

**VIRGINIA SMITH TRUST  
SMITH FAMILY SCHOLARSHIP BOARD AND TRUSTEES MEETING**

**Monday, September 16, 2024, 11:30 am**

Merced County Office of Education – Thorington Building  
Large Conference Room (2<sup>nd</sup> Floor)  
1640 N Street, Merced, CA 95341

**Agenda**

**I. Open**

A. Call to order at \_\_\_\_\_ a.m. by Chairperson \_\_\_\_\_ .

B. Roll Call:

Fred Honoré, Chairperson	_____
Dennis Hanks, Vice Chairperson	_____
Frank Fagundes, Member	_____
Tim Razzari, Member	_____
Geneva Brett, Member	_____

C. Others Present: \_\_\_\_\_

**II. Approval of Agenda**

A. Approve agenda as presented.

Motion by \_\_\_\_\_ Second by \_\_\_\_\_ Vote \_\_\_\_\_

**III. Approval of Minutes of Prior Meetings**

A. Minutes of meeting on August 19, 2024.

Motion by \_\_\_\_\_ Second by \_\_\_\_\_ Vote \_\_\_\_\_

**IV. Written and Oral Communications**

A. Thank you cards and letters from scholarship recipients

**V. Public Participation**

This time is provided for the public to address the Trustees on matters of concern, which fall within the jurisdiction of the Trustees, which are not on the agenda. Speakers are encouraged to consult with Trust management prior to agenda preparation regarding any Trust operation or responsibility as no action will be taken on non-agenda issues. Speakers must give their names and addresses. Because these are non-agenda matters, generally no discussion or comment by the Trustees should be expected except to properly refer the matter for review or action, as appropriate.

**VIRGINIA SMITH TRUST (VST)**

**VI. Consent Calendar**

- A. Payment to the Merced County Office of Education for Support Services which includes personnel services and operating expenses in the amount of **\$3,736.36** for **July 2024** and **\$3,810.35** for **August 2024**.
- B. Payment to Robbins, Browning, Godwin & Marchini for Legal Services in the amount of **\$2,200.00** for **August 2024**.
- C. Payment to Board Members for meeting fee and mileage in the total amount of **\$1,560.05** for the regular meeting on **September 16, 2024**.

Motion by \_\_\_\_\_ Second by \_\_\_\_\_ Vote \_\_\_\_\_

**VII. Items for Information/Discussion/Action**

- A. Financial Investment Advisor’s Report Janet Riley
  - 1. Packard Endowment Reports (July)
  - 2. Cash Flow by Month Report (August)
  - 3. Account Reconciliation Reports (summary & detail) (August)
  - 4. Scholarship Report (August)
  - 5. Summary of Contract

**CYRIL E. SMITH TRUST (CST)**

**VIII. Items for Information/Discussion/Action**

- A. Financial Investment Advisor’s Report Janet Riley
  - 1. Monthly Investment Summary Report (August)
  - 2. Cash Flow by Month Report (August)
  - 3. Account Reconciliation Reports (summary & detail) (August)
  - 4. Scholarship Report (August)

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**IX. Closed Session**

- A. Conference with real property negotiator, VST Land Development Plan, Darin Dupont, Negotiator of Real Property/Land Development issues, pursuant to Government Code Section 54956.8.

**X. Open Session**

A. Action \_\_\_\_\_

Motion by \_\_\_\_\_ Second by \_\_\_\_\_ Vote \_\_\_\_\_

**XI. Future Agenda Items**

**XII. Adjournment**

Motion to Adjourn at \_\_\_\_\_ p.m.

Motion by \_\_\_\_\_ Second by \_\_\_\_\_ Vote \_\_\_\_\_

**The next regular meeting is scheduled on Monday, October 21, 2024, at 11:30 am in the Merced County Office of Education Thorington Building, Large Conference Room (2<sup>nd</sup> Floor), 1640 N Street, Merced.**

**Note:** No action may be taken on any items not appearing on this agenda unless:

- There is a finding of an emergency situation by a majority vote, and
- A two-thirds (2/3) vote of the legislative body or a unanimous vote if less than two-thirds of the members are present; and
- An item was properly posted, but carried over for five (5) days.

**Americans With Disabilities Act Assistance:** Auxiliary aids and services include a wide range of services and devices that promote effective communication for individuals with disabilities. If you require such assistance, please notify the Smith Family Trust Office (209) 381-6604 as soon as possible. Every effort will be made to give primary consideration to expressed preferences or provide equally effective means of communications to ensure equal access to the meetings of the Merced County Board of Education.

**Availability of Documents for Public Inspection:** Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Merced County Office of Education to all or a majority of the members of the Smith Family Scholarship Board and Trustees less than 72 hours prior to that meeting are available for public inspection in the Superintendent's Office at the Merced County Office of Education, 632 West 13<sup>th</sup> Street, Merced, CA 95341, during normal business hours.