



## Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road • New Hartford, NY 13413  
www.oneida-boces.org

# AGENDA

Cooperative Board Regular Meeting  
**August 14, 2024 at 4:30 p.m.**  
The Howard D. Mettelman Learning Center  
Middle Settlement Road, New Hartford, New York

### Draft Timeline

- 4:30** I. Call to Order
- II. Pledge of Allegiance
- 4:35** III. Recognition
- None
- 4:35** IV. Recognition of Visitors
- 4:50** V. Communications
- A. From the Floor
- General questions from board members?
  - Commentary from board members?
- B. Correspondence
- NSBA Conference April 4-6, 2025 in Atlanta, GA  
Registration opens August 28, 2024

**5:00** VI. Reports

- Rural Schools Conference Report out – Heather Johnson, Gary Nelson, Patricia Kilburn, Ed.D.
- District Superintendent Reports
  - Blue Ribbon Commission Recommendations, Regionalization, Strategic Planning

**5:30** VII. A. Approval of the Minutes of the Reorganizational/Regular Meeting of July 10, 2024 (page 17)

**Approval of Consent Agenda (B., C., D.)**

B. Financial Report (page 59)

1. Acceptance of Report of the Treasurer, June
2. Approval of 2023-2024 Budget Adjustment Report, June
3. Approval of Oneida BOCES Contractee (Buyer) with other BOCES 2023-2024 Contracts/Final
4. Approval of Oneida BOCES Contractee (Buyer) with other BOCES 2023-2024 Contracts/Final
5. Approval of Oneida BOCES Contractee (Buyer) with other BOCES 2024-2025 Contracts
6. Approval of Oneida BOCES Contractor (Seller) with Schools 2024-2025 Contracts
7. Approval of Oneida BOCES Contractor (Buyer) with other BOCES 2024-2025 Contracts
8. Approval of Oneida BOCES Contractor (Seller) with other BOCES 2024-2025 Contracts
9. Approval of Oneida BOCES Contractor (Seller) with other BOCES 2024-2025 Contracts

10. Approval of Oneida BOCES Contractor (Seller) with Schools 2024-2025 Contracts

C. Personnel Report (page 265)

a. Retirements

1. Non-Instructional/Classified Staff

b. Resignations

1. Teaching/Certified Staff
2. Non-Instructional/Classified Staff

c. Unpaid Leave(s) of Absence

1. Teaching/Certified Staff
2. Non-Instructional/Classified Staff

d. Appointments

1. Teaching/Certified Staff

- a. Recommendation for Probationary Appointment(s)
- b. Recommendation for Part-Time Appointment(s)
- c. Recommendation for Long-Term Substitute Appointment(s)
- d. Recommendation for Temporary Appointment(s)
- e. Recommendation for Tenure Appointment(s)
- f. Recommendation for Mentoring

2. Non-Instructional/Classified Staff

- a. Recommendation for Provisional Appointment(s)
- b. Recommendation for Probationary Appointment(s)
- c. Recommendation for Part-Time Appointment(s)
- d. Recommendation for Temporary Appointment(s)
- e. Recommendation for Permanent Appointment(s) from Civil Service Listing
- f. Recommendation for Change in FTE
- g. Recommendation for Non-Instructional Temporary Appointment(s)
- h. Recommendation for Additional Assignment(s)

e. Stipends

1. Teaching/Certified Staff
  - a. Recommendation for Additional Stipends

f. Terminations

1. Teaching/Certified Staff

- g. Summer School
  - 1. Teaching/Certified Staff
    - a. Recommendation for Summer School Appointments – Career and Technical Education
    - b. Recommendation for Special Education Summer School Appointments – Teaching/Certified
    - c. Recommendation for Academic Regional Summer School Appointments – Teaching/Certified
    - d. Appointments – Recommendation for Summer School Appointments – Administration
  - 2. Non-Instructional
    - a. Recommendation for Special Education Summer School Appointments – Non-Instructional
    - b. Recommendation for Academic Regional Summer School Appointments - Non-Instructional

D. Action Items (page 303)

- 1. Board Clerk’s Report. Oath of Office for Cooperative Board Member Joseph H. Hobika, Jr.
- 2. Recommendation for Approval of Board Policies (Second Reading)
- 3. Approval of Bridges TIM Academy contract
- 4. Approval of LPN’s for Bridges Program
- 5. Advisory Committee Membership – New Members
- 6. Approval of the Re-Title of Assistant Cooks to Cook Managers
- 7. Award of the NYS Source Identifiable Fruit, Vegetable and Protein Foods Bid 2023-2024
- 8. Award of the Pizza Shell Bid for 2024-2025
- 9. Approval of CTE Equipment Reserve/Purchases
- 10. Approval of CTE Equipment Reserve Replenishment
- 11. Approval of Use of Funds from Unemployment Payment Insurance Reserve



12. Approval of Funding of the Teachers' Retirement Contribution Reserve
13. Approval of Funding of the Employee Benefit Accrued Liability Reserve (EBALR)
14. Approval of Early College Access Agreement
15. Approval of College Board contract
16. Approval of TIM Academy contract
17. Approval of Center for Family Life and Recovery contract
18. Approval of Central Association for the Blind and Visually Impaired (CABVI) contract
19. Approval of Helio Health Inc. contract
20. Approval of Integrated Community Alternatives Network (ICAN)
21. Approval of Central New York Health Home Network contract
22. Approval for Perch Place LLC contract
23. Approval of Upstate Caring Partners, Inc. contract

**5:45** VIII. Board Topic(s)/Discussion Item(s)

**6:00** IX. Old Business

**6:05** X. Executive Session

Executive Session Items:

X	discussing the employment history of a particular person(s)
X	discussing matters that may lead to the appointment of a particular person (or alternatively, a particular corporation)
	discussing collective negotiations pertaining to the _____ Union, pursuant to Article 14 of the Civil Service Law
	discussing the (purchase) (sale) (lease) of a particular parcel of land, disclosure of which could affect the value of the property
	discussing the (administration) (preparation) (grading) of the _____ exam
X	discussing proposed litigation
	discussing matters which could imperil public safety if disclosed

XI. Action Item(s) for Approval (*continuation of VII*)

**6:30** Adjournment

**6:30** Dinner

ONEIDA-HERKIMER-MADISON BOCES  
 TREASURER'S REPORT  
 AUGUST 2024 BOARD MEETING

FOR THE MONTH ENDING JUNE 2024

BANK BALANCES BY FUND:

FUND	BANK	TYPE	BEGINNING BALANCE	PLUS RECEIPTS	MINUS DISBURSE	ENDING BALANCE
CAPITAL	JPM/CHASE	MMKT	8,195.58	16.84	-	8,212.42
GENERAL	JPM/CHASE	MMKT	7,990,075.78	20,837,365.59	28,129,835.35	697,606.02
GENERAL-MULTI C/D	JPM/CHASE	CHECK	2,356,041.48	23,762,088.90	20,798,879.81	5,319,250.57
GENERAL-MULTI C/R	JPM/CHASE	CHECK	338,631.85	4,268,880.22	4,605,000.00	2,512.07
GENERAL-LEARNING	JPM/CHASE	CHECK	341.32	-	-	341.32
GENERAL-MULTI C/R	NBT	MMKT	12,460.29	9,060.86	15,000.00	6,521.15
GENERAL FUND	MCB	MMKT	5,050,733.04	19,049.92	4,500,000.00	569,782.96
LUNCH-MULTI C/D	JPM/CHASE	CHECK	-	549,798.89	549,798.89	-
LUNCH-MULTI C/R	JPM/CHASE	CHECK	5,349.88	11,500.74	15,000.00	1,850.62
LUNCH C/R	JPM/CHASE	CHECK	4,324.49	10,514.57	14,000.00	839.06
LUNCH-MULTI C/R	NBT	MMKT	9,697.68	17,222.64	15,000.00	11,920.32
LUNCH FUND	MCB	MMKT	2,025,988.16	8,718.39	-	2,034,706.55
SPEC AID-MULTI C/R	NBT	MMKT	-	-	-	-
SPEC AID-MULTI C/R	JPM/CHASE	CHECK	752.35	-	-	752.35
SPEC AID-MULTI C/D	JPM/CHASE	CHECK	-	717,576.20	717,576.20	-
TRUST/CM SCHOL	NBT	MMKT	-	-	-	-
TRUST/CM SCHOL	JPM/CHASE	MMKT	75,758.68	4,606.81	10,350.00	70,015.49
EXTRA-CURR/CM	JPM/CHASE	MMKT	21,075.71	2,789.54	3,062.75	20,802.50
TOTAL CASH			17,899,426.29	50,219,190.11	59,373,503.00	8,745,113.40

TOTAL CASH BY FUND:

CAPITAL	8,212.42
GENERAL	6,596,014.09
SCHOOL LUNCH	2,049,316.55
SPECIAL AID	752.35
TRUST/AGENCY	70,015.49
EXTRA-CURRICULAR	20,802.50
<b>TOTAL</b>	<b>8,745,113.40</b>

TOTAL CASH BY BANK:

MCB	2,604,489.51
JPM/CHASE	6,122,182.42
NBT	18,441.47
<b>TOTAL</b>	<b>8,745,113.40</b>

CHECKING RECONCILIATION:

BANK BALANCE	OUTSTANDING CHECKS	ENDING BALANCE
18,388,260.96	13,069,010.39	5,319,250.57
22,455.90	1,653.40	20,802.50

CERTIFICATION:

THIS IS TO CERTIFY THAT THE FOREGOING TREASURER'S REPORT IS TRUE TO THE BEST OF MY KNOWLEDGE INFORMATION AND BELIEF.

*Christine Turczyn*  
 CHRISTINE TURCZYN TREASURER  
*Michele North*  
 MICHELE NORTH DEPUTY TREASURER

VII B. 1.  
 Acceptance of Report of the  
 Treasurer, June 2024  
 August 14, 2024

ONEIDA-HERKIMER-MADISON BOCES  
 TREASURER'S REPORT  
 EXTRA-CURRICULAR FUND

BOARD MEETING PRESENTATION  
 June 30, 2024

CHECKING ACCOUNT - NBT BANK	CLUB ACCOUNT BALANCES
BALANCE: BEGINNING OF THE MONTH	\$ 11,069.32
PLUS: RECEIPTS	\$ 5,418.89
LESS: EXPENDITURES	\$ 4,114.09
BALANCE: END OF MONTH	\$ 200.20
BANK RECONCILIATION	
BALANCE PER BANK STATEMENT	\$ 22,455.90
PLUS: DEPOSITS IN TRANSIT	\$ -
LESS: OUTSTANDING CHECKS	\$ (1,653.40)
RECONCILED BALANCES	\$ 20,802.50
ACCOUNT TOTALS, END OF MONTH	
CASH: END OF MONTH	\$ 20,802.50

CERTIFICATION: THIS IS TO CERTIFY THAT THE FOREGOING TREASURER'S REPORT IS TRUE TO THE BEST OF MY KNOWLEDGE, INFORMATION, & BELIEF.

*Conn J. Wessch*

TREASURER, EXTRA-CURRICULAR ACTIVITY FUND

RECONCILING ITEMS

DEPOSITS IN TRANSIT

DATE

AMOUNT

TOTAL

OUTSTANDING CHECKS

CHECK NUMBER

AMOUNT

1280	60.65
1329	50.00
1332	50.00
1369	120.00
1426	150.00
1427	75.00
1429	125.00
1433	50.00
1439	100.00
1442	50.00
1446	50.00
1447	50.00
1450	250.00
1451	472.75
	<u>1,653.40</u>

**2023-2024 EXTRA-CURRICULAR  
YEAR END REPORT**

ACTIVITIES	FUND BALANCE 07/01/23	RECEIPTS	DISBURSEMENTS	FUND BALANCE 06/30/24
FUTURE FARMERS	11,838.77	9,304.63	10,074.08	11,069.32
SKILLS USA	5,876.04	2,291.65	2,748.80	5,418.89
P-TECH	3,568.64	7,973.83	7,428.38	4,114.09
SALES TAX COLLECTIONS	151.73	554.05	505.58	200.20
<b>TOTALS</b>	21,435.18	20,124.16	20,756.84	20,802.50

PREPARED BY:

*Connie T. Ward*

**ONEIDA HERKIMER MADISON BOCES**  
Revenue Status Report As Of: 06/30/2024  
Fiscal Year: 2024  
Fund: A GENERAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
001 ADMINISTRATIVE COSER			4,132,815.50	90,905.12	4,223,720.62	2,956,494.72	1,483,511.88	307,191.10
002 CAPITAL/RENT EXPENDITURES			3,236,699.23	20,961.10	3,257,660.33	3,257,660.33	0.00	0.00
101 OCCUPATIONAL EDUCATION			8,729,015.00	-411,725.19	8,317,289.81	8,228,094.77	0.00	0.00
102 ADULT EDUCATION			43,755.00	0.00	43,755.00	43,755.00	0.00	0.00
103 SECONDARY OCC ED/MADISON BOCES			22,118.00	-22,118.00	0.00	1,151.58	0.00	1,151.58
107 CTE-HANDICAPPED			611,911.00	261,668.53	873,579.53	825,623.20	0.00	0.00
109 OCC. ED./MADISON BOCES XC			30,006.00	23,974.00	53,980.00	54,355.21	0.00	375.21
201 8:1:2 PROGRAM			7,523,918.00	1,689,946.24	9,213,864.24	9,209,439.24	0.00	0.00
203 12:1:1 ADJUSTMENT PROGRAM			1,239,460.00	-1,239,460.00	0.00	0.00	0.00	0.00
204 12:1:1 MILD/MODERATE PROGRAM			2,131,375.00	282,728.88	2,414,103.88	2,413,452.74	0.00	0.00
205 SPECIAL CLASS: OPTION 2/MADISON BOCE			458,129.00	-158,261.96	299,867.04	312,324.25	0.00	0.00
206 TRANSITIONAL PLNG & IMPLEMENTATION			547,509.00	417,815.23	965,324.23	965,324.23	0.00	0.00
209 12:1:4 DEV/MD PROGRAM			6,725,382.00	17,604.88	6,742,986.88	6,727,706.88	0.00	0.00
214 SPECIAL ED. OPTION III/MADISON BOCES			348,037.00	-150,972.00	197,065.00	203,508.56	0.00	6,443.56
216 6:1:2 PROGRAM			2,864,944.00	-517,111.32	2,347,832.68	2,292,404.68	0.00	0.00
221 6:1:1 HERKIMER BOCES			0.00	0.00	0.00	7,495.54	0.00	7,495.54
222 SPECIAL CLASS: OPTION 3/MADISON BOCE			281,958.00	57,791.48	339,749.48	354,735.64	0.00	14,986.16
223 1:8:1 PROGRAM/JEFF-LEWIS BOCES			0.00	0.00	0.00	526.44	0.00	526.44
225 ELEM IMN 6:1:2.5/MADISON			401,879.00	-69,701.00	332,178.00	339,527.07	0.00	7,349.07
228 SKILLS DEV-ELEM (12:1:1)/MADISON BOC			0.00	164,442.15	164,442.15	171,575.67	0.00	7,133.52
230 INTENSE MGMT NEED/MADISON BOCES			0.00	205,727.72	205,727.72	205,727.72	0.00	0.00
232 AUTISM-SECONDARY(6:1:1)/MADISON BOCE			0.00	166,520.00	166,520.00	179,796.88	0.00	0.00
303 ART			174,333.60	-24,904.80	149,428.80	149,428.80	0.00	0.00
305 GUIDANCE			258,579.00	0.00	258,579.00	258,579.00	0.00	0.00
306 TECHNOLOGY			86,203.60	0.00	86,203.60	86,203.60	0.00	0.00
308 PHYSICAL EDUCATION			139,747.50	0.00	139,747.50	139,747.50	0.00	0.00
310 NURSE PRACTITIONER			406,492.80	-34,456.41	372,036.39	372,036.39	0.00	0.00
312 SCHOOL PHYSICIAN			61,236.76	-4,807.23	56,429.53	56,429.53	0.00	0.00
313 SCHOOL PSYCHOLOGIST			358,139.00	-63,106.50	295,032.50	294,938.00	0.00	0.00
314 SCHOOL SOCIAL WORKER			277,789.50	-30,865.50	246,924.00	246,924.00	0.00	0.00
315 SPEECH IMPROVEMENT			697,260.50	87,318.29	784,578.79	784,578.79	0.00	0.00
316 VISUALLY IMPAIRED			109,686.75	365.63	110,052.38	110,052.38	0.00	0.00
317 COMPUTER INSTRUCTION			75,516.32	-75,516.32	0.00	0.00	0.00	0.00
318 DEAF			163,415.00	-8,987.82	154,427.18	154,427.18	0.00	0.00
321 PHYS. THERAPY			162,300.00	0.00	162,300.00	162,300.00	0.00	0.00
322 OCCUPATIONAL THERAPY			238,360.50	0.00	238,360.50	238,360.50	0.00	0.00
325 HOME ECONOMICS			140,213.40	-23,368.90	116,844.50	116,844.50	0.00	0.00
326 ENGLISH/SECOND LANG. INTSR.			682,571.50	-162,767.05	519,804.45	519,804.45	0.00	0.00
332 CURRICULUM SUPERVISION COORDINATION			0.00	201,395.82	201,395.82	198,180.79	3,215.03	0.00
338 MUSIC TEACHER			183,643.20	204,048.00	387,691.20	387,691.20	0.00	0.00

\* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.  
These are estimates to balance the budget

**ONEIDA HERKIMER MADISON BOCES**  
Revenue Status Report As Of: 06/30/2024  
Fiscal Year: 2024  
Fund: A GENERAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
345 SHARED BUSINESS OFFICIAL			0.00	65,617.00	65,617.00	50,617.00	0.00	0.00
346 AUDIOLOGY/OSWEGO BOCES			125,559.12	84,935.20	210,494.32	215,952.13	0.00	5,457.81
350 OCC. THERAPY/HERK. BOCES			0.00	0.00	0.00	12.95	0.00	12.95
352 TEACH. AIDE 1:1/HERK. BOCES			0.00	0.00	0.00	467.10	0.00	467.10
353 CTTs TUTORING			0.00	0.00	0.00	275.01	0.00	275.01
355 GENERAL SUPERVISION COORDINATION			81,400.20	0.00	81,400.20	81,400.20	0.00	0.00
357 BILINGUAL/ESL ITINERANT MADISON BOCE			21,720.00	920.00	22,640.00	23,251.60	0.00	611.60
402 EXPLOR. ENRICHMENT/JEFF LEWIS BOCES			9,100.00	6,740.00	15,840.00	15,840.00	0.00	0.00
405 PERFORMING ARTS			140,012.50	447,265.62	587,278.12	587,278.12	0.00	0.00
408 ALTERNATIVE EDUCATION			7,255,284.00	262,687.94	7,517,971.94	7,379,948.20	0.00	0.00
410 HOSPITAL BASED/ONONDAGA BOCES			8,856.00	-2,700.00	6,156.00	7,186.17	0.00	1,030.17
411 ALTERNATIVE H.S. EQUIV			66,810.00	-66,810.00	0.00	0.00	0.00	0.00
415 PORTABLE PLANETARIUM			0.00	22,582.50	22,582.50	22,257.50	325.00	0.00
417 GED - EA - MADISON BOCES			148,529.24	-9,508.23	139,021.01	140,219.69	0.00	1,198.68
420 REGIONAL PROGRAM EXCELLENCE			163,852.00	4,634.00	168,486.00	168,486.00	0.00	0.00
426 DISTANCE LEARNING/MADISON BOCES			85,591.45	641,268.33	726,859.78	871,999.87	0.00	145,140.09
427 SUMMER SCHOOL/MADISON BOCES			0.00	1,372.00	1,372.00	1,372.00	0.00	0.00
428 SUMMER SCHOOL			647,736.00	-149,713.00	498,023.00	498,023.00	0.00	0.00
438 DISTANCE LEARNING			1,934,901.78	834,010.48	2,768,912.26	2,416,087.15	0.00	0.00
461 DISTANCE LEARNING/CAPITAL REGION BOC			0.00	9,540.00	9,540.00	9,540.00	0.00	0.00
462 EXPLORATORY ENRICHMENT/MONROE 2			0.00	715,811.44	715,811.44	715,811.44	0.00	0.00
463 ARTS IN EDUCATION/CITI BOCES			0.00	250.00	250.00	250.00	0.00	0.00
464 BRIGHT FUTURES ACADEMY/MADISON BOCES			0.00	11,482.50	11,482.50	11,482.50	0.00	0.00
466 DISTANCE LEARNING/NASSAU BOCES			0.00	192.00	192.00	0.00	192.00	0.00
479 DL SYNERGY VIRTUAL HS/CITI BOCES			47,800.00	33,443.00	81,243.00	87,724.40	0.00	6,481.40
502 EDUCATIONAL COMMUNICATIONS			1,031,188.84	135,385.58	1,166,574.42	1,138,599.79	1,832.40	0.00
504 TECHNICAL REPAIR SERVICE			986,939.90	239,790.52	1,226,730.42	1,029,947.80	0.00	0.00
505 PRINTING			1,215,969.00	332,935.37	1,548,904.37	1,534,580.92	0.00	0.00
507 PRINTING/MADISON			0.00	1,217.22	1,217.22	1,217.22	0.00	0.00
509 SCH. CURR./CAYUGA BOCES			42,946.93	-1,671.07	41,275.86	41,770.98	0.00	495.12
510 LEARNING TECHNOLOGY			3,205,941.34	1,203,116.89	4,409,058.23	4,004,723.59	0.00	0.02
511 SCH. CURR./CAPITAL REGION			0.00	31,229.83	31,229.83	31,918.75	0.00	688.92
513 SCH CURR./FRANKLIN BOCES			0.00	4,655.00	4,655.00	4,683.30	0.00	28.30
514 MODEL SCHOOLS-MADISON BOCES			267,468.97	-19,088.32	248,380.65	267,091.17	0.00	18,710.52
515 COMMON LEARNING OBJ-MADISON BOCES			2,855,002.20	1,234,263.00	4,089,265.20	4,113,423.35	0.00	24,158.15
518 SCIENCE KITS			1,258,319.41	323,927.13	1,582,246.54	1,574,855.20	0.00	0.00
520 SCH CURR./MADISON BOCES			975.00	1,887.50	2,862.50	2,965.31	0.00	102.81
521 SCHOOL CURRICULUM IMPROVEMENT SERVIC			1,828,831.80	864,545.47	2,693,377.27	2,643,438.11	0.00	0.00
523 STRATEGIC PLNG./QUESTAR III BOCES			0.00	0.00	0.00	8.05	0.00	8.05
531 SCH. CURRIC/WSWHE BOCES			0.00	295.00	295.00	295.00	0.00	0.00

\* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.  
These are estimates to balance the budget



**ONEIDA HERKIMER MADISON BOCES**

Revenue Status Report As Of: 06/30/2024

Fiscal Year: 2024

Fund: A GENERAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
532	SDP/ADMIN./GREATER SOUTH, TIER BOCES		0.00	0.00	0.00	92.97	0.00	92.97
535	SCH CURRIC/HERKIMER BOCES		0.00	4,473.30	4,473.30	4,473.30	0.00	0.00
537	STAFF DEV./CERT/PUTNAM BOCES		0.00	1,485.00	1,485.00	1,487.80	0.00	2.80
538	MODEL SCHOOLS		295,607.04	-155,073.81	140,533.23	140,533.23	0.00	0.00
542	SCH CURR/JEFF-LEWIS BOCES		0.00	665.56	665.56	665.56	0.00	0.00
543	HRD/SFTWARE/OSWEGO BOCES		2,920.20	4,139.96	7,060.16	7,693.16	0.00	633.00
545	COMMUNITY SCHOOL RESOURCES		2,480,038.05	783,664.33	3,263,702.38	3,263,702.38	0.00	0.00
547	CDOS CREDENTIAL MGT SYS OSWEGO BOCES		2,770.35	29.65	2,800.00	3,193.49	0.00	393.49
549	SEC III INTERSCHOLASTIC SPORTS/OCM B		0.00	81,840.21	81,840.21	81,840.21	0.00	0.00
555	SUPERINTENDENT EVAL/ERIE 2 BOCES		2,176.88	5,388.12	7,565.00	7,645.50	0.00	80.50
560	CPSE		152,295.00	-8,520.00	143,775.00	143,775.00	0.00	0.00
565	SCH CURRICULUM/ERIE 2 BOCES		6,600.00	-6,600.00	0.00	422.52	0.00	422.52
570	HOME SCHOOL COORDINATION/MADISON BOC		0.00	3,478.00	3,478.00	3,478.00	0.00	0.00
573	INSTR TECHNOLOGY/CAP REGION BOCES		0.00	3,177.03	3,177.03	3,177.03	0.00	0.00
574	SABA (SCHOOL AND BUSINESS ALLIANCE)		415,174.95	262,502.27	677,677.22	677,677.22	0.00	0.00
576	LIBRARY MEDIA SERVICE		699,318.37	181,993.77	881,312.14	815,495.86	2,404.00	0.00
578	LIBRARY AUTOMATION - MADISON BOCES		178,439.50	-12,901.82	165,537.68	166,239.10	0.00	701.42
579	DIVERSITY EQUITY & INCL/TOMPKINS BOC		1,050.00	386.00	1,436.00	1,436.00	0.00	0.00
601	COMPUTER SERVICES - MADISON BOCES		10,728,652.23	43,305.13	10,771,957.36	10,947,863.29	0.00	175,905.93
602	NEGOTIATIONS - MADISON BOCES		369,156.30	-53,703.22	315,453.08	343,050.53	0.00	27,597.45
603	SCHOOL COMMUNICATIONS		518,351.01	251,369.79	769,720.80	769,720.80	0.00	0.00
604	CENTRAL BUSINESS OFFICE		509,846.43	-24,845.06	485,001.37	483,270.43	0.00	0.00
607	STAFF DEVELOPMENT - BUS DRIVERS		0.00	12,739.32	12,739.32	12,739.32	0.00	0.00
609	PLANNING SER: MANAGEMENT OCM BOCES		55,540.00	1,286.00	56,826.00	63,645.28	0.00	6,819.28
610	TELEPHONE INTERCONNECT		710,645.06	349,692.72	1,060,337.78	803,412.90	0.00	0.00
611	REGIONAL BUS MAINTENANCE-MADISON BOC		175,000.00	23,342.75	198,342.75	198,635.66	0.00	292.91
612	HEALTH COORDINATION/HERKIMER BOCES		12,259.00	0.00	12,259.00	12,259.00	0.00	0.00
613	FACILITY SERVICES		56,700.00	-21,262.50	35,437.50	35,437.50	0.00	0.00
614	SAFETY TRAINING/HERKIMER BOCES		0.00	21,320.00	21,320.00	21,320.00	0.00	0.00
615	POLICY PLANNING/ERIE 1		12,727.98	561.40	13,289.38	13,929.16	0.00	639.78
616	EMPLOYEE ASSISTANCE PROGRAM		20,608.00	0.00	20,608.00	20,608.00	0.00	0.00
617	TEACHER RECRUITING SERVICE		0.00	499.00	499.00	0.00	0.00	0.00
618	EMPLOYEE BENEFIT COORDINATION		133,166.00	50,000.00	183,166.00	133,166.00	0.00	0.00
619	COOPERATIVE BIDDING-HERKIMER BOCES		0.00	0.00	0.00	1,147.98	0.00	1,147.98
620	SAFETY COORDINATOR		730,879.99	258,116.47	988,996.46	861,639.28	0.00	0.00
621	COORDINATION OF INSURANCE MANAGEMENT		7,125.00	0.00	7,125.00	7,125.00	0.00	0.00
622	REGIONAL BUS RADIOS - MADISON BOCES		9,800.00	128.00	9,928.00	9,930.96	0.00	2.96
623	STATE AID PLANNING - QUESTAR III BOC		44,515.00	-2,335.00	42,180.00	48,501.96	0.00	6,321.96
625	SUBSTITUTE TEACHER SERVICE		180,572.91	14,683.43	195,256.34	174,172.34	0.00	0.00
626	CENTRAL SCHOOL FOOD MANAGEMENT		740,176.75	224,983.12	965,159.87	965,159.87	0.00	0.00

\* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.  
These are estimates to balance the budget

# ONEIDA HERKIMER MADISON BOCES

Revenue Status Report As Of: 06/30/2024  
Fiscal Year: 2024  
Fund: A GENERAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
627 RECORDS RETENTION			118,080.00	91,465.70	209,545.70	159,545.70	0.00	0.00
628 TELECOMMUNICATIONS			307,609.20	275,718.83	583,328.03	698,237.25	0.00	339,549.26
631 COOPERATIVE BID/MAD. BOCES			61,356.00	-239.70	61,116.30	66,811.78	0.00	5,695.48
632 HEALTH CARE COORD./DELAWARE BOC			22,969.00	1,778.00	24,747.00	25,059.63	0.00	312.63
633 GASB 45 PLNG/QUESTAR III			26,246.00	-5,091.00	21,155.00	23,822.79	0.00	2,667.79
634 STAFF DEV BD OF ED - HERKIMER BOCES			13,302.00	4,690.11	17,992.11	24,638.16	0.00	6,646.05
636 GASB 45 PLANNING/CLINTON-ESSEX			17,080.00	-4,610.00	12,470.00	12,470.00	0.00	0.00
637 FIXED ASSET INVENTORY/QUESTAR III			26,570.00	4,891.00	31,461.00	32,111.96	0.00	650.96
639 TRANSP./MADISON BOCES			1,926.00	9,645.00	11,571.00	11,678.23	0.00	107.23
640 DRUG TESTING/JEFF-LEWIS BOCES			19,851.00	7,866.75	27,717.75	27,717.75	0.00	0.00
641 ON-LINE APPL./PUTNAM BOCES			43,202.00	291.25	43,493.25	44,470.34	0.00	977.09
645 INFO TECHNOLOGY/E. SUFFOLK BOCES			0.00	1,840.00	1,840.00	1,840.00	0.00	0.00
646 MEDICAID REIMBURSEMENT/MADISON BOCES			25,602.54	15,267.23	40,869.77	41,360.73	0.00	490.96
649 ACA COMPLIANCE/MADISON BOCES			15,988.00	1,299.05	17,287.05	18,470.09	0.00	1,183.04
650 TESTING - NYS ALT ADDMT-CAP REGION B			80,370.00	28,216.40	108,586.40	108,642.17	0.00	55.77
651 SCRIB/BROOME BOCES			49,984.65	11,416.11	61,400.76	61,646.68	0.00	245.92
655 SPECIAL ED AID ASSISTANCE SVC/QUESTA			31,645.75	633.25	32,279.00	33,655.04	0.00	1,376.04
656 EMPLOYEE RELATIONS/ONC BOCES			17,875.00	536.00	18,411.00	18,460.58	0.00	49.58
657 PROJECT WORK/CAPITAL REGION BOCES			0.00	0.00	0.00	29,472.24	0.00	29,472.24
658 COOP BID/DCMO BOCES			19,416.94	5,934.12	25,351.06	26,330.30	0.00	979.24
659 TIER 4 ENHANCED/CAP REGION BOCES			143,261.64	94,719.34	237,980.98	216,182.76	29,472.24	7,674.02
660 EMPLOYEE ASSISTANCE/DCMO BOCES			7,963.86	383.26	8,347.12	8,714.55	0.00	367.43
661 WEB HOSTING/CAPITAL REGION BOCES			0.00	8,570.00	8,570.00	8,570.00	0.00	0.00
662 COMPUTER MANAGEMENT/S.WESTCHESTER BO			0.00	71,437.17	71,437.17	71,437.17	0.00	0.00
663 TRANSPORT PLANNING/FRANKLIN ESSEX BO			0.00	8,534.00	8,534.00	8,534.00	0.00	0.00
679 PLANNING SERVICE/ERIE 2 BOCES			0.00	22,825.00	22,825.00	22,825.00	0.00	0.00
<b>Total GENERAL FUND</b>			<b>87,277,546.92</b>	<b>11,119,618.76</b>	<b>98,397,165.68</b>	<b>95,774,676.02</b>	<b>1,520,952.55</b>	<b>1,202,808.65</b>

### Selection Criteria

Criteria Name: Shared: REV RPT FOR BD/MONTH Modified  
As Of Date: 06/30/2024  
Suppress revenue accounts with no activity  
Print Summary Only  
Sort by: Fund/CoSer  
Printed by MICHELE M. NORTH

\* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.  
These are estimates to balance the budget

# ONEIDA HERKIMER MADISON BOCES

Budget Status Report As Of: 06/30/2024

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
001 ADMINISTRATIVE COSER		3,932,790.79	87,692.49	4,020,483.28	2,181,610.56	164,142.84	1,674,729.88
002 CAPITAL/RENT EXPENDITURES		3,236,699.23	20,961.10	3,257,660.33	3,257,660.30	0.00	0.03
101 OCCUPATIONAL EDUCATION		6,389,160.03	-433,263.09	5,955,896.94	6,242,897.04	21,652.03	-308,652.13
103 SECONDARY OCC ED/MADISON BOCES		22,118.00	-22,118.00	0.00	0.00	0.00	0.00
105 SUMMER COSMETOLOGY		20,000.00	-20,000.00	0.00	0.00	0.00	0.00
107 CTE-HANDICAPPED		848,023.00	253,448.83	1,101,471.83	776,225.37	2,270.32	322,976.14
109 OCC. ED./MADISON BOCES XC		30,006.00	23,974.00	53,980.00	53,980.00	0.00	0.00
201 8:1:2 PROGRAM		4,951,414.92	1,015,146.07	5,966,560.99	5,513,488.39	8,490.33	444,582.27
202 INTENSE MGMT NEEDS/MADISON BOCES		0.00	0.00	0.00	-2,733.05	0.00	2,733.05
203 12:1:1 ADJUSTMENT PROGRAM		646,064.03	-646,064.03	0.00	0.00	0.00	0.00
204 12:1:1 MILD/MODERATE PROGRAM		1,297,449.22	139,748.84	1,437,198.06	1,300,208.24	0.00	136,989.82
205 SPECIAL CLASS: OPTION 2/MADISON BOCES		458,129.00	-158,261.96	299,867.04	299,867.04	0.00	0.00
206 TRANSITIONAL PLNG & IMPLEMENTATION		513,138.00	395,411.25	908,549.25	848,236.35	0.00	60,312.90
209 12:1:4 DEV/MD PROGRAM		3,574,635.48	236,983.87	3,811,619.35	2,949,147.99	14,331.19	848,140.17
214 SPECIAL ED. OPTION III/MADISON BOCES		348,037.00	-150,972.00	197,065.00	197,065.00	0.00	0.00
216 6:1:2 PROGRAM		2,270,060.38	-544,491.70	1,725,568.68	1,608,330.02	5,722.99	111,515.67
222 SPECIAL CLASS: OPTION 3/MADISON BOCES		281,958.00	57,791.48	339,749.48	339,749.48	0.00	0.00
225 ELEM IMN 6:1:2.5/MADISON		401,879.00	-69,701.00	332,178.00	332,178.00	0.00	0.00
228 SKILLS DEV-ELEM (12:1:1)/MADISON BOCES		0.00	164,442.15	164,442.15	164,442.16	0.00	-0.01
230 INTENSE MGMT NEED/MADISON BOCES		0.00	205,727.72	205,727.72	205,727.72	0.00	0.00
232 AUTISM-SECONDARY(6:1:1)/MADISON BOCES		0.00	166,520.00	166,520.00	166,520.00	0.00	0.00
303 ART		250,099.71	-62,262.00	187,837.71	146,565.12	0.00	41,272.59
305 GUIDANCE		241,477.47	0.00	241,477.47	223,281.70	0.00	18,195.77
306 TECHNOLOGY		129,192.37	0.00	129,192.37	125,551.44	0.00	3,640.93
308 PHYSICAL EDUCATION		273,794.16	0.00	273,794.16	272,145.52	0.00	1,648.64
310 NURSE PRACTITIONER		436,783.35	16,355.19	453,138.54	428,331.21	0.00	24,807.33
312 SCHOOL PHYSICIAN		67,401.00	-4,807.23	62,593.77	65,430.75	0.00	-2,836.98
313 SCHOOL PSYCHOLOGIST		563,748.70	-63,106.50	500,642.20	465,032.01	680.73	34,929.46
314 SCHOOL SOCIAL WORKER		305,371.43	-41,154.00	264,217.43	262,101.82	75.00	2,040.61
315 SPEECH IMPROVEMENT		681,219.93	87,318.29	768,538.22	679,369.26	0.00	89,168.96
316 VISUALLY IMPAIRED		105,058.69	365.63	105,424.32	115,854.25	0.00	-10,429.93
317 COMPUTER INSTRUCTION		89,115.52	-89,115.52	0.00	0.00	0.00	0.00
318 DEAF		157,386.04	-8,987.82	148,398.22	142,807.71	0.00	5,590.51
321 PHYS. THERAPY		155,986.04	0.00	155,986.04	155,193.12	0.00	792.92
322 OCCUPATIONAL THERAPY		221,452.41	0.00	221,452.41	204,796.73	0.00	16,655.68
325 HOME ECONOMICS		222,288.31	-46,737.80	175,550.51	103,777.82	0.00	71,772.69
326 ENGLISH/SECOND LANG. INTSR.		764,121.11	-162,767.05	601,354.06	541,980.31	0.00	59,373.75
332 CURRICULUM SUPERVISION COORDINATION		0.00	308,170.30	308,170.30	329,280.76	0.00	-21,110.46
338 MUSIC TEACHER		288,970.47	102,024.00	390,994.47	350,719.96	0.00	40,274.51
345 SHARED BUSINESS OFFICIAL		0.00	65,617.00	65,617.00	47,800.71	17,700.00	116.29

**ONEIDA HERKIMER MADISON BOCES**

Budget Status Report As Of: 06/30/2024

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
346	AUDIOLOGY/OSWEGO BOCES	125,559.12	84,935.20	210,494.32	210,494.32	0.00	0.00
348	SCH SOCIAL WORKER/HFHO BOCES	0.00	0.00	0.00	69.05	0.00	-69.05
349	SPEECH/HERKIMER BOCES	0.00	0.00	0.00	3.82	0.00	-3.82
355	GENERAL SUPERVISION COORDINATION	78,300.20	0.00	78,300.20	72,356.33	0.00	5,943.87
357	BILINGUAL/ESL ITINERANT MADISON BOCES	21,720.00	920.00	22,640.00	22,640.00	0.00	0.00
402	EXPLOR. ENRICHMENT/JEFF LEWIS BOCES	9,100.00	6,740.00	15,840.00	15,840.00	0.00	0.00
405	PERFORMING ARTS	138,747.86	447,265.62	586,013.48	499,982.02	150.00	85,881.46
408	ALTERNATIVE EDUCATION	6,020,577.95	97,859.50	6,118,437.45	6,319,456.02	19,992.90	-221,011.47
410	HOSPITAL BASED/ONONDAGA BOCES	8,856.00	-2,700.00	6,156.00	6,156.00	0.00	0.00
411	ALTERNATIVE H.S. EQUIV	66,697.64	-66,697.64	0.00	0.00	0.00	0.00
415	PORTABLE PLANETARIUM	0.00	23,232.50	23,232.50	689.46	13,976.00	8,567.04
417	GED - EA - MADISON BOCES	148,529.24	-9,508.23	139,021.01	141,009.92	0.00	-1,988.91
420	REGIONAL PROGRAM EXCELLENCE	149,635.78	4,634.00	154,269.78	98,228.28	0.00	56,041.50
426	DISTANCE LEARNING/MADISON BOCES	85,591.45	641,268.33	726,859.78	726,609.78	0.00	250.00
427	SUMMER SCHOOL/MADISON BOCES	0.00	1,372.00	1,372.00	1,372.00	0.00	0.00
428	SUMMER SCHOOL	614,095.28	-170,974.37	443,120.91	564,864.03	0.00	-121,743.12
438	DISTANCE LEARNING	1,865,276.50	856,327.59	2,721,604.09	2,175,329.78	320,586.75	225,687.56
461	DISTANCE LEARNING/CAPITAL REGION BOCES	0.00	9,540.00	9,540.00	9,540.00	0.00	0.00
462	EXPLORATORY ENRICHMENT/MONROE 2	0.00	715,811.44	715,811.44	715,811.44	0.00	0.00
463	ARTS IN EDUCATION/CITI BOCES	0.00	250.00	250.00	250.00	0.00	0.00
464	BRIGHT FUTURES ACADEMY/MADISON BOCES	0.00	11,482.50	11,482.50	11,482.50	0.00	0.00
466	DISTANCE LEARNING/NASSAU BOCES	0.00	192.00	192.00	192.00	0.00	0.00
479	DL SYNERGY VIRTUAL HS/CITI BOCES	47,800.00	33,443.00	81,243.00	81,243.00	0.00	0.00
502	EDUCATIONAL COMMUNICATIONS	982,895.14	135,949.96	1,118,845.10	1,001,625.87	14,353.97	102,865.26
504	TECHNICAL REPAIR SERVICE	1,319,273.91	250,301.78	1,569,575.69	1,021,208.14	289,585.65	258,781.90
505	PRINTING	1,220,991.98	372,553.71	1,593,545.69	1,356,474.80	52,582.15	184,488.74
507	PRINTING/MADISON	0.00	1,217.22	1,217.22	1,217.22	0.00	0.00
509	SCH. CURR./CAYUGA BOCES	42,946.93	-1,671.07	41,275.86	41,275.86	0.00	0.00
510	LEARNING TECHNOLOGY	3,141,049.04	1,170,459.89	4,311,508.93	3,361,936.12	279,290.86	670,281.95
511	SCH. CURR./CAPITAL REGION	0.00	31,229.83	31,229.83	31,229.83	0.00	0.00
513	SCH CURR./FRANKLIN BOCES	0.00	4,655.00	4,655.00	4,655.00	0.00	0.00
514	MODEL SCHOOLS-MADISON BOCES	267,468.97	-19,088.32	248,380.65	248,380.65	0.00	0.00
515	COMMON LEARNING OBJ-MADISON BOCES	2,855,002.20	1,234,263.00	4,089,265.20	4,089,515.20	0.00	-250.00
518	SCIENCE KITS	1,165,890.96	289,782.50	1,455,673.46	1,393,054.69	24,317.41	38,301.36
520	SCH CURR./MADISON BOCES	975.00	1,887.50	2,862.50	2,862.50	0.00	0.00
521	SCHOOL CURRICULUM IMPROVEMENT SERVICE	2,022,062.60	860,365.21	2,882,427.81	2,123,492.33	7,080.00	751,855.48
531	SCH. CURRIC/MSWHE BOCES	0.00	295.00	295.00	295.00	0.00	0.00
535	SCH CURRIC/HERKIMER BOCES	0.00	4,473.30	4,473.30	4,675.59	0.00	-202.29
537	STAFF DEV./CERTIF/PUTNAM BOCES	0.00	1,485.00	1,485.00	1,485.00	0.00	0.00
538	MODEL SCHOOLS	427,226.25	-119,336.83	307,889.42	294,393.06	0.00	13,496.36

**ONEIDA HERKIMER MADISON BOCES**

Budget Status Report As Of: 06/30/2024

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
542	SCH CURR/JEFF-LEWIS BOCES	0.00	665.56	665.56	665.56	0.00	0.00
543	HRD/SFTWARE/OSWEGO BOCES	2,920.20	4,139.96	7,060.16	7,060.16	0.00	0.00
545	COMMUNITY SCHOOL RESOURCES	2,342,875.50	861,946.01	3,204,821.51	3,087,298.58	0.00	117,522.93
547	CDOS CREDENTIAL MGT SYS OSWEGO BOCES	2,770.35	29.65	2,800.00	2,800.00	0.00	0.00
549	SEC III INTERSCHOLASTIC SPORTS/OCM BOCES	0.00	81,840.21	81,840.21	81,840.21	0.00	0.00
555	SUPERINTENDENT EVAL/ERIE 2 BOCES	2,176.88	5,388.12	7,565.00	7,565.00	0.00	0.00
560	CPSE	133,171.65	-8,520.00	124,651.65	131,401.87	687.60	-7,437.82
565	SCH CURRICULUM/ERIE 2 BOCES	6,600.00	-6,600.00	0.00	0.00	0.00	0.00
570	HOME SCHOOL COORDINATION/MADISON BOCES	0.00	3,478.00	3,478.00	3,478.00	0.00	0.00
573	INSTR TECHNOLOGY/CAP REGION BOCES	0.00	3,177.03	3,177.03	3,177.03	0.00	0.00
574	SABA (SCHOOL AND BUSINESS ALLIANCE)	418,374.23	262,502.27	680,876.50	549,558.58	0.00	131,317.92
576	LIBRARY MEDIA SERVICE	674,694.20	177,735.70	852,429.90	791,813.96	4,605.70	56,010.24
578	LIBRARY AUTOMATION - MADISON BOCES	178,439.50	-12,901.82	165,537.68	166,010.18	0.00	-472.50
579	DIVERSITY EQUITY & INCL/TOMPKINS BOCES	1,050.00	386.00	1,436.00	1,436.00	0.00	0.00
601	COMPUTER SERVICES - MADISON BOCES	10,728,652.23	43,305.13	10,771,957.36	10,771,483.86	0.00	473.50
602	NEGOTIATIONS - MADISON BOCES	369,156.30	-53,703.22	315,453.08	315,453.08	0.00	0.00
603	SCHOOL COMMUNICATIONS	746,836.72	251,014.89	997,851.61	878,278.51	0.00	119,573.10
604	CENTRAL BUSINESS OFFICE	489,491.33	-24,845.06	464,646.27	423,776.36	0.00	40,869.91
607	STAFF DEVELOPMENT - BUS DRIVERS	0.00	12,739.32	12,739.32	19,051.92	0.00	-6,312.60
609	PLANNING SER: MANAGEMENT OCM BOCES	55,540.00	1,286.00	56,826.00	56,826.00	0.00	0.00
610	TELEPHONE INTERCONNECT	723,670.86	350,504.35	1,074,175.21	625,835.70	316,397.63	131,941.88
611	REGIONAL BUS MAINTENANCE-MADISON BOCES	175,000.00	23,342.75	198,342.75	198,342.75	0.00	0.00
612	HEALTH COORDINATION/HERKIMER BOCES	12,259.00	0.00	12,259.00	12,259.00	0.00	0.00
613	FACILITY SERVICES	122,098.00	-45,786.75	76,311.25	61,030.99	0.00	15,280.26
614	SAFETY TRAINING/HERKIMER BOCES	0.00	21,320.00	21,320.00	21,320.00	0.00	0.00
615	POLICY PLANNING ERIE I	12,727.98	561.40	13,289.38	13,289.38	0.00	0.00
616	EMPLOYEE ASSISTANCE PROGRAM	27,160.00	0.00	27,160.00	22,586.82	0.00	4,573.18
617	TEACHER RECRUITING SERVICE	0.00	499.00	499.00	4,228.00	0.00	-3,729.00
618	EMPLOYEE BENEFIT COORDINATION	200,372.14	50,000.00	250,372.14	133,763.16	0.00	116,608.98
620	SAFETY COORDINATOR	772,749.89	255,955.64	1,028,705.53	815,265.16	95,659.40	117,780.97
621	COORDINATION OF INSURANCE MANAGEMENT	8,464.00	0.00	8,464.00	7,712.44	0.00	751.56
622	REGIONAL BUS RADIOS - MADISON BOCES	9,800.00	128.00	9,928.00	9,928.00	0.00	0.00
623	STATE AID PLANNING - QUESTAR III BOCES	44,515.00	-2,335.00	42,180.00	42,180.00	0.00	0.00
625	SUBSTITUTE TEACHER SERVICE	166,302.31	14,683.43	180,985.74	149,740.52	12,955.75	18,289.47
626	CENTRAL SCHOOL FOOD MANAGEMENT	777,436.61	224,983.12	1,002,419.73	895,139.01	1,724.60	105,556.12
627	RECORDS RETENTION	121,516.54	91,465.70	212,982.24	97,086.28	74,217.62	41,678.34
628	TELECOMMUNICATIONS	337,300.42	275,718.83	613,019.25	349,467.03	185,184.32	78,367.90
631	COOPERATIVE BID/MAD. BOCES	61,356.00	-239.70	61,116.30	61,116.30	0.00	0.00
632	HEALTH CARE COORD./DELAWARE BOC	22,969.00	1,778.00	24,747.00	24,747.00	0.00	0.00
633	GASB 45 PLNG/QUESTAR III	26,246.00	-5,091.00	21,155.00	21,155.00	0.00	0.00

# ONEIDA HERKIMER MADISON BOCES

Budget Status Report As Of: 06/30/2024

Fiscal Year: 2024

## Fund: A GENERAL FUND

Budget Account	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
634 STAFF DEV BD OF ED - HERKIMER BOCES	13,302.00	4,690.11	17,992.11	16,752.11	0.00	1,240.00
636 GASB 45 PLANNING/CLINTON-ESSEX	17,080.00	-4,610.00	12,470.00	12,470.00	0.00	0.00
637 FIXED ASSET INVENTORY/QUESTAR III	26,570.00	4,891.00	31,461.00	31,461.00	0.00	0.00
639 TRANSP./MADISON BOCES	1,926.00	9,645.00	11,571.00	11,571.00	0.00	0.00
640 DRUG TESTING/JEFF-LEWIS BOCES	19,851.00	7,866.75	27,717.75	27,717.75	0.00	0.00
641 ON-LINE APPL./PUTNAM BOCES	43,202.00	291.25	43,493.25	43,493.25	0.00	0.00
645 INFO TECHNOLOGY/E. SUFFOLK BOCES	0.00	1,840.00	1,840.00	1,788.25	0.00	51.75
646 MEDICAID REIMBURSEMENT/MADISON BOCES	25,602.54	15,267.23	40,869.77	40,869.77	0.00	0.00
649 ACA COMPLIANCE/MADISON BOCES	15,988.00	1,299.05	17,287.05	17,287.05	0.00	0.00
650 TESTING - NYS ALT ADDMT-CAP REGION BOCES	80,370.00	28,216.40	108,586.40	108,586.40	0.00	0.00
651 SCRIB/BROOME BOCES	49,984.65	11,416.11	61,400.76	68,936.28	0.00	-7,535.52
655 SPECIAL ED AID ASSISTANCE SVC/QUESTAR	31,645.75	633.25	32,279.00	32,279.00	0.00	0.00
656 EMPLOYEE RELATIONS/ONC BOCES	17,875.00	536.00	18,411.00	18,411.00	0.00	0.00
658 COOP BID/DCMO BOCES	19,416.94	5,934.12	25,351.06	25,351.06	0.00	0.00
659 TIER 4 ENHANCED/CAP REGION BOCES	143,261.64	94,719.34	237,980.98	237,980.98	0.00	0.00
660 EMPLOYEE ASSISTANCE/DCMO BOCES	7,963.86	383.26	8,347.12	8,347.12	0.00	0.00
661 WEB HOSTING/CAPITAL REGION BOCES	0.00	8,570.00	8,570.00	8,570.00	0.00	0.00
662 COMPUTER MANAGEMENT/S. WESTCHESTER BOCES	0.00	71,437.17	71,437.17	71,434.74	0.00	2.43
663 TRANSPORT PLANNING/FRANKLIN ESSEX BOCES	0.00	8,534.00	8,534.00	8,534.00	0.00	0.00
679 PLANNING SERVICE/ERIE 2 BOCES	0.00	22,825.00	22,825.00	22,825.00	0.00	0.00
701 OPERATIONS & MAINTENANCE	3,462,518.37	57,181.25	3,519,699.62	3,081,636.22	107,451.10	330,612.30
702 SPECIAL EDUCATION ADMINISTRATION	1,196,699.65	83,144.75	1,279,844.40	1,286,649.01	6,384.05	-13,188.66
703 PROGRAM TRANSPORTATION	288,198.99	2,239.94	290,438.93	367,342.64	0.00	-76,903.71
704 CENTRAL SUPERVISION	473,079.11	-39,168.26	433,910.85	537,840.13	6,204.65	-110,133.93
706 GENERAL IT/INERANT SUPERVISION	0.00	0.00	0.00	0.00	0.00	0.00
707 TRANSITION PLANNING SERVICE	55,715.00	0.00	55,715.00	52,396.21	566.88	2,751.91
708 TEACHING ASSISTANT	963,974.79	-12,687.25	951,287.54	762,476.96	0.00	188,810.58
709 RESEARCH AND DEVELOPMENT	254,103.00	0.00	254,103.00	124,644.64	0.00	129,458.36
713 INFO & TECH SUPERVISION	496,032.66	8,027.46	504,060.12	467,950.37	9,199.59	26,910.16
715 Speech Therapy - Related Service	915,057.57	-6,544.91	908,512.66	960,279.73	0.00	-51,767.07
716 Visually Impaired - Related Service	41,152.62	-2,615.02	38,537.60	28,085.72	0.00	10,451.88
718 Hearing Impaired - Related Service	0.00	11,820.00	11,820.00	9,115.34	0.00	2,704.66
720 PHYSICAL THERAPY - RELATED SERVICE	199,749.99	38,099.37	237,849.36	261,803.14	0.00	-23,953.78
721 School Social Worker	1,291,576.00	88,530.81	1,380,106.81	1,296,879.38	0.00	83,227.43
722 Occupational Therapy	349,658.16	8,549.43	358,207.59	302,519.28	0.00	55,688.31
<b>Total GENERAL FUND</b>	<b>87,277,546.92</b>	<b>11,119,618.76</b>	<b>98,397,165.68</b>	<b>88,965,469.35</b>	<b>2,078,220.01</b>	<b>7,353,476.32</b>

**ONEIDA HERKIMER MADISON BOCES**

Revenue Status Report As Of: 06/30/2024

Fiscal Year: 2024

Fund: C SCHOOL LUNCH FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
791 SCHOOL LUNCH FUND			6,538,960.42	0.00	6,538,960.42	8,667,589.63	1,030,861.31	3,159,490.52
<b>Total SCHOOL LUNCH FUND</b>			<b>6,538,960.42</b>	<b>0.00</b>	<b>6,538,960.42</b>	<b>8,667,589.63</b>	<b>1,030,861.31</b>	<b>3,159,490.52</b>

**Selection Criteria**

Criteria Name: Shared: REV RPT FOR BD/MONTH Modified

As Of Date: 06/30/2024

Suppress revenue accounts with no activity

Print Summary Only

Sort by: Fund/CoSer

Printed by MICHELE M. NORTH

\* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

**ONEIDA HERKIMER MADISON BOCES**

Budget Status Report As Of: 06/30/2024

Fiscal Year: 2024

**Fund: C SCHOOL LUNCH FUND**

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
791 SCHOOL LUNCH FUND		6,538,960.42	0.00	6,538,960.42	7,084,978.12	0.00	-546,017.70
<b>Total</b>	<b>SCHOOL LUNCH FUND</b>	<b>6,538,960.42</b>	<b>0.00</b>	<b>6,538,960.42</b>	<b>7,084,978.12</b>	<b>0.00</b>	<b>-546,017.70</b>



ONEIDA-HERKIMER-MADISON BOCES  
BUDGET ADJUSTMENTS  
June 2024 Report for August Meeting

Description	2023-2024		Adjustments		07/31/23		08/01/23		09/01/23		10/01/23		11/01/23		12/01/23		01/01/24		02/01/24		03/01/24		04/01/24		05/01/24		06/01/24		Revised Budget		
	Adopted Budget	Contracts	per Contracts	Changes	Totals	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes		Changes	Net
A000 ADMINISTRATION	4,132,816	90,905	4,223,721		4,223,721		20,896	(18,000)	(435)	(435)	18,500																		4,223,721		
A001 Administration	3,236,699	-	3,236,699		3,236,699		20,896	(18,000)	(435)	(435)	18,500																		3,257,660		
A002 Rent & Capital Budgets	7,369,515	90,905	7,460,420		7,460,420		20,896	(18,000)	(435)	(435)	18,500																		7,484,381		
A100 VOCATIONAL EDUCATION	8,729,015	69,229	8,798,244	(379,354)	8,418,890	(9,983)																							8,317,290		
A101 Occupational Education	43,755	-	43,755		43,755																								43,755		
A102 Adult Education	22,118	11,445	33,563	(10,673)	22,890																								(33,563)		
A103 Secondary Occ Ed/Madison BOCES	611,911	47,956	659,867	246,591	906,458	(30,139)																							873,580		
A107 Multi. Occupational Education	30,006	12,384	42,390	(10,002)	32,388	10,796																							53,980		
A109 Occup. Ed./Madison BOCES	9,436,805	144,014	9,577,819	(379,354)	9,200,465	813	(12,094)																						9,288,604		
A100 VOCATIONAL EDUCATION TOTAL	7,523,918	182,875	7,706,793	922,365	8,629,158	754,814	(73,034)																						9,213,864		
A200 SPECIAL EDUCATION	1,239,460	(98,590)	1,140,870	(1,140,870)																											
A201 Special Class 8:1:1	2,131,375	114,624	2,245,999		2,245,999																										
A202 Intense Mang. Needs/Madison BOCES	458,129	22,887	481,016	(82,231)	400,785	380,657	(1,894)																							2,414,104	
A203 Adjustment	547,509	(5,213)	542,296	53,047	595,343	293,553	17,988																							299,867	
A205 Option II/Madison BOCES	6,725,382	(92,690)	6,632,692		6,632,692	163,533																								965,324	
A206 Transition Services	348,037	11,360	359,397		359,397	66,631																								6,742,987	
A209 Severely Handicapped	2,864,944	67,530	2,932,474		2,932,474	87,089	(182,790)																							197,065	
A214 Smldy Inc.Mgt Needs/Madison BOCES	281,958	53,236	335,194		335,194	(9,644)	(82,702)																							2,347,833	
A216 Spec.Ed./1:1:6:1	401,879	39,415	441,294	(7,293)	434,001	119,848	(221,671)																							339,749	
A222 Autem Program/Madison BOCES	83,833	83,833	167,666		167,666	88,469																								4,555	
A225 Elementary I/MI/Madison BOCES	131,424	131,424	262,848		262,848	141,117	59,224																							332,178	
A228 Skills Dev-Elem (12:1:1)/Madison BOCES	22,522,591	510,690	23,033,281	(218,505)	22,814,776	1,509,335	(254,374)																							164,442	
A230 Intense Mgmt Needs/Madison BOCES	174,334	(77,574)	96,760		96,760	141,117	59,224																							205,728	
A232 Autism-Secondary (6:1:1)/Madison BOCES	258,579	86,204	344,783		344,783	141,117	59,224																							205,728	
A200 SPECIAL EDUCATION TOTAL	174,334	(77,574)	96,760		96,760	141,117	59,224																							35,096	
A300 ITINERANTS	258,579	86,204	344,783		344,783	141,117	59,224																							166,520	
A303 Art	174,334	(77,574)	96,760		96,760	141,117	59,224																							356,380	
A305 Guidance	258,579	86,204	344,783		344,783	141,117	59,224																							23,389,661	
A306 Technology	86,204		86,204		86,204																										149,429
A308 Physical Education	139,748		139,748		139,748																									258,579	
A310 Nurse Practitioner	406,493	(50,812)	355,681		355,681																									86,204	
A312 School Physician	61,237	(6,182)	55,055		55,055																									139,748	
A313 School Psychologist	358,139	52,762	410,901	13,167	424,068																									372,036	
A314 School Social Worker	277,790	(41,154)	236,636		236,636																									56,430	
A315 Speech Impaired	697,261	(30,122)	667,139	857	675,000	68,583	48,000																							295,033	
A316 Visually Impaired	109,687		109,687	366	110,053																									246,924	
A317 Computer Instruction	75,516		75,516		75,516																									784,579	
A318 Hearing Impaired	163,415		163,415		163,415																									110,052	
A321 Physical Therapy	162,300		162,300		162,300																									366	
A322 Occupational Therapy	238,361		238,361		238,361																									11,590	

VII B. 2.  
Approval of 2023-2024 Budget  
Adjustment Report, June 2024  
August 14, 2024



Description	2023-2024		Adjustments		07/31/23		08/01/23		09/01/23		10/01/23		11/01/23		12/01/23		01/01/24		02/01/24		03/01/24		04/01/24		05/01/24		06/01/24		Net Changes	Revised Budget				
	Adopted Budget	Contract Totals	per Contract	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes			Changes			
A538 Model Schools	295,607	140,533	(155,074)		239																								239	140,772				
A542 School Curriculum/Jeff-Lewis BOCES																														666	666			
A543 Hard/Software/Oswego BOCES	2,920	2,920																												3,901	6,822			
A545 Community School Resources	2,480,038	2,402,038	122,000		320																									661,664	3,263,702			
A547 CDOs Credential Mgmt.Sys/Oswego BOCES	2,770	2,770																												30	2,800			
A549 Sec III Inrtchol Sports/OCM BOCES																														81,840	81,840			
A555 Superintendent Eval/Erie 2 BOCES	2,177	2,177																												5,398	7,565			
A560 Committee Preschool Special Ed	152,295	152,295	(8,520)																											(8,520)	143,775			
A565 School Curriculum/Erie 2 BOCES	6,600	6,600																												(6,600)	-			
A570 Home School Coordination/Madison BOCES																														3,478	3,478			
A573 Instr Technology/Cap Region BOCES																														1,125	1,125			
A574 School and Business Alliance	415,175	388,894	(26,281)																											1,751	1,426			
A576 Library Services	699,318	801,204	101,885																											88,640	70,912			
A578 Library Automation/Madison BOCES	178,440	163,240	(15,200)																											1,080	2,285			
A579 Diversity Equity/Tompkins BOCES	1,050	1,050																												48	2,285			
A500 INSTRUCTIONAL SUPPORT TOTAL	16,929,974	17,569,686	633,713		1,080																									386	386			
A500 INSTRUCTIONAL SUPPORT TOTAL					1,080																									386	1,436			
A500 INSTRUCTIONAL SUPPORT TOTAL					1,080																									386	1,436			
A600 NON-INSTRUCTIONAL PROGRAMS																																		
A601 Computer Services/Madison BOCES	10,728,652	10,636,898	(91,755)																												57,090	10,771,957		
A602 Negotiations/Madison/Broome BOCES	369,156	308,306	(60,850)																												4,708	135,453		
A603 School Communications	518,351	590,642	129,184																												90,432	769,721		
A604 Central Business Office	509,846	511,577	1,731																												5,620	485,001		
A607 Staff Development Bus Drivers																															4,958	12,739		
A609 Energy Services/Onondaga BOCES	55,540	56,620	1,080																												628	56,826		
A610 Interconnect Telephone	710,645	932,804	222,159																												494	1,273,343		
A611 Bus Maint/Madison BOCES	175,000	175,000																													12,259	198,343		
A612 Health Coord /Herkimer BOCES	12,259	12,259																													12,259	24,518		
A613 Facilities Service	56,700	56,700																													(26,576)	30,124		
A614 Safety Training/Herkimer BOCES																															1,605	1,605		
A615 Policy Planning/Erie 1	12,728	13,289	561																												12,739	25,027		
A616 Employee Assistance Program	20,608	20,608																														13,289	33,917	
A617 Teacher Recruiting Service																																20,608	20,608	
A618 Employee Benefits Coordination	133,166	183,166	50,000																													628	183,794	
A620 Safety/Asbestos/Struct/Fire Inspections	730,880	853,187	122,307																													90,432	943,619	
A621 Liability Insurance Consortium	7,125	7,125																														7,125	7,125	
A622 Regional Bus Routes/Madison BOCES	9,800	9,928	128																													9,928	10,928	
A623 State Aid Planning/Questar III BOCES	44,515	42,180	(2,335)																													(1,649)	40,531	
A625 Substitute Calling Service	180,573	195,256	14,683																													(39,884)	155,372	
A626 School Food Service	740,177	965,160	224,983																													23,343	988,503	
A627 Records Retention	118,080	161,016	42,936																													12,259	130,265	
A628 Telecommunications	307,609	532,249	224,640																													5,165	1,060,338	
A631 Cooperative Bid/Madison BOCES	61,356	61,116	(240)																													12,259	73,375	
A632 Health Care Coord./Delaware BOCES	22,969	24,747	1,778																													494	25,263	
A633 GASB 45/Questar III BOCES	26,246	26,985	739																													(5,449)	20,814	
A634 Staff Dev./Board/Herkimer BOCES	13,302	13,302																														494	13,806	
A636 GASB 45/Clinton-Essex BOCES	17,080	12,470	(4,610)																														494	12,966
A637 Fixed Assets/Questar III BOCES	26,570	31,461	4,891																														21,320	42,781
A639 Transp./Madison BOCES	1,926	12,014	10,088																														13,289	15,212
A639 Transp./Madison BOCES																																	13,289	15,212
A639 Transp./Madison BOCES																																	13,289	15,212
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Oneida-Herkimer-Madison BOCES

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**VII B. 3.**

**Approval of 2023-2024 Contracts  
Contractee (Buyer) with Other BOCES  
2023-2024 Contracts/Final  
August 14, 2024**


MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed. D.   
District Superintendent and CEO

Date: July 30, 2024

Subject: Approval of Oneida BOCES Contractee (Buyer) With Other BOCES  
2023-2024 Contracts/Final

Prepared by: Scott Morris 

Background:

Each year the Oneida BOCES enters into contracts with school districts and other BOCES. These contracts are legal documents that bind another BOCES, or school district to services requested. These contracts provide the basis for revenue for the programs at the Oneida BOCES.

Discussion:

Contracts for services for the 2023-2024 school year are based on requests that were submitted to BOCES by component school districts and other BOCES on May 1, 2023. The contracts reflect the range of services provided by our BOCES such as Occupational Education, Handicapped Students, Instructional and Management Services. All contracts are signed by the President or Clerk of both Boards of Education. All adjustments in service throughout the year are additional adjustments to the original contract.

Recommendation:

It is recommended that the Cooperative Board enter into the following contract(s) to assure payment for services:

**Oneida BOCES Contractee (Buyer) With Other BOCES**

Broome-Tioga BOCES	\$68,936.28	Final contract for all BOCES Services for 2023- 2024.
Cayuga-Onondaga BOCES	41,275.86	
Otsego-Northern Catskills BOCES	18,411.00	

The contract provides the revenue necessary to pay for salaries, equipment, supplies and contractual obligations of programs at BOCES.

Resolution:

That the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Broome-Tioga BOCES, Cayuga-Onondaga BOCES and Otsego-Northern Catskills BOCES for the 2023-2024 school year.

SM:ct

Attachments

**BROOME-DELAWARE-TIOGA BOCES**  
435 GLENWOOD ROAD  
BINGHAMTON, NY 13905-1699

**Contract for Cooperative Educational Services**

THIS AGREEMENT made this 1st day of July, 2023 by and between the BROOME-DELAWARE-TIOGA BOCES, party of the first part, and ONEIDA-MADISON-HERKIMER BOCES, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2023-24 school year at the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract					Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost	Current Contract				
<b>610.727 Admin. Systems Training &amp; Support</b>										
<b>CLINTON CSD</b>										
610.727.850	Board Meeting Management	0.0000	1,912.6400	Per District	1,115.70	0.00	1,115.70	0.00	1,115.70	
<b>HOLLAND-PATENT CSD</b>										
610.727.850	Board Meeting Management	1.0000	1,912.6400	Per District	0.00	1,912.64	1,912.64	0.00	1,912.64	
<b>NEW HARTFORD CSD</b>										
610.727.850	Board Meeting Management	1.0000	1,912.6400	Per District	0.00	1,912.64	1,912.64	0.00	1,912.64	
<b>ORISKANY CSD</b>										
610.727.850	Board Meeting Management	1.0000	1,912.6400	Per District	0.00	1,912.64	1,912.64	0.00	1,912.64	
<b>UTICA CITY SD</b>										
610.727.850	Board Meeting Management	1.0000	1,912.6400	Per District	0.00	1,912.64	1,912.64	0.00	1,912.64	
<b>WATERVILLE CSD</b>										
610.727.850	Board Meeting Management	1.0000	1,912.6400	Per District	0.00	0.00	1,912.64	1,912.64	1,912.64	
<b>WESTMORELAND CSD</b>										
610.727.850	Board Meeting Management	1.0000	1,912.6400	Per District	0.00	1,912.64	1,912.64	0.00	1,912.64	
<b>WHITESBORO CSD</b>										
610.727.850	Board Meeting Management	1.0000	1,912.6400	Per District	0.00	1,912.64	1,912.64	0.00	1,912.64	
<b>Subtotal for Service 610.727.850</b>										
							<b>11,475.84</b>	<b>3,028.34</b>	<b>14,504.18</b>	
<b>610.743 SCRIC - Annual Vendor Fees</b>										
<b>CLINTON CSD</b>										
	District Budget	0.0000	0.0000	District Budget	6,419.82	0.00	6,419.82	0.00	6,419.82	
<b>HOLLAND-PATENT CSD</b>										
	District Budget	0.0000	0.0000	District Budget	9,000.00	0.00	9,000.00	0.00	9,000.00	
<b>NEW HARTFORD CSD</b>										
	District Budget	0.0000	0.0000	District Budget	11,000.00	0.00	11,000.00	0.00	11,000.00	
<b>ORISKANY CSD</b>										
	District Budget	0.0000	0.0000	District Budget	11,000.00	0.00	11,000.00	0.00	11,000.00	
<b>UTICA CITY SD</b>										
	District Budget	0.0000	0.0000	District Budget	3,060.00	0.00	3,060.00	0.00	3,060.00	

**Contract for Cooperative Educational Services**

**BROOME-DELAWARE-TIOGA BOCES**  
**ONEIDA-MADISON-HERKIMER BOCES**

School Year 2023-24

Program/Serial No.		Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
Quantity/Share	Unit Cost	Cost Basis	Fixed Cost	Current Fixed Cost					
0.0000	0.0000	0.0000 District Budget	2,252.28	2,252.28		0.00	2,252.28	2,252.28	
0.0000	0.0000	0.0000 District Budget	2,700.00	2,700.00		2,700.00	0.00	2,700.00	
0.0000	0.0000	0.0000 District Budget	9,000.00	9,000.00		9,000.00	0.00	9,000.00	
<b>Subtotal for Service 610.743</b>						<b>45,760.00</b>	<b>8,672.10</b>	<b>54,432.10</b>	



**BROOME-DELAWARE-TIOGA BOCES**  
435 GLENWOOD ROAD  
BINGHAMTON, NY 13905-1699

BROOME-DELAWARE-TIOGA BOCES  
ONEIDA-MADISON-HERKIMER BOCES  
School Year 2023-24

Summary:

<u>Total of Service Costs - All Funds:</u>	68,936.28	(Except 001/002)
<u>Capital Costs:</u>	0.00	(CoSer 002)
<u>Adm. &amp; Clerical Costs:</u>	0.00	(CoSer 001)
<u>Total Contract Costs:</u>	68,936.28	

The party of the second part hereby agrees to pay the total contract cost to the party of the first part according to the following schedule:  
Due 06/30/2024.

This contract shall not be valid or binding until it is approved by the Commissioner of Education.  
IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

BROOME-DELAWARE-TIOGA BOCES  
435 GLENWOOD ROAD, BINGHAMTON, NY, 13905-1699  
Signature, President and/or Clerk, BOCES (Party of the First Part)  
(Post Office Address)

ONEIDA-MADISON-HERKIMER BOCES  
4747 MIDDLE SETTLEMENT ROAD, PO BOX 70, NEW HARTFORD, NY, 13413  
Signature, President and/or Clerk, Board of Education (As Authorized)  
(Party of the Second Part)  
(Post Office Address)

**CAYUGA - ONONDAGA BOCES**  
**1879 WEST GENESEE ST ROAD**  
**AUBURN, NY 13021**

**FINAL AS-7 CONTRACT 2023-2024**

THIS AGREEMENT made this 1st day of July, 2023 by and between the CAYUGA - ONONDAGA BOCES, party of the first part, and ONEIDA-MADISON-HERKIMER BOCES, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part agrees to provide to the party of the second part the following Services during the 2023-24 school year at the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract					Initial Contract	Adjustments To Date	Current Contract	District Budget Code
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost					
<b>511.003 POSITIVITY PROJECT</b>										
	BROOKFIELD CSD	1.0000	3,995.0000	PER BUILDING	-200.00	3,995.00	-200.00	3,795.00	2060.49	
	CLINTON CSD	2.0000	3,995.0000	PER BUILDING	-400.00	7,990.00	-400.00	7,590.00	2060.49	
	NEW HARTFORD CSD	1.0000	3,995.0000	PER BUILDING	0.00	0.00	3,995.00	3,995.00	2060.49	
	NEW YORK MILLS UFSD	1.0000	3,995.0000	PER BUILDING	0.00	3,995.00	0.00	3,995.00	2060.49	
	ORISKANY CSD	1.0000	3,995.0000	PER BUILDING	0.00	7,990.00	-3,995.00	3,995.00	2060.49	
	REMSEN CSD	1.0000	3,995.0000	PER BUILDING	0.00	3,995.00	0.00	3,995.00	2060.49	
	SAUQUOIT VALLEY CSD	1.0000	3,995.0000	PER BUILDING	0.00	3,995.00	0.00	3,995.00	2060.49	
	WATERVILLE CSD	2.0000	3,995.0000	PER BUILDING	-200.00	7,990.00	-200.00	7,790.00	2060.49	
	<b>Subtotal for Service 511.003</b>					<b>39,950.00</b>	<b>-800.00</b>	<b>39,150.00</b>		
<b>511.500 SCHL/CURR ADMIN CHARGE</b>										
	BROOKFIELD CSD	1.0000	216.9300	PERCENTAGE	-10.86	216.93	-10.86	206.07	2060.49	
	CLINTON CSD	2.0000	216.9300	PERCENTAGE	-21.72	433.86	-21.72	412.14	2060.49	
	NEW HARTFORD CSD	1.0000	216.9300	PERCENTAGE	0.00	0.00	216.93	216.93	2060.49	
	NEW YORK MILLS UFSD	1.0000	216.9300	PERCENTAGE	0.00	216.93	0.00	216.93	2060.49	
	ORISKANY CSD	1.0000	216.9300	PERCENTAGE	0.00	433.86	-216.93	216.93	2060.49	
	REMSEN CSD	1.0000	216.9300	PERCENTAGE	0.00	216.93	0.00	216.93	2060.49	
	SAUQUOIT VALLEY CSD	1.0000	216.9300	PERCENTAGE	0.00	216.93	0.00	216.93	2060.49	
	WATERVILLE CSD	2.0000	216.9300	PERCENTAGE	-10.86	433.86	-10.86	423.00	2060.49	
	<b>Subtotal for Service 511.500</b>					<b>2,169.30</b>	<b>-43.44</b>	<b>2,125.86</b>		

CAYUGA - ONONDAGA BOCES  
1879 WEST GENESEE ST ROAD  
AUBURN, NY 13021


CAYUGA - ONONDAGA BOCES  
ONEIDA-MADISON-HERKIMER BOCES  
School Year 2023-24

Summary:

Total of Service Costs - All Funds:	41,275.86	(Except 001/002)
Capital Costs:	0.00	(CoSer 002)
Adm. & Clerical Costs:	0.00	(CoSer 001)
<u>Total Contract Costs:</u>	41,275.86	

The party of the second part hereby agrees to pay the total contract cost to the party of the first part according to the following schedule:  
10 Times per year

This contract shall not be valid or binding until it is approved by the Commissioner of Education.  
IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

	CAYUGA - ONONDAGA BOCES	1879 WEST GENESEE ST ROAD, AUBURN, NY, 13021-
Signature, President and/or Clerk, BOCES	(Party of the First Part)	(Post Office Address)
	ONEIDA-MADISON-HERKIMER BOCES	PO BOX 70, NEW HARTFORD, NY, 13413-
Signature, President and/or Clerk, Board of Education (As Authorized)	(Party of the Second Part)	(Post Office Address)

Otsego-Northern Catskills BOCES  
PO Box 382  
2020 Jump Brook Road  
Grand Gorge, NY 12434

Final Contract for Cooperative Educational Services

THIS AGREEMENT made this 1st day of July, 2023 by and between the Otsego-Northern Catskills BOCES, party of the first part, and ONEIDA-HERKIMER-MADISON BOCES, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2023-24 school year at the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost			
631.010	EMPLOYEE RELATIONS REMSEN CSD	1.0000	18,411.0000	PER DISTRICT	0.00	18,411.00	0.00	18,411.00

Otsego-Northern Catskills BOCES  
PO Box 382  
2020 Jump Brook Road  
Grand Gorge, NY 12434

Otsego-Northern Catskills BOCES  
ONEIDA-HERKIMER-MADISON BOCES  
School Year 2023-24

**Summary:**

<u>Total of Service Costs - All Funds:</u>	18,411.00	(Except.001/002)
<u>Capital Costs:</u>	0.00	(CoSer 002)
<u>Adm. &amp; Clerical Costs:</u>	0.00	(CoSer 001)
<b>Total Contract Costs:</b>	18,411.00	

The party of the second part hereby certifies that the Board of Cooperative Educational Services for the Otsego-Northern Catskills has provided the above services during the 2023-24 school year, at the total indicated cost.

This contract shall not be valid or binding until it is approved by the Commissioner of Education.  
IN WITNESS WHEREOF, the parties have set their hands the day and year above written.



Otsego-Northern Catskills BOCES

PO Box 382, 2020 Jump Brook Road, Grand Gorge, NY, 12434

Signature, President and/or Clerk, BOCES

(Party of the First Part)

(Post Office Address)

ONEIDA-HERKIMER-MADISON BOCES

PO BOX 70, 4747 MIDDLE SETTLEMENT ROAD, NEW HARTFORD, NY, 13413-0070

Signature, President and/or Clerk, Board of Education (As Authorized)

(Party of the Second Part)

(Post Office Address)



**Oneida-Herkimer-Madison BOCES**

P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070  
www.oneida-boces.org

**Scott Morris**

*Assistant Superintendent for Support Services*


T: 315.793.8572

F: 315.793.8652

[smorris@oneida-boces.org](mailto:smorris@oneida-boces.org)

**VII B. 4.**  
**Approval of 2023-2024 Contracts**  
**Contractee (Buyer) with Other BOCES**  
**2023-2024 Contracts/Final**  
**August 14, 2024**


**MEMORANDUM**

To: Cooperative Board 

From: Patricia N. Kilburn, Ed. D.  
District Superintendent and CEO

Date: July 19, 2024

Subject: Approval of Oneida BOCES Contractee (Buyer) With Other BOCES  
2023-2024 Contracts/Final

Prepared by: Scott Morris 

Background:

Each year the Oneida BOCES enters into contracts with school districts and other BOCES. These contracts are legal documents that bind another BOCES, or school district to services requested. These contracts provide the basis for revenue for the programs at the Oneida BOCES.

Discussion:

Contracts for services for the 2023-2024 school year are based on requests that were submitted to BOCES by component school districts and other BOCES on May 1, 2023. The contracts reflect the range of services provided by our BOCES such as Occupational Education, Handicapped Students, Instructional and Management Services. All contracts are signed by the President or Clerk of both Boards of Education. All adjustments in service throughout the year are additional adjustments to the original contract.

Recommendation:

It is recommended that the Cooperative Board enter into the following contract(s) to assure payment for services:

**Oneida BOCES Contractee (Buyer) With Other BOCES**

Capital Region BOCES	\$402,377.44	Final contract for all BOCES Services for 2023- 2024.
Nassau BOCES	12,618.05	
Tompkins-Seneca-Tioga BOCES	1,436.00	

The contract provides the revenue necessary to pay for salaries, equipment, supplies and contractual obligations of programs at BOCES.

Resolution:

That the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Capital Region BOCES, Nassau BOCES and Tompkins-Seneca-Tioga BOCES for the 2023-2024 school year.

SM:ct

Attachments

Final 2023/2024 AS-7 Contract

THIS AGREEMENT made this 1st day of July, 2023 by and between the Albany-Schoharie-Schenectady-Saratoga, party of the first part, and ONEIDA-MADISON-HERKIMER BOCES, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of section 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2023-24 school year at the indicated cost.

Program/ Serial No.	Service	Basis for Current Contract						Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost	Current Fixed Cost	Current Fixed Cost			
412.050	Virtual School									
SAUQUOIT VALLEY CSD										
412.050.020	Cooperative Virtual Learning	0.0000	0.0000	per student	9,000.00	9,000.00	0.00	9,000.00	9,000.00	
412.998	Distance Learning - Admin Fee									
SAUQUOIT VALLEY CSD										
503.030	Dream Consortium N/A									
ONEIDA-MADISON-HERKIMER BOCES										
503.999	Library Automation - Admin Fee									
ONEIDA-MADISON-HERKIMER BOCES										
507.060	Staff Dvprmnt - Programs in full									
CLINTON CSD										
507.060.010	Programs/Workshops	0.0000	0.0000	as billed	3,266.00	3,266.00	3,268.00	-2.00	3,266.00	
NEW HARTFORD CSD										
507.060.010	Programs/Workshops	0.0000	0.0000	as billed	26,196.10	26,196.10	4,869.00	21,327.10	26,196.10	
<b>Subtotal for Service 507.060.010</b>							<b>8,137.00</b>	<b>21,325.10</b>	<b>29,462.10</b>	
507.999	School/Curriculum Impr - Admin Fee									
CLINTON CSD										
NEW HARTFORD CSD										
<b>Subtotal for Service 507.999</b>							<b>196.08</b>	<b>-0.12</b>	<b>195.96</b>	
							<b>292.14</b>	<b>1,279.63</b>	<b>1,571.77</b>	
							<b>488.22</b>	<b>1,279.51</b>	<b>1,767.73</b>	



Final 2023/2024 AS-7 Contract

Albany-Schoharie-Schenectady-Saratoga  
ONEIDA-MADISON-HERKIMER BOCES  
School Year 2023-24

Program/ Serial No.	Service	Basis for Current Contract				Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost				
512.055	Internet Based Learning System Supp								
	WHITESBORO CSD								
	512.055.330 Delta Math Licensing	0.0000		0.0000 actual cost	2,540.00	0.00	2,540.00	2,540.00	
	512.055.335 Delta Math Support	0.0000		0.0000 as billed	457.20	0.00	457.20	457.20	
	Subtotal for Service 512.055.335					0.00	2,997.20	2,997.20	
512.999	Instructional Computer - Admin Fee								
	WHITESBORO CSD								
	512.999 Instructional Computer - Admin Fee	0.0000		0.0000 Per Admin Fee	179.83	0.00	179.83	179.83	
604.030	Equipment Maintenance								
	HOLLAND-PATENT CSD								
	604.030.260 MPS-Usherwood	0.0000		0.0000 as billed	1,020.00	1,020.00	0.00	1,020.00	
	WHITESBORO CSD								
	604.030.260 MPS-Usherwood	0.0000		0.0000 as billed	8,520.00	0.00	8,520.00	8,520.00	
	Subtotal for Service 604.030.260					1,020.00	8,520.00	9,540.00	
604.031	Equipment Maintenance								
	HOLLAND-PATENT CSD								
	604.031.260 MPS-Usherwood-Vendor Fee	0.0000		0.0000	7,700.00	10,200.00	-2,500.00	7,700.00	
	WHITESBORO CSD								
	604.031.260 MPS-Usherwood-Vendor Fee	0.0000		0.0000	85,200.00	0.00	85,200.00	85,200.00	
	Subtotal for Service 604.031.260					10,200.00	82,700.00	92,900.00	
604.998	Administrative Computer - Admin Fee								
	HOLLAND-PATENT CSD								
	604.998 Administrative Computer - Admin Fee	0.0000		0.0000 Per Admin Fee	61.20	61.20	0.00	61.20	
	WHITESBORO CSD								
	604.998 Administrative Computer - Admin Fee	0.0000		0.0000 Per Admin Fee	511.20	0.00	511.20	511.20	
	Subtotal for Service 604.998					61.20	511.20	572.40	

Final 2023/2024 AS-7 Contract

Albany-Schoharie-Schenectady-Saratoga  
ONEIDA-MADISON-HERKIMER BOCES  
School Year 2023-24

Basis for Current Contract									
Program/ Serial No.	Service	Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract	
	HOLLAND-PATENT CSD	0.0000		0.0000 Per Admin Fee	462.00	612.00	-150.00	462.00	
	WHITESBORO CSD	0.0000		0.0000 Per Admin Fee	5,112.00	0.00	5,112.00	5,112.00	
	Subtotal for Service 604.999								
	611.030 Web Hosting								
	NEW HARTFORD CSD	1.0000	4,285.0000	per year	0.00	4,285.00	0.00	4,285.00	
	Waterville CSD	1.0000	4,285.0000	per year	0.00	0.00	4,285.00	4,285.00	
	Subtotal for Service 611.030.100								
	611.050 Project Work								
	NEW HARTFORD CSD	0.0000	6,951.0000	flat fee	6,951.00	0.00	6,951.00	6,951.00	
	611.050.100 Project Work 75 hours								
	611.070 Print Management								
	Waterville CSD	0.0000	0.0000	actual cost	37.26	0.00	37.26	37.26	
	611.071 Print Management N/A								
	Waterville CSD	0.0000	0.0000	actual cost	282.00	0.00	282.00	282.00	
	611.100 Communication Service								
	NEW HARTFORD CSD	1.0000	135,472.0000	flat fee	0.00	135,472.00	0.00	135,472.00	
	611.100.410 Communication Tier 4 Enhanced								
	Waterville CSD	1.0000	81,283.0000	flat fee	0.00	81,283.00	0.00	81,283.00	
	611.100.210 Communication Tier 2 Enhanced								
	Subtotal for Service 611.100.210								
	611.200 Comm - BOCES of NY Consortium								
	ONEIDA-MADISON-HERKIMER BOCES	1.0000	1,788.0000	ANNUALLY	0.00	1,788.00	0.00	1,788.00	

Final 2023/2024 AS-7 Contract

Albany-Schoharie-Schenectady-Saratoga ONEIDA-MADISON-HERKIMER BOCES	School Year 2023-24
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Program/ Serial No.	Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost			
611.998	Communications - Admin Fee							
NEW HARTFORD CSD		0.0000	0.0000	Per Admin Fee	8,385.42	0.00	8,385.42	
Waterville CSD		0.0000	0.0000	Per Admin Fee	4,876.98	257.10	5,134.08	
	Subtotal for Service 611.998				13,262.40	257.10	13,519.50	
611.999	Communications - Admin Fee							
NEW HARTFORD CSD		0.0000	0.0000	Per Admin Fee	0.00	417.06	417.06	
Waterville CSD		0.0000	0.0000	Per Admin Fee	0.00	19.16	19.16	
	Subtotal for Service 611.999				0.00	436.22	436.22	
630.050	Asbestos Training							
ONEIDA-MADISON-HERKIMER BOCES		0.0000	0.0000	actual cost	0.00	400.00	400.00	
630.999	Health Safety/Risk Mgt - Admin Fee							
ONEIDA-MADISON-HERKIMER BOCES		0.0000	0.0000	Per Admin Fee	0.00	24.00	24.00	

Central Administration  
Capital Region BOCES  
900 Watervliet-Shaker Road  
Albany, NY 12205

Albany-Schoharie-Schenectady-Saratoga School Year 2023-24  
ONEIDA-MADISON-HERKIMER BOCES

<u>Summary:</u>	
Total of Service Costs - All Funds:	402,377.44 (Except 001/002)
Capital Costs:	0.00 (CoSer 002)
Adm. & Clerical Costs:	0.00 (CoSer 001)
Total Contract Costs:	402,377.44

In accordance with the Board of Education policy, a 6% administrative assessment will be charged for all services furnished to other BOCES and their component districts. This assessment will be separately identified on the invoice, and IS INCLUDED in the Contract Costs listed above.

This contract shall not be valid or binding until it is approved by the Commissioner of Education.  
IN WITNESS WHEREOF, the parties have set their hands the day and year above written.



NY, 12205 Albany-Schoharie-Schenectady-Saratoga Board of Cooperative Educational Service, 900 Watervliet-Shaker Road Suite 102, Albany,

Signature, President and/or Clerk, BOCES	(Party of the First Part)	(Post Office Address)
	ONEIDA-MADISON-HERKIMER BOCES	4747 Middle Settlement Road, PO Box 70, New Hartford, NY, 13413-0070
Signature, President and/or Clerk, Board of Education (As Authorized)	(Party of the Second Part)	(Post Office Address)

**NASSAU BOCES**  
71 CLINTON ROAD  
P.O. BOX 9195  
GARDEN CITY, NY 11530-9195

**Contract for Cooperative Educational Services**

THIS AGREEMENT made this 1st day of July, 2023 by and between the NASSAU BOCES, party of the first part, and ONEIDA-MADISON-HERKIMER BOCES, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2023-24 school year at the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract	District Budget Code
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost				
409.501 COL - Curriculum Writing ONEIDA-MADISON-HERKIMER BOCES		0.0000	0.0000	Actual Use	12,426.05	0.00	12,426.05	12,426.05	
409.540 Online Learning Academy (OLA) WATERVILLE CSD		1.0000	0.0000	ACTUAL USE	192.00	0.00	192.00	192.00	A2620.49

NASSAU BOCES  
71 CLINTON ROAD  
P.O. BOX 9195  
GARDEN CITY, NY 11530-9195

NASSAU BOCES  
ONEIDA-MADISON-HERKIMER BOCES  
School Year 2023-24

Summary:

Total of Service Costs - All Funds:

12,618.05 (Except 001/002)

0.00 (CoSer 002)

0.00 (CoSer 001)

Capital Costs:

12,618.05

Adm. & Clerical Costs:

Total Contract Costs:

12,618.05

The party of the second part hereby agrees to pay the total contract cost to the party of the first part according to the following schedule:  
10 Times per year

This contract shall not be valid or binding until it is approved by the Commissioner of Education.  
IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

NASSAU BOCES

71 CLINTON ROAD, P.O. BOX 9195, GARDEN CITY, NY, 11530-9195

Signature, President and/or Clerk, BOCES (Party of the First Part)

(Post Office Address)

ONEIDA-MADISON-HERKIMER BOCES

PO BOX 70, MIDDLE SETTLEMENT ROAD, NEW HARTFORD,, NY, 13413-

Signature, President and/or Clerk, Board of Education (As Authorized) (Party of the Second Part)

(Post Office Address)

**TOMPKINS-SENECA-TIOGA BOCES**  
555 Warren Road  
Ithaca, NY 14850

**2023-2024 CERTIFICATION OF FINAL AS-7 CONTRACT BILLING**

HIS AGREEMENT made this 1st day of July, 2023 by and between the TOMPKINS-SENECA-TIOGA BOCES, party of the first part, and ONEIDA-MADISON-HERKIMER BOCES, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2023-24 school year at the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract			Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis			
179.010	DIVERSITY, EQUITY, & INCLUSION DIST NEW HARTFORD CSD	0.0000	0.0000	FIXED COST	0.00	1,436.00	1,436.00

**TOMPKINS-SENECA-TIOGA BOCES**  
555 Warren Road  
Ithaca, NY 14850


July 18, 2024  
03:56:00 pm

TOMPKINS-SENECA-TIOGA BOCES  
ONEIDA-MADISON-HERKIMER BOCES  
School Year 2023-24

Summary:  
Total of Service Costs - All Funds: 1,436.00 (Except 001/002)  
Capital Costs: 0.00 (CoSer 002)  
Adm. & Clerical Costs: 0.00 (CoSer 001)  
Total Contract Costs: 1,436.00

023 -2024 CERTIFICATION OF FINAL AS-7 CONTRACT BILLING

This contract shall not be valid or binding until it is approved by the Commissioner of Education.  
I, WITNESS WHEREOF, the parties have set their hands the day and year above written.

