High School students. Please fill out the form below (typed), submit it to the CHS principal for a signature, and then place it in the Padre Parents red mailbox in by the last Wednesday of the month. **Please include a copy of your order with this request (ex. print out of your shopping cart). Once you have purchased the item(s), please place a copy of the final purchase receipt in the Padre Parents box.**

Requested by: \_\_\_\_\_ Dept: \_\_\_\_\_ Date: \_\_\_\_\_

**TOTAL GRANT REQUEST:** \_\_\_\_\_ (include any tax and shipping charges)

**Please attach a quote/estimate of the cost of your requested item. Check made out to \_\_\_\_\_**

**REQUEST:**

Number of students in the club or class(es): \_\_\_\_\_

Number of other students who will benefit \_\_\_\_\_

Is this a recurring event or one-time opportunity?

Recurring \_\_\_\_\_ If so, how often? \_\_\_\_\_

One time \_\_\_\_\_

**Attach additional information (or specifications) and source information for the materials to this form. Please explain how this item(s) will enhance your instructions.**

**Funding questions:**

- Have other sources been contacted to fund this request? Yes \_\_\_\_ No \_\_\_\_
- Have they approved any portion of the funding? Yes \_\_\_\_ No \_\_\_\_
- Does the CUSD fund this type of request? Yes \_\_\_\_ No \_\_\_\_
- Have you contacted CUSD? Yes \_\_\_\_ No \_\_\_\_

**Please explain any "yes" answers on the back of the page.**

Principal's signature \_\_\_\_\_ Date: \_\_\_\_\_

**Padre Parents' Action.** Date received: \_\_\_\_\_ Date reviewed \_\_\_\_\_

Approved date: \_\_\_\_\_ Denied date: \_\_\_\_\_ Tabled date: \_\_\_\_\_