  
Signature, President and/or Clerk, BOCES  
TOMPKINS-SENECA-TIOGA BOCES  
(Party of the First Part)  
555 Warren Road, Ithaca, NY, 14850  
(Post Office Address)  
ONEIDA-MADISON-HERKIMER BOCES  
P.O. BOX 70, NEW HARTFORD, NY, 13413-  
(Post Office Address)





**Oneida-Herkimer-Madison BOCES**

P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070  
www.oneida-boces.org

**Scott Morris**

*Assistant Superintendent for Support Services*

T: 315.793.8572

F: 315.793.8652


[smorris@oneida-boces.org](mailto:smorris@oneida-boces.org)

**VII B. 5.**

**Approval of 2024-2025 Contracts  
Contractee (Buyer) with Other BOCES  
2024-2025 Contracts  
August 14, 2024**


**MEMORANDUM**

To: Cooperative Board

From: Patricia N. Kilburn, Ed. D.   
District Superintendent and CEO

Date: July 30, 2024

Subject: Approval of Oneida BOCES Contractee (Buyer) With Other BOCES  
2024-2025 Contracts

Prepared by: Scott Morris 

Background:

Each year the Oneida BOCES enters into contracts with school districts and other BOCES. These contracts are legal documents that bind another BOCES, or school district to services requested. These contracts provide the basis for revenue for the programs at the Oneida BOCES.

Discussion:

Contracts for services for the 2024-2025 school year are based on requests that were submitted to BOCES by component school districts and other BOCES on May 1, 2024. The contracts reflect the range of services provided by our BOCES such as Communication & Productivity, Instructional and Management Services. All contracts are signed by the President or Clerk of both Boards of Education. All adjustments in service throughout the year are additional adjustments to the original contract.

Recommendation:

It is recommended that the Cooperative Board enter into the following contract(s) to assure payment for services:

**Oneida BOCES Contractee (Buyer) With Other BOCES**

Onondaga-Cort-Mad BOCES	\$150,936.39	Initial contract for all BOCES
Questar III BOCES	137,307.00	services for 2024-2025 BOCES

The contract provides the revenue necessary to pay for salaries, equipment, supplies and contractual obligations of programs at BOCES.

Resolution:

That the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Onondaga-Cortland-Madison BOCES and Questar III BOCES for the 2024-2025 school year.

SM:ct

Attachments

**QUESTAR III**  
**10 EMPIRE STATE BLVD**  
**CASTLETON, NY 12033**

**Initial Contract -Cooperative Educational Services 2024-2025**

THIS AGREEMENT made this 1st day of July, 2024 by and between the QUESTAR III, party of the first part, and ONEIDA-MADISON-HERKIMER BOCES, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2024-25 school year at the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost			
<b>BROOKFIELD CSD</b>								
620.010	ASSETS MANAGEMENT & PLANNING					2,090.00	0.00	2,090.00
	620.010.10 PHYSICAL INVENTORY / APPRISAL	0.0000	0.0000	PER QUOTE	2,090.00			
621.020	STATE AID PLANNING SRVCE-OTH BOCES	1.0000	3,585.0000	Per District	0.00	3,585.00	0.00	3,585.00
	<b>Total Services Selected -BROOKFIELD CSD</b>					<b>5,675.00</b>	<b>0.00</b>	<b>5,675.00</b>
<b>CLINTON CSD</b>								
621.020	STATE AID PLANNING SRVCE-OTH BOCES	1.0000	3,585.0000	Per District	0.00	3,585.00	0.00	3,585.00
625.010	GASB 75 PLANNING & VALUATION SVC	0.0000	0.0000	PER QUOTE	4,895.00	4,895.00	0.00	4,895.00
	<b>Total Services Selected -CLINTON CSD</b>					<b>8,480.00</b>	<b>0.00</b>	<b>8,480.00</b>
<b>HOLLAND-PATENT CSD</b>								
619.030	STAC SERVICES	0.0000	0.0000	PER QUOTE	7,101.00	7,101.00	0.00	7,101.00
	619.030.01 STAC SERVICES							
<b>620.010 ASSETS MANAGEMENT &amp; PLANNING</b>								
	620.010.10 PHYSICAL INVENTORY / APPRISAL	0.0000	0.0000	PER QUOTE	8,845.00	8,845.00	0.00	8,845.00
621.020	STATE AID PLANNING SRVCE-OTH BOCES	1.0000	3,585.0000	Per District	0.00	3,585.00	0.00	3,585.00
625.010	GASB 75 PLANNING & VALUATION SVC	0.0000	0.0000	PER QUOTE	5,714.00	5,714.00	0.00	5,714.00
	<b>Total Services Selected -HOLLAND-PATENT CSD</b>					<b>25,245.00</b>	<b>0.00</b>	<b>25,245.00</b>
<b>NEW HARTFORD CSD</b>								
620.010	ASSETS MANAGEMENT & PLANNING	0.0000	0.0000	PER QUOTE	3,190.00	3,190.00	0.00	3,190.00
	620.010.10 PHYSICAL INVENTORY / APPRISAL							
621.020	STATE AID PLANNING SRVCE-OTH BOCES	1.0000	3,585.0000	Per District	0.00	3,585.00	0.00	3,585.00

**QUESTAR III**  
**10 EMPIRE STATE BLVD**  
**CASTLETON, NY 12033**

July 15, 2024  
 08:46:47 am

**Initial Contract -Cooperative Educational Services 2024-2025**

School Year 2024-25

QUESTAR III ONEIDA-MADISON-HERKIMER BOCES	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
	Quantity/ Share	Unit Cost	Cost Basis				
<b>Total Services Selected -NEW HARTFORD CSD</b>							
<b>NEW YORK MILLS UFSD</b>							
619.030 STAC SERVICES	0.0000	0.0000	PER QUOTE	3,277.00	3,277.00	0.00	3,277.00
619.030.01 STAC SERVICES	1.0000	3,585.0000	Per District	0.00	3,585.00	0.00	3,585.00
621.020 STATE AID PLANNING SRVCE-OTH BOCES	0.0000	0.0000	PER QUOTE	5,217.00	5,217.00	0.00	5,217.00
625.010 GASB 75 PLANNING & VALUATION SVC							
<b>Total Services Selected -NEW YORK MILLS UFSD</b>				<b>12,079.00</b>	<b>12,079.00</b>	<b>0.00</b>	<b>12,079.00</b>
<b>ONEIDA-MADISON-HERKIMER BOCES</b>							
620.010 ASSETS MANAGEMENT & PLANNING	0.0000	0.0000	PER QUOTE	2,840.00	2,840.00	0.00	2,840.00
620.010.10 PHYSICAL INVENTORY / APPRISAL	1.0000	3,585.0000	Per District	0.00	3,585.00	0.00	3,585.00
621.020 STATE AID PLANNING SRVCE-OTH BOCES							
<b>Total Services Selected -ONEIDA-MADISON-HERI</b>				<b>2,840.00</b>	<b>6,425.00</b>	<b>0.00</b>	<b>6,425.00</b>
<b>ORISKANY CSD</b>							
619.030 STAC SERVICES	0.0000	0.0000	PER QUOTE	4,125.00	4,125.00	0.00	4,125.00
619.030.01 STAC SERVICES							
620.010 ASSETS MANAGEMENT & PLANNING	0.0000	0.0000	PER QUOTE	2,190.00	2,190.00	0.00	2,190.00
620.010.10 PHYSICAL INVENTORY / APPRISAL	1.0000	3,585.0000	Per District	0.00	3,585.00	0.00	3,585.00
621.020 STATE AID PLANNING SRVCE-OTH BOCES							
<b>Total Services Selected -ORISKANY CSD</b>				<b>4,125.00</b>	<b>9,900.00</b>	<b>0.00</b>	<b>9,900.00</b>
<b>REMSEN CSD</b>							
619.030 STAC SERVICES	0.0000	0.0000	PER QUOTE	4,125.00	4,125.00	0.00	4,125.00
619.030.01 STAC SERVICES							
620.010 ASSETS MANAGEMENT & PLANNING	0.0000	0.0000	PER QUOTE	2,780.00	2,780.00	0.00	2,780.00
620.010.10 PHYSICAL INVENTORY / APPRISAL	1.0000	3,585.0000	Per District	0.00	3,585.00	0.00	3,585.00
621.020 STATE AID PLANNING SRVCE-OTH BOCES							
<b>Total Services Selected -REMSEN CSD</b>				<b>4,125.00</b>	<b>10,490.00</b>	<b>0.00</b>	<b>10,490.00</b>

**QUESTAR III**  
**10 EMPIRE STATE BLVD**  
**CASTLETON, NY 12033**

**Initial Contract -Cooperative Educational Services 2024-2025**

<b>QUESTAR III</b>		School Year 2024-25	
<b>ONEIDA-MADISON-HERKIMER BOCES</b>			

Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
<b>SAUQUOIT VALLEY CSD</b>								
619.030	STAC SERVICES	0.0000	0.0000	PER QUOTE	3,621.00	0.00	3,621.00	
<b>619.030.01 STAC SERVICES</b>								
620.010	ASSETS MANAGEMENT & PLANNING	0.0000	0.0000	PER QUOTE	2,540.00	0.00	2,540.00	
<b>620.010.10 PHYSICAL INVENTORY / APPRISAL</b>								
621.020	STATE AID PLANNING SRVCE-OTH BOCES	1.0000	3,585.0000	Per District	3,585.00	0.00	3,585.00	
<b>621.020 STATE AID PLANNING SRVCE-OTH BOCES</b>								
<b>Total Services Selected -SAUQUOIT VALLEY CSD</b>								
<b>UTICA CITY SD</b>								
621.020	STATE AID PLANNING SRVCE-OTH BOCES	1.0000	3,585.0000	Per District	0.00	0.00	3,585.00	
<b>621.020 STATE AID PLANNING SRVCE-OTH BOCES</b>								
<b>Total Services Selected -UTICA CITY SD</b>								
<b>WATERVILLE CSD</b>								
620.010	ASSETS MANAGEMENT & PLANNING	0.0000	0.0000	PER QUOTE	2,190.00	0.00	2,190.00	
<b>620.010.10 PHYSICAL INVENTORY / APPRISAL</b>								
621.020	STATE AID PLANNING SRVCE-OTH BOCES	1.0000	3,585.0000	Per District	3,585.00	0.00	3,585.00	
<b>621.020 STATE AID PLANNING SRVCE-OTH BOCES</b>								
<b>Total Services Selected -WATERVILLE CSD</b>								
<b>WESTMORELAND CSD</b>								
619.030	STAC SERVICES	0.0000	0.0000	PER QUOTE	4,260.00	0.00	4,260.00	
<b>619.030.01 STAC SERVICES</b>								
620.010	ASSETS MANAGEMENT & PLANNING	0.0000	0.0000	PER QUOTE	2,190.00	0.00	2,190.00	
<b>620.010.10 PHYSICAL INVENTORY / APPRISAL</b>								
621.020	STATE AID PLANNING SRVCE-OTH BOCES	1.0000	3,585.0000	Per District	3,585.00	0.00	3,585.00	
<b>621.020 STATE AID PLANNING SRVCE-OTH BOCES</b>								
625.010	GASB 75 PLANNING & VALUATION SVC	0.0000	0.0000	PER QUOTE	6,095.00	0.00	6,095.00	
<b>625.010 GASB 75 PLANNING &amp; VALUATION SVC</b>								
<b>Total Services Selected -WESTMORELAND CSD</b>								
<b>WHITESBORO CSD</b>								

Initial Contract -Cooperative Educational Services 2024-2025

QUESTAR III  
 ONEIDA-MADISON-HERKIMER BOCES  
 School Year 2024-25

Program/ Serial No. Service	Basis for Current Contract			Initial Contract	Adjustments To Date	Current Contract
	Quantity/ Share	Unit Cost	Cost Basis			
619.030 STAC SERVICES 619.030.01 STAC SERVICES	0.0000	0.0000	PER QUOTE	7,101.00	0.00	7,101.00
620.010 ASSETS MANAGEMENT & PLANNING 620.010.10 PHYSICAL INVENTORY / APPRISAL	0.0000	0.0000	PER QUOTE	6,316.00	0.00	6,316.00
621.020 STATE AID PLANNING SRVCE-OTH BOCES	1.0000	3,585.0000	Per District	3,585.00	0.00	3,585.00
<b>Total Services Selected -WHITESBORO CSD</b>				<b>17,002.00</b>	<b>0.00</b>	<b>17,002.00</b>

Any questions, please contact Evan Kulpa at (518) 479-6807

QUESTAR III  
10 EMPIRE STATE BLVD  
CASTLETON, NY 12033

School Year 2024-25

QUESTAR III  
ONEIDA-MADISON-HERKIMER BOCES

Summary:

Total of Service Costs - All Funds:

137,307.00 (Except 001/002)

Capital Costs:

0.00 (CoSer 002)

Adm. & Clerical Costs:

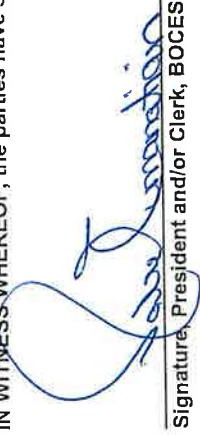
0.00 (CoSer 001)

Total Contract Costs:

137,307.00

The party of the second part hereby agrees to pay the total contract cost to the party of the first part according to the following schedule: 10 times per year with the exception of State Aid Planning Base Fee which is billed 1 time per year.

This contract shall not be valid or binding until it is approved by the Commissioner of Education. IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

  
Signature, President and/or Clerk, BOCES

QUESTAR III

10 EMPIRE STATE BLVD, CASTLETON, NY, 12033

(Party of the First Part)

(Post Office Address)

ONEIDA-MADISON-HERKIMER BOCES

P.O. BOX 70, 4747 MIDDLE SETTLEMENT ROAD, NEW HARTFORD, NY, 13413-0070

(Party of the Second Part)

(Post Office Address)

Signature, President and/or Clerk, Board of Education (As Authorized)

**ONONDAGA-CORTLAND-MADISON BOCES**  
6820 THOMPSON ROAD  
SYRACUSE, NY 13211

**2024-25 Initial AS-7 Contract**

THIS AGREEMENT made this 1st day of July, 2024 by and between the ONONDAGA-CORTLAND-MADISON BOCES, party of the first part, and Oneida-Herkimer-Madison BOCES, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2024-25 school year at the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract				Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost				
<b>410.010 Hospital Based Instruction</b>									
Brookfield CSD		19.0000	108.0000	Per Hour	0.00	2,052.00	0.00	2,052.00	
Holland-Patent CSD		20.0000	108.0000	Per Hour	0.00	2,160.00	0.00	2,160.00	
Utica City SD		43.0000	108.0000	Per Hour	0.00	4,644.00	0.00	4,644.00	
<b>Subtotal for Service 410.010</b>					<b>0.00</b>	<b>8,856.00</b>	<b>0.00</b>	<b>8,856.00</b>	
<b>503.010 Section III Interscholastic Sports</b>									
<b>Brookfield CSD</b>									
503.010.001	Section III - Base Fee	1.0000	1,575.0000	Per District	0.00	1,575.00	0.00	1,575.00	
503.010.002	Section III - Per Sport Fee	7.0000	245.9900	Per Sport	0.00	1,721.93	0.00	1,721.93	
<b>Clinton CSD</b>									
503.010.001	Section III - Base Fee	1.0000	1,575.0000	Per District	0.00	1,575.00	0.00	1,575.00	
503.010.002	Section III - Per Sport Fee	25.0000	245.9900	Per Sport	0.00	6,149.75	0.00	6,149.75	
<b>Holland-Patent CSD</b>									
503.010.001	Section III - Base Fee	1.0000	1,575.0000	Per District	0.00	1,575.00	0.00	1,575.00	
503.010.002	Section III - Per Sport Fee	27.0000	245.9900	Per Sport	0.00	6,641.73	0.00	6,641.73	
<b>New Hartford CSD</b>									
503.010.001	Section III - Base Fee	1.0000	1,575.0000	Per District	0.00	1,575.00	0.00	1,575.00	
503.010.002	Section III - Per Sport Fee	30.0000	245.9900	Per Sport	0.00	7,379.70	0.00	7,379.70	
<b>New York Mills UFSD</b>									
503.010.001	Section III - Base Fee	1.0000	1,575.0000	Per District	0.00	1,575.00	0.00	1,575.00	
503.010.002	Section III - Per Sport Fee	16.0000	245.9900	Per Sport	0.00	3,935.84	0.00	3,935.84	
<b>Oriskany CSD</b>									
503.010.001	Section III - Base Fee	1.0000	1,575.0000	Per District	0.00	1,575.00	0.00	1,575.00	
503.010.002	Section III - Per Sport Fee	19.0000	245.9900	Per Sport	0.00	4,673.81	0.00	4,673.81	



**ONONDAGA-CORTLAND-MADISON BOCES**  
6820 THOMPSON ROAD  
SYRACUSE, NY 13211

2024-25 Initial AS-7 Contract

**ONONDAGA-CORTLAND-MADISON BOCES**  
Oneida-Herkimer-Madison BOCES  
School Year 2024-25

Program/Serial No.		Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
Quantity/Share	Unit Cost	Cost Basis	Unit Cost	Fixed Cost	Current Fixed Cost	Contract	To Date	Contract	
<b>Remson CSD</b>									
1.0000	1,575.0000	Per District	0.00	0.00	0.00	1,575.00	0.00	1,575.00	
14.0000	245.9900	Per Sport	0.00	0.00	0.00	3,443.86	0.00	3,443.86	
<b>Sauquoit Valley CSD</b>									
1.0000	1,575.0000	Per District	0.00	0.00	0.00	1,575.00	0.00	1,575.00	
22.0000	245.9900	Per Sport	0.00	0.00	0.00	5,411.78	0.00	5,411.78	
<b>Utica City SD</b>									
1.0000	1,575.0000	Per District	0.00	0.00	0.00	1,575.00	0.00	1,575.00	
29.0000	245.9900	Per Sport	0.00	0.00	0.00	7,133.71	0.00	7,133.71	
<b>Waterville CSD</b>									
1.0000	1,575.0000	Per District	0.00	0.00	0.00	1,575.00	0.00	1,575.00	
20.0000	245.9900	Per Sport	0.00	0.00	0.00	4,919.80	0.00	4,919.80	
<b>Westmoreland CSD</b>									
1.0000	1,575.0000	Per District	0.00	0.00	0.00	1,575.00	0.00	1,575.00	
22.0000	245.9900	Per Sport	0.00	0.00	0.00	5,411.78	0.00	5,411.78	
<b>Whitesboro CSD</b>									
1.0000	1,575.0000	Per District	0.00	0.00	0.00	1,575.00	0.00	1,575.00	
30.0000	245.9900	Per Sport	0.00	0.00	0.00	7,379.70	0.00	7,379.70	
<b>Subtotal for Service 503.010.002</b>						<b>83,103.39</b>	<b>0.00</b>	<b>83,103.39</b>	
<b>670.010 Gas/Electric Accounts</b>									
1.0000	536.0000	Per Account	0.00	0.00	0.00	536.00	0.00	536.00	
4.0000	536.0000	Per Account	0.00	0.00	0.00	2,144.00	0.00	2,144.00	
8.0000	536.0000	Per Account	0.00	0.00	0.00	4,288.00	0.00	4,288.00	
9.0000	536.0000	Per Account	0.00	0.00	0.00	4,824.00	0.00	4,824.00	
4.0000	536.0000	Per Account	0.00	0.00	0.00	2,144.00	0.00	2,144.00	
3.0000	536.0000	Per Account	0.00	0.00	0.00	1,608.00	0.00	1,608.00	
5.0000	536.0000	Per Account	0.00	0.00	0.00	2,680.00	0.00	2,680.00	
2.0000	536.0000	Per Account	0.00	0.00	0.00	1,072.00	0.00	1,072.00	
5.0000	536.0000	Per Account	0.00	0.00	0.00	2,680.00	0.00	2,680.00	
32.0000	536.0000	Per Account	0.00	0.00	0.00	17,152.00	0.00	17,152.00	
6.0000	536.0000	Per Account	0.00	0.00	0.00	3,216.00	0.00	3,216.00	

ONONDAGA-CORTLAND-MADISON BOCES  
6820 THOMPSON ROAD  
SYRACUSE, NY 13211

2024-25 Initial AS-7 Contract

ONONDAGA-CORTLAND-MADISON BOCES		School Year 2024-25	
Oneida-Herkimer-Madison BOCES			

Program/Serial No.		Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
Quantity/Share	Unit Cost	Cost Basis	Current Fixed Cost						
5.0000	536.0000	Per Account	0.00			2,680.00	0.00	2,680.00	
18.0000	536.0000	Per Account	0.00			9,648.00	0.00	9,648.00	
						<b>54,672.00</b>	<b>0.00</b>	<b>54,672.00</b>	
<b>Subtotal for Service 670.010</b>									
<b>670.030 Gas/Electric Low Use Meter</b>									
3.0000	105.0000	Per Account	0.00			315.00	0.00	315.00	
1.0000	105.0000	Per Account	0.00			105.00	0.00	105.00	
4.0000	105.0000	Per Account	0.00			420.00	0.00	420.00	
8.0000	105.0000	Per Account	0.00			840.00	0.00	840.00	
2.0000	105.0000	Per Account	0.00			210.00	0.00	210.00	
5.0000	105.0000	Per Account	0.00			525.00	0.00	525.00	
8.0000	105.0000	Per Account	0.00			840.00	0.00	840.00	
4.0000	105.0000	Per Account	0.00			420.00	0.00	420.00	
6.0000	105.0000	Per Account	0.00			630.00	0.00	630.00	
						<b>4,305.00</b>	<b>0.00</b>	<b>4,305.00</b>	
<b>Subtotal for Service 670.030</b>									

ONONDAGA-CORTLAND-MADISON BOCES  
6820 THOMPSON ROAD  
SYRACUSE, NY 13211

ONONDAGA-CORTLAND-MADISON BOCES  
Oneida-Herkimer-Madison BOCES  
School Year 2024-25

Summary:

Total of Service Costs -- All Funds: 150,936.39 (Except 001/002)  
Capital Costs: 0.00 (CoSer.002)  
Adm. & Clerical Costs: 0.00 (CoSer.001)  
Total Contract Costs: 150,936.39

The party of the second part has approved the Service Unit Cost Methodologies used to calculate costs for each Service as reviewed and approved by the Superintendent of Schools, and has adopted a resolution to participate in the specific services marked above for the 2024-25 school year.

The party of the second part hereby agrees to pay the total contract cost to the party of the first part according to the following schedule:  
10 Times per year

This contract shall not be valid or binding until it is approved by the Commissioner of Education.  
IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

ONONDAGA-CORTLAND-MADISON BOCES 6820 THOMPSON ROAD, SYRACUSE, NY, 13211

Signature, President and/or Clerk, BOCES (Party of the First Part) (Post Office Address)

Oneida-Herkimer-Madison BOCES PO Box 70, New Hartford, NY, 13413-0070

Signature, President and/or Clerk, Board of Education (As Authorized) (Party of the Second Part) (Post Office Address)



**Oneida-Herkimer-Madison BOCES**

P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070  
www.oneida-boces.org

**Scott Morris**

*Assistant Superintendent for Support Services*

T: 315.793.8566


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[smorris@oneida-boces.org](mailto:smorris@oneida-boces.org)

**VII B. 6.**  
**Approval of 2024-2025 Contracts**  
**Contractor (Seller) with Schools**  
**2024-2025 Contracts**  
**August 14, 2024**


**MEMORANDUM**

To: Cooperative Board

From: Patricia N. Kilburn, Ed. D.   
District Superintendent and CEO

Date: July 30, 2024

Subject: Approval of Oneida BOCES Contractor (Seller) With Schools  
2024-2025 Contracts

Prepared by: Scott Morris 

Background:

Each year the Oneida BOCES enters into contracts with school districts and other BOCES. These contracts are legal documents that bind another BOCES, or school district to services requested. These contracts provide the basis for revenue for the programs at the Oneida BOCES.

Discussion:

Contracts for services for the 2024-2025 school year are based on requests that were submitted to BOCES by component school districts and other BOCES on May 1, 2024. The contracts reflect the range of services provided by our BOCES such as Occupational Education, Handicapped Students, Instructional and Management Services. All contracts are signed by the President or Clerk of both Boards of Education. All adjustments in service throughout the year are additional adjustments to the original contract.

Recommendation:

It is recommended that the Cooperative Board enter into the following contract(s) to assure payment for services:

**Oneida BOCES Contractor (Seller) With Schools**

Utica CSD \$ 36,382,100.86

Initial contract for all BOCES services for 2024-2025 including administration, career & technical education, handicapped services, alternative Education.

The contract provides the revenue necessary to pay for salaries, equipment, supplies and contractual obligations of programs at BOCES.

Resolution:

That the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Utica CSD for the 2024-2025 school year.

SM:ct

Attachments

**ONEIDA HERKIMER MADISON BOCES**  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

Final 2024-2025 AS-7 Contract

**S-13**

THIS AGREEMENT made this 1st day of July, 2024 by and between the ONEIDA HERKIMER MADISON BOCES, party of the first part, and UTICA CITY SD, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2024-25 school year at the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost			
001.010	ADMINISTRATIVE COSER	9,505.0000	116.7419	PER RWADA	0.38	1,109,632.14	0.00	1,109,632.14
002.010	RENT	9,505.0000	26.3256	PER RWADA	0.16	250,224.99	0.00	250,224.99
002.020	CAPITAL FUND	9,505.0000	123.6947	PER RWADA	0.32	1,175,718.44	0.00	1,175,718.44
101.010	OCCUPATIONAL EDUCATION	0.0000	0.0000	STUDENT AVG	1,735,445.00	2,096,521.00	-361,076.00	1,735,445.00
101.141	P-TECH	19.0000	19,004.0000	PER STUDENT	0.00	0.00	361,076.00	361,076.00
103.259	OCC. ED. - SPEC. NEEDS/MAD BOCES	0.0000	0.0000	X-CONTRACT	11,445.00	11,445.00	0.00	11,445.00
107.010	OCCUPATIONAL EDUCATION-HANDICAPPED	34.0000	8,500.0000	PER STUDENT	0.00	289,000.00	0.00	289,000.00
109.259	OCC. ED./MADISON BOCES	0.0000	0.0000	X-CONTRACT	11,103.00	0.00	11,103.00	11,103.00
201.010	8:1:2 PROGRAM	20.0000	41,250.0000	TUITION RATE	0.00	825,000.00	0.00	825,000.00
201.708	8:1:2 PROGRAM TEACHING ASST	1.0000	53,420.0000	PER FTE	0.00	53,420.00	0.00	53,420.00
201.715	8:1:2 PROGRAM SPEECH IMPAIRED - RS	2.4000	5,065.0000	PER HOUR	0.00	12,156.00	0.00	12,156.00
201.721	8:1:2 PROGRAM SOCIAL WORKERS	21.5750	4,240.0000	PER 1/2 HOUR	0.00	91,478.00	0.00	91,478.00
201.722	8:1:2 PROGRAM OCC THERAPY - RS	1.4000	4,680.0000	PER HOUR	0.00	6,552.00	0.00	6,552.00
205.259	SPECIAL CLASS: OPTION 2 XC MADISON	0.0000	0.0000	X-CONTRACT	55,296.00	118,770.00	-63,474.00	55,296.00
206.020	TRANSITION SERVICES	1.0000	5,614.0000	PER STUDENT	0.00	5,614.00	0.00	5,614.00
206.030	STRIDE PROGRAM	10.0000	2,502.0000	PER STUDENT	0.00	25,020.00	0.00	25,020.00
206.040	COLLEGE WORKS FOUNDATIONS	10.0000	9,686.0000	PER STUDENT	0.00	96,860.00	0.00	96,860.00
206.050	OPTIONS MIDDLE SCHOOL	16.0000	9,686.0000	PER STUDENT	0.00	154,976.00	0.00	154,976.00
206.060	LIFE AFTER HIGH SCHOOL	8.0000	9,686.0000	PER STUDENT	0.00	77,488.00	0.00	77,488.00
206.090	OPTIONS HIGH SCHOOL	15.0000	9,686.0000	PER STUDENT	0.00	145,290.00	0.00	145,290.00

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

Final 2024-2025 AS-7 Contract

ONEIDA HERKIMER MADISON BOCES  
UTICA CITY SD

School Year 2024-25

Program/Serial No.		Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
Quantity/Share	Unit Cost	Cost Basis	Unit Cost	Cost Basis	Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract	
9.0000	41,459.0000	TUITION RATE	0.00		0.00	373,131.00	0.00	373,131.00	
1.0000	53,420.0000	PER FTE	0.00		0.00	53,420.00	0.00	53,420.00	
7.9375	5,065.0000	PER HOUR	0.00		0.00	40,203.44	0.00	40,203.44	
2.0000	4,800.0000	PER HOUR	0.00		0.00	9,600.00	0.00	9,600.00	
5.6750	4,240.0000	PER 1/2 HOUR	0.00		0.00	24,062.00	0.00	24,062.00	
3.0000	4,680.0000	PER HOUR	0.00		0.00	14,040.00	0.00	14,040.00	
0.0000	0.0000		182,790.00		182,790.00	0.00	0.00	182,790.00	
14.0000	79,142.0000	STUDENT FTE	0.00		0.00	1,107,988.00	0.00	1,107,988.00	
0.5000	5,065.0000	PER HOUR	0.00		0.00	2,532.50	0.00	2,532.50	
16.1250	4,240.0000	PER 1/2 HOUR	0.00		0.00	68,370.00	0.00	68,370.00	
1.0000	4,680.0000	PER HOUR	0.00		0.00	4,680.00	0.00	4,680.00	
0.0000	0.0000	X-Contract	129,322.00		129,322.00	0.00	129,322.00	129,322.00	
0.0000	0.0000	X-CONTRACT	217,056.00		217,056.00	434,001.00	-216,945.00	217,056.00	
0.0000	0.0000	X-CONTRACT	632,597.00		632,597.00	83,833.00	548,764.00	632,597.00	
0.0000	0.0000	X-CONTRACT	79,564.00		79,564.00	0.00	79,564.00	79,564.00	
0.8000	131,213.0000	PER FTE	0.00		0.00	104,970.40	0.00	104,970.40	
1.0000	2,042.2500	DOSHS DIRECTOR	0.00		0.00	2,042.25	0.00	2,042.25	
8.0000	1,096.7100	PHYS CONSULTANT	0.00		0.00	8,773.68	0.00	8,773.68	
4.0000	1,200.0000	PER 1-5 STUDENT	0.00		0.00	4,800.00	0.00	4,800.00	
0.0000	0.0000	X-CONTRACT	18,167.40		18,167.40	29,170.50	-11,003.10	18,167.40	
0.0000	0.0000	X-CONTRACT	22,640.00		22,640.00	22,640.00	0.00	22,640.00	
1.0000	1,605.0000	BASE/USAGE	92,400.00		92,400.00	94,005.00	0.00	94,005.00	
1.0000	1,585.0000	BASE	0.00		0.00	1,585.00	0.00	1,585.00	

**ONEIDA HERKIMER MADISON BOCES**  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

Final 2024-2025 AS-7 Contract

ONEIDA HERKIMER MADISON BOCES  
UTICA CITY SD

School Year 2024-25

Program/ Serial No. Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
	Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost			
408.010 ALTERNATIVE EDUCATION	200.0000	28,010.0000	PER STUDENT	0.00	5,602,000.00	0.00	5,602,000.00
408.030 ATTENDANCE SUPERVISION	8.6000	87,808.0000	PER FTE	0.00	755,148.80	0.00	755,148.80
410.429 HOSPITAL BASED/ONONDAGA BOCES	0.0000	0.0000	PER HOUR	4,644.00	4,644.00	0.00	4,644.00
411.010 ALT HS EQUIV WITH OCCUP ED	0.0000	0.0000	PER STUDENT	116,190.00	0.00	116,190.00	116,190.00
417.259 EA CROSS CONTRACT MADISON	0.0000	0.0000	X-CONTRACT	125,077.00	124,278.12	798.88	125,077.00
420.010 REGIONAL PGM EXCELLENCE	13.0000	2,201.0000	PER STUDENT	0.00	28,613.00	0.00	28,613.00
426.259 Distance Learning	0.0000	0.0000	X-CONTRACT	706,553.05	624,893.10	81,659.95	706,553.05
428.010 SUMMER SCH ACADEMIC	1,200.0000	555.0000	PER COURSE	0.00	108,225.00	557,775.00	666,000.00
428.030 SUMMER SCHOOL TUTORIAL	650.0000	210.0000	PER COURSE	0.00	0.00	136,500.00	136,500.00
438.010 DISTANCE LEARNING	1.0000	20,805.3600	PER DISTRICT	0.00	20,805.36	0.00	20,805.36
438.030 CHINESE	2.0000	13,511.0900	PER CLASS	0.00	27,022.18	0.00	27,022.18
479.469 DL SYNERGY VIRTUAL HS/CITI BOCES	0.0000	0.0000	X-CONTRACT	16,490.00	15,930.00	560.00	16,490.00
502.010 EDUCATIONAL COMMUN	9,505.0000	23.4000	Per RWADA	0.00	222,417.00	0.00	222,417.00
502.020 COOP MUSIC SHARING	9,505.0000	1.3200	PER RWADA	0.00	12,546.60	0.00	12,546.60
502.030 COURIER SERVICE	9,505.0000	3.1500	PER RWADA	18,868.00	48,808.75	0.00	48,808.75
502.040 LOTE EXAMS	4,160.0000	8.1000	PER EXAM	0.00	33,696.00	0.00	33,696.00
504.010 AUDIOVISUAL REPAIR	340.0000	89.0000	PER HOUR	0.00	30,260.00	0.00	30,260.00
504.020 MICRO COMP REPAIR	1,122.0000	89.0000	PER HOUR	0.00	99,858.00	0.00	99,858.00
504.030 MUSICAL INST REPAIR	134.0000	74.0000	PER HOUR	0.00	9,916.00	0.00	9,916.00
504.210 REPAIR PARTS - NON AIDABLE	0.0000	0.0000		20,000.00	20,000.00	0.00	20,000.00
505.010 PRINTING	0.0000	0.0000	USAGE	500,000.00	489,424.00	10,576.00	500,000.00
514.259 MODEL SCHOOLS XC MADISON	0.0000	0.0000	X-CONTRACT	83,320.60	80,663.20	2,637.40	83,320.60
515.258 NETWORK SUPPORT XC MADISON	0.0000	0.0000	X-CONTRACT	315,713.73	255,364.98	60,348.75	315,713.73



**ONEIDA HERKIMER MADISON BOCES**  
**PO BOX 70**  
**4747 MIDDLE SETTLEMENT ROAD**  
**NEW HARTFORD, NY 13413-0070**

Final 2024-2025 AS-7 Contract

**ONEIDA HERKIMER MADISON BOCES**  
**UTICA CITY SD**

School Year 2024-25

Program/ Serial No.	Service	Basis for Current Contract				Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost				
515.259	COMMON LEARNING OBJ XC MADISON	0.0000		0.0000 X-CONTRACT	1,501,561.13	1,216,383.51	285,177.62	1,501,561.13	
518.010	SCIENCE KITS	1,020.0000	215.0000	PER KIT	0.00	219,300.00	0.00	219,300.00	
521.010	SCH CURRI IMPROV	9,505.0000	7.8000	Per RWADA+BASE	15,600.00	89,739.00	0.00	89,739.00	
521.020	ADDITIONAL WORKSHOPS	0.0000	0.0000	VARIABLES PER DIST	1,155.00	1,155.00	0.00	1,155.00	
521.040	SCH CURRIC STUDY COUNCIL	1.0000	430.0000	Per District	0.00	430.00	0.00	430.00	
521.050	REGIONAL ASSESSMENT PROJECT	1.0000	5,250.0000	PER DISTRICT	0.00	5,250.00	0.00	5,250.00	
521.070	RTTT DATA ANALYSIS	1.0000	3,271.0000	PER DISTRICT	0.00	3,271.00	0.00	3,271.00	
521.080	APPR RECERTIFICATION/TRNING	36.0000	2,500.0000	PER PARTICIPANT	0.00	90,000.00	0.00	90,000.00	
545.011	COMMUNITY SCH RESOURCES ADMIN	0.0000	0.0000	X-CONTRACT	686,282.91	17,865.12	668,417.79	686,282.91	
545.021	COMMUNITY SCHOOLS IGAN	0.0000	86,814.0000	PER FTE	4,061,067.27	89,451.20	3,991,616.07	4,061,067.27	
545.025	COMMUNITY SCHOOLS R4K	1.0000	108,200.0000	PER FTE	19,800.00	109,200.00	19,800.00	129,000.00	
545.060	COMMUNITY SCHOOLS SAFE SCHOOLS	0.0000	81,900.0000	PER FTE	1,872,761.82	0.00	1,872,761.82	1,872,761.82	
545.070	COMMUNITY SCHOOL HILLSIDE CENTER	0.0000	0.0000	X-CONTRACT	800,000.00	0.00	800,000.00	800,000.00	
547.469	CDOS CREDENTIAL MGT SYS OSWEGO BOC	0.0000	0.0000	X-CONTRACT	2,830.00	2,800.00	30.00	2,830.00	
549.429	SEC III INTERSCHOLASTIC SPORTS/OCM	0.0000	0.0000	X-CONTRACT	8,708.71	0.00	8,708.71	8,708.71	
574.010	SCH & BUS ALLIANCE	9,505.0000	7.0000	RWADA+\$21,900	21,900.00	88,435.00	0.00	88,435.00	
574.080	SABA COLLEGIATE TECH PREP	1.0000	2,625.0000	PER DISTRICT	0.00	2,625.00	0.00	2,625.00	
574.090	CAREER EXPLORATION SPECIALIST	2.0000	87,282.0000	PER FTE	0.00	174,564.00	0.00	174,564.00	
575.010	ALTERNATE ASSESSMENT NYSAA	17.0000	250.0000	PER TEACHER	0.00	4,250.00	0.00	4,250.00	
576.010	REGIONAL CATALOG SERVICE	13.0000	950.0600	PER LIBRARY	0.00	12,350.78	0.00	12,350.78	
576.020	EXPANDED INTERLIBRARY LOAN	9,505.0000	0.8000	FEE/RWADA	413.00	8,017.00	0.00	8,017.00	
576.030	ONLINE LIBRARY RESOURCES	0.0000	0.0000		16,874.43	16,277.50	596.93	16,874.43	
576.040	COLLECTION DEVELOP.	1.0000	894.0000	PER UNIT	0.00	894.00	0.00	894.00	
576.050	VIRTUAL REFERENCE LIB.	9,505.0000	1,7200	PER RWADA	0.00	16,348.60	0.00	16,348.60	
576.080	LEATHERSTOCKING CONFERENCE	13.0000	95.0000	PER PARTICIPANT	0.00	1,235.00	0.00	1,235.00	
578.259	LIBRARY AUTOMATION XC MADISON	0.0000	0.0000	X-CONTRACT	49,380.00	48,024.00	1,356.00	49,380.00	

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

Final 2024-2025 AS-7 Contract

ONEIDA HERKIMER MADISON BOCES  
UTICA CITY SD  
School Year 2024-25

Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
601.259	ADMIN COMPUTER XC MADISON	0.0000		0.0000 X-CONTRACT	6,112,528.86	5,801,428.76	311,100.10	6,112,528.86
602.259	NEGOTIAT XC MADISON	0.0000		0.0000 X-CONTRACT	10,857.00	163,468.00	-152,611.00	10,857.00
603.010	GRAPHICS AND P/R	231.0000		74.0000 PER HOUR	0.00	17,094.00	0.00	17,094.00
603.020	GRAPHICS AND P/R	2,533.0000		74.0000 PER HOUR	0.00	187,442.00	0.00	187,442.00
608.429	ENERGY SERVICES XC ONONDAGA	0.0000		0.0000 X-CONTRACT	17,992.00	17,624.00	368.00	17,992.00
610.010	TELEPHONE & SERVICE CHARGES	9,505.0000		4.4900 PER RWADA +TELE	70,929.98	113,607.43	0.00	113,607.43
610.060	CELL PHONE	35.0000		899.8800 ANNUAL PER CELL	0.00	31,495.80	0.00	31,495.80
620.010	SAFETY COORDINATOR/ADVISORY	9,505.0000		5.9500 Per RWADA+12515	12,515.00	69,069.75	0.00	69,069.75
620.020	ASBESTOS MAINT.	26.0000		850.0000 PER BLDG.	0.00	22,100.00	0.00	22,100.00
620.040	FIRE INSPECTIONS	47.0000		850.0000 PER BLDG.	0.00	39,950.00	0.00	39,950.00
620.060	DASA/PBIS	1.0000		24,000.0000 PER ONE DAY/WK	0.00	24,000.00	0.00	24,000.00
623.499	STATE AID PLANNING XC QUESTAR III	0.0000		0.0000 X-CONTRACT	3,585.00	3,515.00	70.00	3,585.00
625.010	SUB CALL	1,080.0000		71.0000 TEACHER+BASE D	510.00	77,190.00	0.00	77,190.00
626.011	SHARED SCH FOOD MANAGER	0.0000		0.0000 PER FTE	58,824.75	0.00	58,824.75	58,824.75
626.012	CENTRAL SCHOOL FOOD MANAGEMENT	8,558.7000		34.3139 MEAL EQUIVALENT	0.00	293,682.38	0.00	293,682.38
627.010	RECORDS RETENTION	60.0000		425.0000 PER DAY	0.00	25,500.00	0.00	25,500.00
628.010	TELECOMMUNICATIONS	1.0000		6,990.1100 SVC COST + LINE	19,645.20	26,635.31	0.00	26,635.31
631.259	COOPERATIVE BID/MAD. BOCES	0.0000		0.0000 X-CONTRACT	31,307.25	29,947.05	1,360.20	31,307.25
634.216	STAFF DEV. - BOARD - HERK BOCES	0.0000		0.0000 X-CONTRACT	1,436.20	1,436.20	0.00	1,436.20
636.099	GASB 45 PLANNING/CLINTON-ESSEX	0.0000		0.0000 X-CONTRACT	8,870.00	2,050.00	6,820.00	8,870.00
641.489	ON-LINE APPL/PUTNAM BOCES	0.0000		0.0000 X-CONTRACT	10,400.00	10,200.00	200.00	10,400.00

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

Final 2024-2025 AS-7 Contract

ONEIDA HERKIMER MADISON BOCES UTICA CITY SD	School Year 2024-25
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Program/ Serial No.	Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost			
646.259	MEDICAID REIMBURSEMENT/MADISON BOCI	0.0000		0.0000 X-CONTRACT	13,363.00	414.00	13,363.00	
651.039	SCRIC/BROOME BOCES	0.0000		0.0000 X-CONTRACT	4,960.46	-12.18	4,960.46	
662.669	COMPUTER MANAGEMENT/S.WESTCHESTEI	0.0000		0.0000 X-CONTRACT	63,164.71	0.00	63,164.71	

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

ONEIDA HERKIMER MADISON BOCES  
UTICA CITY SD

School Year 2024-25

Summary:

<u>Total of Service Costs - All Funds:</u>	33,846,525.29	[Except 001/002]
<u>Capital Costs:</u>	1,425,943.43	[CoSer.002]
<u>Adm. &amp; Clerical Costs:</u>	1,109,632.14	[CoSer.001]
<u>Total Contract Costs:</u>	36,382,100.86	

The party of the second part hereby agrees to pay the total contract cost to the party of the first part according to the following schedule:  
Ten Times per year

This contract shall not be valid or binding until it is approved by the Commissioner of Education.  
IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

ONEIDA HERKIMER MADISON BOCES

PO BOX 70, 4747 MIDDLE SETTLEMENT ROAD, NEW HARTFORD, NY, 13413-0070

Signature, President and/or Clerk, BOCES

(Party of the First Part)

(Post Office Address)

UTICA CITY SD

ADMINISTRATION BUILDING, 929 YORK STREET, UTICA, NY, 13502

Signature, President and/or Clerk, Board of Education (As Authorized)

(Party of the Second Part)

(Post Office Address)

Board of Education  
Approved at the 123<sup>rd</sup> Meeting




**Scott Morris**  
*Assistant Superintendent for Support Services*  
T: 315.793.8572  
F: 315.793.8652  
[smorris@oneida-boces.org](mailto:smorris@oneida-boces.org)

**VII B. 7.**  
**Approval of 2024-2025 Contracts**  
**Contractor (Buyer) with Other BOCES**  
**2024-2025 Contracts**  
**August 14, 2024**


**MEMORANDUM**

To: Cooperative Board

From: Patricia N. Kilburn, Ed. D.   
District Superintendent and CEO

Date: July 22, 2024

Subject: Approval of Oneida BOCES Contractee (Buyer) With Other BOCES  
2024-2025 Contracts

Prepared by: Scott Morris 

Background:  
Each year the Oneida BOCES enters into contracts with school districts and other BOCES. These contracts are legal documents that bind another BOCES, or school district to services requested. These contracts provide the basis for revenue for the programs at the Oneida BOCES.

Discussion:  
Contracts for services for the 2024-2025 school year are based on requests that were submitted to BOCES by component school districts and other BOCES on May 1, 2024. The contracts reflect the range of services provided by our BOCES such as Communication & Productivity, Instructional and Management Services. All contracts are signed by the President or Clerk of both Boards of Education. All adjustments in service throughout the year are additional adjustments to the original contract.

Recommendation:  
It is recommended that the Cooperative Board enter into the following contract(s) to assure payment for services:

<b>Oneida BOCES Contractee (Buyer) With Other BOCES</b>		
Madison-Oneida BOCES	\$19,003,750.96	Initial contract for all BOCES services for 2024-2025 BOCES
Capital Region BOCES	301,777.19	
Onondaga-Cort-Mad BOCES	150,936.39	

Franklin-Essex-Hamilton BOCES      \$ 21,700.00

The contract provides the revenue necessary to pay for salaries, equipment, supplies and contractual obligations of programs at BOCES.

Resolution:

That the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Madison-Oneida BOCES, Capital Region BOCES, Onondaga-Cortland-Madison BOCES and Franklin-Essex-Hamilton BOCES and for the 2024-2025 school year.

SM:ct

Attachments

**MADISON-ONEIDA BOCES**  
4937 SPRING RD  
P. O. BOX 168  
VERONA, NY 13478-0168

**Contract for Cooperative Educational Services**

THIS AGREEMENT made this 1st day of July, 2024 by and between the MADISON-ONEIDA BOCES, party of the first part, and ONEIDA-HERKIMER-MADISON BOCES [29], party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2024-25 school year at the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
<b>101.100 CAREER &amp; TECHNICAL ED-NON COMPONENT</b>								
ORISKANY CSD		3.0000	11,103.0000	PER STUDENT	0.00	33,309.00	0.00	33,309.00
UTICA CITY SD		1.0000	11,103.0000	PER STUDENT	0.00	11,103.00	0.00	11,103.00
	Subtotal for Service 101.100					44,412.00	0.00	44,412.00
<b>206.012 ADDITIONAL STAFF: AIDE</b>								
REMSEN CSD		1.0000	14,700.0000	PER PUPIL	0.00	14,700.00	0.00	14,700.00
WHITESBORO CSD		2.0000	14,700.0000	PER PUPIL	0.00	29,400.00	0.00	29,400.00
	Subtotal for Service 206.012					44,100.00	0.00	44,100.00
<b>206.013 ADDITIONAL STAFF: 1:1 AIDE</b>								
WHITESBORO CSD		2.0000	22,929.0000	PER AIDE	0.00	45,858.00	0.00	45,858.00
<b>206.020 JOB COACHING</b>								
ORISKANY CSD		1.0000	9,104.0000	PER STUDENT	0.00	9,104.00	0.00	9,104.00
REMSEN CSD		1.0000	9,104.0000	PER STUDENT	0.00	9,104.00	0.00	9,104.00
WHITESBORO CSD		1.0000	9,104.0000	PER STUDENT	0.00	9,104.00	0.00	9,104.00
	Subtotal for Service 206.020					27,312.00	0.00	27,312.00
<b>206.023 SPEECH THERAPY - GROUP</b>								
ORISKANY CSD		2.0000	1,470.0000	PER SESSION	0.00	2,940.00	0.00	2,940.00
REMSEN CSD		2.0000	1,470.0000	PER SESSION	0.00	2,940.00	0.00	2,940.00
WHITESBORO CSD		5.0000	1,470.0000	PER SESSION	0.00	7,350.00	0.00	7,350.00
	Subtotal for Service 206.023					13,230.00	0.00	13,230.00

**MADISON-ONEIDA BOCES**  
4937 SPRING RD  
P. O. BOX 168  
VERONA, NY 13478-0168

**Contract for Cooperative Educational Services**

**MADISON-ONEIDA BOCES**  
**ONEIDA-HERKIMER-MADISON BOCES [29]**  
School Year 2024-25

Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
<b>206.030 OCCUPATIONAL THERAPY</b>								
REMPEN CSD		1.0000	2,223.0000	PER SESSION	0.00	2,223.00	0.00	2,223.00
WHITESBORO CSD		4.0000	2,223.0000	PER SESSION	0.00	8,892.00	0.00	8,892.00
	<b>Subtotal for Service 206.030</b>					<b>11,115.00</b>	<b>0.00</b>	<b>11,115.00</b>
<b>206.050 A. P. E. GROUP</b>								
UTICA CITY SD		2.0000	763.0000	PER SESSION	0.00	1,526.00	0.00	1,526.00
WHITESBORO CSD		4.0000	763.0000	PER SESSION	0.00	3,052.00	0.00	3,052.00
	<b>Subtotal for Service 206.050</b>					<b>4,578.00</b>	<b>0.00</b>	<b>4,578.00</b>
<b>206.060 COUNSELING</b>								
ORISKANY CSD		1.0000	2,989.0000	PER SESSION	0.00	2,989.00	0.00	2,989.00
WHITESBORO CSD		1.0000	2,989.0000	PER SESSION	0.00	2,989.00	0.00	2,989.00
	<b>Subtotal for Service 206.060</b>					<b>5,978.00</b>	<b>0.00</b>	<b>5,978.00</b>
<b>206.100 SKILLS DEVELOPMENT (NON-COMPONENT)</b>								
UTICA CITY SD		1.0000	31,104.0000	PER STUDENT	0.00	31,104.00	0.00	31,104.00
WHITESBORO CSD		2.0000	31,104.0000	PER STUDENT	0.00	62,208.00	0.00	62,208.00
	<b>Subtotal for Service 206.100</b>					<b>93,312.00</b>	<b>0.00</b>	<b>93,312.00</b>
<b>206.101 SKILLS DEVELOPMENT/TE (NON-COMP)</b>								
ORISKANY CSD		1.0000	21,871.0000	PER STUDENT	0.00	21,871.00	0.00	21,871.00
REMPEN CSD		1.0000	21,871.0000	PER STUDENT	0.00	21,871.00	0.00	21,871.00
UTICA CITY SD		1.0000	21,871.0000	PER STUDENT	0.00	21,871.00	0.00	21,871.00
	<b>Subtotal for Service 206.101</b>					<b>65,613.00</b>	<b>0.00</b>	<b>65,613.00</b>
<b>214.023 JOB COACHING</b>								
NEW HARTFORD CSD		1.0000	9,104.0000	PER STUDENT	0.00	9,104.00	0.00	9,104.00
WHITESBORO CSD		1.0000	9,104.0000	PER STUDENT	0.00	9,104.00	0.00	9,104.00
	<b>Subtotal for Service 214.023</b>					<b>18,208.00</b>	<b>0.00</b>	<b>18,208.00</b>



**MADISON-ONEIDA BOCES**  
4937 SPRING RD  
P. O. BOX 168  
VERONA, NY 13478-0168

**Contract for Cooperative Educational Services**

<b>MADISON-ONEIDA BOCES</b>	School Year 2024-25
<b>ONEIDA-HERKIMER-MADISON BOCES [29]</b>	

Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
214.035	ADD'L STAFFING NEW HARTFORD CSD	1.0000	14,700.0000	PER PUPIL	0.00	14,700.00	0.00	14,700.00
214.100	SCNDRY INT MGT NEEDS-NON-COMP NEW HARTFORD CSD	1.0000	56,160.0000	PER PUPIL	0.00	56,160.00	0.00	56,160.00
	ORISKANY CSD	1.0000	56,160.0000	PER PUPIL	0.00	56,160.00	0.00	56,160.00
	WHITESBORO CSD	1.0000	56,160.0000	PER PUPIL	0.00	56,160.00	0.00	56,160.00
	<b>Subtotal for Service 214.100</b>					<b>168,480.00</b>	<b>0.00</b>	<b>168,480.00</b>
222.012	ADDITIONAL STAFF: AIDE NEW HARTFORD CSD	1.0000	14,700.0000	PER PUPIL	0.00	14,700.00	0.00	14,700.00
	UTICA CITY SD	2.0000	14,700.0000	PER PUPIL	0.00	29,400.00	0.00	29,400.00
	WESTMORELAND CSD	1.0000	14,700.0000	PER PUPIL	0.00	14,700.00	0.00	14,700.00
	<b>Subtotal for Service 222.012</b>					<b>58,800.00</b>	<b>0.00</b>	<b>58,800.00</b>
222.013	ADD'TL STAFF - 1:1 AIDE NEW HARTFORD CSD	1.0000	22,929.0000	PER AIDE	0.00	22,929.00	0.00	22,929.00
222.021	SPEECH THERAPY - INDIVIDUAL NEW HARTFORD CSD	8.0000	2,939.0000	PER SESSION	0.00	23,512.00	0.00	23,512.00
	UTICA CITY SD	7.0000	2,939.0000	PER SESSION	0.00	20,573.00	0.00	20,573.00
	WESTMORELAND CSD	4.0000	2,939.0000	PER SESSION	0.00	11,756.00	0.00	11,756.00
	<b>Subtotal for Service 222.021</b>					<b>55,841.00</b>	<b>0.00</b>	<b>55,841.00</b>
222.030	OCCUPATIONAL THERAPY NEW HARTFORD CSD	6.0000	2,223.0000	PER SESSION	0.00	13,338.00	0.00	13,338.00
	WESTMORELAND CSD	2.0000	2,223.0000	PER SESSION	0.00	4,446.00	0.00	4,446.00
	<b>Subtotal for Service 222.030</b>					<b>17,784.00</b>	<b>0.00</b>	<b>17,784.00</b>

**MADISON-ONEIDA BOCES**  
4937 SPRING RD  
P. O. BOX 168  
VERONA, NY 13478-0168

**Contract for Cooperative Educational Services**

<b>MADISON-ONEIDA BOCES</b> <b>ONEIDA-HERKIMER-MADISON BOCES [28]</b>	School Year 2024-25
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Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
222.040	PHYSICAL THERAPY							
	NEW HARTFORD CSD	6.0000	2,650.0000	PER SESSION	0.00	15,900.00	0.00	15,900.00
	WESTMORELAND CSD	1.0000	2,650.0000	PER SESSION	0.00	2,650.00	0.00	2,650.00
	<b>Subtotal for Service 222.040</b>					<b>18,550.00</b>	<b>0.00</b>	<b>18,550.00</b>
222.050	A. P. E. GROUP							
	NEW HARTFORD CSD	4.0000	763.0000	PER SESSION	0.00	3,052.00	0.00	3,052.00
	UTICA CITY SD	1.0000	763.0000	PER SESSION	0.00	763.00	0.00	763.00
	WESTMORELAND CSD	2.0000	763.0000	PER SESSION	0.00	1,526.00	0.00	1,526.00
	<b>Subtotal for Service 222.050</b>					<b>5,341.00</b>	<b>0.00</b>	<b>5,341.00</b>
222.060	COUNSELING							
	NEW HARTFORD CSD	1.0000	2,989.0000	PER SESSION	0.00	2,989.00	0.00	2,989.00
222.100	AUTISM (NON-COMPONENTS)							
	NEW HARTFORD CSD	2.0000	37,444.0000	PER STUDENT	0.00	74,888.00	0.00	74,888.00
	UTICA CITY SD	2.0000	37,444.0000	PER STUDENT	0.00	74,888.00	0.00	74,888.00
	WESTMORELAND CSD	1.0000	37,444.0000	PER STUDENT	0.00	37,444.00	0.00	37,444.00
	<b>Subtotal for Service 222.100</b>					<b>187,220.00</b>	<b>0.00</b>	<b>187,220.00</b>
225.021	SPEECH THERAPY-INDIVIDUAL							
	UTICA CITY SD	2.0000	2,939.0000	PER SESSION	0.00	5,878.00	0.00	5,878.00
	WHITESBORO CSD	4.0000	2,939.0000	PER SESSION	0.00	11,756.00	0.00	11,756.00
	<b>Subtotal for Service 225.021</b>					<b>17,634.00</b>	<b>0.00</b>	<b>17,634.00</b>
225.030	OCCUPATIONAL THERAPY							
	UTICA CITY SD	4.0000	2,223.0000	PER SESSION	0.00	8,892.00	0.00	8,892.00
	WHITESBORO CSD	2.0000	2,223.0000	PER SESSION	0.00	4,446.00	0.00	4,446.00
	<b>Subtotal for Service 225.030</b>					<b>13,338.00</b>	<b>0.00</b>	<b>13,338.00</b>

**MADISON-ONEIDA BOCES**  
4937 SPRING RD  
P. O. BOX 168  
VERONA, NY 13478-0168

**Contract for Cooperative Educational Services**

**MADISON-ONEIDA BOCES**  
**ONEIDA-HERKIMER-MADISON BOCES [29]**  
School Year 2024-25

Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
225.040	PHYSICAL THERAPY WHITESBORO CSD	2.0000	2,650.0000	PER SESSION	0.00	5,300.00	0.00	5,300.00
225.100	STARRS (NON-COMPONENT)							
	UTICA CITY SD	2.0000	101,143.0000	PER STUDENT	0.00	202,286.00	0.00	202,286.00
	WHITESBORO CSD	1.0000	101,143.0000	PER STUDENT	0.00	101,143.00	0.00	101,143.00
	<b>Subtotal for Service 225.100</b>					<b>303,429.00</b>	<b>0.00</b>	<b>303,429.00</b>
228.012	ADDITIONAL STAFF: AIDE							
	UTICA CITY SD	33.0000	14,700.0000	PER PUPIL	0.00	485,100.00	0.00	485,100.00
228.024	SPEECH THERAPY - INDIVIDUAL							
	UTICA CITY SD	6.0000	2,939.0000	PER PUPIL	0.00	17,634.00	0.00	17,634.00
228.040	PHYSICAL THERAPY							
	UTICA CITY SD	6.0000	2,650.0000	PER PUPIL	0.00	15,900.00	0.00	15,900.00
228.050	APE							
	UTICA CITY SD	6.0000	763.0000	PER PUPIL	0.00	4,578.00	0.00	4,578.00
228.060	COUNSELING							
	UTICA CITY SD	5.0000	2,989.0000	PER PUPIL	0.00	14,945.00	0.00	14,945.00
228.100	SKILLS DEV-ELEM (NON-COMPONENT)							
	UTICA CITY SD	3.0000	31,480.0000	PER PUPIL	0.00	94,440.00	0.00	94,440.00
230.050	A. P. E. GROUP							
	UTICA CITY SD	1.0000	763.0000	PER SESSION	0.00	763.00	0.00	763.00
230.060	COUNSELING							

**MADISON-ONEIDA BOCES**  
4937 SPRING RD  
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VERONA, NY 13478-0168

**Contract for Cooperative Educational Services**

<b>MADISON-ONEIDA BOCES</b> <b>ONEIDA-HERKIMER-MADISON BOCES [29]</b>	School Year 2024-25
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Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
UTICA CITY SD		2.0000	2,989.0000	PER SESSION	0.00	5,978.00	0.00	5,978.00
<b>230.100 INTENSE MGMT NEEDS-MIDDLE (NON-COMP</b>								
UTICA CITY SD		1.0000	60,593.0000	PER PUPIL	0.00	60,593.00	0.00	60,593.00
WESTMORELAND CSD		2.0000	60,593.0000	PER PUPIL	0.00	121,186.00	0.00	121,186.00
	Subtotal for Service 230.100					<b>181,779.00</b>	<b>0.00</b>	<b>181,779.00</b>
<b>232.021 SPEECH THERAPY - INDIVIDUAL</b>								
WHITESBORO CSD		6.0000	2,939.0000	PER SESSION	0.00	17,634.00	0.00	17,634.00
<b>232.030 OCCUPATIONAL THERAPY</b>								
WHITESBORO CSD		4.0000	2,223.0000	PER SESSION	0.00	8,892.00	0.00	8,892.00
<b>232.040 PHYSICAL THERAPY</b>								
WHITESBORO CSD		3.0000	2,650.0000	PER SESSION	0.00	7,950.00	0.00	7,950.00
<b>232.050 A. P. E. GROUP</b>								
WHITESBORO CSD		4.0000	763.0000	PER SESSION	0.00	3,052.00	0.00	3,052.00
<b>232.060 COUNSELING</b>								
WHITESBORO CSD		1.0000	2,989.0000	PER SESSION	0.00	2,989.00	0.00	2,989.00
<b>232.100 AUTISM (NON-COMPONENTS)</b>								
WHITESBORO CSD		2.0000	39,579.0000	PER STUDENT	0.00	79,158.00	0.00	79,158.00
<b>405.000 EQUIVALENT ATTENDANCE</b>								
CLINTON CSD		0.0000	0.0000	DISTRICT OPTION	10,102.00	10,102.00	0.00	10,102.00
HOLLAND PATENT CSD		0.0000	0.0000	DISTRICT OPTION	600.00	600.00	0.00	600.00
NEW HARTFORD CSD		0.0000	0.0000	DISTRICT OPTION	1,500.00	1,500.00	0.00	1,500.00
NEW YORK MILLS UFSD		0.0000	0.0000	DISTRICT OPTION	700.00	700.00	0.00	700.00
ORISKANY CSD		0.0000	0.0000	DISTRICT OPTION	675.00	675.00	0.00	675.00

MADISON-ONEIDA BOCES  
4937 SPRING RD  
P. O. BOX 168  
VERONA, NY 13478-0168

Contract for Cooperative Educational Services

MADISON-ONEIDA BOCES	School Year 2024-25
ONEIDA-HERKIMER-MADISON BOCES [29]	

Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
SAUQUOIT VALLEY CSD		0.0000	0.0000	DISTRICT OPTION	1,210.00	0.00	1,210.00	
UTICA CITY SD		0.0000	0.0000	DISTRICT OPTION	125,077.00	0.00	125,077.00	
WATERVILLE CSD		0.0000	0.0000	DISTRICT OPTION	1,000.00	0.00	1,000.00	
WESTMORELAND CSD		0.0000	0.0000	DISTRICT OPTION	1,326.00	0.00	1,326.00	
WHITESBORO CSD		0.0000	0.0000	DISTRICT OPTION	385.00	0.00	385.00	
<b>Subtotal for Service 405.000</b>					<b>142,575.00</b>	<b>0.00</b>	<b>142,575.00</b>	
<b>426.011 VIRTUAL LEARNING OPTION 1-YR 2+</b>								
UTICA CITY SD		1.0000	1,436.0000	PER PROGRAM	0.00	0.00	1,436.00	
WATERVILLE CSD		1.0000	1,436.0000	PER PROGRAM	0.00	0.00	1,436.00	
WESTMORELAND CSD		1.0000	1,436.0000	PER PROGRAM	0.00	0.00	1,436.00	
WHITESBORO CSD		2.0000	1,436.0000	PER PROGRAM	0.00	0.00	2,872.00	
<b>Subtotal for Service 426.011</b>					<b>7,180.00</b>	<b>0.00</b>	<b>7,180.00</b>	
<b>426.012 APEX LICENSING</b>								
WESTMORELAND CSD		0.0000	0.0000	PER PROPOSAL	5,431.50	0.00	5,431.50	
WHITESBORO CSD		0.0000	0.0000	PER PROPOSAL	3,570.00	0.00	3,570.00	
<b>Subtotal for Service 426.012</b>					<b>9,001.50</b>	<b>0.00</b>	<b>9,001.50</b>	
<b>426.014 EDMUNTUM COURSEWARE LICENSING</b>								
UTICA CITY SD		0.0000	0.0000	PER PROPOSAL	124,185.00	0.00	124,185.00	
WATERVILLE CSD		0.0000	0.0000	PER PROPOSAL	1,454.67	0.00	1,454.67	
WHITESBORO CSD		0.0000	0.0000	PER PROPOSAL	2,011.32	0.00	2,011.32	
<b>Subtotal for Service 426.014</b>					<b>127,650.99</b>	<b>0.00</b>	<b>127,650.99</b>	
<b>426.021 WEB CONFERENCING YR 2+ SUPPORT</b>								
NEW YORK MILLS UFSD		1.0000	739.5000	PER DISTRICT	739.50	0.00	739.50	
UTICA CITY SD		1.0000	739.5000	PER DISTRICT	739.50	0.00	739.50	
<b>Subtotal for Service 426.021</b>					<b>1,479.00</b>	<b>0.00</b>	<b>1,479.00</b>	
<b>426.022 ZOOM LICENSING</b>								

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**MADISON-ONEIDA BOCES**  
**ONEIDA-HERKIMER-MADISON BOCES [29]**  
School Year 2024-25

Program/Serial No. Service		Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
Quantity/Share	Unit Cost	Cost Basis	Unit Cost	Fixed Cost	Contract	To Date	Contract	
0.0000	0.0000	PER PROPOSAL	69.46	69.46	69.46	0.00	69.46	
0.0000	0.0000	PER PROPOSAL	18,323.55	18,323.55	18,323.55	0.00	18,323.55	
Subtotal for Service 426.022					18,393.01	0.00	18,393.01	
<b>426.030 VIRTUAL LEARNING LEVEL 2</b>								
6.0000	1,938.0000	COURSE/40 WK	0.00	0.00	11,628.00	0.00	11,628.00	
250.0000	1,938.0000	COURSE/40 WK	0.00	0.00	484,500.00	0.00	484,500.00	
Subtotal for Service 426.030					496,128.00	0.00	496,128.00	
<b>426.040 VIRTUAL ITUTOR LICENSING</b>								
0.0000	0.0000	PER PROPOSAL	75,000.00	75,000.00	75,000.00	0.00	75,000.00	
UTICA CITY SD								
<b>426.046 VIRTUAL ITUTOR SERVICE 600+ HOURS</b>								
1.0000	2,369.0000	PER DISTRICT	0.00	0.00	2,369.00	0.00	2,369.00	
UTICA CITY SD								
<b>505.025 CLO WRITING - 1ST BLDG.</b>								
1.0000	1,821.0000	PER BUILDING	0.00	0.00	1,821.00	0.00	1,821.00	
3.0000	1,821.0000	PER BUILDING	0.00	0.00	5,463.00	0.00	5,463.00	
4.0000	1,821.0000	PER BUILDING	0.00	0.00	7,284.00	0.00	7,284.00	
2.0000	1,821.0000	PER BUILDING	0.00	0.00	3,642.00	0.00	3,642.00	
1.0000	1,821.0000	PER BUILDING	0.00	0.00	1,821.00	0.00	1,821.00	
1.0000	1,821.0000	PER BUILDING	0.00	0.00	1,821.00	0.00	1,821.00	
1.0000	1,821.0000	PER BUILDING	0.00	0.00	1,821.00	0.00	1,821.00	
2.0000	1,821.0000	PER BUILDING	0.00	0.00	3,642.00	0.00	3,642.00	
1.0000	1,821.0000	PER BUILDING	0.00	0.00	1,821.00	0.00	1,821.00	
3.0000	1,821.0000	PER BUILDING	0.00	0.00	5,463.00	0.00	5,463.00	
2.0000	1,821.0000	PER BUILDING	0.00	0.00	3,642.00	0.00	3,642.00	
3.0000	1,821.0000	PER BUILDING	0.00	0.00	5,463.00	0.00	5,463.00	
7.0000	1,821.0000	PER BUILDING	0.00	0.00	12,747.00	0.00	12,747.00	
Subtotal for Service 505.025					56,451.00	0.00	56,451.00	

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<b>ONEIDA-HERKIMER-MADISON BOCES [29]</b>	

Program/ Serial No.	Service	Basis for Current Contract				Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Unit				
<b>505.026 CLO ONLINE LEARNING SERVICES</b>									
	NEW HARTFORD CSD	1.0000	1,821.0000	PER BUILDING	0.00	1,821.00	0.00	1,821.00	
	WHITESBORO CSD	1.0000	1,821.0000	PER BUILDING	0.00	1,821.00	0.00	1,821.00	
	<b>Subtotal for Service 505.026</b>					<b>3,642.00</b>	<b>0.00</b>	<b>3,642.00</b>	
<b>505.029 CLO - MATH/SCI - 1ST BLDG.</b>									
	BROOKFIELD CSD	1.0000	1,821.0000	PER BUILDING	0.00	1,821.00	0.00	1,821.00	
	NEW HARTFORD CSD	2.0000	1,821.0000	PER BUILDING	0.00	3,642.00	0.00	3,642.00	
	SAUQUOIT VALLEY CSD	1.0000	1,821.0000	PER BUILDING	0.00	1,821.00	0.00	1,821.00	
	UTICA CITY SD	9.0000	1,821.0000	PER BUILDING	0.00	16,389.00	0.00	16,389.00	
	WATERVILLE CSD	1.0000	1,821.0000	PER BUILDING	0.00	1,821.00	0.00	1,821.00	
	WESTMORELAND CSD	1.0000	1,821.0000	PER BUILDING	0.00	1,821.00	0.00	1,821.00	
	<b>Subtotal for Service 505.029</b>					<b>27,315.00</b>	<b>0.00</b>	<b>27,315.00</b>	
<b>505.039 ENDPOINT SECURITY LICENSING</b>									
	BROOKFIELD CSD	48.0000	19.7100	PER MACHINE	0.00	946.08	0.00	946.08	
	CLINTON CSD	334.0000	19.7100	PER MACHINE	0.00	6,583.14	0.00	6,583.14	
	HOLLAND PATENT CSD	411.0000	19.7100	PER MACHINE	0.00	8,100.81	0.00	8,100.81	
	NEW HARTFORD CSD	819.0000	19.7100	PER MACHINE	0.00	16,142.49	0.00	16,142.49	
	NEW YORK MILLS UFSD	183.0000	19.7100	PER MACHINE	0.00	3,606.93	0.00	3,606.93	
	ONEIDA-HERKIMER-MADISON BOCES [29]	23.0000	19.7100	PER MACHINE	0.00	453.33	0.00	453.33	
	ORISKANY CSD	178.0000	19.7100	PER MACHINE	0.00	3,508.38	0.00	3,508.38	
	REMSEN CSD	55.0000	19.7100	PER MACHINE	0.00	1,084.05	0.00	1,084.05	
	UTICA CITY SD	3,000.0000	19.7100	PER MACHINE	0.00	59,130.00	0.00	59,130.00	
	WESTMORELAND CSD	245.0000	19.7100	PER MACHINE	0.00	4,828.95	0.00	4,828.95	
	WHITESBORO CSD	1,000.0000	19.7100	PER MACHINE	0.00	19,710.00	0.00	19,710.00	
	<b>Subtotal for Service 505.039</b>					<b>124,094.16</b>	<b>0.00</b>	<b>124,094.16</b>	
<b>505.041 MICROSOFT EES DESKTOP LICENSE</b>									
	HOLLAND PATENT CSD	0.0000	0.0000	PER PROPOSAL	12,768.25	12,768.25	0.00	12,768.25	
	NEW YORK MILLS UFSD	0.0000	0.0000	PER PROPOSAL	3,651.76	3,651.76	0.00	3,651.76	
	REMSEN CSD	0.0000	0.0000	PER PROPOSAL	4,413.30	4,413.30	0.00	4,413.30	

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<b>ONEIDA-HERKIMER-MADISON BOCES [29]</b>	

Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
UTICA CITY SD		0.0000		0.0000 PER PROPOSAL	95,941.20	0.00	95,941.20	
Subtotal for Service 505.041					116,774.51	0.00	116,774.51	
505.071 YEAR 1 - MULTI-YEAR FINANCE PAYMENT								
CLINTON CSD		0.0000		0.0000 DISTRICT OPTION	26,252.00	0.00	26,252.00	
505.073 YEAR 3 - MULTI-YEAR FINANCE PAYMENT								
CLINTON CSD		0.0000		0.0000 DISTRICT OPTION	60,928.00	0.00	60,928.00	
505.080 ACADEMIC ACHIEVEMENT COACHING LVL I								
BROOKFIELD CSD		1.0000		524.0000 PER UNIT	0.00	0.00	524.00	
CLINTON CSD		1.0000		524.0000 PER UNIT	0.00	0.00	524.00	
HOLLAND PATENT CSD		1.0000		524.0000 PER UNIT	0.00	0.00	524.00	
ORISKANY CSD		1.0000		524.0000 PER UNIT	0.00	0.00	524.00	
REMSEN CSD		1.0000		524.0000 PER UNIT	0.00	0.00	524.00	
WATERVILLE CSD		1.0000		524.0000 PER UNIT	0.00	0.00	524.00	
WESTMORELAND CSD		1.0000		524.0000 PER UNIT	0.00	0.00	524.00	
Subtotal for Service 505.080					3,668.00	0.00	3,668.00	
505.082 ACADEMIC ACHIEVEMENT SOFTWARE								
BROOKFIELD CSD		0.0000		0.0000 DISTRICT OPTION	953.65	0.00	953.65	
CLINTON CSD		0.0000		0.0000 DISTRICT OPTION	3,745.44	0.00	3,745.44	
HOLLAND PATENT CSD		0.0000		0.0000 DISTRICT OPTION	8,177.11	0.00	8,177.11	
ORISKANY CSD		0.0000		0.0000 DISTRICT OPTION	2,752.64	0.00	2,752.64	
REMSEN CSD		0.0000		0.0000 DISTRICT OPTION	1,310.90	0.00	1,310.90	
WATERVILLE CSD		0.0000		0.0000 DISTRICT OPTION	2,247.26	0.00	2,247.26	
WESTMORELAND CSD		0.0000		0.0000 DISTRICT OPTION	2,809.08	0.00	2,809.08	
Subtotal for Service 505.082					21,996.08	0.00	21,996.08	
505.085 CURRICULUM MAPPING SUPPORT YR 2+								
HOLLAND PATENT CSD		1.0000		478.0000 PER UNIT	0.00	0.00	478.00	



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<b>ONEIDA-HERKIMER-MADISON BOCES [29]</b>			

Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
UTICA CITY SD		1.0000	478.0000	PER UNIT	0.00	478.00	0.00	478.00
WATERVILLE CSD		1.0000	478.0000	PER UNIT	0.00	478.00	0.00	478.00
<b>Subtotal for Service 505.085</b>						<b>1,434.00</b>	<b>0.00</b>	<b>1,434.00</b>
<b>505.088 CURRICULUM MAPPING MAINTENANCE</b>								
HOLLAND PATENT CSD		0.0000	0.0000	PER PROPOSAL	4,274.70	4,274.70	0.00	4,274.70
UTICA CITY SD		0.0000	0.0000	PER PROPOSAL	14,517.60	14,517.60	0.00	14,517.60
WATERVILLE CSD		0.0000	0.0000	PER PROPOSAL	3,499.50	3,499.50	0.00	3,499.50
<b>Subtotal for Service 505.088</b>					<b>22,291.80</b>	<b>22,291.80</b>	<b>0.00</b>	<b>22,291.80</b>
<b>505.093 LOCAL ASSESSMENT</b>								
BROOKFIELD CSD		1.0000	3,954.0000	PER ASSESSMENT	0.00	3,954.00	0.00	3,954.00
CLINTON CSD		1.0000	3,954.0000	PER ASSESSMENT	0.00	3,954.00	0.00	3,954.00
HOLLAND PATENT CSD		1.0000	3,954.0000	PER ASSESSMENT	0.00	3,954.00	0.00	3,954.00
NEW HARTFORD CSD		1.0000	3,954.0000	PER ASSESSMENT	0.00	3,954.00	0.00	3,954.00
NEW YORK MILLS UFSD		1.0000	3,954.0000	PER ASSESSMENT	0.00	3,954.00	0.00	3,954.00
ONEIDA-HERKIMER-MADISON BOCES [29]		1.0000	3,954.0000	PER ASSESSMENT	0.00	3,954.00	0.00	3,954.00
ORISKANY CSD		1.0000	3,954.0000	PER ASSESSMENT	0.00	3,954.00	0.00	3,954.00
REMSEN CSD		1.0000	3,954.0000	PER ASSESSMENT	0.00	3,954.00	0.00	3,954.00
UTICA CITY SD		1.0000	3,954.0000	PER ASSESSMENT	0.00	3,954.00	0.00	3,954.00
WATERVILLE CSD		1.0000	3,954.0000	PER ASSESSMENT	0.00	3,954.00	0.00	3,954.00
WESTMORELAND CSD		1.0000	3,954.0000	PER ASSESSMENT	0.00	3,954.00	0.00	3,954.00
WHITESBORO CSD		1.0000	3,954.0000	PER ASSESSMENT	0.00	3,954.00	0.00	3,954.00
<b>Subtotal for Service 505.093</b>						<b>47,448.00</b>	<b>0.00</b>	<b>47,448.00</b>
<b>505.150 CLO EQUIPMENT - AIDABLE</b>								
HOLLAND PATENT CSD		0.0000	0.0000	DISTRICT OPTION	257,832.00	257,832.00	0.00	257,832.00
UTICA CITY SD		0.0000	0.0000	DISTRICT OPTION	500,000.00	500,000.00	0.00	500,000.00
<b>Subtotal for Service 505.150</b>						<b>757,832.00</b>	<b>0.00</b>	<b>757,832.00</b>
<b>505.182 INTERVENTION TRAINING/SUPPORT YR 2</b>								
BROOKFIELD CSD		1.0000	1,858.0000	PER BUILDING	0.00	1,858.00	0.00	1,858.00

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Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
NEW YORK MILLS UFSD		1.0000	1,858.0000	PER BUILDING	0.00	1,858.00	0.00	1,858.00
WATERVILLE CSD		1.0000	1,858.0000	PER BUILDING	0.00	1,858.00	0.00	1,858.00
<b>Subtotal for Service 505.182</b>								
<b>505.183 INTERVENTION TRAINING/SUPPORT YR 3+</b>								
CLINTON CSD		1.0000	1,394.0000	PER BUILDING	0.00	1,394.00	0.00	1,394.00
HOLLAND PATENT CSD		4.0000	1,394.0000	PER BUILDING	0.00	5,576.00	0.00	5,576.00
NEW YORK MILLS UFSD		1.0000	1,394.0000	PER BUILDING	0.00	1,394.00	0.00	1,394.00
ORISKANY CSD		3.0000	1,394.0000	PER BUILDING	0.00	4,182.00	0.00	4,182.00
SAUQUOIT VALLEY CSD		2.0000	1,394.0000	PER BUILDING	0.00	2,788.00	0.00	2,788.00
UTICA CITY SD		20.0000	1,394.0000	PER BUILDING	0.00	27,880.00	0.00	27,880.00
WESTMORELAND CSD		1.0000	1,394.0000	PER BUILDING	0.00	1,394.00	0.00	1,394.00
WHITESBORO CSD		7.0000	1,394.0000	PER BUILDING	0.00	9,758.00	0.00	9,758.00
<b>Subtotal for Service 505.183</b>								
<b>505.184 INTERVENTION ANNUAL MAINTENANCE</b>								
BROOKFIELD CSD		0.0000	0.0000	DISTRICT OPTION	6,003.00	6,003.00	0.00	6,003.00
CLINTON CSD		0.0000	0.0000	DISTRICT OPTION	9,782.00	9,782.00	0.00	9,782.00
HOLLAND PATENT CSD		0.0000	0.0000	DISTRICT OPTION	42,366.60	42,366.60	0.00	42,366.60
NEW YORK MILLS UFSD		0.0000	0.0000	DISTRICT OPTION	13,798.00	13,798.00	0.00	13,798.00
ORISKANY CSD		0.0000	0.0000	DISTRICT OPTION	25,874.00	25,874.00	0.00	25,874.00
SAUQUOIT VALLEY CSD		0.0000	0.0000	DISTRICT OPTION	14,068.00	14,068.00	0.00	14,068.00
UTICA CITY SD		0.0000	0.0000	DISTRICT OPTION	226,490.00	226,490.00	0.00	226,490.00
WATERVILLE CSD		0.0000	0.0000	DISTRICT OPTION	23,714.00	23,714.00	0.00	23,714.00
WESTMORELAND CSD		0.0000	0.0000	DISTRICT OPTION	8,064.00	8,064.00	0.00	8,064.00
WHITESBORO CSD		0.0000	0.0000	DISTRICT OPTION	47,071.00	47,071.00	0.00	47,071.00
<b>Subtotal for Service 505.184</b>								
<b>505.302 CLO SOFTWARE RENEWALS</b>								
BROOKFIELD CSD		0.0000	0.0000	DISTRICT OPTION	3,387.00	3,387.00	0.00	3,387.00
CLINTON CSD		0.0000	0.0000	DISTRICT OPTION	12,633.35	12,633.35	0.00	12,633.35
HOLLAND PATENT CSD		0.0000	0.0000	DISTRICT OPTION	45,551.00	45,551.00	0.00	45,551.00

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Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
NEW HARTFORD CSD		0.0000	0.0000	DISTRICT OPTION	36,136.00	0.00	36,136.00	
NEW YORK MILLS UFSD		0.0000	0.0000	DISTRICT OPTION	3,876.60	0.00	3,876.60	
ONEIDA-HERKIMER-MADISON BOCES [29]		0.0000	0.0000	DISTRICT OPTION	4,000.00	0.00	4,000.00	
ORISKANY CSD		0.0000	0.0000	DISTRICT OPTION	5,678.00	0.00	5,678.00	
SAUQUOIT VALLEY CSD		0.0000	0.0000	DISTRICT OPTION	24,441.00	0.00	24,441.00	
UTICA CITY SD		0.0000	0.0000	DISTRICT OPTION	198,000.00	0.00	198,000.00	
WATERVILLE CSD		0.0000	0.0000	DISTRICT OPTION	4,534.00	0.00	4,534.00	
WHITESBORO CSD		0.0000	0.0000	DISTRICT OPTION	51,971.00	0.00	51,971.00	
<b>Subtotal for Service 505.302</b>					<b>390,207.95</b>	<b>0.00</b>	<b>390,207.95</b>	
<b>505.305 LOCAL ASSESSMENT SW RENEWALS</b>								
BROOKFIELD CSD		0.0000	0.0000	PER PROPOSAL	5,437.00	0.00	5,437.00	
CLINTON CSD		0.0000	0.0000	PER PROPOSAL	17,171.00	0.00	17,171.00	
HOLLAND PATENT CSD		0.0000	0.0000	PER PROPOSAL	15,306.00	0.00	15,306.00	
NEW HARTFORD CSD		0.0000	0.0000	PER PROPOSAL	87,018.00	0.00	87,018.00	
NEW YORK MILLS UFSD		0.0000	0.0000	PER PROPOSAL	9,668.00	0.00	9,668.00	
ONEIDA-HERKIMER-MADISON BOCES [29]		0.0000	0.0000	PER PROPOSAL	12,803.00	0.00	12,803.00	
ORISKANY CSD		0.0000	0.0000	PER PROPOSAL	10,858.00	0.00	10,858.00	
REMSEN CSD		0.0000	0.0000	PER PROPOSAL	2,208.00	0.00	2,208.00	
UTICA CITY SD		0.0000	0.0000	PER PROPOSAL	307,958.25	0.00	307,958.25	
WATERVILLE CSD		0.0000	0.0000	PER PROPOSAL	25,049.00	0.00	25,049.00	
WESTMORELAND CSD		0.0000	0.0000	PER PROPOSAL	12,637.00	0.00	12,637.00	
WHITESBORO CSD		0.0000	0.0000	PER PROPOSAL	21,696.00	0.00	21,696.00	
<b>Subtotal for Service 505.305</b>					<b>527,809.25</b>	<b>0.00</b>	<b>527,809.25</b>	
<b>505.306 KEYBOARDING SUPPORT</b>								
BROOKFIELD CSD		0.0000	1,041.0000	PER DISTRICT	695.00	0.00	695.00	
CLINTON CSD		1.0000	1,041.0000	PER DISTRICT	0.00	0.00	1,041.00	
HOLLAND PATENT CSD		0.0000	1,041.0000	PER DISTRICT	695.00	0.00	695.00	
NEW YORK MILLS UFSD		1.0000	1,041.0000	PER DISTRICT	0.00	0.00	1,041.00	
ORISKANY CSD		1.0000	1,041.0000	PER DISTRICT	0.00	0.00	1,041.00	
SAUQUOIT VALLEY CSD		0.0000	1,041.0000	PER DISTRICT	695.00	0.00	695.00	
UTICA CITY SD		1.0000	1,041.0000	PER DISTRICT	0.00	0.00	1,041.00	

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**ONEIDA-HERKIMER-MADISON BOCES [29]**  
School Year 2024-25

Program/Serial No. Service		Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
Quantity/Share	Unit Cost	Unit Cost Basis	Current Fixed Cost		Contract		Contract	
0.0000	1,041.0000	PER DISTRICT	695.00		695.00	0.00	695.00	
0.0000	1,041.0000	PER DISTRICT	695.00		695.00	0.00	695.00	
					<b>7,639.00</b>	<b>0.00</b>	<b>7,639.00</b>	
<b>Subtotal for Service 505.306</b>								
<b>505.307 KEYBOARDING LICENSING</b>								
0.0000	0.0000	PER DISTRICT	324.80		324.80	0.00	324.80	
0.0000	0.0000	PER DISTRICT	870.00		870.00	0.00	870.00	
0.0000	0.0000	PER DISTRICT	1,537.00		1,537.00	0.00	1,537.00	
0.0000	0.0000	PER DISTRICT	739.50		739.50	0.00	739.50	
0.0000	0.0000	PER DISTRICT	797.50		797.50	0.00	797.50	
0.0000	0.0000	PER DISTRICT	1,102.00		1,102.00	0.00	1,102.00	
0.0000	0.0000	PER DISTRICT	14,500.00		14,500.00	0.00	14,500.00	
0.0000	0.0000	PER DISTRICT	928.00		928.00	0.00	928.00	
0.0000	0.0000	PER DISTRICT	3,770.00		3,770.00	0.00	3,770.00	
					<b>24,568.80</b>	<b>0.00</b>	<b>24,568.80</b>	
<b>Subtotal for Service 505.307</b>								
<b>505.310 ESPORTS LICENSING</b>								
0.0000	0.0000	PER PROPOSAL	1,405.00		1,405.00	0.00	1,405.00	
0.0000	0.0000	PER PROPOSAL	2,295.00		2,295.00	0.00	2,295.00	
					<b>3,700.00</b>	<b>0.00</b>	<b>3,700.00</b>	
<b>Subtotal for Service 505.310</b>								
<b>505.311 ESPORTS SERVICE</b>								
1.0000	2,572.0000	PER DISTRICT	0.00		2,572.00	0.00	2,572.00	
1.0000	2,572.0000	PER DISTRICT	0.00		2,572.00	0.00	2,572.00	
1.0000	2,572.0000	PER DISTRICT	0.00		2,572.00	0.00	2,572.00	
					<b>7,716.00</b>	<b>0.00</b>	<b>7,716.00</b>	
<b>Subtotal for Service 505.311</b>								
<b>505.501 COMMON LEARNING OBJECTIVES</b>								
0.0000	0.0000		13,216.35		13,216.35	0.00	13,216.35	
0.0000	0.0000		21,249.82		21,249.82	0.00	21,249.82	
0.0000	0.0000		73,811.10		73,811.10	0.00	73,811.10	
0.0000	0.0000		51,129.76		51,129.76	0.00	51,129.76	

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**Contract for Cooperative Educational Services**

<b>MADISON-ONEIDA BOCES</b> <b>ONEIDA-HERKIMER-MADISON BOCES [29]</b>	School Year 2024-25
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Program/Serial No.		Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
Quantity/Share	Unit Cost	Cost Basis	Fixed Cost	Current Fixed Cost	Unit Cost	Contract	Contract	Contract	
0.0000	0.0000		28,079.76	28,079.76	0.0000	28,079.76	0.00	28,079.76	
0.0000	0.0000		10,460.73	10,460.73	0.0000	10,460.73	0.00	10,460.73	
0.0000	0.0000		12,875.52	12,875.52	0.0000	12,875.52	0.00	12,875.52	
0.0000	0.0000		30,002.62	30,002.62	0.0000	30,002.62	0.00	30,002.62	
0.0000	0.0000		32,285.93	32,285.93	0.0000	32,285.93	0.00	32,285.93	
0.0000	0.0000		315,713.73	315,713.73	0.0000	315,713.73	0.00	315,713.73	
0.0000	0.0000		33,675.93	33,675.93	0.0000	33,675.93	0.00	33,675.93	
0.0000	0.0000		32,934.92	32,934.92	0.0000	32,934.92	0.00	32,934.92	
0.0000	0.0000		67,532.30	67,532.30	0.0000	67,532.30	0.00	67,532.30	
		<b>Subtotal for Service 505.501</b>				<b>722,966.47</b>	<b>0.00</b>	<b>722,966.47</b>	
<b>505.518 CAREER AND COLLEGE READINESS APPL</b>									
0.0000	0.0000		7,534.76	7,534.76	0.0000	7,534.76	0.00	7,534.76	
0.0000	0.0000		7,011.43	7,011.43	0.0000	7,011.43	0.00	7,011.43	
0.0000	0.0000		11,657.98	11,657.98	0.0000	11,657.98	0.00	11,657.98	
0.0000	0.0000		4,217.97	4,217.97	0.0000	4,217.97	0.00	4,217.97	
0.0000	0.0000		29,819.08	29,819.08	0.0000	29,819.08	0.00	29,819.08	
0.0000	0.0000		5,952.06	5,952.06	0.0000	5,952.06	0.00	5,952.06	
0.0000	0.0000		5,291.65	5,291.65	0.0000	5,291.65	0.00	5,291.65	
0.0000	0.0000		9,559.50	9,559.50	0.0000	9,559.50	0.00	9,559.50	
		<b>Subtotal for Service 505.518</b>				<b>81,044.43</b>	<b>0.00</b>	<b>81,044.43</b>	
<b>517.000 MODEL SCHOOLS</b>									
1.0000	10,029.0000	BASE FEE D/OPT	0.00	0.00	10,029.0000	10,029.00	0.00	10,029.00	
1.0000	10,029.0000	BASE FEE D/OPT	0.00	0.00	10,029.0000	10,029.00	0.00	10,029.00	
1.0000	10,029.0000	BASE FEE D/OPT	0.00	0.00	10,029.0000	10,029.00	0.00	10,029.00	
1.0000	10,029.0000	BASE FEE D/OPT	0.00	0.00	10,029.0000	10,029.00	0.00	10,029.00	
1.0000	10,029.0000	BASE FEE D/OPT	0.00	0.00	10,029.0000	10,029.00	0.00	10,029.00	
1.0000	10,029.0000	BASE FEE D/OPT	0.00	0.00	10,029.0000	10,029.00	0.00	10,029.00	
1.0000	10,029.0000	BASE FEE D/OPT	0.00	0.00	10,029.0000	10,029.00	0.00	10,029.00	
1.0000	10,029.0000	BASE FEE D/OPT	0.00	0.00	10,029.0000	10,029.00	0.00	10,029.00	
1.0000	10,029.0000	BASE FEE D/OPT	0.00	0.00	10,029.0000	10,029.00	0.00	10,029.00	
1.0000	10,029.0000	BASE FEE D/OPT	0.00	0.00	10,029.0000	10,029.00	0.00	10,029.00	

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**Contract for Cooperative Educational Services**

<b>MADISON-ONEIDA BOCES</b>	School Year 2024-25
<b>ONEIDA-HERKIMER-MADISON BOCES [29]</b>	

Program/ Serial No.	Service	Basis for Current Contract				Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Unit				
WATERVILLE CSD		1.0000	10,029.0000	BASE FEE D/OPT	0.00	10,029.00	0.00	10,029.00	
WESTMORELAND CSD		1.0000	10,029.0000	BASE FEE D/OPT	0.00	10,029.00	0.00	10,029.00	
WHITESBORO CSD		1.0000	10,029.0000	BASE FEE D/OPT	0.00	10,029.00	0.00	10,029.00	
<b>Subtotal for Service 517.010</b>						<b>130,377.00</b>	<b>0.00</b>	<b>130,377.00</b>	
<b>517.010 MODEL SCHLS-OPT'L EXPNS</b>									
HOLLAND PATENT CSD		0.0000	0.0000	DISTRICT OPTION	600.00	600.00	0.00	600.00	
NEW YORK MILLS UFSD		0.0000	0.0000	DISTRICT OPTION	5,565.00	5,565.00	0.00	5,565.00	
UTICA CITY SD		0.0000	0.0000	DISTRICT OPTION	6,000.00	6,000.00	0.00	6,000.00	
WESTMORELAND CSD		0.0000	0.0000	DISTRICT OPTION	1,000.00	1,000.00	0.00	1,000.00	
WHITESBORO CSD		0.0000	0.0000	DISTRICT OPTION	20,000.00	20,000.00	0.00	20,000.00	
<b>Subtotal for Service 517.010</b>						<b>33,165.00</b>	<b>0.00</b>	<b>33,165.00</b>	
<b>517.015 MODEL SCHLS ENHANCED INTEGRATION</b>									
UTICA CITY SD		2.0000	5,439.0000	PER SITE	0.00	10,878.00	0.00	10,878.00	
<b>517.016 INSTRUCTIONAL INTEGRATION SPCLST</b>									
NEW YORK MILLS UFSD		0.2000	141,034.0000	PER FTE	0.00	28,206.80	0.00	28,206.80	
ORISKANY CSD		0.2000	141,034.0000	PER FTE	0.00	28,206.80	0.00	28,206.80	
UTICA CITY SD		0.4000	141,034.0000	PER FTE	0.00	56,413.60	0.00	56,413.60	
<b>Subtotal for Service 517.016</b>						<b>112,827.20</b>	<b>0.00</b>	<b>112,827.20</b>	
<b>530.005 OPALS LIBRARY AUTOMATION</b>									
BROOKFIELD CSD		1.0000	3,660.0000	PER LIBRARY	0.00	3,660.00	0.00	3,660.00	
CLINTON CSD		2.0000	3,660.0000	PER LIBRARY	0.00	7,320.00	0.00	7,320.00	
HOLLAND PATENT CSD		4.0000	3,660.0000	PER LIBRARY	0.00	14,640.00	0.00	14,640.00	
NEW HARTFORD CSD		5.0000	3,660.0000	PER LIBRARY	0.00	18,300.00	0.00	18,300.00	
NEW YORK MILLS UFSD		2.0000	3,660.0000	PER LIBRARY	0.00	7,320.00	0.00	7,320.00	
ORISKANY CSD		2.0000	3,660.0000	PER LIBRARY	0.00	7,320.00	0.00	7,320.00	
REMSEN CSD		2.0000	3,660.0000	PER LIBRARY	0.00	7,320.00	0.00	7,320.00	
SAUQUOIT VALLEY CSD		3.0000	3,660.0000	PER LIBRARY	0.00	10,980.00	0.00	10,980.00	
UTICA CITY SD		13.0000	3,660.0000	PER LIBRARY	0.00	47,580.00	0.00	47,580.00	

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<b>MADISON-ONEIDA BOCES</b>	School Year 2024-25
<b>ONEIDA-HERKIMER-MADISON BOCES [29]</b>	

Program/ Serial No. Service	Basis for Current Contract				Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
	Quantity/ Share	Unit Cost	Cost Basis	Unit Cost				
WATERVILLE CSD	2.0000	3,660.0000	PER LIBRARY	3,660.0000	0.00	7,320.00	0.00	7,320.00
WESTMORELAND CSD	2.0000	3,660.0000	PER LIBRARY	3,660.0000	0.00	7,320.00	0.00	7,320.00
WHITESBORO CSD	7.0000	3,660.0000	PER LIBRARY	3,660.0000	0.00	25,620.00	0.00	25,620.00
<b>Subtotal for Service 530.005</b>						<b>164,700.00</b>	<b>0.00</b>	<b>164,700.00</b>
<b>530.304 LIBRARY INTEGRATED SOFTWARE</b>								
HOLLAND PATENT CSD	0.0000	0.0000		0.0000	400.00	400.00	0.00	400.00
NEW HARTFORD CSD	0.0000	0.0000		0.0000	300.00	300.00	0.00	300.00
ORISKANY CSD	0.0000	0.0000		0.0000	400.00	400.00	0.00	400.00
UTICA CITY SD	0.0000	0.0000		0.0000	1,800.00	1,800.00	0.00	1,800.00
WATERVILLE CSD	0.0000	0.0000		0.0000	400.00	400.00	0.00	400.00
<b>Subtotal for Service 530.304</b>						<b>3,300.00</b>	<b>0.00</b>	<b>3,300.00</b>
<b>570.000 HOME SCHOOL COORDINATION</b>								
BROOKFIELD CSD	3.0000	231.0000	PER STUDENT	231.0000	2,416.00	3,109.00	0.00	3,109.00
<b>601.050 ACA COMPLIANCE</b>								
BROOKFIELD CSD	93.0000	23.5400	PER W-2	23.5400	0.00	2,189.22	0.00	2,189.22
WESTMORELAND CSD	252.0000	23.5400	PER W-2	23.5400	0.00	5,932.08	0.00	5,932.08
<b>Subtotal for Service 601.050</b>						<b>8,121.30</b>	<b>0.00</b>	<b>8,121.30</b>
<b>601.060 WORKERS' COMPENSATION ADMIN</b>								
WESTMORELAND CSD	0.0000	0.0000	PER PAYROLL	0.0000	10,278.00	10,278.00	0.00	10,278.00
<b>602.001 YEAR 1 - MULTI-YEAR LEASE AGREEMENT</b>								
WHITESBORO CSD	0.0000	0.0000	DISTRICT OPTION	0.0000	147,063.00	147,063.00	0.00	147,063.00
<b>602.003 YEAR 3 - MULTI-YEAR LEASE AGREEMENT</b>								
NEW HARTFORD CSD	0.0000	0.0000	DISTRICT OPTION	0.0000	130,441.00	130,441.00	0.00	130,441.00
SAUQUOIT VALLEY CSD	0.0000	0.0000	DISTRICT OPTION	0.0000	62,730.00	62,730.00	0.00	62,730.00
WATERVILLE CSD	0.0000	0.0000	DISTRICT OPTION	0.0000	32,390.00	32,390.00	0.00	32,390.00



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<b>ONEIDA-HERKIMER-MADISON BOCES [29]</b>	

Program/ Serial No.	Service	Basis for Current Contract				Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Unit Cost	Cost Basis				
<b>Subtotal for Service 602.003</b>									
<b>602.004 YEAR 4 - MULTI-YEAR LEASE AGREEMENT</b>									
CLINTON CSD		0.0000	0.0000	DISTRICT OPTION	27,557.00	27,557.00	0.00	27,557.00	
ORISKANY CSD		0.0000	0.0000	DISTRICT OPTION	20,887.00	20,887.00	0.00	20,887.00	
UTICA CITY SD		0.0000	0.0000	DISTRICT OPTION	530,830.00	530,830.00	0.00	530,830.00	
<b>Subtotal for Service 602.004</b>									
<b>602.005 GOOGLE LICENSING</b>									
HOLLAND PATENT CSD		0.0000	0.0000	Per Proposal	4,878.56	4,878.56	0.00	4,878.56	
ONEIDA-HERKIMER-MADISON BOCES [29]		0.0000	0.0000	Per Proposal	7,013.26	7,013.26	0.00	7,013.26	
SAUQUOIT VALLEY CSD		0.0000	0.0000	Per Proposal	3,412.41	3,412.41	0.00	3,412.41	
WATERVILLE CSD		0.0000	0.0000	Per Proposal	78.47	78.47	0.00	78.47	
WESTMORELAND CSD		0.0000	0.0000	Per Proposal	3,952.50	3,952.50	0.00	3,952.50	
WHITESBORO CSD		0.0000	0.0000	Per Proposal	9,907.87	9,907.87	0.00	9,907.87	
<b>Subtotal for Service 602.005</b>									
<b>602.008 PROGRESS RPT - 4 MP</b>									
BROOKFIELD CSD		82.0000	10.5900	PER PUPIL	0.00	868.38	0.00	868.38	
CLINTON CSD		644.0000	10.5900	PER PUPIL	0.00	6,819.96	0.00	6,819.96	
HOLLAND PATENT CSD		679.0000	10.5900	PER PUPIL	0.00	7,190.61	0.00	7,190.61	
NEW YORK MILLS UFSD		294.0000	10.5900	PER PUPIL	0.00	3,113.46	0.00	3,113.46	
ONEIDA-HERKIMER-MADISON BOCES [29]		958.0000	10.5900	PER PUPIL	0.00	10,145.22	0.00	10,145.22	
ORISKANY CSD		247.0000	10.5900	PER PUPIL	0.00	2,615.73	0.00	2,615.73	
REMSEN CSD		177.0000	10.5900	PER PUPIL	0.00	1,874.43	0.00	1,874.43	
UTICA CITY SD		9,545.0000	10.5900	PER PUPIL	0.00	101,081.55	0.00	101,081.55	
WESTMORELAND CSD		246.0000	10.5900	PER PUPIL	0.00	2,605.14	0.00	2,605.14	
WHITESBORO CSD		1,650.0000	10.5900	PER PUPIL	0.00	17,473.50	0.00	17,473.50	
<b>Subtotal for Service 602.008</b>									
<b>602.010 MARK RPT - 4 MP</b>									
BROOKFIELD CSD		98.0000	19.3600	PER PUPIL	0.00	1,897.28	0.00	1,897.28	



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<b>ONEIDA-HERKIMER-MADISON BOCES [29]</b>		

Program/ Serial No.	Service	Basis for Current Contract				Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Unit				
CLINTON CSD		644.0000	19.3600	PER PUPIL	0.00	12,467.84	0.00	12,467.84	
HOLLAND PATENT CSD		679.0000	19.3600	PER PUPIL	0.00	13,145.44	0.00	13,145.44	
NEW HARTFORD CSD		1,217.0000	19.3600	PER PUPIL	0.00	23,561.12	0.00	23,561.12	
NEW YORK MILLS UFSD		294.0000	19.3600	PER PUPIL	0.00	5,691.84	0.00	5,691.84	
ONEIDA-HERKIMER-MADISON BOCES [29]		1,382.0000	19.3600	PER PUPIL	0.00	26,755.52	0.00	26,755.52	
ORISKANY CSD		247.0000	19.3600	PER PUPIL	0.00	4,781.92	0.00	4,781.92	
REMSEN CSD		177.0000	19.3600	PER PUPIL	0.00	3,426.72	0.00	3,426.72	
SAUQUOIT VALLEY CSD		581.0000	19.3600	PER PUPIL	0.00	11,248.16	0.00	11,248.16	
UTICA CITY SD		4,978.0000	19.3600	PER PUPIL	0.00	96,374.08	0.00	96,374.08	
WATERVILLE CSD		348.0000	19.3600	PER PUPIL	0.00	6,737.28	0.00	6,737.28	
WESTMORELAND CSD		250.0000	19.3600	PER PUPIL	0.00	4,840.00	0.00	4,840.00	
WHITESBORO CSD		1,650.0000	19.3600	PER PUPIL	0.00	31,944.00	0.00	31,944.00	
<b>Subtotal for Service 602.010</b>						<b>242,871.20</b>	<b>0.00</b>	<b>242,871.20</b>	
<b>602.014 MAILERS - 4 MP</b>									
HOLLAND PATENT CSD		1,092.0000	3.6300	PER PUPIL	0.00	3,963.96	0.00	3,963.96	
UTICA CITY SD		4,230.0000	3.6300	PER PUPIL	0.00	15,354.90	0.00	15,354.90	
<b>Subtotal for Service 602.014</b>						<b>19,318.86</b>	<b>0.00</b>	<b>19,318.86</b>	
<b>602.017 POSTAGE - 4 MP</b>									
HOLLAND PATENT CSD		1,092.0000	3.9100	PER PUPIL	0.00	4,269.72	0.00	4,269.72	
UTICA CITY SD		4,230.0000	3.9100	PER PUPIL	0.00	16,539.30	0.00	16,539.30	
<b>Subtotal for Service 602.017</b>						<b>20,809.02</b>	<b>0.00</b>	<b>20,809.02</b>	
<b>602.020 STUDENT PRINTING CREDIT</b>									
BROOKFIELD CSD		0.0000	0.0000	DISTRICT OPTION	-534.10	-534.10	0.00	-534.10	
CLINTON CSD		0.0000	0.0000	DISTRICT OPTION	-588.36	-588.36	0.00	-588.36	
NEW HARTFORD CSD		0.0000	0.0000	DISTRICT OPTION	-770.40	-770.40	0.00	-770.40	
NEW YORK MILLS UFSD		0.0000	0.0000	DISTRICT OPTION	-565.44	-565.44	0.00	-565.44	
ORISKANY CSD		0.0000	0.0000	DISTRICT OPTION	-602.81	-602.81	0.00	-602.81	
REMSEN CSD		0.0000	0.0000	DISTRICT OPTION	-583.52	-583.52	0.00	-583.52	
WATERVILLE CSD		0.0000	0.0000	DISTRICT OPTION	-619.70	-619.70	0.00	-619.70	

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<b>MADISON-ONEIDA BOCES</b>	School Year 2024-25
<b>ONEIDA-HERKIMER-MADISON BOCES [29]</b>	

Program/ Serial No.	Service	Basis for Current Contract				Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Unit Cost	Cost Basis				
WESTMORELAND CSD		0.0000	0.0000	0.0000	DISTRICT OPTION	-588.36	0.00	-588.36	
WHITESBORO CSD		0.0000	0.0000	0.0000	DISTRICT OPTION	-1,281.60	0.00	-1,281.60	
<b>602.031 ELEMENTARY REPORT CARDS-4 W/PRINT</b>									
HOLLAND PATENT CSD		571.0000	13.5200		PER STUDENT	0.00	0.00	7,719.92	
UTICA CITY SD		4,350.0000	13.5200		PER STUDENT	0.00	0.00	58,812.00	
<b>Subtotal for Service 602.031</b>									
<b>602.032 ELEMENTARY REPORT CARDS-4 W/O PRINT</b>									
BROOKFIELD CSD		103.0000	10.6000		PER STUDENT	0.00	0.00	1,091.80	
CLINTON CSD		531.0000	10.6000		PER STUDENT	0.00	0.00	5,628.60	
NEW HARTFORD CSD		1,319.0000	10.6000		PER STUDENT	0.00	0.00	13,981.40	
NEW YORK MILLS UFSD		335.0000	10.6000		PER STUDENT	0.00	0.00	3,551.00	
ORISKANY CSD		237.0000	10.6000		PER STUDENT	0.00	0.00	2,512.20	
REMSEN CSD		142.0000	10.6000		PER STUDENT	0.00	0.00	1,505.20	
SAUQUOIT VALLEY CSD		343.0000	10.6000		PER STUDENT	0.00	0.00	3,635.80	
WATERVILLE CSD		383.0000	10.6000		PER STUDENT	0.00	0.00	4,059.80	
WESTMORELAND CSD		297.0000	10.6000		PER STUDENT	0.00	0.00	3,148.20	
WHITESBORO CSD		1,286.0000	10.6000		PER STUDENT	0.00	0.00	13,631.60	
<b>Subtotal for Service 602.032</b>									
<b>602.035 STUDENT SUBSYSTEMS</b>									
BROOKFIELD CSD		201.0000	4.1600		PER PUPIL	0.00	0.00	836.16	
CLINTON CSD		1,175.0000	4.1600		PER PUPIL	0.00	0.00	4,888.00	
HOLLAND PATENT CSD		1,250.0000	4.1600		PER PUPIL	0.00	0.00	5,200.00	
NEW HARTFORD CSD		2,536.0000	4.1600		PER PUPIL	0.00	0.00	10,549.76	
NEW YORK MILLS UFSD		629.0000	4.1600		PER PUPIL	0.00	0.00	2,616.64	
ONEIDA-HERKIMER-MADISON BOCES [29]		1,497.0000	4.1600		PER PUPIL	0.00	0.00	6,227.52	
ORISKANY CSD		573.0000	4.1600		PER PUPIL	0.00	0.00	2,383.68	
REMSEN CSD		402.0000	4.1600		PER PUPIL	0.00	0.00	1,672.32	
SAUQUOIT VALLEY CSD		924.0000	4.1600		PER PUPIL	0.00	0.00	3,843.84	
UTICA CITY SD		9,545.0000	4.1600		PER PUPIL	0.00	0.00	39,707.20	

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**Contract for Cooperative Educational Services**

**MADISON-ONEIDA BOCES**  
**ONEIDA-HERKIMER-MADISON BOCES [29]**  
School Year 2024-25

Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
WATERVILLE CSD		790.0000	4.1600	PER PUPIL	0.00	3,286.40	0.00	3,286.40
WESTMORELAND CSD		839.0000	4.1600	PER PUPIL	0.00	3,490.24	0.00	3,490.24
WHITESBORO CSD		2,936.0000	4.1600	PER PUPIL	0.00	12,213.76	0.00	12,213.76
<b>Subtotal for Service 602.035</b>						<b>96,915.52</b>	<b>0.00</b>	<b>96,915.52</b>
<b>602.036 STUDENT SYS. TEACHER TRNG SESSIONS</b>								
UTICA CITY SD		3.0000	2,159.0000	PER GROUP	0.00	6,477.00	0.00	6,477.00
<b>602.040 ATTENDANCE</b>								
BROOKFIELD CSD		201.0000	6.7900	PER PUPIL	0.00	1,364.79	0.00	1,364.79
CLINTON CSD		1,175.0000	6.7900	PER PUPIL	0.00	7,978.25	0.00	7,978.25
HOLLAND PATENT CSD		1,250.0000	6.7900	PER PUPIL	0.00	8,487.50	0.00	8,487.50
NEW HARTFORD CSD		2,536.0000	6.7900	PER PUPIL	0.00	17,219.44	0.00	17,219.44
NEW YORK MILLS UFSD		629.0000	6.7900	PER PUPIL	0.00	4,270.91	0.00	4,270.91
ONEIDA-HERKIMER-MADISON BOCES [29]		1,439.0000	6.7900	PER PUPIL	0.00	9,770.81	0.00	9,770.81
ORISKANY CSD		573.0000	6.7900	PER PUPIL	0.00	3,890.67	0.00	3,890.67
REMSEN CSD		402.0000	6.7900	PER PUPIL	0.00	2,729.58	0.00	2,729.58
SAUQUOIT VALLEY CSD		924.0000	6.7900	PER PUPIL	0.00	6,273.96	0.00	6,273.96
UTICA CITY SD		9,545.0000	6.7900	PER PUPIL	0.00	64,810.55	0.00	64,810.55
WATERVILLE CSD		790.0000	6.7900	PER PUPIL	0.00	5,364.10	0.00	5,364.10
WESTMORELAND CSD		839.0000	6.7900	PER PUPIL	0.00	5,696.81	0.00	5,696.81
WHITESBORO CSD		2,936.0000	6.7900	PER PUPIL	0.00	19,935.44	0.00	19,935.44
<b>Subtotal for Service 602.040</b>						<b>157,792.81</b>	<b>0.00</b>	<b>157,792.81</b>
<b>602.060 STUDENT SYSTEMS BASIC SCHEDULING</b>								
BROOKFIELD CSD		98.0000	14.4400	PER PUPIL	0.00	1,415.12	0.00	1,415.12
CLINTON CSD		541.0000	14.4400	PER PUPIL	0.00	7,812.04	0.00	7,812.04
HOLLAND PATENT CSD		596.0000	14.4400	PER PUPIL	0.00	8,635.12	0.00	8,635.12
NEW HARTFORD CSD		1,217.0000	14.4400	PER PUPIL	0.00	17,573.48	0.00	17,573.48
NEW YORK MILLS UFSD		294.0000	14.4400	PER PUPIL	0.00	4,245.36	0.00	4,245.36
ONEIDA-HERKIMER-MADISON BOCES [29]		1,347.0000	14.4400	PER PUPIL	0.00	19,450.68	0.00	19,450.68
ORISKANY CSD		247.0000	14.4400	PER PUPIL	0.00	3,566.68	0.00	3,566.68

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**Contract for Cooperative Educational Services**

<b>MADISON-ONEIDA BOCES</b>		School Year 2024-25	
<b>ONEIDA-HERKIMER-MADISON BOCES [29]</b>			

Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
Program/ Serial No.	Service	Unit Cost	Cost Basis	Contract	To Date	Contract
Quantity/ Share						
				2,555.88	0.00	2,555.88
REMSen CSD		14.4400	PER PUPIL			
SAUQUOIT VALLEY CSD		14.4400	PER PUPIL	8,389.64	0.00	8,389.64
UTICA CITY SD		14.4400	PER PUPIL	71,882.32	0.00	71,882.32
WATERVILLE CSD		14.4400	PER PUPIL	5,025.12	0.00	5,025.12
WESTMORELAND CSD		14.4400	PER PUPIL	6,368.04	0.00	6,368.04
WHITESBORO CSD		14.4400	PER PUPIL	23,826.00	0.00	23,826.00
<b>Subtotal for Service 602.060</b>				<b>180,745.48</b>	<b>0.00</b>	<b>180,745.48</b>
602.061 HEALTH MANAGEMENT SUPPORT		2.3100	PER PUPIL	1,452.99	0.00	1,452.99
NEW YORK MILLS UFSD						
602.062 HEALTH MANAGEMENT LICENSING		0.0000	PER PROPOSAL	3,121.13	0.00	3,121.13
NEW YORK MILLS UFSD						
602.064 SPORT MANAGEMENT LICENSING		0.0000	Per Proposal	1,026.00	0.00	1,026.00
BROOKFIELD CSD		0.0000	Per Proposal	1,026.00	0.00	1,026.00
CLINTON CSD		0.0000	Per Proposal	1,026.00	0.00	1,026.00
HOLLAND PATENT CSD		0.0000	Per Proposal	1,026.00	0.00	1,026.00
NEW HARTFORD CSD		0.0000	Per Proposal	1,026.00	0.00	1,026.00
NEW YORK MILLS UFSD		0.0000	Per Proposal	1,026.00	0.00	1,026.00
ORISKANY CSD		0.0000	Per Proposal	1,026.00	0.00	1,026.00
REMSen CSD		0.0000	Per Proposal	1,026.00	0.00	1,026.00
SAUQUOIT VALLEY CSD		0.0000	Per Proposal	1,026.00	0.00	1,026.00
UTICA CITY SD		0.0000	Per Proposal	1,026.00	0.00	1,026.00
WATERVILLE CSD		0.0000	Per Proposal	1,026.00	0.00	1,026.00
WESTMORELAND CSD		0.0000	Per Proposal	1,026.00	0.00	1,026.00
WHITESBORO CSD		0.0000	Per Proposal	1,026.00	0.00	1,026.00
<b>Subtotal for Service 602.064</b>				<b>12,312.00</b>	<b>0.00</b>	<b>12,312.00</b>
602.065 SPORT MANAGEMENT SUPPORT		848.0000	Per District	848.00	0.00	848.00
BROOKFIELD CSD		848.0000	Per District	848.00	0.00	848.00
CLINTON CSD						

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**MADISON-ONEIDA BOCES**  
**ONEIDA-HERKIMER-MADISON BOCES [29]**  
School Year 2024-25

Program/Serial No.		Service		Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
Quantity/Share	Unit Cost	Unit Cost Basis	Current Fixed Cost							
1.0000	848.0000	Per District	0.00				848.00	0.00	848.00	
1.0000	848.0000	Per District	0.00				848.00	0.00	848.00	
1.0000	848.0000	Per District	0.00				848.00	0.00	848.00	
1.0000	848.0000	Per District	0.00				848.00	0.00	848.00	
1.0000	848.0000	Per District	0.00				848.00	0.00	848.00	
1.0000	848.0000	Per District	0.00				848.00	0.00	848.00	
1.0000	848.0000	Per District	0.00				848.00	0.00	848.00	
1.0000	848.0000	Per District	0.00				848.00	0.00	848.00	
1.0000	848.0000	Per District	0.00				848.00	0.00	848.00	
1.0000	848.0000	Per District	0.00				848.00	0.00	848.00	
1.0000	848.0000	Per District	0.00				848.00	0.00	848.00	
1.0000	848.0000	Per District	0.00				848.00	0.00	848.00	
							<b>10,176.00</b>	<b>0.00</b>	<b>10,176.00</b>	
<b>Subtotal for Service 602.065</b>										
<b>602.068 THOUGHTEXCHANGE SUPPORT YR 2+</b>										
1.0000	653.0000	ANNUAL FEE	0.00				653.00	0.00	653.00	
1.0000	653.0000	ANNUAL FEE	0.00				653.00	0.00	653.00	
1.0000	653.0000	ANNUAL FEE	0.00				653.00	0.00	653.00	
1.0000	653.0000	ANNUAL FEE	0.00				653.00	0.00	653.00	
							<b>2,612.00</b>	<b>0.00</b>	<b>2,612.00</b>	
<b>Subtotal for Service 602.068</b>										
<b>602.070 THOUGHTEXCHANGE LICENSING</b>										
0.0000	0.0000	Per Proposal	29,172.00				29,172.00	0.00	29,172.00	
0.0000	0.0000	Per Proposal	27,783.00				27,783.00	0.00	27,783.00	
0.0000	0.0000	Per Proposal	29,172.00				29,172.00	0.00	29,172.00	
							<b>86,127.00</b>	<b>0.00</b>	<b>86,127.00</b>	
<b>Subtotal for Service 602.070</b>										
<b>602.077 STAFF DEV TRCKING SRVCE LICENSING</b>										
0.0000	0.0000	PER USER	4,073.08				4,073.08	0.00	4,073.08	
0.0000	0.0000	PER USER	4,788.94				4,788.94	0.00	4,788.94	
0.0000	0.0000	PER USER	7,430.25				7,430.25	0.00	7,430.25	
0.0000	0.0000	PER USER	2,641.32				2,641.32	0.00	2,641.32	
0.0000	0.0000	PER USER	2,221.67				2,221.67	0.00	2,221.67	
0.0000	0.0000	PER USER	1,308.31				1,308.31	0.00	1,308.31	

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<b>MADISON-ONEIDA BOCES</b> <b>ONEIDA-HERKIMER-MADISON BOCES [29]</b>	School Year 2024-25
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Program/Serial No.		Service		Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
Quantity/Share	Unit Cost	Unit Cost Basis	Cost Basis	Fixed Cost	Current Fixed Cost	Current Fixed Cost				
0.0000	0.0000	PER USER	PER USER	2,715.37	2,715.37	2,715.37	2,715.37	0.00	2,715.37	
0.0000	0.0000	PER USER	PER USER	30,313.51	30,313.51	30,313.51	30,313.51	0.00	30,313.51	
0.0000	0.0000	PER USER	PER USER	2,789.43	2,789.43	2,789.43	2,789.43	0.00	2,789.43	
0.0000	0.0000	PER USER	PER USER	3,332.52	3,332.52	3,332.52	3,332.52	0.00	3,332.52	
0.0000	0.0000	PER USER	PER USER	8,491.71	8,491.71	8,491.71	8,491.71	0.00	8,491.71	
				<b>70,106.11</b>	<b>70,106.11</b>	<b>70,106.11</b>	<b>70,106.11</b>	<b>0.00</b>	<b>70,106.11</b>	
<b>Subtotal for Service 602.077</b>										
<b>602.079 S. D. TRACKING SUPPORT</b>										
0.5000	1,727.0000	Per District	Per District	0.00	0.00	0.00	863.50	0.00	863.50	
0.5000	1,727.0000	Per District	Per District	0.00	0.00	0.00	863.50	0.00	863.50	
0.5000	1,727.0000	Per District	Per District	0.00	0.00	0.00	863.50	0.00	863.50	
0.5000	1,727.0000	Per District	Per District	0.00	0.00	0.00	863.50	0.00	863.50	
1.0000	1,727.0000	Per District	Per District	0.00	0.00	0.00	1,727.00	0.00	1,727.00	
0.5000	1,727.0000	Per District	Per District	0.00	0.00	0.00	863.50	0.00	863.50	
1.0000	1,727.0000	Per District	Per District	0.00	0.00	0.00	1,727.00	0.00	1,727.00	
0.5000	1,727.0000	Per District	Per District	0.00	0.00	0.00	863.50	0.00	863.50	
0.5000	1,727.0000	Per District	Per District	0.00	0.00	0.00	863.50	0.00	863.50	
0.5000	1,727.0000	Per District	Per District	0.00	0.00	0.00	863.50	0.00	863.50	
				<b>11,225.50</b>	<b>11,225.50</b>	<b>11,225.50</b>	<b>11,225.50</b>	<b>0.00</b>	<b>11,225.50</b>	
<b>Subtotal for Service 602.079</b>										
<b>602.081 DATA TELECOMMUNICATION CHARGES</b>										
0.0000	0.0000	DISTRICT OPTION	DISTRICT OPTION	6,907.00	6,907.00	6,907.00	6,907.00	0.00	6,907.00	
0.0000	0.0000	DISTRICT OPTION	DISTRICT OPTION	6,907.00	6,907.00	6,907.00	6,907.00	0.00	6,907.00	
0.0000	0.0000	DISTRICT OPTION	DISTRICT OPTION	22,147.00	22,147.00	22,147.00	22,147.00	0.00	22,147.00	
0.0000	0.0000	DISTRICT OPTION	DISTRICT OPTION	29,815.00	29,815.00	29,815.00	29,815.00	0.00	29,815.00	
0.0000	0.0000	DISTRICT OPTION	DISTRICT OPTION	6,907.00	6,907.00	6,907.00	6,907.00	0.00	6,907.00	
0.0000	0.0000	DISTRICT OPTION	DISTRICT OPTION	6,907.00	6,907.00	6,907.00	6,907.00	0.00	6,907.00	
0.0000	0.0000	DISTRICT OPTION	DISTRICT OPTION	12,799.00	12,799.00	12,799.00	12,799.00	0.00	12,799.00	
0.0000	0.0000	DISTRICT OPTION	DISTRICT OPTION	6,907.00	6,907.00	6,907.00	6,907.00	0.00	6,907.00	
0.0000	0.0000	DISTRICT OPTION	DISTRICT OPTION	6,907.00	6,907.00	6,907.00	6,907.00	0.00	6,907.00	
0.0000	0.0000	DISTRICT OPTION	DISTRICT OPTION	146,980.19	146,980.19	146,980.19	146,980.19	0.00	146,980.19	
0.0000	0.0000	DISTRICT OPTION	DISTRICT OPTION	12,859.00	12,859.00	12,859.00	12,859.00	0.00	12,859.00	

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**Contract for Cooperative Educational Services**

<b>MADISON-ONEIDA BOCES</b> <b>ONEIDA-HERKIMER-MADISON BOCES [29]</b>	School Year 2024-25
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Program/ Serial No. Service	Quantity/ Share	Unit Cost	Cost Basis	Basis for Current Contract		Initial Contract	Adjustments To Date	Current Contract
				Current Fixed Cost	Current Variable Cost			
WESTMORELAND CSD	0.0000	0.0000	DISTRICT OPTION		6,907.00	0.00	6,907.00	
WHITESBORO CSD	0.0000	0.0000	DISTRICT OPTION		56,898.00	0.00	56,898.00	
<b>Subtotal for Service 602.081</b>								
<b>602.082 EQUIPMENT MAINTENANCE</b>								
BROOKFIELD CSD	0.0000	0.0000	DISTRICT OPTION		2,366.60	0.00	2,366.60	
CLINTON CSD	0.0000	0.0000	DISTRICT OPTION		2,366.60	0.00	2,366.60	
HOLLAND PATENT CSD	0.0000	0.0000	DISTRICT OPTION		18,165.07	0.00	18,165.07	
NEW HARTFORD CSD	0.0000	0.0000	DISTRICT OPTION		4,732.06	0.00	4,732.06	
NEW YORK MILLS UFSD	0.0000	0.0000	DISTRICT OPTION		3,351.69	0.00	3,351.69	
ONEIDA-HERKIMER-MADISON BOCES [29]	0.0000	0.0000	DISTRICT OPTION		13,753.15	0.00	13,753.15	
ORISKANY CSD	0.0000	0.0000	DISTRICT OPTION		4,866.07	0.00	4,866.07	
REMSEN CSD	0.0000	0.0000	DISTRICT OPTION		3,130.88	0.00	3,130.88	
SAUQUOIT VALLEY CSD	0.0000	0.0000	DISTRICT OPTION		2,366.62	0.00	2,366.62	
UTICA CITY SD	0.0000	0.0000	DISTRICT OPTION		13,446.98	0.00	13,446.98	
WATERVILLE CSD	0.0000	0.0000	DISTRICT OPTION		2,831.67	0.00	2,831.67	
WESTMORELAND CSD	0.0000	0.0000	DISTRICT OPTION		11,843.75	0.00	11,843.75	
WHITESBORO CSD	0.0000	0.0000	DISTRICT OPTION		8,211.42	0.00	8,211.42	
<b>Subtotal for Service 602.082</b>								
<b>602.084 ATHLETIC VIDEO MGT LICENSING</b>								
CLINTON CSD	0.0000	0.0000	DISTRICT OPTION		2,166.17	0.00	2,166.17	
HOLLAND PATENT CSD	0.0000	0.0000	DISTRICT OPTION		18,266.40	0.00	18,266.40	
NEW HARTFORD CSD	0.0000	0.0000	DISTRICT OPTION		9,700.80	0.00	9,700.80	
UTICA CITY SD	0.0000	0.0000	DISTRICT OPTION		15,763.30	0.00	15,763.30	
WATERVILLE CSD	0.0000	0.0000	DISTRICT OPTION		8,000.00	0.00	8,000.00	
WESTMORELAND CSD	0.0000	0.0000	DISTRICT OPTION		5,451.99	0.00	5,451.99	
WHITESBORO CSD	0.0000	0.0000	DISTRICT OPTION		9,804.00	0.00	9,804.00	
<b>Subtotal for Service 602.084</b>								
<b>602.086 ATHLETIC VIDEO MGT YR 2+ SUPPORT</b>								
CLINTON CSD	1.0000	577.0000	PER DISTRICT		577.00	0.00	577.00	



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<b>ONEIDA-HERKIMER-MADISON BOCES [29]</b>	

Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
		1.0000	577.0000	PER DISTRICT	0.00	577.00	0.00	577.00
	HOLLAND PATENT CSD	2.0000	577.0000	PER DISTRICT	0.00	1,154.00	0.00	1,154.00
	NEW HARTFORD CSD	1.0000	577.0000	PER DISTRICT	0.00	577.00	0.00	577.00
	UTICA CITY SD	1.0000	577.0000	PER DISTRICT	0.00	577.00	0.00	577.00
	WATERVILLE CSD	1.0000	577.0000	PER DISTRICT	0.00	577.00	0.00	577.00
	WESTMORELAND CSD	1.0000	577.0000	PER DISTRICT	0.00	577.00	0.00	577.00
	WHITESBORO CSD	1.0000	577.0000	PER DISTRICT	0.00	577.00	0.00	577.00
	<b>Subtotal for Service 602.086</b>					<b>4,616.00</b>	<b>0.00</b>	<b>4,616.00</b>
<b>602.087 TELEPHONE BROADCAST</b>								
	BROOKFIELD CSD	0.0000	0.0000		3,735.00	3,735.00	0.00	3,735.00
	CLINTON CSD	0.0000	0.0000		8,147.30	8,147.30	0.00	8,147.30
	HOLLAND PATENT CSD	0.0000	0.0000		10,155.75	10,155.75	0.00	10,155.75
	NEW HARTFORD CSD	0.0000	0.0000		16,622.80	16,622.80	0.00	16,622.80
	NEW YORK MILLS UFSD	0.0000	0.0000		5,010.82	5,010.82	0.00	5,010.82
	ONEIDA-HERKIMER-MADISON BOCES [29]	0.0000	0.0000		12,396.04	12,396.04	0.00	12,396.04
	DRISKANY CSD	0.0000	0.0000		6,082.80	6,082.80	0.00	6,082.80
	REMSEN CSD	0.0000	0.0000		4,170.00	4,170.00	0.00	4,170.00
	SAUQUOIT VALLEY CSD	0.0000	0.0000		5,519.21	5,519.21	0.00	5,519.21
	UTICA CITY SD	0.0000	0.0000		54,256.00	54,256.00	0.00	54,256.00
	WATERVILLE CSD	0.0000	0.0000		4,204.32	4,204.32	0.00	4,204.32
	WHITESBORO CSD	0.0000	0.0000		19,808.90	19,808.90	0.00	19,808.90
	<b>Subtotal for Service 602.087</b>				<b>150,108.94</b>	<b>150,108.94</b>	<b>0.00</b>	<b>150,108.94</b>
<b>602.090 STATEWIDE DATA PLANNING</b>								
	BROOKFIELD CSD	0.0000	0.0000		2,909.84	2,909.84	0.00	2,909.84
	CLINTON CSD	0.0000	0.0000		11,476.67	11,476.67	0.00	11,476.67
	HOLLAND PATENT CSD	0.0000	0.0000		31,047.95	31,047.95	0.00	31,047.95
	NEW HARTFORD CSD	0.0000	0.0000		21,795.52	21,795.52	0.00	21,795.52
	NEW YORK MILLS UFSD	0.0000	0.0000		5,620.54	5,620.54	0.00	5,620.54
	DRISKANY CSD	0.0000	0.0000		6,320.95	6,320.95	0.00	6,320.95
	REMSEN CSD	0.0000	0.0000		4,351.68	4,351.68	0.00	4,351.68
	SAUQUOIT VALLEY CSD	0.0000	0.0000		9,466.24	9,466.24	0.00	9,466.24
	UTICA CITY SD	0.0000	0.0000		190,723.86	190,723.86	0.00	190,723.86



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Contract for Cooperative Educational Services

MADISON-ONEIDA BOCES  
ONEIDA-HERKIMER-MADISON BOCES [29]  
School Year 2024-25

Program/ Serial No.	Service	Basis for Current Contract				Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis					
	WATERVILLE CSD	0.0000	0.0000		8,700.19	8,700.19	0.00	8,700.19	
	WESTMORELAND CSD	0.0000	0.0000		8,860.54	8,860.54	0.00	8,860.54	
	WHITESBORO CSD	0.0000	0.0000		27,647.28	27,647.28	0.00	27,647.28	
	<b>Subtotal for Service 602.090</b>					<b>328,921.26</b>	<b>0.00</b>	<b>328,921.26</b>	
<b>602.094 GRADES 3-8 PARENT REPORTS</b>									
	CLINTON CSD	1,102.0000	0.6700 PER COPY		0.00	738.34	0.00	738.34	
	HOLLAND PATENT CSD	1,050.0000	0.6700 PER COPY		0.00	703.50	0.00	703.50	
	<b>Subtotal for Service 602.094</b>					<b>1,441.84</b>	<b>0.00</b>	<b>1,441.84</b>	
<b>602.096 MICROSOFT HYPERV VIRTUALIZATION</b>									
	ORISKANY CSD	1.0000	1,975.0000 PER CLUSTER		0.00	1,975.00	0.00	1,975.00	
	WESTMORELAND CSD	1.0000	1,975.0000 PER CLUSTER		0.00	1,975.00	0.00	1,975.00	
	<b>Subtotal for Service 602.096</b>					<b>3,950.00</b>	<b>0.00</b>	<b>3,950.00</b>	
<b>602.100 RIC VIRTUALIZATION - HARD DRIVE</b>									
	UTICA CITY SD	50.0000	36.0500 PER 10GB		0.00	1,802.50	0.00	1,802.50	
<b>602.101 RIC VIRTUALIZATION - GB RAM</b>									
	UTICA CITY SD	16.0000	203.0000 PER 2GB		0.00	3,248.00	0.00	3,248.00	
<b>602.110 FM TIME &amp; ATTENDANCE MGT SVC YR 2+</b>									
	UTICA CITY SD	1.0000	2,551.0000 ANNUAL FEE-YR2+		0.00	2,551.00	0.00	2,551.00	
<b>602.111 PURCHASING/AP</b>									
	BROOKFIELD CSD	1,054.0000	9.6000 PER CHECK		0.00	10,118.40	0.00	10,118.40	
	CLINTON CSD	3,145.0000	9.6000 PER CHECK		0.00	30,192.00	0.00	30,192.00	
	HOLLAND PATENT CSD	2,380.0000	9.6000 PER CHECK		0.00	22,848.00	0.00	22,848.00	
	NEW HARTFORD CSD	3,173.0000	9.6000 PER CHECK		0.00	30,460.80	0.00	30,460.80	
	NEW YORK MILLS UFSD	1,181.0000	9.6000 PER CHECK		0.00	11,337.60	0.00	11,337.60	
	ORISKANY CSD	1,377.0000	9.6000 PER CHECK		0.00	13,219.20	0.00	13,219.20	

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**ONEIDA-HERKIMER-MADISON BOCES [29]**  
School Year 2024-25

Program/Serial No.		Service	Quantity/Share	Unit Cost	Cost Basis	Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
REMSSEN CSD			1,156.0000	9.6000	PER CHECK	0.00	11,097.60	0.00	11,097.60
SAUQUOIT VALLEY CSD			1,437.0000	9.6000	PER CHECK	0.00	13,795.20	0.00	13,795.20
UTICA CITY SD			6,845.0000	9.6000	PER CHECK	0.00	65,712.00	0.00	65,712.00
WATERVILLE CSD			1,868.0000	9.6000	PER CHECK	0.00	17,932.80	0.00	17,932.80
WESTMORELAND CSD			1,927.0000	9.6000	PER CHECK	0.00	18,499.20	0.00	18,499.20
<b>Subtotal for Service 602.111</b>							<b>245,212.80</b>	<b>0.00</b>	<b>245,212.80</b>
<b>602.112 ACCOUNTS RECEIVABLES</b>									
CLINTON CSD			1.0000	2,528.0000	Per District	0.00	2,528.00	0.00	2,528.00
HOLLAND PATENT CSD			1.0000	2,528.0000	Per District	0.00	2,528.00	0.00	2,528.00
UTICA CITY SD			1.0000	2,528.0000	Per District	0.00	2,528.00	0.00	2,528.00
<b>Subtotal for Service 602.112</b>							<b>7,584.00</b>	<b>0.00</b>	<b>7,584.00</b>
<b>602.115 FINANCIAL PRINTING CREDIT</b>									
WATERVILLE CSD			0.0000	0.0000	DISTRICT OPTION	-7,503.33	-7,503.33	0.00	-7,503.33
<b>602.125 PAYROLL</b>									
BROOKFIELD CSD			1,543.0000	4.1100	PER CHECK	0.00	6,341.73	0.00	6,341.73
CLINTON CSD			5,970.0000	4.1100	PER CHECK	0.00	24,536.70	0.00	24,536.70
HOLLAND PATENT CSD			7,190.0000	4.1100	PER CHECK	0.00	29,550.90	0.00	29,550.90
NEW HARTFORD CSD			5,769.0000	4.1100	PER CHECK	0.00	23,710.59	0.00	23,710.59
NEW YORK MILLS UFSD			2,776.0000	4.1100	PER CHECK	0.00	11,409.36	0.00	11,409.36
ORISKANY CSD			3,066.0000	4.1100	PER CHECK	0.00	12,601.26	0.00	12,601.26
REMSSEN CSD			2,927.0000	4.1100	PER CHECK	0.00	12,029.97	0.00	12,029.97
SAUQUOIT VALLEY CSD			5,335.0000	4.1100	PER CHECK	0.00	21,926.85	0.00	21,926.85
UTICA CITY SD			45,536.0000	4.1100	PER CHECK	0.00	187,152.96	0.00	187,152.96
WATERVILLE CSD			4,374.0000	4.1100	PER CHECK	0.00	17,977.14	0.00	17,977.14
WESTMORELAND CSD			3,224.0000	4.1100	PER CHECK	0.00	13,250.64	0.00	13,250.64
<b>Subtotal for Service 602.125</b>							<b>352,984.77</b>	<b>0.00</b>	<b>352,984.77</b>
<b>602.136 HUMAN RESOURCES</b>									
BROOKFIELD CSD			78.0000	8.7100	PER EMPLOYEE	0.00	679.38	0.00	679.38

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<b>MADISON-ONEIDA BOCES</b>	School Year 2024-25
<b>ONEIDA-HERKIMER-MADISON BOCES [29]</b>	

Program/ Serial No.	Service	Basis for Current Contract				Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Unit Cost				
CLINTON CSD		210.0000	8.7100	PER EMPLOYEE	0.00	1,829.10	0.00	1,829.10	
HOLLAND PATENT CSD		390.0000	8.7100	PER EMPLOYEE	0.00	3,396.90	0.00	3,396.90	
NEW HARTFORD CSD		653.0000	8.7100	PER EMPLOYEE	0.00	5,687.63	0.00	5,687.63	
NEW YORK MILLS UFSD		159.0000	8.7100	PER EMPLOYEE	0.00	1,384.89	0.00	1,384.89	
ORISKANY CSD		199.0000	8.7100	PER EMPLOYEE	0.00	1,733.29	0.00	1,733.29	
REMSEN CSD		148.0000	8.7100	PER EMPLOYEE	0.00	1,289.08	0.00	1,289.08	
SAUQUOIT VALLEY CSD		270.0000	8.7100	PER EMPLOYEE	0.00	2,351.70	0.00	2,351.70	
UTICA CITY SD		1,986.0000	8.7100	PER EMPLOYEE	0.00	17,298.06	0.00	17,298.06	
WATERVILLE CSD		211.0000	8.7100	PER EMPLOYEE	0.00	1,837.81	0.00	1,837.81	
WESTMORELAND CSD		241.0000	8.7100	PER EMPLOYEE	0.00	2,099.11	0.00	2,099.11	
<b>Subtotal for Service 602.136</b>									
<b>602.139 NVISION/WINCAP CITRIX LICENSES</b>									
CLINTON CSD		0.0000	0.0000	DISTRICT OPTION	12,610.21	12,610.21	0.00	12,610.21	
HOLLAND PATENT CSD		0.0000	0.0000	DISTRICT OPTION	834.28	834.28	0.00	834.28	
NEW HARTFORD CSD		0.0000	0.0000	DISTRICT OPTION	2,418.56	2,418.56	0.00	2,418.56	
NEW YORK MILLS UFSD		0.0000	0.0000	DISTRICT OPTION	986.17	986.17	0.00	986.17	
ORISKANY CSD		0.0000	0.0000	DISTRICT OPTION	1,363.55	1,363.55	0.00	1,363.55	
REMSEN CSD		0.0000	0.0000	DISTRICT OPTION	922.09	922.09	0.00	922.09	
SAUQUOIT VALLEY CSD		0.0000	0.0000	DISTRICT OPTION	149.53	149.53	0.00	149.53	
UTICA CITY SD		0.0000	0.0000	DISTRICT OPTION	5,549.16	5,549.16	0.00	5,549.16	
WATERVILLE CSD		0.0000	0.0000	DISTRICT OPTION	773.75	773.75	0.00	773.75	
WESTMORELAND CSD		0.0000	0.0000	DISTRICT OPTION	96.13	96.13	0.00	96.13	
<b>Subtotal for Service 602.139</b>									
<b>602.140 TIME CLOCK APPL SUPPORT</b>									
UTICA CITY SD		60.0000	585.0000	PER TIME CLOCK	0.00	35,100.00	0.00	35,100.00	
<b>602.145 FINANCE MGR ANNUAL SUPPORT</b>									
BROOKFIELD CSD		0.0000	0.0000	COMBINED RATE	4,749.82	4,749.82	0.00	4,749.82	
CLINTON CSD		0.0000	0.0000	COMBINED RATE	5,383.88	5,383.88	0.00	5,383.88	
HOLLAND PATENT CSD		0.0000	0.0000	COMBINED RATE	9,236.73	9,236.73	0.00	9,236.73	

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**Contract for Cooperative Educational Services**

<b>MADISON-ONEIDA BOCES</b> <b>ONEIDA-HERKIMER-MADISON BOCES [29]</b>	School Year 2024-25
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Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
NEW HARTFORD CSD		0.0000	0.0000	COMBINED RATE	4,150.81	0.00	4,150.81	
NEW YORK MILLS UFSD		0.0000	0.0000	COMBINED RATE	4,749.82	0.00	4,749.82	
ORISKANY CSD		0.0000	0.0000	COMBINED RATE	8,018.09	0.00	8,018.09	
REMSEN CSD		0.0000	0.0000	COMBINED RATE	4,749.82	0.00	4,749.82	
SAUQUOIT VALLEY CSD		0.0000	0.0000	COMBINED RATE	3,976.57	0.00	3,976.57	
UTICA CITY SD		0.0000	0.0000	COMBINED RATE	13,619.51	0.00	13,619.51	
WATERVILLE CSD		0.0000	0.0000	COMBINED RATE	5,770.51	0.00	5,770.51	
WESTMORELAND CSD		0.0000	0.0000	COMBINED RATE	4,749.82	0.00	4,749.82	
<b>Subtotal for Service 602.145</b>					<b>69,155.38</b>	<b>0.00</b>	<b>69,155.38</b>	
<b>602.146 GENL LEDGER/REV</b>								
BROOKFIELD CSD		1.0000	1,975.0000	BASE FEE	0.00	0.00	1,975.00	
CLINTON CSD		1.0000	1,975.0000	BASE FEE	0.00	0.00	1,975.00	
HOLLAND PATENT CSD		1.0000	1,975.0000	BASE FEE	0.00	0.00	1,975.00	
NEW HARTFORD CSD		1.0000	1,975.0000	BASE FEE	0.00	0.00	1,975.00	
NEW YORK MILLS UFSD		1.0000	1,975.0000	BASE FEE	0.00	0.00	1,975.00	
ORISKANY CSD		1.0000	1,975.0000	BASE FEE	0.00	0.00	1,975.00	
REMSEN CSD		1.0000	1,975.0000	BASE FEE	0.00	0.00	1,975.00	
SAUQUOIT VALLEY CSD		1.0000	1,975.0000	BASE FEE	0.00	0.00	1,975.00	
UTICA CITY SD		1.0000	1,975.0000	BASE FEE	0.00	0.00	1,975.00	
WATERVILLE CSD		1.0000	1,975.0000	BASE FEE	0.00	0.00	1,975.00	
WESTMORELAND CSD		1.0000	1,975.0000	BASE FEE	0.00	0.00	1,975.00	
<b>Subtotal for Service 602.146</b>					<b>21,725.00</b>	<b>0.00</b>	<b>21,725.00</b>	
<b>602.147 SCHEDULE/SALARY PROJECTIONS</b>								
CLINTON CSD		1.0000	2,306.0000	Per District	0.00	0.00	2,306.00	
NEW HARTFORD CSD		1.0000	2,306.0000	Per District	0.00	0.00	2,306.00	
UTICA CITY SD		1.0000	2,306.0000	Per District	0.00	0.00	2,306.00	
<b>Subtotal for Service 602.147</b>					<b>6,918.00</b>	<b>0.00</b>	<b>6,918.00</b>	
<b>602.148 NEGOTIATIONS - BASIC</b>								
CLINTON CSD		1.0000	904.0000	Per District	0.00	0.00	904.00	

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<b>ONEIDA-HERKIMER-MADISON BOCES [29]</b>	

Program/Serial No.		Service		Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
Quantity/Share	Unit Cost	Unit Cost Basis	Current Fixed Cost							
1.0000	904.0000	Per District	0.00				904.00	0.00	904.00	
1.0000	904.0000	Per District	0.00				904.00	0.00	904.00	
1.0000	904.0000	Per District	0.00				904.00	0.00	904.00	
1.0000	904.0000	Per District	0.00				904.00	0.00	904.00	
1.0000	904.0000	Per District	0.00				904.00	0.00	904.00	
<b>Subtotal for Service 602.148</b>							<b>5,424.00</b>	<b>0.00</b>	<b>5,424.00</b>	
0.0000	0.0000	DISTRICT OPTION	1,000,000.00				1,000,000.00	0.00	1,000,000.00	
0.0000	0.0000	DISTRICT OPTION	10,414.00				10,414.00	0.00	10,414.00	
0.0000	0.0000	PER DISTRICT	5,711.31				5,711.31	0.00	5,711.31	
0.0000	0.0000	PER PROPOSAL	4,053.97				4,053.97	0.00	4,053.97	
0.0000	0.0000	PER PROPOSAL	2,736.44				2,736.44	0.00	2,736.44	
0.0000	0.0000	PER PROPOSAL	2,026.99				2,026.99	0.00	2,026.99	
0.0000	0.0000	PER PROPOSAL	3,233.21				3,233.21	0.00	3,233.21	
<b>Subtotal for Service 602.168</b>							<b>12,050.61</b>	<b>0.00</b>	<b>12,050.61</b>	
1.0000	3,884.0000	Per District	0.00				3,884.00	0.00	3,884.00	
1.0000	3,884.0000	Per District	0.00				3,884.00	0.00	3,884.00	
1.0000	3,884.0000	Per District	0.00				3,884.00	0.00	3,884.00	
1.0000	3,884.0000	Per District	0.00				3,884.00	0.00	3,884.00	
1.0000	3,884.0000	Per District	0.00				3,884.00	0.00	3,884.00	
1.0000	3,884.0000	Per District	0.00				3,884.00	0.00	3,884.00	
1.0000	3,884.0000	Per District	0.00				3,884.00	0.00	3,884.00	
1.0000	3,884.0000	Per District	0.00				3,884.00	0.00	3,884.00	
<b>Subtotal for Service 602.173</b>							<b>3,884.00</b>	<b>0.00</b>	<b>3,884.00</b>	

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**Contract for Cooperative Educational Services**

<b>MADISON-ONEIDA BOCES</b> <b>ONEIDA-HERKIMER-MADISON BOCES [29]</b>	School Year 2024-25
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Program/Serial No. Service		Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
Quantity/Share	Unit Cost	Cost Basis	Current Fixed Cost					
1.0000	3,884.0000	Per District	0.00		3,884.00	0.00	3,884.00	
1.0000	3,884.0000	Per District	0.00		3,884.00	0.00	3,884.00	
1.0000	3,884.0000	Per District	0.00		3,884.00	0.00	3,884.00	
1.0000	3,884.0000	Per District	0.00		3,884.00	0.00	3,884.00	
<b>Subtotal for Service 602.173</b>					<b>46,608.00</b>	<b>0.00</b>	<b>46,608.00</b>	
<b>602.175 OASYS LICENSING - MLP</b>								
0.0000	0.0000	PER PROPOSAL	1,482.55		1,482.55	0.00	1,482.55	
0.0000	0.0000	PER PROPOSAL	4,327.02		4,327.02	0.00	4,327.02	
0.0000	0.0000	PER PROPOSAL	1,551.53		1,551.53	0.00	1,551.53	
0.0000	0.0000	PER PROPOSAL	155.16		155.16	0.00	155.16	
0.0000	0.0000	PER PROPOSAL	1,310.18		1,310.18	0.00	1,310.18	
0.0000	0.0000	PER PROPOSAL	1,379.12		1,379.12	0.00	1,379.12	
0.0000	0.0000	PER PROPOSAL	1,327.41		1,327.41	0.00	1,327.41	
0.0000	0.0000	PER PROPOSAL	4,516.64		4,516.64	0.00	4,516.64	
<b>Subtotal for Service 602.175</b>					<b>16,049.61</b>	<b>0.00</b>	<b>16,049.61</b>	
<b>602.179 MPPR</b>								
1.0000	195.0000	PER PROPOSAL	0.00		195.00	0.00	195.00	
<b>602.180 STUDENT SYSTEMS DISTRICT COORDNTR.</b>								
0.4000	130,344.0000	PER FTE	0.00		52,137.60	0.00	52,137.60	
0.4000	130,344.0000	PER FTE	0.00		52,137.60	0.00	52,137.60	
<b>Subtotal for Service 602.180</b>					<b>104,275.20</b>	<b>0.00</b>	<b>104,275.20</b>	
<b>602.187 STUDENT DISTRICT SPECIALIST</b>								
0.6000	110,656.0000	PER FTE	0.00		66,393.60	0.00	66,393.60	
0.4000	110,656.0000	PER FTE	0.00		44,262.40	0.00	44,262.40	
<b>Subtotal for Service 602.187</b>					<b>110,656.00</b>	<b>0.00</b>	<b>110,656.00</b>	
<b>602.188 DATA ENTRY PERSONNEL</b>								

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<b>ONEIDA-HERKIMER-MADISON BOCES [29]</b>	

Program/ Serial No.	Service	Basis for Current Contract				Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current				
UTICA CITY SD		0.6000	86,607.0000	PER FTE	0.00	51,964.20	0.00	51,964.20	
<b>602.194 DIGITAL PRINTING</b>									
BROOKFIELD CSD		7.0000	407.0000	PER PRINTER	0.00	2,849.00	0.00	2,849.00	
CLINTON CSD		18.0000	407.0000	PER PRINTER	0.00	7,326.00	0.00	7,326.00	
HOLLAND PATENT CSD		12.0000	407.0000	PER PRINTER	0.00	4,884.00	0.00	4,884.00	
NEW HARTFORD CSD		99.0000	407.0000	PER PRINTER	0.00	40,293.00	0.00	40,293.00	
NEW YORK MILLS UFSD		5.0000	407.0000	PER PRINTER	0.00	2,035.00	0.00	2,035.00	
ORISKANY CSD		11.0000	407.0000	PER PRINTER	0.00	4,477.00	0.00	4,477.00	
REMSEN CSD		5.0000	407.0000	PER PRINTER	0.00	2,035.00	0.00	2,035.00	
SAUQUOIT VALLEY CSD		15.0000	407.0000	PER PRINTER	0.00	6,105.00	0.00	6,105.00	
UTICA CITY SD		47.0000	407.0000	PER PRINTER	0.00	19,129.00	0.00	19,129.00	
WATERVILLE CSD		12.0000	407.0000	PER PRINTER	0.00	4,884.00	0.00	4,884.00	
WHITESBORO CSD		16.0000	407.0000	PER PRINTER	0.00	6,512.00	0.00	6,512.00	
<b>Subtotal for Service 602.194</b>						<b>100,529.00</b>	<b>0.00</b>	<b>100,529.00</b>	
<b>602.196 OFF-SITE DISK STORAGE</b>									
BROOKFIELD CSD		0.0000	0.0000		915.00	915.00	0.00	915.00	
CLINTON CSD		0.0000	0.0000		1,757.00	1,757.00	0.00	1,757.00	
NEW HARTFORD CSD		0.0000	0.0000		1,830.00	1,830.00	0.00	1,830.00	
ONEIDA-HERKIMER-MADISON BOCES [29]		0.0000	0.0000		915.00	915.00	0.00	915.00	
ORISKANY CSD		0.0000	0.0000		915.00	915.00	0.00	915.00	
REMSEN CSD		0.0000	0.0000		1,757.00	1,757.00	0.00	1,757.00	
SAUQUOIT VALLEY CSD		0.0000	0.0000		1,757.00	1,757.00	0.00	1,757.00	
UTICA CITY SD		0.0000	0.0000		842.00	842.00	0.00	842.00	
WATERVILLE CSD		0.0000	0.0000		915.00	915.00	0.00	915.00	
WESTMORELAND CSD		0.0000	0.0000		1,757.00	1,757.00	0.00	1,757.00	
WHITESBORO CSD		0.0000	0.0000		915.00	915.00	0.00	915.00	
<b>Subtotal for Service 602.196</b>						<b>14,275.00</b>	<b>0.00</b>	<b>14,275.00</b>	
<b>602.206 CUSTOMIZED ADMIN SYSTEMS PROJECTS</b>									
UTICA CITY SD		0.0000	0.0000	DISTRICT OPTION	12,000.00	12,000.00	0.00	12,000.00	



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Program/ Serial No.	Service	Basis for Current Contract				Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Unit				
<b>602.208 SCHOOL/TOOL/SMS SUPPORT</b>									
BROOKFIELD CSD		0.0000		0.0000	DISTRICT OPTION	1,509.98	0.00	1,509.98	
CLINTON CSD		0.0000		0.0000	DISTRICT OPTION	4,444.49	0.00	4,444.49	
HOLLAND PATENT CSD		0.0000		0.0000	DISTRICT OPTION	6,427.37	0.00	6,427.37	
NEW HARTFORD CSD		0.0000		0.0000	DISTRICT OPTION	3,993.83	0.00	3,993.83	
NEW YORK MILLS UFSD		0.0000		0.0000	DISTRICT OPTION	3,632.14	0.00	3,632.14	
ONEIDA-HERKIMER-MADISON BOCES [28]		0.0000		0.0000	DISTRICT OPTION	1,369.51	0.00	1,369.51	
ORISKANY CSD		0.0000		0.0000	DISTRICT OPTION	3,744.51	0.00	3,744.51	
REMSEN CSD		0.0000		0.0000	DISTRICT OPTION	3,215.44	0.00	3,215.44	
SAUQUOIT VALLEY CSD		0.0000		0.0000	DISTRICT OPTION	4,240.81	0.00	4,240.81	
UTICA CITY SD		0.0000		0.0000	DISTRICT OPTION	18,459.17	0.00	18,459.17	
WATERVILLE CSD		0.0000		0.0000	DISTRICT OPTION	3,117.11	0.00	3,117.11	
WESTMORELAND CSD		0.0000		0.0000	DISTRICT OPTION	4,816.71	0.00	4,816.71	
WHITESBORO CSD		0.0000		0.0000	DISTRICT OPTION	11,241.72	0.00	11,241.72	
<b>Subtotal for Service 602.208</b>						<b>70,212.79</b>	<b>0.00</b>	<b>70,212.79</b>	
<b>602.209 STUDENT BADGE MGMT SUPPORT</b>									
UTICA CITY SD		0.0000		0.0000	DISTRICT OPTION	17,118.00	0.00	17,118.00	
<b>602.210 STUDENT BADGE MGMT LICENSING</b>									
UTICA CITY SD		0.0000		0.0000	PER PROPOSAL	73,382.00	0.00	73,382.00	
<b>602.218 STUDENT SYSTEM ANNUAL MAINT</b>									
BROOKFIELD CSD		0.0000		0.0000		2,470.38	0.00	2,470.38	
CLINTON CSD		0.0000		0.0000		16,615.60	0.00	16,615.60	
HOLLAND PATENT CSD		0.0000		0.0000		16,194.41	0.00	16,194.41	
NEW HARTFORD CSD		0.0000		0.0000		34,415.99	0.00	34,415.99	
NEW YORK MILLS UFSD		0.0000		0.0000		8,280.43	0.00	8,280.43	
ONEIDA-HERKIMER-MADISON BOCES [28]		0.0000		0.0000		18,297.26	0.00	18,297.26	
ORISKANY CSD		0.0000		0.0000		7,331.63	0.00	7,331.63	
REMSEN CSD		0.0000		0.0000		5,290.30	0.00	5,290.30	
SAUQUOIT VALLEY CSD		0.0000		0.0000		11,846.83	0.00	11,846.83	



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Program/Serial No.		Service		Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
Quantity/Share	Unit Cost	Unit Cost	Cost Basis	Fixed Cost	Current Fixed Cost					
0.0000	0.0000	0.0000		123,418.78	123,418.78		123,418.78	0.00	123,418.78	
0.0000	0.0000	0.0000		10,534.49	10,534.49		10,534.49	0.00	10,534.49	
0.0000	0.0000	0.0000		11,297.01	11,297.01		11,297.01	0.00	11,297.01	
0.0000	0.0000	0.0000		37,454.17	37,454.17		37,454.17	0.00	37,454.17	
<b>Subtotal for Service 602.218</b>							<b>303,447.28</b>	<b>0.00</b>	<b>303,447.28</b>	
<b>602.220 ELECTRONIC SIGNATURES LICENSES</b>										
0.0000	0.0000	0.0000	PER PROPOSAL	2,668.37	2,668.37		2,668.37	0.00	2,668.37	
<b>602.222 ELECTRONIC SIG-IMPLEMENTYR 2+SUPP</b>										
1.0000	534.0000	534.0000	PER PROPOSAL	0.00	0.00		534.00	0.00	534.00	
<b>602.224 REGISTRATION MGMT YEAR 2+</b>										
1.0000	745.0000	745.0000	PER DISTRICT	0.00	0.00		745.00	0.00	745.00	
1.0000	745.0000	745.0000	PER DISTRICT	0.00	0.00		745.00	0.00	745.00	
1.0000	745.0000	745.0000	PER DISTRICT	0.00	0.00		745.00	0.00	745.00	
1.0000	745.0000	745.0000	PER DISTRICT	0.00	0.00		745.00	0.00	745.00	
1.0000	745.0000	745.0000	PER DISTRICT	0.00	0.00		745.00	0.00	745.00	
1.0000	745.0000	745.0000	PER DISTRICT	0.00	0.00		745.00	0.00	745.00	
1.0000	745.0000	745.0000	PER DISTRICT	0.00	0.00		745.00	0.00	745.00	
<b>Subtotal for Service 602.224</b>							<b>5,960.00</b>	<b>0.00</b>	<b>5,960.00</b>	
<b>602.225 REGISTRATION MGMT LICENSES</b>										
0.0000	0.0000	0.0000	PER DISTRICT	4,091.90	4,091.90		4,091.90	0.00	4,091.90	
0.0000	0.0000	0.0000	PER DISTRICT	3,999.10	3,999.10		3,999.10	0.00	3,999.10	
0.0000	0.0000	0.0000	PER DISTRICT	3,877.00	3,877.00		3,877.00	0.00	3,877.00	
0.0000	0.0000	0.0000	PER DISTRICT	1,836.40	1,836.40		1,836.40	0.00	1,836.40	
0.0000	0.0000	0.0000	PER DISTRICT	15,211.40	15,211.40		15,211.40	0.00	15,211.40	
0.0000	0.0000	0.0000	PER DISTRICT	3,063.25	3,063.25		3,063.25	0.00	3,063.25	
0.0000	0.0000	0.0000	PER DISTRICT	2,029.00	2,029.00		2,029.00	0.00	2,029.00	
0.0000	0.0000	0.0000	PER DISTRICT	3,261.00	3,261.00		3,261.00	0.00	3,261.00	

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Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
<b>Subtotal for Service 602.225</b>								
602.256	AT BINDERS ANNUAL SUBSCRIPTION WHITESBORO CSD	0.0000	0.0000	PER PROPOSAL	5,006.00	5,006.00	0.00	5,006.00
602.259	TECHNICAL DOC MANAGMENT SUPPORT WHITESBORO CSD	1.0000	602.5000	PER DAY	0.00	602.50	0.00	602.50
602.262	DOC MGMT - ANNUAL SUPPORT YR 2 UTICA CITY SD	1.0000	1,874.0000	PER DISTRICT	0.00	1,874.00	0.00	1,874.00
602.264	BIEL'S FILEBOUND LICENSING HOLLAND PATENT CSD	0.0000	0.0000	PER PROPOSAL	2,420.00	2,420.00	0.00	2,420.00
602.265	ELECTRONIC DOCUMENT MANAGEMENT HOLLAND PATENT CSD UTICA CITY SD	0.0000	0.0000	PER PROPOSAL	5,275.00	5,275.00	0.00	5,275.00
<b>Subtotal for Service 602.265</b>								
602.267	FILEBOUND EDM-YR. 2+ SUPPORT HOLLAND PATENT CSD	0.0000	0.0000	PER PROPOSAL	3,868.59	3,868.59	0.00	3,868.59
602.268	FILEBOUND EDM-SOFTWARE & HOSTING HOLLAND PATENT CSD	0.0000	0.0000	PER PROPOSAL	2,429.00	2,429.00	0.00	2,429.00
602.280	SysCLOUD BACKUP WHITESBORO CSD	0.0000	0.0000	PER PROPOSAL	5,003.00	5,003.00	0.00	5,003.00
602.281	ADVANCED CONTENT LICENSING BROOKFIELD CSD	0.0000	0.0000	PER PROPOSAL	750.00	750.00	0.00	750.00

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**ONEIDA-HERKIMER-MADISON BOCES [29]**  
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Program/Serial No. Service		Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
Quantity/Share	Unit Cost	Cost Basis	Current Fixed Cost					
0.0000		0.0000 PER PROPOSAL	7,069.62		7,069.62	0.00	7,069.62	
<b>Subtotal for Service 602.281</b>								
1.0000		1,954.0000 ANNUAL FEE-YR 1	0.00		1,954.00	0.00	1,954.00	
1.0000		890.0000 ANNUAL FEE-YR2+	0.00		890.00	0.00	890.00	
1.0000		890.0000 ANNUAL FEE-YR2+	0.00		890.00	0.00	890.00	
<b>Subtotal for Service 602.283</b>								
0.0000		0.0000 PER PROPOSAL	139.77		139.77	0.00	139.77	
<b>602.284 PASSWORD MANAGEMENT LICENSING</b>								
UTICA CITY SD								
1.0000		676.0000 PER DISTRICT	0.00		676.00	0.00	676.00	
<b>602.287 SOFTWARE MANAGEMENT LICENSING</b>								
WHITESBORO CSD								
0.0000		0.0000 PER PROPOSAL	6,242.86		6,242.86	0.00	6,242.86	
<b>602.289 SOFTWARE MANAGEMENT SRVC-YR 2+</b>								
WHITESBORO CSD								
1.0000		793.0000 PER DISTRICT	0.00		793.00	0.00	793.00	
<b>602.292 INVENTORY MANAGEMENT - ANNUAL MAINT</b>								
CLINTON CSD								
0.0000		0.0000 PER PROPOSAL	3,735.00		3,735.00	0.00	3,735.00	
NEW HARTFORD CSD								
0.0000		0.0000 PER PROPOSAL	5,602.50		5,602.50	0.00	5,602.50	
NEW YORK MILLS UFSD								
0.0000		0.0000 PER PROPOSAL	1,036.00		1,036.00	0.00	1,036.00	
ONEIDA-HERKIMER-MADISON BOCES [29]								
0.0000		0.0000 PER PROPOSAL	2,490.00		2,490.00	0.00	2,490.00	
ORISKANY CSD								
0.0000		0.0000 PER PROPOSAL	2,424.00		2,424.00	0.00	2,424.00	
SAUQUOIT VALLEY CSD								
0.0000		0.0000 PER PROPOSAL	2,362.00		2,362.00	0.00	2,362.00	
UTICA CITY SD								
0.0000		0.0000 PER PROPOSAL	4,048.00		4,048.00	0.00	4,048.00	

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<b>ONEIDA-HERKIMER-MADISON BOCES [29]</b>	

		Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
Program/ Serial No.	Service	Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost			
	WATERVILLE CSD	0.0000	0.0000	PER PROPOSAL	2,490.00	2,490.00	0.00	2,490.00
	WESTMORELAND CSD	0.0000	0.0000	PER PROPOSAL	1,730.00	1,730.00	0.00	1,730.00
	WHITESBORO CSD	0.0000	0.0000	PER PROPOSAL	12,580.09	12,580.09	0.00	12,580.09
	<b>Subtotal for Service 602.292</b>					<b>38,497.59</b>	<b>0.00</b>	<b>38,497.59</b>
	<b>602.293 INVENTORY &amp; WO MGMT LICENSING MITTS</b>					5,602.50	0.00	5,602.50
	HOLLAND PATENT CSD	0.0000	0.0000	PER PROPOSAL	5,602.50			
	<b>602.294 INVENTORY/WORK ORDER ANNUAL SUPPORT</b>					1,536.00	0.00	1,536.00
	CLINTON CSD	2.0000	768.0000	PER MODULE	0.00			
	HOLLAND PATENT CSD	3.0000	768.0000	PER MODULE	0.00			
	NEW HARTFORD CSD	3.0000	768.0000	PER MODULE	5,602.50			
	NEW YORK MILLS UFSD	1.0000	768.0000	PER MODULE	0.00			
	ONEIDA-HERKIMER-MADISON BOCES [29]	2.0000	768.0000	PER MODULE	0.00			
	ORISKANY CSD	3.0000	768.0000	PER MODULE	0.00			
	SAUQUOIT VALLEY CSD	2.0000	768.0000	PER MODULE	0.00			
	UTICA CITY SD	4.0000	768.0000	PER MODULE	0.00			
	WATERVILLE CSD	3.0000	768.0000	PER MODULE	0.00			
	WESTMORELAND CSD	2.0000	768.0000	PER MODULE	0.00			
	WHITESBORO CSD	3.0000	768.0000	PER MODULE	0.00			
	<b>Subtotal for Service 602.294</b>					<b>27,106.50</b>	<b>0.00</b>	<b>27,106.50</b>
	<b>602.303 SOFTWARE - DISTRICT PURCHASE</b>					660.00	0.00	660.00
	BROOKFIELD CSD	0.0000	0.0000	DISTRICT OPTION	660.00			
	ORISKANY CSD	0.0000	0.0000	DISTRICT OPTION	1,673.00			
	UTICA CITY SD	0.0000	0.0000	DISTRICT OPTION	60,000.00			
	<b>Subtotal for Service 602.303</b>					<b>62,333.00</b>	<b>0.00</b>	<b>62,333.00</b>
	<b>602.414 CAFETERIA CENTRAL OFFICE SUPPORT</b>					4,030.00	0.00	4,030.00
	BROOKFIELD CSD	1.0000	4,030.0000	Per District	0.00			
	CLINTON CSD	1.0000	4,030.0000	Per District	0.00			
	HOLLAND PATENT CSD	1.0000	4,030.0000	Per District	0.00			

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<b>ONEIDA-HERKIMER-MADISON BOCES [29]</b>	

Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
NEW HARTFORD CSD		1.0000	4,030.0000	Per District	0.00	4,030.00	0.00	4,030.00
NEW YORK MILLS UFSD		1.0000	4,030.0000	Per District	0.00	4,030.00	0.00	4,030.00
ONEIDA-HERKIMER-MADISON BOCES [29]		1.0000	4,030.0000	Per District	0.00	4,030.00	0.00	4,030.00
ORISKANY CSD		1.0000	4,030.0000	Per District	0.00	4,030.00	0.00	4,030.00
REMSEN CSD		1.0000	4,030.0000	Per District	0.00	4,030.00	0.00	4,030.00
SAUQUOIT VALLEY CSD		1.0000	4,030.0000	Per District	0.00	4,030.00	0.00	4,030.00
UTICA CITY SD		1.0000	4,030.0000	Per District	0.00	4,030.00	0.00	4,030.00
WATERVILLE CSD		1.0000	4,030.0000	Per District	0.00	4,030.00	0.00	4,030.00
WESTMORELAND CSD		1.0000	4,030.0000	Per District	0.00	4,030.00	0.00	4,030.00
WHITESBORO CSD		1.0000	4,030.0000	Per District	0.00	4,030.00	0.00	4,030.00
<b>Subtotal for Service 602.414</b>						<b>52,390.00</b>	<b>0.00</b>	<b>52,390.00</b>
<b>602.415 CAFETERIA APPLICATION SUPPORT</b>								
BROOKFIELD CSD		1.0000	1,378.0000	PER BUILDING	0.00	1,378.00	0.00	1,378.00
CLINTON CSD		2.0000	1,378.0000	PER BUILDING	0.00	2,756.00	0.00	2,756.00
HOLLAND PATENT CSD		4.0000	1,378.0000	PER BUILDING	0.00	5,512.00	0.00	5,512.00
NEW HARTFORD CSD		5.0000	1,378.0000	PER BUILDING	0.00	6,890.00	0.00	6,890.00
NEW YORK MILLS UFSD		1.0000	1,378.0000	PER BUILDING	0.00	1,378.00	0.00	1,378.00
ONEIDA-HERKIMER-MADISON BOCES [29]		2.0000	1,378.0000	PER BUILDING	0.00	2,756.00	0.00	2,756.00
ORISKANY CSD		2.0000	1,378.0000	PER BUILDING	0.00	2,756.00	0.00	2,756.00
REMSEN CSD		2.0000	1,378.0000	PER BUILDING	0.00	2,756.00	0.00	2,756.00
SAUQUOIT VALLEY CSD		3.0000	1,378.0000	PER BUILDING	0.00	4,134.00	0.00	4,134.00
UTICA CITY SD		13.0000	1,378.0000	PER BUILDING	0.00	17,914.00	0.00	17,914.00
WATERVILLE CSD		2.0000	1,378.0000	PER BUILDING	0.00	2,756.00	0.00	2,756.00
WESTMORELAND CSD		3.0000	1,378.0000	PER BUILDING	0.00	4,134.00	0.00	4,134.00
WHITESBORO CSD		7.0000	1,378.0000	PER BUILDING	0.00	9,646.00	0.00	9,646.00
<b>Subtotal for Service 602.415</b>						<b>64,766.00</b>	<b>0.00</b>	<b>64,766.00</b>
<b>602.419 SCHOOL LUNCH SUPPORT</b>								
BROOKFIELD CSD		1.0000	700.0000	/POINT OF SALE	0.00	700.00	0.00	700.00
CLINTON CSD		5.0000	700.0000	/POINT OF SALE	0.00	3,500.00	0.00	3,500.00
HOLLAND PATENT CSD		6.0000	700.0000	/POINT OF SALE	0.00	4,200.00	0.00	4,200.00
NEW HARTFORD CSD		7.0000	700.0000	/POINT OF SALE	0.00	4,900.00	0.00	4,900.00

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<b>ONEIDA-HERKIMER-MADISON BOCES [29]</b>	

Program/Serial No.		Service		Basis for Current Contract					Initial Contract	Adjustments To Date	Current Contract
Quantity/Share	Unit Cost	Unit Cost	Cost Basis	Fixed Cost	Current Fixed Cost						
		2.0000	700.0000	/POINT OF SALE	0.00			1,400.00	0.00	1,400.00	
		3.0000	700.0000	/POINT OF SALE	0.00			2,100.00	0.00	2,100.00	
		3.0000	700.0000	/POINT OF SALE	0.00			2,100.00	0.00	2,100.00	
		2.0000	700.0000	/POINT OF SALE	0.00			1,400.00	0.00	1,400.00	
		6.0000	700.0000	/POINT OF SALE	0.00			4,200.00	0.00	4,200.00	
		28.0000	700.0000	/POINT OF SALE	0.00			19,600.00	0.00	19,600.00	
		4.0000	700.0000	/POINT OF SALE	0.00			2,800.00	0.00	2,800.00	
		6.0000	700.0000	/POINT OF SALE	0.00			4,200.00	0.00	4,200.00	
		14.0000	700.0000	/POINT OF SALE	0.00			9,800.00	0.00	9,800.00	
								<b>60,900.00</b>	<b>0.00</b>	<b>60,900.00</b>	
<b>Subtotal for Service 602.419</b>											
		1.0000	24,974.0000	PER DISTRICT	0.00			24,974.00	0.00	24,974.00	
		1.0000	24,974.0000	PER DISTRICT	0.00			24,974.00	0.00	24,974.00	
		1.0000	24,974.0000	PER DISTRICT	0.00			24,974.00	0.00	24,974.00	
								<b>74,922.00</b>	<b>0.00</b>	<b>74,922.00</b>	
<b>Subtotal for Service 602.516</b>											
		9.7087	4.2400	PER USER	0.00			41.16	0.00	41.16	
		10.0000	4.2400	PER USER	0.00			42.40	0.00	42.40	
		160.0000	4.2400	PER USER	0.00			678.40	0.00	678.40	
		650.0000	4.2400	PER USER	0.00			2,756.00	0.00	2,756.00	
								<b>3,517.96</b>	<b>0.00</b>	<b>3,517.96</b>	
<b>Subtotal for Service 602.533</b>											
		0.0000	0.0000	PER PROPOSAL	705.86			705.86	0.00	705.86	
		0.0000	0.0000	PER PROPOSAL	315.00			315.00	0.00	315.00	
		0.0000	0.0000	PER PROPOSAL	1,668.35			1,668.35	0.00	1,668.35	
		0.0000	0.0000	PER PROPOSAL	12,319.55			12,319.55	0.00	12,319.55	
								<b>15,008.76</b>	<b>0.00</b>	<b>15,008.76</b>	
<b>Subtotal for Service 602.534</b>											
<b>602.600 DATA INTEGRATION SUPPORT LEVEL I</b>											

**MADISON-ONEIDA BOCES**  
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**Contract for Cooperative Educational Services**

**MADISON-ONEIDA BOCES**  
**ONEIDA-HERKIMER-MADISON BOCES [29]**  
School Year 2024-25

Program/ Serial No.		Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
Quantity/ Share	Unit Cost	Cost Basis	Unit Cost	Current Fixed Cost	Current Fixed Cost				
1.0000	515.0000	PER DAY	515.0000	0.00	0.00	515.00	0.00	515.00	
1.2500	515.0000	PER DAY	515.0000	0.00	0.00	643.75	0.00	643.75	
2.2500	515.0000	PER DAY	515.0000	0.00	0.00	1,158.75	0.00	1,158.75	
3.2500	515.0000	PER DAY	515.0000	0.00	0.00	1,673.75	0.00	1,673.75	
6.0000	515.0000	PER DAY	515.0000	0.00	0.00	3,090.00	0.00	3,090.00	
87.5000	515.0000	PER DAY	515.0000	0.00	0.00	45,062.50	0.00	45,062.50	
3.5000	515.0000	PER DAY	515.0000	0.00	0.00	1,802.50	0.00	1,802.50	
3.5000	515.0000	PER DAY	515.0000	0.00	0.00	1,802.50	0.00	1,802.50	
1.0000	515.0000	PER DAY	515.0000	0.00	0.00	515.00	0.00	515.00	
3.2500	515.0000	PER DAY	515.0000	0.00	0.00	1,673.75	0.00	1,673.75	
7.0000	515.0000	PER DAY	515.0000	0.00	0.00	3,605.00	0.00	3,605.00	
<b>Subtotal for Service 602.600</b>						<b>61,542.50</b>	<b>0.00</b>	<b>61,542.50</b>	
<b>602.605 MICRO COMPUTER ADMIN SUPPORT</b>									
0.0000	0.0000		0.0000	705.00	705.00	705.00	0.00	705.00	
0.0000	0.0000		0.0000	2,254.00	2,254.00	2,254.00	0.00	2,254.00	
0.0000	0.0000		0.0000	705.00	705.00	705.00	0.00	705.00	
<b>Subtotal for Service 602.605</b>						<b>3,664.00</b>	<b>0.00</b>	<b>3,664.00</b>	
<b>602.638 DATA LEADERSHIP SERVICES</b>									
0.0000	0.0000		0.0000	4,479.89	4,479.89	4,479.89	0.00	4,479.89	
0.0000	0.0000		0.0000	30,928.29	30,928.29	30,928.29	0.00	30,928.29	
0.0000	0.0000		0.0000	50,891.18	50,891.18	50,891.18	0.00	50,891.18	
0.0000	0.0000		0.0000	104,598.06	104,598.06	104,598.06	0.00	104,598.06	
0.0000	0.0000		0.0000	34,627.89	34,627.89	34,627.89	0.00	34,627.89	
0.0000	0.0000		0.0000	75,743.89	75,743.89	75,743.89	0.00	75,743.89	
0.0000	0.0000		0.0000	12,857.89	12,857.89	12,857.89	0.00	12,857.89	
0.0000	0.0000		0.0000	4,479.89	4,479.89	4,479.89	0.00	4,479.89	
0.0000	0.0000		0.0000	4,479.89	4,479.89	4,479.89	0.00	4,479.89	
0.0000	0.0000		0.0000	173,578.97	173,578.97	173,578.97	0.00	173,578.97	
0.0000	0.0000		0.0000	25,789.98	25,789.98	25,789.98	0.00	25,789.98	
0.0000	0.0000		0.0000	36,295.69	36,295.69	36,295.69	0.00	36,295.69	
0.0000	0.0000		0.0000	90,597.81	90,597.81	90,597.81	0.00	90,597.81	



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**Contract for Cooperative Educational Services**

<b>MADISON-ONEIDA BOCES</b>	School Year 2024-25
<b>ONEIDA-HERKIMER-MADISON BOCES [29]</b>	

Program/ Serial No.	Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost			
<b>Subtotal for Service 602.638</b>								
<b>602.639 SPECIAL EDUCATION</b>								
BROOKFIELD CSD		0.0000	0.0000		12,676.93	0.00	12,676.93	
CLINTON CSD		0.0000	0.0000		13,489.10	0.00	13,489.10	
HOLLAND PATENT CSD		0.0000	0.0000		19,398.74	0.00	19,398.74	
NEW HARTFORD CSD		0.0000	0.0000		21,058.06	0.00	21,058.06	
NEW YORK MILLS UFSD		0.0000	0.0000		27,389.67	0.00	27,389.67	
ONEIDA-HERKIMER-MADISON BOCES [29]		0.0000	0.0000		3,542.00	0.00	3,542.00	
ORISKANY CSD		0.0000	0.0000		13,751.05	0.00	13,751.05	
REMSEN CSD		0.0000	0.0000		13,364.05	0.00	13,364.05	
SAUQUOIT VALLEY CSD		0.0000	0.0000		12,031.91	0.00	12,031.91	
UTICA CITY SD		0.0000	0.0000		83,165.05	0.00	83,165.05	
WATERVILLE CSD		0.0000	0.0000		17,462.81	0.00	17,462.81	
WESTMORELAND CSD		0.0000	0.0000		12,851.13	0.00	12,851.13	
WHITESBORO CSD		0.0000	0.0000		67,912.54	0.00	67,912.54	
<b>Subtotal for Service 602.639</b>								
<b>602.709 INTERNET DOMAIN NAME</b>								
BROOKFIELD CSD		1.0000	180.0000	PER YEAR	0.00	0.00	180.00	
ONEIDA-HERKIMER-MADISON BOCES [29]		1.0000	180.0000	PER YEAR	0.00	0.00	180.00	
ORISKANY CSD		1.0000	180.0000	PER YEAR	0.00	0.00	180.00	
REMSEN CSD		1.0000	180.0000	PER YEAR	0.00	0.00	180.00	
SAUQUOIT VALLEY CSD		1.0000	180.0000	PER YEAR	0.00	0.00	180.00	
WATERVILLE CSD		1.0000	180.0000	PER YEAR	0.00	0.00	180.00	
WESTMORELAND CSD		1.0000	180.0000	PER YEAR	0.00	0.00	180.00	
WHITESBORO CSD		1.0000	180.0000	PER YEAR	0.00	0.00	180.00	
<b>Subtotal for Service 602.709</b>								
<b>602.711 INTERNET ACCESS</b>								
BROOKFIELD CSD		0.5000	13,496.0000	PER ACCT	0.00	0.00	6,748.00	
CLINTON CSD		1.0000	13,496.0000	PER ACCT	0.00	0.00	13,496.00	



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**Contract for Cooperative Educational Services**

<b>MADISON-ONEIDA BOCES</b>	School Year 2024-25
<b>ONEIDA-HERKIMER-MADISON BOCES [29]</b>	

Program/Serial No. Service		Basis for Current Contract						Initial Contract	Adjustments To Date	Current Contract
Quantity/Share	Unit Cost	Cost Basis	Unit Cost	Current Fixed Cost			Contract		Contract	
1.0000	13,496.0000	PER ACCT	0.00	0.00			13,496.00	0.00	13,496.00	
1.0000	13,496.0000	PER ACCT	0.00	0.00			13,496.00	0.00	13,496.00	
1.0000	13,496.0000	PER ACCT	0.00	0.00			13,496.00	0.00	13,496.00	
1.0000	13,496.0000	PER ACCT	0.00	0.00			13,496.00	0.00	13,496.00	
1.0000	13,496.0000	PER ACCT	0.00	0.00			13,496.00	0.00	13,496.00	
1.0000	13,496.0000	PER ACCT	0.00	0.00			13,496.00	0.00	13,496.00	
1.0000	13,496.0000	PER ACCT	0.00	0.00			13,496.00	0.00	13,496.00	
1.0000	13,496.0000	PER ACCT	0.00	0.00			13,496.00	0.00	13,496.00	
1.0000	13,496.0000	PER ACCT	0.00	0.00			13,496.00	0.00	13,496.00	
1.0000	13,496.0000	PER ACCT	0.00	0.00			13,496.00	0.00	13,496.00	
1.0000	13,496.0000	PER ACCT	0.00	0.00			13,496.00	0.00	13,496.00	
							<b>168,700.00</b>	<b>0.00</b>	<b>168,700.00</b>	
<b>Subtotal for Service 602.711</b>										
3.0000	723.0000	Per Building	0.00	0.00			2,169.00	0.00	2,169.00	
<b>602.717 WIRELESS SUPPORT - DIST OWNED CNTRL</b>										
<b>WESTMORELAND CSD</b>										
47.0000	168.4300	PER ACCESS PNT	0.00	0.00			7,916.21	0.00	7,916.21	
<b>602.720 MANAGED WIRELESS SERVICE-YR 2</b>										
<b>REMSEN CSD</b>										
1.0000	819.0000	PER DISTRICT	0.00	0.00			819.00	0.00	819.00	
1.0000	819.0000	PER DISTRICT	0.00	0.00			819.00	0.00	819.00	
							<b>1,638.00</b>	<b>0.00</b>	<b>1,638.00</b>	
<b>Subtotal for Service 602.729</b>										
<b>602.729 EMAIL ARCHIVING SUPPORT</b>										
<b>BROOKFIELD CSD</b>										
50.0000	9.9700	PER PROPOSAL	0.00	0.00			498.50	0.00	498.50	
75.0000	9.9700	PER PROPOSAL	0.00	0.00			747.75	0.00	747.75	
811.9551	9.9700	PER PROPOSAL	0.00	0.00			8,095.19	0.00	8,095.19	
145.0000	9.9700	PER PROPOSAL	0.00	0.00			1,445.65	0.00	1,445.65	
							<b>10,787.09</b>	<b>0.00</b>	<b>10,787.09</b>	
<b>Subtotal for Service 602.730</b>										

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**Contract for Cooperative Educational Services**

**MADISON-ONEIDA BOCES**  
**ONEIDA-HERKIMER-MADISON BOCES [29]**  
School Year 2024-25

Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
602.731	MOBILE DEVICE MGMT BASE							
	ORISKANY CSD	1.0000	2,782.0000	PER DISTRICT	0.00	2,782.00	0.00	2,782.00
	WHITESBORO CSD	1.0000	2,782.0000	PER DISTRICT	0.00	2,782.00	0.00	2,782.00
	<b>Subtotal for Service 602.731</b>					<b>5,564.00</b>	<b>0.00</b>	<b>5,564.00</b>
602.733	MOBILE DEVICE MGMT ANNUAL MAINT							
	HOLLAND PATENT CSD	1,050.0000	0.0000	DISTRICT OPTION	5,467.59	5,467.59	0.00	5,467.59
	ORISKANY CSD	160.0000	0.0000	DISTRICT OPTION	833.15	833.15	0.00	833.15
	UTICA CITY SD	0.0000	0.0000	DISTRICT OPTION	9,500.00	9,500.00	0.00	9,500.00
	WHITESBORO CSD	500.0000	0.0000	DISTRICT OPTION	2,603.61	2,603.61	0.00	2,603.61
	<b>Subtotal for Service 602.733</b>					<b>18,404.35</b>	<b>0.00</b>	<b>18,404.35</b>
602.740	SECURE FILE TRANSFER YR 2+ 1-25 USR							
	BROOKFIELD CSD	1.0000	512.5000	PER DISTRICT	0.00	512.50	0.00	512.50
	HOLLAND PATENT CSD	1.0000	512.5000	PER DISTRICT	0.00	512.50	0.00	512.50
	NEW HARTFORD CSD	1.0000	512.5000	PER DISTRICT	0.00	512.50	0.00	512.50
	ONEIDA-HERKIMER-MADISON BOCES [29]	1.0000	512.5000	PER DISTRICT	0.00	512.50	0.00	512.50
	ORISKANY CSD	1.0000	512.5000	PER DISTRICT	0.00	512.50	0.00	512.50
	SAUQUOIT VALLEY CSD	1.0000	512.5000	PER DISTRICT	0.00	512.50	0.00	512.50
	<b>Subtotal for Service 602.740</b>					<b>3,075.00</b>	<b>0.00</b>	<b>3,075.00</b>
602.742	SECURE FILE TRANSFER YR 2+ 51+USER							
	UTICA CITY SD	1.0000	1,534.0000	PER DISTRICT	0.00	1,534.00	0.00	1,534.00
602.746	ELECTION MGT LICENSE/MAINTENANCE							
	HOLLAND PATENT CSD	0.0000	0.0000	PER PROPOSAL	9,073.72	9,073.72	0.00	9,073.72
	NEW HARTFORD CSD	0.0000	0.0000	PER PROPOSAL	11,991.30	11,991.30	0.00	11,991.30
	ORISKANY CSD	0.0000	0.0000	PER PROPOSAL	6,156.12	6,156.12	0.00	6,156.12
	UTICA CITY SD	0.0000	0.0000	PER PROPOSAL	4,379.07	4,379.07	0.00	4,379.07
	WESTMORELAND CSD	0.0000	0.0000	PER PROPOSAL	5,275.00	5,275.00	0.00	5,275.00
	WHITESBORO CSD	0.0000	0.0000	PER PROPOSAL	7,235.63	7,235.63	0.00	7,235.63

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Program/ Serial No.	Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost			
<b>Subtotal for Service 602.746</b>								
602.747	ELECTION MGT VOTER REG POLL PRINT							
	HOLLAND PATENT CSD	0.0000	0.0000	PER PROPOSAL	6,369.58	0.00	6,369.58	
	NEW HARTFORD CSD	0.0000	0.0000	PER PROPOSAL	31,012.36	0.00	31,012.36	
	UTICA CITY SD	0.0000	0.0000	PER PROPOSAL	7,497.00	0.00	7,497.00	
	WESTMORELAND CSD	0.0000	0.0000	PER PROPOSAL	11,160.00	0.00	11,160.00	
	WHITESBORO CSD	0.0000	0.0000	PER PROPOSAL	7,772.47	0.00	7,772.47	
<b>Subtotal for Service 602.747</b>								
602.748	ELECTION MGMT SUPPORT 0-10							
	HOLLAND PATENT CSD	1.0000	1,116.0000	PER 0-10 POLLS	0.00	0.00	1,116.00	
	NEW HARTFORD CSD	1.0000	1,116.0000	PER 0-10 POLLS	0.00	0.00	1,116.00	
	ORISKANY CSD	1.0000	1,116.0000	PER 0-10 POLLS	0.00	0.00	1,116.00	
	WESTMORELAND CSD	1.0000	1,116.0000	PER 0-10 POLLS	0.00	0.00	1,116.00	
	WHITESBORO CSD	1.0000	1,116.0000	PER 0-10 POLLS	0.00	0.00	1,116.00	
<b>Subtotal for Service 602.748</b>								
602.750	ELECTION MGMT SUPPORT 21+ POLLS							
	UTICA CITY SD	1.0000	3,355.0000	PER 21+ POLLS	0.00	0.00	3,355.00	
<b>602.753 VISITOR MGMT SVC-YEAR 2+</b>								
	CLINTON CSD	1.0000	406.0000	PER BLDG	0.00	0.00	406.00	
	NEW HARTFORD CSD	5.0000	406.0000	PER BLDG	0.00	0.00	2,030.00	
	NEW YORK MILLS UFSD	1.0000	406.0000	PER BLDG	0.00	0.00	406.00	
	WESTMORELAND CSD	4.0000	406.0000	PER BLDG	0.00	0.00	1,624.00	
	WHITESBORO CSD	8.0000	406.0000	PER BLDG	0.00	0.00	3,248.00	
<b>Subtotal for Service 602.753</b>								
602.754	VISITOR MGMT SVC-LICENSING							
	CLINTON CSD	0.0000	0.0000	PER PROPOSAL	651.00	0.00	651.00	

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**Contract for Cooperative Educational Services**

<b>MADISON-ONEIDA BOCES</b> <b>ONEIDA-HERKIMER-MADISON BOCES [29]</b>	School Year 2024-25
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Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
		0.0000	0.0000	PER PROPOSAL	3,255.00	0.00	3,255.00	
	NEW HARTFORD CSD	0.0000	0.0000	PER PROPOSAL	651.00	0.00	651.00	
	NEW YORK MILLS UFSD	0.0000	0.0000	PER PROPOSAL	2,604.00	0.00	2,604.00	
	WESTMORELAND CSD	0.0000	0.0000	PER PROPOSAL	5,208.00	0.00	5,208.00	
	WHITESBORO CSD	0.0000	0.0000	PER PROPOSAL	12,369.00	0.00	12,369.00	
	<b>Subtotal for Service 602.754</b>							
		0.0000	0.0000	PER PROPOSAL	5,551.20	0.00	5,551.20	
	CLINTON CSD	0.0000	0.0000	PER PROPOSAL	5,868.00	0.00	5,868.00	
	HOLLAND PATENT CSD	0.0000	0.0000	PER PROPOSAL	10,944.00	0.00	10,944.00	
	NEW HARTFORD CSD	0.0000	0.0000	PER PROPOSAL	2,719.35	0.00	2,719.35	
	NEW YORK MILLS UFSD	0.0000	0.0000	PER PROPOSAL	2,823.20	0.00	2,823.20	
	ORISKANY CSD	0.0000	0.0000	PER PROPOSAL	32,189.00	0.00	32,189.00	
	UTICA CITY SD	0.0000	0.0000	PER PROPOSAL	3,912.95	0.00	3,912.95	
	WATERVILLE CSD	0.0000	0.0000	PER PROPOSAL	14,580.00	0.00	14,580.00	
	WHITESBORO CSD	0.0000	0.0000	PER PROPOSAL	78,587.70	0.00	78,587.70	
	<b>Subtotal for Service 602.763</b>							
		1.0000	578.0000	PER DISTRICT	0.00	0.00	578.00	
	CLINTON CSD	1.0000	578.0000	PER DISTRICT	0.00	0.00	578.00	
	HOLLAND PATENT CSD	1.0000	578.0000	PER DISTRICT	0.00	0.00	578.00	
	NEW HARTFORD CSD	1.0000	578.0000	PER DISTRICT	0.00	0.00	578.00	
	NEW YORK MILLS UFSD	1.0000	578.0000	PER DISTRICT	0.00	0.00	578.00	
	ORISKANY CSD	1.0000	578.0000	PER DISTRICT	0.00	0.00	578.00	
	UTICA CITY SD	1.0000	578.0000	PER DISTRICT	0.00	0.00	578.00	
	WATERVILLE CSD	1.0000	578.0000	PER DISTRICT	0.00	0.00	578.00	
	WHITESBORO CSD	1.0000	578.0000	PER DISTRICT	0.00	0.00	578.00	
	<b>Subtotal for Service 602.765</b>				4,624.00	0.00	4,624.00	
		0.0000	0.0000		456,449.00	0.00	456,449.00	
	602.774 MANAGED IT	0.0000	0.0000		264,854.00	0.00	264,854.00	
	HOLLAND PATENT CSD	0.0000	0.0000		2,372,885.00	0.00	2,372,885.00	
	NEW YORK MILLS UFSD	0.0000	0.0000					
	UTICA CITY SD	0.0000	0.0000					

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<b>ONEIDA-HERKIMER-MADISON BOCES [29]</b>			

Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
<b>Subtotal for Service 602.774</b>								
602.775	AUGMENTED SERVICE LABOR							
	WHITESBORO CSD	0.0000	0.0000	PER PROPOSAL	38,400.00	38,400.00	0.00	38,400.00
<b>602.776 EDUCATIONAL HOTSPOT MAINTENANCE</b>								
	CLINTON CSD	0.0000	0.0000	PER PROPOSAL	987.66	987.66	0.00	987.66
	HOLLAND PATENT CSD	0.0000	0.0000	PER PROPOSAL	9,422.34	9,422.34	0.00	9,422.34
	NEW YORK MILLS UFSO	0.0000	0.0000	PER PROPOSAL	391.44	391.44	0.00	391.44
	SAUQUOIT VALLEY CSD	0.0000	0.0000	PER PROPOSAL	2,342.04	2,342.04	0.00	2,342.04
	UTICA CITY SD	0.0000	0.0000	PER PROPOSAL	57,500.00	57,500.00	0.00	57,500.00
<b>Subtotal for Service 602.776</b>								
<b>602.778 EDUCATIONAL HOTSPOT SUPPORT YR 2+</b>								
	CLINTON CSD	1.0000	706.0000	PER DISTRICT	0.00	706.00	0.00	706.00
	SAUQUOIT VALLEY CSD	1.0000	706.0000	PER DISTRICT	0.00	706.00	0.00	706.00
<b>Subtotal for Service 602.778</b>								
<b>602.782 LTE SERVICES</b>								
	HOLLAND PATENT CSD	5.0000	573.0000	PER BUS	0.00	2,865.00	0.00	2,865.00
<b>602.801 DATA PRIVACY &amp; SECURITY</b>								
	BROOKFIELD CSD	0.0000	0.0000		12,574.92	12,574.92	0.00	12,574.92
	CLINTON CSD	0.0000	0.0000		12,574.92	12,574.92	0.00	12,574.92
	HOLLAND PATENT CSD	0.0000	0.0000		12,574.92	12,574.92	0.00	12,574.92
	NEW HARTFORD CSD	0.0000	0.0000		12,574.92	12,574.92	0.00	12,574.92
	NEW YORK MILLS UFSO	0.0000	0.0000		42,791.34	42,791.34	0.00	42,791.34
	ONEIDA-HERKIMER-MADISON BOCES [29]	0.0000	0.0000		12,574.92	12,574.92	0.00	12,574.92
	ORISKANY CSD	0.0000	0.0000		12,574.92	12,574.92	0.00	12,574.92
	REMSEN CSD	0.0000	0.0000		12,574.92	12,574.92	0.00	12,574.92
	SAUQUOIT VALLEY CSD	0.0000	0.0000		12,574.92	12,574.92	0.00	12,574.92

**MADISON-ONEIDA BOCES**  
4937 SPRING RD  
P. O. BOX 168  
VERONA, NY 13478-0168

**Contract for Cooperative Educational Services**

**MADISON-ONEIDA BOCES**  
**ONEIDA-HERKIMER-MADISON BOCES [29]**  
School Year 2024-25

Program/Serial No. Service		Basis for Current Contract				Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
Quantity/Share	Unit Cost	Cost Basis	Unit Cost	Fixed Cost	Contract	To Date	Contract		
0.0000	0.0000			12,574.92	12,574.92	0.00	12,574.92		
0.0000	0.0000			12,574.92	12,574.92	0.00	12,574.92		
0.0000	0.0000			42,891.34	42,891.34	0.00	42,891.34		
0.0000	0.0000			69,605.34	69,605.34	0.00	69,605.34		
<b>Subtotal for Service 602.801</b>					<b>281,037.22</b>	<b>0.00</b>	<b>281,037.22</b>		
<b>603.001 LABOR RELATIONS &amp; NEGOTIATIONS</b>									
100.0000	48.0000	BASE+PER EMP.		14,839.00	19,639.00	0.00	19,639.00		
570.0000	48.0000	BASE+PER EMP.		14,839.00	42,199.00	0.00	42,199.00		
100.0000	48.0000	BASE+PER EMP.		14,839.00	19,639.00	0.00	19,639.00		
463.0000	48.0000	BASE+PER EMP.		14,839.00	37,063.00	0.00	37,063.00		
<b>Subtotal for Service 603.001</b>					<b>118,540.00</b>	<b>0.00</b>	<b>118,540.00</b>		
<b>603.010 LABOR RELATIONS</b>									
220.0000	48.0000	BASE+PER EMP.		7,513.00	18,073.00	0.00	18,073.00		
<b>603.019 BOARD POLICY SERVICE</b>									
1.0000	7,492.0000	Per District		0.00	7,492.00	0.00	7,492.00		
<b>603.030 BOARD POLICY - AUDIT</b>									
1.0000	10,857.0000	PER DISTRICT		0.00	10,857.00	0.00	10,857.00		
1.0000	10,857.0000	PER DISTRICT		0.00	10,857.00	0.00	10,857.00		
1.0000	10,857.0000	PER DISTRICT		0.00	10,857.00	0.00	10,857.00		
1.0000	10,857.0000	PER DISTRICT		0.00	10,857.00	0.00	10,857.00		
1.0000	10,857.0000	PER DISTRICT		0.00	10,857.00	0.00	10,857.00		
1.0000	10,857.0000	PER DISTRICT		0.00	10,857.00	0.00	10,857.00		
1.0000	10,857.0000	PER DISTRICT		0.00	10,857.00	0.00	10,857.00		
1.0000	10,857.0000	PER DISTRICT		0.00	10,857.00	0.00	10,857.00		
1.0000	10,857.0000	PER DISTRICT		0.00	10,857.00	0.00	10,857.00		
<b>Subtotal for Service 603.030</b>					<b>119,427.00</b>	<b>0.00</b>	<b>119,427.00</b>		

**MADISON-ONEIDA BOCES**  
4937 SPRING RD  
P. O. BOX 168  
VERONA, NY 13478-0168

**Contract for Cooperative Educational Services**

MADISON-ONEIDA BOCES  
ONEIDA-HERKIMER-MADISON BOCES [29]  
School Year 2024-25

Program/ Serial No.	Service	Basis for Current Contract				Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Unit				
604.010	REG'L BUS RADIO								
CLINTON CSD		1.0000	1,271.0000	PER DISTRICT	0.00	1,271.00	0.00	1,271.00	
HOLLAND PATENT CSD		1.0000	1,271.0000	PER DISTRICT	0.00	1,271.00	0.00	1,271.00	
NEW HARTFORD CSD		1.0000	1,271.0000	PER DISTRICT	0.00	1,271.00	0.00	1,271.00	
ORISKANY CSD		1.0000	1,271.0000	PER DISTRICT	0.00	1,271.00	0.00	1,271.00	
SAUQUOIT VALLEY CSD		1.0000	1,271.0000	PER DISTRICT	0.00	1,271.00	0.00	1,271.00	
WATERVILLE CSD		1.0000	1,271.0000	PER DISTRICT	0.00	1,271.00	0.00	1,271.00	
WESTMORELAND CSD		1.0000	1,271.0000	PER DISTRICT	0.00	1,271.00	0.00	1,271.00	
WHITESBORO CSD		1.0000	1,271.0000	PER DISTRICT	0.00	1,271.00	0.00	1,271.00	
<b>Subtotal for Service 604.010</b>						<b>10,168.00</b>	<b>0.00</b>	<b>10,168.00</b>	
611.001	COOPERATIVE BUS MAINTENANCE								
CLINTON CSD		0.0000	0.0000	DISTRICT OPTION	170,000.00	170,000.00	0.00	170,000.00	
611.010	NON-BUS MAINTENANCE SRVC								
CLINTON CSD		0.0000	0.0000	DISTRICT OPTION	5,000.00	5,000.00	0.00	5,000.00	
616.010	COOPERATIVE BIDDING-NC								
HOLLAND PATENT CSD		1,269.0000	3.2500	Per RWADA	0.00	4,124.25	0.00	4,124.25	
NEW HARTFORD CSD		2,778.0000	3.2500	Per RWADA	0.00	9,028.50	0.00	9,028.50	
ONEIDA-HERKIMER-MADISON BOCES [29]		2,000.0000	3.2500	Per RWADA	0.00	6,500.00	0.00	6,500.00	
SAUQUOIT VALLEY CSD		985.0000	3.2500	Per RWADA	0.00	3,201.25	0.00	3,201.25	
UTICA CITY SD		9,633.0000	3.2500	Per RWADA	0.00	31,307.25	0.00	31,307.25	
WATERVILLE CSD		761.0000	3.2500	Per RWADA	0.00	2,473.25	0.00	2,473.25	
WESTMORELAND CSD		889.0000	3.2500	Per RWADA	0.00	2,889.25	0.00	2,889.25	
WHITESBORO CSD		3,181.0000	3.2500	Per RWADA	0.00	10,338.25	0.00	10,338.25	
<b>Subtotal for Service 616.010</b>						<b>69,862.00</b>	<b>0.00</b>	<b>69,862.00</b>	
635.000	MEDICAID REIMBURSEMENT								
CLINTON CSD		30.0000	58.1000	PER HOUR	0.00	1,743.00	0.00	1,743.00	
HOLLAND PATENT CSD		45.0000	58.1000	PER HOUR	0.00	2,614.50	0.00	2,614.50	

Contract for Cooperative Educational Services

<b>MADISON-ONEIDA BOCES</b>	School Year 2024-25
<b>ONEIDA-HIERKIMER-MADISON BOCES [29]</b>	

Program/Serial No.		Service		Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
Quantity/Share	Unit Cost	Unit Cost	Cost Basis	Current Fixed Cost			Contract	To Date	Contract	
60.0000		58.1000	PER HOUR	0.00			3,486.00	0.00	3,486.00	
10.0000		58.1000	PER HOUR	0.00			581.00	0.00	581.00	
25.0000		58.1000	PER HOUR	0.00			1,452.50	0.00	1,452.50	
25.0000		58.1000	PER HOUR	0.00			1,452.50	0.00	1,452.50	
20.0000		58.1000	PER HOUR	0.00			1,162.00	0.00	1,162.00	
230.0000		58.1000	PER HOUR	0.00			13,363.00	0.00	13,363.00	
30.0000		58.1000	PER HOUR	0.00			1,743.00	0.00	1,743.00	
30.0000		58.1000	PER HOUR	0.00			1,743.00	0.00	1,743.00	
<b>Subtotal for Service 635.000</b>							<b>29,340.50</b>	<b>0.00</b>	<b>29,340.50</b>	



MADISON-ONEIDA BOCES  
4937 SPRING RD  
P. O. BOX 168  
VERONA, NY 13478-0168

MADISON-ONEIDA BOCES  
ONEIDA-HERKIMER-MADISON BOCES [29]  
School Year 2024-25

Summary:

<u>Total of Service Costs - All Funds:</u>	19,003,750.96	(Except 001/002)
<u>Capital Costs:</u>	0.00	(CoSer 002)
<u>Adm. &amp; Clerical Costs:</u>	0.00	(CoSer 001)
<u>Total Contract Costs:</u>	19,003,750.96	

The party of the second part hereby agrees to pay the total contract cost to the party of the first part according to the following schedule:  
10 Times per year

This contract shall not be valid or binding until it is approved by the Commissioner of Education. IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

 MADISON-ONEIDA BOCES  
 Signature, President and/of Clerk BOCES (Party of the First Part)  
 4937 SPRING RD, P. O. BOX 168, VERONA, NY, 13478-0168  
 (Post Office Address)

ONEIDA-HERKIMER-MADISON BOCES [29] P.O. BOX 70, NEW HARTFORD, NY, 13413-  
 Signature, President and/or Clerk, Board of Education (As Authorized) (Post Office Address)

Preliminary 2024/2025 AS-7 Contract

THIS AGREEMENT made this 1st day of July, 2024 by and between the Albany-Schoharie-Schenectady-Saratoga, party of the first part, and ONEIDA-MADISON-HERKIMER BOCES, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of section 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2024-25 school year at the indicated cost.

Program/ Serial No.	Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost			
412.050	Virtual School							
SAUQUOIT VALLEY CSD								
412.050.020	Cooperative Virtual Learning	0.0000	0.0000	per student	9,250.00	0.00	9,250.00	
412.998	Distance Learning - Admin Fee							
SAUQUOIT VALLEY CSD								
412.998	Distance Learning - Admin Fee	0.0000	0.0000	Per Admin Fee	578.13	0.00	578.13	
503.030	Dream Consortium N/A							
ONEIDA-MADISON-HERKIMER BOCES								
503.030	Dream Consortium N/A	1.0000	1,100.0000	each	1,100.00	0.00	1,100.00	
503.999	Library Automation - Admin Fee							
ONEIDA-MADISON-HERKIMER BOCES								
503.999	Library Automation - Admin Fee	0.0000	0.0000	Per Admin Fee	68.75	0.00	68.75	
507.060	Staff Dvypmnt - Programs in full							
CLINTON CSD								
507.060.010	Programs/Workshops	0.0000	0.0000	as billed	3,429.00	0.00	3,429.00	
507.999	School/Curriculum Impr - Admin Fee							
CLINTON CSD								
507.999	School/Curriculum Impr - Admin Fee	0.0000	0.0000	Per Admin Fee	214.31	0.00	214.31	
512.055	Internet Based Learning System Supp							
WHITESBORO CSD								
512.055.330	Delta Math Licensing	0.0000	0.0000	actual cost	2,600.00	0.00	2,600.00	
512.055.335	Delta Math Support	0.0000	0.0000	as billed	468.00	0.00	468.00	
Subtotal for Service 512.055.335					3,068.00	0.00	3,068.00	

Preliminary 2024/2025 AS-7 Contract

Albany-Schoharie-Schenectady-Saratoga  
ONEIDA-MADISON-HERKIMER BOCES  
School Year 2024-25

Program/ Serial No.	Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost			
512.999	Instructional Computer - Admin Fee WHITESBORO CSD	0.0000	0.0000	Per Admin Fee	191.75	0.00	191.75	
604.030	Equipment Maintenance HOLLAND-PATENT CSD	0.0000	0.0000	as billed	10,200.00	0.00	10,200.00	
604.030.211	Usherwood-CPC NERIC Service Fee	0.0000	0.0000	as billed	1,224.00	0.00	1,224.00	
	Subtotal for Service 604.030.211				11,424.00	0.00	11,424.00	
604.998	Administrative Computer - Admin Fee HOLLAND-PATENT CSD	0.0000	0.0000	Per Admin Fee	714.00	0.00	714.00	
611.030	Web Hosting NEW HARTFORD CSD	1.0000	4,414.0000	per year	4,414.00	0.00	4,414.00	
611.030.100	Web hosting, Level 1 Waterville CSD	1.0000	4,414.0000	per year	4,414.00	0.00	4,414.00	
	Subtotal for Service 611.030.100				8,828.00	0.00	8,828.00	
611.080	Digital Content Strategy & Support NEW HARTFORD CSD	1.0000	28,485.0000	annually	28,485.00	0.00	28,485.00	
611.080.300	Digital Content 300 Hours							
611.100	Communication Service NEW HARTFORD CSD	1.0000	135,472.0000	flat fee	135,472.00	0.00	135,472.00	
611.100.410	Communication Tier 4 Enhanced Waterville CSD							
611.100.210	Communication Tier 2 Enhanced	1.0000	81,283.0000	flat fee	81,283.00	0.00	81,283.00	

Preliminary 2024/2025 AS-7 Contract

Albany-Schoharie-Schenectady-Saratoga ONEIDA-MADISON-HERKIMER BOCES	School Year 2024-25
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Program/ Serial No. Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
	Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost			
Subtotal for Service 611.100.210					216,755.00	0.00	216,755.00
611.200 Comm - BOCES of NY Consortium							
ONEIDA-MADISON-HERKIMER BOCES	1.0000	1,792.0000	annually	0.00	1,792.00	0.00	1,792.00
611.998 Communications - Admin Fee							
NEW HARTFORD CSD	0.0000	0.0000	Per Admin Fee	10,523.19	10,523.19	0.00	10,523.19
Waterville CSD	0.0000	0.0000	Per Admin Fee	5,356.06	5,356.06	0.00	5,356.06
Subtotal for Service 611.998					15,879.25	0.00	15,879.25

Central Administration  
Capital Region BOCES  
900 Watervliet-Shaker Road  
Albany, NY 12205

Albany-Schoharie-Schenectady-Saratoga School Year 2024-25  
ONEIDA-MADISON-HERKIMER BOCES

Summary:

<u>Total of Service Costs - All Funds:</u>	301,777.19	(Except 001/002)
<u>Capital Costs:</u>	0.00	(CoSer 002)
<u>Adm. &amp; Clerical Costs:</u>	0.00	(CoSer 001)
<u>Total Contract Costs:</u>	301,777.19	

In accordance with the Board of Education policy, a 6.25% administrative assessment will be charged for all services furnished to non-component school districts. This assessment will be separately identified on the invoice, and IS INCLUDED in the Contract Costs listed above.

This contract shall not be valid or binding until it is approved by the Commissioner of Education. IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

NY, 12205  
*Mary E. B...*  
Albany-Schoharie-Schenectady-Saratoga

Board of Cooperative Educational Service, 900 Watervliet-Shaker Road Suite 102, Albany,

(Post Office Address)

(Party of the First Part)

ONEIDA-MADISON-HERKIMER BOCES

4747 Middle Settlement Road, PO Box 70, New Hartford, NY, 13413-0070

(Post Office Address)

(Party of the Second Part)

Signature, President and/or Clerk, Board of Education (As Authorized)

**ONONDAGA-CORTLAND-MADISON BOCES**  
6820 THOMPSON ROAD  
SYRACUSE, NY 13211

**2024-25 Initial AS-7 Contract**

THIS AGREEMENT made this 1st day of July, 2024 by and between the ONONDAGA-CORTLAND-MADISON BOCES, party of the first part, and Oneida-Herkimer-Madison BOCES, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2024-25 school year at the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
410.010	Hospital Based Instruction							
	Brookfield CSD	19.0000	108.0000	Per Hour	0.00	2,052.00	0.00	2,052.00
	Holland-Patent CSD	20.0000	108.0000	Per Hour	0.00	2,160.00	0.00	2,160.00
	Utica City SD	43.0000	108.0000	Per Hour	0.00	4,644.00	0.00	4,644.00
	<b>Subtotal for Service 410.010</b>					<b>8,856.00</b>	<b>0.00</b>	<b>8,856.00</b>
503.010	Section III Interscholastic Sports							
	Brookfield CSD							
	503.010.001 Section III - Base Fee	1.0000	1,575.0000	Per District	0.00	1,575.00	0.00	1,575.00
	503.010.002 Section III - Per Sport Fee	7.0000	245.9900	Per Sport	0.00	1,721.93	0.00	1,721.93
	Clinton CSD							
	503.010.001 Section III - Base Fee	1.0000	1,575.0000	Per District	0.00	1,575.00	0.00	1,575.00
	503.010.002 Section III - Per Sport Fee	25.0000	245.9900	Per Sport	0.00	6,149.75	0.00	6,149.75
	Holland-Patent CSD							
	503.010.001 Section III - Base Fee	1.0000	1,575.0000	Per District	0.00	1,575.00	0.00	1,575.00
	503.010.002 Section III - Per Sport Fee	27.0000	245.9900	Per Sport	0.00	6,641.73	0.00	6,641.73
	New Hartford CSD							
	503.010.001 Section III - Base Fee	1.0000	1,575.0000	Per District	0.00	1,575.00	0.00	1,575.00
	503.010.002 Section III - Per Sport Fee	30.0000	245.9900	Per Sport	0.00	7,379.70	0.00	7,379.70
	New York Mills UFSD							
	503.010.001 Section III - Base Fee	1.0000	1,575.0000	Per District	0.00	1,575.00	0.00	1,575.00
	503.010.002 Section III - Per Sport Fee	16.0000	245.9900	Per Sport	0.00	3,935.84	0.00	3,935.84
	Oriskany CSD							
	503.010.001 Section III - Base Fee	1.0000	1,575.0000	Per District	0.00	1,575.00	0.00	1,575.00
	503.010.002 Section III - Per Sport Fee	19.0000	245.9900	Per Sport	0.00	4,673.81	0.00	4,673.81

**ONONDAGA-CORTLAND-MADISON BOCES**  
6820 THOMPSON ROAD  
SYRACUSE, NY 13211

2024-25 Initial AS-7 Contract

**ONONDAGA-CORTLAND-MADISON BOCES**  
Oneida-Herkimer-Madison BOCES

School Year 2024-25

Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
<b>Remson CSD</b>								
503.010.001	Section III - Base Fee	1.0000	1,575.0000	Per District	0.00	1,575.00	0.00	1,575.00
503.010.002	Section III - Per Sport Fee	14.0000	245.9900	Per Sport	0.00	3,443.86	0.00	3,443.86
<b>Sauquoit Valley CSD</b>								
503.010.001	Section III - Base Fee	1.0000	1,575.0000	Per District	0.00	1,575.00	0.00	1,575.00
503.010.002	Section III - Per Sport Fee	22.0000	245.9900	Per Sport	0.00	5,411.78	0.00	5,411.78
<b>Utica City SD</b>								
503.010.001	Section III - Base Fee	1.0000	1,575.0000	Per District	0.00	1,575.00	0.00	1,575.00
503.010.002	Section III - Per Sport Fee	29.0000	245.9900	Per Sport	0.00	7,133.71	0.00	7,133.71
<b>Waterville CSD</b>								
503.010.001	Section III - Base Fee	1.0000	1,575.0000	Per District	0.00	1,575.00	0.00	1,575.00
503.010.002	Section III - Per Sport Fee	20.0000	245.9900	Per Sport	0.00	4,919.80	0.00	4,919.80
<b>Westmoreland CSD</b>								
503.010.001	Section III - Base Fee	1.0000	1,575.0000	Per District	0.00	1,575.00	0.00	1,575.00
503.010.002	Section III - Per Sport Fee	22.0000	245.9900	Per Sport	0.00	5,411.78	0.00	5,411.78
<b>Whitesboro CSD</b>								
503.010.001	Section III - Base Fee	1.0000	1,575.0000	Per District	0.00	1,575.00	0.00	1,575.00
503.010.002	Section III - Per Sport Fee	30.0000	245.9900	Per Sport	0.00	7,379.70	0.00	7,379.70
<b>Subtotal for Service 503.010.002</b>						<b>83,103.39</b>	<b>0.00</b>	<b>83,103.39</b>
<b>670.010 Gas/Electric Accounts</b>								
<b>Brookfield CSD</b>								
Clinton CSD		1.0000	536.0000	Per Account	0.00	536.00	0.00	536.00
Holland-Patent CSD		4.0000	536.0000	Per Account	0.00	2,144.00	0.00	2,144.00
New Hartford CSD		8.0000	536.0000	Per Account	0.00	4,288.00	0.00	4,288.00
New York Mills UFSD		9.0000	536.0000	Per Account	0.00	4,824.00	0.00	4,824.00
Oneida-Herkimer-Madison BOCES		4.0000	536.0000	Per Account	0.00	2,144.00	0.00	2,144.00
Oriskany CSD		3.0000	536.0000	Per Account	0.00	1,608.00	0.00	1,608.00
Remson CSD		5.0000	536.0000	Per Account	0.00	2,680.00	0.00	2,680.00
Sauquoit Valley CSD		2.0000	536.0000	Per Account	0.00	1,072.00	0.00	1,072.00
Utica City SD		5.0000	536.0000	Per Account	0.00	2,680.00	0.00	2,680.00
Waterville CSD		32.0000	536.0000	Per Account	0.00	17,152.00	0.00	17,152.00
						<b>3,216.00</b>	<b>0.00</b>	<b>3,216.00</b>

ONONDAGA-CORTLAND-MADISON BOCES  
6820 THOMPSON ROAD  
SYRACUSE, NY 13211

2024-25 Initial AS-7 Contract

ONONDAGA-CORTLAND-MADISON BOCES Oneida-Herkimer-Madison BOCES	School Year 2024-25
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Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
Westmoreland CSD		5.0000	536.0000	Per Account	0.00	2,680.00	0.00	2,680.00
Whitesboro CSD		18.0000	536.0000	Per Account	0.00	9,648.00	0.00	9,648.00
Subtotal for Service 670.010						54,672.00	0.00	54,672.00
670.030 Gas/Electric Low Use Meter								
Brookfield CSD		3.0000	105.0000	Per Account	0.00	315.00	0.00	315.00
Clinton CSD		1.0000	105.0000	Per Account	0.00	105.00	0.00	105.00
Holland+Patent CSD		4.0000	105.0000	Per Account	0.00	420.00	0.00	420.00
New Hartford CSD		8.0000	105.0000	Per Account	0.00	840.00	0.00	840.00
New York Mills UFSD		2.0000	105.0000	Per Account	0.00	210.00	0.00	210.00
Oriskany CSD		5.0000	105.0000	Per Account	0.00	525.00	0.00	525.00
Utica City SD		8.0000	105.0000	Per Account	0.00	840.00	0.00	840.00
Westmoreland CSD		4.0000	105.0000	Per Account	0.00	420.00	0.00	420.00
Whitesboro CSD		6.0000	105.0000	Per Account	0.00	630.00	0.00	630.00
Subtotal for Service 670.030						4,305.00	0.00	4,305.00



ONONDAGA-CORTLAND-MADISON BOCES  
6820 THOMPSON ROAD  
SYRACUSE, NY 13211

ONONDAGA-CORTLAND-MADISON BOCES  
Oneida-Herkimer-Madison BOCES

School Year 2024-25

Summary:

Total of Service Costs - All Funds:

150,936.39 (Except 001/002)

Capital Costs:

0.00 (CoSer 002)

Adm. & Clerical Costs:

0.00 (CoSer 001)

Total Contract Costs:

150,936.39

The party of the second part has approved the Service Unit Cost Methodologies used to calculate costs for each Service as reviewed and approved by the Superintendent of Schools, and has adopted a resolution to participate in the specific services marked above for the 2024-25 school year.

The party of the second part hereby agrees to pay the total contract cost to the party of the first part according to the following schedule:  
10 Times per year

This contract shall not be valid or binding until it is approved by the Commissioner of Education.  
IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

Signature, President and/or Clerk, BOCES      ONONDAGA-CORTLAND-MADISON BOCES      6820 THOMPSON ROAD, SYRACUSE, NY, 13211  
(Party of the First Part)      (Post Office Address)

Signature, President and/or Clerk, Board of Education (As Authorized)      Oneida-Herkimer-Madison BOCES      PO Box 70, New Hartford, NY, 13413-0070  
(Party of the Second Part)      (Post Office Address)

Franklin-Essex-Hamilton BOCES  
P. O. Box 28  
23 Husky Lane  
Malone, NY 12953

2024-25 Initial AS-7 Contract for Cooperative Services

THIS AGREEMENT made in duplicate this 1st of July, 2024, by and between the Franklin-Essex-Hamilton BOCES, party of the first part, and Oneida-Herkimer-Madison BOCES, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2024-25 school year at the indicated cost

Program/ Serial No.	Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost			
665.000	Transportation (On the Bus) Plannin					5,900.00	0.00	5,900.00
	Clinton CSD	0.0000	0.0000		5,900.00	5,900.00	0.00	5,900.00
	Holland-Patent CSD	0.0000	0.0000		9,900.00	9,900.00	0.00	9,900.00
	NEW HARTFORD CSD	0.0000	0.0000		21,700.00	21,700.00	0.00	21,700.00
	<b>Subtotal for Service 665.000</b>							

Franklin-Essex-Hamilton BOCES  
P. O. Box 28  
23 Husky Lane  
Malone, NY 12953

Franklin-Essex-Hamilton BOCES  
Oneida Herkimer Madison BOCES  
School Year 2024-25

**Summary:**

Total of Service Costs - All Funds: 21,700.00 Excerpt 001/0021  
Capital Costs: 0.00 CoSer 002  
Adm. & Clerical Costs: 0.00 CoSer 001  
Total Contract Costs: 21,700.00

The party of the second partt hereby agrees to pay the total contract cost to the party of the first part on a monthly basis commencing in September, 2024.

This contract shall not be valid or binding until it is approved by the Commissioner of Education. IN WITNESS WHEREOF, the parties have set their hands the day and year written above.

  
Signature, President and/or Clerk, BOCES

Franklin-Essex-Hamilton BOCES  
P.O. Box 28, 23 Husky Lane, Malone, NY 12953  
(Party of the First Part) (Post Office Address)

Oneida-Herkimer-Madison BOCES  
P.O. Box 70, 4747 Middle Settlement Road, New Hartford, NY 13413  
(Party of the Second Part) (Post Office Address)



**Oneida-Herkimer-Madison BOCES**

P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070  
www.oneida-boces.org

**Scott Morris**

*Assistant Superintendent for Support Services*

T: 315.793.8566

F: 315.793.8652


[smorris@oneida-boces.org](mailto:smorris@oneida-boces.org)

**VII B. 8.**

**Approval of 2024-2025 Contracts  
Contractor (Seller) with Other BOCES  
2024-2025 Contracts  
August 14, 2024**


**MEMORANDUM**

To: Cooperative Board

From: Patricia N. Kilburn, Ed. D.   
District Superintendent and CEO

Date: July 19, 2024

Subject: Approval of Oneida BOCES Contractor (Seller) With Other BOCES  
2024-2025 Contracts

Prepared by: Scott Morris 

Background:

Each year the Oneida BOCES enters into contracts with school districts and other BOCES. These contracts are legal documents that bind another BOCES, or school district to services requested. These contracts provide the basis for revenue for the programs at the Oneida BOCES.

Discussion:

Contracts for services for the 2024-2025 school year are based on requests that were submitted to BOCES by component school districts, and other BOCES on May 1, 2024. The contracts reflect the range of services provided by BOCES such as Occupational Education, Special Education Students, Instructional and Management Services. All contracts are signed by the President or Clerk of both Boards of Education. All adjustments in service throughout the year are additional adjustments to the original contract.

Recommendation:

It is recommended that the Cooperative Board enter into the following contract(s) to assure payment for services:

**Oneida BOCES Contractor (Seller) With Other BOCES**

Herkimer-Ful-Ham-Ots BOCES	\$2,242,200.98	Initial contract for all BOCES services for 2024-25 including coop. music, sub call, science kits, model schools, NP, sch. Physician med. dir., distance learning, ed. comm., LOTE, AV repair, micro comp repair, interconnect, EA, record retention, telecommunications.
Nassau BOCES	625,452.29	
Jefferson-Lewis BOCES	419,831.81	
Orange-Ulster BOCES	92,442.93	
Cayuga-Onondaga BOCES	24,891.00	
Hamilton-Ful-Mont BOCES	23,670.90	
Washington-S-W-H-E BOCES	18,138.92	
Delaware-Chen-Mad-Ots BOCES	11,970.00	

Monroe 2 BOCES	250.00
Sullivan BOCES	121.50

The contract provides the revenue necessary to pay for salaries, equipment, supplies and contractual obligations of programs at BOCES.

Resolution:

That the Cooperative Board approves the contract between Oneida-Herkimer-Madison and Herkimer-Fulton-Hamilton-Otsego BOCES, Nassau BOCES, Jefferson-Lewis BOCES, Orange-Ulster BOCES, Cayuga-Onondaga BOCES, Hamilton-Fulton-Montgomery BOCES, Washington-Saratoga-Warren-Hamilton-Essex BOCES, Delaware-Chenango-Madison-Otsego BOCES, Monroe 2 BOCES and Sullivan BOCES for the 2024-2025 school year.

SM:ct  
Attachments

**ONEIDA HERKIMER MADISON BOCES**  
**PO BOX 70**  
**4747 MIDDLE SETTLEMENT ROAD**  
**NEW HARTFORD, NY 13413-0070**

**Final 2024-2025 AS-7 Contract**

THIS AGREEMENT made this 1st day of July, 2024 by and between the ONEIDA HERKIMER MADISON BOCES, party of the first part, and HERKIMER-FULT-HAM-OTSEG BOCES, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2024-25 school year at the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract				Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Unit				
002.010 RENT HERKIMER-FULT-HAM-OTSEG BOCES		0.0000	26.3256 PER RWADA		18,000.00	18,000.00	0.00	18,000.00	
204.020 12:1:1 MILD/MODERATE NON COMPONENT MOUNT MARKHAM CSD		1.0000	32,379.0000 PER STUDENT FTE		0.00	32,379.00	0.00	32,379.00	
204.715 12:1:1 MILD/MODERATE SPEECH IMP-RS MOUNT MARKHAM CSD		1.5000	5,065.0000 PER HOUR		0.00	7,597.50	0.00	7,597.50	
204.720 12:1:1 MILD/IMOD PHYS THERAPY-RS MOUNT MARKHAM CSD		1.0000	4,800.0000 PER HOUR		0.00	4,800.00	0.00	4,800.00	
204.721 12:1:1 MILD/MODERATE COUNSELING-RS MOUNT MARKHAM CSD		1.0000	4,240.0000 PER 1/2 HOUR		0.00	4,240.00	0.00	4,240.00	
204.722 12:1:1 MILD/MODERATE OCC THER - RS MOUNT MARKHAM CSD		1.0000	4,680.0000 PER HOUR		0.00	4,680.00	0.00	4,680.00	
206.020 TRANSITION SERVICES MOUNT MARKHAM CSD		1.0000	5,614.0000 PER STUDENT		0.00	5,614.00	0.00	5,614.00	
206.070 YES FRANKFORT CSD HERKIMER CSD		1.0000 1.0000	9,686.0000 PER STUDENT 9,686.0000 PER STUDENT		0.00 0.00	9,686.00 9,686.00	0.00 0.00	9,686.00 9,686.00	
<b>Subtotal for Service 206.070</b>						<b>19,372.00</b>	<b>0.00</b>	<b>19,372.00</b>	

**ONEIDA HERKIMER MADISON BOCES**  
**PO BOX 70**  
**4747 MIDDLE SETTLEMENT ROAD**  
**NEW HARTFORD, NY 13413-0070**

Final 2024-2025 AS-7 Contract

**ONEIDA HERKIMER MADISON BOCES**  
**HERKIMER-FULT-HAM-OTSEG BOCES**  
 School Year 2024-25

Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
310.010	NURSE PRACTITIONER MOUNT MARKHAM CSD	0.2000	131,213.0000	PER FTE	0.00	26,242.60	0.00	26,242.60
312.010	MEDICAL DIRECTOR MOUNT MARKHAM CSD	1.0000	2,042.2500	DOSHS DIRECTOR	0.00	2,042.25	0.00	2,042.25
312.020	SCHOOL PHYSICIAN MOUNT MARKHAM CSD	2.0000	1,096.7100	PHYS CONSULTANT	0.00	2,193.42	0.00	2,193.42
318.010	HEARING IMPAIRED WEST CANADA VALLEY CSD	0.0625	167,395.0000	PER FTE	0.00	10,462.19	0.00	10,462.19
415.010	PORTABLE PLANETARIUM - FULL DAY MOUNT MARKHAM CSD	1.5000	650.0000	PER DAY	0.00	975.00	0.00	975.00
	OWEN D YOUNG CSD	0.0000	650.0000	PER DAY	0.00	325.00	-325.00	0.00
	RICHFIELD SPRINGS CENTRAL SCH DISTRICT	0.5000	650.0000	PER DAY	0.00	325.00	0.00	325.00
	<b>Subtotal for Service 415.010</b>					<b>1,625.00</b>	<b>-325.00</b>	<b>1,300.00</b>
420.010	REGIONAL PGM EXCELLENCE POLAND CSD	5.0000	2,201.0000	PER STUDENT	0.00	11,005.00	0.00	11,005.00
	WEST CANADA VALLEY CSD	5.0000	2,201.0000	PER STUDENT	0.00	11,005.00	0.00	11,005.00
	<b>Subtotal for Service 420.010</b>					<b>22,010.00</b>	<b>0.00</b>	<b>22,010.00</b>
438.010	DISTANCE LEARNING CENTRAL VALLEY SCHOOLS	1.0000	20,805.3600	PER DISTRICT	0.00	20,805.36	0.00	20,805.36
	HERKIMER CSD	0.0000	20,805.3600	PER DISTRICT	0.00	20,805.36	-20,805.36	0.00
	WEST CANADA VALLEY CSD	1.0000	20,805.3600	PER DISTRICT	0.00	20,805.36	0.00	20,805.36
	<b>Subtotal for Service 438.010</b>					<b>62,416.08</b>	<b>-20,805.36</b>	<b>41,610.72</b>

**ONEIDA HERKIMER MADISON BOCES**  
**PO BOX 70**  
**4747 MIDDLE SETTLEMENT ROAD**  
**NEW HARTFORD, NY 13413-0070**

Final 2024-2025 AS-7 Contract

ONEIDA HERKIMER MADISON BOCES		School Year 2024-25
HERKIMER-FULT-HAM-OTSEG BOCES		

Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
<b>438.015 DL WEB BASED INSTRUCTION - BASE FEE</b>								
	CENTRAL VALLEY SCHOOLS	0.0000	0.0000		27,972.00	0.00	27,972.00	
	FRANKFORT CSD	0.0000	0.0000		250.00	0.00	250.00	
	HERKIMER CSD	0.0000	0.0000		6,115.00	-6,115.00	0.00	
	LITTLE FALLS CITY SD	0.0000	0.0000		400.00	0.00	400.00	
	MOUNT MARKHAM CSD	0.0000	0.0000		5,115.00	0.00	5,115.00	
	POLAND CSD	0.0000	0.0000		720.00	0.00	720.00	
	RICHFIELD SPRINGS CENTRAL SCH DISTRICT	0.0000	0.0000		6,425.00	0.00	6,425.00	
	WEST CANADA VALLEY CSD	0.0000	0.0000		7,605.00	0.00	7,605.00	
	<b>Subtotal for Service 438.015</b>				<b>54,602.00</b>	<b>-6,115.00</b>	<b>48,487.00</b>	
<b>438.040 SIGN LANGUAGE</b>								
	HERKIMER CSD	0.0000	14,452.0000	PER CLASS	14,452.00	0.00	14,452.00	
	WEST CANADA VALLEY CSD	3.0000	14,452.0000	PER CLASS	43,356.00	0.00	43,356.00	
	<b>Subtotal for Service 438.040</b>				<b>57,808.00</b>	<b>-14,452.00</b>	<b>43,356.00</b>	
<b>502.010 EDUCATIONAL COMMUN</b>								
	CENTRAL VALLEY SCHOOLS	2,097.0000	23.4000	Per RWADA	49,069.80	0.00	49,069.80	
	DOLGEVILLE CSD	752.0000	23.4000	Per RWADA	17,596.80	0.00	17,596.80	
	FRANKFORT CSD	784.0000	23.4000	Per RWADA	18,345.60	0.00	18,345.60	
	HERKIMER CSD	1,087.0000	23.4000	Per RWADA	25,435.80	0.00	25,435.80	
	LITTLE FALLS CITY SD	1,005.0000	23.4000	Per RWADA	23,517.00	0.00	23,517.00	
	MOUNT MARKHAM CSD	1,082.0000	23.4000	Per RWADA	25,318.80	0.00	25,318.80	
	OWEN D YOUNG CSD	178.0000	23.4000	Per RWADA	4,165.20	0.00	4,165.20	
	POLAND CSD	567.0000	23.4000	Per RWADA	13,267.80	0.00	13,267.80	
	RICHFIELD SPRINGS CENTRAL SCH DISTRICT	428.0000	23.4000	Per RWADA	10,015.20	0.00	10,015.20	
	WEST CANADA VALLEY CSD	652.0000	23.4000	Per RWADA	15,256.80	0.00	15,256.80	
	<b>Subtotal for Service 502.010</b>				<b>201,988.80</b>	<b>0.00</b>	<b>201,988.80</b>	
<b>502.020 COOP MUSIC SHARING</b>								
	CENTRAL VALLEY SCHOOLS	2,097.0000	1.3200	PER RWADA	2,768.04	0.00	2,768.04	
	DOLGEVILLE CSD	752.0000	1.3200	PER RWADA	992.64	0.00	992.64	



ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

Final 2024-2025 AS-7 Contract

ONEIDA HERKIMER MADISON BOCES  
HERKIMER-FULT-HAM-OTSEG BOCES

School Year 2024-25

Program/ Serial No. Service		Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost					
784.0000	1.3200	PER RWADA	0.00		1,034.88	0.00	1,034.88	
1,087.0000	1.3200	PER RWADA	0.00		1,434.84	0.00	1,434.84	
1,005.0000	1.3200	PER RWADA	0.00		1,326.60	0.00	1,326.60	
178.0000	1.3200	PER RWADA	0.00		234.96	0.00	234.96	
567.0000	1.3200	PER RWADA	0.00		748.44	0.00	748.44	
428.0000	1.3200	PER RWADA	0.00		564.96	0.00	564.96	
652.0000	1.3200	PER RWADA	0.00		860.64	0.00	860.64	
					<b>9,966.00</b>	<b>0.00</b>	<b>9,966.00</b>	
<b>Subtotal for Service 502.020</b>								
<b>502.030 COURIER SERVICE</b>								
2,097.0000	3.1500	PER RWADA	5,284.00		11,889.55	0.00	11,889.55	
752.0000	3.1500	PER RWADA	3,020.00		5,388.80	0.00	5,388.80	
784.0000	3.1500	PER RWADA	3,020.00		5,489.60	0.00	5,489.60	
1,087.0000	3.1500	PER RWADA	3,020.00		6,444.05	0.00	6,444.05	
0.0000	3.1500	PER RWADA	1,888.00		1,888.00	0.00	1,888.00	
1,005.0000	3.1500	PER RWADA	1,888.00		5,053.75	0.00	5,053.75	
1,082.0000	3.1500	PER RWADA	4,152.00		7,560.30	0.00	7,560.30	
178.0000	3.1500	PER RWADA	1,888.00		2,448.70	0.00	2,448.70	
567.0000	3.1500	PER RWADA	1,888.00		3,674.05	0.00	3,674.05	
428.0000	3.1500	PER RWADA	1,888.00		3,236.20	0.00	3,236.20	
652.0000	3.1500	PER RWADA	1,888.00		3,941.80	0.00	3,941.80	
					<b>57,014.80</b>	<b>0.00</b>	<b>57,014.80</b>	
<b>Subtotal for Service 502.030</b>								
<b>502.040 LOTE EXAMS</b>								
525.0000	8.1000	PER EXAM	0.00		4,252.50	0.00	4,252.50	
<b>504.010 AUDIOVISUAL REPAIR</b>								
1.7500	89.0000	PER HOUR	0.00		155.75	0.00	155.75	
10.0000	89.0000	PER HOUR	0.00		890.00	0.00	890.00	
116.0000	89.0000	PER HOUR	0.00		10,324.00	0.00	10,324.00	
3.0000	89.0000	PER HOUR	0.00		267.00	0.00	267.00	
1.0000	89.0000	PER HOUR	0.00		89.00	0.00	89.00	

**ONEIDA HERKIMER MADISON BOCES**  
**PO BOX 70**  
**4747 MIDDLE SETTLEMENT ROAD**  
**NEW HARTFORD, NY 13413-0070**

Final 2024-2025 AS-7 Contract

ONEIDA HERKIMER MADISON BOCES		School Year 2024-25	
HERKIMER-FULT-HAM-OTSEG BOCES			

Program/ Serial No.		Service	Basis for Current Contract			Initial Contract	Adjustments To Date	Current Contract
Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost					
10.0000	89.0000	PER HOUR	0.00		890.00	0.00	890.00	
3.0000	89.0000	PER HOUR	0.00		267.00	0.00	267.00	
<b>Subtotal for Service 504.010</b>								
<b>504.020 MICRO COMP REPAIR</b>								
227.0000	89.0000	PER HOUR	0.00		20,203.00	0.00	20,203.00	
220.0000	89.0000	PER HOUR	0.00		19,580.00	0.00	19,580.00	
210.0000	89.0000	PER HOUR	0.00		18,690.00	0.00	18,690.00	
270.0000	89.0000	PER HOUR	0.00		24,030.00	0.00	24,030.00	
120.0000	89.0000	PER HOUR	0.00		10,680.00	0.00	10,680.00	
30.0000	89.0000	PER HOUR	0.00		2,670.00	0.00	2,670.00	
110.0000	89.0000	PER HOUR	0.00		9,790.00	0.00	9,790.00	
<b>Subtotal for Service 504.020</b>								
<b>504.030 MUSICAL INST REPAIR</b>								
6.5000	74.0000	PER HOUR	0.00		481.00	0.00	481.00	
7.0000	74.0000	PER HOUR	0.00		518.00	0.00	518.00	
70.0000	74.0000	PER HOUR	0.00		5,180.00	0.00	5,180.00	
55.0000	74.0000	PER HOUR	0.00		4,070.00	0.00	4,070.00	
25.0000	74.0000	PER HOUR	0.00		1,850.00	0.00	1,850.00	
<b>Subtotal for Service 504.030</b>								
<b>504.210 REPAIR PARTS - NON AIDABLE</b>								
0.0000	0.0000		5,000.00		5,000.00	0.00	5,000.00	
0.0000	0.0000		14,000.00		14,000.00	0.00	14,000.00	
0.0000	0.0000		5,000.00		5,000.00	0.00	5,000.00	
0.0000	0.0000		6,000.00		6,000.00	0.00	6,000.00	
0.0000	0.0000		4,000.00		4,000.00	0.00	4,000.00	
0.0000	0.0000		500.00		500.00	0.00	500.00	
0.0000	0.0000		2,500.00		2,500.00	0.00	2,500.00	
<b>Subtotal for Service 504.210</b>								
					<b>12,882.75</b>	<b>0.00</b>	<b>12,882.75</b>	
					<b>105,643.00</b>	<b>0.00</b>	<b>105,643.00</b>	
					<b>12,099.00</b>	<b>0.00</b>	<b>12,099.00</b>	
					<b>37,000.00</b>	<b>0.00</b>	<b>37,000.00</b>	

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

Final 2024-2025 AS-7 Contract

ONEIDA HERKIMER MADISON BOCES HERKIMER-FULT-HAM-OTSEG BOCES	School Year 2024-25
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Program/ Serial No.	Service	Basis for Current Contract			Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis			
<b>505.010 PRINTING</b>							
CENTRAL VALLEY SCHOOLS		0.0000	0.0000	USAGE	15,000.00	0.00	15,000.00
DOLGEVILLE CSD		0.0000	0.0000	USAGE	1,000.00	0.00	1,000.00
FRANKFORT CSD		0.0000	0.0000	USAGE	75,000.00	0.00	75,000.00
HERKIMER CSD		0.0000	0.0000	USAGE	18,000.00	0.00	18,000.00
HERKIMER-FULT-HAM-OTSEG BOCES		0.0000	0.0000	USAGE	3,000.00	0.00	3,000.00
LITTLE FALLS CITY SD		0.0000	0.0000	USAGE	3,000.00	0.00	3,000.00
MOUNT MARKHAM CSD		0.0000	0.0000	USAGE	85,000.00	0.00	85,000.00
OWEN D YOUNG CSD		0.0000	0.0000	USAGE	2,000.00	0.00	2,000.00
POLAND CSD		0.0000	0.0000	USAGE	6,500.00	0.00	6,500.00
RICHFIELD SPRINGS CENTRAL SCH DISTRICT		0.0000	0.0000	USAGE	27,500.00	0.00	27,500.00
WEST CANADA VALLEY CSD		0.0000	0.0000	USAGE	5,000.00	0.00	5,000.00
<b>Subtotal for Service 505.010</b>					<b>241,000.00</b>	<b>0.00</b>	<b>241,000.00</b>
<b>510.020 INSTR TECHNOLOGY - LEVEL II</b>							
FRANKFORT CSD		0.6000	109,556.0000	PER UNIT	65,733.60	0.00	65,733.60
<b>510.060 FINALSITE</b>							
FRANKFORT CSD		0.0000	0.0000		9,819.22	0.00	9,819.22
<b>510.209 EQUIPMENT/SOFTWARE</b>							
FRANKFORT CSD		0.0000	0.0000		119,370.02	-119,370.02	0.00
<b>518.010 SCIENCE KITS</b>							
CENTRAL VALLEY SCHOOLS		204.0000	215.0000	PER KIT	43,860.00	0.00	43,860.00
DOLGEVILLE CSD		88.0000	215.0000	PER KIT	18,920.00	0.00	18,920.00
FRANKFORT CSD		60.0000	215.0000	PER KIT	12,900.00	0.00	12,900.00
HERKIMER CSD		92.0000	215.0000	PER KIT	19,780.00	0.00	19,780.00
HERKIMER-FULT-HAM-OTSEG BOCES		24.0000	215.0000	PER KIT	5,160.00	0.00	5,160.00
MOUNT MARKHAM CSD		96.0000	215.0000	PER KIT	20,640.00	0.00	20,640.00
OWEN D YOUNG CSD		24.0000	215.0000	PER KIT	5,160.00	0.00	5,160.00
POLAND CSD		53.0000	215.0000	PER KIT	11,395.00	0.00	11,395.00

**ONEIDA HERKIMER MADISON BOCES**  
**PO BOX 70**  
**4747 MIDDLE SETTLEMENT ROAD**  
**NEW HARTFORD, NY 13413-0070**

Final 2024-2025 AS-7 Contract

ONEIDA HERKIMER MADISON BOCES HERKIMER-FULT-HAM-OTSEG BOCES	School Year 2024-25
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		Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
Program/ Serial No.	Service	Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost	Contract	To Date	Contract
RICHFIELD SPRINGS CENTRAL SCH DISTRICT		48.0000	215.0000	PER KIT	0.00	10,320.00	0.00	10,320.00
WEST CANADA VALLEY CSD		75.0000	215.0000	PER KIT	0.00	16,125.00	0.00	16,125.00
Subtotal for Service 518.010						164,260.00	0.00	164,260.00
521.020 ADDITIONAL WORKSHOPS								
LITTLE FALLS CITY SD		0.0000	0.0000	VARIES PER DIST	660.00	660.00	0.00	660.00
545.011 COMMUNITY SCH RESOURCES ADMIN								
CENTRAL VALLEY SCHOOLS		0.0000	0.0000	X-CONTRACT	10,920.00	10,920.00	0.00	10,920.00
DOLGEVILLE CSD		0.0000	0.0000	X-CONTRACT	10,920.00	10,920.00	0.00	10,920.00
Subtotal for Service 545.011						21,840.00	0.00	21,840.00
545.025 COMMUNITY SCHOOLS R4K								
CENTRAL VALLEY SCHOOLS		1.0000	109,200.0000	PER FTE	0.00	109,200.00	0.00	109,200.00
DOLGEVILLE CSD		1.0000	109,200.0000	PER FTE	0.00	109,200.00	0.00	109,200.00
Subtotal for Service 545.025						218,400.00	0.00	218,400.00
576.010 REGIONAL CATALOG SERVICE								
CENTRAL VALLEY SCHOOLS		4.0000	950.0600	PER LIBRARY	0.00	3,800.24	0.00	3,800.24
DOLGEVILLE CSD		2.0000	950.0600	PER LIBRARY	0.00	1,900.12	0.00	1,900.12
FRANKFORT CSD		2.0000	950.0600	PER LIBRARY	0.00	1,900.12	0.00	1,900.12
HERKIMER CSD		2.0000	950.0600	PER LIBRARY	0.00	1,900.12	0.00	1,900.12
LITTLE FALLS CITY SD		2.0000	950.0600	PER LIBRARY	0.00	1,900.12	0.00	1,900.12
MOUNT MARKHAM CSD		3.0000	950.0600	PER LIBRARY	0.00	2,850.18	0.00	2,850.18
OWEN D YOUNG CSD		1.0000	950.0600	PER LIBRARY	0.00	950.06	0.00	950.06
POLAND CSD		2.0000	950.0600	PER LIBRARY	0.00	1,900.12	0.00	1,900.12
RICHFIELD SPRINGS CENTRAL SCH DISTRICT		2.0000	950.0600	PER LIBRARY	0.00	1,900.12	0.00	1,900.12
WEST CANADA VALLEY CSD		2.0000	950.0600	PER LIBRARY	0.00	1,900.12	0.00	1,900.12
Subtotal for Service 576.010						20,901.32	0.00	20,901.32
576.020 EXPANDED INTERLIBRARY LOAN								

**ONEIDA HERKIMER MADISON BOCES**  
**PO BOX 70**  
**4747 MIDDLE SETTLEMENT ROAD**  
**NEW HARTFORD, NY 13413-0070**

Final 2024-2025 AS-7 Contract

ONEIDA HERKIMER MADISON BOCES  
HERKIMER-FULT-HAM-OTSEG BOCES  
School Year 2024-25

Program/Serial No.		Service	Quantity/Share	Unit Cost	Cost Basis	Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
Basis for Current Contract									
		CENTRAL VALLEY SCHOOLS	2,097.0000	0.8000	FEE/RWADA	413.00	2,090.60	0.00	2,090.60
		DOLGEVILLE CSD	752.0000	0.8000	FEE/RWADA	413.00	1,014.60	0.00	1,014.60
		HERKIMER CSD	1,087.0000	0.8000	FEE/RWADA	413.00	1,282.60	0.00	1,282.60
		LITTLE FALLS CITY SD	1,005.0000	0.8000	FEE/RWADA	413.00	1,217.00	0.00	1,217.00
		MOUNT MARKHAM CSD	1,082.0000	0.8000	FEE/RWADA	413.00	1,278.60	0.00	1,278.60
		POLAND CSD	567.0000	0.8000	FEE/RWADA	413.00	866.60	0.00	866.60
		RICHFIELD SPRINGS CENTRAL SCH DISTRICT	428.0000	0.8000	FEE/RWADA	413.00	755.40	0.00	755.40
		WEST CANADA VALLEY CSD	652.0000	0.8000	FEE/RWADA	413.00	934.60	0.00	934.60
		<b>Subtotal for Service 576.020</b>					<b>9,440.00</b>	<b>0.00</b>	<b>9,440.00</b>
<b>576.030 ONLINE LIBRARY RESOURCES</b>									
		CENTRAL VALLEY SCHOOLS	0.0000	0.0000		41,411.26	44,746.69	-3,335.43	41,411.26
		DOLGEVILLE CSD	0.0000	0.0000		13,785.54	13,548.85	236.69	13,785.54
		FRANKFORT CSD	0.0000	0.0000		796.82	559.89	236.93	796.82
		HERKIMER CSD	0.0000	0.0000		27,430.69	26,256.05	1,174.64	27,430.69
		LITTLE FALLS CITY SD	0.0000	0.0000		23,648.43	21,413.11	2,235.32	23,648.43
		MOUNT MARKHAM CSD	0.0000	0.0000		16,040.66	15,859.52	181.14	16,040.66
		OWEN D YOUNG CSD	0.0000	0.0000		3,435.66	4,668.40	-1,232.74	3,435.66
		POLAND CSD	0.0000	0.0000		15,354.75	13,794.70	1,560.05	15,354.75
		RICHFIELD SPRINGS CENTRAL SCH DISTRICT	0.0000	0.0000		11,948.02	10,157.92	1,790.10	11,948.02
		WEST CANADA VALLEY CSD	0.0000	0.0000		8,133.71	7,253.00	880.71	8,133.71
		<b>Subtotal for Service 576.030</b>					<b>158,258.13</b>	<b>3,727.41</b>	<b>161,985.54</b>
<b>576.040 COLLECTION DEVELOP.</b>									
		CENTRAL VALLEY SCHOOLS	4.0000	894.0000	PER UNIT	0.00	3,576.00	0.00	3,576.00
		DOLGEVILLE CSD	20.0000	894.0000	PER UNIT	0.00	17,880.00	0.00	17,880.00
		HERKIMER CSD	1.0000	894.0000	PER UNIT	0.00	894.00	0.00	894.00
		LITTLE FALLS CITY SD	20.0000	894.0000	PER UNIT	0.00	17,880.00	0.00	17,880.00
		OWEN D YOUNG CSD	1.0000	894.0000	PER UNIT	0.00	894.00	0.00	894.00
		POLAND CSD	1.0000	894.0000	PER UNIT	0.00	894.00	0.00	894.00
		<b>Subtotal for Service 576.040</b>					<b>42,018.00</b>	<b>0.00</b>	<b>42,018.00</b>

**ONEIDA HERKIMER MADISON BOCES**  
**PO BOX 70**  
**4747 MIDDLE SETTLEMENT ROAD**  
**NEW HARTFORD, NY 13413-0070**

Final 2024-2025 AS-7 Contract

<b>ONEIDA HERKIMER MADISON BOCES</b> <b>HERKIMER-FULT-HAM-OTSEG BOCES</b>	School Year 2024-25
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Program/ Serial No.	Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost			
<b>576.050 VIRTUAL REFERENCE LIB.</b>								
	CENTRAL VALLEY SCHOOLS	2,097.0000	1.7200	PER RWADA	0.00	3,606.84	0.00	3,606.84
	DOLGEVILLE CSD	752.0000	1.7200	PER RWADA	0.00	1,293.44	0.00	1,293.44
	FRANKFORT CSD	784.0000	1.7200	PER RWADA	0.00	1,348.48	0.00	1,348.48
	HERKIMER CSD	1,087.0000	1.7200	PER RWADA	0.00	1,869.64	0.00	1,869.64
	LITTLE FALLS CITY SD	1,005.0000	1.7200	PER RWADA	0.00	1,728.60	0.00	1,728.60
	MOUNT MARKHAM CSD	1,082.0000	1.7200	PER RWADA	0.00	1,861.04	0.00	1,861.04
	OWEN D YOUNG CSD	178.0000	1.7200	PER RWADA	0.00	306.16	0.00	306.16
	POLAND CSD	567.0000	1.7200	PER RWADA	0.00	975.24	0.00	975.24
	RICHFIELD SPRINGS CENTRAL SCH DISTRICT	428.0000	1.7200	PER RWADA	0.00	736.16	0.00	736.16
	WEST CANADA VALLEY CSD	652.0000	1.7200	PER RWADA	0.00	1,121.44	0.00	1,121.44
	<b>Subtotal for Service 576.050</b>					<b>14,847.04</b>	<b>0.00</b>	<b>14,847.04</b>
<b>576.080 LEATHERSTOCKING CONFERENCE</b>								
	HERKIMER CSD	5.0000	95.0000	PER PARTICIPANT	0.00	0.00	475.00	475.00
<b>603.010 GRAPHICS AND P/R</b>								
	FRANKFORT CSD	205.0000	74.0000	PER HOUR	0.00	15,170.00	0.00	15,170.00
<b>603.020 GRAPHICS AND P/R</b>								
	CENTRAL VALLEY SCHOOLS	1.0000	74.0000	PER HOUR	0.00	74.00	0.00	74.00
	DOLGEVILLE CSD	1.0000	74.0000	PER HOUR	0.00	74.00	0.00	74.00
	FRANKFORT CSD	200.0000	74.0000	PER HOUR	0.00	14,800.00	0.00	14,800.00
	HERKIMER CSD	8.0000	74.0000	PER HOUR	0.00	592.00	0.00	592.00
	LITTLE FALLS CITY SD	15.0000	74.0000	PER HOUR	0.00	1,110.00	0.00	1,110.00
	MOUNT MARKHAM CSD	40.0000	74.0000	PER HOUR	0.00	2,960.00	0.00	2,960.00
	OWEN D YOUNG CSD	5.0000	74.0000	PER HOUR	0.00	370.00	0.00	370.00
	POLAND CSD	6.0000	74.0000	PER HOUR	0.00	444.00	0.00	444.00
	RICHFIELD SPRINGS CENTRAL SCH DISTRICT	125.0000	74.0000	PER HOUR	0.00	9,250.00	0.00	9,250.00
	WEST CANADA VALLEY CSD	1.0000	74.0000	PER HOUR	0.00	74.00	0.00	74.00
	<b>Subtotal for Service 603.020</b>					<b>29,748.00</b>	<b>0.00</b>	<b>29,748.00</b>

**ONEIDA HERKIMER MADISON BOCES**  
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**NEW HARTFORD, NY 13413-0070**

Final 2024-2025 AS-7 Contract

ONEIDA HERKIMER MADISON BOCES HERKIMER-FULT-HAM-OTSEG BOCES	School Year 2024-25
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Program/ Serial No. Service	Basis for Current Contract				Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
	Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost				
<b>604.010 CBO</b>								
FRANKFORT CSD	841.5141	88.5000	BASE + RWADA	13,935.00	96,682.50	-8,273.50	88,409.00	
MOUNT MARKHAM CSD	1,190.2000	88.5000	BASE + RWADA	10,371.00	115,703.70	0.00	115,703.70	
<b>Subtotal for Service 604.010</b>					<b>212,386.20</b>	<b>-8,273.50</b>	<b>204,112.70</b>	
<b>610.010 TELEPHONE &amp; SERVICE CHARGES</b>								
FRANKFORT CSD	784.0000	4.4900	PER RWADA + TELE	7,982.36	11,502.52	0.00	11,502.52	
<b>610.060 CELL PHONE</b>								
FRANKFORT CSD	10.0000	899.8800	ANNUAL PER CELL	0.00	8,998.80	0.00	8,998.80	
<b>620.012 NON COMP SAFETY ADVISOR</b>								
HERKIMER-FULT-HAM-OTSEG BOCES	0.0000	5.0000	RWADA + \$6,500.	6,257.50	6,257.50	0.00	6,257.50	
<b>626.010 LUNCH LOGISTICS, WAREHOUSING, ACCT</b>								
FRANKFORT CSD	633.9000	66.2311	MEAL EQUIVALENT	0.00	41,983.89	0.00	41,983.89	
HERKIMER CSD	950.6000	66.2311	MEAL EQUIVALENT	0.00	62,959.28	0.00	62,959.28	
OWEN D YOUNG CSD	172.0000	66.2311	MEAL EQUIVALENT	0.00	11,391.75	0.00	11,391.75	
POLAND CSD	425.1000	66.2311	MEAL EQUIVALENT	0.00	28,154.84	0.00	28,154.84	
RICHFIELD SPRINGS CENTRAL SCH DISTRICT	402.3000	66.2311	MEAL EQUIVALENT	0.00	26,644.77	0.00	26,644.77	
<b>Subtotal for Service 626.010</b>					<b>171,134.53</b>	<b>0.00</b>	<b>171,134.53</b>	
<b>626.012 CENTRAL SCHOOL FOOD MANAGEMENT</b>								
FRANKFORT CSD	633.9000	34.3139	MEAL EQUIVALENT	0.00	21,751.58	0.00	21,751.58	
HERKIMER CSD	950.6000	34.3139	MEAL EQUIVALENT	0.00	32,618.79	0.00	32,618.79	
OWEN D YOUNG CSD	172.0000	34.3139	MEAL EQUIVALENT	0.00	5,901.99	0.00	5,901.99	
POLAND CSD	425.1000	34.3139	MEAL EQUIVALENT	0.00	14,586.84	0.00	14,586.84	
RICHFIELD SPRINGS CENTRAL SCH DISTRICT	402.3000	34.3139	MEAL EQUIVALENT	0.00	13,804.48	0.00	13,804.48	
<b>Subtotal for Service 626.012</b>					<b>88,663.68</b>	<b>0.00</b>	<b>88,663.68</b>	

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

School Year 2024-25

ONEIDA HERKIMER MADISON BOCES  
HERKIMER-FULT-HAM-OTSEG BOCES

Summary:

Total of Service Costs - All Funds:	2,224,200.98	(Except 001/002)
Capital Costs:	18,000.00	(CoSer 002)
Adm. & Clerical Costs:	0.00	(CoSer 001)
<u>Total Contract Costs:</u>	2,242,200.98	

The party of the second part hereby agrees to pay the total contract cost to the party of the first part according to the following schedule:  
Ten Times per year

This contract shall not be valid or binding until it is approved by the Commissioner of Education.  
IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

ONEIDA HERKIMER MADISON BOCES PO BOX 70, 4747 MIDDLE SETTLEMENT ROAD, NEW HARTFORD, NY, 13413-0070

Signature, President and/or Clerk, BOCES  
*Sharon Maxson*  
Signature, President and/or Clerk, Board of Education (As Authorized)

(Party of the First Part)  
HERKIMER-FULT-HAM-OTSEG BOCES  
(Party of the Second Part)

(Post Office Address)  
352 GROS BOULEVARD, HERKIMER, NY, 13350  
(Post Office Address)



ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

Final 2024-2025 AS-7 Contract

THIS AGREEMENT made this 1st day of July, 2024 by and between the ONEIDA HERKIMER MADISON BOCES, party of the first part, and NASSAU BOCES, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2024-25 school year at the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost			
438.030	CHINESE LONG BEACH CITY SD	0.0000	13,511.0900	PER CLASS	0.00	13,511.09	-13,511.09	0.00
438.040	SIGN LANGUAGE FREEPORT UFSD	0.0000	14,452.0000	PER CLASS	0.00	43,356.00	-43,356.00	0.00
518.010	SCIENCE KITS NASSAU BOCES	0.0000	215.0000	PER KIT	625,452.29	625,452.29	0.00	625,452.29

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

School Year 2024-25



ONEIDA HERKIMER MADISON BOCES  
NASSAU BOCES

Summary:

<u>Total of Service Costs - All Funds:</u>	625,452.29	(Except 001/002)
<u>Capital Costs:</u>	0.00	(CoSer.002)
<u>Adm. &amp; Clerical Costs:</u>	0.00	(CoSer.001)
<u>Total Contract Costs:</u>	625,452.29	

The party of the second part hereby agrees to pay the total contract cost to the party of the first part according to the following schedule:  
Ten Times per year

This contract shall not be valid or binding until it is approved by the Commissioner of Education.  
IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

Signature, President and/or Clerk, BOCES	ONEIDA HERKIMER MADISON BOCES	PO BOX 70, 4747 MIDDLE SETTLEMENT ROAD, NEW HARTFORD, NY, 13413-0070
	(Party of the First Part)	(Post Office Address)
Signature, President and/or Clerk, Board of Education (As Authorized)	7/13/24 NASSAU BOCES	71 CLINTON ROAD, PO BOX 9195, GARDEN CITY, NY, 11530-9195
	(Party of the Second Part)	(Post Office Address)

**ONEIDA HERKIMER MADISON BOCES**  
**PO BOX 70**  
**4747 MIDDLE SETTLEMENT ROAD**  
**NEW HARTFORD, NY 13413-0070**

**Final 2024-2025 AS-7 Contract**

THIS AGREEMENT made this 1st day of July, 2024 by and between the ONEIDA HERKIMER MADISON BOCES, party of the first part, and JEFFERSON-LEWIS-ONE-HAM BOCES, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2024-25 school year at the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost			
312.010	MEDICAL DIRECTOR ADIRONDACK CSD	1.0000	2,042.2500	DOSHS DIRECTOR	0.00	2,042.25	2,042.25	
438.015	DL WEB BASED INSTRUCTION - BASE FEE							
	CARTHAGE CSD	0.0000	0.0000		9,960.00	0.00	9,960.00	
	JEFFERSON-LEWIS-ONE-HAM BOCES	0.0000	0.0000		912.00	0.00	912.00	
	SOUTH LEWIS CSD	0.0000	0.0000		2,360.00	-2,360.00	0.00	
	THOUSAND ISLANDS CSD	0.0000	0.0000		4,000.00	0.00	4,000.00	
	<b>Subtotal for Service 438.015</b>				<b>17,232.00</b>	<b>-2,360.00</b>	<b>14,872.00</b>	
502.010	EDUCATIONAL COMMUN TOWN OF WEBB UFSD	208.0000	23.4000	Per RWADA	4,867.20	0.00	4,867.20	
502.020	COOP MUSIC SHARING							
	COPENHAGEN CSD	428.0000	1.3200	PER RWADA	564.96	0.00	564.96	
	GENERAL BROWN CSD	1,374.0000	1.3200	PER RWADA	1,813.68	0.00	1,813.68	
	LA FARGEVILLE CSD	478.0000	1.3200	PER RWADA	630.96	0.00	630.96	
	THOUSAND ISLANDS CSD	854.0000	1.3200	PER RWADA	1,127.28	0.00	1,127.28	
	TOWN OF WEBB UFSD	208.0000	1.3200	PER RWADA	274.56	0.00	274.56	
	<b>Subtotal for Service 502.020</b>				<b>4,411.44</b>	<b>0.00</b>	<b>4,411.44</b>	
504.010	AUDIOVISUAL REPAIR TOWN OF WEBB UFSD	6.2500	89.0000	PER HOUR	556.25	0.00	556.25	
504.020	MICRO COMP REPAIR							

**ONEIDA HERKIMER MADISON BOCES**  
**PO BOX 70**  
**4747 MIDDLE SETTLEMENT ROAD**  
**NEW HARTFORD, NY 13413-0070**

Final 2024-2025 AS-7 Contract

ONEIDA HERKIMER MADISON BOCES  
 JEFFERSON-LEWIS-ONE-HAM BOCES  
 School Year 2024-25

Program/Serial No.		Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
Quantity/Share	Unit Cost	Cost Basis	Current Fixed Cost						
15.0000	89.0000	PER HOUR	0.00			1,335.00	0.00	1,335.00	
10.0000	89.0000	PER HOUR	0.00			890.00	0.00	890.00	
Subtotal for Service 504.020						2,225.00	0.00	2,225.00	
504.030 MUSICAL INST REPAIR						592.00	0.00	592.00	
TOWN OF WEBB UFSD									
504.210 REPAIR PARTS - NON AIDABLE						500.00	0.00	500.00	
BEAVER RIVER CSD		0.0000	500.00						
INDIAN RIVER CSD		0.0000	300.00						
Subtotal for Service 504.210						800.00	0.00	800.00	
518.010 SCIENCE KITS						20,640.00	0.00	20,640.00	
ADIRONDACK CSD		215.0000	0.00						
CARTHAGE CSD		215.0000	0.00						
LOWVILLE CSD		9.4139	0.01			0.00	2,024.00	2,024.00	
SACKETS HARBOR CSD		10.0000	0.00			0.00	2,150.00	2,150.00	
TOWN OF WEBB UFSD		24.0000	0.00			5,160.00	0.00	5,160.00	
Subtotal for Service 518.010						83,420.00	4,174.00	87,594.00	
521.030 REGIONAL SCORING						9,444.00	0.00	9,444.00	
ADIRONDACK CSD		12.0000	0.00						
SOUTH LEWIS CSD		12.0000	0.00			7,908.00	-7,908.00	0.00	
Subtotal for Service 521.030						17,352.00	-7,908.00	9,444.00	
545.010 COMMUNITY SCHOOL CNYHHN						170,887.50	0.00	170,887.50	
ADIRONDACK CSD		0.0000	170,887.50						
545.011 COMMUNITY SCH RESOURCES ADMIN						19,927.95	4,258.80	24,186.75	
ADIRONDACK CSD		0.0000	24,186.75						

**ONEIDA HERKIMER MADISON BOCES**  
**PO BOX 70**  
**4747 MIDDLE SETTLEMENT ROAD**  
**NEW HARTFORD, NY 13413-0070**

Final 2024-2025 AS-7 Contract

ONEIDA HERKIMER MADISON BOCES  
 JEFFERSON-LEWIS-ONE-HAM BOCES  
 School Year 2024-25

Program/ Serial No.	Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost			
545.015	COMMUNITY SCHOOLS CFLR ADIRONDACK CSD	1.0000	70,980.0000	PER FTE	0.00	28,392.00	42,588.00	70,980.00
576.030	ONLINE LIBRARY RESOURCES TOWN OF WEBB UFSD	0.0000	0.0000		3,001.50	0.00	3,001.50	3,001.50
610.010	TELEPHONE & SERVICE CHARGES TOWN OF WEBB UFSD	208.0000	4.4900	PER RWADA +TELE	10,000.00	10,933.92	0.00	10,933.92
616.010	EMPLOYEE ASSISTANCE TOWN OF WEBB UFSD	74.0000	14.5000	PER EMPLOYEE	0.00	1,073.00	0.00	1,073.00
620.041	FIRE SAFETY SVCS EXTINGUISHER ADIRONDACK CSD	220.0000	9.0000	PER EXT + SERVI	0.00	1,980.00	0.00	1,980.00
625.010	SUB CALL, ADIRONDACK CSD	125.0000	71.0000	TEACHER/+BASE D	510.00	9,385.00	0.00	9,385.00

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

School Year 2024-25

ONEIDA HERKIMER MADISON BOCES  
JEFFERSON-LEWIS-ONE-HAM BOCES

Summary:

Total of Service Costs - All Funds:	419,831.81	(Except 001/002)
Capital Costs:	0.00	(CoSet.002)
Adm. & Clerical Costs:	0.00	(CoSet.001)
<u>Total Contract Costs:</u>	419,831.81	

The party of the second part hereby agrees to pay the total contract cost to the party of the first part according to the following schedule:  
Ten Times per year

This contract shall not be valid or binding until it is approved by the Commissioner of Education.  
IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

Signature, President and/or Clerk, BOCES	ONEIDA HERKIMER MADISON BOCES	PO BOX 70, 4747 MIDDLE SETTLEMENT ROAD, NEW HARTFORD, NY, 13413-0070
<i>Sueen Faw</i>	(Party of the First Part)	(Post Office Address)
Signature, President and/or Clerk, Board of Education (As Authorized)	JEFFERSON-LEWIS-ONE-HAM BOCES	20104 NYS ROUTE 3, WATERTOWN, NY, 13601
	(Party of the Second Part)	(Post Office Address)

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

Final 2024-2025 AS-7 Contract

THIS AGREEMENT made this 1st day of July, 2024 by and between the ONEIDA HERKIMER MADISON BOCES, party of the first part, and ORANGE-ULSTER BOCES, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2024-25 school year the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost			
18.040	SIGN LANGUAGE HIGHLAND FALLS CSD	5.0000	14,452.0000	PER CLASS	0.00	72,260.00	0.00	72,260.00
10.060	FINALSITE ORNWALL CSD	0.0000	0.0000		20,182.93	20,182.93	0.00	20,182.93

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

School Year 2024-25

ONEIDA HERKIMER MADISON BOCES  
ORANGE-ULSTER BOCES

Summary:

<u>Total of Service Costs - All Funds:</u>	92,442.93	(Except 001/002)
<u>Capital Costs:</u>	0.00	(CoSer.002)
<u>Adm. &amp; Clerical Costs:</u>	0.00	(CoSer.001)
<u>Total Contract Costs:</u>	92,442.93	

The party of the second part hereby agrees to pay the total contract cost  
the party of the first part according to the following schedule:  
an Times per year

This contract shall not be valid or binding until it is approved by the Commissioner of Education.  
WITNESS WHEREOF, the parties have set their hands the day and year above written.

ONEIDA HERKIMER MADISON BOCES	PO BOX 70, 4747 MIDDLE SETTLEMENT ROAD, NEW HARTFORD, NY, 13413-0070
(Party of the First Part)	(Post Office Address)
ORANGE-ULSTER BOCES	53 GIBSON ROAD, GOSHEN, NY, 10924-9777
(Party of the Second Part)	(Post Office Address)

*[Signature]*  
Signature, President and/or Clerk, BOCES

*[Signature]*  
Signature, President and/or Clerk, Board of Education (As Authorized)



ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

Final 2024-2025 AS-7 Contract

THIS AGREEMENT made this 1st day of July, 2024 by and between the ONEIDA HERKIMER MADISON BOCES, party of the first part, and CAYUGA-ONONDAGA BOCES, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2024-25 school year at the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract			Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis			
438.015 DL WEB BASED INSTRUCTION - BASE FEE CAYUGA-ONONDAGA BOCES		0.0000	0.0000		24,891.00	0.00	24,891.00

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

ONEIDA HERKIMER MADISON BOCES  
CAYUGA-ONONDAGA BOCES

School Year 2024-25

Summary:

<u>Total of Service Costs - All Funds:</u>	24,891.00	<u>(Except 001/002)</u>
<u>Capital Costs:</u>	0.00	<u>(CoSer 002)</u>
<u>Adm. &amp; Clerical Costs:</u>	0.00	<u>(CoSer 001)</u>
<u>Total Contract Costs:</u>	24,891.00	

The party of the second part hereby agrees to pay the total contract cost to the party of the first part according to the following schedule:  
Ten Times per year

This contract shall not be valid or binding until it is approved by the Commissioner of Education.  
IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

ONEIDA HERKIMER MADISON BOCES PO BOX 70, 4747 MIDDLE SETTLEMENT ROAD, NEW HARTFORD, NY, 13413-0070

Signature, President and/or Clerk, BOCES

(Party of the First Part)

Signature, President and/or Clerk, Board of Education (As Authorized)

CAYUGA-ONONDAGA BOCES

(Party of the Second Part)

(Post Office Address)

1879 WEST GENESEE STREET, AUBURN, NY, 13021

(Post Office Address)

**ONEIDA HERKIMER MADISON BOCES**  
**PO BOX 70**  
**4747 MIDDLE SETTLEMENT ROAD**  
**NEW HARTFORD, NY 13413-0070**

**Final 2024-2025 AS-7 Contract**

THIS AGREEMENT made this 1st day of July, 2024 by and between the ONEIDA HERKIMER MADISON BOCES, party of the first part, and HAMILTON-FULTON-MONT BOCES, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2024-25 school year at the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost			
02.020	COOP MUSIC SHARING HAMILTON-FULTON-MONT BOCES	10,698.0000	1.3200	PER RWADA	0.00	14,121.36	0.00	14,121.36
45.011	COMMUNITY SCH RESOURCES ADMIN PORT PLAIN CSD OHNSTOWN CITY SD Subtotal for Service 545.011	0.0000 0.0000	0.0000 0.0000	X-CONTRACT X-CONTRACT	868.14 0.00	868.14 8,681.40	0.00 -8,681.40	868.14 0.00
45.021	COMMUNITY SCHOOLS ICAN PORT PLAIN CSD OHNSTOWN CITY SD Subtotal for Service 545.021	0.1000 0.0000	86,814.0000 86,814.0000	PER FTE PER FTE	0.00 0.00	8,681.40 86,814.00	0.00 -86,814.00	8,681.40 0.00
						95,495.40	-86,814.00	8,681.40

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

School Year 2024-25

ONEIDA HERKIMER MADISON BOCES  
HAMILTON-FULTON-MONT BOCES

Summary:

Total of Service Costs - All Funds:

23,670.90 (Except 001/002)

Capital Costs:

0.00 (CoSer 002)

Adm. & Clerical Costs:

0.00 (CoSer 001)

Total Contract Costs:

23,670.90

The party of the second part hereby agrees to pay the total contract cost to the party of the first part according to the following schedule:  
\_\_\_\_\_ times per year

This contract shall not be valid or binding until it is approved by the Commissioner of Education.  
WITNESS WHEREOF, the parties have set their hands the day and year above written.

ONEIDA HERKIMER MADISON BOCES

PO BOX 70, 4747 MIDDLE SETTLEMENT ROAD, NEW HARTFORD, NY, 13413-0070

Signature, President and/or Clerk, BOCES

(Party of the First Part)

(Post Office Address)

HAMILTON-FULTON-MONT BOCES

2755 STATE HIGHWAY 67, JOHNSTOWN, NY, 12095

Signature, President and/or Clerk, Board of Education (As Authorized)

(Party of the Second Part)

(Post Office Address)

**ONEIDA HERKIMER MADISON BOCES**  
**PO BOX 70**  
**4747 MIDDLE SETTLEMENT ROAD**  
**NEW HARTFORD, NY 13413-0070**

Final 2024-2025 AS-7 Contract

THIS AGREEMENT made this 1st day of July, 2024 by and between the ONEIDA HERKIMER MADISON BOCES, party of the first part, and WASHINGTON-SARATOGA-WARREN-HAM-ESSX BOCE, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2024-25 school year at the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost			
<b>502.020 COOP MUSIC SHARING</b>								
ARGYLE CSD		481.0000	1.3200	PER RWADA	0.00	634.92	0.00	634.92
BOLTON CSD		0.0000	1.3200	PER RWADA	0.00	153.12	-153.12	0.00
FORT EDWARD UFSD		0.0000	1.3200	PER RWADA	0.00	495.00	-495.00	0.00
GALWAY CSD		842.0000	1.3200	PER RWADA	0.00	1,111.44	0.00	1,111.44
GLENS FALLS CITY SD		1,804.0000	1.3200	PER RWADA	0.00	2,381.28	0.00	2,381.28
GRANVILLE CSD		0.0000	1.3200	PER RWADA	0.00	1,224.96	-1,224.96	0.00
MINERVA CSD		114.0000	1.3200	PER RWADA	0.00	150.48	0.00	150.48
NEWCOMB CSD		72.0000	1.3200	PER RWADA	0.00	95.04	0.00	95.04
NORTH WARREN CSD		493.0000	1.3200	PER RWADA	0.00	650.76	0.00	650.76
SCHUYLERVILLE CSD		0.0000	1.3200	PER RWADA	0.00	1,947.00	-1,947.00	0.00
WARRENSBURG CSD		0.0000	1.3200	PER RWADA	0.00	856.68	-856.68	0.00
<b>Subtotal for Service 502.020</b>						<b>9,700.68</b>	<b>-4,676.76</b>	<b>5,023.92</b>
<b>518.010 SCIENCE KITS</b>								
CAMBRIDGE CSD		18.0000	215.0000	PER KIT	0.00	0.00	3,870.00	3,870.00
GRANVILLE CSD		35.0000	215.0000	PER KIT	0.00	0.00	7,525.00	7,525.00
HADLEY-LUZERNE CSD		8.0000	215.0000	PER KIT	0.00	1,720.00	0.00	1,720.00
<b>Subtotal for Service 518.010</b>						<b>1,720.00</b>	<b>11,395.00</b>	<b>13,115.00</b>

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

ONEIDA HERKIMER MADISON BOCES  
WASHINGTON-SARATOGA-WARREN-HAM-ESSX BOCE  
School Year 2024-25

**Summary:**  
Total of Service Costs - All Funds: 18,138.92 [Except 001/002]  
Capital Costs: 0.00 [CoSer 002]  
Adm. & Clerical Costs: 0.00 [CoSer 001]  
Total Contract Costs: 18,138.92

The party of the second part hereby agrees to pay the total contract cost to the party of the first part according to the following schedule:  
Ten Times per year

This contract shall not be valid or binding until it is approved by the Commissioner of Education.  
IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

ONEIDA HERKIMER MADISON BOCES PO BOX 70, 4747 MIDDLE SETTLEMENT ROAD, NEW HARTFORD, NY, 13413-0070  
Signature, President and/or Clerk, BOCES (Party of the First Part) (Post Office Address)

WASHINGTON-SARATOGA-WARREN-HAM-ESSX BOCE 10 LACROSSE STREET, SUITE 6, HUDSON FALLS, NY, 12839  
Signature, President and/or Clerk, Board of Education (As Authorized) (Party of the Second Part) (Post Office Address)

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

Final 2024-2025 AS-7 Contract

THIS AGREEMENT made this 1st day of July, 2024 by and between the ONEIDA HERKIMER MADISON BOCES, party of the first part, and DELAWARE-CHEN-MAD-OTSEGO BOCES, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2024-25 school year at the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost			
198.015	DL WEB BASED INSTRUCTION - BASE FEE DELAWARE-CHEN-MAD-OTSEGO BOCES	0.0000	0.0000		8,190.00	0.00	8,190.00	
121.030	REGIONAL SCORING SHERBURNE-EARLVILLE CSD	315.0000	12.0000 PER TEST		3,780.00	0.00	3,780.00	

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

ONEIDA HERKIMER MADISON BOCES  
DELAWARE-CHEN-MAD-OTSEGO BOCES  
School Year 2024-25

**Summary:**

<u>Total of Service Costs - All Funds:</u>	11,970.00	(Except 001/002)
<u>Capital Costs:</u>	0.00	(CoSer 002)
<u>Adm. &amp; Clerical Costs:</u>	0.00	(CoSer 001)
<u>Total Contract Costs:</u>	11,970.00	

The party of the second part hereby agrees to pay the total contract cost to the party of the first part according to the following schedule:  
(ten Times per year

This contract shall not be valid or binding until it is approved by the Commissioner of Education.  
IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70, 4747 MIDDLE SETTLEMENT ROAD, NEW HARTFORD, NY, 13413-0070

Signature, President and/or Clerk, BOCES (Party of the First Part)  
 Signature, President and/or Clerk, Board of Education (As Authorized) (Party of the Second Part)  
 DELAWARE-CHEN-MAD-OTSEGO BOCES  
 6678 COUNTY ROAD 32, NORWICH, NY, 13815-3554  
 (Post Office Address) (Post Office Address)



ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

Final 2024-2025 AS-7 Contract

THIS AGREEMENT made this 1st day of July, 2024 by and between the ONEIDA HERKIMER MADISON BOCES, party of the first part, and MONROE 2-ORLEANS BOCES, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2024-25 school year at the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract			Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis			
438.015 DL WEB BASED INSTRUCTION - BASE FEE CHURCHVILLE-CHILI CSD		0.0000	0.0000		250.00	0.00	250.00

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

School Year 2024-25

ONEIDA HERKIMER MADISON BOCES  
MONROE 2-ORLEANS BOCES

Summary:

Total of Service Costs - All Funds:	250.00	(Except 001/002)
Capital Costs:	0.00	(CoSet 002)
Adm. & Clerical Costs:	0.00	(CoSet 001)
<u>Total Contract Costs:</u>	250.00	

The party of the second part hereby agrees to pay the total contract cost to the party of the first part according to the following schedule:  
Ten Times per year

This contract shall not be valid or binding until it is approved by the Commissioner of Education. IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

ONEIDA HERKIMER MADISON BOCES

PO BOX 70, 4747 MIDDLE SETTLEMENT ROAD, NEW HARTFORD, NY, 13413-0070

Signature, President and/or Clerk, BOCES

(Party of the First Part)

(Post Office Address)

MONROE 2-ORLEANS BOCES

3599 BIG RIDGE ROAD, SPENCERPORT, NY, 14559

*Kelly Mutschler*  
Signature, President and/or Clerk, Board of Education (As Authorized)

(Party of the Second Part)

(Post Office Address)

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

Final 2024-2025 AS-7 Contract

THIS AGREEMENT made this 1st day of July, 2024 by and between the ONEIDA HERKIMER MADISON BOCES, party of the first part, and SULLIVAN BOCES, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2024-25 school year at the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost			
502.040	LOTE EXAMS FALLSBURGH CSD	15.0000	8.1000	PER EXAM	0.00	121.50	0.00	121.50

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

ONEIDA HERKIMER MADISON BOCES  
SULLIVAN BOCES  
School Year 2024-25

Summary:

Total of Service Costs - All Funds: 121.50 (Except 001/002)  
Capital Costs: 0.00 (CoSer.002)  
Adm. & Clerical Costs: 0.00 (CoSer.001)  
Total Contract Costs: 121.50

The party of the second part hereby agrees to pay the total contract cost to the party of the first part according to the following schedule:  
Ten Times per year

This contract shall not be valid or binding until it is approved by the Commissioner of Education.  
IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

ONEIDA HERKIMER MADISON BOCES PO BOX 70, 4747 MIDDLE SETTLEMENT ROAD, NEW HARTFORD, NY, 13413-0070

Signature, President and/or Clerk, BOCES (Party of the First Part)  
*Leah Hensel*  
Signature, President and/or Clerk, Board of Education (As Authorized) (Party of the Second Part)  
SULLIVAN BOCES 15 SULLIVAN AVE., SUITE 1W, LIBERTY, NY, 12754  
(Post Office Address) (Post Office Address)



**Oneida-Herkimer-Madison BOCES**

P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070  
www.oneida-boces.org

**Scott Morris**

*Assistant Superintendent for Support Services*

T: 315.793.8566


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**VII B. 9.**

**Approval of 2024-2025 Contracts  
Contractor (Seller) with Other BOCES  
2024-2025 Contracts  
August 14, 2024**


**MEMORANDUM**

To: Cooperative Board 

From: Patricia N. Kilburn, Ed. D.  
District Superintendent and CEO

Date: July 30, 2024

Subject: Approval of Oneida BOCES Contractor (Seller) With Other BOCES  
2024-2025 Contracts

Prepared by: Scott Morris 

Background:

Each year the Oneida BOCES enters into contracts with school districts and other BOCES. These contracts are legal documents that bind another BOCES, or school district to services requested. These contracts provide the basis for revenue for the programs at the Oneida BOCES.

Discussion:

Contracts for services for the 2024-2025 school year are based on requests that were submitted to BOCES by component school districts, and other BOCES on May 1, 2024. The contracts reflect the range of services provided by BOCES such as Occupational Education, Special Education Students, Instructional and Management Services. All contracts are signed by the President or Clerk of both Boards of Education. All adjustments in service throughout the year are additional adjustments to the original contract.

Recommendation:

It is recommended that the Cooperative Board enter into the following contract(s) to assure payment for services:

**Oneida BOCES Contractor (Seller) With Other BOCES**

Oswego (CITI) BOCES	\$6,819.00	Initial contract for all BOCES services for 2024-25 including coop. music, sub call, science kits, model schools, NP, sch. Physician med. dir., distance learning, ed. comm., LOTE, AV repair, micro comp repair, interconnect, EA, record retention, telecommunications.
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The contract provides the revenue necessary to pay for salaries, equipment, supplies and contractual obligations of programs at BOCES.

Resolution:

That the Cooperative Board approves the contract between Oneida-Herkimer-Madison and Oswego (CITI) BOCES for the 2024-2025 school year.

SM:ct  
Attachments

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

Final 2024-2025 AS-7 Contract

THIS AGREEMENT made this 1st day of July, 2024 by and between the ONEIDA HERKIMER MADISON BOCES, party of the first part, and CITI (CENTER FOR INSTRUCTION & INNOV), party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2024-25 school year at the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost			
438.015	DL WEB BASED INSTRUCTION - BASE FEE CITI (CENTER FOR INSTRUCTION & INNOV)	0.0000	0.0000		6,819.00	0.00	6,819.00	

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

ONEIDA HERKIMER MADISON BOCES  
CITI (CENTER FOR INSTRUCTION & INNOV) School Year 2024-25

Summary:

Total of Service Costs - All Funds: 6,819.00 (Except. 001/002)  
Capital Costs: 0.00 (CoSer 002)  
Adm. & Clerical Costs: 0.00 (CoSer 001)  
Total Contract Costs: 6,819.00

The party of the second part hereby agrees to pay the total contract cost to the party of the first part according to the following schedule:  
Ten Times per year

This contract shall not be valid or binding until it is approved by the Commissioner of Education.  
IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

ONEIDA HERKIMER MADISON BOCES PO BOX 70, 4747 MIDDLE SETTLEMENT ROAD, NEW HARTFORD, NY, 13413-0070  
ONEIDA HERKIMER MADISON BOCES PO BOX 70, 4747 MIDDLE SETTLEMENT ROAD, NEW HARTFORD, NY, 13413-0070  
Signature, President and/or Clerk, BOCES (Party of the First Part)  
Signature, President and/or Clerk, Board of Education (As Authorized) (Party of the Second Part)  
CITI (CENTER FOR INSTRUCTION & INNOV) 179 COUNTY ROUTE 64, MEXICO, NY, 13114  
(Post Office Address) (Post Office Address)

*Melinda A. Alford*  
Signature, President and/or Clerk, Board of Education (As Authorized)





**Oneida-Herkimer-Madison BOCES**  
 P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070  
 www.oneida-boces.org

**Scott Morris**  
*Assistant Superintendent for Support Services*  
 T: 315.793.8566  
 F: 315.793.8652  
[smorris@oneida-boces.org](mailto:smorris@oneida-boces.org)

**VII B. 10.**  
**Approval of 2024-2025 Contracts**  
**Contractor (Seller) with Schools**  
**2024-2025 Contracts**  
**August 14, 2024**


**MEMORANDUM**

To: Cooperative Board

From: Patricia N. Kilburn, Ed. D.   
 District Superintendent and CEO

Date: July 19, 2024

Subject: Approval of Oneida BOCES Contractor (Seller) With Schools  
 2024-2025 Contracts

Prepared by: Scott Morris 

Background:

Each year the Oneida BOCES enters into contracts with school districts and other BOCES. These contracts are legal documents that bind another BOCES, or school district to services requested. These contracts provide the basis for revenue for the programs at the Oneida BOCES.

Discussion:

Contracts for services for the 2024-2025 school year are based on requests that were submitted to BOCES by component school districts and other BOCES on May 1, 2024. The contracts reflect the range of services provided by our BOCES such as Occupational Education, Handicapped Students, Instructional and Management Services. All contracts are signed by the President or Clerk of both Boards of Education. All adjustments in service throughout the year are additional adjustments to the original contract.

Recommendation:

It is recommended that the Cooperative Board enter into the following contract(s) to assure payment for services:

***Oneida BOCES Contractor (Seller) With Schools***

New Hartford CSD	\$ 10,126,424.95	Initial contract for all BOCES services
New York Mills UFSD	4,237,039.98	for 2024-2025 including administration,
Remsen CSD	2,029,964.02	career & technical education,
Sauquoit Valley CSD	4,161,187.17	handicapped services, alternative
Waterville CSD	4,326,117.40	Education.

Westmoreland CSD            5,148,511.03

The contract provides the revenue necessary to pay for salaries, equipment, supplies and contractual obligations of programs at BOCES.

Resolution:

That the Cooperative Board approve the contract(s) between Oneida–Herkimer–Madison BOCES and New Hartford CSD, New York Mills UFSD, Remsen CSD, Sauquoit Valley CSD Waterville CSD and Westmoreland CSD for the 2024-2025 school year.

SM:ct  
Attachments

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

Final 2024-2025 AS-7 Contract

THIS AGREEMENT made this 1st day of July, 2024 by and between the ONEIDA HERKIMER MADISON BOCES, party of the first part, and NEW HARTFORD CSD, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2024-25 school year at the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract					Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost				
001.010	ADMINISTRATIVE COSER	2,730.0000	116.7419	PER RWADA	0.11	318,705.50	0.00	318,705.50	
002.010	RENT	2,730.0000	26.3256	PER RWADA	0.04	71,868.93	0.00	71,868.93	
002.020	CAPITAL FUND	2,730.0000	123.6947	PER RWADA	0.10	337,686.63	0.00	337,686.63	
101.010	OCCUPATIONAL EDUCATION	0.0000	0.0000	STUDENT AVG	620,098.00	620,098.00	0.00	620,098.00	
107.010	OCCUPATIONAL EDUCATION-HANDICAPPED	1.0000	8,500.0000	PER STUDENT	0.00	8,500.00	0.00	8,500.00	
201.010	8:1:2 PROGRAM	23.0000	41,250.0000	TUITION RATE	0.00	825,000.00	123,750.00	948,750.00	
201.015	8:1:2 + 1 PROGRAM	1.0000	41,615.0000	PER STUDENT FTE	0.00	41,615.00	0.00	41,615.00	
201.715	8:1:2 PROGRAM SPEECH IMPAIRED - RS	6.0000	5,065.0000	PER HOUR	0.00	30,390.00	0.00	30,390.00	
201.720	8:1:2 PROGRAM PHYS THERAPY -RS	3.5000	4,800.0000	PER HOUR	0.00	16,800.00	0.00	16,800.00	
201.721	8:1:2 PROGRAM SOCIAL WORKERS	24.0000	4,240.0000	PER 1/2 HOUR	0.00	101,760.00	0.00	101,760.00	
201.722	8:1:2 PROGRAM OCC THERAPY - RS	6.0000	4,680.0000	PER HOUR	0.00	28,080.00	0.00	28,080.00	
204.010	12:1:1 MILD/MODERATE PROGRAM	10.0000	30,837.0000	TUITION RATE	0.00	308,370.00	0.00	308,370.00	
204.708	12:1:1 MILD/MODERATE TEACH ASST	1.5000	53,420.0000	PER FTE	0.00	80,130.00	0.00	80,130.00	
204.715	12:1:1 MILD/MODERATE SPEECH IMP-RS	6.2500	5,065.0000	PER HOUR	0.00	31,656.25	0.00	31,656.25	
204.720	12:1:1 MILD/MOD PHYS THERAPY-RS	3.5000	4,800.0000	PER HOUR	0.00	16,800.00	0.00	16,800.00	
204.721	12:1:1 MILD/MODERATE COUNSELING-RS	9.4500	4,240.0000	PER 1/2 HOUR	0.00	40,068.00	0.00	40,068.00	
204.722	12:1:1 MILD/MODERATE OCC THER - RS	4.0000	4,680.0000	PER HOUR	0.00	18,720.00	0.00	18,720.00	
206.020	TRANSITION SERVICES	7.0000	5,614.0000	PER STUDENT	0.00	28,070.00	11,228.00	39,298.00	
209.010	12:1:4 DEV/MD PROGRAM	39.0000	41,459.0000	TUITION RATE	0.00	1,492,524.00	124,377.00	1,616,901.00	
209.708	12:1:4 DEV/MD TEACH ASSIST	3.5000	53,420.0000	PER FTE	0.00	186,970.00	0.00	186,970.00	
209.715	12:1:4 DEV/MD SPEECH - RS	37.5250	5,065.0000	PER HOUR	0.00	190,064.13	0.00	190,064.13	
209.716	12:1:4 DEV/MD VISUALLY IMP-RS	0.5000	6,219.0000	PER HOUR	0.00	3,109.50	0.00	3,109.50	

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

Final 2024-2025 AS-7 Contract

ONEIDA HERKIMER MADISON BOCES NEW HARTFORD CSD	School Year 2024-25
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Program/Serial No. Service		Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
Quantity/Share	Unit Cost	Cost Basis	Current Fixed Cost					
209.720 12:1:4 DEV/MID PHYS THERAPY-RS	13.9500	4,800.0000	PER HOUR	0.00	66,960.00	0.00	66,960.00	
209.721 12:1:4 DEV/MID SOCIAL WORKER - RS	23.9000	4,240.0000	PER 1/2 HOUR	0.00	101,336.00	0.00	101,336.00	
209.722 12:1:4 DEV/MID OCCUP THERAPY-RS	17.3000	4,680.0000	PER HOUR	0.00	80,964.00	0.00	80,964.00	
214.259 SECONDARY INTENSE MGMT/MADISON BOC	0.0000	0.0000		79,964.00	78,176.00	1,788.00	79,964.00	
216.010 6:1:2 PROGRAM	1.0000	79,142.0000	STUDENT FTE	0.00	79,142.00	0.00	79,142.00	
216.721 6:1:2 PROGRAM COUNSELING - RS	1.0000	4,240.0000	PER 1/2 HOUR	0.00	4,240.00	0.00	4,240.00	
222.259 AUTISM 1:6:1/MADISON BOCES	0.0000	0.0000	X-Contract	175,006.00	170,618.50	4,387.50	175,006.00	
303.010 ART	0.4000	129,593.0000	PER FTE	0.00	0.00	51,837.20	51,837.20	
308.010 PHYSICAL EDUCATION	1.0000	98,730.0000	PER FTE	0.00	98,730.00	0.00	98,730.00	
310.010 NURSE PRACTITIONER	0.1000	131,213.0000	PER FTE	0.00	13,121.30	0.00	13,121.30	
312.010 MEDICAL DIRECTOR	1.0000	2,042.2500	DOSHS DIRECTOR	0.00	2,042.25	0.00	2,042.25	
312.020 SCHOOL PHYSICIAN	1.0000	1,096.7100	PHYS CONSULTANT	0.00	1,096.71	0.00	1,096.71	
315.010 SPEECH IMPAIRED	1.4000	115,810.0000	PER FTE	0.00	162,134.00	0.00	162,134.00	
315.020 UNDER THE DIRECTION OF	13.0000	1,200.0000	PER 1-5 STUDENT	0.00	15,600.00	0.00	15,600.00	
316.010 VISUALLY IMPAIRED	0.0500	159,410.0000	PER FTE	0.00	7,970.50	0.00	7,970.50	
318.010 HEARING IMPAIRED	0.2000	167,395.0000	PER FTE	0.00	33,479.00	0.00	33,479.00	
326.010 ENGLISH/SECOND LANG. INTSR.	1.0000	108,565.0000	PER FTE	0.00	130,278.00	-21,713.00	108,565.00	
338.010 MUSIC TEACHER	0.6000	110,200.0000	PER FTE	0.00	121,220.00	-55,100.00	66,120.00	
346.469 AUDIOLOGY/OSWEGO BOCES	0.0000	0.0000	X-CONTRACT	30,642.35	38,894.00	-8,251.65	30,642.35	
405.010 PERFORMING ARTS	1.0000	1,605.0000	BASE/USAGE	39,886.00	41,491.00	0.00	41,491.00	
405.020 ARTS IN EDUCATION	1.0000	1,585.0000	BASE	0.00	1,585.00	0.00	1,585.00	

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

Final 2024-2025 AS-7 Contract

ONEIDA HERKIMER MADISON BOCES NEW HARTFORD CSD	School Year 2024-25
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Program/ Serial No. Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
	Quantity/ Share	Unit Cost	Cost Basis				
408.010 ALTERNATIVE EDUCATION	4.0000	28,010.0000	PER STUDENT	0.00	112,040.00	0.00	112,040.00
417.259 EA CROSS CONTRACT MADISON	0.0000	0.0000	X-CONTRACT	1,500.00	1,500.00	0.00	1,500.00
420.010 REGIONAL PGM EXCELLENCE	1.0000	2,201.0000	PER STUDENT	0.00	15,407.00	-13,206.00	2,201.00
428.010 SUMMER SCH ACADEMIC	109.0000	555.0000	PER COURSE	0.00	60,495.00	0.00	60,495.00
428.030 SUMMER SCHOOL TUTORIAL	9.0000	210.0000	PER COURSE	0.00	1,890.00	0.00	1,890.00
438.010 DISTANCE LEARNING	1.0000	20,805.3600	PER DISTRICT	0.00	20,805.36	0.00	20,805.36
438.030 CHINESE	4.0000	13,511.0900	PER CLASS	0.00	54,044.36	0.00	54,044.36
438.050 ZOOM LICENSING	0.0000	0.0000		9,081.13	9,081.13	0.00	9,081.13
479.469 DL SYNERGY VIRTUAL HS/CITI BOCES	0.0000	0.0000	X-CONTRACT	0.00	15,930.00	-15,930.00	0.00
502.010 EDUCATIONAL COMMON	2,730.0000	23.4000	Per RWADA	0.00	63,882.00	0.00	63,882.00
502.020 COOP MUSIC SHARING	2,730.0000	1.3200	PER RWADA	0.00	3,603.60	0.00	3,603.60
502.030 COURIER SERVICE	2,730.0000	3.1500	PER RWADA	1,888.00	10,487.50	0.00	10,487.50
502.040 LOTE EXAMS	770.0000	8.1000	PER EXAM	0.00	6,237.00	0.00	6,237.00
504.010 AUDIOVISUAL REPAIR	20.0000	89.0000	PER HOUR	0.00	1,780.00	0.00	1,780.00
504.020 MICRO COMP REPAIR	298.0000	89.0000	PER HOUR	0.00	26,522.00	0.00	26,522.00
504.070 PERFORMING ARTS SPECIALIST	0.4000	129,375.0000	PER FTE	0.00	51,750.00	0.00	51,750.00
504.210 REPAIR PARTS - NON AIDABLE	0.0000	0.0000		9,000.00	9,000.00	0.00	9,000.00
505.010 PRINTING	0.0000	0.0000	USAGE	250,000.00	250,000.00	0.00	250,000.00
510.010 INSTR TECHNOLOGY - LEVEL I	2.6000	90,582.0000	PER UNIT	0.00	235,513.20	0.00	235,513.20
510.020 INSTR TECHNOLOGY - LEVEL II	1.6000	109,556.0000	PER UNIT	0.00	175,289.60	0.00	175,289.60
510.030 INSTR TECHNOLOGY - LEVEL III	0.5000	148,842.0000	PER UNIT	0.00	148,842.00	-74,421.00	74,421.00
510.209 EQUIPMENT/SOFTWARE	0.0000	0.0000		500,000.00	606,394.52	-106,394.52	500,000.00
514.259 MODEL SCHOOLS XC MADISON	0.0000	0.0000	X-CONTRACT	10,029.00	9,760.00	269.00	10,029.00
515.258 NETWORK SUPPORT XC MADISON	0.0000	0.0000	X-CONTRACT	51,129.76	45,561.17	5,568.59	51,129.76
515.259 COMMON LEARNING OBJ XC MADISON	0.0000	0.0000	X-CONTRACT	164,013.47	103,418.52	60,594.95	164,013.47

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

Final 2024-2025 AS-7 Contract

ONEIDA HERKIMER MADISON BOCES  
NEW HARTFORD CSD  
School Year 2024-25

Program/ Serial No.	Service	Basis for Current Contract				Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost				
521.010	SCH CURRI IMPROV	2,730.0000	7.8000	Per RWADA+BASE	15,600.00	36,894.00	0.00	36,894.00	
521.015	SUBSTITUTE REIMBURSEMENTS	0.0000	0.0000		220,000.00	264,000.00	-44,000.00	220,000.00	
521.020	ADDITIONAL WORKSHOPS	0.0000	0.0000	VARIABLES PER DIST	20,000.00	111,430.00	-91,430.00	20,000.00	
521.030	REGIONAL SCORING	1,200.0000	12.0000	PER TEST	0.00	14,400.00	0.00	14,400.00	
521.040	SCH CURRIC STUDY COUNCIL	1.0000	430.0000	Per District	0.00	430.00	0.00	430.00	
521.050	REGIONAL ASSESSMENT PROJECT	1.0000	5,250.0000	PER DISTRICT	0.00	5,250.00	0.00	5,250.00	
521.070	RTTT DATA ANALYSIS	1.0000	3,271.0000	PER DISTRICT	0.00	3,271.00	0.00	3,271.00	
521.080	APPR RECERTIFICATION/TRNNG	10.0000	2,500.0000	PER PARTICIPANT	0.00	25,000.00	0.00	25,000.00	
535.219	SCH CURRIC/HERKIMER BOCES	0.0000	0.0000	X-CONTRACT	0.00	34.06	-34.06	0.00	
545.010	COMMUNITY SCHOOL CNYHHN	0.0000	0.0000	X-CONTRACT	175,000.00	425,250.00	-250,250.00	175,000.00	
545.011	COMMUNITY SCH RESOURCES ADMIN	0.0000	0.0000	X-CONTRACT	17,500.00	42,525.00	-25,025.00	17,500.00	
547.469	CDOS CREDENTIAL MGT SYS OSWEGO BOC	0.0000	0.0000	X-CONTRACT	31.48	31.48	0.00	31.48	
549.429	SEC III INTERSCHOLASTIC SPORTS/OCM	0.0000	0.0000	X-CONTRACT	8,954.70	8,813.30	141.40	8,954.70	
560.010	COMMITTEE PRESCHOOL	39.0000	696.0000	PER STUDENT	0.00	64,728.00	-37,584.00	27,144.00	
574.010	SCH & BUS ALLIANCE	2,730.0000	7.0000	RWADA+\$21,900	21,900.00	41,010.00	0.00	41,010.00	
576.010	REGIONAL CATALOG SERVICE	5.0000	950.0600	PER LIBRARY	0.00	4,750.30	0.00	4,750.30	
576.020	EXPANDED INTERLIBRARY LOAN	2,730.0000	0.8000	FEE/RWADA	413.00	2,597.00	0.00	2,597.00	
576.030	ONLINE LIBRARY RESOURCES	0.0000	0.0000		51,767.43	49,266.19	2,501.24	51,767.43	
576.050	VIRTUAL REFERENCE LIB.	2,730.0000	1.7200	PER RWADA	0.00	4,695.60	0.00	4,695.60	
576.080	LEATHERSTOCKING CONFERENCE	2.0000	95.0000	PER PARTICIPANT	0.00	190.00	0.00	190.00	
578.259	LIBRARY AUTOMATION XC MADISON	0.0000	0.0000	X-CONTRACT	18,600.00	18,060.00	540.00	18,600.00	
579.619	DIVERSITY EQUITY & INCL/TOMPKINS BO	0.0000	0.0000	X-CONTRACT	0.00	1,436.00	-1,436.00	0.00	
601.259	ADMIN COMPUTER XC MADISON	0.0000	0.0000	X-CONTRACT	771,483.53	795,474.71	-23,991.18	771,483.53	
602.259	NEGOTIAT XC MADISON	0.0000	0.0000	X-CONTRACT	10,448.00	10,448.00	0.00	10,448.00	

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

Final 2024-2025 AS-7 Contract

ONEIDA HERKIMER MADISON BOCES NEW HARTFORD CSD	School Year 2024-25
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Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
603.010	GRAPHICS AND P/R	0.0000	74.0000	PER HOUR	0.00	2,590.00	-2,590.00	0.00
603.020	GRAPHICS AND P/R	0.0000	74.0000	PER HOUR	0.00	21,386.00	-21,386.00	0.00
609.429	ENERGY SERVICES XC ONONDAGA	0.0000	0.0000	X-CONTRACT	5,664.00	5,549.00	115.00	5,664.00
610.010	TELEPHONE & SERVICE CHARGES	2,730.0000	4.4900	PER RWADA +TELE	47,900.00	60,157.70	0.00	60,157.70
610.030	MAINTENANCE SUPPORT	0.0000	0.0000	VARIABLES PER DIST	0.00	27,416.91	-27,416.91	0.00
610.040	AIR CARD	4.0000	795.7200	PER UNIT	0.00	4,774.32	-1,591.44	3,182.88
620.010	SAFETY COORDINATOR/ADVISORY	2,730.0000	5.9500	Per RWADA+12515	12,515.00	28,758.50	0.00	28,758.50
620.017	SAFETY SERVICE TECHNICIAN	0.0000	93,000.0000	PER FTE	0.00	55,800.00	-55,800.00	0.00
620.020	ASBESTOS MAINT.	10.0000	850.0000	PER BLDG.	0.00	8,500.00	0.00	8,500.00
620.040	FIRE INSPECTIONS	7.5000	850.0000	PER BLDG.	0.00	6,375.00	0.00	6,375.00
620.060	DASA/PBIS	0.2500	24,000.0000	PER ONE DAY/WK	0.00	6,000.00	0.00	6,000.00
622.259	REG BUS RADIOS XC MADISON	0.0000	0.0000	X-CONTRACT	1,241.00	1,241.00	0.00	1,241.00
623.499	STATE AID PLANNING XC QUESTAR III	0.0000	0.0000	X-CONTRACT	3,585.00	3,515.00	70.00	3,585.00
625.010	SUB CALL.	241.0000	71.0000	TEACHER/+BASE D	510.00	17,621.00	0.00	17,621.00
626.010	LUNCH LOGISTICS, WAREHOUSING, ACCT	891.6000	66.2311	MEAL EQUIVALENT	0.00	59,051.65	0.00	59,051.65
626.012	CENTRAL SCHOOL FOOD MANAGEMENT	891.6000	34.3139	MEAL EQUIVALENT	0.00	30,594.27	0.00	30,594.27
627.010	RECORDS RETENTION	21.0000	425.0000	PER DAY	0.00	8,925.00	0.00	8,925.00
628.010	TELECOMMUNICATIONS	1.0000	6,990.1100	SVC COST + LINE	19,645.20	26,635.31	0.00	26,635.31
631.259	COOPERATIVE BID/MAD. BOCES	0.0000	0.0000	X-CONTRACT	8,599.50	8,599.50	0.00	8,599.50
634.219	STAFF DEV. - BOARD - HERK BOCES	0.0000	0.0000	X-CONTRACT	1,436.20	1,436.20	0.00	1,436.20
636.099	GASB 45 PLANNING/CLINTON-ESSEX	0.0000	0.0000	X-CONTRACT	2,070.00	8,370.00	-6,300.00	2,070.00
637.499	FIXED ASSET INVENTORY/QUESTAR III	0.0000	0.0000	X-CONTRACT	3,190.00	3,070.00	120.00	3,190.00

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

Final 2024-2025 AS-7 Contract

ONEIDA HERKIMER MADISON BOCES NEW HARTFORD CSD	School Year 2024-25
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Program/ Serial No.	Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost			
640.229	DRUG TESTING/JEFF-LEWIS BOCES	0.0000	0.0000	X-CONTRACT	400.00	2,179.00	-1,779.00	400.00
641.489	ON-LINE APPL./PUTNAM BOCES	0.0000	0.0000	X-CONTRACT	5,806.02	5,596.50	209.52	5,806.02
646.259	MEDICAID REIMBURSEMENT/MADISON BOC	0.0000	0.0000	X-CONTRACT	3,378.00	3,378.00	0.00	3,378.00
651.039	SCRIC/BROOME BOCES	0.0000	0.0000	X-CONTRACT	12,960.46	12,912.64	47.82	12,960.46
657.019	PROJECT WORK/CAPITAL REGION BOCES	0.0000	0.0000	X-CONTRACT	28,485.00	0.00	28,485.00	28,485.00
659.019	TIER 4 ENHANCED/CAP REGION BOCES	0.0000	0.0000	X-CONTRACT	145,995.19	151,225.48	-5,230.29	145,995.19
660.129	EMPLOYEE ASSISTANCE/DCMO BOCES	0.0000	0.0000	X-CONTRACT	0.00	8,347.12	-8,347.12	0.00
661.019	WEB HOSTING/CAPITAL REGION BOCES	0.0000	0.0000	X-CONTRACT	4,414.00	4,285.00	129.00	4,414.00
663.169	TRANSPORT PLANNING/FRANKLIN ESSEX B	0.0000	0.0000	X-CONTRACT	9,900.00	0.00	9,900.00	9,900.00



ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

ONEIDA HERKIMER MADISON BOCES  
NEW HARTFORD CSD

School Year 2024-25

Summary:

<u>Total of Service Costs - All Funds:</u>	9,398,163.89	(Except 001/002)
<u>Capital Costs:</u>	409,555.56	(CoSer 002)
<u>Adm. &amp; Clerical Costs:</u>	318,705.50	(CoSer 001)
<u>Total Contract Costs:</u>	10,126,424.95	

The party of the second part hereby agrees to pay the total contract cost to the party of the first part according to the following schedule:  
Ten Times per year

This contract shall not be valid or binding until it is approved by the Commissioner of Education.  
IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

ONEIDA HERKIMER MADISON BOCES	PO BOX 70, 4747 MIDDLE SETTLEMENT ROAD, NEW HARTFORD, NY, 13413-0070
Signature, President and/or Clerk, BOCES	(Post Office Address)

	NEW HARTFORD CSD
Signature, President and/or Clerk, Board of Education (As Authorized)	(Party of the Second Part)

ADMIN OFFICE, 29 OXFORD ROAD, NEW HARTFORD, NY, 13413
(Post Office Address)

**ONEIDA HERKIMER MADISON BOCES**  
**PO BOX 70**  
**4747 MIDDLE SETTLEMENT ROAD**  
**NEW HARTFORD, NY 13413-0070**

**Final 2024-2025 AS-7 Contract**

THIS AGREEMENT made this 1st day of July, 2024 by and between the ONEIDA HERKIMER MADISON BOCES, party of the first part, and NEW YORK MILLS UFSD, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2024-25 school year at the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost			
001.010	ADMINISTRATIVE COSER	578.0000	116.7419	PER RWADA	0.02	67,476.84	0.00	67,476.84
002.010	RENT	578.0000	26.3256	PER RWADA	0.01	15,216.21	0.00	15,216.21
002.020	CAPITAL FUND	578.0000	123.6947	PER RWADA	0.02	71,495.56	0.00	71,495.56
101.010	OCCUPATIONAL EDUCATION	0.0000	0.0000	STUDENT AVG	456,051.00	456,051.00	0.00	456,051.00
107.010	OCCUPATIONAL EDUCATION-HANDICAPPED	3.0000	8,500.0000	PER STUDENT	0.00	25,500.00	0.00	25,500.00
201.010	8:1:2 PROGRAM	8.0000	41,250.0000	TUITION RATE	0.00	330,000.00	0.00	330,000.00
201.715	8:1:2 PROGRAM SPEECH IMPAIRED - RS	1.5000	5,065.0000	PER HOUR	0.00	7,597.50	0.00	7,597.50
201.721	8:1:2 PROGRAM SOCIAL WORKERS	10.3750	4,240.0000	PER 1/2 HOUR	0.00	43,990.00	0.00	43,990.00
204.010	12:1:1 MILD/MODERATE PROGRAM	8.0000	30,837.0000	TUITION RATE	0.00	246,696.00	0.00	246,696.00
204.715	12:1:1 MILD/MODERATE SPEECH IMP-RS	6.0000	5,065.0000	PER HOUR	0.00	30,390.00	0.00	30,390.00
204.720	12:1:1 MILD/MOD PHYS THERAPY-RS	1.5000	4,800.0000	PER HOUR	0.00	7,200.00	0.00	7,200.00
204.721	12:1:1 MILD/MODERATE COUNSELING-RS	6.7750	4,240.0000	PER 1/2 HOUR	0.00	28,726.00	0.00	28,726.00
204.722	12:1:1 MILD/MODERATE OCC THER - RS	3.5000	4,680.0000	PER HOUR	0.00	16,380.00	0.00	16,380.00
206.020	TRANSITION SERVICES	11.0000	5,614.0000	PER STUDENT	0.00	61,754.00	0.00	61,754.00
209.010	12:1:4 DEV/MD PROGRAM	7.0000	41,459.0000	TUITION RATE	0.00	290,213.00	0.00	290,213.00
209.708	12:1:4 DEV/MD TEACH ASSIST	1.0000	53,420.0000	PER FTE	0.00	53,420.00	0.00	53,420.00
209.715	12:1:4 DEV/MD SPEECH - RS	4.0000	5,065.0000	PER HOUR	0.00	20,260.00	0.00	20,260.00
209.720	12:1:4 DEV/MD PHYS THERAPY-RS	2.5000	4,800.0000	PER HOUR	0.00	12,000.00	0.00	12,000.00
209.721	12:1:4 DEV/MD SOCIAL WORKER - RS	5.0000	4,240.0000	PER 1/2 HOUR	0.00	21,200.00	0.00	21,200.00
209.722	12:1:4 DEV/MD OCCUP THERAPY-RS	2.6250	4,680.0000	PER HOUR	0.00	12,285.00	0.00	12,285.00
216.010	6:1:2 PROGRAM	2.0000	79,142.0000	STUDENT FTE	0.00	158,284.00	0.00	158,284.00

**ONEIDA HERKIMER MADISON BOCES**  
**PO BOX 70**  
**4747 MIDDLE SETTLEMENT ROAD**  
**NEW HARTFORD, NY 13413-0070**

**Final 2024-2025 AS-7 Contract**

<b>ONEIDA HERKIMER MADISON BOCES</b> <b>NEW YORK MILLS UFSD</b>	School Year 2024-25
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Program/Serial No.		Service	Basis for Current Contract			Initial Contract	Adjustments To Date	Current Contract
Quantity/Share	Unit Cost	Cost Basis	Current Fixed Cost					
2.0000	4,240.0000	PER 1/2 HOUR	0.00		8,480.00	0.00	8,480.00	
0.6000	129,593.0000	PER FTE	0.00		77,755.80	0.00	77,755.80	
0.6000	136,038.0000	PER FTE	0.00		81,622.80	0.00	81,622.80	
0.7000	129,162.0000	PER FTE	0.00		90,413.40	0.00	90,413.40	
0.1000	131,213.0000	PER FTE	0.00		13,121.30	0.00	13,121.30	
1.0000	2,042.2500	DOSHS DIRECTOR	0.00		2,042.25	0.00	2,042.25	
1.0000	1,096.7100	PHYS CONSULTANT	0.00		1,096.71	0.00	1,096.71	
0.4000	112,152.0000	PER FTE	0.00		44,860.80	0.00	44,860.80	
0.7000	115,810.0000	PER FTE	0.00		81,067.00	0.00	81,067.00	
4.0000	1,200.0000	PER 1-5 STUDENT	0.00		4,800.00	0.00	4,800.00	
0.0500	159,410.0000	PER FTE	0.00		7,970.50	0.00	7,970.50	
0.5000	107,288.0000	PER FTE	0.00		53,644.00	0.00	53,644.00	
0.6000	101,420.0000	PER FTE	0.00		60,852.00	0.00	60,852.00	
0.8000	108,565.0000	PER FTE	0.00		86,852.00	0.00	86,852.00	
0.8000	110,200.0000	PER FTE	0.00		88,160.00	0.00	88,160.00	
0.0000	0.0000	X-CONTRACT	4,824.45		5,592.51	-768.06	4,824.45	
0.6000	152,495.0000	FTE	0.00		91,497.00	0.00	91,497.00	
1.0000	1,605.0000	BASE/USAGE	7,653.80		9,258.80	0.00	9,258.80	
1.0000	1,585.0000	BASE	0.00		1,585.00	0.00	1,585.00	
4.0000	28,010.0000	PER STUDENT	0.00		112,040.00	0.00	112,040.00	

**ONEIDA HERKIMER MADISON BOCES**  
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**Final 2024-2025 AS-7 Contract**

<b>ONEIDA HERKIMER MADISON BOCES</b>		School Year 2024-25	
<b>NEW YORK MILLS UFSD</b>			

		Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
Program/ Serial No.	Service	Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost	Contract	To Date	Contract
417.259 EA	CROSS CONTRACT MADISON	0.0000		X-CONTRACT	700.00	700.00	0.00	700.00
420.020	COLGATE SEMINAR	8.0000	200.0000	PER STUDENT	0.00	1,600.00	0.00	1,600.00
426.259	Distance Learning	0.0000	0.0000	X-CONTRACT	808.96	784.15	24.81	808.96
428.010	SUMMER SCH ACADEMIC	105.0000	555.0000	PER COURSE	0.00	58,275.00	0.00	58,275.00
428.020	SUMMER SCH DRIVER ED	1.0000	811.0000	PER STUDENT	0.00	811.00	0.00	811.00
428.030	SUMMER SCHOOL TUTORIAL	5.0000	210.0000	PER COURSE	0.00	1,050.00	0.00	1,050.00
438.010	DISTANCE LEARNING	1.0000	20,805.3600	PER DISTRICT	0.00	20,805.36	0.00	20,805.36
438.015	DL WEB BASED INSTRUCTION - BASE FEE	0.0000	0.0000		8,115.00	8,115.00	0.00	8,115.00
438.020	ADV SOC STUDIES	2.0000	6,969.6700	PER SEMESTER CL	0.00	13,939.34	0.00	13,939.34
438.040	SIGN LANGUAGE	1.0000	14,452.0000	PER CLASS	0.00	14,452.00	0.00	14,452.00
502.010	EDUCATIONAL COMMUN	578.0000	23.4000	Per RWADA	0.00	13,525.20	0.00	13,525.20
502.030	COURIER SERVICE	578.0000	3.1500	Per RWADA	1,888.00	3,708.70	0.00	3,708.70
504.010	AUDIOVISUAL REPAIR	140.0000	89.0000	PER HOUR	0.00	12,460.00	0.00	12,460.00
504.020	MICRO COMP REPAIR	120.0000	89.0000	PER HOUR	0.00	10,680.00	0.00	10,680.00
504.210	REPAIR PARTS - NON AIDABLE	0.0000	0.0000		1,000.00	1,000.00	0.00	1,000.00
505.010	PRINTING	0.0000	0.0000	USAGE	68,000.00	68,000.00	0.00	68,000.00
509.059	SCH. CURRR/CAYUGA BOCES	0.0000	0.0000	X-CONTRACT	4,211.93	4,211.93	0.00	4,211.93
510.060	FINALSITE	0.0000	0.0000		4,291.58	4,291.58	0.00	4,291.58
514.259	MODEL SCHOOLS XC MADISON	0.0000	0.0000	X-CONTRACT	43,800.80	43,635.85	164.95	43,800.80
515.258	NETWORK SUPPORT XC MADISON	0.0000	0.0000	X-CONTRACT	28,079.76	28,048.67	31.09	28,079.76
515.259	COMMON LEARNING OBJ XC MADISON	0.0000	0.0000	X-CONTRACT	45,408.79	38,890.17	6,518.62	45,408.79
518.010	SCIENCE KITS	52.0000	215.0000	PER KIT	0.00	11,180.00	0.00	11,180.00
521.010	SCH CURRI IMPROV	578.0000	7.8000	Per RWADA+BASE	15,600.00	20,108.40	0.00	20,108.40

**ONEIDA HERKIMER MADISON BOCES**  
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**Final 2024-2025 AS-7 Contract**

**ONEIDA HERKIMER MADISON BOCES**  
**NEW YORK MILLS UFSD**

School Year 2024-25

Program/Serial No.		Service	Basis for Current Contract			Quantity/Share	Unit Cost	Cost Basis	Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
521.020	ADDITIONAL WORKSHOPS		0.0000	0.0000	VARIES PER DIST	0.0000		11,000.00	11,000.00	0.00	11,000.00	
521.030	REGIONAL SCORING		600.0000	12.0000	PER TEST	0.00		0.00	7,200.00	0.00	7,200.00	
521.040	SCH CURRIC STUDY COUNCIL		1.0000	430.0000	Per District	0.00		0.00	430.00	0.00	430.00	
521.050	REGIONAL ASSESSMENT PROJECT		1.0000	5,250.0000	PER DISTRICT	0.00		0.00	5,250.00	0.00	5,250.00	
521.070	RTTT DATA ANALYSIS		1.0000	3,271.0000	PER DISTRICT	0.00		0.00	3,271.00	0.00	3,271.00	
521.080	APPR RECERTIFICATION/TRNING		3.0000	2,500.0000	PER PARTICIPANT	0.00		0.00	7,500.00	0.00	7,500.00	
543.469	HRD/SFTWARE/OSWEGO BOCES		0.0000	0.0000	X-CONTRACT	1,328.75		1,328.75	0.00	1,328.75	1,328.75	
547.469	CDOS CREDENTIAL MGT SYS OSWEGO BOC		0.0000	0.0000	X-CONTRACT	31.48		31.48	31.48	0.00	31.48	
549.429	SEC III INTERSCHOLASTIC SPORTS/OCM		0.0000	0.0000	X-CONTRACT	5,510.84		5,510.84	5,430.76	80.08	5,510.84	
560.010	COMMITTEE PRESCHOOL		23.0000	696.0000	PER STUDENT	0.00		0.00	16,008.00	0.00	16,008.00	
574.010	SCH & BUS ALLIANCE		578.0000	7.0000	RWADA+\$21,900	21,900.00		21,900.00	25,946.00	0.00	25,946.00	
576.010	REGIONAL CATALOG SERVICE		2.0000	950.0600	PER LIBRARY	0.00		0.00	1,900.12	0.00	1,900.12	
576.020	EXPANDED INTERLIBRARY LOAN		578.0000	0.8000	FEE/RWADA	413.00		413.00	875.40	0.00	875.40	
576.030	ONLINE LIBRARY RESOURCES		0.0000	0.0000		18,185.26		18,185.26	18,157.19	28.07	18,185.26	
576.040	COLLECTION DEVELOP.		14.0000	894.0000	PER UNIT	0.00		0.00	12,516.00	0.00	12,516.00	
576.050	VIRTUAL REFERENCE LIB.		578.0000	1.7200	PER RWADA	0.00		0.00	994.16	0.00	994.16	
576.080	LEATHERSTOCKING CONFERENCE		1.0000	95.0000	PER PARTICIPANT	0.00		0.00	95.00	0.00	95.00	
578.259	LIBRARY AUTOMATION XC MADISON		0.0000	0.0000	X-CONTRACT	7,320.00		7,320.00	7,104.00	216.00	7,320.00	
601.259	ADMIN COMPUTER XC MADISON		0.0000	0.0000	X-CONTRACT	507,151.14		507,151.14	481,539.28	25,611.86	507,151.14	
602.259	NEGOTIAT XC MADISON		0.0000	0.0000	X-CONTRACT	30,496.00		30,496.00	35,944.00	-5,448.00	30,496.00	
603.010	GRAPHICS AND P/R		325.0000	74.0000	PER HOUR	0.00		0.00	24,050.00	0.00	24,050.00	
603.020	GRAPHICS AND P/R		233.0000	74.0000	PER HOUR	0.00		0.00	17,242.00	0.00	17,242.00	
604.010	CBO		578.0000	88.5000	BASE + RWADA	5,000.00		5,000.00	56,153.00	0.00	56,153.00	
609.429	ENERGY SERVICES XC ONONDAGA		0.0000	0.0000	X-CONTRACT	2,354.00		2,354.00	2,306.00	48.00	2,354.00	

ONEIDA HERKIMER MADISON BOCES  
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Final 2024-2025 AS-7 Contract

ONEIDA HERKIMER MADISON BOCES NEW YORK MILLS UFSD	School Year 2024-25
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Program/ Serial No.	Service	Basis for Current Contract				Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current				
610.010	TELEPHONE & SERVICE CHARGES	578.0000	4.4900	PER RWADA + TELE	8,000.00	10,595.22	0.00	10,595.22	
610.030	MAINTENANCE SUPPORT	0.0000	0.0000	VARIABLES PER DIST	12,800.00	12,800.00	0.00	12,800.00	
610.040	AIR CARD	2.0000	795.7200	PER UNIT	0.00	1,591.44	0.00	1,591.44	
610.060	CELL PHONE	3.0000	899.8800	ANNUAL PER CELL	0.00	2,699.64	0.00	2,699.64	
618.010	EMPLOYEE BENEFIT COOR	0.0000	0.0000		2,640.00	2,640.00	0.00	2,640.00	
618.030	HEALTH INS. COORD.	1.0000	9,600.0000	PER DISTRICT	0.00	9,600.00	0.00	9,600.00	
620.010	SAFETY COORDINATOR/ADVISORY	578.0000	5.9500	Per RWADA+12515	12,515.00	15,954.10	0.00	15,954.10	
620.020	ASBESTOS MAINT.	2.0000	850.0000	PER BLDG.	0.00	1,700.00	0.00	1,700.00	
620.040	FIRE INSPECTIONS	2.5000	850.0000	PER BLDG.	0.00	2,125.00	0.00	2,125.00	
620.041	FIRE SAFETY SVCS EXTINGUISHER	88.0000	9.0000	PER EXT + SERVI	0.00	792.00	0.00	792.00	
620.060	DASA/PBIS	1.0000	24,000.0000	PER ONE DAY/WK	0.00	24,000.00	0.00	24,000.00	
621.010	LIABILITY INSURANCE	1.0000	1,475.0000	PER DISTRICT	0.00	1,475.00	0.00	1,475.00	
623.499	STATE AID PLANNING XC QUESTAR III	0.0000	0.0000	X-CONTRACT	3,585.00	3,515.00	70.00	3,585.00	
625.010	SUB CALL.	56.0000	71.0000	TEACHER+BASE D	510.00	4,486.00	0.00	4,486.00	
626.010	LUNCH LOGISTICS, WAREHOUSING, ACCT	434.6000	66.2311	MEAL EQUIVALENT	0.00	28,784.04	0.00	28,784.04	
626.012	CENTRAL SCHOOL FOOD MANAGEMENT	434.6000	34.3139	MEAL EQUIVALENT	0.00	14,912.82	0.00	14,912.82	
627.010	RECORDS RETENTION	16.0000	425.0000	PER DAY	0.00	6,800.00	0.00	6,800.00	
628.010	TELECOMMUNICATIONS	1.0000	6,990.1100	SVC COST + LINE	19,645.20	26,635.31	0.00	26,635.31	
633.499	GASB 45 PLNG/QUESTAR III	0.0000	0.0000	X-CONTRACT	5,217.00	4,968.00	249.00	5,217.00	
634.219	STAFF DEV. - BOARD - HERK BOCES	0.0000	0.0000	X-CONTRACT	1,279.24	1,279.24	0.00	1,279.24	
640.229	DRUG TESTING/JEFF-LEWIS BOCES	0.0000	0.0000	X-CONTRACT	400.00	1,000.00	-600.00	400.00	
641.489	ON-LINE APPL./PUTNAM BOCES	0.0000	0.0000	X-CONTRACT	2,600.00	2,550.00	50.00	2,600.00	

ONEIDA HERKIMER MADISON BOCES  
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Final 2024-2025 AS-7 Contract

ONEIDA HERKIMER MADISON BOCES NEW YORK MILLS UFSD	School Year 2024-25
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Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
646.259	MEDICAID REIMBURSEMENT/MADISON BOC	0.0000	0.0000	X-CONTRACT	581.00	777.14	-196.14	581.00
655.499	SPECIAL ED AID ASSISTANCE SVC	0.0000	0.0000	X-CONTRACT	3,277.00	3,213.00	64.00	3,277.00
658.129	COOP BID/DCMO BOCES	0.0000	0.0000	X-CONTRACT	4,611.28	4,635.22	-23.94	4,611.28

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

School Year 2024-25

ONEIDA HERKIMER MADISON BOCES  
NEW YORK MILLS UFSD

Summary:

Total of Service Costs - All Funds:	4,082,851.37	(Except 001/002)
Capital Costs:	86,711.77	(CoSet 002)
Adm. & Clerical Costs:	67,476.84	(CoSet 001)
Total Contract Costs:	4,237,039.98	

The party of the second part hereby agrees to pay the total contract cost to the party of the first part according to the following schedule:  
Ten Times per year

This contract shall not be valid or binding until it is approved by the Commissioner of Education.  
IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

ONEIDA HERKIMER MADISON BOCES	PO BOX 70, 4747 MIDDLE SETTLEMENT ROAD, NEW HARTFORD, NY, 13413-0070
Signature, President and/or Clerk, BOCES	(Post Office Address)

NEW YORK MILLS UFSD	ADMIN OFFICE, 1 MARAUDER BOULEVARD, NY MILLS, NY, 13417
Signature, President and/or Clerk, Board of Education (As Authorized)	(Post Office Address)



ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

Final 2024-2025 AS-7 Contract

THIS AGREEMENT made this 1st day of July, 2024 by and between the ONEIDA HERKIMER MADISON BOCES, party of the first part, and REMSEN CSD, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2024-25 school year at the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost			
001.010	ADMINISTRATIVE COSER	412.0000	116.7419 PER RWADA		0.02	48,097.68	0.00	48,097.68
002.010	RENT	412.0000	26.3256 PER RWADA		0.00	10,846.15	0.00	10,846.15
002.020	CAPITAL FUND	412.0000	123.6947 PER RWADA		0.01	50,962.23	0.00	50,962.23
101.010	OCCUPATIONAL EDUCATION	0.0000	0.0000 STUDENT AVG		357,623.00	357,623.00	0.00	357,623.00
109.259	OCC. ED./MADISON BOCES	0.0000	0.0000 X-CONTRACT		0.00	10,796.00	-10,796.00	0.00
201.010	8:1:2 PROGRAM	4.0000	41,250.0000 TUITION RATE		0.00	165,000.00	0.00	165,000.00
201.015	8:1:2 + 1 PROGRAM	1.0000	41,615.0000 PER STUDENT FTE		0.00	41,615.00	0.00	41,615.00
201.715	8:1:2 PROGRAM SPEECH IMPAIRED - RS	2.0000	5,065.0000 PER HOUR		0.00	10,130.00	0.00	10,130.00
201.720	8:1:2 PROGRAM PHYS THERAPY -RS	1.0000	4,800.0000 PER HOUR		0.00	4,800.00	0.00	4,800.00
201.721	8:1:2 PROGRAM SOCIAL WORKERS	5.0000	4,240.0000 PER 1/2 HOUR		0.00	21,200.00	0.00	21,200.00
201.722	8:1:2 PROGRAM OCC THERAPY - RS	1.0000	4,680.0000 PER HOUR		0.00	4,680.00	0.00	4,680.00
205.259	SPECIAL CLASS: OPTION 2 XC MADISON	0.0000	0.0000 X-CONTRACT		51,236.00	48,759.50	2,476.50	51,236.00
206.040	COLLEGE WORKS FOUNDATIONS	2.0000	9,686.0000 PER STUDENT		0.00	19,372.00	0.00	19,372.00
206.090	OPTIONS HIGH SCHOOL	2.0000	9,686.0000 PER STUDENT		0.00	19,372.00	0.00	19,372.00
209.010	12:1:4 DEV/MD PROGRAM	2.0000	41,459.0000 TUITION RATE		0.00	82,918.00	0.00	82,918.00
209.715	12:1:4 DEV/MD SPEECH - RS	3.5000	5,065.0000 PER HOUR		0.00	17,727.50	0.00	17,727.50
209.720	12:1:4 DEV/MD PHYS THERAPY-RS	1.5000	4,800.0000 PER HOUR		0.00	7,200.00	0.00	7,200.00
209.721	12:1:4 DEV/MD SOCIAL WORKER - RS	1.0000	4,240.0000 PER 1/2 HOUR		0.00	4,240.00	0.00	4,240.00
209.722	12:1:4 DEV/MD OCCUP THERAPY-RS	1.5000	4,680.0000 PER HOUR		0.00	7,020.00	0.00	7,020.00
310.010	NURSE PRACTITIONER	0.1000	131,213.0000 PER FTE		0.00	13,121.30	0.00	13,121.30

**ONEIDA HERKIMER MADISON BOCES**  
**PO BOX 70**  
**4747 MIDDLE SETTLEMENT ROAD**  
**NEW HARTFORD, NY 13413-0070**

**Final 2024-2025 AS-7 Contract**

<b>ONEIDA HERKIMER MADISON BOCES</b> <b>REIMSEN CSD</b>	School Year 2024-25
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		Basis for Current Contract					Initial Contract	Adjustments To Date	Current Contract
Program/ Serial No.	Service	Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost	Contract	To Date	Contract	
312.010	MEDICAL DIRECTOR	1.0000	2,042.2500	DOSHS DIRECTOR	0.00	2,042.25	0.00	2,042.25	
312.020	SCHOOL PHYSICIAN	1.0000	1,096.7100	PHYS CONSULTANT	0.00	1,096.71	0.00	1,096.71	
322.010	OCCUPATIONAL THERAPY	0.8000	107,288.0000	PER FTE	0.00	85,830.40	0.00	85,830.40	
326.010	ENGLISH/SECOND LANG. INTSR.	0.4000	108,565.0000	PER FTE	0.00	43,426.00	0.00	43,426.00	
405.010	PERFORMING ARTS	1.0000	1,605.0000	BASE/USAGE	3,827.33	5,432.33	0.00	5,432.33	
405.020	ARTS IN EDUCATION	1.0000	1,585.0000	BASE	0.00	1,585.00	0.00	1,585.00	
408.010	ALTERNATIVE EDUCATION	3.0000	28,010.0000	PER STUDENT	0.00	84,030.00	0.00	84,030.00	
420.010	REGIONAL PGM EXCELLENCE	1.0000	2,201.0000	PER STUDENT	0.00	2,201.00	0.00	2,201.00	
428.010	SUMMER SCH ACADEMIC	13.0000	555.0000	PER COURSE	0.00	7,215.00	0.00	7,215.00	
428.020	SUMMER SCH DRIVER ED	5.0000	811.0000	PER STUDENT	0.00	4,055.00	0.00	4,055.00	
438.010	DISTANCE LEARNING	1.0000	20,805.3600	PER DISTRICT	0.00	20,805.36	0.00	20,805.36	
438.015	DL WEB BASED INSTRUCTION - BASE FEE	0.0000	0.0000		10,460.00	10,460.00	0.00	10,460.00	
438.020	ADV SOC STUDIES	2.0000	6,969.6700	PER SEMESTER CL	0.00	13,939.34	0.00	13,939.34	
438.050	ZOOM LICENSING	0.0000	0.0000		2,732.00	2,732.00	0.00	2,732.00	
502.010	EDUCATIONAL COMMUN	412.0000	23,400	Per RWADA	0.00	9,640.80	0.00	9,640.80	
502.020	COOP MUSIC SHARING	412.0000	1,3200	PER RWADA	0.00	543.84	0.00	543.84	
502.030	COURIER SERVICE	412.0000	3,1500	PER RWADA	3,020.00	4,317.80	0.00	4,317.80	
502.040	LOTE EXAMS	95.0000	8,1000	PER EXAM	0.00	769.50	0.00	769.50	
504.010	AUDIOVISUAL REPAIR	73.0000	89,0000	PER HOUR	0.00	6,497.00	0.00	6,497.00	
504.020	MICRO COMP REPAIR	99.0000	89,0000	PER HOUR	0.00	8,811.00	0.00	8,811.00	
504.210	REPAIR PARTS - NON AIDABLE	0.0000	0.0000		2,000.00	2,000.00	0.00	2,000.00	
505.010	PRINTING	0.0000	0.0000	USAGE	28,000.00	28,000.00	0.00	28,000.00	
509.059	SCH. CURR/CAYUGA BOCES	0.0000	0.0000	X-CONTRACT	4,211.93	4,211.93	0.00	4,211.93	
510.020	INSTR TECHNOLOGY - LEVEL II	1.0000	109,556.0000	PER UNIT	0.00	109,556.00	0.00	109,556.00	

**ONEIDA HERKIMER MADISON BOCES**  
**PO BOX 70**  
**4747 MIDDLE SETTLEMENT ROAD**  
**NEW HARTFORD, NY 13413-0070**

**Final 2024-2025 AS-7 Contract**

**ONEIDA HERKIMER MADISON BOCES**  
**REMSEN CSD**

School Year 2024-25

Program/Serial No.		Service	Basis for Current Contract			Initial Contract	Adjustments To Date	Current Contract
Quantity/Share	Unit Cost	Cost Basis	Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract		
0.0000	0.0000		3,267.00	3,267.00	0.00	3,267.00		
0.0000	0.0000		6,673.76	6,673.76	0.00	6,673.76		
0.0000	0.0000	X-CONTRACT	10,029.00	9,760.00	269.00	10,029.00		
0.0000	0.0000	X-CONTRACT	30,002.62	30,924.93	-922.31	30,002.62		
0.0000	0.0000	X-CONTRACT	17,136.25	46,458.31	-29,322.06	17,136.25		
48.0000	215.0000	PER KIT	0.00	10,320.00	0.00	10,320.00		
412.0000	7.8000	Per RWADA+BASE	15,600.00	18,813.60	0.00	18,813.60		
0.0000	0.0000	VARIABLES PER DIST	3,850.00	3,850.00	0.00	3,850.00		
300.0000	12.0000	PER TEST	0.00	3,600.00	0.00	3,600.00		
1.0000	430.0000	Per District	0.00	430.00	0.00	430.00		
1.0000	5,250.0000	PER DISTRICT	0.00	5,250.00	0.00	5,250.00		
1.0000	3,271.0000	PER DISTRICT	0.00	3,271.00	0.00	3,271.00		
3.0000	2,500.0000	PER PARTICIPANT	0.00	7,500.00	0.00	7,500.00		
0.2000	140,974.3200	PER FTE	0.00	28,194.86	0.00	28,194.86		
0.0000	0.0000	X-CONTRACT	5,018.86	4,947.54	71.32	5,018.86		
7.0000	696.0000	PER STUDENT	0.00	4,872.00	0.00	4,872.00		
412.0000	7.0000	RWADA+\$21,900	21,900.00	24,784.00	0.00	24,784.00		
1.0000	2,625.0000	PER DISTRICT	0.00	2,625.00	0.00	2,625.00		
2.0000	950.0600	PER LIBRARY	0.00	1,900.12	0.00	1,900.12		
0.0000	0.0000		4,330.21	3,524.06	806.15	4,330.21		
412.0000	1.7200	PER RWADA	0.00	708.64	0.00	708.64		
1.0000	95.0000	PER PARTICIPANT	0.00	95.00	0.00	95.00		
0.0000	0.0000	X-CONTRACT	7,320.00	7,104.00	216.00	7,320.00		
0.0000	0.0000	X-CONTRACT	148,022.84	155,066.43	-7,043.59	148,022.84		

**ONEIDA HERKIMER MADISON BOCES**  
**PO BOX 70**  
**4747 MIDDLE SETTLEMENT ROAD**  
**NEW HARTFORD, NY 13413-0070**

**Final 2024-2025 AS-7 Contract**

<b>ONEIDA HERKIMER MADISON BOCES</b> <b>REMSEN CSD</b>	School Year 2024-25
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Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
602.259	NEGOTIAT XC MADISON	0.0000	0.0000	X-CONTRACT	10,857.00	10,448.00	409.00	10,857.00
603.010	GRAPHICS AND P/R	500.0000	74.0000	PER HOUR	0.00	37,000.00	0.00	37,000.00
603.020	GRAPHICS AND P/R	191.0000	74.0000	PER HOUR	0.00	14,134.00	0.00	14,134.00
604.010	CBO	412.0000	88.5000	BASE + RWADA	7,500.00	43,962.00	0.00	43,962.00
609.429	ENERGY SERVICES XC ONONDAGA	0.0000	0.0000	X-CONTRACT	1,072.00	1,050.00	22.00	1,072.00
610.010	TELEPHONE & SERVICE CHARGES	412.0000	4.4900	PER RWADA + TELE	13,100.00	14,949.88	0.00	14,949.88
610.030	MAINTENANCE SUPPORT	0.0000	0.0000	VARIABLES PER DIST	12,800.00	12,800.00	0.00	12,800.00
610.040	AIR CARD	7.0000	795.7200	PER UNIT	0.00	5,570.04	0.00	5,570.04
612.219	HEALTH COORD. XC HERKIMER B	0.0000	0.0000	X-CONTRACT	12,259.00	12,259.00	0.00	12,259.00
618.010	EMPLOYEE BENEFIT COOR	0.0000	0.0000		2,760.00	2,760.00	0.00	2,760.00
620.010	SAFETY COORDINATOR/ADVISORY	412.0000	5.9500	Per RWADA+12515	12,515.00	14,966.40	0.00	14,966.40
620.020	ASBESTOS MAINT.	2.0000	850.0000	PER BLDG.	0.00	1,700.00	0.00	1,700.00
620.040	FIRE INSPECTIONS	2.7500	850.0000	PER BLDG.	0.00	2,337.50	0.00	2,337.50
620.041	FIRE SAFETY SVCS EXTINGUISHER	75.0000	9.0000	PER EXT + SERVI	0.00	675.00	0.00	675.00
623.499	STATE AID PLANNING XC QUESTAR III	0.0000	0.0000	X-CONTRACT	3,585.00	3,515.00	70.00	3,585.00
626.010	LUNCH LOGISTICS, WAREHOUSING, ACCT	391.1000	66.2311	MEAL EQUIVALENT	0.00	25,902.98	0.00	25,902.98
626.012	CENTRAL SCHOOL FOOD MANAGEMENT	391.1000	34.3139	MEAL EQUIVALENT	0.00	13,420.17	0.00	13,420.17
627.010	RECORDS RETENTION	18.0000	425.0000	PER DAY	0.00	7,650.00	0.00	7,650.00
628.010	TELECOMMUNICATIONS	1.0000	6,990.1100	SVC COST + LINE	18,546.66	25,536.77	0.00	25,536.77
634.219	STAFF DEV. - BOARD - HERK BOCES	0.0000	0.0000	X-CONTRACT	1,091.96	1,091.96	0.00	1,091.96
637.499	FIXED ASSET INVENTORY/QUESTAR III	0.0000	0.0000	X-CONTRACT	2,780.00	2,710.00	70.00	2,780.00
640.229	DRUG TESTING/JEFF-LEWIS BOCES	0.0000	0.0000	X-CONTRACT	400.00	1,186.00	-786.00	400.00

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

Final 2024-2025 AS-7 Contract

ONEIDA HERKIMER MADISON BOCES REMSSEN CSD	School Year 2024-25
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Program/ Serial No.	Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost			
641.489	ON-LINE APPL./PUTNAM BOCES	0.0000	0.0000	X-CONTRACT	1,600.00	50.00	1,600.00	
646.259	MEDICAID REIMBURSEMENT/MADISON BOCI	0.0000	0.0000	X-CONTRACT	1,528.11	-75.61	1,452.50	
655.499	SPECIAL ED AID ASSISTANCE SVC	0.0000	0.0000	X-CONTRACT	3,371.00	754.00	4,125.00	
656.199	EMPLOYEE RELATIONS/ONC BOCES	0.0000	0.0000	X-CONTRACT	18,411.00	1,305.00	19,716.00	
658.129	COOP BID/DCMO BOCES	0.0000	0.0000	X-CONTRACT	3,366.72	-79.78	3,286.94	



**ONEIDA HERKIMER MADISON BOCES**  
**PO BOX 70**  
**4747 MIDDLE SETTLEMENT ROAD**  
**NEW HARTFORD, NY 13413-0070**

Final 2024-2025 AS-7 Contract

HIS AGREEMENT made this 1st day of July, 2024 by and between the ONEIDA HERKIMER MADISON BOCES, party of the first part, and WATERVILLE CSD, party of the second part.

ITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2024-25 school year at the indicated cost:

Program/ Serial No.	Service	Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
Basis for Current Contract								
31.010	ADMINISTRATIVE COSER	827.0000	116.7419	PER RWADA	0.03	96,545.58	0.00	96,545.58
32.010	RENT	827.0000	26.3256	PER RWADA	0.01	21,771.28	0.00	21,771.28
32.020	CAPITAL FUND	827.0000	123.6947	PER RWADA	0.03	102,295.55	0.00	102,295.55
31.010	OCCUPATIONAL EDUCATION	0.0000	0.0000	STUDENT AVG	426,522.00	426,522.00	0.00	426,522.00
37.010	OCCUPATIONAL EDUCATION-HANDICAPPED	12.0000	8,500.0000	PER STUDENT	0.00	102,000.00	0.00	102,000.00
01.010	8:1:2 PROGRAM	15.0000	41,250.0000	TUITION RATE	0.00	742,500.00	-123,750.00	618,750.00
01.715	8:1:2 PROGRAM SPEECH IMPAIRED - RS	4.1250	5,065.0000	PER HOUR	0.00	20,893.13	0.00	20,893.13
01.720	8:1:2 PROGRAM PHYS THERAPY-RS	3.0625	4,800.0000	PER HOUR	0.00	14,700.00	0.00	14,700.00
01.721	8:1:2 PROGRAM SOCIAL WORKERS	18.1250	4,240.0000	PER 1/2 HOUR	0.00	76,850.00	0.00	76,850.00
01.722	8:1:2 PROGRAM OCC THERAPY - RS	4.1250	4,680.0000	PER HOUR	0.00	19,305.00	0.00	19,305.00
04.010	12:1:1 MILD/MODERATE PROGRAM	3.0000	30,837.0000	TUITION RATE	0.00	92,511.00	0.00	92,511.00
04.715	12:1:1 MILD/MODERATE SPEECH IMP-RS	2.0000	5,065.0000	PER HOUR	0.00	10,130.00	0.00	10,130.00
04.720	12:1:1 MILD/MOD PHYS THERAPY-RS	1.0000	4,800.0000	PER HOUR	0.00	4,800.00	0.00	4,800.00
04.721	12:1:1 MILD/MODERATE COUNSELING-RS	3.0000	4,240.0000	PER 1/2 HOUR	0.00	12,720.00	0.00	12,720.00
04.722	12:1:1 MILD/MODERATE OCC THER - RS	1.5000	4,680.0000	PER HOUR	0.00	7,020.00	0.00	7,020.00
06.020	TRANSITION SERVICES	1.0000	5,614.0000	PER STUDENT	0.00	5,614.00	0.00	5,614.00
09.010	12:1:4 DEV/MD PROGRAM	7.0000	41,459.0000	TUITION RATE	0.00	290,213.00	0.00	290,213.00
09.715	12:1:4 DEV/MD SPEECH - RS	8.6875	5,065.0000	PER HOUR	0.00	44,002.19	0.00	44,002.19
09.716	12:1:4 DEV/MD VISUALLY IMP-RS	2.0000	6,219.0000	PER HOUR	0.00	12,438.00	0.00	12,438.00
09.718	12:1:4 DEV/MD HEARING IMP-RS	1.5000	7,880.0000	PER HOUR	0.00	11,820.00	0.00	11,820.00
09.720	12:1:4 DEV/MD PHYS THERAPY-RS	4.5000	4,800.0000	PER HOUR	0.00	21,600.00	0.00	21,600.00
09.721	12:1:4 DEV/MD SOCIAL WORKER - RS	7.2500	4,240.0000	PER 1/2 HOUR	0.00	30,740.00	0.00	30,740.00

**ONEIDA HERKIMER MADISON BOCES**  
**PO BOX 70**  
**4747 MIDDLE SETTLEMENT ROAD**  
**NEW HARTFORD, NY 13413-0070**

**Final 2024-2025 AS-7 Contract**

ONEIDA HERKIMER MADISON BOCES  
 WATERVILLE CSD  
 School Year 2024-25

Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
19.722	12:1:4 DEV/MD OCCUP THERAPY-RS	5.0000	4,680.0000	PER HOUR	0.00	23,400.00	0.00	23,400.00
6.010	6:1:2 PROGRAM	1.0000	79,142.0000	STUDENT FTE	0.00	79,142.00	0.00	79,142.00
6.721	6:1:2 PROGRAM COUNSELING - RS	1.0000	4,240.0000	PER 1/2 HOUR	0.00	4,240.00	0.00	4,240.00
0.010	NURSE PRACTITIONER	0.1000	131,213.0000	PER FTE	0.00	26,242.60	-13,121.30	13,121.30
12.010	MEDICAL DIRECTOR	1.0000	2,042.2500	DOSH'S DIRECTOR	0.00	2,042.25	0.00	2,042.25
12.020	SCHOOL PHYSICIAN	2.0000	1,096.7100	PHYS CONSULTANT	0.00	2,193.42	0.00	2,193.42
13.010	SCHOOL PSYCHOLOGIST	0.8000	112,152.0000	PER FTE	0.00	89,721.60	0.00	89,721.60
15.010	SPEECH IMPAIRED	0.8000	115,810.0000	PER FTE	0.00	92,648.00	0.00	92,648.00
15.020	UNDER THE DIRECTION OF	7.0000	1,200.0000	PER 1-5 STUDENT	0.00	8,400.00	0.00	8,400.00
16.010	VISUALLY IMPAIRED	0.3000	159,410.0000	PER FTE	0.00	47,823.00	0.00	47,823.00
18.010	HEARING IMPAIRED	0.2825	167,395.0000	PER FTE	0.00	47,289.09	0.00	47,289.09
21.010	PHYS. THERAPY	0.6000	141,450.0000	PER FTE	0.00	84,870.00	0.00	84,870.00
22.010	OCCUPATIONAL THERAPY	0.8000	107,288.0000	PER FTE	0.00	85,830.40	0.00	85,830.40
26.010	ENGLISH/SECOND LANG. INTSR.	0.8000	108,565.0000	PER FTE	0.00	86,852.00	0.00	86,852.00
46.469	AUDIOLOGY/OSWEGO BOCES	0.0000	0.0000	X-CONTRACT	20,186.00	9,314.80	10,871.20	20,186.00
32.229	EXPLOR. ENRICHMENT/JEFF LEWIS BOCES	0.0000	0.0000	X-CONTRACT	0.00	10,890.00	-10,890.00	0.00
05.010	PERFORMING ARTS	1.0000	1,605.0000	BASE/USAGE	16,222.50	17,827.50	0.00	17,827.50
05.020	ARTS IN EDUCATION	1.0000	1,585.0000	BASE	0.00	1,585.00	0.00	1,585.00
08.010	ALTERNATIVE EDUCATION	0.0000	28,010.0000	PER STUDENT	0.00	28,010.00	-28,010.00	0.00
15.010	PORTABLE PLANETARIUM - FULL DAY	1.0000	650.0000	PER DAY	0.00	650.00	0.00	650.00



**ONEIDA HERKIMER MADISON BOCES**  
**PO BOX 70**  
**4747 MIDDLE SETTLEMENT ROAD**  
**NEW HARTFORD, NY 13413-0070**

Final 2024-2025 AS-7 Contract

**ONEIDA HERKIMER MADISON BOCES**  
**WATERVILLE CSD**  
 School Year 2024-25

Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
17.259	EA CROSS CONTRACT MADISON	0.0000	0.0000	X-CONTRACT	1,000.00	0.00	1,000.00	
20.010	REGIONAL PGM EXCELLENCE	2.0000	2,201.0000	PER STUDENT	6,603.00	-2,201.00	4,402.00	
26.259	Distance Learning	0.0000	0.0000	X-CONTRACT	2,823.15	-484.15	2,339.00	
28.020	SUMMER SCH DRIVER ED	17.0000	811.0000	PER STUDENT	13,787.00	0.00	13,787.00	
38.010	DISTANCE LEARNING	1.0000	20,805.3600	PER DISTRICT	20,805.36	0.00	20,805.36	
38.015	DL WEB BASED INSTRUCTION - BASE FEE	0.0000	0.0000		5,500.00	0.00	5,500.00	
38.020	ADV SOC STUDIES	0.0000	6,969.6700	PER SEMESTER CL	27,878.68	-27,878.68	0.00	
38.030	CHINESE	5.0000	13,511.0900	PER CLASS	94,577.63	-27,022.18	67,555.45	
38.040	SIGN LANGUAGE	2.0000	14,452.0000	PER CLASS	86,712.00	-57,808.00	28,904.00	
38.050	ZOOM LICENSING	0.0000	0.0000		2,112.32	0.00	2,112.32	
02.010	EDUCATIONAL COMMUN	827.0000	23.4000	Per RWADA	19,351.80	0.00	19,351.80	
02.030	COURIER SERVICE	827.0000	3.1500	Per RWADA	5,625.05	0.00	5,625.05	
02.340	LOTE EXAMS	535.0000	8.1000	Per EXAM	4,333.50	0.00	4,333.50	
04.010	AUDIOVISUAL REPAIR	118.0000	89.0000	PER HOUR	10,502.00	0.00	10,502.00	
04.020	MICRO COMP REPAIR	300.0000	89.0000	PER HOUR	26,700.00	0.00	26,700.00	
04.210	REPAIR PARTS - NON AIDABLE	0.0000	0.0000		15,000.00	0.00	15,000.00	
05.010	PRINTING	0.0000	0.0000	USAGE	42,000.00	0.00	42,000.00	
09.059	SCH. CURR/CAYUGA BOCES	0.0000	0.0000	X-CONTRACT	8,213.00	-4,001.07	4,211.93	
10.010	INSTR TECHNOLOGY - LEVEL I	0.6000	90,582.0000	PER UNIT	54,349.20	0.00	54,349.20	
10.020	INSTR TECHNOLOGY - LEVEL II	1.0000	109,556.0000	PER UNIT	109,556.00	0.00	109,556.00	
10.209	EQUIPMENT/SOFTWARE	0.0000	0.0000		14,339.68	45,660.32	60,000.00	
14.259	MODEL SCHOOLS XC MADISON	0.0000	0.0000	X-CONTRACT	15,008.00	-4,979.00	10,029.00	
15.258	NETWORK SUPPORT XC MADISON	0.0000	0.0000	X-CONTRACT	31,745.60	1,930.33	33,675.93	
15.259	COMMON LEARNING OBJ XC MADISON	0.0000	0.0000	X-CONTRACT	79,238.47	-1,956.65	77,281.82	

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
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NEW HARTFORD, NY 13413-0070

Final 2024-2025 AS-7 Contract

ONEIDA HERKIMER MADISON BOCES  
WATERVILLE CSD  
School Year 2024-25

Program/ Fiscal No.	Service	Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
8.010	SCIENCE KITS	72.0000	215.0000	PER KIT	0.00	15,480.00	0.00	15,480.00
11.010	SCH CURRI IMPROV	827.0000	7.8000	Per RWADA+BASE	15,600.00	22,050.60	0.00	22,050.60
11.020	ADDITIONAL WORKSHOPS	0.0000	0.0000	VARIABLES PER DIST	29,810.00	29,810.00	0.00	29,810.00
11.030	REGIONAL SCORING	0.0000	12.0000	PER TEST	0.00	13,500.00	-13,500.00	0.00
11.040	SCH CURRIC STUDY COUNCIL	1.0000	430.0000	Per District	0.00	430.00	0.00	430.00
11.050	REGIONAL ASSESSMENT PROJECT	1.0000	5,250.0000	PER DISTRICT	0.00	5,250.00	0.00	5,250.00
11.070	RTTT DATA ANALYSIS	1.0000	3,271.0000	PER DISTRICT	0.00	3,271.00	0.00	3,271.00
11.080	APPR RECERTIFICATION/TRNING	0.0000	2,500.0000	PER PARTICIPANT	0.00	2,500.00	-2,500.00	0.00
15.219	SCH CURRIC/HERKIMER BOCES	0.0000	0.0000	X-CONTRACT	17.03	17.03	0.00	17.03
13.469	HRD/SFTWARE/OSWEGO BOCES	0.0000	0.0000	X-CONTRACT	6,907.20	466.40	6,440.80	6,907.20
15.010	COMMUNITY SCHOOL CNYHNN	0.0000	0.0000	X-CONTRACT	142,222.50	142,222.50	0.00	142,222.50
15.011	COMMUNITY SCH RESOURCES ADMIN	0.0000	0.0000	X-CONTRACT	14,222.25	14,222.25	0.00	14,222.25
17.469	CDOS CREDENTIAL MGT SYS OSWEGO BOC	0.0000	0.0000	X-CONTRACT	31.48	31.48	0.00	31.48
19.429	SEC III INTERSCHOLASTIC SPORTS/OCM	0.0000	0.0000	X-CONTRACT	6,494.80	6,397.20	97.60	6,494.80
74.010	SCH & BUS ALLIANCE	827.0000	7.0000	RWADA+\$21,900	21,900.00	27,689.00	0.00	27,689.00
74.080	SABA COLLEGIATE TECH PREP	1.0000	2,625.0000	PER DISTRICT	0.00	2,625.00	0.00	2,625.00
76.010	REGIONAL CATALOG SERVICE	2.0000	950.0600	PER LIBRARY	0.00	1,900.12	0.00	1,900.12
76.020	EXPANDED INTERLIBRARY LOAN	827.0000	0.8000	FEE/RWADA	413.00	1,074.60	0.00	1,074.60
76.030	ONLINE LIBRARY RESOURCES	0.0000	0.0000		10,144.39	7,898.03	2,246.36	10,144.39
76.040	COLLECTION DEVELOP.	8.0000	894.0000	PER UNIT	0.00	7,152.00	0.00	7,152.00
76.050	VIRTUAL REFERENCE LIB.	827.0000	1.7200	PER RWADA	0.00	1,422.44	0.00	1,422.44
76.080	LEATHERSTOCKING CONFERENCE	1.0000	95.0000	PER PARTICIPANT	0.00	95.00	0.00	95.00
78.259	LIBRARY AUTOMATION XC MADISON	0.0000	0.0000	X-CONTRACT	7,720.00	7,604.00	116.00	7,720.00
31.259	ADMIN COMPUTER XC MADISON	0.0000	0.0000	X-CONTRACT	255,144.18	277,948.77	-22,804.59	255,144.18
02.259	NEGOTIAT XC MADISON	0.0000	0.0000	X-CONTRACT	10,857.00	30,478.00	-19,621.00	10,857.00

**ONEIDA HERKIMER MADISON BOCES**  
**PO BOX 70**  
**4747 MIDDLE SETTLEMENT ROAD**  
**NEW HARTFORD, NY 13413-0070**

**Final 2024-2025 AS-7 Contract**

School Year 2024-25

**ONEIDA HERKIMER MADISON BOCES**  
**WATERVILLE CSD**

Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
33.020	GRAPHICS AND P/R	110.0000	74.0000	PER HOUR	0.00	8,140.00	0.00	8,140.00
34.010	CBO	330.8000	88.5000	BASE + RWADA	5,000.00	34,275.80	0.00	34,275.80
39.429	ENERGY SERVICES XC ONONDAGA	0.0000	0.0000	X-CONTRACT	3,216.00	3,150.00	66.00	3,216.00
10.010	TELEPHONE & SERVICE CHARGES	827.0000	4.4900	PER RWADA +TELE	19,600.00	23,313.23	0.00	23,313.23
10.030	MAINTENANCE SUPPORT	0.0000	0.0000	VARIES PER DIST	29,145.00	29,145.00	0.00	29,145.00
10.040	AIR CARD	4.0000	795.7200	PER UNIT	0.00	3,182.88	0.00	3,182.88
14.219	SAFETY TRAINING/HERKIMER BOCES	0.0000	0.0000	X-CONTRACT	0.00	21,320.00	-21,320.00	0.00
18.030	HEALTH INS. COORD.	1.0000	9,600.0000	PER DISTRICT	0.00	9,600.00	0.00	9,600.00
20.010	SAFETY COORDINATOR/ADVISORY	827.0000	5.9500	Per RWADA+12515	12,515.00	17,435.65	0.00	17,435.65
20.020	ASBESTOS MAINT.	2.0000	850.0000	PER BLDG.	0.00	1,700.00	0.00	1,700.00
20.040	FIRE INSPECTIONS	3.7500	850.0000	PER BLDG.	0.00	3,187.50	0.00	3,187.50
20.041	FIRE SAFETY SVCS EXTINGUISHER	124.0000	9.0000	PER EXT + SERVI	0.00	1,116.00	0.00	1,116.00
20.060	DASA/PBIS	0.5000	24,000.0000	PER ONE DAY/WK	0.00	24,000.00	-12,000.00	12,000.00
21.010	LIABILITY INSURANCE	1.0000	1,475.0000	PER DISTRICT	0.00	1,475.00	0.00	1,475.00
22.259	REG BUS RADIOS XC MADISON	0.0000	0.0000	X-CONTRACT	1,271.00	1,241.00	30.00	1,271.00
23.499	STATE AID PLANNING XC QUESTAR III	0.0000	0.0000	X-CONTRACT	3,585.00	3,515.00	70.00	3,585.00
25.010	SUB CALL.	78.0000	71.0000	TEACHER/+BASE D	510.00	6,048.00	0.00	6,048.00
26.010	LUNCH LOGISTICS, WAREHOUSING, ACCT	739.1000	66.2311	MEAL EQUIVALENT	0.00	48,951.41	0.00	48,951.41
26.012	CENTRAL SCHOOL FOOD MANAGEMENT	739.1000	34.3139	MEAL EQUIVALENT	0.00	25,361.40	0.00	25,361.40
27.010	RECORDS RETENTION	16.0000	425.0000	PER DAY	0.00	6,800.00	0.00	6,800.00
28.010	TELECOMMUNICATIONS	1.0000	6,990.1100	SVC COST + LINE	18,546.66	25,536.77	0.00	25,536.77

**ONEIDA HERKIMER MADISON BOCES**  
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Final 2024-2025 AS-7 Contract

ONEIDA HERKIMER MADISON BOCES WATERVILLE CSD	School Year 2024-25
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Program/ Serial No.	Service	Basis for Current Contract				Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost				
31.259	COOPERATIVE BID/MAD. BOCES	0.0000	0.0000	X-CONTRACT	2,605.05	2,605.05	0.00	2,605.05	
34.219	STAFF DEV. - BOARD - HERK BOCES	0.0000	0.0000	X-CONTRACT	1,279.24	1,279.24	0.00	1,279.24	
37.499	FIXED ASSET INVENTORY/QUESTAR III	0.0000	0.0000	X-CONTRACT	2,190.00	2,120.00	70.00	2,190.00	
39.259	TRANSP./MADISON BOCES	0.0000	0.0000	X-CONTRACT	2,473.25	0.00	2,473.25	2,473.25	
40.229	DRUG TESTING/JEFF-LEWIS BOCES	0.0000	0.0000	X-CONTRACT	1,506.00	1,035.00	471.00	1,506.00	
41.489	ON-LINE APPL./PUTNAM BOCES	0.0000	0.0000	X-CONTRACT	2,600.00	2,550.00	50.00	2,600.00	
46.259	MEDICAID REIMBURSEMENT/MADISON BOCI	0.0000	0.0000	X-CONTRACT	1,743.00	1,689.00	54.00	1,743.00	
51.039	SCRIC/BROOME BOCES	0.0000	0.0000	X-CONTRACT	4,960.46	4,164.92	795.54	4,960.46	
59.019	TIER 4 ENHANCED/CAP REGION BOCES	0.0000	0.0000	X-CONTRACT	86,639.06	90,702.08	-4,063.02	86,639.06	
51.019	WEB HOSTING/CAPITAL REGION BOCES	0.0000	0.0000	X-CONTRACT	4,414.00	0.00	4,414.00	4,414.00	
52.669	COMPUTER MANAGEMENT/S.WESTCHESTEI	0.0000	0.0000	X-CONTRACT	8,272.46	8,272.46	0.00	8,272.46	

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

ONEIDA HERKIMER MADISON BOCES  
WATERVILLE CSD

School Year 2024-25

Summary:

Total of Service Costs - All Funds: 4,105,504.99 (Except 001/002)  
Capital Costs: 124,066.83 (CoSer 002)  
Adm. & Clerical Costs: 96,545.58 (CoSer 001)  
Total Contract Costs: 4,326,117.40

The party of the second part hereby agrees to pay the total contract cost  
the party of the first part according to the following schedule:  
in Times per year

This contract shall not be valid or binding until it is approved by the Commissioner of Education.  
WITNESS WHEREOF, the parties have set their hands the day and year above written.

ONEIDA HERKIMER MADISON BOCES

PO BOX 70, 4747 MIDDLE SETTLEMENT ROAD, NEW HARTFORD, NY, 13413-0070

Signature, President and/or Clerk, BOCES

(Party of the First Part)

(Post Office Address)

*Richard Nicholas*  
Signature, President and/or Clerk, Board of  
Education (As Authorized)

WATERVILLE CSD

(Party of the Second Part)

ADMIN OFFICE, 381 MADISON STREET, WATERVILLE, NY, 13480

(Post Office Address)

**ONEIDA HERKIMER MADISON BOCES**  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

Final 2024-2025 AS-7 Contract

THIS AGREEMENT made this 1st day of July, 2024 by and between the ONEIDA HERKIMER MADISON BOCES, party of the first part, and SAUQUOIT VALLEY CSD, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2024-25 school year at the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract				Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost				
001.010	ADMINISTRATIVE COSER	1,011.0000	116.7419 PER RWADA		0.04	118,026.10	0.00	118,026.10	
002.010	RENT	1,011.0000	26.3256 PER RWADA		0.02	26,615.20	0.00	26,615.20	
002.020	CAPITAL FUND	1,011.0000	123.6947 PER RWADA		0.04	125,055.38	0.00	125,055.38	
101.010	OCCUPATIONAL EDUCATION	0.0000	0.0000 STUDENT AVG		492,141.00	492,141.00	0.00	492,141.00	
107.010	OCCUPATIONAL EDUCATION-HANDICAPPED	1.0000	8,500.0000 PER STUDENT		0.00	8,500.00	0.00	8,500.00	
201.010	8:1:2 PROGRAM	15.0000	41,250.0000 TUITION RATE		0.00	577,500.00	41,250.00	618,750.00	
201.015	8:1:2 + 1 PROGRAM	1.0000	41,615.0000 PER STUDENT FTE		0.00	41,615.00	0.00	41,615.00	
201.715	8:1:2 PROGRAM SPEECH IMPAIRED - RS	4.5000	5,065.0000 PER HOUR		0.00	22,792.50	0.00	22,792.50	
201.721	8:1:2 PROGRAM SOCIAL WORKERS	24.0000	4,240.0000 PER 1/2 HOUR		0.00	76,320.00	25,440.00	101,760.00	
202.259	INTENSE MGMT NEEDS XC MADISON	0.0000	0.0000 X-CONTRACT		0.00	73,034.42	-73,034.42	0.00	
204.010	12:1:1 MILD/MODERATE PROGRAM	13.0000	30,837.0000 TUITION RATE		0.00	524,229.00	-123,348.00	400,881.00	
204.708	12:1:1 MILD/MODERATE TEACH ASST	0.0000	53,420.0000 PER FTE		0.00	80,130.00	-80,130.00	0.00	
204.715	12:1:1 MILD/MODERATE SPEECH IMP-RS	5.0000	5,065.0000 PER HOUR		0.00	45,901.56	-20,576.56	25,325.00	
204.721	12:1:1 MILD/MODERATE COUNSELING-RS	15.0000	4,240.0000 PER 1/2 HOUR		0.00	69,324.00	-5,724.00	63,600.00	
206.020	TRANSITION SERVICES	0.0000	5,614.0000 PER STUDENT		0.00	11,228.00	-11,228.00	0.00	
209.010	12:1:4 DEV/MD PROGRAM	14.0000	41,459.0000 TUITION RATE		0.00	373,131.00	207,295.00	580,426.00	
209.708	12:1:4 DEV/MD TEACH ASSIST	1.0000	53,420.0000 PER FTE		0.00	53,420.00	0.00	53,420.00	
209.715	12:1:4 DEV/MD SPEECH - RS	20.0000	5,065.0000 PER HOUR		0.00	63,629.06	37,670.94	101,300.00	
209.716	12:1:4 DEV/MD VISUALLY IMP-RS	1.1250	6,219.0000 PER HOUR		0.00	6,996.38	0.00	6,996.38	
209.721	12:1:4 DEV/MD SOCIAL WORKER - RS	14.0000	4,240.0000 PER 1/2 HOUR		0.00	17,490.00	41,870.00	59,360.00	

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**Final 2024-2025 AS-7 Contract**

**ONEIDA HERKIMER MADISON BOCES**  
**SAUQUOIT VALLEY CSD**

School Year 2024-25

Program/Serial No. Service		Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
Quantity/Share	Unit Cost	Cost Basis	Current Fixed Cost					
0.2000	131,213.0000	PER FTE	0.00		26,242.60	0.00	26,242.60	
1.0000	2,042.2500	DOSH'S DIRECTOR	0.00		2,042.25	0.00	2,042.25	
2.0000	1,096.7100	PHYS CONSULTANT	0.00		2,193.42	0.00	2,193.42	
1.0000	115,810.0000	PER FTE	0.00		138,972.00	-23,162.00	115,810.00	
5.0000	1,200.0000	PER 1-5 STUDENT	0.00		6,000.00	0.00	6,000.00	
0.2000	108,565.0000	PER FTE	0.00		21,713.00	0.00	21,713.00	
0.0000	0.0000	X-CONTRACT	4,037.20		6,806.45	-2,769.25	4,037.20	
1.0000	1,605.0000	BASE/USAGE	0.00		29,585.85	-27,980.85	1,605.00	
1.0000	28,010.0000	PER STUDENT	0.00		56,020.00	-28,010.00	28,010.00	
0.0000	0.0000	X-CONTRACT	1,210.00		1,210.00	0.00	1,210.00	
0.0000	2,201.0000	PER STUDENT	0.00		11,005.00	-11,005.00	0.00	
20.0000	200.0000	PER STUDENT	0.00		4,000.00	0.00	4,000.00	
9.0000	555.0000	PER COURSE	0.00		4,995.00	0.00	4,995.00	
0.0000	811.0000	PER STUDENT	0.00		811.00	-811.00	0.00	
11.0000	210.0000	PER COURSE	0.00		2,310.00	0.00	2,310.00	
1.0000	20,805.3600	PER DISTRICT	0.00		20,805.36	0.00	20,805.36	
0.0000	0.0000		8,100.00		8,100.00	0.00	8,100.00	
2.0000	6,969.6700	PER SEMESTER CL	0.00		13,939.34	0.00	13,939.34	
0.0000	0.0000	X-CONTRACT	9,828.13		0.00	9,828.13	9,828.13	
1,011.0000	23.4000	Per RWADA	0.00		23,657.40	0.00	23,657.40	
1,011.0000	1.3200	Per RWADA	0.00		1,334.52	0.00	1,334.52	
1,011.0000	3.1500	Per RWADA	4,152.00		7,336.65	0.00	7,336.65	
100.0000	8.1000	Per EXAM	0.00		810.00	0.00	810.00	

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**Final 2024-2025 AS-7 Contract**

<b>ONEIDA HERKIMER MADISON BOCES</b> <b>SAUQUOIT VALLEY CSD</b>	School Year 2024-25
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		Basis for Current Contract					Initial Contract	Adjustments To Date	Current Contract
Program/ Serial No.	Service	Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost	Contract	To Date	Contract	
504.010	AUDIOVISUAL REPAIR	140.0000	89.0000	PER HOUR	0.00	12,460.00	0.00	12,460.00	
504.020	MICRO COMP REPAIR	280.0000	89.0000	PER HOUR	0.00	24,920.00	0.00	24,920.00	
504.210	REPAIR PARTS - NON AIDABLE	0.0000	0.0000		10,200.00	10,200.00	0.00	10,200.00	
505.010	PRINTING	0.0000	0.0000	USAGE	25,000.00	30,000.00	-5,000.00	25,000.00	
509.059	SCH. CURR/CAYUGA BOCES	0.0000	0.0000	X-CONTRACT	4,211.93	4,211.93	0.00	4,211.93	
510.010	INSTR TECHNOLOGY - LEVEL I	0.6000	90,582.0000	PER UNIT	0.00	54,349.20	0.00	54,349.20	
510.060	FINAL SITE	0.0000	0.0000		6,509.68	6,509.68	0.00	6,509.68	
510.209	EQUIPMENT/SOFTWARE	0.0000	0.0000		50,000.00	65,338.40	-15,338.40	50,000.00	
514.259	MODEL SCHOOLS XC MADISON	0.0000	0.0000	X-CONTRACT	10,029.00	9,760.00	269.00	10,029.00	
515.258	NETWORK SUPPORT XC MADISON	0.0000	0.0000	X-CONTRACT	32,285.93	29,355.05	2,930.88	32,285.93	
515.259	COMMON LEARNING OBJ XC MADISON	0.0000	0.0000	X-CONTRACT	46,736.00	48,299.75	-1,563.75	46,736.00	
518.010	SCIENCE KITS	88.0000	215.0000	PER KIT	0.00	18,920.00	0.00	18,920.00	
521.010	SCH CURRI IMPROV	1,011.0000	7.8000	Per RWADA+BASE	15,600.00	23,485.80	0.00	23,485.80	
521.015	SUBSTITUTE REIMBURSEMENTS	0.0000	0.0000		18,150.00	18,150.00	0.00	18,150.00	
521.020	ADDITIONAL WORKSHOPS	0.0000	0.0000	VARIES PER DIST	10,000.00	18,975.00	-8,975.00	10,000.00	
521.030	REGIONAL SCORING	1,065.0000	12.0000	PER TEST	0.00	12,780.00	0.00	12,780.00	
521.040	SCH CURRIC STUDY COUNCIL	1.0000	430.0000	Per District	0.00	430.00	0.00	430.00	
521.050	REGIONAL ASSESSMENT PROJECT	1.0000	5,250.0000	PER DISTRICT	0.00	5,250.00	0.00	5,250.00	
521.070	RTTT DATA ANALYSIS	1.0000	3,271.0000	PER DISTRICT	0.00	3,271.00	0.00	3,271.00	
521.080	APPR RECERTIFICATION/TRNNG	5.0000	2,500.0000	PER PARTICIPANT	0.00	12,500.00	0.00	12,500.00	
535.219	SCH CURRIC/HERKIMER BOCES	0.0000	0.0000	X-CONTRACT	0.00	51.09	-51.09	0.00	
545.011	COMMUNITY SCH RESOURCES ADMIN	0.0000	0.0000	X-CONTRACT	0.00	4,095.00	-4,095.00	0.00	
545.060	COMMUNITY SCHOOLS SAFE SCHOOLS	0.0000	81,900.0000	PER FTE	0.00	40,950.00	-40,950.00	0.00	
549.429	SEC III INTERSCHOLASTIC SPORTS/OCM	0.0000	0.0000	X-CONTRACT	6,986.78	6,880.42	106.36	6,986.78	
560.010	COMMITTEE PRESCHOOL	40.0000	696.0000	PER STUDENT	0.00	27,840.00	0.00	27,840.00	



ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

Final 2024-2025 AS-7 Contract

ONEIDA HERKIMER MADISON BOCES SAUQUOIT VALLEY CSD	School Year 2024-25
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Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
574.010	SCH & BUS ALLIANCE	1,011.0000	7.0000	RWADA+\$21,900	21,900.00	28,977.00	0.00	28,977.00
576.010	REGIONAL CATALOG SERVICE	3.0000	950.0600	PER LIBRARY	0.00	2,850.18	0.00	2,850.18
576.020	EXPANDED INTERLIBRARY LOAN	1,011.0000	0.8000	FEE/RWADA	413.00	1,221.80	0.00	1,221.80
576.030	ONLINE LIBRARY RESOURCES	0.0000	0.0000		17,937.45	16,567.09	1,370.36	17,937.45
576.040	COLLECTION DEVELOP.	19.0000	894.0000	PER UNIT	0.00	16,986.00	0.00	16,986.00
576.050	VIRTUAL REFERENCE LIB.	1,011.0000	1.7200	PER RWADA	0.00	1,738.92	0.00	1,738.92
576.080	LEATHERSTOCKING CONFERENCE	0.0000	95.0000	PER PARTICIPANT	0.00	190.00	-190.00	0.00
578.259	LIBRARY AUTOMATION XC MADISON	0.0000	0.0000	X-CONTRACT	10,980.00	10,656.00	324.00	10,980.00
601.259	ADMIN COMPUTER XC MADISON	0.0000	0.0000	X-CONTRACT	265,218.62	260,625.53	4,593.09	265,218.62
602.259	NEGOTIAT XC MADISON	0.0000	0.0000	X-CONTRACT	10,857.00	10,448.00	409.00	10,857.00
603.020	GRAPHICS AND P/R	100.0000	74.0000	PER HOUR	0.00	14,948.00	-7,548.00	7,400.00
609.429	ENERGY SERVICES XC ONONDAGA	0.0000	0.0000	X-CONTRACT	2,680.00	2,625.00	55.00	2,680.00
610.010	TELEPHONE & SERVICE CHARGES	1,011.0000	4.4900	PER RWADA +TELE	10,659.00	15,198.39	0.00	15,198.39
610.040	AIR CARD	1.0000	795.7200	PER UNIT	0.00	795.72	0.00	795.72
610.060	CELL PHONE	7.0000	899.8800	ANNUAL PER CELL	0.00	6,299.16	0.00	6,299.16
616.010	EMPLOYEE ASSISTANCE	177.0000	14.5000	PER EMPLOYEE	0.00	2,566.50	0.00	2,566.50
618.030	HEALTH INS. COORD.	1.0000	9,600.0000	PER DISTRICT	0.00	9,600.00	0.00	9,600.00
618.040	DENTAL ADMIN. FEE	0.0000	0.0000	MO/EMPLOYEE	17,000.00	17,000.00	0.00	17,000.00
620.010	SAFETY COORDINATOR/ADVISORY	1,011.0000	5.9500	Per RWADA+12515	12,515.00	18,530.45	0.00	18,530.45
620.020	ASBESTOS MAINT.	4.0000	850.0000	PER BLDG.	0.00	3,400.00	0.00	3,400.00
620.040	FIRE INSPECTIONS	4.5000	850.0000	PER BLDG.	0.00	3,825.00	0.00	3,825.00
620.060	DASA/PBIS	0.2000	24,000.0000	PER ONE DAY/WK	0.00	4,800.00	0.00	4,800.00
622.259	REG BUS RADIOS XC MADISON	0.0000	0.0000	X-CONTRACT	1,271.00	1,241.00	30.00	1,271.00

**ONEIDA HERKIMER MADISON BOCES**  
**PO BOX 70**  
**4747 MIDDLE SETTLEMENT ROAD**  
**NEW HARTFORD, NY 13413-0070**

**Final 2024-2025 AS-7 Contract**

**ONEIDA HERKIMER MADISON BOCES**  
**SAUQUOIT VALLEY CSD**  
 School Year 2024-25

Program/Serial No. Service		Basis for Current Contract			Initial Contract	Adjustments To Date	Current Contract
Quantity/Share	Unit Cost	Cost Basis	Current Fixed Cost	Contract	To Date	Contract	
0.0000	0.0000	X-CONTRACT	3,585.00	3,515.00	70.00	3,585.00	
862.5000	66.2311	MEAL EQUIVALENT	0.00	57,124.32	0.00	57,124.32	
862.5000	34.3139	MEAL EQUIVALENT	0.00	29,595.74	0.00	29,595.74	
21.0000	425.0000	PER DAY	0.00	8,925.00	0.00	8,925.00	
1.0000	6,990.1100	SVC COST + LINE	18,546.66	25,536.77	0.00	25,536.77	
0.0000	0.0000	X-CONTRACT	3,201.25	3,184.65	16.60	3,201.25	
0.0000	0.0000	X-CONTRACT	1,254.15	1,254.15	0.00	1,254.15	
0.0000	0.0000	X-CONTRACT	2,540.00	2,520.00	20.00	2,540.00	
0.0000	0.0000	X-CONTRACT	1,900.00	1,614.00	286.00	1,900.00	
0.0000	0.0000	X-CONTRACT	2,600.00	2,550.00	50.00	2,600.00	
0.0000	0.0000	X-CONTRACT	1,162.00	1,249.07	-87.07	1,162.00	
0.0000	0.0000	X-CONTRACT	1,150.00	0.00	1,150.00	1,150.00	
0.0000	0.0000	X-CONTRACT	3,621.00	3,550.00	71.00	3,621.00	

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070


ONEIDA HERKIMER MADISON BOCES  
SAUQUOIT VALLEY CSD  
School Year 2024-25

Summary:

Total of Service Costs - All Funds: 3,891,490.49 (Except.001/002)  
Capital Costs: 151,670.58 (CoSer.002)  
Adm. & Clerical Costs: 118,026.10 (CoSer.001)  
Total Contract Costs: 4,161,187.17

The party of the second part hereby agrees to pay the total contract cost to the party of the first part according to the following schedule:  
Ten Times per year

This contract shall not be valid or binding until it is approved by the Commissioner of Education.  
IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

ONEIDA HERKIMER MADISON BOCES	PO BOX 70, 4747 MIDDLE SETTLEMENT ROAD, NEW HARTFORD, NY, 13413-0070
Signature, President and/or Clerk, BOCES	(Post Office Address)
	
SAUQUOIT VALLEY CSD	ADMIN OFFICE, 2601 ONEIDA STREET, SAUQUOIT, NY, 13456
Signature, President and/or Clerk, Board of Education (As Authorized)	(Post Office Address)

**ONEIDA HERKIMER MADISON BOCES**  
**PO BOX 70**  
**4747 MIDDLE SETTLEMENT ROAD**  
**NEW HARTFORD, NY 13413-0070**

**Final 2024-2025 AS-7 Contract**

THIS AGREEMENT made this 1st day of July, 2024 by and between the ONEIDA HERKIMER MADISON BOCES, party of the first part, and WESTMORELAND CENTRAL SCHOOL, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2024-25 school year at the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost			
001.010	ADMINISTRATIVE COSER	892.0000	116.7419	PER RWADA	0.04	104,133.81	0.00	104,133.81
002.010	RENT	892.0000	26.3256	PER RWADA	0.01	23,482.45	0.00	23,482.45
002.020	CAPITAL FUND	892.0000	123.6947	PER RWADA	0.03	110,335.70	0.00	110,335.70
101.010	OCCUPATIONAL EDUCATION	0.0000	0.0000	STUDENT AVG	613,536.00	613,536.00	0.00	613,536.00
201.010	8:1:2 PROGRAM	16.0000	41,250.0000	TUITION RATE	0.00	660,000.00	0.00	660,000.00
201.715	8:1:2 PROGRAM SPEECH IMPAIRED - RS	2.0500	5,065.0000	PER HOUR	0.00	10,383.25	0.00	10,383.25
201.721	8:1:2 PROGRAM SOCIAL WORKERS	18.1500	4,240.0000	PER 1/2 HOUR	0.00	76,956.00	0.00	76,956.00
204.010	12:1:1 MILD/MODERATE PROGRAM	4.0000	30,837.0000	TUITION RATE	0.00	123,348.00	0.00	123,348.00
204.715	12:1:1 MILD/MODERATE SPEECH IMP-RS	3.5000	5,065.0000	PER HOUR	0.00	17,727.50	0.00	17,727.50
204.721	12:1:1 MILD/MODERATE COUNSELING-RS	2.0000	4,240.0000	PER 1/2 HOUR	0.00	8,480.00	0.00	8,480.00
206.020	TRANSITION SERVICES	1.0000	5,614.0000	PER STUDENT	0.00	5,614.00	0.00	5,614.00
209.010	12:1:4 DEV/MD PROGRAM	6.0000	41,459.0000	TUITION RATE	0.00	248,754.00	0.00	248,754.00
209.708	12:1:4 DEV/MD TEACH ASSIST	1.0000	53,420.0000	PER FTE	0.00	53,420.00	0.00	53,420.00
209.715	12:1:4 DEV/MD SPEECH - RS	5.5000	5,065.0000	PER HOUR	0.00	27,857.50	0.00	27,857.50
209.721	12:1:4 DEV/MD SOCIAL WORKER - RS	6.0000	4,240.0000	PER 1/2 HOUR	0.00	25,440.00	0.00	25,440.00
222.259	AUTISM 1:6:1/MADISON BOCES	0.0000	0.0000	X-Contract	74,371.00	72,230.00	2,141.00	74,371.00
230.259	INTENSE MGMT NEED/MADISON BOCES	0.0000	0.0000	X-CONTRACT	121,186.00	0.00	121,186.00	121,186.00
310.010	NURSE PRACTITIONER	0.2000	131,213.0000	PER FTE	0.00	26,242.60	0.00	26,242.60
312.010	MEDICAL DIRECTOR	1.0000	2,042.2500	DOSHS DIRECTOR	0.00	2,042.25	0.00	2,042.25
312.020	SCHOOL PHYSICIAN	2.0000	1,096.7100	PHYS CONSULTANT	0.00	2,193.42	0.00	2,193.42

**ONEIDA HERKIMER MADISON BOCES**  
**PO BOX 70**  
**4747 MIDDLE SETTLEMENT ROAD**  
**NEW HARTFORD, NY 13413-0070**

**Final 2024-2025 AS-7 Contract**

<b>ONEIDA HERKIMER MADISON BOCES</b> <b>WESTMORELAND CENTRAL SCHOOL</b>	School Year 2024-25
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		Basis for Current Contract				Initial Contract	Adjustments To Date	Current Contract
Program/ Serial No.	Service	Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost			
314.010	SCHOOL SOCIAL WKR	0.8000	102,885.0000	PER FTE	0.00	82,308.00	0.00	82,308.00
315.020	UNDER THE DIRECTION OF	2.0000	1,200.0000	PER 1-5 STUDENT	0.00	2,400.00	0.00	2,400.00
316.010	VISUALLY IMPAIRED	0.0500	159,410.0000	PER FTE	0.00	7,970.50	0.00	7,970.50
325.010	HOME ECONOMICS	0.4000	101,420.0000	PER FTE	0.00	40,568.00	0.00	40,568.00
346.469	AUDIOLOGY/OSWEGO BOCES	0.0000	0.0000	X-CONTRACT	8,599.24	7,778.80	820.44	8,599.24
405.010	PERFORMING ARTS	1.0000	1,605.0000	BASE/USAGE	100,000.00	101,605.00	0.00	101,605.00
405.020	ARTS IN EDUCATION	1.0000	1,585.0000	BASE	0.00	1,585.00	0.00	1,585.00
408.010	ALTERNATIVE EDUCATION	5.0000	28,010.0000	PER STUDENT	0.00	140,050.00	0.00	140,050.00
408.020	ALTERN ED SUSPENSION	1.0000	28,010.0000	PER STUDENT	0.00	28,010.00	0.00	28,010.00
417.259	EA CROSS CONTRACT MADISON	0.0000	0.0000	X-CONTRACT	1,326.00	1,326.00	0.00	1,326.00
420.010	REGIONAL PGM EXCELLENCE	2.0000	2,201.0000	PER STUDENT	0.00	4,402.00	0.00	4,402.00
426.259	Distance Learning	0.0000	0.0000	X-CONTRACT	6,867.50	6,828.50	39.00	6,867.50
428.010	SUMMER SCH ACADEMIC	27.0000	555.0000	PER COURSE	0.00	14,985.00	0.00	14,985.00
438.010	DISTANCE LEARNING	1.0000	20,805.3600	PER DISTRICT	0.00	20,805.36	0.00	20,805.36
438.015	DL WEB BASED INSTRUCTION - BASE FEE	0.0000	0.0000		15,336.00	15,336.00	0.00	15,336.00
438.050	ZOOM LICENSING	0.0000	0.0000		1,751.60	1,751.60	0.00	1,751.60
502.010	EDUCATIONAL COMMUN	892.0000	23.4000	Per RWADA	0.00	20,872.80	0.00	20,872.80
502.020	COOP MUSIC SHARING	892.0000	1.3200	PER RWADA	0.00	1,177.44	0.00	1,177.44
502.030	COURIER SERVICE	892.0000	3.1500	PER RWADA	4,152.00	6,961.80	0.00	6,961.80
502.040	LOTE EXAMS	470.0000	8.1000	PER EXAM	0.00	3,807.00	0.00	3,807.00
504.010	AUDIOVISUAL REPAIR	109.0000	89.0000	PER HOUR	0.00	9,701.00	0.00	9,701.00
504.020	MICRO COMP REPAIR	520.0000	89.0000	PER HOUR	0.00	46,280.00	0.00	46,280.00

ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

Final 2024-2025 AS-7 Contract

ONEIDA HERKIMER MADISON BOCES  
WESTMORELAND CENTRAL SCHOOL

School Year 2024-25

Program/		Basis for Current Contract				Initial	Adjustments	Current
Serial No.	Service	Quantity/ Share	Unit Cost	Cost Basis	Contract	To Date	Contract	
504.030	MUSICAL INST REPAIR	25.0000	74.0000	PER HOUR	1,850.00	0.00	1,850.00	
504.210	REPAIR PARTS - NON AIDABLE	0.0000	0.0000		4,700.00	0.00	4,700.00	
505.010	PRINTING	0.0000	0.0000	USAGE	25,000.00	0.00	25,000.00	
510.209	EQUIPMENT/SOFTWARE	0.0000	0.0000		500,320.00	0.00	500,320.00	
514.259	MODEL SCHOOLS XC MADISON	0.0000	0.0000	X-CONTRACT	10,760.00	269.00	11,029.00	
515.258	NETWORK SUPPORT XC MADISON	0.0000	0.0000	X-CONTRACT	32,016.60	918.32	32,934.92	
515.259	COMMON LEARNING OBJ XC MADISON	0.0000	0.0000	X-CONTRACT	47,167.56	3,814.12	50,981.68	
518.010	SCIENCE KITS	76.0000	215.0000	PER KIT	16,340.00	0.00	16,340.00	
520.259	SCH. CURR./MADISON BOCES	0.0000	0.0000	X-CONTRACT	300.00	-300.00	0.00	
521.010	SCH CURRI IMPROV	892.0000	7.8000	Per RWADA+BASE	22,557.60	0.00	22,557.60	
521.011	CURRICULUM SPECIALIST	0.2000	135,250.0000	Per FTE	27,050.00	0.00	27,050.00	
521.015	SUBSTITUTE REIMBURSEMENTS	0.0000	0.0000		33,000.00	0.00	33,000.00	
521.020	ADDITIONAL WORKSHOPS	0.0000	0.0000	VARIES PER DIST	211,200.00	0.00	211,200.00	
521.030	REGIONAL SCORING	1,220.0000	12.0000	PER TEST	14,640.00	0.00	14,640.00	
521.040	SCH CURRIC STUDY COUNCIL	1.0000	430.0000	Per District	430.00	0.00	430.00	
521.050	REGIONAL ASSESSMENT PROJECT	1.0000	5,250.0000	PER DISTRICT	5,250.00	0.00	5,250.00	
521.070	RTTT DATA ANALYSIS	1.0000	3,271.0000	PER DISTRICT	3,271.00	0.00	3,271.00	
521.080	APPR RECERTIFICATION/TRNG	5.0000	2,500.0000	PER PARTICIPANT	12,500.00	0.00	12,500.00	
538.060	CURR & INTEGRATION SPECIALIST - MS	0.8000	140,974.3200	PER FTE	112,779.46	0.00	112,779.46	
543.469	HRD/SFTWARE/OSWEGO BOCES	0.0000	0.0000	X-CONTRACT	1,727.70	-1,727.70	0.00	
545.011	COMMUNITY SCH RESOURCES ADMIN	0.0000	0.0000	X-CONTRACT	33,244.20	0.00	33,244.20	
545.021	COMMUNITY SCHOOLS ICAN	3.0000	86,814.0000	PER FTE	260,442.00	0.00	260,442.00	
545.027	COMM SCHLS-UNITED CEREBRAL PALSY	0.0000	0.0000	VARIES	72,000.00	0.00	72,000.00	
549.429	SEC III INTERSCHOLASTIC SPORTS/OCM	0.0000	0.0000	X-CONTRACT	6,880.42	106.36	6,986.78	

**ONEIDA HERKIMER MADISON BOCES**  
**PO BOX 70**  
**4747 MIDDLE SETTLEMENT ROAD**  
**NEW HARTFORD, NY 13413-0070**

**Final 2024-2025 AS-7 Contract**

<b>ONEIDA HERKIMER MADISON BOCES</b> <b>WESTMORELAND CENTRAL SCHOOL</b>	School Year 2024-25
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Program/ Serial No.	Service	Basis for Current Contract			Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis				
560.010	COMMITTEE PRESCHOOL	13.0000	696.0000	PER STUDENT	0.00	9,048.00	0.00	9,048.00
574.010	SCH & BUS ALLIANCE	892.0000	7.0000	RWADA+\$21,900	21,900.00	28,144.00	0.00	28,144.00
574.080	SABA COLLEGIATE TECH PREP	1.0000	2,625.0000	PER DISTRICT	0.00	2,625.00	0.00	2,625.00
576.010	REGIONAL CATALOG SERVICE	3.0000	950.0600	PER LIBRARY	0.00	2,850.18	0.00	2,850.18
576.020	EXPANDED INTERLIBRARY LOAN	892.0000	0.8000	FEE/RWADA	413.00	1,126.60	0.00	1,126.60
576.030	ONLINE LIBRARY RESOURCES	0.0000	0.0000		24,524.65	24,309.42	215.23	24,524.65
576.040	COLLECTION DEVELOP.	3.0000	894.0000	PER UNIT	0.00	2,682.00	0.00	2,682.00
576.050	VIRTUAL REFERENCE LIB.	892.0000	1.7200	PER RWADA	0.00	1,534.24	0.00	1,534.24
576.070	LIBRARY MEDIA SERVICE	1.0000	115,000.0000	FTE	0.00	115,000.00	0.00	115,000.00
576.080	LEATHERSTOCKING CONFERENCE	2.0000	95.0000	PER PARTICIPANT	0.00	190.00	0.00	190.00
578.259	LIBRARY AUTOMATION XC MADISON	0.0000	0.0000	X-CONTRACT	7,320.00	7,104.00	216.00	7,320.00
601.259	ADMIN COMPUTER XC MADISON	0.0000	0.0000	X-CONTRACT	323,749.38	304,801.83	18,947.55	323,749.38
602.259	NEGOTIAT XC MADISON	0.0000	0.0000	X-CONTRACT	10,857.00	10,448.00	409.00	10,857.00
603.020	GRAPHICS AND P/R	110.0000	74.0000	PER HOUR	0.00	8,140.00	0.00	8,140.00
609.429	ENERGY SERVICES XC ONONDAGA	0.0000	0.0000	X-CONTRACT	3,100.00	3,037.00	63.00	3,100.00
610.010	TELEPHONE & SERVICE CHARGES	892.0000	4.4900	PER RWADA + TELE	8,800.00	12,805.08	0.00	12,805.08
610.030	MAINTENANCE SUPPORT	0.0000	0.0000	VARIABLES PER DIST	12,800.00	12,800.00	0.00	12,800.00
610.040	AIR CARD	17.0000	795.7200	PER UNIT	0.00	13,527.24	0.00	13,527.24
618.010	EMPLOYEE BENEFIT COOR	0.0000	0.0000		10,680.00	10,680.00	0.00	10,680.00
620.010	SAFETY COORDINATOR/ADVISORY	892.0000	5.9500	Per RWADA+12515	12,515.00	17,822.40	0.00	17,822.40
620.020	ASBESTOS MAINT.	4.0000	850.0000	PER BLDG.	0.00	3,400.00	0.00	3,400.00
620.040	FIRE INSPECTIONS	4.7500	850.0000	PER BLDG.	0.00	4,037.50	0.00	4,037.50
620.041	FIRE SAFETY SVCS EXTINGUISHER	137.0000	9.0000	PER EXT + SERVI	0.00	1,233.00	0.00	1,233.00
620.060	DASA/PBIS	1.0000	24,000.0000	PER ONE DAY/WK	0.00	24,000.00	0.00	24,000.00
621.010	LIABILITY INSURANCE	1.0000	1,475.0000	PER DISTRICT	0.00	1,475.00	0.00	1,475.00

**ONEIDA HERKIMER MADISON BOCES**  
**PO BOX 70**  
**4747 MIDDLE SETTLEMENT ROAD**  
**NEW HARTFORD, NY 13413-0070**

**Final 2024-2025 AS-7 Contract**

<b>ONEIDA HERKIMER MADISON BOCES</b> <b>WESTMORELAND CENTRAL SCHOOL</b>	School Year 2024-25
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Program/ Serial No.	Service	Basis for Current Contract			Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis			
622.259	REG BUS RADIOS XC MADISON	0.0000	0.0000	X-CONTRACT	1,241.00	30.00	1,271.00
623.499	STATE AID PLANNING XC QUESTAR III	0.0000	0.0000	X-CONTRACT	3,515.00	70.00	3,585.00
625.010	SUB CALL.	76.0000	71.0000	TEACHER/+BASE D	5,906.00	0.00	5,906.00
626.010	LUNCH LOGISTICS, WAREHOUSING, ACCT	595.6000	66.2311	MEAL EQUIVALENT	39,447.24	0.00	39,447.24
626.012	CENTRAL SCHOOL FOOD MANAGEMENT	595.6000	34.3139	MEAL EQUIVALENT	20,437.36	0.00	20,437.36
627.010	RECORDS RETENTION	14.0000	425.0000	PER DAY	5,950.00	0.00	5,950.00
628.010	TELECOMMUNICATIONS	1.0000	6,990.1100	SVC COST + LINE	25,536.77	0.00	25,536.77
631.259	COOPERATIVE BID/MAD. BOCES	0.0000	0.0000	X-CONTRACT	2,809.80	79.45	2,889.25
633.499	GASB 45 PLNG/QUESTAR III	0.0000	0.0000	X-CONTRACT	5,976.00	119.00	6,095.00
634.219	STAFF DEV. - BOARD - HERK BOCES	0.0000	0.0000	X-CONTRACT	1,279.24	0.00	1,279.24
637.499	FIXED ASSET INVENTORY/QUESTAR III	0.0000	0.0000	X-CONTRACT	2,120.00	70.00	2,190.00
640.229	DRUG TESTING/JEFF-LEWIS BOCES	0.0000	0.0000	X-CONTRACT	1,009.00	-609.00	400.00
641.489	ON-LINE APPL./PUTNAM BOCES	0.0000	0.0000	X-CONTRACT	2,550.00	50.00	2,600.00
646.259	MEDICAID REIMBURSEMENT/MADISON BOCI	0.0000	0.0000	X-CONTRACT	1,864.99	-121.99	1,743.00
649.259	ACA COMPLIANCE/MADISON BOCES	0.0000	0.0000	X-CONTRACT	15,550.45	659.63	16,210.08
651.039	SCRIC/BROOME BOCES	0.0000	0.0000	X-CONTRACT	4,612.64	47.82	4,660.46
655.499	SPECIAL ED AID ASSISTANCE SVC	0.0000	0.0000	X-CONTRACT	4,177.00	83.00	4,260.00



ONEIDA HERKIMER MADISON BOCES  
PO BOX 70  
4747 MIDDLE SETTLEMENT ROAD  
NEW HARTFORD, NY 13413-0070

School Year 2024-25

ONEIDA HERKIMER MADISON BOCES  
WESTMORELAND CENTRAL SCHOOL

Summary:

Total of Service Costs - All Funds: 4,910,559.07 (Except 001/002)  
Capital Costs: 133,818.15 (CoSer 002)  
Adm. & Clerical Costs: 104,133.81 (CoSer 001)  
Total Contract Costs: 5,148,511.03

The party of the second part hereby agrees to pay the total contract cost to the party of the first part according to the following schedule:  
Ten Times per year

This contract shall not be valid or binding until it is approved by the Commissioner of Education.  
IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

ONEIDA HERKIMER MADISON BOCES PO BOX 70, 4747 MIDDLE SETTLEMENT ROAD, NEW HARTFORD, NY, 13413-0070

Signature, President and/or Clerk, BOCES (Party of the First Part) (Post Office Address)

WESTMORELAND CENTRAL SCHOOL ADMIN OFFICE, 5176 ROUTE 233, WESTMORELAND, NY, 13490

Signature, President and/or Clerk, Board of Education (As Authorized) (Party of the Second Part) (Post Office Address)

## C. PERSONNEL REPORT

### a. RETIREMENTS

#### 1. Non-Instructional/Classified Staff

			Hire Date	Retire Date
1.	JUDY A. SCHULZE	FOOD SERVICE HELPER	09/01/2004	07/23/2024

### b. RESIGNATIONS

#### 1. Teaching/Certified Staff

			Hire Date	Resign Date
1.	SCOT D. ALSANTE	TEACHING ASSISTANT SUMMER SCHOOL	07/08/2024	07/08/2024
2.	KAITLYN G. BARLOW	MATHEMATICS SUMMER SCHOOL	07/08/2024	07/08/2024 (verbal)
3.	MICHAEL A. COLLINS	TEACHER ASSISTANT	04/03/2023	06/30/2024
4.	HANNAH L. DANQUER	TEACHER ASSISTANT	08/31/2022	08/09/2024
5.	JARED M. DEPASS	TEACHING ASSISTANT SUMMER SCHOOL	07/08/2024	07/08/2024
6.	DEBORAH K. GUTOWSKI	TEACHER OF MUSIC	09/01/2015	08/28/2024
7.	JENNIFER A. HERON	TEACHER OF SCIENCE	10/10/2023	06/30/2024
8.	ELIZABETH L. JENNINGS	SPANISH SUMMER SCHOOL	07/08/2024	07/08/2024 (verbal)
9.	CAMERON E. JENNINGS	EARTH SCIENCE SUMMER SCHOOL	07/08/2024	07/08/2024
10.	JOSEPH E. KELLEHER	TEACHER SUMMER CAMP	07/01/2024	07/01/2024
11.	PAULA L. LARKIN	PROGRAM SPECIALIST SCIENCE	07/19/2021	09/02/2024
12.	MAYA G. LETT	TEACHER ASSISTANT SUMMER SCHOOL	07/01/2024	07/01/2024
13.	LAURA R. MALAGESE	TEACHER ASSISTANT	09/11/2017	08/28/2024
14.	ERICA A. OVERTON	SPECIAL EDUCATION SUMMER SCHOOL	07/08/2024	07/08/2024 (verbal)
15.	JAMIE L. WEILER	TEACHING ASSISTANT SUMMER SCHOOL	07/08/2024	07/08/2024 (verbal)
16.	MARCUS W. WHITE	TEACHER ASSISTANT	12/21/2022	07/01/2024
17.	COLLIN O. WILLIAMS	TEACHER ASSISTANT	08/31/2022	06/30/2024
18.	COLLIN O. WILLIAMS	TEACHER ASSISTANT SUMMER CAMP	07/01/2024	07/01/2024
19.	MELISSA M. WILLIAMS	SPECIAL EDUCATION SUMMER SCHOOL	07/08/2024	07/08/2024

#### 2. Non-Instructional / Classified Staff

			Hire Date	Resign Date
1.	JOSHUA S. EZMAN	GRAPHIC DESIGN SPECIALIST	04/24/2023	06/19/2024
2.	DARLENE A. JANUCIK	PRINCIPAL ACCOUNT CLERK	11/29/2017	08/02/2024

			Hire Date	Resign Date
3.	REBECCA A. LOCKWOOD	ASSISTANT COOK	02/13/2012	08/31/2024
4.	MIHAI C. MIROIU	SAFETY COORDINATOR	12/20/2023	07/19/2024
5.	AMY L. PLICHTA	LIBRARIAN I	05/09/2024	07/12/2024

**c. UNPAID LEAVE(S) OF ABSENCE**

**1. Teaching/Certified Staff**

			Start Date	End Date
1.	KARA A. POLOVICK	SCHOOL SOCIAL WORKER	09/11/2024	TBD
2.	RACHEL N. ROGERS	SCHOOL SOCIAL WORKER	09/16/2024	TBD

**2. Non-Instructional/Classified Staff**

			Start Date	End Date
1.	HEATHER M. BOMBACE	ASSISTANT SAFETY COORDINATOR	08/15/2024	TBD

**d. APPOINTMENTS**

**1. Teaching/Certified Staff**

**a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **BRIANNA L. BROCCOLI** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Special Education for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing August 29, 2024 and ending August 28, 2028 at an annual salary rate of \$18,560.00.

**redacted**

2. Recommend that **NANCY A. BROWNE** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, MSA @ Lincoln Ave. for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing August 29, 2024 and ending August 28, 2028 at an annual salary rate of \$18,253.00.

**redacted**

3. Recommend that **MATTHEW H. CAVALIERI** be appointed as a **TEACHER OF SPECIAL EDUCATION** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, in SPECIAL EDUCATION for a three year probationary appointment in the General Special Education Program tenure area, commencing August 29, 2024 and ending August 28, 2027 at an annual salary rate of \$64,116.00.

**redacted**

4. Recommend that **RAYMOND J. HIGGINS** be appointed as a **TEACHER OF CULINARY ARTS** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Career & Technical Education for a four year probationary appointment in the FOOD SERVICES tenure area, commencing August 29, 2024 and ending August 28, 2028 at an annual salary rate of \$55,488.00.

**redacted**

5. Recommend that **ASHLEY A. MURRAY** be appointed as a **TEACHER OF SOCIAL STUDIES** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, P-TECH for a four year probationary appointment in the SOCIAL STUDIES tenure area, commencing August 29, 2024 and ending August 28, 2028 at an annual salary rate of \$48,285.00.

**redacted**

6. Recommend that **MADISON J. USYK** be appointed as a **GUIDANCE COUNSELOR** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Special Education for a four year probationary appointment in the Guidance tenure area, commencing August 29, 2024 and ending August 28, 2028 at an annual salary rate of \$50,699.00.

**redacted**

**b. RECOMMENDATION FOR PART-TIME APPOINTMENT(S)**

1. Recommend that **JEFFREY S. KUHN** be appointed as a **TEACHER OF SOCIAL STUDIES** in **DISTANCE LEARNING**, for a part-time (.6 FTE) appointment commencing August 29, 2024 at an annual salary rate of \$30,794.40.

**redacted**

**c. RECOMMENDATION FOR A LONG-TERM SUBSTITUTE APPOINTMENT**

1. Recommend that **CAITLIN M. CARLO** be appointed as a **TEACHER OF ART** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Brookfield Central School District for a long-term substitute appointment commencing August 29, 2024 and ending June 30, 2025 at an annual salary rate of \$48,339.00.

**redacted**

2. Recommend that **NICOLE A. CASSULIS's** appointment as a **TEACHER OF MATH** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, P-TECH, for a long-term substitute appointment be extended commencing August 29, 2024 and ending June 30, 2025 at an annual salary rate of \$46,516.00.



3. Recommend that **ROBERT B. GRAY** be appointed as a **GUIDANCE COUNSELOR** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Special Education, for a long-term substitute appointment commencing August 29, 2024 and ending June 30, 2025 at an annual salary rate of \$79,086.00.

**redacted**

**d. RECOMMENDATION FOR A TEMPORARY APPOINTMENT(S)**

1. Recommend that **MICHAEL S. DEUEL** be appointed as a **CURRICULUM SUPERVISOR** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, for a temporary appointment commencing July 01, 2024 and ending June 30, 2025 at a salary rate of \$330.00/day. Curriculum Supervisors are provided at district request.
2. Recommend that **JOANNE I. SHELMIDINE** be appointed as a **CURRICULUM SUPERVISOR** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, for a temporary appointment commencing July 1, 2024 and ending June 30, 2025 at a salary rate of \$55.00 per hour as requested by a district.
3. Recommend that **MARY LOURDES TANGORRA** be appointed as a **CURRICULUM SUPERVISOR** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, for a temporary appointment commencing July 01, 2024 and ending June 30, 2025 at a salary rate of \$550.00/day or \$91.67 per hour as requested by a district.

**e. RECOMMENDATION FOR TENURE APPOINTMENT(S)**

The Human Resources Office and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s), who have satisfactorily completed their individual probationary periods and are being recommended for tenure by their immediate supervisors.

1.	MAUREEN E. PAVLICKO	TEACHING ASSISTANT	Tenure Date	11/19/2024
2.	THOMAS D. PFISTERER	TEACHING ASSISTANT		11/19/2024

**f. RECOMMENDATION FOR MENTORING**

		Title	Start Date	End Date	Salary
1.	MICHAEL S. DEUEL	EXECUTIVE COACH	07/01/2024	06/30/2025	\$45.00/hr
2.	DAVID LANGONE	EXECUTIVE COACH	07/01/2024	06/30/2025	\$45.00/hr
3.	LUCILLE I. MATT	EXECUTIVE COACH	07/01/2024	06/30/2025	\$45.00/hr
4.	KAREN L. MILLER	EXECUTIVE COACH	07/01/2024	06/30/2025	\$45.00/hr
5.	JOANNE I. SHELMIDINE	EXECUTIVE COACH	07/01/2024	06/30/2025	\$45.00/hr
6.	MARY LOURDES TANGORRA	EXECUTIVE COACH	07/01/2024	06/30/2025	\$91.67/hr
7.	ANN P. TURNER	EXECUTIVE COACH	07/01/2024	06/30/2025	\$45.00/hr

**2. Non-Instructional/Classified Staff**

**a. RECOMMENDATION FOR PROVISIONAL APPOINTMENT - CIVIL SERVICE COMPETITIVE TITLE**

1. Recommend that **ELEANOR D. BERKHOUDT** be appointed to a provisional appointment as a **PUBLIC RELATIONS ASSISTANT** in SUPPORT SERVICES, School Communications, commencing July 08, 2024 at an annual salary rate of \$36,513.00, prorated.

**ELEANOR D. BERKHOUDT** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **PUBLIC RELATIONS ASSISTANT**, until the results of the next civil service exam are known.

**redacted**

2. Recommend that **HEATHER M. BOMBACE** be appointed to a provisional appointment as a **SAFETY COORDINATOR** in SUPPORT SERVICES, SAFETY SERVICES, commencing August 15, 2024 at an annual salary rate of \$60,000.00, prorated.

**HEATHER M. BOMBACE** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **SAFETY COORDINATOR**, until the results of the next civil service exam are known.

**redacted**

3. Recommend that **JOSHUA L. FULLER** be appointed to a provisional appointment as a **STOREKEEPER** in SUPPORT SERVICES, Instructional Support, commencing August 19, 2024 at an annual salary rate of \$34,195.00, prorated.

**JOSHUA L. FULLER** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **STOREKEEPER**, until the results of the next civil service exam are known.

**redacted**

4. Recommend that **AMBER J. SLAWSON** be appointed to a provisional appointment as an **EMERGENCY PLANNING TECHNICIAN** in SUPPORT SERVICES, SAFETY SERVICES, commencing August 19, 2024 at an annual salary rate of \$45,000.00, prorated.

**AMBER J. SLAWSON** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of an **EMERGENCY PLANNING TECHNICIAN**, until the results of the next civil service exam are known.

**redacted**

**b. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**

1. Recommend that **STEPHEN T. BECKER** be appointed to a probationary appointment as a **BUILDING MAINTENANCE WORKER** in SUPPORT SERVICES, OPERATIONS & MAINTENANCE, commencing September 03, 2024 at an annual salary rate of \$43,408.00, prorated.

**STEPHEN T. BECKER** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **BUILDING MAINTENANCE WORKER**. **STEPHEN T. BECKER** will be required to serve a twenty-six week probationary period.

**redacted**

2. Recommend that **REBECCA A. LOCKWOOD** be appointed to a probationary appointment as a **COOK** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing September 01, 2024 at an hourly salary rate of \$25.22.

**REBECCA A. LOCKWOOD** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COOK**. **REBECCA A. LOCKWOOD** will be required to serve a twenty-six week probationary period.

**redacted**

**c. RECOMMENDATION FOR PART-TIME APPOINTMENT**

1. Recommend that **LAURIE DEBELLA's** appointment to a part-time appointment as a **CLERK (PART TIME)** in SUPPORT SERVICES, Central Business Office be extended commencing July 01, 2024 through June 30, 2025 at an hourly salary rate of \$33.48, as needed.
2. Recommend that **MARCIA L. EMRICH's** part-time appointment as a **CLERK (PART TIME)** in INSTRUCTIONAL PROGRAMS & PROFESSIONAL LEARNING, be extended commencing July 01, 2024 through June 30, 2025 at a salary rate of \$30.39/hour, as needed.
3. Recommend that **JUDY A. SCHULZE** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing September 01, 2024 at an hourly salary rate of \$18.47, as needed.

**JUDY A. SCHULZE** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**redacted**

4. Recommend that **DIANE M. WENZEL's** part-time appointment as a **CLERK (PART TIME)** in SUPPORT SERVICES, Operations and Maintenance, be extended commencing July 01, 2024 through June 30, 2025 at an hourly salary rate of \$24.04, as needed.

**d. RECOMMENDATION FOR TEMPORARY APPOINTMENT(S)**

1. Recommend that **KAITLIN E. BUNGER** be appointed to a temporary appointment as a **LABORER - HOURLY** in SUPPORT SERVICES, Technical Repair Service, commencing July 09, 2024 and ending June 30, 2025 at an hourly salary rate of \$15.94.

**KAITLIN E. BUNGER** meets the civil service requirements for the title and has been pre-approved by civil service.

**redacted**

2. Recommend that **JOSEPH L. GUGINO** be appointed to a temporary appointment as a **SCHOOL BUSINESS ADMINISTRATOR** in SUPPORT SERVICES, commencing July 01, 2024 and ending June 30, 2025 at a salary rate of \$500.00/day, as needed.

**e. RECOMMENDATION FOR PERMANENT APPOINTMENTS FROM CIVIL SERVICE LISTING**

The Human Resources Office, and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their individual twelve week or twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

1.	PATRICIA A. CAPPELLI	SENIOR ACCOUNT CLERK	Perm. Date 07/08/2024
2.	DANIEL B. OLEJARNIK	SENIOR ACCOUNT CLERK	07/08/2024

3.	MICHAEL V. ULES	MOTOR VEHICLE OPERATOR	Perm. Date 02/06/2024
4.	CONNOR T. UTESCH	SENIOR ACCOUNT CLERK	07/08/2024

**f. RECOMMENDATION FOR CHANGE IN FTE**

1.	ANNE S. PERRA	TEACHER SPEECH/HEARING	Date 05/01/2024 - 06/04/2024	FTE .4 FTE
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**g. RECOMMENDATION FOR NON-INSTRUCTIONAL TEMPORARY APPOINTMENTS**

		Title	Start Date	End Date	Salary
1.	YASMEENA T. YAGAN	LABORER - HOURLY	07/01/2024	06/30/2025	\$15.94/hr

**h. RECOMMENDATION FOR ADDITIONAL ASSIGNMENT(S)**

1. Recommend that **ANNE M. WIGHTMAN** be appointed to an additional assignment as a **PROCEDURES COORDINATOR** commencing July 01, 2024 and ending June 30, 2025 at a salary rate of \$15,000.00.

**e. STIPENDS**

**1. Teaching/Certified Staff**

**a. RECOMMENDATION FOR ADDITIONAL STIPENDS**

			Date	Stipend
1.	KATHLEEN ANGIER	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)
2.	ANTHONY CURTACCI	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)
3.	THERESA R. CURTACCI	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)
4.	SHAD A. CZERNIAK	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)
5.	JOANNE DALEY	FFA ADVISOR	08/29/2024 - 06/30/2025	\$1,250.00
6.	OSCAR J. GRIMES	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)
7.	WILLIAM J. KEISER IV	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)
8.	JEAN KNAUL	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)
9.	PHILIP A. LACELLE JR	FFA ADVISOR	08/29/2024 - 06/30/2025	\$1,250.00

			Date	Stipend
10.	KIMBERLY E. PETRONELLA	SKILLS USA ADVISOR	08/29/2024 - 06/30/2025	\$1,250.00
11.	COURTNEY L. PLANTE	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)
12.	NICOLE C. ROBERTS	TEACHER OF ESL	08/29/2024 - 04/14/2025	\$1,200.00 mentor (prorated)
13.	ROSALIND SIEGFRIED	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)
14.	STEPHANIE A. SMITH	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)
15.	JOHN T. STRATTON	SKILLS USA ADVISOR	08/29/2024 - 06/30/2025	\$1,250.00
16.	ROXANN TESTAMARK	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)
17.	BOBBI A. WEIBEL	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)
18.	SARAH WHITE	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	\$3,500.00 (student mgr)

**f. TERMINATIONS**

**1. Teaching/Certified Staff**

1. ANNE C. DEROSE, SUMMER - STUDENT MANAGER/TA, 07/08/2024-07/17/2024

**g. SUMMER SCHOOL**

**1. RECOMMENDATIONS FOR SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED**

**a. RECOMMENDATIONS FOR SUMMER SCHOOL APPOINTMENTS - CAREER AND TECHNICAL EDUCATION**

		Title	Start Date	End Date	Max Days	Salary
1.	NICOLE A. CASSULIS	TEACHER	07/29/2024	08/02/2024	4	\$30.00/hr (Summer Bridge)
2.	ALEXANDER MCKINSEY	TEACHER (revised)	07/01/2024	07/31/2024	8	\$30.00/hr
3.	ASHLEY A. MURRAY	TEACHER	07/29/2024	08/02/2024	4	\$30.00/hr (Summer Bridge)
4.	JEFFREY R. SERGOTT	TEACHER	07/29/2024	08/02/2024	4	\$30.00/hr (Summer Bridge)



**b. RECOMMENDATION FOR SPECIAL EDUCATION SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED**

		Title	Start Date	End Date	Max Days	Salary
1.	MACKENZIE C. KUBAT	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$2,784
2.	CAMRYN R. STONE	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$2,784

**c. RECOMMENDATION FOR ACADEMIC REGIONAL SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED**

The following people are being recommended to teach in the Regional Summer School Program for 2024, for the period indicated. The actual need for any individual will not be determined until July 1, 2024. The decisions will be based upon enrollments at that time. Assignments may be for two blocks (\$3,000) or three blocks (\$4,500), based on enrollment. The Driver Education Instructors will be paid \$75.00/hr for a full class load. Teaching Assistant - \$15.00/hr. Assistant Administrator will be paid \$6,750 and Administrator will be paid \$8,500. Extended School Year (ESY) STEPS -Alternative Education Special Education Teacher/TA and Attendance Teacher Daily rate is 1/200th of salary.

		Title	Start Date	End Date	Salary
1.	JACQUELINE F. BARONE	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
2.	JACLYN M. BOGDAN	PROGRAMMING	07/15/2024	08/20/2024	\$4,500 (prorated)
3.	LORA G. BORNEMANN	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
4.	MINDY S. BROWNE	ATTENDANCE	07/08/2024	08/20/2024	\$40.18/hr
5.	JESSICA A. CAPPELLI	MATHEMATICS	07/08/2024	08/20/2024	\$4,500
6.	BRANDEE A. COLLINS	PROGRAMMING	07/08/2024	08/20/2024	\$4,500
7.	JOSIE R. COLLINS	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
8.	SHANNON D. DAILEY	MATHEMATICS	07/15/2024	08/20/2024	\$4,500
9.	JORDAN B. FAIRBROTHER	TEACHING ASSISTANT	07/15/2024	08/08/2024	\$15.00/hr
10.	BENJAMIN J. FOVAL	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
11.	KEVIN W. GETMAN	MATHEMATICS	07/08/2024	08/20/2024	\$4,500
12.	ASHLEY A. GIFFORD	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
13.	SHONTASHIA A. GILES	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
14.	NICOLLE A. GREICO	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
15.	ROBERT L. HARRISON JR	TEACHING ASSISTANT	07/10/2024	08/20/2024	\$15.00/hr
16.	MERRITT H. HOWARD II	SOCIAL STUDIES	07/08/2024	08/20/2024	\$4,500

		Title	Start Date	End Date	Salary
17.	TERRY L. JONES	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
18.	CARRIE E. JONES	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
19.	ERIN N. JULIAN	TEACHING ASSISTANT	07/08/2024	08/15/2024	\$15.00/hr
20.	MATTHEW C. KOEPPEN	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
21.	PAUL E. LINK	PROGRAMMING	07/08/2024	08/20/2024	\$4,500
22.	BRITTNEY LINK	MATHEMATICS	08/05/2024 (revised)	08/20/2024	\$4,500 (prorated)
23.	RYAN MCNERNEY	SOCIAL STUDIES	07/15/2024 (revised date)	08/20/2024	\$4,500 (prorated)
24.	RYAN MCNERNEY	TEACHER	07/08/2024	07/09/2024	\$30.00/hr
25.	HEATHER MINER	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
26.	DAMIAN W. MONAGHAN	MATHEMATICS	07/08/2024	08/20/2024	\$4,500
27.	KELLY I. NUCCIO	SCIENCE	07/15/2024	08/20/2024	\$4,500 (prorated)
28.	CATHY L. REED-HARRISON	TEACHING ASSISTANT	07/10/2024	08/20/2024	\$15.00/hr
29.	JACOB A. ROSYS	ENGLISH	07/08/2024	08/20/2024	\$4,500
30.	FALLON E. RUSSO	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
31.	KEVIN T. SCHULTZ	MATHEMATICS	07/08/2024	08/20/2024	\$4,500
32.	JASON W. SCIALDONE	SCHOOL COUNSELOR	07/08/2024	08/20/2024	\$4,500
33.	JEFFREY D. SNYDER	DRIVERS EDUCATION	07/08/2024	08/20/2024	\$75.00/hr
34.	CYNTHIA M. ST. JAMES	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
35.	GENEVIEVE K. TALLARINO	SCIENCE	07/08/2024	08/20/2024	\$4,500
36.	SANTINA L. TOMAINO	ATTENDANCE	07/08/2024	08/20/2024	\$49.58/hr
37.	JENNIFER J. WATKINS	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
38.	KARLA WILLIAMS	LIVING ENVIRONMENT	07/08/2024	08/20/2024	\$4,500
39.	TARA M. WILLIAMS	TEACHING ASSISTANT	07/10/2024	08/20/2024	\$15.00/hr
40.	KIM H. ZOGBY	SPECIAL EDUCATION	07/08/2024	08/20/2024	\$4,500

**d. RECOMMENDATION FOR SUMMER SCHOOL APPOINTMENTS - ADMINISTRATION**

		Title	Start Date	End Date	Salary
1.	TRICIA M. NORTON	ADMINISTRATOR	07/08/2024	08/20/2024	\$6,750

**2. RECOMMENDATIONS FOR SUMMER SCHOOL - NON-INSTRUCTIONAL**

**a. RECOMMENDATION FOR SPECIAL EDUCATION SUMMER SCHOOL APPOINTMENTS -  
NON-INSTRUCTIONAL**  
Daily rate is 1/200th of salary

		Title	Start Date	End Date	Max Days	Salary
1.	JILL A. MACDONALD	NURSE PRACTITIONER	07/01/2024	08/31/2024	29	\$78,881
2.	ANTHONY R. SBIROLI	NURSE PRACTITIONER	07/01/2024	08/31/2024	29	\$67,231
3.	JULIE SHANKMAN	NURSE PRACTITIONER	07/01/2024	08/31/2024	29	\$96,642
4.	TAMMY M. WEST	NURSE PRACTITIONER	07/01/2024	08/31/2024	29	\$73,623

**b. RECOMMENDATION FOR ACADEMIC REGIONAL SUMMER SCHOOL APPOINTMENTS -  
NON-INSTRUCTIONAL**

The following people are being recommended for clerical or nursing positions in the Regional Summer School Program for 2024. All people listed are potential hires. The actual need for any individual will not be determined until July 1, 2024. The decisions will be based on enrollments at that time and the actual need for clerical or nursing help.

		Title	Start Date	End Date	Salary
1.	PHYLLIS A. CAVALIER	CLERICAL	07/08/2024	07/20/2024	\$15.00/hr. by timesheet
2.	HEATHER L. LINTS	NURSE	07/22/2024	08/08/2024	\$25.00/hr
3.	MICHAEL J. STONE	CLERK	07/08/2024	08/20/2024	\$17.25/hr
4.	YELENA VERENICH	NURSE	07/15/2024	07/18/2024	\$25.00/hr

MEMORANDUM

To: Cooperative Board  
From: Lori Wrobel  
Date: July 12, 2024  
Subject: Board Clerk's Report  
Oath of Office - Mr. Joseph Hobika, Jr.

Please be advised that Mr. Joseph Hobika, Jr. was given the Oath of Office on July 12, 2024 at 9:00 a.m. by the Board Clerk Pro Tempore, Lori Wrobel witnessed by Gianna Murrell.

Witness: Gianna Murrell

Witness: \_\_\_\_\_

Certified by: Lori A. Wrobel



# Oneida-Herkimer-Madison BOCES


P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070  
www.oneida-boces.org

VII D. 2.  
Approval of Board Policies 4301,  
4302, 4303, 4304, 4305, 4400,  
4401, 4402, 4403, 4404  
(Second Reading)  
August 14, 2024

VII D. 2.  
Approval of Board Policies 4301, 4302, 4303,  
4304, 4305, 4400, 4401, 4402, 4403, 4404  
(First Reading)  
July 10, 2024

## Memorandum

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D. 

Date: June 21, 2024

Subject: Recommendation for Approval of Board Policies

Prepared by: Tim Rowland

### Background

The Oneida-Herkimer-Madison Cooperative Board is responsible for establishing policies for the operation of OHM BOCES which include curricular, financial, and other policies.

The purpose of the OHM BOCES' Policy Manual is to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations.

### Discussion

The OHM BOCES' Policy Committee, with legal assistance from the Madison-Oneida-BOCES Labor Relations and Policy Office, have audited the following policies listed below and are seeking approval by the OHM BOCES Cooperative Board.

### Recommendation

It is recommended that the Cooperative Board approve the following policies:

- 4301 Borrowing Funds
- 4302 Deposits
- 4303 Insurance (Excluding Health Insurance)
- 4304 Personal Property of the BOCES
- 4305 Health Insurance Portability and Accountability Act of 1996 (HIPAA)
- 4400 Audit Committee
- 4401 Annual Audit
- 4402 Internal Audit Function
- 4403 Auditing Claims for Payment
- 4404 Personal Property Acquisitions

**Resolution**

That the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES.

4301 Borrowing Funds

4302 Deposits

4303 Insurance (Excluding Health Insurance)

4304 Personal Property of the BOCES

4305 Health Insurance Portability and Accountability Act of 1996 (HIPAA)

4400 Audit Committee

4401 Annual Audit

4402 Internal Audit Function

4403 Auditing Claims for Payment

4404 Personal Property Acquisitions

Attachments: policies

FISCAL MANAGEMENT

4301

BORROWING FUNDS

I. Borrowing Purposes and Debt Instruments

- A. The Local Finance Law authorizes borrowing to cover cash-flow shortfalls including: Revenue Anticipation Notes (RAN), Tax Anticipation Notes (TAN), or Budget Notes. These types of borrowing must be authorized by the Board of Cooperative Educational Services through the adoption of a formal borrowing resolution.
- B. Capital Borrowings may include Bond Anticipation Notes, Statutory Installment Bonds, and Serial Bonds. These borrowings are only authorized for items for which a period of probable usefulness has been established under Section 11.00 of the Local Finance Law. In general, these borrowings may only be undertaken after a positive public majority vote at the OHM BOCES Annual Meeting or special election. The Board of Cooperative Educational Services must formalize the authority for the indebtedness by adopting a legally complete formal bond resolution prior to any borrowing. The text of the Bond Resolution, vote and legal notices should be prepared by a recognized bond counsel.

II. Borrowing Procedures

The District Superintendent, assisted by OHM BOCES staff, shall make recommendations to the Board of Cooperative Educational Services on the timing, bidding, terms and conditions of, placement, and reporting on any borrowings. Operating borrowing recommendations shall be supported by a monthly cash flow estimate covering the time thereof and establishing the amount of such borrowing. The District Superintendent is authorized to solicit and use the services of a Financial Consultant and Bond Counsel in planning and completing any borrowing to optimize the number of potential bids and obtain lower market interest rates.

III. Written Reports

All borrowings shall be documented in written reports outlining the details of each borrowing and the interest rate bids received thereon. The written report shall first be presented to the District Superintendent, who shall report thereon quarterly to the Board of Cooperative Educational Services.

IV. Legal Opinion

The Board of Cooperative Educational Services approves the use of the services of a recognized bond counsel to draft the legal notices, resolutions, borrowing instruments, and to render the approving Legal Opinion on the legality and tax status of the debt instrument.

POLICY

**Draft 5/8/24**

FISCAL MANAGEMENT

4301  
BORROWING FUNDS

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Oneida-Herkimer-Madison Board of Cooperative Educational Services

Legal Ref: NYS Local Finance Law §§11.00, 20

Adopted: 02/13/13

Revised: 10/14/20, \_\_\_\_\_



Draft 5/8/24

FISCAL MANAGEMENT  
4302

## DEPOSITS

### I. Depository Bank

At the annual OHM BOCES Reorganization Meeting, the Board of Cooperative Educational Services shall designate one or more depository banks. The Board resolution shall specify the maximum amount which may be kept on deposit at any one time in each designated bank.

### B. Deposit Placement Program

The Board of Cooperative Educational Services may authorize the designated depository bank to arrange for the redeposit of the OHM BOCES funds in one (1) or more other banking institutions, as defined in Section 9-r of the Banking Law, through a deposit placement program that meets all of the conditions set forth in Section 10(2)(a)(ii) of the General Municipal Law.

### II. Security of Deposits

#### A. Acceptable Security

All OHM BOCES deposits in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured by at least one of the following methods:

1. a pledge of eligible securities, or a pro rata share of a pool of eligible securities, having an aggregate market value at least equal to the aggregate amount of OHM BOCES deposits held by the particular institution;
2. an eligible surety bond payable to the OHM BOCES in an amount equal to one hundred percent (100%) of the aggregate amount of the OHM BOCES deposits held by the particular institution, and the agreed upon interest, if any, provided that the terms of the surety bond are first approved by the Board of Cooperative Educational Services;
3. an eligible letter of credit payable to the OHM BOCES in an amount equal to one hundred and forty percent (140%) of the aggregate amount of the OHM BOCES deposits held by the particular institution, and the agreed upon interest, if any; or
4. an irrevocable letter of credit issued in favor of the OHM BOCES by a federal home loan bank whose commercial paper and other unsecured

## POLICY

Draft 5/8/24

FISCAL MANAGEMENT  
4302

### DEPOSITS

short-term debt obligations are rated in the highest rating category by at least one nationally recognized statistical rating organization, in an amount equal to one hundred percent (100%) of the aggregate OHM BOCES deposits held by that bank, and the agreed upon interest, if any.

#### B. Definitions

1. “Eligible securities,” “eligible surety bond,” and “eligible letter of credit” shall be those instruments so identified by Section 10 of the General Municipal Law of New York State.
2. For purposes of complying with this Policy, the market value of pledged securities shall be calculated in the manner provided in Section 10 of the General Municipal Law of New York State.

#### C. Additional Requirements Regarding Pledged Securities

1. Where security is provided by a pledge of securities, the pledge must be accompanied by a security agreement and a custodial agreement (which may be contained in a single document).
2. The security agreement shall include at least the following terms:
  - a. the eligible securities, or pro rata portion of a pool of eligible securities, being pledged by the bank as security for the OHM BOCES’ deposits, any agreed upon interest, and the costs of collecting those deposits in the event of a default;
  - b. the conditions under which the eligible securities, or pro rata portion of a pool of eligible securities, may be sold, presented for payment, substituted or released;
  - c. the events of default which will enable the OHM BOCES to exercise its rights against the pledged securities; and
  - d. all other terms deemed necessary and sufficient to secure the OHM BOCES’ interest in the eligible securities, or pro rata portion of a pool of eligible securities.
3. The custodial agreement shall include at least the following terms:
  - a. that the eligible securities, or pro rata portion of a pool of eligible securities, will be held by the custodial institution as the agent of, and custodian for, the OHM BOCES;
  - b. that the eligible securities, or pro rata portion of a pool of eligible securities, will be kept separate and apart from the general assets of the custodial institution;

POLICY

Draft 5/8/24

FISCAL MANAGEMENT  
4302

DEPOSITS

- c. the manner in which the custodial institution shall confirm the receipt, release, or substitution of the collateral;
- d. the frequency of revaluation of the collateral by the custodial institution;
- e. the substitution of collateral when a change in the rating of a security causes the security to no longer be an eligible security;  
and
- f. all other terms deemed necessary and sufficient to secure the OHM BOCES' interest in the collateral.

POLICY

Draft 5/8/24

FISCAL MANAGEMENT  
4302

DEPOSITS

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Oneida-Herkimer-Madison Board of Cooperative Educational Services

Legal Ref: NYS General Municipal Law §§10, 800; Banking Law § 9-7; Federal Deposit Insurance Act, as amended; NYS Education Law §§1950(4)(k), 2129, 2130(4); 8 NYCRR 170.1;

Adopted: 07/10/02

Revised: 05/19/09, 02/13/13, 10/14/20, \_\_\_\_\_

INSURANCE (Excluding Health Insurance)

I. Statement of Policy

The objective of the Board of Cooperative Educational Services is to obtain the best possible insurance at the lowest possible cost.

II. OHM BOCES As Insured

- A. The Board of Cooperative Educational Services shall seek advice from a certified Insurance Agent Service concerning the school system's coverage regarding fire, boiler, general liability, vehicle, cyber coverage, and student accident insurance.
- B. The Board of Cooperative Educational Services shall carry liability insurance on all of the school buildings and grounds and automobile liability insurance.

III. Students As Insured

- A. The Board of Cooperative Educational Services shall provide for student accident insurance for all school age students enrolled in OHM BOCES programs and not covered by their home school district. This insurance will be in the form of a standard, non-duplicative policy covering students who are injured during school functions as well as traveling to and from home and school.
- B. The Board of Cooperative Educational Services does not provide insurance covering privately owned equipment, tools or personal belongings.

Adopted: 07/10/02  
Revised: 02/13/13, 10/14/20, \_\_\_\_\_

FISCAL MANAGEMENT

PERSONAL PROPERTY OF THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES

I. Statement of Policy

The Board of Cooperative Educational Services has approved and authorizes the following policies to address the issue of OHM BOCES personal property, including the acquisition, sale and disposal of same:

- A. General Procurement Standards
- B. Accepting Gifts from the Public
- C. Accounting of Fixed Assets
- D. Community Use of Board of Cooperative Educational Services Facilities
- E. Sale and Disposal of OHM BOCES Property

II. Review or Amendment of Policies

Such policies, and any subsequent amendments thereto, shall be submitted to the Commissioner of Education for approval, and shall be annually reviewed by the Board of Cooperative Educational Services, as required by Commissioner's Regulations.

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Oneida-Herkimer-Madison Board of Cooperative Educational Services

Legal Ref: NYS Education Law §1950 (18); 8 NYCRR 170.3

Cross Ref: 4500, General Procurement Standards

4501, Competitive Bidding

4502, Non-Bid Purchasing

4503, Purchase Orders

4504, Sale and Disposal of OHM BOCES Property

4505, Accepting Gifts from the Public

4603, Accounting of Fixed Assets

1002, Community Use of Board of Cooperative Educational Services Facilities

Adopted: 02/13/13

Revised: 10/14/20, \_\_\_\_\_

Reviewed: 03/08/23

Draft 5/9/24

FISCAL MANAGEMENT

4305

## HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996 (HIPAA)

### I. Statement of Policy

The OHM BOCES recognizes its obligation to comply with applicable provisions of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and its corresponding regulations.

### II. Board Resolution

By way of a formal Board of Cooperative Educational Services resolution adopted on April 14, 2004, the Board of Cooperative Educational Services designated itself a “hybrid entity” for the purposes of HIPAA compliance. These specific operations that are deemed to be subject to HIPAA’s privacy rules are:

Section 125 Flexible Benefit Plan

### III. Compliance

For the purposes this policy and HIPAA compliance, the term “protected health information” (PHI) does not include employment records that OHM BOCES maintains in its capacity as an employer and educational facility and certain other records subject to, or defined in, the Family Educational Rights and Privacy Act (FERPA), 20 USC Section 1232g.

### IV. Duty of the District Superintendent

The District Superintendent will designate a HIPAA Compliance Officer to ensure HIPAA compliance. The HIPAA Compliance Officer will implement safeguards to protect the privacy of PHI and will address complaints of HIPAA violations.



Adopted: 07/10/04  
Revised: 02/13/13, 10/14/20, \_\_\_\_\_

## AUDIT COMMITTEE

### I. Designation of Audit Committee

A subcommittee of the Board of Cooperative Educational Services

### II. Role of the Audit Committee

- A. The Audit Committee operates in an advisory capacity to the Board of Cooperative Educational Services. The responsibility for reviewing Audit Committee recommendations and deciding what, if any, action is appropriate remains with the Board of Cooperative Educational Services.
- B. The Audit Committee has developed, and the Board of Cooperative Educational Services has approved, a written charter that includes provisions regarding the committee's purpose, mission, duties responsibilities and membership requirements.
- C. Specific duties of the Audit Committee include the following:
  - 1. Recommend external auditors
  - 2. Meet with the external auditors prior to the start of the annual audit
  - 3. Review and discuss with the external auditor any risk assessment of the OHM BOCES' fiscal situation
  - 4. Receive and review the draft annual audit report and management letter, and assist the Board of Cooperative Educational Services in interpreting those documents
  - 5. Make a recommendation to the Board of Cooperative Educational Services on whether or not to accept the annual audit report
  - 6. Review corrective action plans that are developed and assist the Board of Cooperative Educational Services with implementation of those plans
  - 7. Assist in the oversight of the internal audit function (Policy 4402), including making recommendations regarding the appointment of the internal auditor, reviewing significant findings and recommendations of the internal auditor, monitoring the implementation of such

POLICY

FISCAL MANAGEMENT

4400

AUDIT COMMITTEE

recommendations, and participating in the evaluation of the internal auditor

- D. The Audit Committee shall hold regularly scheduled meetings and report to the Board of Cooperative Educational Services not less than annually. The Audit Committee shall report to the Board of Cooperative Educational Services at least the following:
1. the activities of the Audit Committee
  2. a summary of the minutes of the committee's meetings
  3. significant findings brought to the attention of the committee
  4. any indications of suspected fraud, waste, or abuse
  5. significant internal control findings
  6. activities of the internal audit function

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Oneida-Herkimer-Madison Board of Cooperative Educational Services

Legal Ref: NYS Education Law §2116-c; 8 NYCRR 170.12

Adopted: 02/13/13

Revised: 10/14/20

Reviewed: \_\_\_\_\_

## FISCAL MANAGEMENT

4401

### ANNUAL AUDIT

#### I. Engagement of Auditor

The Board of Cooperative Educational Services shall engage an independent auditor for purposes of conducting the annual audit after conducting a competitive request-for-proposals (RFP) process. No engagement of an external auditor shall be for a period of more than five (5) years.

#### II. External Audit

An audit of the accounts of the OHM BOCES shall be made annually by an independent certified public accounting firm selected by the Board of Cooperative Educational Services after receiving the recommendation of the Audit Committee. The audit examination shall be conducted in accordance with generally accepted government accounting standards, and shall include all funds over which the Board of Cooperative Educational Services has direct or supervisory control.

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Oneida-Herkimer-Madison Board of Cooperative Educational Services

Legal Ref: NYS Education Law §§1950, 2116-a(3); 8 NYCRR 170.2, 170.3, 170.12

Adopted: 02/13/13

Revised; 10/14/20

# Policy

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FISCAL MANAGEMENT

4401

ANNUAL AUDIT

Reviewed: \_\_\_\_\_

Draft 5/9/24

## FISCAL MANAGEMENT

4402

### INTERNAL AUDIT FUNCTION

#### I. Implementation Statement of Policy

A. The OHM BOCES maintains an internal audit function that operates in conformance with Section 2116-b of the Education Law. Each year, the Board of Cooperative Educational Services shall determine, by resolution, whether the internal audit function shall be performed during the following fiscal year by:

1. existing OHM BOCES personnel, who have the required professional qualifications and no responsibility for other business operations of the OHM BOCES while performing the internal audit function; or
2. inter-municipal agreement; or
3. shared services obtained through a cooperative educational services agreement authorized by Section 1950 of the Education Law; or
4. independent contractor(s).

B. The Board of Cooperative Educational Services shall make this determination after receiving a recommendation from the Audit Committee.

#### II. Scope of Work

A. It shall be the responsibility of the person performing the internal audit function to:

1. develop a risk assessment of OHM BOCES operations based on, at a minimum, a review of the OHM BOCES' financial policies and procedures, and a test and evaluation of OHM BOCES internal controls;
2. review and update the risk assessment each year;
3. annually test and evaluate one or more areas of the OHM BOCES' internal controls, taking into account risk, control weaknesses, size, and complexity of operations; and
4. report to the Board of Cooperative Educational Services significant risk assessment findings, with recommended changes for reducing identified risks and strengthening internal controls, and proposed time frames for implementing the recommendations; these reports shall be made at least annually, and more frequently if requested by the Board of Cooperative Educational Services.

#### III. Independence

The person performing the internal audit function shall report directly to the Board of Cooperative Educational Services, and must meet professional standards for independence of the internal audit function.

Oneida-Herkimer-Madison Board of Cooperative Educational Services

Legal Ref: 8 NYCRR 170.2; NYS Education Law §§1950, 2116

Adopted: 07/10/02

Revised: 02/13/13, 10/14/20, \_\_\_\_\_

**Draft 5/9/24**

4403

FISCAL MANAGEMENT

## AUDITING CLAIMS FOR PAYMENT

### I. Purpose and Board of Cooperative Educational Services Responsibility

A. This Policy governs the payment of claims against the OHM BOCES of any sort, including payment for goods, services, payroll, and reimbursement of expenses. The claims audit process consists of confirming that the purchase was authorized, the product was received, the amount claimed is accurate, and there is supporting documentation. A warrant compiling approved claims is prepared and submitted to the Treasurer for payment.

B. The Board of Cooperative Educational Services may appoint, by resolution, a Claims Auditor to perform this function. If the Board of Cooperative Educational Services creates the Office of Claims Auditor, its operation shall be governed by the provisions of Part II of this Policy. If the Board of Cooperative Educational Services does not appoint a Claims Auditor, or abolishes the office, the Board of Cooperative Educational Services, as a whole, is responsible for performing the claims audit function directly.

### II. Office of Claims Auditor

#### A. Reporting

1. The Claims Auditor shall report directly to the Board of Cooperative Educational Services and the performance of the duties of Claim Auditor shall be evaluated by the Board of Cooperative Educational Services.
2. The Claims Auditor shall report to the Audit Committee semi-annually, or more frequently if requested by the Audit Committee.

#### B. Authority

The Claims Auditor is invested with, and shall exercise, the full powers of the Board of Cooperative Educational Services with respect to auditing, allowing, or rejecting any account, charge, claim, or demand against the OHM BOCES.

#### C. Duties

1. The Audit Committee shall review the duties of the Claims Auditor position with the Claims Auditor at least annually.



POLICY

FISCAL MANAGEMENT

Draft 5/9/24  
4403

AUDITING CLAIMS FOR PAYMENT

2. The Claims Auditor shall be responsible to perform all of the duties imposed by law on the Board of Cooperative Educational Services with respect to the claims auditing process, including:
  - a. examine demands against the OHM BOCES;
  - b. determine if the proposed payment is for a valid and legal purpose;
  - c. determine that the obligation was approved by an authorized OHM BOCES administrator;
  - d. determine that the product or service for which payment is demanded was received;
  - e. determine that the payment demanded does not exceed the available appropriation;
  - f. determine that the voucher is in proper form, is mathematically correct, does not duplicate previously paid charges, and is in agreement with the purchase order; and
  - g. meet other requirements established by regulations of the State Education Department and the Office of State Comptroller.
3. The Claims Auditor shall be alert to any indications of fraud, abuse, or illegal acts. If the Claims Auditor detects apparent violations of law or apparent instances of abuse by an employee or other vendor, or information that such behavior has, is, or may occur, the Claims Auditor shall report it immediately and directly to the Audit Committee.

D. Eligibility

1. The Claims Auditor position shall be classified as an exempt civil service position.
2. The following persons are prohibited from holding the position of Claims Auditor:
  - a. a member of the Board of Cooperative Educational Services;
  - b. the clerk or treasurer of the Board of Cooperative Educational Services;

## POLICY

FISCAL MANAGEMENT

**Draft 5/9/24**

4403

### AUDITING CLAIMS FOR PAYMENT

- c. the District Superintendent or other official responsible for business management;
- d. the person designated as purchasing agent;
- e. clerical or professional personnel directly involved in accounting and purchasing functions of the OHM BOCES;
- f. The individual or entity responsible for the internal audit function;
- g. the independent auditor responsible for the annual external audit of the financial statements; and
- h. A close family member (parent, sibling or nondependent child) or an immediate family member (spouse, spouse equivalent, or dependent (whether or not related)) of an employee, officer, Board of Cooperative Educational Services member or contractor providing services to the OHM BOCES.

POLICY

**Draft 5/9/24**

4403

FISCAL MANAGEMENT

AUDITING CLAIMS FOR PAYMENT

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Oneida-Herkimer-Madison Board of Cooperative Educational Services

Legal Ref: NYS Education Law §1950

Adopted: 02/13/13

Revised: 10/14/20, \_\_\_\_\_

Draft 5/9/24

## FISCAL MANAGEMENT

4404

### PERSONAL PROPERTY ACQUISITIONS

#### I. Statement of Policy

For the purposes of this policy and pursuant to subdivision 18 of Section 1950 of the Education Law, the following definitions are provided:

- A. Personal Property – shall mean all tangible personal property of the Board of Cooperative Educational Services that is not consumable and has a useful life of three (3) years or more, including, but not limited to equipment: supplies, parts, vehicles and materials, provided that such term shall not include buildings or other real property or equipment which is permanently affixed to real property, or leases, notes or other written instruments.
- B. Valuable Personal Property – shall mean personal property which has a unit resale value of \$500 or more, and supplies parts or materials which are disposed of in lots having aggregate resale value of \$500 or more.
- C. Surplus Personal Property – shall mean personal property which has no known immediate or currently foreseeable use to the Board of Cooperative Educational Services.

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Oneida-Herkimer-Madison Board of Cooperative Educational Services

Legal Ref: NYS Education Law §§207, 1950(18) as amended by Chapter 474 of the Laws of 1996

Adopted: 7/10/02

Revised: 11/09/11\*, 09/11/19, \_\_\_\_\_  
Reviewed: 10/14/20, 03/08/23




## Oneida-Herkimer-Madison BOCES

P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070  
www.oneida-boces.org

VII D. 3.  
Approval of Bridges TIM Academy  
Contract  
August 14, 2024


### MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D.   
District Superintendent and Chief Executive Officer

Date: July 30, 2024

Subject: Approval of Bridges TIM Academy contract

Prepared by: Christopher Hill 

#### Background

TIM Academy, established in 1993 in Berwyn, PA, provides training and consultative services for professionals working with children diagnosed with autism spectrum disorders. Their goal is to share their instructional methods as well as to provide field-based consultation and support for professionals in the educational community.

#### Discussion

The TIM Academy will provide a combination of direct consultative services and indirect consultative services for all Bridges staff. This year we will focus the training in all of the programs due to the increased student enrollment and new staffing. Our 12:1:4 Developmental Program has expanded to nine classrooms in total. In addition, these consultants provide direct consultative services to our staff within the 8:1:2 +1 classroom that services K-2 students with developmental disabilities. We also have a significant increase in Kindergarten referrals for these programs from our component school districts.

The costs for TIM Academy training total \$19,710 and will be supported by the program budgets: Cosers 209 and 201.

#### Recommendation

It is recommended that the Cooperative Board approve the service contract for Bridges for TIM Academy for the 2024-2025 school year.

#### Resolution

That the Cooperative Board approve the service contract for Bridges for TIM Academy for the 2024-2025 school year.



**Timothy School/TIM Academy Contract Proposal for  
Oneida-Herkimer-Madison BOCES 2024-2025**

This contract is made and entered into on the date set forth below between The Timothy School/TIM Academy Consultative Services (“TIM”), located at 973 Old Lancaster Road, Berwyn, PA 19312, and the Oneida-Herkimer-Madison BOCES (“School District”), with its administrative offices located at 4747 Middle Settlement Road, New Hartford, New York, 13413.

**Scope of Work**

**Purpose:** TIM will provide a combination of direct consultative services and indirect consultative services to the School District’s Autistic Support/Special Education staff. TIM will visit classroom/s, as designated by the School District’s Coordinator of Special Education Programs, to provide direct consultative services. TIM will also provide indirect consultative hours, through virtual platforms, e-mail, telephone contact and/or creation of materials to support consultative recommendations. Dates for consultative visits will be jointly determined by TIM and the School District. TIM Academy will also be available for follow up meetings as deemed necessary by the School District’s Coordinator of Special Education Programs.

**Term, Termination and Renewal of Contract**

**Term.** Except and unless as terminated under the provisions of this Contract, this Contract shall be in effect from the first day of September 2024 through the last day of June 2025.

**Termination.** Either party may terminate this Contract upon thirty (30) days written notice for any or no reason. Said written notice shall be sent to the persons indicated herein via certified mail, return receipt requested, and shall state the anticipated terminated date. In no event shall the termination date be sooner than thirty (30) days from the date of the certified mail receipt unless TIM and the School District agree in writing to an earlier date. Termination of this contract shall not affect the districts obligation to pay for services rendered or expenses incurred prior to termination.

**Notices.** In the event any notices need to be provided under this Contract, notice shall be sent to the following individuals/locations:

***To the School District:***

Lisa Rizzo  
Coordinator of Special Education Programs  
Oneida-Herkimer-Madison BOCES  
4747 Middle Settlement Road  
New Hartford, NY 13413  
Email: [lrizzo@oneida-boces.org](mailto:lrizzo@oneida-boces.org)

***To The Timothy School/TIM Academy***

Wendy Moran  
Director of Consultative Services  
The Timothy School  
973 Old Lancaster Road  
Berwyn, Pennsylvania 19312  
Email: [wmoran@thetimothyschool.org](mailto:wmoran@thetimothyschool.org)

**Renewal of Contract.** This Contract may be renewed by agreement of the parties upon such terms and conditions as the parties may agree upon as documented in writing and as formally approved.

**Mutual Insurance and Indemnification Obligations.**

**Insurance.** Each Party agrees to maintain for itself and for its agents, employees, independent contractors and any other personnel rendering services under this Contract provided herein, (a) general liability insurance; (b) workers compensation insurance and (c) professional liability insurance, as it may be needed, and all other insurance required by law to provide services under this Contract. All insurance policies shall be maintained with companies licensed and authorized to do business in the Commonwealth of Pennsylvania, and certificates of insurance on standard ACORD forms shall be furnished to the other Party upon request. Each party shall ensure that such insurance coverage names the other party as an additional insured.

**Indemnification.** Each Party (an “Indemnifying Party”) shall defend, indemnify and save the other Party (the “Indemnified Party”), and its board of directors, officers, agents, employees and attorneys, in their official or individual capacities, harmless from and against any and all loss, claims, damages and demands, liabilities, costs and expenses, including court costs and reasonable attorneys’ fees, from third parties which arise out of or are related to the Indemnifying Party’s acts, omissions, or performance of its obligations under this Contract, including, without limitation, the claims described below. This obligation for indemnification by an Indemnifying Party shall not apply with respect to any claim, damage, demand, liability, cost or expense arising from the Indemnified Party’s negligence or willful misconduct. As part of its indemnification obligation, the Indemnifying Party shall retain counsel and provide a defense to the Indemnified Party, and the Indemnified Party agrees to cooperate fully in all respects with such defense. Each party shall give the other party prompt written notice of any claim or potential claim where indemnification may be sought.

**Indemnified Claims.**

- any injury to, or death of, any person or persons, or damage to property, arising out of or caused or claimed to have been caused by acts or omissions of the Indemnifying Party, any subcontractor, employee or agent of the Indemnifying Party, or any other person or entity directly or indirectly employed by any of them, whether or not caused in whole or in part, by actions or omissions of the Indemnifying Party, , its agents, employees or officials, or any representative of the Indemnifying Party, with respect to or in connection to services under this Contract; and
- any alleged improper conduct of any nature or type, including, physical, mental or sexual abuse or harassment, invasion of bodily integrity, personal injury, violation or civil rights, and/or unlawful discrimination, by or attributable to any of the Indemnifying Party’s employees, agents, officials or contractors; and
- the Indemnifying Party’s breach of any term of this Contract.

**Cost Breakdown**

The District shall pay Timothy School/TIM Academy for actual services rendered during the term of the contract at the rates provided below.

6 Site Visits @ \$2,585.00 per visit (Duration of each site visit 5.5 hours)	\$15,510.00
28 hours of Indirect Consultative Services @ \$150.00	<u>\$ 4,200.00</u>
<b>Total for contract</b>	<b>\$19,710.00</b>



**Additional expenses for travel will include:**

- Mileage is based on IRS standard rate at the time of the travel. We will make every effort to coordinate our visits to the New York area with other local agencies in order to save mileage costs.
- Hotel – single room occupancy (1 or 2 rooms per visit)
- Meals – not to exceed \$50.00 per day/per consultant

The services rendered will be billed to the School District monthly by TIM with payment due to The Timothy School within thirty days.

**Miscellaneous Provisions.**

**Confidentiality of Student Information.** TIM and the School District, as well as their agents, directors, officials, employees and assigns, shall perform all respective obligations and duties under this Contract in such a manner as to ensure that all records, names and identities of students who are counseled, treated and/or rehabilitated shall be and will remain confidential, except for such disclosures that are required and/or permitted by law.

**Confidentiality of Party Information.** In the event a Party receives or procures information from or about the other Party, which such other Party regards as confidential or proprietary information, such Party shall keep and maintain said information in strictest confidence.

**Independent Contractor.** The parties hereto agree that TIM and its agents, contractors and employees, in the performance of this Contract, shall act in an independent contractor capacity and not as officers, employees or agents of the School District. TIM's employees shall at all times be and remain the sole employees of TIM, and TIM shall be solely responsible for payment of all employees' wages, benefits and other compensation.

**Contract Not Assignable.** This Contract shall not be assigned by any party hereto without prior, written consent of the non-assigning party.

**Survival of Confidentiality and Indemnity Provisions.** The confidentiality and indemnity provisions of this Contract shall survive any termination of this Contract.

**Date of acceptance** \_\_\_\_\_

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**Oneida-Herkimer-Madison BOCES**

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**Timothy School/TIM Academy  
Director of Consultative Service**



# Oneida-Herkimer-Madison BOCES

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## Special Education Programs


T: 315.793.8605

F: 315.223.4718

VII D. 4.  
Approval of LPN's for Bridges Program  
August 14, 2024



## MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D.   
District Superintendent and Chief Executive Officer

Date: July 29, 2024

Re: Approval of LPN's for Bridges Program

Prepared by: Christopher Hill, Assistant Superintendent for IPPL   
Ellen Mahanna, Principal 

### Background:

In preparing for the 2024-2025 school year, we have increased enrollment within the Special Education Programs at the Center. At this time, we have one building RN for the Bridges Programs located at the Center which is approximately 265 students. We are requesting approval to hire LPN's who will work under the supervision of the RN and Bridges Administration. We have six new Kdg-grade 2 students with the classification of multiple disabilities and four of these students require a full day 1:1 RN per the IEP. In addition, all six of these students are medically fragile which includes seizure disorders and g-tube feedings. Many of our student population at the Center also includes the diagnoses of autism spectrum disorders, diabetes and mental illness.

### Discussion:

Last school year, the enrollment within the developmental program and multiply disabled program included four students with 1:1 RN. As of today, these four full day 1:1 RN's are still required per the student IEP's for 2024-2025. Therefore, we are expected to have 8, 1:1 RN's for 8 students who require full time medical care. We have interviewed seven candidates for the two vacant RN positions we currently have for the Center-based Programs which includes approximately 265 students for September. To date, we have not been successful hiring a qualified candidate.

### Recommendation:

It is recommended that Oneida BOCES Bridges Program receive approval to employ LPN staff members based on the current student enrollment and the high number of students with severe medical needs.

### Resolution:

That the Cooperative Board approve the employment of LPN's within the Bridges Program who will work under the supervision of the building RN(s) and administration.




## Oneida-Herkimer-Madison BOCES

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### MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D.   
District Superintendent and Chief Executive Officer

Date: July 29, 2024

Subject: Advisory Committee Membership – New Members

Prepared by: Christopher Hill, Mike Hoover 

VII D. 5.  
Approval of Advisory Committee  
Membership – New Members  
August 14, 2024

#### Background

The Board approves appointments to the various Career and Technical Education Committees. The appointments are effective for a two or three-year period. Student memberships are effective for one-year period.

#### Discussion

When new members are needed, teachers and/or administrators will contact prospects and determine if they would like to serve as a member. Members are chosen for their knowledge and expertise in the area to which they are appointed.

#### Recommendation

That the Cooperative Board approve participation of Shane Gilchrest, Director of Fleet Administration for the New York State Department of Transportation; Tim Hardiman, VP of Food and Beverage at the Tailor and the Cook; and Emily Arthur, Human Resources Director at Riverhawk Company. Attached is a biography of each proposed member.

#### Resolution

That the Cooperative Board approve Shane Gilchrest, Director of Fleet Administration for the New York State Department of Transportation; Tim Hardiman, VP of Food and Beverage at the Tailor and the Cook; and Emily Arthur, Human Resources Director at Riverhawk Company on the CTE Advisory Committee.

## ***Biographies of Proposed Advisory Council Members***

### ***Emily Arthur***

Emily Arthur is the Director of Human Resources at Riverhawk Company, a local manufacturer, where she has served for the past seven years. She holds a BA in Organizational Communications and an MBA with a concentration in HRIS from the University at Albany. With a background in career services and HR within higher education, Emily has built a career marked by dedication and leadership. She also chairs the Workforce Development Board for Herkimer, Madison, and Oneida Counties.

### ***Shane Gilchrest***

Shane Gilchrest is currently the Director of Fleet Administration for the Department of Transportation. The NYSDOT Director of Fleet Administration oversees Fleet operations for the 11 regions across New York State. This includes overseeing of 400+ staff and ensuring that over 11,000 pieces of equipment are operational. Fleet is responsible for the procurement, maintenance and disposal of the Department's equipment. Shane has been with the Department for 36 years all of which have been with Fleet Administration.

### ***Tim Hardiman***

Tim Hardiman is the founder of local farm to table eatery, The Tailor and the Cook. Tim was born and raised in the restaurant business here in the Mohawk Valley and attended Paul Smith's College for Culinary Arts. He has apprenticed in France and worked all over New York and New England before returning home to put down roots. Tim opened The Tailor and the Cook in 2012 and expanded the operation in 2023 to 311 Main Street where he is now the Vice President of Food & Beverage.



## Oneida-Herkimer-Madison BOCES


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**VII D. 6.**  
**Approval of the Re-Title of Assistant**  
**Cooks to Cook Managers**  
**August 14, 2024**


### MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D.   
District Superintendent and Chief Executive Officer

Date: July 19, 2024

Subject: Approval of Re-title of Assistant Cooks to Cook Managers.

Prepared by:  Scott Morris/Kate Dorr/Jacob Perrin

#### **Background:**

The School Meals Coser was originally proposed as a central-kitchen-model with 2 participating districts. In the beginning years there were indeed some items centrally distributed from the kitchen at Perry Junior High in New Hartford. At that time there were fewer buildings allowing for more direct supervision and operational control from the central kitchen and Director. Each building was assigned one Assistant Cook who reported directly to the Food Service Director.

In response to increasing participation in the CoSer, and especially in the 23-24 school year, the role of the building level manager (Assistant Cook) has become more prominent; an invaluable member of the team with an increased role and greater responsibilities. The implementation of CEP and free meals for all students resulted in a 33.7% increase in the number of meals served. This means additional food service helper staff to manage, more food and supplies to order, additional customers to attend to and an overall increase in their daily responsibilities.

#### **Discussion**

This memo is to propose that those OHM BOCES Food Service employees who are currently working in the Assistant Cook job title be changed to the Cook Manager title.



## Oneida-Herkimer-Madison BOCES

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After review of the responsibilities of those employees currently working as Assistant Cooks, it is clear that their current duties and responsibilities match that of Cook Manager. The title will reflect the significant role in our program and component school buildings they serve.

Increased Costs with this proposal:

All of the current Assistant Cooks paid from the non profit food service account or “C-Fund” - distinct from the Food Service CoSer “A-Fund” which pays employees whose positions are shared. C-Fund revenues are variable and come from the per-meal reimbursement paid by NYSED/USDA to OHM BOCES, as well as a la carte sales and catering events. The total increase to re-title and adjust steps for our current Assistant Cooks would be less than \$63,000 annually; a charge the C fund can support without any increased charges to participating schools.

### **Recommendation:**

Therefore, it is recommended that the Cooperative Board approve the addition of 35 Cook Manager civil service titles.

### **Resolution:**

The Cooperative Board approves the addition of 35 Cook Manager civil service titles.



## Oneida-Herkimer-Madison BOCES


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VII D. 7.  
Award of the NYS Source Identifiable  
Fruit, Vegetable and Protein Foods Bid  
2024-2025  
August 14, 2024


### MEMORANDUM

TO: Cooperative Board

FROM: Patricia N. Kilburn, Ed.D.   
District Superintendent and Chief Executive Officer

DATE: July 15, 2024

SUBJECT: Award of the NYS Source Identifiable Fruit, Vegetable and Protein  
Foods Bid 2024-2025

PREPARED BY:  Scott Morris/ Kate Dorr/ Jake Perrin

**Background:** The Oneida Herkimer Madison BOCES Food Service Program intends to purchase New York State grown and source-verifiable foods. The Food Service Program operates the National School Lunch and Breakfast Programs in 29 school buildings in 15 school districts. Our goal is that school children have regular access to regionally sourced foods, that school cafeterias champion local agriculture and promote foods that meet or exceed school nutrition standards, and that Farm to School changes in the cafeteria are supported and reinforced throughout the school and community.

**Discussion:** Over 30 products in the following categories were solicited: fresh by the case (traditional fresh wholesale packaging), minimally processed then frozen produce, and meat/meat alternate (protein foods). A bid notice was placed in the Observer Dispatch and all known vendors were notified of the opportunity to bid. The variety of these items and specialization among food vendors/processors calls for a line-by-line award. This year we received responses from 11 vendors, some bidding on a single item, others on several items in more than one category. In each of the last 4 years the number of solicited items, responses, and total awards have increased.

**Recommendation:** It is recommended that the Cooperative Board award the Source Identifiable Fruit, Vegetable and Protein Foods bid to these lowest qualified bidders meeting specifications.

**Resolution:** The Cooperative Board approves the award of the Source Identifiable Fruit, Vegetable and Protein Foods Bid 2024-2025 as per the attached listing representing the lowest qualified bidders meeting specifications, for a total award of \$250,965.14.

Vendor	Proposed Award
Russo Produce	\$ 86,565.00
Headwater Foods	\$ 61,685.14
Slate Foods	\$ 37,230.00
Morning Star Poultry	\$ 6,735.00
Vernon-Verona-Sherril Future Farmers of America	\$ 2,050.00
Irish Bee Honey	\$ 1,950.00
Hudson Harvest	\$ 35,000.00
Dinos Sausage and Meat Co	\$ 19,750.00
Total	\$ 250,965.14





## Oneida-Herkimer-Madison BOCES


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VII D. 8.  
Award of the Pizza Shell Bid for 2024-  
2025  
August 14, 2024

### MEMORANDUM

**TO:** Cooperative Board

**FROM:** Patricia N. Kilburn, Ed.D.   
District Superintendent and Chief Executive Officer

**DATE:** July 26, 2024

**SUBJECT:** Award of the Pizza Shell Bid 2024-2025

**PREPARED BY:** Scott Morris / Kathleen Dorr / Jacob Perrin

**Background:** The Oneida Herkimer Madison BOCES Food Service Program intends to purchase pizza shells. The Food Service Program operates the National School Lunch and Breakfast Programs in 28 school buildings in 14 school districts across the Mohawk Valley. Our goal is that school children have regular access to high quality, tasty whole grain foods including pizza shells.

**Discussion:** Pizza has been one of the most popular entrees in the school lunch program for over 30 years. The bid purchase of whole grain pizza shells ensures a reliable and affordable supply of consistently made shells for the entire school year.

**Recommendation:** Therefore, it is recommended that the Cooperative Board award the Pizza Shell bid to the lowest qualified bidder meeting specifications.

**Resolution:** The Cooperative Board approves the award of the Pizza Shell Bid 2024-2025 as per the attached listing representing the lowest qualified bidder meeting specifications, for a total award of \$70,737.00.



## Oneida-Herkimer-Madison BOCES

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### PIZZA SHELL BID AWARD RECOMMENDATIONS

Company	Award Total
Pumilias	\$70,737
Nardone Bakery	\$0.00
<b>Total Bid Award</b>	<b>\$70,737</b>



## Oneida-Herkimer-Madison BOCES

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VII D. 9.  
Approval of CTE Equipment Reserve/  
Purchases  
August 14, 2024


### MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed. D.   
District Superintendent and Chief Executive Officer

Date: July 15, 2024

Subject: Approval of CTE Equipment Reserve/Purchases

Prepared By: Scott Morris 

#### **Background:**

At the April 9, 2008 Board meeting, the Cooperative Board approved the establishment of a CTE Equipment Reserve. The establishment of the reserve was subsequently approved by a majority of the component districts as required under Education Law. Funds in the reserve can be used for the purchase of equipment for the CTE programs. Approval from SED is required for purchases with a cost that exceeds \$5,000.

#### **Discussion:**

The long-range plan is to utilize funds from the reserve annually and also continue to transfer funds into the reserve for its long-term sustainability. Through meetings with CTE Principal, Michael Hoover, and Assistant Superintendent for Instructional Programs and Professional Learning, Christopher Hill, a list of eligible items to purchase has been prioritized. The following items have been approved by SED for purchase from the CTE Reserve: 1) Qty-10 Miller Augmented Arc Reality Welding Systems #MIL951823 (Program - Welding, Estimated Cost - \$265,388.00)

**Recommendation:**

It is recommended that the Cooperative Board approve the above listed purchase from the CTE Equipment Reserve.

**Resolution:**

That the Cooperative Board approve the purchase from the CTE Equipment Reserve of the following: 1) Qty-10 Miller Augmented Arc Reality Welding System #MIL951823 (Program - Welding, Estimated Cost - \$265,388.00)



## Oneida-Herkimer-Madison BOCES


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VII D. 10.  
Approval of CTE Equipment Reserve  
Replenishment  
August 14, 2024


### MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D.   
District Superintendent and Chief Executive Officer

Date: July 15, 2024

Subject: Approval of CTE Equipment Reserve Replenishment

Prepared By: Scott Morris 

#### **Background:**

At the April 9, 2008 board meeting, the Cooperative Board approved the establishment of a CTE Equipment Reserve. The establishment of the reserve was subsequently approved by a majority of the component districts as required under Education Law. The reserve may be funded up to a level of 20% of the current CTE budget but may not exceed \$2 million.

#### **Discussion:**

The long-range plan is to utilize funds from the reserve annually and also continue to transfer funds into the reserve for its long-term sustainability. Annual transfers into the reserve are limited to the depreciation calculated on equipment utilized in CTE programs. For 2022-23 the depreciation calculated was \$112,737.29.

#### **Recommendation:**

It is recommended that the Cooperative Board approve the transfer of \$112,737.29 into the CTE Reserve effective June 30, 2024.

#### **Resolution:**

That the Cooperative Board approve the transfer of \$112,737.29 into the CTE Reserve effective June 30, 2024.



## Oneida-Herkimer-Madison BOCES

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VII D. 11.  
Approval of Use of Funds from  
Unemployment Payment Insurance  
Reserve  
August 14, 2024


### MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D.   
District Superintendent and Chief Executive Officer

Date: July 15, 2024

Subject: Approval of Use of Funds from Unemployment Payment Insurance Reserve

Prepared By: Scott Morris 

#### **Background:**

The Oneida-Herkimer-Madison Cooperative Board established the Unemployment Payment Insurance Reserve in accordance with General Municipal Law Section 6-m for the purpose of stabilizing budgetary needs to pay unemployment claims.

#### **Discussion:**

Funds held in the Unemployment Payment Insurance Reserve may be used to pay for unemployment claims if the employer has elected the “benefit reimbursement” method in lieu of contributions to the unemployment insurance fund.

#### **Recommendation:**

For the 2023-2024 fiscal year unemployment claims of \$10,849 were incurred by Oneida-Herkimer-Madison BOCES. It is recommended that the Cooperative Board approve the payment of the unemployment claims with funds provided by the Unemployment Payment Insurance Reserve.

#### **Resolution:**

Resolved that the Cooperative Board of the Oneida-Herkimer-Madison BOCES approve expending \$10,849 from the Unemployment Payment Insurance Reserve for unemployment claims incurred during the 2023-2024 fiscal year.



## Oneida-Herkimer-Madison BOCES


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VII D. 12.  
**Approval of Funding of the Teachers'  
Retirement Contribution Reserve  
August 14, 2024**


### MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed. D.   
District Superintendent and Chief Executive Officer

Date: July 15, 2024

Subject: Approval of Funding of the Teachers' Retirement  
Contribution Reserve

Prepared By: Scott Morris 

#### **Background:**

The Oneida-Herkimer-Madison Cooperative Board established the Retirement Contribution Reserve on February 22, 2021 in accordance with General Municipal Law Section 6-r for the purpose of stabilizing budgetary needs of employer contributions to the NYS Teachers' Retirement System.

#### **Discussion:**

Education Law Section 3653, enacted in 2017 states: "Reserves funded by resolution. In addition to any other requirements, no monies shall be paid or transferred into any reserve fund, established pursuant to this chapter or any other chapter of law, for the purpose of increasing the funding of such reserve fund, unless expressly authorized by a resolution of the board of education or trustee of a school district." The Retirement Contribution Reserve may be funded with surpluses from operations. Based upon projected operating results for 2023-24 a recommendation is made here to have the Cooperative Board authorize a transfer of funds into the Teachers' Retirement Contribution Reserve in the amount of \$457,723.23. The balance at June 30, 2023 was

\$1,096,068.00. Approval of this action item will increase the balance to \$1,553,791.23.

**Recommendation:**

It is recommended that the Cooperative Board approve the transfer of \$457,723.23 into the Teachers' Retirement Contribution Reserve Fund using the surplus remaining in the 2023-24 operating fund.

**Resolution:**

WHEREAS the Oneida-Herkimer-Madison Board of Cooperative Educational Services had established a Teachers' Retirement Contribution Reserve in accordance with General Municipal Law, Section 6-r; and

WHEREAS the Teachers' Retirement Contribution Reserve may be funded with amounts designated from budgetary appropriations or program surpluses remaining in the General Fund at the end of the fiscal year;

BE IT RESOLVED that effective for the 2023-24 fiscal year, the Oneida-Herkimer-Madison Board of Cooperative Educational Services hereby authorizes the transfer of available funds in the Due to Teachers' Retirement account into the Teachers' Retirement Contribution Reserve in the amount of \$457,723.23.





## Oneida-Herkimer-Madison BOCES


P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070  
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Assistant Superintendent  
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VII D. 13.  
Approval of Funding of the Employee  
Benefit Accrued Liability Reserve  
(EBALR)  
August 14, 2024


### MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D.   
District Superintendent and Chief Executive Officer

Date: July 31, 2024

Subject: Approval of Funding of the Employee Benefit Accrued  
Liability Reserve (EBALR)

Prepared By: Scott Morris 

#### **Background:**

The Oneida-Herkimer-Madison Cooperative Board established the Employee Benefit Accrued Liability Reserve in accordance with General Municipal Law Section 6-p for the purpose of stabilizing budgetary needs for separation payments when individuals retire from the BOCES and are due payments for accumulated sick time and vacation time.

#### **Discussion:**

Education Law Section 3653, enacted in 2017 states: "Reserves funded by resolution. In addition to any other requirements, no monies shall be paid or transferred into any reserve fund, established pursuant to this chapter or any other chapter of law, for the purpose of increasing the funding of such reserve fund, unless expressly authorized by a resolution of the board of education or trustee of a school district." The Employee Benefit Accrued Liability Reserve may be funded with surpluses from operations. Based upon projected operating results for 2023-24, a recommendation is made here to have the Cooperative Board authorize a transfer of funds into the Employee Benefit Accrued Liability Reserve in the amount of \$449,103.69. The balance at June 30, 2024 was \$3,254,877.03. Approval of this action item will increase the balance to \$3,703,980.72. Our calculated liability for compensated absences at June 30, 2024 is approximately \$3,703,981 million.

**Recommendation:**

During the 2023-24 fiscal year employee benefit payments of \$119,360 were paid from the reserve. It is recommended that the Cooperative Board approve the transfer of \$449,103.69 into the Employee Benefit Accrued Liability Reserve Fund with surplus remaining from the 2023-24 operations.

**Resolution:**

WHEREAS the Oneida-Herkimer-Madison Board of Cooperative Educational Services had established an Employee Benefit Accrued Liability Reserve in accordance with General Municipal Law, Section 6-p; and

WHEREAS the Employee Benefit Accrued Liability Reserve may be funded with amounts designated from budgetary appropriations or program surpluses remaining in the General Fund at the end of the fiscal year;

BE IT RESOLVED that effective for the 2023-24 fiscal year, the Oneida-Herkimer-Madison Board of Cooperative Educational Services hereby authorizes the transfer of available unspent funds into the Employee Benefit Accrued Liability Reserve in the amount of \$449,103.69.

SM:ld



## Oneida-Herkimer-Madison BOCES

P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070

[www.oneida-boces.org](http://www.oneida-boces.org)

Christopher Hill

*Assistant Superintendent for Instructional Programs and Professional Learning*

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VII D. 14.

Approval of Early College Access  
Agreement

August 14, 2024


### MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D.   
District Superintendent and Chief Executive Officer

Date: July 11, 2023

Subject: Approval of Early College Access Agreement

Prepared by: Christopher Hill 

#### **Background:**

Oneida Herkimer Madison BOCES has long partnered with Mohawk Valley Community College to provide services and benefits to the students of BOCES and its component districts. This partnership looks to continue this partnership by providing early college access to students throughout the region.

#### **Discussion:**

MVCC has long provided Early College access to OHM BOCES and all its component Districts. Recently, changes at NYSED have allowed for BOCES to develop a COSER for Early College Access. OHM BOCES has applied for, and received approval, for this COSER. This COSER will offer college level coursework to all eligible students in our region and will ensure equitable access throughout our schools. Along with access to college level coursework, OHM BOCES and MVCC will offer experiences such as : tours, access to libraries and labs, guidance in college application processes, and guidance with financial aid processes. Through its coordination OHM BOCES will monitor these measurable objectives for progress.

#### **Recommendation:**

It is recommended that the Oneida Herkimer Madison Cooperative Board approves the Early College Access Agreement between OHM BOCES and MVCC.

#### **Resolution:**

That the Cooperative Board approve the Early College Access Agreement between OHM BOCES and MVCC.

## **EARLY COLLEGE ACCESS AGREEMENT**

**THIS EARLY COLLEGE ACCESS AGREEMENT** (“Agreement”) entered into on August 14, 2024 by and between Oneida-Herkimer-Madison Board of Cooperative Educational Services (“OHM BOCES”) and Mohawk Valley Community College (“MVCC”) (collectively referred to as the Parties).

**WHEREAS**, OHM BOCES is part of a state-wide system of Boards of Cooperative Educational Services which offer a wide variety of educationally focused programs, services, and support systems to public education agencies and students, including career and technical education, special and alternative education, administrative and financial services, human resources, program and professional learning, information and technology support, and shared itinerant staff; and

**WHEREAS**, MVCC provides accessible, high-quality educational opportunities and is committed to student success through partnerships, transfer and career pathways, and personal enrichment; and

**WHEREAS**, OHM BOCES and MVCC have worked collectively together to enhance the educational opportunities of professionals and students and desire to continue this relationship with the addition of the services and programs outlined in this Agreement.

**NOW THEREFORE**, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the Parties agree as follows:

**1. Services.** The Parties shall provide the following services:

**A. Early College Access**

**i. Responsibilities of OHM BOCES:**

- Co-Facilitate the scheduling and registration of dual credit courses.
- Provide access to college tours and other college experiences including exposure to libraries, computer labs, admissions, career counseling, and financial aid.
- Coordinate and provide Professional Development to Dual Credit instructors.
- Coordinate and provide, in partnership with MVCC, a college counseling service.
- Provide oversight, evaluation and leadership of early college access programs.

- ii. Responsibilities of MVCC:
  - Co-Facilitate the scheduling and registration of dual credit courses.
    - Provide assistance to BOCES in registration of dual credit courses.
    - Maintain master schedule of dual credit courses.
    - Maintain course alignment with SUNY requirements to facilitate course transfer.
    - Verify qualifications of Dual Credit Instructors .
    - Provide transcribed credits to dual credit students.
  - Support access to college tours and other college experiences including exposure to libraries, computer labs, admissions, career counseling, and financial aid.
    - Coordinate and provide, in partnership with BOCES, a college counseling service.
    - Provide assistance to BOCES Professional Development Division in their support of regional instructors of dual credit courses.

2. **Term.** This Agreement shall become effective on August 14, 2024 and shall remain in effect until June 30, 2025 unless terminated sooner as provided herein. The Agreement shall be renewed at the end of the term for a successive one-year term provided OHM BOCES provides written notice of its intention to renew not less than fifteen (15) days before expiration of the term of the Agreement.

3. **Payment.**

A. OHM BOCES shall make the following payments to MVCC:

- i. An annual amount of Two Hundred Thirty-One Thousand Dollars (\$231,000) to be divided into Four (4) equal payments for services provided under Sections 1(a) – (d) above.

4. **Insurance.** During the term of this Agreement and any extension thereof, MVCC shall keep in effect at its own expense commercial general liability insurance, including contractual coverage, naming OHM BOCES as an additional insured, on a primary and non-contributory basis, with a combined single limit of \$3,000,000 per occurrence, general aggregate of \$4,000,000, Sexual Abuse and Molestation coverage reasonably acceptable to the District, and statutory insurance coverage in compliance with New York State Workers' Compensation Law. MVCC shall provide OHM BOCES with certificates of insurance evidencing such coverage, and

shall require its carrier to provide not less than thirty (30) days advance written notice prior to any cancellation, non-renewal or material modification of coverage.

**5. Indemnification.** MVCC shall at all times (both during and after the term hereof) defend, indemnify and hold harmless OHM BOCES, its officers, administrators, and employees against and from any and all settlements, losses, damages, costs, counsel fees and all other expenses relating to or arising from any and all claims (whether or not groundless) of every nature or character (including, but without limitation, claims for personal injury, death and damage to property) asserted against OHM BOCES resulting from (i) the gross negligence or willful misconduct of MVCC, its officers, administrators, employees, or agents providing services in connection with this Agreement; (ii) failure to maintain the Facilities in good repair; or (iii) breach of this Agreement. Except to the extent caused by MVCC's negligence or willful misconduct, OHM BOCES shall at all times (both during and after the term hereof) defend, indemnify and hold harmless Provider, its employees and affiliates against and from any and all settlements, losses, damages, costs, counsel fees and all other expenses relating to or arising from any and all claims (whether or not groundless) of every nature or character (including, but without limitation, claims for personal injury, death and damage to property) asserted against MVCC resulting from the gross negligence or willful misconduct of OHM BOCES, its officers, administrators, and employees.

**6. Compliance with Law.** The Parties shall comply with all federal, state, local laws, rules and regulations applicable to the Services provided under this Agreement.

**7. Termination.** Either Party may terminate this Agreement (a) without cause, upon one hundred and twenty (120) days written notice to the other Party; (b) for a breach of a material term upon thirty days (30) days written notice to the other Party; or (c) or by mutual written consent.

**8. Independent Entities.** It is expressly intended by the Parties that MVCC and OHM BOCES are independent entities and nothing contained herein shall be construed as creating joint or co-employment relationship for any reason. MVCC's officers, employees, and agents shall under no circumstances be deemed to be or shall hold themselves out to be employees or representatives of OHM BOCES. OHM BOCES' officers, employees, and agents shall under no circumstances be deemed to be or shall hold themselves out to be employees or representatives of MVCC. Each Party shall have exclusive liability for the payment of local, state and federal payroll taxes or contributions or taxes for unemployment insurance, workers' compensation, pensions or other social security and related protection, for its employees.

**9. Notice.** Except as otherwise provided for herein, all notices required under this Agreement shall be sent (a) via overnight courier or (b) hand delivered to the addresses set forth below, or to such other address as either Party shall provide by notice given in accordance with this Agreement.

To OHM BOCES:

To MVCC: Lewis Kahler  
1101 Sherman Drive  
Utica, NY 13501

10. **Force Majeure.** Neither Party shall be liable for any delays or failure to perform under this Agreement caused by acts of God, public enemies, war, civil disorder, strike, pandemic, or any other similar or different causes not within the reasonable control of the non-performing Party.
11. **Waiver.** The waiver by either Party of any breach of this Agreement by the other Party shall not waive subsequent breaches of the same or different kind. The failure of either Party to enforce any rights under this Agreement in a particular instance shall not operate as a waiver of said Party's right to enforce the same or different rights in subsequent instances.
12. **Construction.** This Agreement shall not be construed in favor of or against any Party by reason of the extent to which any Party or its professional advisors participated in the preparation of this Agreement or based on a Party's undertaking of an obligation under this Agreement.
13. **Severability.** The invalidity or unenforceability of any portion or provision of this Agreement shall in no way affect the validity or enforceability of any other portion or provision herein. Any invalid or unenforceable provision shall be deemed severed from the Agreement and the balance of the Agreement shall be construed and enforced as if the Agreement did not contain the particular portion or provision held to be invalid or unenforceable.
14. **Applicable Law.** This Agreement shall be controlled by the procedural and substantive laws of the State of New York.
15. **Assignment.** Any assignment of this Agreement or any interest herein by either Party without the other Party's written consent having first been obtained shall be void and of no effect.
16. **Entire Agreement.** This Agreement constitutes the entire agreement between the Parties. Any and all written or oral agreements existing between the Parties pertaining to the subject matter of this Agreement are expressly superseded and canceled. Except as otherwise provided

in this Agreement, this Agreement may not be altered, modified, amended or otherwise changed, except by a written instrument executed by both Parties.

**IN WITNESS WHEREOF**, the Parties have caused this Agreement to be executed as of the date and year first above written.

**Oneida-Herkimer-Madison BOCES**

**Mohawk Valley Community College**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Patricia N. Kilburn, Ed.D.

Name: \_\_\_\_\_

Title: District Superintendent

Title: \_\_\_\_\_





# Oneida-Herkimer-Madison BOCES

P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070

www.oneida-boces.org

VII D. 15.  
Approval of College Board Contract  
August 14, 2024



## MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D.   
District Superintendent and Chief Executive Officer

Date: July 29, 2024

Subject: Approval of College Board contract

Prepared by: Christopher Hill   
Kevin Healy 

### Background

The College Board is now collaborating with BOCES to make the SAT Suite of Assessments and Advanced Placement more accessible to districts across New York than ever before.

### Discussion

Through a BOCES-College Board partnership, districts are able to benefit from cost effective solutions that support access to the SAT Suite of Assessments, AP Exams, and other College Board programs and services.

### Recommendation

It is recommended that the Cooperative Board approve the service contract for the College Board for the 2024-2025 school year and make their services available to our component districts through the School and Curriculum Improvement CoSer.

### Resolution

That the Cooperative Board approve the agreement between the College Board and the Oneida-Herkimer-Madison BOCES effective immediately.



**COLLEGE BOARD'S  
COLLEGE READINESS AND SUCCESS AGREEMENT #: CB-00037375**

**THIS AGREEMENT**, including all appendices, exhibits, and schedules attached hereto (this 'Agreement'), is as of this Agreement is fully executed ('Effective Date'), by and between Oneida-Herkimer-Madison Board of Cooperative Education Services (BOCES) ('Client') and College Board ('College Board').

**WHEREAS**, College Board shall make available, and Client may order the following College Board exams, products, and services related to College Board's College Readiness and Success System.

**NOW, THEREFORE**, in consideration of the foregoing, the mutual covenants and undertakings contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, hereby agree to the following:

**1.0 Services.** College Board shall furnish Client with the exams, products, licenses, services and/or materials (collectively, 'Services') in accordance with the applicable schedules, which outline the Services hereunder, attached hereto and incorporated herein by this reference ('Schedule'). If Client has additional orders after the Effective Date of this Agreement, and during the Term (as defined in Section 2.1), the parties agree such Services shall be added by an addendum signed by both parties.

**2.0 Term & Termination.**

**2.1 Term.** This Agreement shall be for a term beginning as of the Effective Date and, unless sooner terminated as provided herein, will expire on June 30, 2025 ('Initial Term'). Client may renew this Agreement in twelve (12) month increments ('Renewal Term'), upon notice to the College Board of its intent to renew within thirty (30) days prior to the expiration date of this Agreement. During any Renewal Term, this Agreement shall be subject to College Board's then-current fees and policies at the time of renewal. The Initial Term and each subsequent Renewal Term shall be collectively referred to as the 'Term.' If, during the Term, Client decides to change to the administration of a digital College Board assessment, College Board reserves the right to attach an additional schedule specific to such administration, containing operational policies and any additional terms and conditions.

**2.2 Termination.** If either party breaches any of the provisions of this Agreement (including but not limited to Client's failure to make any payment when due), either party shall have the right to give the other party written notice to cure such breach within thirty (30) days and, if such breach is not cured within a thirty (30) day period, either party shall have the right to terminate this Agreement, without waiver of any other remedy, whether legal or equitable; provided, however, if Client breaches the Representations and Warranties or Ownership of Intellectual Property, or both, then College Board shall have the right to terminate this Agreement immediately.

**2.2.1 Rights After Termination.** If any Schedule is terminated for any reason, all rights granted to Client hereunder with respect to the Services under that Schedule shall cease, and Client shall; (a) immediately cease all use of the applicable Services and purge any and all software, content, and materials from Client's computer systems, storage media and files, and all copies thereof, as applicable, and (b) promptly return or destroy, at College Board's direction, content and materials, and all copies thereof, and all other confidential information of College Board then in Client's possession or under Client's control. Upon termination of this Agreement, College Board shall terminate Client's access to any systems to which Client has access under this Agreement.

**2.2.2 Partial Payment Upon Termination.** Client will compensate College Board for all services, including any costs associated with the initial deployment of resources in preparation for providing the Services under this Agreement, through the effective date of any termination in accordance with invoices issued or to be issued by College Board.

**2.2.3 Availability of Services.** In addition to its other rights hereunder, College Board may cease making certain Services commercially available at any time by providing Client sixty (60) days written notice. In such event, College Board will cease furnishing such Services under this Agreement and this Agreement shall continue in full force and effect, except for provisions specifically affecting such Services. College Board will refund Client any fees paid for the unused portion of such Services.

**3.0 Fees and Payment.** Client shall pay those fees set forth in each Schedule for the Services furnished during the 2024-2025 implementation year. Unless otherwise indicated in a Schedule, payment terms are Net 30.

**4.0 Taxes.** Client agrees to pay any sales, use, value added or other taxes or import duties (other than College Board's corporate income taxes) based on, or due as a result of, any fees paid to College Board under this Agreement, unless Client is



exempt from such taxes as the result of Client's corporate or government status and Client has furnished College Board with a valid tax exemption certificate.

## 5.0 Representations and Warranties.

**5.1 Authority.** Client represents and warrants that it is empowered under applicable state laws to enter into and perform this Agreement and it has caused this Agreement to be duly authorized, executed, and delivered.

**5.2 College Board Services Warranty.** College Board represents and warrants that it shall perform its obligations under this Agreement in a professional, workmanlike manner.

**5.3 College Board Disclaimer of Implied Warranties.** EXCEPT AS PROVIDED ABOVE, COLLEGE BOARD MAKES NO WARRANTIES WHATSOEVER AND PROVIDES THE SERVICES, AS APPLICABLE, ON AN 'AS IS' AND 'AS AVAILABLE' BASIS. COLLEGE BOARD HEREBY DISCLAIMS ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT OF THIRD PARTY RIGHTS. COLLEGE BOARD DOES NOT WARRANT THE OPERATION OF THE DELIVERABLES TO BE UNINTERRUPTED OR ERROR-FREE OR THAT ALL DEFICIENCIES OR ERRORS ARE CAPABLE OF BEING CORRECTED. FURTHERMORE, COLLEGE BOARD DOES NOT WARRANT OR MAKE ANY REPRESENTATIONS REGARDING THE USE OF THE SERVICES OR THE RESULTS OBTAINED THEREFROM OR THAT THE SERVICES WILL SATISFY CLIENT'S REQUIREMENTS.

**6.0 Limitation of Liability.** TO THE EXTENT PERMITTED BY LAW, AND NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, THE TOTAL LIABILITY, IN THE AGGREGATE, OF COLLEGE BOARD AND ITS OFFICERS, TRUSTEES, PARTNERS, EMPLOYEES, AGENTS AND COLLEGE BOARD'S SUBCONTRACTORS AND CONSULTANTS, AND ANY OF THEM, TO CLIENT AND ANYONE CLAIMING BY, THROUGH OR UNDER CLIENT, FOR ANY AND ALL CLAIMS, LOSSES, COSTS, OR DAMAGES WHATSOEVER ARISING OUT OF, RESULTING FROM OR IN ANY WAY RELATED TO THIS AGREEMENT OR THE WORK PERFORMED BY COLLEGE BOARD PURSUANT TO THIS AGREEMENT FROM ANY CAUSE OR CAUSES, INCLUDED BUT NOT LIMITED TO THE NEGLIGENCE, PROFESSIONAL ERRORS OR OMISSIONS, STRICT LIABILITY OR BREACH OF CONTRACT OR WARRANTY EXPRESS OR IMPLIED OF COLLEGE BOARD OR COLLEGE BOARD'S OFFICERS, TRUSTEES, PARTNERS, EMPLOYEES, AGENTS, SUBCONTRACTORS OR CONSULTANTS OR ANY OF THEM, SHALL NOT EXCEED THE ACTUAL AMOUNT PAID TO COLLEGE BOARD UNDER THIS AGREEMENT FOR THE SPECIFIC SERVICE SUBJECT TO THE DAMAGES CLAIM.

IN NO EVENT SHALL EITHER PARTY, THEIR AFFILIATES OR THEIR SUBCONTRACTORS BE LIABLE FOR ANY SPECIAL, INCIDENTAL, INDIRECT, CONSEQUENTIAL, EXEMPLARY, OR PUNITIVE DAMAGES (INCLUDING, BUT NOT LIMITED TO, ANY DAMAGES FOR LOSS OF PROFITS OR SAVINGS, LOSS OF USE, BUSINESS INTERRUPTION OR THE LIKE), EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

**7.0 Indemnification.** To the extent permitted by law and notwithstanding any other provision of this Agreement, Client agrees to indemnify, hold harmless, and defend College Board from and against any and all liabilities, demands, claims, fines, penalties, damages, forfeitures, and suits, together with reasonable attorneys' and witnesses' fees and other costs and expenses of defense and settlement, which College Board may incur, become responsible for or pay out as a result of death or bodily injury or threat thereof to any person, destruction of or damage to any property, any violation of local state or federal laws, regulations, or orders, or any other damages claimed by third parties (collectively, 'Damages') provided, however, that Client shall not be obligated to indemnify College Board to the extent such Damages are caused directly by the gross negligence or willful misconduct of College Board.

**8.0 Ownership of Intellectual Property.** Client agrees and acknowledges that all intellectual property provided under or pertaining to this Agreement, including, but not limited to, any College Board publications, College Board website(s), CD-ROMs, videos, examinations, and all items contained therein, including all copies thereof, all data and score reports and any parts thereof, all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights are the sole and exclusive property of College Board. Nothing in this Agreement should be interpreted to indicate that College Board is passing its proprietary rights in and to College Board Intellectual Property to the Client except as specifically provided under a particular Schedule.

## 9.0 Miscellaneous.

**9.1 Cooperation.** Client shall cooperate fully with College Board, its agents, consultants, and subcontractors and provide all assistance as reasonably necessary for College Board to furnish the Services as applicable, including but not limited to:



(a) fulfilling its obligations under the applicable Schedule and (b) other assistance reasonably required by College Board to fulfill its obligations under this Agreement.

**9.2 Force Majeure.** Neither party shall be considered in default in the performance of its obligations under this Agreement to the extent that performance of its obligations is prevented or delayed in whole or in part by any cause beyond its reasonable control, whether foreseeable or not, including, without limitation, acts of God, acts or omissions of governmental authorities, strikes, lockouts or other industrial disturbances, acts of public enemies, terrorism, wars, blockades, riots, civil disturbances, curtailment of transportation, Client’s failure to cooperate as described in Section 9.1 (Cooperation), pandemics or epidemics including without limitation COVID-19 virus or new strains of the COVID-19 virus, floods, hurricanes, tornadoes, environmental or nuclear contamination, and any other similar acts, events, or omissions (each a ‘Force Majeure Event’) that make it illegal, impracticable, inadvisable, unsafe, or impossible for a party to perform its obligations under this Agreement, provided that College Board shall have a duty to reasonably mitigate, or cause to be mitigated, any such disruptions (or parts thereof). College Board’s obligation to furnish the Services shall be suspended (or reduced, as applicable) during the period and to the extent that provision of the Services is disrupted by the Force Majeure Event, without such suspension or disruption constituting a material breach of its obligations under this Agreement.

**9.3 Governing Law and Choice of Forum.** This Agreement shall be construed in accordance with the terms and conditions set forth in this Agreement and the law of the State of New York without regard to choice or conflict of laws principles that would cause the application of any other laws. Any dispute or controversy arising out of or relating to this Agreement or otherwise shall be determined by a court of competent jurisdiction in New York County, New York State (or the Federal Court otherwise having territorial jurisdiction over such County and subject matter jurisdiction over the dispute), and not elsewhere, subject only to the authority of the Court in question to order changes of venue; provided, however, that prior to the instigation of any such action (other than an action for equitable relief) a meeting shall be held at a mutually agreed upon location, attended by individuals with decision-making authority to attempt in good faith to negotiate a resolution of the dispute. If within forty-five (45) days after such meeting the parties have not succeeded in resolving the dispute, either party may proceed at law, or in equity, in a court of competent jurisdiction. Client agrees not to demand a trial by jury in any action, proceeding or counterclaim.

**9.4 Notices.** All notices or other communications hereunder shall be deemed to have been duly given and made if in writing and if served by personal delivery upon the party for whom it is intended on the day so delivered, if delivered by registered or certified mail, return receipt requested, or by courier service on the date of its receipt by the intended party (as indicated by the records of such of the U.S. Postal Service or the courier service), or if sent by e-mail, or if not a business day, the next succeeding business day, provided that the email sender retains confirmation of a ‘read-receipt’ which acknowledges recipient’s opening of such email, or if not available, promptly confirms by telephone confirmation thereof, to the person at the address set forth below, or such other address as may be designated in writing hereafter, in the same manner, by such person:

<p><b>To College Board:</b> K-12 Contract Management</p> <p>College Board</p> <p>250 Vesey Street New York, NY 10281 Tel: (212) 713-8000 Contractsmanagement@collegeboard.org</p>	<p><b>With a copy to</b> Legal Department</p> <p>College Board</p> <p>250 Vesey Street New York, NY 10281 Tel: (212) 713-8000 Legalnotice@collegeboard.org</p>	<p><b>To Client:</b> Michelle Anderson Cooperative Board President</p> <p>Oneida-Herkimer-Madison Board of Cooperative Education Services (BOCES)</p> <p>4747 Middle Settlement Rd New Hartford, NY 13413-4983 Tel: (311) 793-8555</p>
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**9.5 Publicity.** Each party agrees to promptly inform the other party of all media inquiries prior to responding thereto and to permit the other party to review and approve prior to release any press releases regarding the services provided for under this Agreement.

**9.6 Relationship of the Parties.** The relationship of the Client and College Board is that of independent contractors. Neither party nor their employees are partners, agents, employees, or joint ventures of the other party. Neither party shall have any authority to bind the other party to any obligation by contract or otherwise. College Board, its employees, and agents shall not be considered employees of the Client while performing these services and will not be entitled to fringe benefits normally accruing to employees of the Client. Client and College Board recognize and agree that College Board is an independent contractor.

If the Client is using federal funds to pay for all or a portion of the Services furnished by College Board under this Agreement, Client acknowledges and agrees that College Board shall not be categorized as a ‘subrecipient’ receiving a federal award as defined by OMB Circular Subpart A.210(c) of Circular No. A-133. College Board shall be defined as a ‘vendor’ that



provides good and services within normal business operations, provides similar goods or services to other purchasers and operates in a competitive environment. Client acknowledges and agrees that the substance of the relationship with College Board is that of a vendor not a subrecipient.

**9.7 Third-Party Rights.** Nothing contained in this Agreement, express or implied, establishes or creates, or is intended or will be construed to establish or create, any right in or remedy of, or any duty or obligation to, any third party.

**9.8 Survival.** It is agreed that certain obligations of the parties under this Agreement, which, by their nature would continue beyond the termination, cancellation, or expiration of this Agreement, shall survive termination, cancellation, or expiration of this Agreement, including without limitation, payment, ownership of intellectual property, representations and warranties, limitation of liability, confidential and proprietary information, indemnification, term and termination, and Section 9 (Miscellaneous) herein.

**9.9 Amendment; Waiver.** Any provision of this Agreement may be amended or waived if, and only if, such amendment or waiver is in writing and signed, in the case of an amendment, by the parties, or in the case of a waiver, by the party against whom the waiver is to be effective. No failure or delay by any party in exercising any right, power, or privilege hereunder shall operate as a waiver thereof nor shall any single or partial exercise thereof or the exercise of any other right, power, or privilege. Except as otherwise provided herein, the rights and remedies herein provided shall be cumulative and not exclusive of any rights or remedies provided by law.

**9.10 Severability.** The provisions of this Agreement shall be deemed severable and the invalidity or unenforceability of any provision shall not affect the validity or enforceability of the other provisions hereof. If any provision of this Agreement, or the application thereof to any person or entity or any circumstance, is invalid or unenforceable, (a) a suitable and equitable provision shall be substituted therefor in order to carry out so far as may be valid and enforceable provision and (b) the remainder of this Agreement and the application of such provision to other persons, entities, or circumstances shall not be affected by such invalidity or unenforceability, nor shall such invalidity or unenforceability affect the validity or enforceability of such provision, or the application thereof, in any other jurisdiction.

**9.11 Order of Precedence.** In the event of conflict between the terms and conditions of any Schedule and this Agreement the terms and conditions of the Schedule shall prevail. The parties acknowledge and agree that each shall construe the terms, covenants, and conditions set forth in this Agreement, including each Schedule, as consistent with one another insofar as possible, so as to give effect to the fullest extent possible to each particular clause. Client shall remit any required Client-issued purchasing documents such as a contract or purchase order prior to the scheduled delivery of any Services to ensure prompt payment for Services received under this Agreement ("Client Purchase Order"). Notwithstanding anything to the contrary, the parties hereby acknowledge and agree that the Client Purchase Order shall be subject to the terms and conditions of this Agreement and this Agreement shall supersede any terms and conditions included in the Client Purchase Order; and further, Client understands that College Board is accepting the Client Purchase Order solely to effectuate payment but does not agree to accept any terms and conditions included in the Client Purchase Order. Client acknowledges and agrees that if Client required to provide a Client Purchase Order College Board may delay and/or withhold furnishing Services if Client fails to issue the Client Purchase Order for such Services, as applicable, prior to the scheduled delivery date for such Services.

**9.12 Headings.** Headings contained in this Agreement are for reference purposes only. They shall not affect in any way the meaning or interpretation of this Agreement.

**9.13 Integration, Execution and Delivery.** This Agreement includes the Schedules attached hereto and constitutes the entire agreement between College Board and Client and supersedes all prior written or oral understandings, bids, offers, negotiations, or communications of every kind concerning the subject matter of this Agreement, including any Client Purchase Order. No course of dealing between parties and no usage of trade shall be relevant to supplement any term used in this Agreement. Acceptance or acquiescence in a course of performance rendered under this Agreement shall not be relevant to determine the meaning of this Agreement and no waiver by a party of any right under this Agreement shall prejudice that party's exercise of that right in the future. This Agreement may be executed through signatures to any number of counterparts, each of which shall be deemed an original, which together will constitute one Agreement. Delivery of an executed counterpart of this Agreement by electronic transmission, including through DocuSign, shall be equally as effective as delivery of an original executed counterpart of this Agreement. Any party delivering an executed counterpart of this Agreement by electronic transmission also shall deliver an original executed counterpart of this Agreement (except if the parties are using DocuSign), but the failure to deliver an original executed counterpart shall not affect the validity, enforceability, and binding effect of this Agreement. The foregoing execution and delivery shall apply to this Agreement.



**Oneida-Herkimer-Madison Board of Cooperative  
Education Services (BOCES)**

**COLLEGE BOARD**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Michelle Anderson  
Name

\_\_\_\_\_  
Cooperative Board President  
Title

\_\_\_\_\_  
08/14/2024  
Date

DocuSigned by:

*Priscilla Rodriguez*  
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Priscilla Rodriguez  
Name

\_\_\_\_\_  
Senior Vice President, College Readiness Asses  
Title

\_\_\_\_\_  
07/29/2024  
Date

**PSAT/NMSQT®  
VOLUME**

**I. BACKGROUND**

College Board owns and delivers its national standardized tests to students. Taking the PSAT/NMSQT®<sup>1</sup> provides students with the opportunity to receive national recognition and scholarships through National Merit Scholarship Corporation. This Schedule outlines how a Client sponsors the PSAT/NMSQT administration at its schools ('Participating Schools') for students and what data and reports may be provided to Client through our online data portal (the 'Program').

**II. PROGRAM MATERIALS AND INFORMATION**

College Board shall furnish PSAT/NMSQT materials and information as follows:

**1. Materials for Students:**

- a. Link to the Student Guide.
- b. PSAT/NMSQT test materials delivered via College Board's Digital Testing Platform, BlueBook™. Assessment score report delivered as a PDF to Client via College Board's K-12 Reporting Portal.
- c. Information about scholarship and recognition programs, offered by each of National Merit Scholarship Corporation and College Board, as applicable.
- d. Information from College Board to help students understand and navigate post-secondary and career pathways and opportunities through a College Board mobile application, as described in Annex 1 attached.
- e. Access to SAT Practice Tools and Support as set forth below.
- f. Access to Bluebook and the test at school (Client will have access to a digital test preview to demonstrate the navigation and tools available to students in Bluebook).

**2. Materials for Participating Schools:**

- a. Materials to support test administration.
- b. Client will receive online access to test day toolkit (TDTK), College Board's digital test administration tool, and a downloadable PDF of PSAT/NMSQT testing publications.
- c. Access to a digital test preview to demonstrate the navigation and tools available to students in the digital testing platform.
- d. Materials to support students receiving accommodations which require a paper test, including applicable instructions and the paper testing materials.
- e. Access to individual student score reports and aggregate score reports, and downloadable student data file delivered via College Board's K-12 Reporting Portal.
- f. Access to AP Potential™ via College Board website.
- g. Insights and reporting on students' participation in the College Board mobile application and insights to support student engagement in exploring college and career information and opportunities, as further described in Annex 1.

**3. Reports for District:**

- a. Access to individual student score reports and aggregate score reports, and downloadable student data file, delivered via College Board's K-12 Reporting Portal.
- b. Access to AP Potential via College Board website.

**4. Reports for State:**

- a. Access to online individual student score reports and aggregate score reports, and downloadable student data file, delivered via College Board's K-12 reporting Portal.

- 5. Delivering SAT Practice Tools and Support.** In addition to the free practice tools available at <http://sat.collegeboard.org/practice>, all students will have access to a) full-length practice tests in Bluebook and b) focused practice resources through College Board's collaboration with Khan Academy. Practice materials for the SAT exam are available at the Khan Academy website at <https://www.khanacademy.org/digital-sat>. Client and Participants shall use the Khan Academy practice tool and materials in accordance with Khan Academy's guidelines.

**III. CLIENT RESPONSIBILITIES**

1. In connection with PSAT/NMSQT, Client agrees that it will, or will ensure each participating school will:

<sup>1</sup> PSAT/NMSQT is a registered trademark of College Board and National Merit Scholarship Corporation.

- a. Comply with the Legal Terms for Educators and Institutions at <https://privacy.collegeboard.org/educator-legal-terms?navId=gf-edterms>.
- b. Review the information in Annex 1 below and incorporated herein about College Board's mobile application available for students.
- c. Place orders by the ordering deadline. Orders cannot be decreased after the ordering deadline for PSAT/NMSQT.
- d. Designate personnel to act as a Test Coordinator, SSD Coordinator, Technology Coordinator, Technology Monitor, Proctors and Room or Hall Monitors (collectively, 'Designated Personnel').
- e. Ensure compliance with the requirements for training and other guidelines in publications shared with you.
- f. Verify and update, if necessary, the Test Coordinator name and contact information.
- g. Submit Eligibility Forms for students with disabilities who do not already have a College Board SSD Eligibility Code (see calendar for deadlines).
- h. Ensure that registered students are provided a link to the online PSAT/NMSQT Student Guide (<https://satsuite.collegeboard.org/media/pdf/psat-nmsqt-student-guide.pdf>) **at least two weeks before the anticipated start of testing.**
- i. Administer the test to students under standard College Board national test administration and security policies, procedures and protocols as specified in training and/or instructional material shared with Client and in compliance with Designated Personnel Guide directions.
- j. Administer the test only during the authorized Testing Window for which the school is registered.
- k. Receive emails from College Board regarding the tests and their related offerings and share emails and coordinate communications with other staff at your schools as necessary.
- l. There is always a risk of disruption during paper or digital testing, including, without limitation, computer issues. College Board has endeavored to put in place procedures to allow administrators and students to recover from such disruption and complete testing. Despite such efforts, Client understands that there are situations where College Board's only option is to complete testing on the other days during the testing window. This is Client's sole remedy in relation to such disruption.
  1. Testing may not be available in the case of severe weather or other disruptions, including without limitation epidemics, that require lengthy closures at your school that extend beyond the end of the Testing Window.
  2. For more information on what to do in the event of extended closure due to weather or disruptions including without limitation epidemics, see our website: <https://sat.org/COVID19>.

#### IV. DIGITAL AND PAPER TESTING REQUIREMENTS; ACCOMMODATIONS

##### 1. Digital Testing Requirements

- a. The Test Coordinator will ensure compliance with training requirements for all testing staff at each Participating School who will complete all required College Board Test Day Staff Training and provide training access to other supporting staff. Client will ensure compliance with training requirements for all testing staff.
- b. The Technology Coordinator for each Participating School will ensure the successful and accurate completion of all digital readiness and technology setup activities. These include: a dedicated device for Test Coordinator(s) to monitor test activities, a proctor device to administer the digital test in each testing room, and devices for each test-taking student with College Board's Digital Testing Platform, Bluebook™, installed. Additional information on the devices required for test day, including recommendations on battery and power source, supported operating systems, supported web browsers, and network configuration can be found at <https://satsuite.collegeboard.org/digital>. Client must ensure that each Participating School can meet College Board Digital Testing Requirements as outlined on the referenced website.
- c. The Technology Coordinator will ensure that Participating School(s) consult College Board guides and training and adhere to the most up-to-date Digital Testing room seating policies.
- d. Client shall complete College Board's Registration process for each student scheduled to test by the registration deadline.
- e. If you are administering the test with accommodations requiring the use of an approved assistive technology device, students should pre-test the device in the Student Digital Test Preview prior to test day to ensure operational functionality. If the digital accommodation supports within the Digital Test preview do not meet students' testing needs, Client should arrange for alternate accommodation supports.

##### 2. Paper Tests

- a. College Board may provide a limited number of paper test books for students requiring accommodations that cannot be delivered as a digital test or otherwise as approved by College Board.
- b. Client, or Participating Schools, as applicable, will keep all test books in locked storage until test date.
- c. Participating Schools will collect all test books at the end of the test.
- d. Participating Schools will promptly complete the process for submitting responses for students that test using paper



- materials in accordance with the policies and processes provided by College Board to Test or SSD Coordinators.
- e. Participating Schools will promptly return all paper test materials in accordance with the policies and processes provided by College Board to Test Coordinators.

### 3. ACCOMMODATIONS

Accommodations for Participants with disabilities will be granted and administered according to College Board's standard eligibility and administration procedures. Participants must apply for accommodations under College Board's Services for Students with Disabilities (SSD) program and must follow the SSD program's published procedures, which can be found at [collegeboard.org/SSD](http://collegeboard.org/SSD). Only College Board-approved accommodations are permitted. Students who use accommodated test materials without the College Board's prior approval may not receive scores or may otherwise have their scores cancelled or invalidated, and that cannot be reported to colleges, scholarship programs and other designated score recipients. Client will be responsible for ensuring that an appropriate accommodations coordinator ('SSD Coordinator') is designated for each Participating School to facilitate the application for and administration of approved accommodations. SSD Coordinators are responsible for notifying students when and where to report on test day. Early testing or testing at times other than those published by College Board is not permitted under any circumstances. The 'SSD Coordinator Form' (used to establish an SSD Coordinator) is available at [SSD Coordinator Form](#). Participants with accommodations previously approved by College Board, and who have a College Board-issued SSD code, do not need to reapply for accommodations under this Program.

### V. REQUIRED INFORMATION AND TRAINING

1. Client shall furnish College Board with: (a) a list of Participating Schools with their respective College Board school code, (b) a list of all students registered for the exam are submitted online using the registration template in the College Board registration system located at the following location [ordering.collegeboard.org](http://ordering.collegeboard.org) and (c) the Client's contacts.
  - a. **Changes to Participating Schools.** Changes to the list of Participating Schools must be made no later than **two weeks prior to the beginning of the testing window.**

If any of Client's schools are omitted from the List of Participating Schools, then such schools shall not be covered under this Schedule.

2. **Training of Designated Personnel at the Participating Schools.** College Board will make available online all necessary training and/or instructional materials to Designated Personnel. The required training and/or instructional materials will be made available online by College Board to Client and **must be completed two weeks before the test administration date.**

Designated Personnel are required to utilize College Board's test day tool kit ('TDTK') application in connection with the administration of the PSAT/NMSQT. Designated Personnel are required to adhere to all of College Board's procedures, policies, and protocols related to national test administrations as specified in the PSAT/NMSQT Coordinator training and instructional materials. College Board reserves the right to cancel the administration of the Program at any Participating School where any Designated Personnel fails to complete such training prior to the scheduled test administration.

### VI. TESTING

1. **PSAT/NMSQT Testing Window.** Client has agreed to administer the PSAT/NMSQT to registered students during the Testing Window(s) selected by Client in College Board's SSOR. In order to test, Client, or Participants, as applicable, will be required to install Bluebook on school owned devices that meet College Board technical specifications. Participants using personal devices will be required to install Bluebook on compatible devices. Client shall provide internet access to each testing device.
2. **Administering the PSAT/NMSQT.** The PSAT/NMSQT will be administered to Participating Students under standard College Board national test administration and security protocols as specified in the PSAT/NMSQT testing publications and PSAT/NMSQT Test Coordinator training and instructional materials, unless otherwise stated in this Schedule. In accordance with College Board policies, any test irregularity, including mis-administrations or security breaches, will be thoroughly investigated and may result in score cancellations. Client is responsible for making all necessary arrangements to ensure that the testing environment and the security of all test materials satisfy College Board requirements as specified in the PSAT/NMSQT Coordinator training and instructional materials. The test will be administered by Client-employed personnel, who will not receive additional remuneration from College Board. Client personnel must use TDTK in connection with the administration of the PSAT/NMSQT. This Agreement does not guarantee that all Students registered by Client for the Program will actually test. It is the responsibility of Client to encourage Participants to complete the program. Participants will follow the guidelines in applicable College Board digital student materials.

3. **Client Testing Delays.** Should an event occur that would require Participating School(s) to close for reasons beyond the reasonable control of such Participating School(s) (for example, including, but not limited to, severe weather, extended power outages, or a teacher's strike) (a 'Delay Event'), the Participating School(s) should immediately contact College Board.

In a Delay Event occurs, College Board will use its best reasonable efforts to support the change of a testing date for testing. College Board will assume any additional costs associated with rescheduling and delivering paper tests to participating schools impacted by a Delay Event. College Board reserves the right to deny the delivery of additional paper materials if, in its sole opinion, the additional work will endanger its vendors or its employees, agents, consultants, or if Client has failed to promptly inform College Board of the need for new materials in time to allow delivery of applicable paper test materials. No additional administration of the assessment will be made available after the testing window.

## VII. COLLEGE BOARD COLLECTION, USE AND DISCLOSURE OF DATA

1. Client acknowledges and agrees that the data collected from the administration of the assessment ordered under this Agreement is subject to the terms below, which are further described within College Board's privacy policies, available at <https://privacy.collegeboard.org>.

College Board shall collect from Client, or Participating School, as applicable, the following student data in connection with the registration of the assessments you are ordering under this Agreement, with those asterisked required for registration. Client and College Board agree to comply with the Family Educational Rights and Privacy Act, 20 U.S.C. s. 1232g, and its implementing regulations, 34 C.F.R. pt. 99 ('FERPA'), as applicable. Client will obtain any and all consents necessary for students to participate in the assessment(s), if any.

- \*First and last name
- Middle initial
- \*Date of Birth
- \*Attending institution (AI Code)
- \*Grade
- \*Gender
- \*Test administration indicator (that is, which assessment)
- \*Season for testing
- Student identifier

College Board may collect additional data and information from students in connection with the assessments, all of which is optional and subject to College Board's privacy policies. *See Annex 1 for more information.*

For digital testing, College Board will receive certain information about the device to ensure the device used by the student and monitor and capture actions students take when using Bluebook is compatible for test security purposes, for test validation and research, as well as to develop and improve College Board products and services. We may disclose this information but only in aggregated and de-identified form.

2. College Board may also collect, retain, use and share students' personally identifiable information to perform this Agreement and for the purposes outlined below.
- a. For SAT, State Scholarship Organizations: State affiliated scholarship organizations may receive student data, including SAT score(s), solely for the purposes of eligibility for a scholarship or recognition program. College Board will enter into an agreement with any such state agency for these purposes. College Board is not involved in setting the criteria for any state scholarship programs nor awarding decisions.
  - b. For SAT, State Direct Admissions Programs: State government agencies that are operating direct admissions programs on behalf of their state public higher education institutions may receive student data, including SAT score(s), solely for the purposes of facilitating and administering direct admissions on behalf of those institutions. College Board will enter into an agreement with any such state agency for these purposes. College Board is not involved in setting the criteria for any direct admission programs or offers, nor is College Board involved in any decision by the state agency or the state public higher education institution(s) to make (or decline to make) any direct admission offers. *See Annex 1.*
  - c. For SAT, National Presidential Scholars: Data about eligible students are shared with the US Department of Education for purposes of the U.S. Presidential Scholars Programs. College Board will enter into an agreement with the US Department of Education for these purposes.



- d. For PSAT 10 and PSAT/NMSQT, National Recognition Programs: College Board uses student data to determine eligibility and administer its National Recognition Programs and share information with the student, their high school and district about the students' eligibility and recognition status.
- e. For PSAT/NMSQT, College Board will share scores, data derived from scores, certain student demographic information, and other information provided by students during testing with the National Merit Scholarship Corporation (NMSC) in order for NMSC to determine whether students are eligible for its National Merit Scholarship Program in accordance with the <https://satsuite.collegeboard.org/media/pdf/psat-nmsqt-student-guide.pdf> and <https://www.nationalmerit.org/>.
- f. Score Reporting to Students: College Board will report to the student the score achieved on the assessments which are the subject matter of this Agreement, insights from those scores, and their AP Potential.
- g. SAT Score Sends: Students may identify institutions to receive their SAT scores. Student scores and basic demographic information sufficient for identity matching are only provided to higher education institutions and scholarship organizations when authorized by students.
- h. Score Report to Schools, Districts and State: Schools, Districts and the State will have access, including through College Board's online reporting portals, the student received on past and future College Board assessments, consistent with disclosures to the students to students' assessments score(s) and data derived from the score(s).
- i. Accommodations: College Board uses student data to process applications for testing accommodations and to communicate with the SSD coordinator and students regarding accommodations.
- j. Test Security: College Board may use student data to identify and investigate potential test security incidents, communicate with students about any such incidents, and protect and enhance test security. College Board may disclose the results of test security investigations with third parties, including to the student's school, any score recipient, college, higher education institution or agency, scholarship organization, potential score recipient government agency in the U.S or abroad, parents, legal guardians, or law enforcement.
- k. Research: College Board may use de-identified data obtained from student test-takers for psychometric and educational research purposes to evaluate the validity of our assessments and ensure that tests are unbiased in terms of race, gender, and culture. College Board may use de-identified data to demonstrate the effectiveness of College Board programs and services. College Board may also use data to maintain, develop, support, improve and diagnose our services and applications.
- l. Operational Third Parties: College Board may use and disclose personally identifiable information to third parties providing services to College Board as necessary for its performance of the services in this Agreement and others necessary to administer the SAT Suite and related services. These vendors cannot relicense, sell, rent, or otherwise repurpose the information. These organizations have contractual requirements to protect personally identifiable information from unauthorized access, use, or disclosure.
- m. Other: College Board may disclose student data as required by law, when we believe in good faith that it's necessary to protect our rights, protect an individual's safety or the safety of others, investigate fraud, or respond to a government request.

College Board may retain information as needed for legitimate educational purposes, to provide services to students or their educational institution, comply with legal obligations, resolve disputes, and enforce College Board's agreements, which survive this Agreement.

Client acknowledges that students may desire to continue and further develop a direct relationship beyond the administration of SAT Suite of Assessments for the purposes of students' college and career readiness by utilizing College Board's services available to all students. The terms and conditions of this Agreement related to the collection, maintenance, use, and disclosure of data shall only apply to the data College Board receives in connection with this Agreement. Nothing in this Agreement, or any data privacy agreement, is intended to diminish or interfere with student's personal rights in their assessment data, as students have rights independent of this Agreement to access, retain, and use their test scores, including for tests which are the subject matter of this Agreement, and no provisions in this Agreement are intended to address or cover data that College Board has, or may receive, for services which are outside the scope of this Agreement.

## VIII. DATA PROTECTION AND, SECURITY MEASURES

1. **Data Protection.** College Board shall take actions to protect the security and confidentiality of personally identifiable information that may be obtained pursuant to this Agreement in a manner consistent with industry standards. College Board will maintain a SOC 2 Type II report.

College Board has security measures in place designed to help protect against loss, misuse and alteration of the data under College Board's control. College Board shall develop, implement, maintain and use reasonably appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of personally identifiable information that may be obtained pursuant to this Agreement, as determined by College Board.



College Board shall host content in a secure environment that uses Web Application Firewalls/security groups and other advanced technologies designed to prevent interference or access from outside intruders.

College Board encrypts personally identifiable information that may be obtained pursuant to this Agreement in transmission and storage where technically feasible and when designed as being appropriate by College Board. If not, other security controls may be implemented to reduce risk, mitigate risk, or otherwise protect the data as determined solely by College Board. When College Board's platforms are accessed using a supported web browser, Transport Layer Security ('TLS') or equivalent technology protects information while in transit, using both server authentication and data encryption to help secure the data and limit availability to only authorized users.

Client shall be responsible for removing access to College Board's platforms for any personnel who no longer should have access, or promptly notifying College Board to request removal of any such access.

2. **Security Measures.** College Board will extend the confidentiality requirements and security measures identified in this Agreement by contract to subcontractors used by College Board, if any, to provide services related to this Agreement. College Board will use appropriate and reliable storage media, regularly backup data and retain such backup copies for the duration of this Agreement, as defined by College Board. You acknowledge that College Board utilizes cloud hosting service providers throughout its infrastructure. College Board will store personally identifiable information that may be obtained pursuant to this Agreement in the United States where technically feasible and reasonable, as determined solely by College Board.

## IX. COLLEGE BOARD SCHOOL DAY CUSTOMER SERVICE

1. **Dedicated PSAT/NMSQT Customer Service for Educators:** College Board will provide Client with telephone customer service support for educators. Specifically, College Board will provide:
  - a. Step-by-step assistance with College Board online tools SSD System, SSOR and TDTK;
  - b. Assistance with completing required forms such as AI Request Form;
  - c. Assistance with technical complications for Bluebook Installation and Registration login, for example; and
  - d. Feedback mechanism for counselors.

Dates and Times of Service: **Available three months prior to primary test date.** Standard hours of operation: Monday through Friday 9:00 a.m. to 6:00 p.m. Eastern Standard Time. Customer service for the PSAT/NMSQT Program can also be accessed online at the following web address: <https://collegereadiness.collegeboard.org/contact-us>

## X. ADDITIONAL PSAT/NMSQT TERMS AND CONDITIONS

1. **Ownership of Intellectual Property.** College Board is the exclusive owner of all rights in and to the digital Testing Platform, Bluebook, Test Day Toolkit (TDTK), K-12 Reporting Portal, AP Potential, guidebooks for students and Designated Personnel, SAT exam, SAT with Essay exam, PSAT/NMSQT, PSAT 10, and PSAT 8/9 examinations, all individual test items (questions) contained therein, including all copies thereof, test booklets, all examination materials and all data collected therefrom, including but not limited to student scores derived from the exam, are at all times exclusively owned by College Board. In addition, College Board is the exclusive owner of AP Potential, College Board's mobile app described below, and all publications and reports associated with SAT exam, SAT with Essay exam, PSAT/NMSQT, PSAT 10 and PSAT 8/9 described in this Agreement including all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights, and all renewals and extensions thereof (all platforms, exams and related material referenced in this provision are collectively referred to as 'College Board Intellectual Property'). Client acknowledges and agrees that nothing in this Agreement shall be interpreted to indicate that College Board is passing its proprietary rights in and to College Board Intellectual Property to Client.

Except as expressly provided herein, Client is prohibited from copying, disseminating, publishing, displaying or distributing in any form, or reproducing any questions from the assessments including from digital testing or paper test booklets (if used) in whole or in part, without the prior written consent of College Board.

2. **Student Score Report License.** College Board hereby grants Client a limited, nonexclusive, nontransferable, non-assignable right to access and use the student score reports provided for the assessment(s) pursuant to this Agreement for the legitimate educational purposes of internal analysis, which includes your internal training sessions, as long as the data used during training preserves the confidentiality of students. Client may not use or distribute the score reports or the



data derived from them externally or to third parties other than the student without the express written consent of College Board.

**XI. FEE CALCULATION**

1. **Fees.** Clients will be charged the fee in the attached Budget Schedule based on the number of PSAT/NMSQT tests submitted. The test volumes and total cost indicated in the Budget Schedule are estimates.
2. **Restrictions.** No student participating under this Schedule will be assessed an individual fee for taking the PSAT/NMSQT exam.

**XII. LIST OF PARTICIPATING DISTRICTS AND SCHOOLS**

DISTRICT NAME	SCHOOL NAME	SCHOOL CODE	ADMINISTRATION
Utica City School District	Thomas R Proctor High School	335700	PSAT/NMSQT Fall 2024 primary : Digital
Utica City School District	Thomas R Proctor High School	335700	PSAT/NMSQT Fall 2024 Retest 1 : Digital
Utica City School District	Thomas R Proctor High School	335700	PSAT/NMSQT Fall 2024 Retest 2 : Digital

**XIII. CLIENT CONTACT INFORMATION**

	Primary <sup>1</sup>	Procurement <sup>2</sup>
Name:	Kevin Healy	
Title:		
Address:	4747 Middle Settlement Rd	
City/State/Zip:	New Hartford, NY 13413-4983	
Phone:	315-223-4711	
Email:	khealy@oneida-boces.org	

<sup>1</sup> This is the person to whom College Board should direct primary communications.

<sup>2</sup> This is the person to whom College Board should send the Contract for review and approval within the district procurement/contract department.

## Annex 1

**College Board's College and Career Readiness Educational Services**

With the assessment(s) ordered under this Agreement (each a 'Covered Assessment' and collectively 'Covered Assessments'), College Board shall provide the following educational services to help students navigate post-secondary and career pathways and to help K-12 educators and counselors serve their students' needs (collectively, 'Educational Services').

'App' refers to a College Board mobile application, BigFuture® School, that students age 13 and older can download from the App Store to access Educational Services. The App is only available for students taking the SAT School Day, PSAT/NMSQT and PSAT 10. 'BigFuture School' as used herein refers to the Educational Services provided on the App (including in-App notifications if the student elects to turn on those notifications) and potential other channels such as through a website portal exclusively for the Educational Services.

**SCORE INFORMATION:** In BigFuture School, students may access their scores and other score information (collectively, 'Score Information') for College Board assessments including scores received by students on Covered Assessments.

**RECOMMENDATIONS:** In BigFuture School, College Board may provide students with educational information and recommendations about college and career options including, for example, AP Potential, postsecondary options and opportunities, career pathways, scholarships, National Recognition Program potential eligibility, financial aid and paying for college information, and opportunities to participate in College Board research studies (collectively, 'Recommendations'). In providing and customizing Recommendations, College Board may use student information collected in connection with Covered Assessments and through students' use of Educational Services. In the Recommendations, College Board may include third-party links to other sites that are not operated by us, including colleges, universities, scholarship organizations, and career information sites. College Board is not responsible for the content or operation of other websites, and links to other websites are not intended to imply endorsement of them by College Board.

**CONNECTIONS\*:** Connections is a College Board program through which students are provided information about non-profit colleges, universities, scholarship organizations and other nonprofit educational organizations ('Eligible Institutions') and may receive preliminary offers of admission from nonprofit colleges and universities ('Participating Colleges'), based on criteria provided by those Eligible Institutions and Participating Colleges, which may include student interests, demographics, students' use of Educational Services, and other information collected by College Board during Covered Assessment(s) for which the student opts-in to Connections (collectively, 'Messages'). The students' interests and preferences (such as through user controls within the App, through engagement in BigFuture School, and any updates students make to their information in their use of Educational Services) may also influence and personalize the students' experiences within BigFuture School and the content of Messages. For Messages from Eligible Institutions, assessment score ranges the student received on past and future SAT, AP, PSAT/NMSQT and PSAT10 assessments may be used. For Messages with preliminary offers of admission from Participating Colleges, assessment score ranges the student received on past and future SAT assessments may be used, and race and ethnicity will not be used. **College Board never shares students' personally identifiable information with Eligible Institutions or Participating Colleges as part of Connections.**

Connections is entirely optional, and students must affirmatively opt-in and agree to College Board's use of their information as described above for Connections if they wish to participate. Unless an LEA or a school directs College Board to exclude its students from Connections (as further described below), students can opt-in during Covered Assessment(s) or in the App and may be able to do so through other channels. Students can opt-out any time, as described more fully below.

Opted-in students may receive Messages from Eligible Institutions and Participating Colleges in the App (including in-App notifications if the student elects to turn on those notifications), by hard copy mail, and by email, subject to the student providing their home address, email, and/or downloads the mobile application, all of which data elements are optional. Eligible Institutions and Participating Colleges do not know the identity of a student to whom Messages are delivered unless and until the student chooses to provide their personal information directly to the Eligible Institution or Participating College, which the student can only do outside of the App and outside of the Educational Services. A student may be able to link from the App, email, or QR code in a mailing to further content within BigFuture School or to an external webpage or webform hosted by that Eligible Institution or Participating College. Messages from Participating Colleges with a preliminary offer of admission will include a school-specific website link through which the student may share their information directly with the Participating College, after which the Participating College may inform the student about any next steps to enroll as well as to be considered for any financial aid. College Board may track students' access to such links/webpages for purposes of reporting and analytics, but College Board will not disclose such information to Eligible Institutions or Participating Colleges other than in de-identified and aggregated form.



Messages are created by Eligible Institutions and Participating Colleges and may include text, images, videos, and interactive elements. While the Messages may be personalized by College Board (e.g., student name at the top of an email) through automated means, College Board does not create, edit, or approve of Messages and is not responsible for Messages. Notwithstanding the foregoing, College Board may send a communication to the student alerting them that Message(s) are forthcoming and/or available in BigFuture School for them to access.

For students who receive a preliminary offer of admission in a Message, there is no guarantee of admission, scholarships, or financial aid and it may require them to complete additional steps to accept the offer as defined by the Participating College(s). The Participating College(s) may also require confirmation of information it relied upon in making a preliminary offer of admission, such as requiring the student to submit their final transcript to complete the admissions process. Each Participating College makes the decision on preliminary offers of admission. College Board is not involved in any of the selection or decision making by the Participating College(s).

Students who choose to opt-in to Connections can opt out at any time, for any or all Covered Assessment(s). Students can also choose to remain in Connections for any or all Covered Assessment(s) but opt-out of individual communications channels (emails, hardcopy mailings, and in-App). Students have multiple ways to opt-out, including, an opt-out feature within the App, an unsubscribe option from Connections emails, opt-out instructions included in each mailing, and by contacting College Board's customer service.

\*Not offered in New York at this time. There may be other exclusions.

#### ADDITIONAL DETAILS REGARDING EDUCATIONAL SERVICES:

There is no incremental cost for Educational Services.

College Board shall provide Client with reporting on its students' use of Educational Services, with the content and cadence within College Board's sole discretion.

College Board collects certain information from students during Covered Assessments to ensure test validity and fairness, for identity matching and the purposes described above under the 'College Board Collection, Use, and Disclosure of Data' section. College Board also uses that information in Educational Services, as described above, and to communicate with students about their Covered Assessment(s) and the Educational Services. For students who use the Educational Services, they may be able to update this information within the Educational Services, if they so choose. **All questions are optional.**

Questions include the following:

- Home/Mailing Address
- Email Address
- Race
- Ethnicity
- First Language
- Best Language
- GPA
- Intended College Major
- Level of Education Aspirations
- Parents' Level of Education

The following are only asked for the PSAT/NMSQT:

- Whether the student is enrolled in high school traditional or homeschooled
- Whether the student will complete or leave high school and enroll full-time in college
- How many total years the student will spend in grades 9-12
- Whether the student is a U.S. citizen (for students testing outside the United States)

To use the App, College Board will provide a secure method for the student to access and authenticate their identity using information collected about them in connection with the Covered Assessment(s) and Educational Services. This may include students providing a mobile number during the administration of the Covered Assessment with their phone number then being used to authenticate into the App. Students are encouraged to provide an email address solely for App account recovery purposes. By providing their mobile number, the student authorizes College Board to text them to download the App, authenticate into the App, and about their scores, including when their scores are available for Covered Assessments.. College Board does not use mobile numbers collected during Covered Assessments for any other purposes. The foregoing is clearly explained to the student.

Client may direct College Board to automatically exclude its students from Connections for one or more Covered Assessments by contacting College Board Customer Service at (866) 609-1369. Client may visit [collegeboard.org/connections-tc](http://collegeboard.org/connections-tc) for more information about Connections and for access to an opt-out form.

- Opt-outs must be submitted before the a deadline communicated by College Board for each assessment in order to suppress displaying the Connections opt-in to students during their testing experience for the Covered Assessment(s).
- If a student had already opted-in to Connections before Client opted-out of Connections for a Covered Assessment, (i) the student's data from Covered Assessment(s) for which Client opted out of Connections will no longer be used for Connections upon College Board's implementation of Client's opt out; (ii) the student's data from any Covered Assessment(s) for which Client chose not to opt-out of Connections may continue to be used for Connections and the student may still use the Connections feature within the App; and (iii) if Client excludes its students from Connections for all Covered Assessments, use of the student data for Connections for those Covered Assessments will cease upon College Board's implementation of Client's opt out, the students will not receive any new Messages, and any previously delivered Messages may be still accessed by students.
- If Client opts-out, scores the student received on Covered Assessment(s) may still be used for Connections as described above if the student opted-in to Connections through an agreement between College Board and their school, district, or state which has access to Covered Assessment score(s).
- In some instances, Client's state may have elected to opt-out its students and College Board will abide by that exclusion for Client's students.
- If Client opts-out, Client may revoke this opt-out election by contacting College Board at SAT Customer Service at 888-SAT-HELP, +1-212-520-8600 (International), or email [sateducator@collegeboard.org](mailto:sateducator@collegeboard.org).
- If Client opts-out, Client's students will not going forward be able to opt-in to Connections for the Covered Assessment(s) for which Client opted out of Connections.
- Upon opt-out, students will still be able to use BigFuture School to receive Score Information and Recommendations.

Students may have opportunities to link from BigFuture School to BigFuture® and to other college and career planning services on College Board's website, [www.collegeboard.org](http://www.collegeboard.org). Those services are not part of Educational Services and do not use student data collected under the Covered Assessments which are the subject matter of this Agreement or any DPA; the only exception being scores on College Board assessments, as all students have independent rights in their own test scores, as further acknowledged above. Students use BigFuture in their personal capacity and may need a personal College Board account to use certain features. Students with personal College Board accounts may also be able to access their scores through their personal accounts. Students may also have opportunities to copy data from their personal College Board accounts to Educational Services for use in the Educational Services. Such data copies shall be considered part of Educational Services and those copies are subject to the same privacy rules as student data collected during Covered Assessments. [collegeboard.org/privacycenter](http://collegeboard.org/privacycenter).

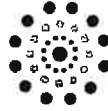




**Budget Schedule**

Product Name	Start Date	End Date	Quantity	Unit Price	Cost	Discount	Total Cost
PSAT/NMSQT EPP Volume-Based - 11th Grade	July 1, 2024	June 30, 2025	701	\$18.00	\$12,618.00	\$2,523.60	\$10,094.40
SAT SD Volume-Based Without Essay - 12th Grade	July 1, 2024	June 30, 2025	636	\$60.00	\$38,160.00	\$7,632.00	\$30,528.00
PSAT/NMSQT EPP Volume-Based - 11th Grade	July 1, 2024	June 30, 2025	701	\$18.00	\$12,618.00	\$12,618.00	\$0.00
PSAT/NMSQT EPP Volume-Based - 11th Grade	July 1, 2024	June 30, 2025	701	\$18.00	\$12,618.00	\$12,618.00	\$0.00
SAT SD Volume-Based Without Essay - 12th Grade	July 1, 2024	June 30, 2025	636	\$60.00	\$38,160.00	\$38,160.00	\$0.00
SAT SD Volume-Based Without Essay - 12th Grade	July 1, 2024	June 30, 2025	636	\$60.00	\$38,160.00	\$38,160.00	\$0.00

Subtotal: \$152,334.00  
 Total Discount: \$111,711.60  
 Total Cost: \$40,622.40



# Oneida-Herkimer-Madison BOCES


P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070

www.oneida-boces.org

VII D. 16.  
Approval of TIM Academy Contract  
August 14, 2024


## MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D.   
District Superintendent and Chief Executive Officer

Date: July 30, 2024

Subject: Approval of TIM Academy contract

Prepared by: Christopher Hill  
Kevin Healy 

### Background

TIM Academy, established in 1993 in Berwyn, PA, provides training and consultative services for professionals working with children diagnosed with autism spectrum disorders. Their goal is to share their instructional methods as well as to provide field-based consultation and support for professionals in the educational community.

### Discussion

As the Community School Resources CoSer continues to grow to meet the needs of component districts, TIM Academy will be an additional resource that school districts may utilize through OHM BOCES in support of teachers, students and school staff. TIM Academy provides a combination of direct consultative services and indirect consultative services to the school district's autistic support/special education staff.

### Recommendation

It is recommended that the Cooperative Board approve the service contract for the Center for TIM Academy for the 2024-2025 school year and make their services available to our component districts through the Community School Resources CoSer.

### Resolution

That the Cooperative Board approve the service contract for TIM Academy for the 2024-2025 school year and make their services available to our component districts through the Community School Resources CoSer.



**Timothy School/TIM Academy Contract Proposal for  
OHM BOCES-Professional Learning Network 2024-2025**

This contract is made and entered into on the date set forth below between The Timothy School/TIM Academy Consultative Services (“TIM”), located at 973 Old Lancaster Road, Berwyn, PA 19312, and the OHM BOCES – Professional Learning Network (“School District”), with its administrative offices located at 4747 Middle Settlement Road, New Hartford, New York, 13413.

**Scope of Work**

**Purpose:** TIM will provide a combination of direct consultative services and indirect consultative services to the School District’s Autistic Support/Special Education staff and/or Component School Districts. TIM will visit classroom/Component School Districts, as designated by the School Districts, Director of Professional Learning, to provide direct consultative services. Dates for consultative visits will be jointly determined by TIM, the Director of Professional Learning and Component School Districts. TIM Academy will also be available for follow-up meetings as deemed necessary by the School District’s Director of Professional Learning.

**Term, Termination and Renewal of Contract**

**Term.** Except and unless as terminated under the provisions of this Contract, this Contract shall be in effect from the first day of September 2024 through the last day of June 2025.

**Termination.** Either party may terminate this Contract upon thirty (30) days written notice for any or no reason. Said written notice shall be sent to the persons indicated herein via certified mail, return receipt requested, and shall state the anticipated terminated date. In no event shall the termination date be sooner than thirty (30) days from the date of the certified mail receipt unless TIM and the School District agree in writing to an earlier date. Termination of this contract shall not affect the districts obligation to pay for services rendered or expenses incurred prior to termination.

**Notices.** In the event any notices need to be provided under this Contract, notice shall be sent to the following individuals/locations:

***To the School District:***

Kevin Healy  
Director of Professional Learning  
OHM BOCES  
4747 Middle Settlement Road  
New Hartford, NY 13413  
Email: [khealy@oneida-boces.org](mailto:khealy@oneida-boces.org)

***To The Timothy School/TIM Academy***

Wendy Moran  
Director of Consultative Services  
The Timothy School  
973 Old Lancaster Road  
Berwyn, Pennsylvania 19312  
Email: [wmoran@thetimothyschool.org](mailto:wmoran@thetimothyschool.org)

**Additional expenses for travel will include:**

- Mileage is based on the IRS standard rate at the time of the travel. We will make every effort to coordinate our visits to the Central New York area with other local agencies to save mileage costs.
- Hotel – single room occupancy (1 or 2 rooms per visit)
- Meals – not to exceed \$50.00 per day/per consultant

The services rendered will be billed to the School District monthly by TIM with payment due to The Timothy School within thirty days.

**Miscellaneous Provisions.**

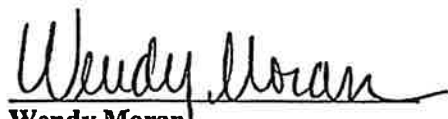
**Confidentiality of Student Information.** TIM and the School District, as well as their agents, directors, officials, employees and assigns, shall perform all respective obligations and duties under this Contract in such a manner as to ensure that all records, names and identities of students who are counseled, treated and/or rehabilitated shall be and will remain confidential, except for such disclosures that are required and/or permitted by law.

**Confidentiality of Party Information.** In the event a Party receives or procures information from or about the other Party, which such other Party regards as confidential or proprietary information, such Party shall keep and maintain said information in strictest confidence.

**Independent Contractor.** The parties hereto agree that TIM and its agents, contractors and employees, in the performance of this Contract, shall act in an independent contractor capacity and not as officers, employees or agents of the School District. TIM's employees shall at all times be and remain the sole employees of TIM, and TIM shall be solely responsible for payment of all employees' wages, benefits and other compensation.

**Contract Not Assignable.** This Contract shall not be assigned by any party hereto without prior, written consent of the non-assigning party.

**Survival of Confidentiality and Indemnity Provisions.** The confidentiality and indemnity provisions of this Contract shall survive any termination of this Contract.



Wendy Moran  
Timothy School/TIM Academy  
Director of Consultative Service

Date of acceptance 7/23/24

\_\_\_\_\_  
Michelle Anderson  
Cooperative Board President  
Oneida-Herkimer-Madison BOCES

Date of acceptance \_\_\_\_\_



## Oneida-Herkimer-Madison BOCES

P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070

[www.oneida-boces.org](http://www.oneida-boces.org)

### ADDENDUM "A"

## Parent's Bill of Rights for Data Privacy and Security

Pursuant to Education Law Section 2-D, school districts and BOCES are now required to publish, on their websites, a parents bill of rights for data privacy and security and to include such information with every contract a school district enters into with a third party contractor where the third party contractor receives student data or teacher or principal data.

1. A student's personally identifiable information cannot be sold or released for any commercial or marketing purposes.
2. Parents have the right to inspect and review the complete contents of their child's education record including any student data stored or maintained by the BOCES. This right of inspection is consistent with the requirements of the Family Educational Rights and Privacy Act (FERPA). In addition to the right of inspection of the educational record, Education Law §2-d provides a specific right for parents to inspect or receive copies of any data in the student's educational record. NYSED will develop policies and procedures pertaining to this right some time in the future.
3. State and federal laws protect the confidentiality of personally identifiable information, and safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls, and password protection, must be in place when data is stored or transferred.
4. A complete list of all student data elements collected by the State will be available for public review at <http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx>, or parents may obtain a copy of this list by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, NY 12234.
5. Parents have the right to have complaints about possible privacy breaches of student data addressed. Complaints can be made to: Mr. Christopher Hill, Assistant Superintendent for Instructional Services, 4747 Middle Settlement Road, New Hartford, NY 13413-0070. Phone 315-793-8643. E-mail [chill@oneida-boces.org](mailto:chill@oneida-boces.org). Complaints to NYSED should be directed in writing to the Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234, e-mail to [CPO@mail.nysed.gov](mailto:CPO@mail.nysed.gov). The complaint process is under development and will be established through regulations to be proposed by NYSED's Chief Privacy Officer, who has not yet been appointed.

For purposes of further ensuring confidentiality and security of student data — as well as the security of personally-identifiable teacher or principal data — the Parents' Bill of Rights (above) and the following supplemental information must be included in each contract that a school district or BOCES enters into with a third-party contractor with access to this information:

1. the exclusive purposes for which the student data, or teacher or principal data, will be used;
2. how the third party contractor will ensure that the subcontractors, persons or entities that the third party contractor will share the student data or teacher or principal data with, if any, will abide by data protection and security requirements;
3. when the agreement with the third party contractor expires and what happens to the student data or teacher or principal data upon expiration of the agreement;
4. if and how a parent, student, eligible student, teacher or principal may challenge the accuracy of the student data or teacher or principal data that is collected; and
5. where the student data or teacher or principal data will be stored (described in such a manner as to protect data security), and the security protections taken to ensure such data will be protected, including whether such data will be encrypted.

This bill of rights is subject to change based on regulations of the Commissioner of Education and the NYSED chief privacy officer.

Adopted: July 29, 2014

## **ADDENDUM "B"**

### **PARENTS' BILL OF RIGHTS – SUPPLEMENTAL INFORMATION ADDENDUM**

- 1. EXCLUSIVE PURPOSES FOR DATA USE:** The exclusive purposes for which “student data” or “teacher or principal data” (as those terms are defined in Education Law Section 2-d and collectively referred to as the “Confidential Data”) will be used by The Timothy School, Department of Consultative Services (the “Contractor”) are limited to the purposes authorized in the contract between the Contractor and Oneida-Herkimer-Madison BOCES (the “School District”) dated August 30, 2024 (the “Contract”).
- 2. SUBCONTRACTOR OVERSIGHT DETAILS:** The Contractor will ensure that any subcontractors, or other authorized persons or entities to whom the Contractor will disclose the Confidential Data, if any, are contractually required to abide by all applicable data protection and security requirements, including but not limited to those outlined in applicable state and federal laws and regulations (e.g., Family Educational Rights and Privacy Act (“FERPA”); Education Law §2-d; 8 NYCRR Part 121).
- 3. CONTRACT PRACTICES:** The Contract commences and expires on the dates set forth in the Contract, unless earlier terminated or renewed pursuant to the terms of the Contract. On or before the date the Contract expires, protected data will be exported to the School District in a mutually agreeable format and/or destroyed by the Contractor as directed by the School District.
- 4. DATA ACCURACY/CORRECTION PRACTICES:** A parent or eligible student can challenge the accuracy of any “education record”, as that term is defined in the FERPA, stored by the School District in a Contractor’s product and/or service by following the School District’s procedure for requesting the amendment of education records under the FERPA. Teachers and principals may be able to challenge the accuracy of APPR data stored by the School District in Contractor’s product and/or service by following the appeal procedure in the School District’s APPR Plan. Unless otherwise required above or by other applicable law, challenges to the accuracy of the Confidential Data shall not be permitted.
- 5. SECURITY PRACTICES:** Confidential Data provided to Contractor by the School District will be stored in the United States. The measures that Contractor takes to protect Confidential Data will align with the NIST Cybersecurity Framework including, but not necessarily limited to, disk encryption, file encryption, firewalls, and password protection.
- 6. ENCRYPTION PRACTICES:** The Contractor will apply encryption to the Confidential Data while in motion and at rest at least to the extent required by Education Law Section 2-d and other applicable law.

## DATA SECURITY AND PRIVACY PLAN

WHEREAS, the School District (hereinafter "School District") and The Timothy School, Department of Consultative Services (hereinafter "Contractor") entered into an agreement dated August 30, 2024 (hereinafter "Agreement") for 2024-2025 School year (hereinafter "Services").

WHEREAS, pursuant to the requirements under 8 NYCRR 121, Contractor maintains the data security and privacy plan described herein in connection with the Services provided to the School District.

1. During the term of the Agreement, Contractor will implement all state, federal and local data security and privacy requirements, consistent with the School District's Data Security and Privacy Policy in the following way(s):

The Contractor will offer staff development training and consultative services without needing personally identifiable information. If a new classroom launch is requested, the Contractor will ask for redacted Individualized Education Plans for the students in that specific classroom, only requiring their first names.

Services to be provided:

1. Direct Consultative Services: Timothy School consultants will meet with the administrative team to be briefed on issues to be addressed. Following a classroom observation and consultation with the classroom staff, Timothy School consultants will debrief with a member of the administrative team and if necessary, use indirect consultative hours to create materials to support all consultative recommendations.

2. New Classroom Design and Launch: Timothy School consultants will deliver a combination of direct and indirect consultative services to the Autistic Support/Special Education staff of the School District over three consecutive days. During this time, two TIM Consultants will visit specific classrooms as directed by the School District's Director of Education to provide direct consultative services for classroom design and implementation. Before the classroom design and launch, TIM consultants will dedicate 25 hours of indirect services for creating initial visuals and tasks. To individualize classroom materials, TIM will need redacted IEP information without any personally identifiable details. The consultative visit dates will be mutually agreed upon by TIM and the School District.

2. Contractor has in place the following administrative, operational and technical safeguards and practices to protect personally identifiable information that it will receive under the Agreement:

The Contractor will only accept Student information that has been redacted to remove all personally identifiable details, with the exception of student first names.

3. Contractor shall comply with 8 NYCRR 121 in that it acknowledges that it has reviewed the School District's Parents Bill of Rights for Data Privacy and Security and will comply with

5. Subcontractors (check one):

XX Contractor shall not utilize subcontractors.

The Timothy School, Department of Consultative Services will not utilize subcontractors; all consultants are employed by the Timothy School Corporation.

Contractor shall utilize subcontractors. Contractor shall manage the relationships and contracts with such subcontractors in the following ways in order to ensure personally identifiable information is protected:

6. Contractor has the following procedures, plans or protocols in place to manage data security and privacy incidents that implicate personally identifiable information: *Procedures, plans or protocols must, at a minimum, specify plans to identify breaches and unauthorized disclosures, and to promptly notify the School District.*

The Contractor will only accept Student information that has been redacted to remove all personally identifiable details, with the exception of student first names.

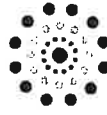
7. Termination of Agreement.

a. Within 30 days of termination of the Agreement, Contractor shall delete or destroy all student data or teacher or principal data in its possession; AND

b. Within 30 days of termination of the Agreement, Contractor shall  
Return all data to the School District using \_\_\_\_\_; OR  
Transition all data to a successor contractor designated by the School District in writing using \_\_\_\_\_.

8. In the event of a conflict between the terms of this Data Security and Privacy Plan and the terms of the Agreement, the terms of this Data Security and Privacy Plan shall control. All of the defined terms in the Agreement shall have the same definitions in the Data Security and Privacy Plan, unless otherwise defined herein. Except as expressly set forth in this Data Security and Privacy Plan, the terms and conditions of the Agreement shall remain unmodified and in full force and effect.





# Oneida-Herkimer-Madison BOCES


P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070

www.oneida-boces.org

VII D. 17.  
Approval of Center for Family Life  
Recovery Contract  
August 14, 2024


## MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D.   
District Superintendent and Chief Executive Officer

Date: July 23, 2024

Subject: Approval of Center for Family Life and Recovery contract

Prepared by: Christopher Hill   
Kevin Healy

### Background

The Center for Family Life and Recovery (CFLR) supports individuals struggling with addiction, mental health and behavioral issues by inspiring hope, providing help, promoting wellness and transforming lives. Services provided by CFLR include but are not limited to; suicide prevention, drug and alcohol prevention and counseling, mentoring, behavioral support, and many additional evidence-based programming to assist students and families in the region.

### Discussion

As the Community School Resources CoSer continues to grow to meet the needs of component districts, the Center for Family Life and Recovery (CFLR) will be an additional resource that school districts may utilize through OHM BOCES in support of students and their families. The CFLR is able to provide a tiered approach to intervention for schools utilizing multiple options depending on the specific needs of each component district.

Options for an in-house specialist include an intervention specialist whom could provide addiction and suicide prevention and counseling services to students at risk. A school district may also choose to integrate a family prevention specialist who would work with the community and entire families in providing care and external family referrals with collaborative partners.

### Prevention Specialist (PS)

The PS works with the administrators and school team that is designated to develop an action plan of prevention services and programming to meet the identified needs of the district and individual building within that district as needs may vary. The PS will develop the prevention strategic plan based on needs and time in which the PS is in district. The PS will maintain data collected of what is being done and monitor progress and supply quarterly reports with the specified school team and administrators and provide an overall annual report of prevention services. The PS will also work collaboratively with other agency partners who are working with the district to ensure fluidity and seamless services and programming for the students and/or families. The PS will be the conduit for CFLR internal referrals that the student and/or family may need such as the Family Peer Advocate or Family Support Navigation services. The PS will deliver and implement prevention services and programming mentioned in the CoSer and develop specific programming to meet the needs of the district for substance use, Mental Health, and/or suicide prevention.

### **Recommendation**

It is recommended that the Cooperative Board approve the service contract for the Center for Family Life and Recovery for the 2024-2025 school year and make their services available to our component districts through the Community School Resources CoSer.

### **Resolution**

That the Cooperative Board approves the service contract for the Center for Family Life and Recovery for the 2024-2025 school year and make their services available to our component districts through the Community School Resources CoSer.

AGREEMENT BETWEEN  
CENTER FOR FAMILY LIFE AND RECOVERY, INC.  
and  
THE ONEIDA-HERKIMER-MADISON BOARD OF COOPERATIVE EDUCATION SERVICES

The parties to this Agreement are Center for Family Life and Recovery, Inc. (herein referred to as "CFLR"), a not for profit corporation under the laws of the State of New York, with its principal offices located 502 Court St, Suite 401, Utica, NY 13502, hereinafter referred to as CFLR and Oneida- Herkimer-Madison Board of Cooperative Educational Services organized and existing under the laws of the State of New York, with its principal offices located at 4747 Middle Settlement Road, New Hartford, New York 13413, hereinafter referred to as the "BOCES" (each individually referred to as a "Party" and collectively referred to as the "Parties").

**WHEREAS**, BOCES wishes to secure the services of Center for Family Life and Recovery, Inc. to administer prevention services. CFLR is a NYS OASAS Credentialed Prevention Provider pre-birth throughout the lifespan. The prevention program coordinates and maximizes public, non-profit and private resources to deliver critical services such as mental health first aid, suicide prevention, mentoring and a variety of evidence-based prevention programs to students and their families using the school building as the delivery site with the goal of creating improved student learning, stronger families, and healthier communities.

Therefore, in consideration of the mutual promises made herein, CFLR and BOCES have entered into this Agreement.

1. **Term:**
  - a. This Agreement shall be deemed effective as of the date it is executed by both parties (the "Effective Date") and shall continue in effect until June 30, 2025 (the "Term"), unless terminated earlier as provided herein. Either party shall have the right to terminate this Agreement upon sixty (60) days advance written notice to the other party.
2. **CFLR Responsibilities:**
  - a. Provide prevention services in the school system which includes administrative oversight of CFLR staff, data management and coordination. Prevention services may include evidence base curriculum in the classroom, one-on-one, coordination of referrals to programs such as FACT, Mental Health First Aid training to school and community, Narcan training and Compeer Mentoring Program.
  - b. Collaborate directly with BOCES to deliver the essential components of the Community School Resource COSER to participating component districts in accordance with the contractual terms and conditions.
  - c. Attend all Advisory Board meetings and all other meetings as required by BOCES.
  - d. Adhere to all compensation guidelines in accordance with contractual terms and conditions.
  - e. Participate in all program evaluation activities facilitated by BOCES and provide data and performance outcomes upon request.
  - f. CFLR agrees to cooperate with BOCES to have any individuals providing services who will have a direct contact with students to furnish fingerprints and submit to a criminal background check and clearance by the State Education Department's Office of School Personnel Review and Accountability (OSPRA) prior to performing services. This shall include, but is not limited to, completing paperwork and filing such paperwork with an appropriate agency,

e.g., BOCES, for the purpose of submitting fingerprints for criminal clearance. CFLR shall be solely responsible for any costs associated with the required fingerprinting and criminal clearance. CFLR shall provide a complete roster of all persons who will and/or may be providing services under this Agreement and shall further be responsible for providing updated lists as necessary.

3. **BOCES Responsibilities:**

BOCES will coordinate and provide direct services associated with the base service, including but not limited to:

- a. Work collaboratively with vendors to conduct ongoing district needs assessment and coordinate program evaluation activities between the districts and community providers to monitor goals and outcomes.
- b. Create a seamless operating system for vendor use to provide highly coordinated community- based services and support to students and families in participating component districts.
- c. Provide consultation and support (via email, phone, or face to face meetings) for component districts desiring to and/or participating in community school resources.

4. **Confidentiality of Student Records.**

- a. BOCES shall maintain responsibility for the privacy of and control over the student records in its possession. District will permit sharing of student records, medical and other records and information about program participants with CFLR staff to the maximum extent allowed and, in the manner, specified by law for the limited purpose of effectuating the provision of services under this Agreement.
- b. CFLR acknowledges that student records are confidential and will comply with all requirements of the Family Educational Rights and Privacy Act (FERPA), the Individuals with Disabilities Education Act, the New York Education Law, the addendum to this Agreement, and other applicable law regarding such confidentiality. CFLR acknowledges that for purposes of FERPA it acts as a school official with a legitimate educational interest in the student information shared with it, and it will comply with the non-disclosure requirements of FERPA.
- c. Confidentiality. CFLR and BOCES agree that all information exchanged is considered confidential and subject to provisions of Federal and New York State Law and will be used only for the purposes outlined in this Agreement.
- d. Records Disclosure. CFLR and BOCES agree to comply with the requirements set forth in the Family Education Rights to Privacy Act (FERPA), New York State Education Law Section 2-d, as well as any regulations promulgated under those laws, as the same may be amended from time-to-time. Attached hereto and made a part of the Agreement in Addendum A are the terms required by New York State Education Law Section 2-d concerning the disclosure of protected identifiable student, principal, and teacher information from disclosure.
- e. HIV- Related Information. Non- discrimination. CFLR shall not discriminate or refuse assistance to individuals with AIDS or HIV infection. It is agreed that CFLR, and any member of CFLR's staff with whom confidential HIV- related information may be given as a necessity for providing services, in accordance with part 403.9 of

Title 18 NYSDSS regulations and Section 2782 of NYS Public Health Law, are fully informed of the penalties and fines for disclosure in violations of State Law and Regulations.

- f. Re-disclosure. The following written statement must be included when disclosing any confidential HIV-related information:

*"This information has been disclosed to you from confidential records which are protected by State Law. State Law prohibits you from making any further disclosure of this information without the specific written consent of the person to whom it pertains, or as otherwise permitted by law. Any unauthorized further disclosure in violation of State Law may result in a fine or jail sentence or both. A general authorization for the release of medical or other information is not sufficient authorization for further disclosure."*

- g. Child Abuse, Neglect, and Maltreatment. Notwithstanding any other provision of this Agreement, CFLR shall comply with all New York State laws, rules, and regulations governing Child Abuse, Neglect, and Maltreatment.
- h. The Parties agree that all records must be available for a period of years that is in compliance with LGS-1 Records Retention & Disposition Schedule (<http://www.archives.nysed.gov/records/local-government-record-schedule/lgs-1-title-page>), and must be made available for audit by the New York State Department of Education and New York State Audit and Control upon request. Records related to student discipline must be kept for a minimum of three (3) years after the student reaches the age of eighteen (18).
- i. Responsibility for all communication with parents of participating students regarding the assessment and evaluation of students' needs during provision of services shall be the sole responsibility of BOCES. From time to time, CFLR staff may be required to deliver professional opinions; however, these shall be delivered under the terms of this Agreement, strictly to and for the benefit of BOCES staff involved.

5. Requirements of New York State Education Law Section 2-d

The purposes of this Agreement may require the disclosure of certain personally identifiable student information (hereinafter referred to as defined by Education Law Section 2-d (1), (d) and (j)). The disclosure and use of PII shall comply with the Data-Sharing Addendum attached hereto, and made a part of, this Agreement.

1. Resolution of issues/ Termination.

In case of deficiencies of service or other programmatic issues, BOCES will first develop an Action Plan in concert with CFLR to address the issues. In the event the issues are personnel related, BOCES shall have the option of removing personnel assigned to the program and replacing the personnel with mutually agreed upon individuals.

If the issues cannot be resolved through the Action Plan, the District reserves the right to terminate services and this Agreement upon thirty (30) days written notice.

2. Compensation.

BOCES agrees to pay CFLR for services performed under this agreement. Services performed under this Agreement shall be billed monthly. BOCES agrees to promptly provide payment for all services on a monthly frequency within thirty (30) days of invoice. BOCES shall reimburse CFLR according to the rate structure in Appendix D for each participating component district.

3. FORCE MAJEURE.

Neither party shall be liable for any failure or delay in or termination of its performance under this Agreement due to causes which are beyond its reasonable control, including, but not limited to, an act of nature, pandemic, act of civic or military authority, fire, epidemic, flood, riot, war, strikes or labor disputes, failure of equipment, failure of software, failure of telecommunications lines, power outages, failure or downtime of data network carriers or internet access providers, sabotage, terrorism, USPS mail delivery delays, and governmental action (referred to herein as "Force Majeure"). Either party shall have the right to terminate the Agreement immediately upon written notice to the other of any Force Majeure event and shall not be liable for any obligations under this Agreement upon such termination. The parties stipulate that a Force Majeure event shall include building closures or other impacts of the novel coronavirus COVID-19 pandemic, which is ongoing as of the date of the execution of this Agreement.

#### 4. INSURANCE.

CFLR shall maintain at its own cost professional and general liability insurance for all employees, officers and representatives providing services under this Agreement. Certificates of such insurance shall be furnished by CFLR to BOCES upon request. Failure to maintain such insurance shall be a default under this contract and shall be grounds for immediate termination of this contract.

#### 5. INDEMNIFICATION.

Each party (for purposes of this Paragraph, the party of the first part shall be referred to as the "Indemnifying Party", which shall include such party's officers, employees, contractors, representatives, and agents) shall indemnify, defend and hold harmless the other party (for purposes of this Paragraph, the party of the second part shall be referred to as the "Indemnified Party") from and against: (a) any and all liability arising out of the Indemnifying Party's failure to comply with the terms of this Agreement, and any injury, loss, claims, or damages arising from the negligent operations, acts, or omissions of the Indemnifying Party relating to or arising out of such party's performance of its obligations under this Agreement; and (b) any and all costs and expenses, including reasonable legal expenses, incurred by or on behalf of the Indemnified Party in connection with the defense of such claims. Notwithstanding the foregoing, no party shall be liable to any other party hereunder for any claim covered by insurance, except to the extent of any deductible and to the extent that the liability of such party exceeds the amount of such insurance coverage.

#### 6. No Special Duty.

Nothing in this Agreement shall create a special duty to BOCES or to any third party, including but not limited to employees and students of BOCES.

#### 7. Notice.

All notices to CFLR should be sent to:

Attention: Cassandra Sheets, LMSW Chief Executive Officer  
Center for Family Life and Recovery, Inc. 502 Court Street, Suite 401  
Utica NY, 13502

All notices to BOCES should be sent to:

Attention: Christopher Hill Assistant Superintendent  
Oneida-Herkimer-Madison BOCES 4747 Middle Settlement Road  
New Hartford, NY 13413

With a copy to:

Donald E. Budmen, Esq. Ferrara Fiorenza PC 5010 Campuswood Drive East Syracuse, NY 13057

8. Expiration.

The Parties agree that this Agreement expires on June 30, 2025, without notice. Any renewal of said Agreement shall require execution of a subsequent Agreement by all Parties and approval of the appropriate governing bodies where required.

9. Independent Contractor Status.

In the performance of their respective duties and obligations hereunder, the parties, together with their agents and representatives, are independent contractors with respect to one another. The parties are not, and shall not be deemed to be, joint ventures, partners or employees.

10. Advice of Counsel.

Each Party acknowledges that, in executing this Agreement, such Party has had the opportunity to seek the advice of independent legal counsel and has read and understood all of the terms and provisions of this Agreement.

11. Assignment

No Party may assign this Agreement, or any part hereof, or any rights hereunder, without the written advance consent of both other Parties.

12. Governing Law.

This Agreement shall be governed by and construed in accordance with the laws of the State of New York, exclusive of its choice of laws, rules, and principles. The Parties agree that any legal action shall be filed in a court of competent jurisdiction in Oneida County, New York.

13. Severability.

In the event that a portion of this Agreement is found illegal, invalid, contrary to public policy, or unenforceable by a court of competent jurisdiction, then the surviving remainder of the Agreement shall continue in full force and effect.

14. Entire Agreement.

- a. The Parties agree that this Agreement and any addenda attached and incorporated into this Agreement, whether or not physically attached, represent the entire agreement between them. Any amendments to this Agreement shall require the written consent of all Parties. By signing below, the Parties agree and acknowledge that they have read, understood and agreed to all the terms contained in this agreement.

REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK  
SIGNATURE PAGE TO FOLLOW



IN WITNESS WHEREOF, CFLR and BOCES have caused this Agreement to be executed as of the date below.

For Center for Family Life and Recovery, Inc.



Cassandra Sheets Chief  
Executive Officer  
Center for Family Life and  
Recovery



Date: 6/25/24

For Oneida-Herkimer-Madison BOCES

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**Michelle Anderson**  
**President, Cooperative Board of Oneida-Herkimer-Madison BOCES**

Date: \_\_\_\_\_

**ADDENDUM: Student Information and  
Compliance with Education Law Section 2-d**

This Addendum is part of an Agreement (the underlying agreement) between CFLR and Oneida-Herkimer-Madison BOCES for CFLR to provide certain professional services to the participating component school districts and BOCES. For CFLR to provide professional services, it is necessary for BOCES and the participating component school districts to share certain student personally identifiable information with CFLR and its employees, agents, or subcontractors. The Parties acknowledge that the use and disclosure of that student personally identifiable information is governed by Section 2-d of the New York State Education Law, and that CFLR is a "third party contractor" as that term is used in Section 2-d and its implementing regulations. Therefore, BOCES and CFLR agree that the terms and conditions set forth in this Addendum shall govern CFLR receipt, custody, and use of Student Data, as defined herein, to ensure compliance with Education Law Section 2-d and its implementing regulations.

**1. Term**

The term of this Addendum shall be the same as the underlying contract. CFLR's obligation to protect shared student information as described in this Addendum shall survive the termination of the underlying agreement and shall remain in force and effect for the record retention period defined in the underlying agreement.

**2. Definitions of Terms Used in This Addendum**

- a. "Student Data" means personally identifiable information from student records that CFLR receives or has access to from BOCES and the participating component school districts. "Personally Identifiable Information" ("PII"), as applied to Student Data, means personally identifiable information as defined in 34 CFR 99.3 implementing the Family Educational Rights and Privacy Act {FERPA), at 20 USC 1232g.
- b. "Parent" means a parent, legal guardian, or person in parental relation to a student.
- c. "Student" means any person attending or seeking to enroll in an educational agency.
- d. "Eligible Student" means a student eighteen years or older.

**3. Ownership of Personally Identifiable Information**

CFLR acknowledges that the Student Data belongs to and is owned by BOCES and/or the participating component school district to which BOCES is providing services, and CFLR has no ownership interest in Student Data.

**4. Additional Contractor Obligations**

- a. Student Data received by CFLR or by any subcontractor or assignee CFLR shall not

be sold, used, or released for any commercial or marketing purposes, nor will CFLR or any subcontractor or assignee of CFLR facilitate the use of disclosure of Student Data by any other party for a marketing or commercial purpose, as that term is defined in the applicable Commissioner Regulations.

- b. CFLR shall maintain the confidentiality of the Student Data to which it has access (including access solely for the purpose of providing technical support), in accordance with state and federal law and the District's Parents Bill of Rights for Data Security and Privacy. A copy of the District's Parents Bill of Rights is signed by the Parties and attached hereto and incorporated into this Addendum Agreement as Appendix A.
- c. CFLR agrees that any of its officers or employees, and any officers or employees of any subcontractor or assignee of CFLR who may be granted access to the Student Data, have received or will receive training on the federal and state law governing confidentiality of such data prior to receiving the data or access to the data.
- d. CFLR will ensure that any subcontractors or assignees with whom it shares Student Data will abide by the data protection and security requirements of Section 2-d, by requiring them to execute written agreements which subject them to the terms of this Addendum.
- e. Student Data transferred to CFLR in an electronic format by BOCES and the participating component school districts will be stored in electronic format on systems maintained by or under the direct control of CFLR in a secure data center facility located within the continental United States. The measures that CFLR will take to protect the privacy and security of the shared data while it is stored in this manner shall be those associated with industry best practices including, but not necessarily limited to, disk encryption, file encryption, firewalls, and password protection, and shall aligns with the NIST Cybersecurity Framework, version 1.0.

**5. Exclusive Purpose for Information Sharing**

The exclusive purpose for which BOCES and the participating component school districts and the participating component school districts will provide CFLR with Student Data is to provide students of BOCES and the participating component school districts with the professional services described in the underlying agreement. CFLR agrees not to use the Student Data for any other purposes.

**6. Contractor Statutory Responsibilities**

CFLR acknowledges that it has the following statutory obligations under Section 2-d with respect to Student Data, and agrees that failure to fulfill one or more of these statutory obligations shall be deemed a breach of the underlying contract:

- a. To limit internal access to education records and shared Student Data to those individuals that are determined to have legitimate educational interests within the meaning of Section 2-d and the Family Educational Rights and Privacy Act (FERPA); *i.e.*, the individual needs access to the shared Student Data in order to fulfill his or her responsibilities in performing Center's obligations under the underlying contract.
- b. To not use education records or shared Student Data for any purposes other than those explicitly authorized in this Addendum.
- c. To not disclose any personally identifiable information to any other party who is not an authorized representative of CFLR using the information to carry out its obligations under the underlying contract, unless:
  - i. the parent or eligible student has provided prior written consent; or
  - ii. the disclosure is required by statute or court order and notice of the disclosure is provided to BOCES and the participating component school districts no later than the time of disclosure, unless such notice is expressly prohibited by the statute or court order.
- d. To maintain reasonable administrative, technical, and physical safeguards to protect the security, confidentiality, and integrity of personally identifiable student information in its custody; and
- e. To use encryption technology to protect data while in motion or in its custody from unauthorized disclosure using a technology or methodology specified by the secretary of the U.S. Department of HHS in guidance issued under Section 13402(H)(2) of P.L. 111-5.

**7. Response to Unauthorized Releases of Protected Information**

CFLR further acknowledges the following additional obligations under Section 2-d regarding breach and unauthorized release of Student Data, and agrees that failure to fulfill one or more of these additional statutory obligations shall be deemed a breach of the underlying contract:

- a. To notify BOCES and the participating component school districts of any breach of security resulting in an unauthorized release of Student Data by CFLR or its subcontractors or assignees in violation of applicable state or federal law, District's Parents Bill of Rights for Data Privacy and Security set forth in Appendix A of this Addendum, or obligations relating to data privacy and security contained within this Addendum, in the most expedient way possible and without unreasonable delay and no more than seven calendar days after the discovery of such breach.
- b. In the event that BOCES and the participating component school district to which CFLR has provided services is required under Section 2-d to notify parent(s) or eligible student(s) of an unauthorized release of shared data by CFLR or its assignees or subcontractors, CFLR shall promptly reimburse the school district to which it has provided services for the full cost of such notification, without limitation by any provision of the underlying contract.

**8. Disposition of Shared Student Information**

Upon the expiration of the underlying agreement without a successor Agreement in place, CFLR shall retain all Student Data previously received in electronic format or paper for the record retention period defined in the underlying agreement, and all CFLR obligations to maintain the security and privacy of that information shall remain in force and effect for that period of time. At the end of the record retention period, CFLR shall ensure that no copy, summary or extract of the shared data or any related work papers are retained on any storage medium whatsoever by CFLR, its subcontractors or assignees, or the secure data center facilities.

If a parent or eligible student wishes to challenge the accuracy of the data concerning that student or eligible student that was shared with CFLR and is maintained by or under the control of CFLR that challenge shall be processed through the procedures provided by the student's school district of residence for amendment of education records under the Family Educational Rights and Privacy Act (FERPA).

To the extent that any term of the underlying contract conflicts with the terms of this Addendum, the terms of this Addendum shall apply and be given effect.

**9. Appendices:**

The following appendices attached hereto shall be incorporated into the Agreement, and shall supersede any inconsistent provisions in the Agreement:

- a. Appendix A: BOCES' Parents' Bill of Rights for Data Privacy and Security
- b. Appendix B: Parents' Bill of Rights — Supplemental Information Addendum
- c. Appendix C: Third-Party Information Security Risk Management Policy
- d. Appendix D: Record Keeping Policy and Procedure
- e. Appendix E: Center for Family Life and Recovery, Inc. (CFLR, Inc.) Prevention Program and Services

Any revisions to this Addendum shall be by mutual written agreement of the Parties. Notwithstanding the underlying, the Parties acknowledge that modifications to this Addendum may be necessary in the future to ensure compliance with Section 2-d, following the issuance of further guidance by the New York State Education Department, and adoption of the District's Policy on Data Security and Privacy after the Parties' execution of the underlying contract. The parties agree to act in good faith to take such additional steps as may be necessary at that time.

**Appendix A**  
**Parents Bill of Rights for Data Privacy and Security**

Pursuant to Education Law Section 2-D, school districts and BOCES are now required to publish, on their websites, a parent's bill of rights for data privacy and security and to include such information with every contract a school district enters into with a third-party contractor where the third-party contractor receives student data or teacher or principal data.

1. A student's personally identifiable information cannot be sold or released for any commercial or marketing purposes.
2. Parents have the right to inspect and review the complete contents of their child's education record including any student data stored or maintained by BOCES. This right of inspection is consistent with the requirements of the Family Educational Rights and Privacy Act (FERPA). In addition to the right of inspection of the educational record, Education Law §2-d provides a specific right for parents to inspect or receive copies of any data in the student's educational record. NYSED will develop policies and procedures pertaining to this right sometime in the future.
3. State and federal laws protect the confidentiality of personally identifiable information, and safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls, and password protection, must be in place when data is stored or transferred.
4. A complete list of all student data elements collected by the State will be available for public review at <http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx>, or parents may obtain a copy of this list by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, NY 12234.
5. Parents have the right to have complaints about possible privacy breaches of student data addressed. Complaints can be made to: Mr. Christopher Hill, Assistant Superintendent for Instructional Services, 4747 Middle Settlement Road, New Hartford, NY 13413-0070. Phone 315-793-8643. E-mail [chill@oneida-boces.org](mailto:chill@oneida-boces.org). Complaints to NYSED should be directed in writing to the Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234, e-mail to [CPO@mail.nysed.gov](mailto:CPO@mail.nysed.gov). The complaint process is under development and will be established through regulations to be proposed by NYSED's Chief Privacy Officer, who has not yet been appointed.

For purposes of further ensuring confidentiality and security of student data —as well as the security of personally-identifiable teacher or principal data — the Parents' Bill of Rights (above) and the following supplemental information must be included in each contract that a school district or BOCES enters with a third-party contractor with access to this information:

1. The exclusive purposes for which the student data, or teacher or principal data, will be used.
2. how the third-party contractor will ensure that the subcontractors, persons or entities that the third-party contractor will share the student data or teacher or principal data with, if any, will abide by data protection and security requirements.
3. when the agreement with the third-party contractor expires and what happens to the student data or teacher or principal data upon expiration of the agreement.
4. if and how a parent, student, eligible student, teacher or principal may challenge the accuracy of the student data or teacher or principal data that is collected; and
5. where the student data or teacher or principal data will be stored (described in such a manner as to protect data security), and the security protections taken to ensure such data will be protected, including whether such data will be encrypted.

This bill of rights is subject to change based on regulations of the Commissioner of Education and the NYSED chief privacy officer.



**Appendix B**  
**Parents' Bill of Rights — Supplemental Information Addendum**

1. **EXCLUSIVE PURPOSES FOR DATA USE:** The exclusive purposes for which “student data” or “teacher or principal data” (as those terms are defined in Education Law Section 2-d and collectively referred to as the “Confidential Data”) will be used by Center For Family Life And Recovery, Inc. (CFLR) are limited to the purposes authorized in the contract between the Contractor and the Oncida-Herkimer-Madison BOCES (BOCES) commencing on July 1, 2024 and expiring on June 30, 2025 (the “Contract”).
2. **SUBCONTRACTOR OVERSIGHT DETAILS:** The Contractor will ensure that any subcontractors, or other authorized persons or entities to whom the Contractor will disclose the Confidential Data, if any, are contractually required to abide by all applicable data protection and security requirements, including but not limited to those outlined in applicable state and federal laws and regulations (e.g., Family Educational Rights and Privacy Act (“FERPA”); Education Law §2-d; 8 NYCRR Part 121).
3. **CONTRACT PRACTICES:** The Contract commences and expires on the dates set forth in the Contract, unless earlier terminated or renewed pursuant to the terms of the Contract. Upon the expiration of the underlying agreement without a successor Agreement in place, Contractor shall retain all Confidential Data previously received in electronic format or paper for the record retention period defined in the underlying agreement, and all of Contractor’s obligations to maintain the security and privacy of that information shall remain in force and effect for that period of time. At the end of the record retention period, Contractor shall ensure that no copy, summary or extract of the shared data or any related work papers are retained on any storage medium whatsoever by Contractor, its subcontractors or assignees, or the aforementioned secure data center facilities.
4. **DATA ACCURACY/CORRECTION PRACTICES:** A parent or eligible student can challenge the accuracy of any “education record”, as that term is defined in the FERPA, stored by the School District in a Contractor’s product and/or service by following the School District’s procedure for requesting the amendment of education records under the FERPA. Teachers and principals may be able to challenge the accuracy of APPR data stored by the School District in Contractor’s product and/or service by following the appeal procedure in the School District’s APPR Plan. Unless otherwise required by the above or by other applicable law, challenges to the accuracy of the Confidential Data shall not be permitted.
5. **SECURITY PRACTICES:** Confidential Data provided to Contractor by the School District will be stored in a secure data facility located in the continental United States. The measures that Contractor takes to protect Confidential Data will align with the NIST Cybersecurity Framework including, but not necessarily limited to, disk encryption, file encryption, firewalls, and password protection.
6. **ENCRYPTION PRACTICES:** The Contractor will apply encryption to the Confidential Data while in motion and at rest at least to the extent required by Education Law Section 2-d and other applicable laws.

## **Third-Party Information Security Risk Management Policy**

### **Purpose**

Center for Family Life and Recovery, Inc. (CFLR) utilizes third-party products and services to support our mission and goals. Third-party relationships carry inherent and residual risks that must be considered as part of our due care and diligence. The Third-Party Information Security Risk Management Policy contains the requirements for how CFLR will conduct our third-party information security due diligence.

### **Audience**

This policy applies to all individuals who engage with a third-party on behalf of CFLR.

### **Definitions**

- **Employee:** A person who is a part-time or full-time hourly or salaried employee performing work for CFLR as an employee, and not an independent contractor. Sometimes referred to as a “W2 employee.”
- **Third-party or 3rd-party:** Any person or organization providing a service or product to CFLR and is not an employee.
- **Information Resources:** Any system involved in the creation, use, management, storage, and/or destruction of CFLR information and the information itself.
- **Inherent information security risk:** The information security risk related to the nature of the 3rd-party relationship without accounting for any protections or controls. Sometimes referred to as “impact” and used to classify third-party relationships as an indicator of what additional due diligence may be warranted.
- **Residual information security risk:** The information security risk remains once all applicable protections and controls are accounted for.

### **Policy**

#### ***Assessments***

1. Every 3rd-party granted access to CFLR Information Resources must sign the CFLR Third-Party Non-Disclosure Agreement and Business Associate Agreement (if applicable).
2. All 3rd-party relationships must be evaluated for inherent information security risk prior to any interaction with CFLR Information Resources.
3. Criteria for inherent risk classifications must be established as “High,” “Medium,” and “Low.”
4. All 3rd-party relationships must be re-evaluated for inherent information security risk bi-annually and any time there is a material change in how CFLR utilizes the third-party product or service.

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5. 3rd-party relationships with significant inherent risk (classified as “High” or “Medium”) must be evaluated for residual risk using questionnaires, publicly available information, and/or technical tools.
6. Residual information security risk assessments must account for administrative, physical, and technical controls.
7. Residual information security risk thresholds must be established for 3rd-party relationships with significant inherent risk (classified as “High” or “Medium”).
8. 3rd-party relationships that do not meet established residual information security risk thresholds:
  - o Must be terminated,
  - o Must be formally approved by executive management following an established waiver process, and/or
  - o Changed in a manner that reduces inherent and/or residual information security risk to meet CFLR established thresholds.
9. 3rd-party relationships concerning industry and/or regulatory requirements (e.g., PCI-DSS, HIPAA, etc.) must be reviewed no less frequently than on an annual basis.

### ***Management***

10. 3rd-party agreements and contracts must specify:
  - o The CFLR information the vendor should have access to,
  - o How CFLR information is to be protected by the 3rd-party,
  - o How CFLR information is to be transferred between CFLR and the 3rd-party,
  - o Acceptable methods for the return, destruction, or disposal of CFLR information in the 3rd-party’s possession at the end of the relationship/contract,
  - o Minimum information security requirements,
  - o Information security incident response and notification requirements,
  - o Right for CFLR to audit 3rd-party information security protections and controls.
11. If the 3rd-party subcontracts part of the information and communication technology service provided to CFLR, the 3rd-party is required to ensure appropriate information security practices are followed throughout the supply chain.
12. The 3rd-party must only use CFLR Information Resources for the purpose of the business agreement and/or contract.
13. Work outside of defined parameters in the contract must be approved in writing by the appropriate CFLR point of contact.
14. 3rd-party performance must be reviewed annually to ensure compliance with agreed-upon contracts and/or service level agreements (SLAs). In the event of non-compliance with contracts or SLAs, regular meetings will be conducted until performance requirements are met.
15. The 3rd-party’s major IT work activities must be entered into or captured in a log:
  - o Made available to CFLR IT management upon request, and

- o Must include events such as personnel changes, password changes, project milestones, deliverables, and arrival and departure times.
16. Any other CFLR information acquired by the 3rd-party during the contract cannot be used for the 3rd-party's own purposes or divulged to others.
  17. 3rd-party personnel must report all security incidents directly to the appropriate CFLR IT personnel.
  18. CFLR IT will provide a technical point of contact for the 3rd-party. The point of contact will work with the 3rd-party to ensure compliance with this policy.
  19. 3rd-parties must provide CFLR a list of key personnel working on the contract when requested. 3rd-parties must provide CFLR with notification of key staff changes within 24 hours of change.
  20. Upon departure of a 3rd-party employee from a contract, for any reason, the 3rd-party will ensure all sensitive information is collected and returned to CFLR or destroyed within 24 hours.
  21. Upon termination of contract, 3rd-parties must be reminded of confidentiality and non-disclosure requirements.
  22. Upon termination of contract or at the request of CFLR, the 3rd-party must surrender all CFLR badges, access cards, equipment, and supplies immediately.
  23. Any equipment and/or supplies to be retained by the 3rd-party must be documented by authorized CFLR IT management.

### ***Waivers***

Waivers from certain and specific policy provisions may be sought following the CFLR Waiver Process. There are no exceptions to any provisions noted in this policy until and unless a waiver has been granted.

### ***Enforcement***

This Third-Party Information Security Risk Management Policy supplements and complements all other related information security policies. It does not supersede any such policy or vice versa. Where there are any perceived or unintended conflicts between CFLR policies, they must be brought to the attention of CFLR for immediate reconciliation.

Personnel found to have violated any provision of this policy may be subject to sanctions up to and including removal of access rights, termination of employment, termination of contract(s), and/or related civil or criminal penalties.

## Appendix D

### Center for Family Life and Recovery

### Record Keeping Policy and Procedure

#### 1. Purpose

This policy establishes guidelines and procedures for the creation, maintenance, and disposal of records within the Center for Family Life and Recovery.

#### 2. Scope

This policy applies to all employees, contractors, and third-party entities who handle or have access to organizational records.

#### 3. Definitions

a. Records: Any recorded information, regardless of format or medium, created, received, and maintained by the Center for Family Life and Recovery during its business activities.

b. Record Owner: The individual or department responsible for creating, maintaining, and managing specific records.

c. Record Custodian: The individual or department responsible for the safekeeping and management of records in accordance with this policy.

#### 4. Responsibilities

##### a. Record Owners:

i. Identify and classify records based on their content and importance.

ii. Ensure that records are accurate, complete, and maintained in accordance with legal and regulatory requirements.

## Appendix D

201 West Dominick St.  
Rome, New York 13440  
Phone: (315) 336-3090  
Fax: (315) 336-3091

205 North Washington Street  
Herkimer, New York 13350  
Phone: (315) 866-8407  
Fax: (315) 866-3538

5900 North Burdick St., Suite 204  
Syracuse, New York 13057  
Phone: (315) 733-1709

iii. Assign appropriate retention periods to records based on their value and relevance.

iv. Regularly review and update records as necessary.'

**b. Record Custodians:**

i. Safeguard records against unauthorized access, alteration, or destruction.

ii. Ensure that records are stored securely, whether in physical or electronic format.

iii. Provide access to records only to authorized personnel as per organizational policies and procedures.

iv. Implement appropriate measures for the disposal of records at the end of their retention period .  
CFLR will hold a record for 7 years.

**5. Record Classification**

a. Records shall be classified based on their sensitivity, confidentiality, and regulatory requirements.

Classification levels may include Public, Internal Use Only, Confidential, and Highly Sensitive.

**6. Record Retention**

a. Records shall be retained for the period specified in the organization's retention schedule, which shall be based on legal, regulatory, and business requirements.

b. Records that have reached the end of their retention period shall be disposed of securely and in accordance with applicable laws and regulations.

**7. Record Storage**

**Appendix D**

a. Physical records shall be stored in secure and controlled environments to prevent loss, damage, or unauthorized access.

b. electronic records shall be stored on secure servers with appropriate access controls and encryption measures.

## **8. Record Access**

- a. Access to records shall be restricted to authorized personnel with a legitimate business need.
- b. Access permissions shall be granted, modified, or revoked based on job roles and responsibilities.

## **9. Record Disposal**

- A. Records shall be disposed of securely and prevent unauthorized access or retrieval.
- b. Disposal methods may include shredding, incineration, or electronic deletion, depending on the format of the records.

## **10. Training and Awareness**

- a. Employees shall receive training in record-keeping policies and procedures as part of their onboarding process and ongoing professional development.
- b. Regular awareness campaigns shall be conducted to reinforce the importance of record keeping and compliance with organizational policies.

## **11. Compliance and Monitoring**

- a. Compliance with this policy shall be monitored through regular audits and assessments.
- b. Non-compliance may result in disciplinary action, up to and including termination of employment or contract.

## **Appendix D**

### **12. Policy Review**

This policy shall be reviewed annually or as needed to ensure its effectiveness and alignment with legal and regulatory requirements.



502 Court St. Suite 401  
Utica, NY 13502

Phone: (315) 733-1709 | 13502 Fax: (315) 733-1789

[Whenthereshelpthereshope.com](http://Whenthereshelpthereshope.com)

### **13. Document Control**

This policy shall be maintained and controlled by the Center for Family Life and Recovery Administration. Any updates or revisions shall be documented and communicated to all relevant stakeholders.

Center for Family Life and Recovery is committed to maintaining accurate, reliable, and secure records in compliance with legal and regulatory requirements. This policy shall serve as a framework for achieving these objectives and promoting accountability and transparency in record keeping practices.

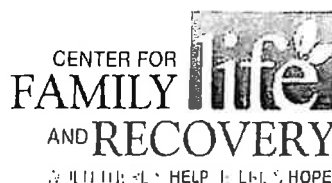
201 West Dominick St.  
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## Appendix E



*‘SUPPORTING FAMILIES OFFERING HOPE’*

### **Center For Family Life and Recovery, Inc. (CFLR, Inc.) Prevention Program and Services**

Center for Family Life and Recovery, Inc. (CFLR, Inc.) and its predecessors, MVCA/A and Family Services of the Mohawk Valley has been serving Oneida County for over 100 years. The consolidation date of CFLR, Inc. is December 23, 2010. CFLR, Inc. provides direct services for individuals and families impacted by mental health, substance use, and behavioral issues throughout Oneida and Herkimer Counties with offices located in Utica (program and administration located here), Herkimer, and in Rome..

CFLR, Inc. has provided prevention services for over 40 years as an identified Prevention Council within Oneida County through NYS Office of Alcohol and Substance Abuse Services. Upon merging with Family Services of the Mohawk Valley, Inc., Mohawk Valley Council on Alcoholism/Addictions became a program of CFLR, Inc. The prevention services provided by the CFLR, Inc. are a multi-faceted approach to address the changing needs of children, their families, schools, and communities in which they reside throughout Oneida County. Our prevention services provide three different levels of prevention for a child. In doing so it creates a wraparound approach to the child and supports the social, emotional, mental and behavioral well-being. A child is best served when all core components of their life (school, family, and the community) come together to better serve the child’s social, emotional, and physical well-being. The framework of our prevention program is data driven for prevention planning purposes, meaning the services are provided as a result of an identified need in the community. CFLR, Inc. collects the needs assessment data several ways by using the Oneida County TAP Survey, Oneida County Quarterly Health Report Card, and working with the school districts on their data collection process, such as “school tools.” These forms of data assist in identifying children that are at risk or high risk as well as looking at the needs of youth in Oneida County. When using the school data tool for example, outcomes are analyzed at all three tiers by monthly, quarterly, and yearly analysis. This data drives and develops prevention services, promotes positive and safe culture and climate, and sustains the Prevention Specialist to further support positive outcomes.

CFLR, Inc. is the *only* NYS OASAS (Office of Addiction Services and Supports) certified prevention program providing services in Oneida County. OASAS is partnered with NYSOMH and NYSED. CFLR is an approved Mental Health First Aid implementation site in the process of

## Appendix E

becoming a National Affiliate for Mental Health (NAMI), is accredited in many evidence-based programming by OASAS and SAMHSA (Substance Abuse and Mental Health Services Administration) for ages 0-lifespan and meets the needs of NYSED Mental Health and Literacy, Substance Abuse Prevention Education and Dignity for All Students Act. CFLR also leads Oneida County's Suicide Prevention Program and is in partnership with the NYS Suicide Prevention Community & Coalition Initiatives along with the AFSP (American Foundation for Suicide Prevention). CFLR is also active with the Oneida County Opioid Taskforce as a lead for prevention and recovery programming and a Narcan Training site.

CFLR's prevention department delivers a wide range of services and programs to fit the needs of school district's staff, student's, families, and the community it resides. Prevention programming focuses on building protective factors and decreasing risky behaviors by making positive and healthy choices and decisions while building social and emotional skills. CFLR's prevention provides a wraparound model of support, services, and programs to the *entire family* while working with the school to build a bridge of support. The goal is to provide as much support and services build trusting relationships, listen to understand the needs of the family by meeting them where they are at, assisting them to navigate and engage in services and programs we provide and will make extended referrals with other collaborative partners providing a warm hand off if cross-systems of support/or care is needed. Ultimately, CFLR prevention services is building resiliency and teaching life skills and the tools to enable the student and family to advocate for themselves, and working with them to obtain their own individual and family short-term and long-term goals that are specifically driven by them for them. CFLR collaborates with school's staff to enhance clinical school support and assist in further services that are needed for mental health and substance use for the student as well the family. Every student connected with CFLR's prevention services also is connected with the parent(s)/or guardian to assess wraparound supports. Through Multi-Tiered Systems of Support CFLR works to proactively and systemically work to prevent academic underperformance and behavioral challenges by offering many services and programs tailored for the student and the family some in which are listed below.

**Tier 1, Universal Prevention:** All students and the community receive services. Examples are but not limited to: evidence-based prevention programming (Second Step, Life Skills, SPORT, Project Toward No Drug Abuse and more) can be done in classrooms such as Health or P.E. class, presentations and panel discussions so students can engage with experts, National Campaigns and events for districts to get students more involved and educate and bring awareness to things such as Suicide/MH Prevention and addiction. Other primary levels of service are Prevention newsletters, text alerts, social media campaigns, resources, website links, parenting education and presentations with the Concealing Secret Teen Mobile Bedroom Kit, and tips and alerts and more. This universal level of prevention is most important to educate ALL students and families on risky behavior, build protect factors to increase resiliency, and provide and promote mental health supports and services while lessoning the stigma and barriers.

**Tier 2, Secondary Prevention:** Targeted prevention services for a smaller population exhibiting a need for more intervention. Identify "At-Risk" students and community challenges. This is where there is a more targeted implementation of protective factors such as: short-term intervention counseling or one-on-one education, parent consultation/notification, and continued

## Appendix E

prevention services in the home to bridge services in and out of school. Increased teaching and practicing of pro-social behaviors, individualized assessment with evidence-based programming, individualized interventions/small groups, Evidence-Based Programming (Teen Intervene, Strengthening Families Program, Too Good For Drugs and Violence, Anger Management), check-in/check-out and daily behavior goals, Compeer Mentoring, in school resources (sensory room, journaling, time-outs, social worker, school psychologist, school resource officer (SRO), Behavior Specialist, Special Education Program), and after school programs/or positive alternative activities.

**Tier 3, Tertiary Prevention:** Few students are in need of these services but are at the highest risk. Examples of services in this tier, but not limited to, are: individualized and intensive behavior intervention, and intensive monitoring as well as in-school and outside collaboration of specialized student/family driven services. This tier also includes the collaboration of outside agencies adding to the community capacity building for wraparound services. These wraparound services include, but not limited to: Family Peer Advocate (CFLR), Family Support Navigator (CFLR), Recovery Peer Advocate (CFLR), Compeer Mentoring (CFLR), Treatment (In/Out Patient, Counseling, Probation/Court/CPS, Care Manager (child/family), SRO support, other collaborating agencies/referrals, as well as Evidence-Based Programs.

CFLR, Inc.'s prevention program and delivery of service creates and provides the best comprehensive approach to prevention by working in partnership with the school, family, and community to support, promote, and develop safer and healthier environments for children and families to thrive and succeed. By utilizing individual, school, and evidenced-based data, CFLR, Inc.'s prevention services will be able to deliver value based outcomes. Continued effective implementation of prevention services is our number one priority. CFLR, Inc. will focus on the strategic directions and priorities of both the county and state by keeping our finger on the pulse of the Prevention Agenda. CFLR will continue to engage both public and private partners. Just as CFLR Inc. has increased awareness of the value of prevention across multiple sectors, this action plan further supports a comprehensive federal approach to preventing sickness and disease by promoting health and wellness. Collaboratively, we can work to improve the health and quality of life for individuals, families, and communities and continue to move Oneida County forward to focus on prevention and wellness.

## **COSER Prevention Services and Programs:**

### **Student Prevention Services and Programming:**

Provided by: CFLR Prevention Specialist

Delivery Model: Classroom, small groups, and individual based (in-person and/or virtual)

- Accredited and Credentialed Evidence-based programs (EBP's)-NREPP approved
  - All of the EBPs are associated with outcomes related to areas such as mental health, Social Emotional Learning (SEL), academic performance, behavioral functioning, and more. Addressing these dimensions effectively and efficiently benefits schools in addressing multiple related priorities and offers students skills that can last a lifetime. EBP's focus on life skills, decision making, positive form of self-regulation and self-control, how to effectively communicate and

## Appendix E

understand the reasoning behind risky and negative behaviors and builds and reinforces protective factors along with working with the family dynamic. Pre-and Post-tests are given to assess student's comprehension and understanding and engages students on topics of discussion and answers questions students have, as it is not enough to teach to just "say no" students need to understand "why" risky behavior can affect the brain, relationships, academics, athletics, etc.

- ISS/OSS Prevention Programming
  - Work with school to offer EBP programming to a student who have infringed on school policy or COC in reference to substance use or behavioral incidents
- Compeer Mentoring Program for Youth
- Athletes, Injuries and Narcotics presentation and others
- Panel discussions
- Suicide Prevention Programming and resources
- Mental Health and First Aid-Youth
- National events and activities driven by CFLR Staff
- Internal CFLR referrals and external referrals
- Continued student support during breaks and summer
- Resources
- Narcan Training
- Additional classes and groups (Science of Addiction, anger management, grief and loss etc.)

### *Family Prevention Services and Programming:*

Provided by: CFLR Family Prevention Specialist

Delivery Model: Individual and group based (in-person and/or virtual)

- Accredited and Credentialed Evidence-based programs for parent(s), grandparent(s)/or guardian(s) and family-NREPP Approved. These classes and groups are designed to teach better communication and listening skills, identify signs of risky behavior, how to support and navigate referrals and what questions to ask, how to have a conversation about MH or substance use etc.
  - Several different levels of classes and groups offered
- Concealing Secrets Mobile Teen Bedroom Kit
- Educational Classes and Presentations
- Athletes, Injuries and Narcotics presentation and others
- Mental Health Education and Awareness
- Internal CFLR Referrals to:
  - Compeer Mentoring Program
  - Family Peer Advocate
  - Family Support Navigator
  - Narcan Program
  - Recovery Peer Advocate
- External referrals with collaborative partners
- CFLR Prevention Monthly Newsletter
- Trends and Tips Alerts
- Open House Engagement

## Appendix E

- Resources

### School Staff Support:

Provided by: Prevention Department

Delivery Model: can accommodate school's Needs-Superintendent Day's (in-person/virtual)

- Provide School Staff with overview of CFLR agency and introduction of staff working with district opening day
- Presentations:
  - Mental Health First Aid
  - Trauma Informed Care
  - Science of Addiction
  - Athletes, Injuries, and Narcotics
  - Vaping
  - Concealing Secrets Mobile Teen Bedroom Kit
  - Mental Health Topics
  - Gambling Awareness Trainings
  - Narcan Education and Training
- Assist schools with student and family needs
- Assist schools in time of crisis (per school's request)
- Collaborate with school clinical department
- CFLR Prevention Monthly Newsletters
- School website prevention tab
- Providing educational tables for Open Houses, PTA's etc.
- Resources
- Quarterly Meetings/Annual Meeting
- Outcome Reports

CFLR also offers EAP (Employee Assistance Program) for schools which encompasses clinical, prevention and recovery services and programming for school employees and their families. *This is an additional cost through CFLR and not included in the cost of the base services outlined above. Contact CFLR to learn more.*

### Staffing:

**Prevention Specialist (PS)**-Works with the school based on the FTE. School district decides upon. The PS works with the administrators and school team that is designated to develop an action plan of prevention services and programming to meet the identified needs of the district and individual building within that districts as needs may vary. The PS will develop the prevention strategic plan based on needs and time in which the PS is in district. The PS will maintain data collected of what is being done and monitor progress and supply quarterly reports with the specified school team and administrators and provide an overall annual report of prevention services. The PS will also work collaboratively with other agency partners who are working with the district to ensure fluidity and seamless services and programming for the students and/or families. The PS will be the conduit for CFLR internal referrals that the student and/or family may need such as the Family Peer Advocate or Family Support Navigation

## Appendix E

services. The PS will deliver and implement prevention services and programming mentioned in the COSER and develop specific programming to meet the needs of the district for substance use, Mental Health, and/or suicide prevention.

**Prevention Services Coordinator (PSC)**-Assists the Prevention Director in oversight of the PS's and will be part of the prevention programming development for the schools. The PS will also deliver and provide Mental Health/Suicide Prevention programming and services that is scheduled by the PS. The PSC will provide training and presentations along with the PS and be part of the quarterly and annual meetings and reports. The PSC schedules weekly supervisions with the PS to ensure there is fidelity, consistency, and good communication occurring between CFRL and the district and also provides extra support to the PS with more intense or critical student/family support that is needed.

**Prevention Services Director (PSD)**-Oversees all of CFLR Prevention Services and Programming. The PSD assists the PSC in prevention staff oversight and is responsible in maintaining credentialing and all systems of fidelity and structure of the prevention department. The PSD ensures all prevention staff are trained and credentialed in EBP and other services that are being delivered. Oversees school delivery of programs and services have quality outcomes, good communication is occurring amongst CFLR and school administration and staffing, ensure HIPPA compliance, and assists with any support needed for the schools, students and families when needs are at high risk. PSD meets with all prevention staff monthly and has supervision with the PSC weekly.

### Cost for CFLR Prevention Specialist and program and services:

1.0 FTE: \$65,000  
.8 FTE: \$52,000  
.6 FTE: \$39,000  
.4 FTE: \$26,000  
.2 FTE: \$13,000

**Cost Includes:** salary, AOH/fringe, supplies, materials, travel, equipment/tech fees.



# Oneida-Herkimer-Madison BOCES


P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070

www.oneida-boces.org

VII D. 18.  
Approval of Central Association for the  
Blind and Visually Impaired (CABVI)  
Contract  
August 14, 2024


## MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D.   
District Superintendent and Chief Executive Officer

Date: July 23, 2024

Subject: Approval of Central Association for the Blind and Visually Impaired (CABVI) contract

Prepared by: Christopher Hill   
Kevin Healy

### Background

Central Association for the Blind and Visually Impaired (CABVI) is one of the most comprehensive agencies in the Nation for individuals who are blind or visually impaired, and their mission is to assist people who are blind or visually impaired achieve their highest level of independence. Each day, their goal is to transform the lives of the blind or visually impaired.

### Discussion

As the Community School Resources CoSer continues to grow to meet the needs of component districts, CABVI's program will be an additional resource that school districts may utilize through OHM BOCES in support of students and their families. CABVI provides focused and direct services for regional students with vision disabilities. They offer a wide variety of services, including but not limited to:

- Clinical assessments to determine appropriateness for services
- Teacher of the visually impaired services (TVI)
- Orientation and mobility services (O&M)
- Licensed social work services related to adjustment to blindness (LSW)
- Vision therapy through occupational therapy (OT)
- Assistive technology (AT)
- Adapted physical education (APE)
- Braille production (BP)
- Consultative services to teachers and other school personnel (CS)

**Recommendation**

It is recommended that the Cooperative Board approve the service contract for Central Association for the Blind and Visually Impaired for the 2024-2025 school year and make their services available to our component districts through the Community School Resources CoSer.

**Resolution**

That the Cooperative Board approves the service contract for Central Association for the Blind and Visually Impaired for the 2024-2025 school year and make their services available to our component districts through the Community School Resources CoSer.



**SERVICES AGREEMENT**  
**BETWEEN**  
**ONEIDA-HERKIMER-MADISON BOCES**  
**AND CABVI**

This Services Agreement (the “Agreement”) is entered into as of the 1<sup>st</sup> day of July 2024, by and between Oneida-Herkimer-Madison BOCES, with its principal office located at 4747 Middle Settlement Road, New Hartford, New York 13413 (“Agency”), and Central Association for the Blind and Visually Impaired, with its principal office located at 507 Kent Street, Utica, New York 13501 (“Contractor” and together with the Agency, the “Parties”).

**Witnesseth:**

**Whereas**, Agency wishes to engage the services of Contractor to provide and perform certain vision rehabilitation services as further described in this Agreement; and

**Whereas**, Contractor is willing to provide and perform such services for Agency, on and subject to the terms and conditions of this Agreement.

**Now, Therefore**, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

**I. Engagement**

Agency hereby engages Contractor to perform, and Contractor hereby accepts such engagement to perform the services specifically set forth in Section III below (the “Services”), upon the terms and conditions set forth in this Agreement.

**II. Term and Termination**

A. The term of this Agreement shall begin on July 1, 2024 and shall continue for an initial one (1) year term, ending on June 30, 2025 (the “Initial Term”), unless sooner terminated by either party or mutually extended by the Parties as provided in this Agreement (the “Term”). The Parties may agree to extend the Term of this Agreement prior to the end of the Initial Term, and if so, will amend this Agreement in writing signed by both Parties.

B. Notwithstanding anything in this Agreement to the contrary, either party may terminate the Agreement with or without cause without liability to the other upon thirty (30) days’ notice to the other party, in writing.

C. Upon termination of this Agreement for any reason, Agency shall pay Contractor for all Services performed up to the date of termination and Contractor shall return to Agency or an applicable school district any confidential information of the Agency or the school district in its possession.

**III. Responsibilities**

During the Term, Contractor will be responsible for providing vision rehabilitation services to students in school districts that the Agency services that the Parties mutually determine to be clinically

appropriate to receive such services (the "Services"). Such Services to students may include:

- clinical assessments to determine appropriateness for services
- teacher of the visually impaired services (TVI)
- orientation and mobility services (O&M)
- licensed social work services related to adjustment to blindness (LSW)
- vision therapy through occupational therapy (OT)
- assistive technology (AT)
- adapted physical education (APE)
- braille production (BP)
- consultative services to teachers and other school personnel (CS)

Contractor may coordinate with participating students' school counselors and teachers, as deemed necessary by Contractor in providing the foregoing Services, provided that a written consent is first obtained for each such student from the student and such student's parents or legal guardians, as applicable.

Contractor will provide written assessments to the serviced school districts outlining service recommendations, with a copy to Agency. Such assessments shall consist of (a) an annual written report detailing participating student progress toward pre-identified goal(s), including without limitation, the overall goal specified in this Section III below, and (b) quarterly progress reports, and will enter same into the database program used by the school districts. Contractor further agrees to attend progress meetings with the Agency and/or school districts as needed. Contractor presence at student progress meetings is considered billable time.

Contractor will comply with all applicable Federal and New York State laws to obtain consent for therapy/instruction by parents and students, if required, in connection with the Services.

Contractor reserves the right to decline Services or discontinue Services based upon staffing availability.

All Contractor personnel providing Services hereunder shall be furnished with a photo identification badge by the Contractor to be worn at all times while such personnel is on-site providing Services to the school districts.

Contractor will coordinate with the Agency to offer continuing education programs related to visual impairment and vision loss. Agency will be responsible for preparing and processing all paperwork necessary to ensure continuing education credits are secured for attendees.

The Parties acknowledge and agree that the overall goal in offering the Services described herein is to ensure that students with visual impairments are provided with equal access to education and to reduce barriers to learning as a result of vision loss or visual processing deficits.

#### **IV. CONFIDENTIALITY AND PRIVACY**

The Parties agree to adhere to all applicable federal and state privacy laws and regulations, including HIPAA and the Family Educational Rights and Privacy Act ("FERPA"). All records relating to the Services contemplated by this Agreement are and shall remain property of the applicable school district(s).

Contractor shall not during or after the Term of the Agreement, use or disclose any confidential information to any person, firm, corporation or other entity for any reason or purpose whatsoever. For

purposes of this Agreement, "confidential information" shall mean any protected health information as defined under HIPAA that the Contractor learns as a result of performing Services hereunder or any other non-public and confidential information that is shared with Contractor under this Agreement that is either identified in writing as being "confidential" or that a reasonable person would understand to be confidential given the nature of such information.

The following Addendums attached hereto shall be incorporated into the Agreement, and shall supersede any inconsistent provisions in the Agreement:

Addendum A: BOCES' Parents' Bill of Rights for Data Privacy and Security

Addendum B: Parents' Bill of Rights - Supplemental Information Addendum

Addendum C: Third-Party Data Security and Privacy Plan

## **V. INDEPENDENT CONTRACTOR**

Contractor shall perform the duties contemplated by this Agreement as an independent contractor, to whom no benefits shall accrue except for those benefits expressly set forth in this Agreement. Nothing contained in this Agreement is intended to create or be construed as creating a joint venture, partnership or other relationship between Contractor and Agency other than as independent contractors as to one another.

## **VI. COMPENSATION**

In consideration for the Services, Contractor will be paid at the following rates:

\$500 per assessment for TVI, O&M, LSW, OT, AT, APE Services.

\$140 per hour for production of braille materials.

\$140 per hour for therapy, instruction and consultation time in accordance with a schedule of days and times to be mutually agreed upon by the Parties.

Contractor will be paid for all planned lessons even in the event a student is out for any reason. In instances of extended absences (two weeks in length or greater), Services will be placed on hold and no charges submitted until Services are reinstated.

In addition to the foregoing, Contractor shall be entitled to reimbursement at the then currently approved federal rate for mileage/travel from Contractor's principal office to and from each destination where Services are performed.

Contractor will invoice Agency on a monthly basis for all Services performed and reimbursable expenses. Each invoice shall specify in detail the number of hours spent on Services or materials produced during the preceding month and shall be due and payable upon receipt.

## **VII. INDEMNIFICATION**

Contractor shall indemnify and hold the Agency harmless from and against any third-party claims and liability arising out of Contractor's failure to comply with the terms of this Agreement. Agency shall indemnify and hold Contractor harmless from and against any third-party claims and liability arising out of Agency's failure to comply with the terms of this Agreement.

## **VIII. ASSIGNMENT**

Contractor shall not assign, transfer or subcontract any of the rights and obligations under this Agreement without prior written consent by the Agency. Any unauthorized assignment or subcontract shall be null and void.

## **IX. COMPLIANCE**

Each party hereby represents and warrants to the other party that: (a) it has the power and authority to enter into this Agreement and is permitted by applicable law and regulations to enter into this Agreement; and (b) it will comply with all applicable laws in the performance of its obligations under this Agreement, and in particular, applicable federal and state regulations regarding student records and medical records, student privacy, and the commercial use of student information, including the Family Education Rights and Privacy Act and New York State Education Law Section 2-d.

## **X. FINGERPRINTING AND CRIMINAL BACKGROUND CHECKS**

Contractor shall comply with any applicable requirements in the New York State Education Law for fingerprinting and criminal background checks for each of its employees and agents working in or for school districts. Contractor agrees to cooperate with the District to have any individuals providing services who will have a direct contact with students to furnish fingerprints and submit to a criminal background check and clearance. This shall include, but is not limited to, completing paperwork and filing such paperwork with an appropriate agency, for the purpose of submitting fingerprints for criminal clearance. Contractor shall be solely responsible for any costs associated with the required fingerprinting and criminal clearance.

## **XI. NOTICES**

Any notices required to be given pursuant to the terms and conditions hereof shall be in writing and shall be sent by certified or registered mail, return receipt requested, to the respective Parties as follows: If to School District: Oneida-Herkimer-Madison BOCES, Attention: Kevin Healy, 4747 Middle Settlement Rd., New Hartford, NY 13413 and if to the Central Association for the Blind and Visually Impaired, Attention: Kathy Beaver, 408 Elizabeth St., Utica, N.Y. 13501. Notices shall be deemed effective when mailed.

## **XII. GOVERNING LAW**

This Agreement is governed by the Laws of the State of New York. All disputes shall be venued in a court of competent jurisdiction located in Oneida County, New York.

## **XIII. REVIEW AND APPROVAL**

The below signatures of authorized representatives from each party indicate the acceptance of and commitment to this Agreement's terms by each party hereto.

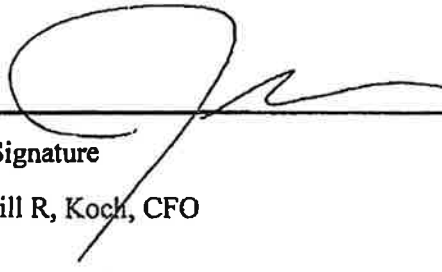
## **XIV. SEVERABILITY**

If a court or administrative agency determines that any of the provisions contained in this Agreement are illegal or unenforceable, the other provisions of this Agreement shall continue in full force and effect.

**[Remainder of Page Intentionally Blank; Signature Page Follows]**

IN WITNESS WHEREOF, this Agreement has been executed on this 1st day of July 2024.

**Central Association for the Blind and Visually Impaired**

 CFO 6/24/2024

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Signature

Date

Jill R, Koch, CFO

06/24/2024

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Printed Name & Title

Date

**Oneida-Herkimer-Madison BOCES**

---

Signature

Date

Michelle Anderson

President, Cooperative Board of Oneida-Herkimer-Madison BOCES

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## Oneida-Herkimer-Madison BOCES

P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070  
www.oneida-boces.org

### ADDENDUM "A"

## Parent's Bill of Rights for Data Privacy and Security

Pursuant to Education Law Section 2-D, school districts and BOCES are now required to publish, on their websites, a parents bill of rights for data privacy and security and to include such information with every contract a school district enters into with a third party contractor where the third party contractor receives student data or teacher or principal data.

1. A student's personally identifiable information cannot be sold or released for any commercial or marketing purposes.
2. Parents have the right to inspect and review the complete contents of their child's education record including any student data stored or maintained by the BOCES. This right of inspection is consistent with the requirements of the Family Educational Rights and Privacy Act (FERPA). In addition to the right of inspection of the educational record, Education Law §2-d provides a specific right for parents to inspect or receive copies of any data in the student's educational record. NYSED will develop policies and procedures pertaining to this right some time in the future.
3. State and federal laws protect the confidentiality of personally identifiable information, and safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls, and password protection, must be in place when data is stored or transferred.
4. A complete list of all student data elements collected by the State will be available for public review at <http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx>, or parents may obtain a copy of this list by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, NY 12234.
5. Parents have the right to have complaints about possible privacy breaches of student data addressed. Complaints can be made to: Mr. Christopher Hill, Assistant Superintendent for Instructional Services, 4747 Middle Settlement Road, New Hartford, NY 13413-0070. Phone 315-793-8643. E-mail [chill@oneida-boces.org](mailto:chill@oneida-boces.org). Complaints to NYSED should be directed in writing to the Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234, e-mail to [CPO@mail.nysed.gov](mailto:CPO@mail.nysed.gov). The complaint process is under development and will be established through regulations to be proposed by NYSED's Chief Privacy Officer, who has not yet been appointed.

For purposes of further ensuring confidentiality and security of student data — as well as the security of personally-identifiable teacher or principal data — the Parents' Bill of Rights (above) and the following supplemental information must be included in each contract that a school district or BOCES enters into with a third-party contractor with access to this information:

1. the exclusive purposes for which the student data, or teacher or principal data, will be used;
2. how the third party contractor will ensure that the subcontractors, persons or entities that the third party contractor will share the student data or teacher or principal data with, if any, will abide by data protection and security requirements;
3. when the agreement with the third party contractor expires and what happens to the student data or teacher or principal data upon expiration of the agreement;
4. if and how a parent, student, eligible student, teacher or principal may challenge the accuracy of the student data or teacher or principal data that is collected; and
5. where the student data or teacher or principal data will be stored (described in such a manner as to protect data security), and the security protections taken to ensure such data will be protected, including whether such data will be encrypted.

This bill of rights is subject to change based on regulations of the Commissioner of Education and the NYSED chief privacy officer.

Adopted: July 29, 2014

## ADDENDUM "B"

### PARENTS' BILL OF RIGHTS – SUPPLEMENTAL INFORMATION ADDENDUM

- 1. EXCLUSIVE PURPOSES FOR DATA USE:** The exclusive purposes for which “student data” or “teacher or principal data” (as those terms are defined in Education Law Section 2-d and collectively referred to as the “Confidential Data”) will be used by CARVI (the “Contractor”) are limited to the purposes authorized in the contract between the Contractor and Oneida-Herkimer-Madison BOCES (the “School District”) dated 7/1/24-6/30/25 (the “Contract”).
- 2. SUBCONTRACTOR OVERSIGHT DETAILS:** The Contractor will ensure that any subcontractors, or other authorized persons or entities to whom the Contractor will disclose the Confidential Data, if any, are contractually required to abide by all applicable data protection and security requirements, including but not limited to those outlined in applicable state and federal laws and regulations (e.g., Family Educational Rights and Privacy Act (“FERPA”); Education Law §2-d; 8 NYCRR Part 121).
- 3. CONTRACT PRACTICES:** The Contract commences and expires on the dates set forth in the Contract, unless earlier terminated or renewed pursuant to the terms of the Contract. On or before the date the Contract expires, protected data will be exported to the School District in a mutually agreeable format and/or destroyed by the Contractor as directed by the School District.
- 4. DATA ACCURACY/CORRECTION PRACTICES:** A parent or eligible student can challenge the accuracy of any “education record”, as that term is defined in the FERPA, stored by the School District in a Contractor’s product and/or service by following the School District’s procedure for requesting the amendment of education records under the FERPA. Teachers and principals may be able to challenge the accuracy of APPR data stored by the School District in Contractor’s product and/or service by following the appeal procedure in the School District’s APPR Plan. Unless otherwise required above or by other applicable law, challenges to the accuracy of the Confidential Data shall not be permitted.
- 5. SECURITY PRACTICES:** Confidential Data provided to Contractor by the School District will be stored in the United States. The measures that Contractor takes to protect Confidential Data will align with the NIST Cybersecurity Framework including, but not necessarily limited to, disk encryption, file encryption, firewalls, and password protection.
- 6. ENCRYPTION PRACTICES:** The Contractor will apply encryption to the Confidential Data while in motion and at rest at least to the extent required by Education Law Section 2-d and other applicable law.

## DATA SECURITY AND PRIVACY PLAN

**WHEREAS**, the OHM BOCES School District (hereinafter "School District") and Central Association for Blind & Visually Impaired (hereinafter "Contractor") entered into an agreement dated 7/1/24 - 6/30/25 (hereinafter "Agreement") for Vision Rehabilitation Services (hereinafter "Services").

**WHEREAS**, pursuant to the requirements under 8 NYCRR 121, Contractor maintains the data security and privacy plan described herein in connection with the Services provided to the School District.

1. During the term of the Agreement, Contractor will implement all state, federal and local data security and privacy requirements, consistent with the School District's Data Security and Privacy Policy in the following way(s):

The Contractor's storage, use, and transmission of student and teacher/principal PII shall be consistent with the District's Data Security and Privacy Policy. Contractor shall not sell personally identifiable information nor use or disclose it for any marketing or commercial purpose or permit another party to do so. Contractor shall not disclose PII to any other party without prior written parental consent or unless required by law or court order.

2. Contractor has in place the following administrative, operational and technical safeguards and practices to protect personally identifiable information that it will receive under the Agreement:

PII data will be protected using encryption while in motion and at rest by encrypting all emails when transmitting PII data. VPN is used when working remote. PII will be stored in a manner as to protect its security and to mitigate any potential security risks. Specifically, all student data and/or teacher or principal data will be stored in a secure file room. The security of this data will be ensured by access control on the door, and all files are signed in and out using a log book already in place in the secure file room.

3. Contractor shall comply with 8 NYCRR 121 in that it acknowledges that it has reviewed the School District's Parents Bill of Rights for Data Privacy and Security and will comply with same.

- a. Contractor will use the student data or teacher or principal data only for the exclusive purposes defined in the Agreement.
- b. Contractor will ensure that the subcontractor(s) or other authorized persons or entities to whom Contractor will disclose the student data or teacher and principal data, if any, will abide by all applicable data protection and security requirements as described in the "Supplemental Information" appended to the Agreement.
- c. At the end of the term of the Agreement, Contractor will destroy, transition or return, at the direction of the School District, all student data and all teacher and principal data in accordance with the "Supplemental Information" appended to the Agreement.



- d. Student data and teacher and principal data will be stored in accordance with the "Supplemental Information" appended to the Agreement.
- e. Student data and teacher and principal data in motion and at rest will be protected using an encryption method that meets the standards described in 8 NYCRR 121.

4. Prior to receiving access to student data and/or teacher and principal data, officer(s) and employee(s) of Contractor and any assignees who will have access to student data or teacher or principal data shall receive training on the federal and state laws governing confidentiality of such data. Such training shall be provided:

*Specify date of each training*

Contractor provides an annual HIPAA training to all employees or other persons or entities to whom it discloses PII.

5. Subcontractors (check one):

Contractor shall not utilize subcontractors.

Contractor shall utilize subcontractors. Contractor shall manage the relationships and contracts with such subcontractors in the following ways in order to ensure personally identifiable information is protected:

6. Contractor has the following procedures, plans or protocols in place to manage data security and privacy incidents that implicate personally identifiable information:

*Procedures, plans or protocols must, at a minimum, specify plans to identify breaches and unauthorized disclosures, and to promptly notify the School District.*

Contractor shall provide prompt notification to the District no later than seven (7) calendar days from date of discovery of a breach or unauthorized release of PII. Contractor shall provide notification to the District's data privacy officer by phone and by email. Contractor shall cooperate with the District and law enforcement to protect the integrity of the investigation of any breach or unauthorized release of PII.

7. Termination of Agreement.

a. Within 6 yrs days of termination of the Agreement, Contractor shall delete or destroy all student data or teacher or principal data in its possession; AND

b.  Within 6 yrs days of termination of the Agreement, Contractor shall  Return all data to the School District using encrypted document exchange; OR

Transition all data to a successor contractor designated by the School District in writing using \_\_\_\_\_.

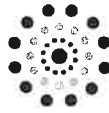
8. In the event of a conflict between the terms of this Data Security and Privacy Plan and the terms of the Agreement, the terms of this Data Security and Privacy Plan shall control. All of the defined terms in the Agreement shall have the same definitions in the Data Security and Privacy Plan, unless otherwise defined herein. Except as expressly set forth in this Data Security and Privacy Plan, the terms and conditions of the Agreement shall remain unmodified and in full force and effect.

**IN WITNESS WHEREOF**, the Contractor hereto has executed this Data Security and Privacy Plan as of July 1, 2024.

CONTRACTOR:

  
By: Jill Koch

Title: Chief Financial Officer



# Oneida-Herkimer-Madison BOCES


P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070

www.oneida-boces.org

VII D. 19.  
Approval of Helio Health, Inc. Contract  
August 14, 2024


## MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D.   
District Superintendent and Chief Executive Officer

Date: July 29, 2024

Subject: Approval of Helio Health Inc. contract

Prepared by: Christopher Hill   
Kevin Healy

### Background

Helio Health Inc. mission is to promote recovery from the effects of substance abuse and mental health disorders and other health issues. Helio Health Inc. takes a comprehensive approach to recovery. One that is equal parts clinical and caring, progressive and person-centric, respectful and realistic. An approach that strips away the chains of addiction and mental illness so that families can begin a new life of hope and healing.

Formerly known as the Insight House, Helio Health Inc. is dedicated to transforming the lives of those struggling with substance abuse and mental health disorders. They are dedicated to treating the whole person, not just the symptoms of addiction and mental illness. This includes general healthcare, housing services, training, and family support. Helio Health provides a comprehensive approach that leads to a more successful transition to a life of healing, hope, and recovery.

### Discussion

As the Community School Resources CoSer continues to grow to meet the needs of component districts, Helio Health Inc. program will be an additional resource that school districts may utilize through OHM BOCES in support of students and their families. Helio Health Inc. provides a focused and direct intervention service for regional students that may struggle with drugs or alcohol. Their service focuses on identified students and sends a counselor to the district at request, rather than having a permanent position in the building. This model focuses on the need and saves school districts money in meeting their students' needs.

Options for services include:

### Intervention Services

Behavioral health clinic for adolescent services to young adults, ages 10 to 21, on issues of substance use disorders and mental health disorders.

Services include:

- Individual counseling
- Group therapy
- Cognitive behavioral therapy
- Play therapy
- Person-centered therapy
- Psychiatric evaluations
- Medication monitoring
- Care coordination with other providers and systems

### **Recommendation**

It is recommended that the Cooperative Board approve the service contract for Helio Health Inc. for the 2024-2025 school year and make their services available to our component districts through the Community School Resources CoSer.

### **Resolution**

That the Cooperative Board approve the service contract for Helio Health Inc. for the 2024-2025 school year and make their services available to our component districts through the Community School Resources CoSer.



## SERVICES AGREEMENT

THIS SERVICES AGREEMENT is entered into the 1st day of July, 2024, between Oneida-Herkimer-Madison BOCES, with its principal office 4747 Middle Settlement Road, New Hartford, New York 13413 (or the "Agency"), with HELIO HEALTH, INC., its principal office located at 518 James Street, Syracuse, NY 13203 ("Contractor").

### WITNESSETH:

WHEREAS, Oneida-Herkimer-Madison BOCES wishes to engage the services of a contractor to maximize the management and utilization of behavioral health intervention services; and

WHEREAS, HELIO HEALTH, INC. is willing to perform the below-specified services for Oneida-Herkimer-Madison BOCES to assist Oneida-Herkimer-Madison BOCES in achieving its objective of maximizing the behavioral health intervention services of HELIO HEALTH, INC. and;

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Oneida-Herkimer-Madison BOCES and HELIO HEALTH, INC. agree as follows:

#### I. ENGAGEMENT

Oneida-Herkimer-Madison BOCES hereby engages the Contractor to perform the below-specified services for Oneida-Herkimer-Madison BOCES and its affiliates, and HELIO HEALTH, INC. hereby accepts such engagement, upon the terms and conditions set forth in this Agreement.

#### II. TERM

The term of this Agreement shall begin on July 1, 2024 and shall continue for a one-year



term, ending on June 30, 2025, unless sooner terminated by either party as provided in this Agreement (the "Term"). The Parties may agree to extend the term of this Agreement prior to the end of the first one-year term, and if so, will amend this Agreement in a writing signed by both parties.

### III. RESPONSIBILITIES

Contractor will comply with Federal and New York State laws to obtain the legally proper consent for treatment by parents and students.

Contractor will provide individual therapy for substance use disorders and/or co-occurring substance use and mental health disorders to students deemed to be clinically appropriate to receive services with Helio Health to Oneida-Herkimer-Madison BOCES component districts. Contractor will address mental health treatment needs as appropriate.

School located services to Helio Health patients may include:

- Clinician assessment to determine appropriateness in level of care;
- Use of evidence-based assessment tools such as Patient Health Questionnaire 9 (PHQ9), Generalized Anxiety Disorder 7-item (GAD7), and Columbia Suicide Severity Rating Scale (CSSRS), Level of Care for Alcohol and Drug Treatment Referral (LOCADTR);
- Use of evidence-based practices such as Motivational Interviewing, Cognitive Behavioral Therapy, and Solution Focused Therapy;
- Completion of safety plans and crisis management plans as appropriate;
- Coordination with school counselors and teachers provided a specific consent is signed for each individual the counselor needs to coordinate with.

Contractor shall furnish each individual providing services hereunder with a photo identification badge to be worn at all times while the individual is on-site providing services to the District.



The overall goal in providing these services is to reduce and potentially eliminate substance use and improve mental well-being.

By providing in community services at the school setting, Contractor is looking to reduce barriers to treatment, such as, transportation, as well as minimize a student's time away from school classes.

It is the expectation of both Parties that they each will make every effort to achieve the above objectives, and that in so doing, they will provide valuable services to their communities.

#### IV. CONFIDENTIALITY AND PRIVACY

The Parties agree to adhere to all applicable federal and state privacy laws and regulations, including, but not limited to 42 CFR Part 2 and HIPAA. To this end, the Parties have separately signed a Qualified Services Organization Agreement and/or a Business Associate Agreement.

All records relating to the services contemplated by this agreement are and shall remain property of the School District.

Contractor shall not during or after the term of this MOU, use or disclose any confidential information to any person, firm, corporation or other entity for any reason or purpose whatsoever.

Contractor shall comply with any and all legal requirements affiliated with the records, including but not limited to ensuring compliance with the Family Educational Rights and Privacy Act ("FERPA").

#### V. INDEPENDENT CONTRACTOR

Contractor shall perform the duties contemplated by this agreement as an independent contractor, to whom no benefits shall accrue except for those benefits expressly set forth in this agreement.

#### VI. COMPENSATION



Contractor will serve on a temporary as needed basis per week up to not to exceed 40 hours per week, for \$125.00 an hour in accordance with a schedule of days and times to be agreed upon by the parties, in addition to reimbursement at the then currently approved federal rate for mileage/travel from 500 Whitesboro Street, Utica, New York 13502 to each destination.

Contractor will invoice Oneida-Herkimer-Madison BOCES for each initial hour performed on a biweekly basis.

#### VII. INDEMNIFICATION

Contractor shall indemnify, defend, and hold the Agency harmless from and against any and all liability arising out of the Contractor's failure to comply with the terms of this Agreement.

Agency shall indemnify, defend, and hold the Contractor harmless from and against any and all liability arising out of the Agency's failure to comply with the terms of this Agreement.

#### VIII. ASSIGNMENT

Contractor shall not assign, transfer or subcontract any of the rights and obligations under this agreement without prior written consent by the Facility. Any unauthorized assignment or subcontract shall be null and void.

#### IX. COMPLIANCE

Each party hereby represents and warrants to the other party that: (a) it has the power and authority to enter into this agreement and is permitted by applicable law and regulations to enter into this agreement; and (b) it will comply with all applicable laws in the performance of its obligations under this agreement, and in particular, applicable federal and state regulations regarding student records and medical records, student privacy, and the commercial use of student information including the Family Education Rights and Privacy Act and New York State Education Law Section 2-d as specified in Appendix A.





**X. FINGERPRINTING AND CRIMINAL BACKGROUND CHECKS**

Contractor shall comply with any applicable requirements in the New York State Education law for fingerprinting and criminal background checks for each of its employees and agents working in School District facilities. Proof of such compliance shall be provided to the School District before any such employee or agent performs services under this agreement.

**XI. NOTICES**

Any notices required to be given pursuant to the term and conditions hereof shall be in writing and shall be sent by certified or registered mail, return receipt requested, to the respective Parties as follows:

*If to School District:*  
Oneida-Herkimer-Madison BOCES  
Attention: Christopher Hill  
4747 Middle Settlement Rd.  
New Hartford, NY 13413

*If to Helio Health, Inc.:*  
Helio Health, Inc.  
Attention: Kathleen Gaffney-Babb  
518 James Street  
Syracuse, NY 13203

Notices shall be deemed effective when mailed.

**XII. GOVERNING LAW**

This agreement is governed by the Laws of the State of New York. All disputes shall be venued in a court of competent jurisdiction in Oneida County, New York.

**XIII. REVIEW AND APPROVAL**



The below signatures of authorized representatives from each Party indicate the acceptance of and commitment to this agreement's terms by each signatory.

**XIV. SEVERABILITY**

If a court or administrative agency determines that any of the provisions contained in this agreement are illegal or unenforceable, the other provisions of this agreement shall continue in full force and effect.

IN WITNESS WHEREOF, this Agreement has been executed on this 13<sup>th</sup> day of June, 2024.

**For Helio Health, Inc.:**

\_\_\_\_\_  
Signature

Kathleen Gaffney-Babb, President & Chief Executive Officer

\_\_\_6-13-24\_\_\_\_\_  
Date

**For Oneida-Herkimer-Madison BOCES:**

\_\_\_\_\_  
Signature

Michelle Anderson, Cooperative Board President

\_\_\_\_\_  
Date





## Oneida-Herkimer-Madison BOCES


P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070

www.oneida-boces.org

VII D. 20.  
Approval of Integrated Community  
Alternatives Network (ICAN)  
August 14, 2024


### MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D.   
District Superintendent and Chief Executive Officer

Date: July 31, 2024

Subject: Approval of Integrated Community Alternatives Network (ICAN)  
contract

Prepared by: Christopher Hill   
Kevin Healy

#### Background

The Integrated Community Alternatives Network (ICAN), a not-for-profit organization, is a unique home and community-based network that provides individualized and non-traditional services and care to the highest risk individuals and families with social, emotional, mental health, and behavioral challenges. They have been a mainstay in the Central New York Community for over 20 years. Their vision is keeping families together, and their mission is empowering individuals and families.

#### Discussion

As the Community School Resources CoSer continues to grow to meet the needs of component districts, the Integrated Community Alternatives Network (ICAN) will be an additional resource that school districts may utilize through OHM BOCES in support of students and their families. ICAN is able to provide a tiered approach to intervention for schools utilizing multiple options depending on the specific needs of each component district.

Options for an in-house specialist include a clinical care coordinator, behavior support specialist, a family service coordinator, student engagement specialist, youth care coordinator, or a psychiatric nurse practitioner. Each of these unique specialists work closely with existing district support and counseling teams to meet the needs of the students and families of our component districts.

## *Service Agreement*

This Service Agreement (the "Agreement") is made by and between **INTEGRATED COMMUNITY ALTERNATIVES NETWORK, (ICAN)**, a New York not-for-profit corporation and **INTEGRATED COMMUNITY ALTERNATIVES NETWORK IPA, LLC**, each with offices located at 310 Main Street, Utica, New York 13501 (collectively referred to herein as "ICAN"), and Oneida Herkimer Madison BOCES (OHM) with offices located at 4747 Middle Settlement Road, New Hartford, NY 13413 (hereinafter referred to as "District")

WHEREAS, Integrated Community Alternatives Network, Inc. is a tax-exempt, non-profit, non-stock corporation and the sole member of Integrated Community Alternatives Network IPA, LLC, which has formed a network of providers to furnish individualized, comprehensive treatment through integrated and wrap-around service planning using managed care principles to children and adolescents with serious emotional, behavioral or mental health problems (the "Provider Network"), and

WHEREAS, District desires to contract with ICAN to provide certain services to benefit its students and their families by utilizing ICAN's Provider Network;

NOW, THEREFORE, in consideration of the mutual promises herein stated, it is agreed by and between the parties as follows:

1. **TERM.** The term of this Agreement shall begin on the date it is executed by the parties and shall end upon the completion of the Services (as hereinafter defined), or otherwise on an annual basis at the discretion of the DISTRICT not to exceed June 30th \_\_\_\_\_, 2025 (the "Termination Date"). All of the Services (as hereinafter defined) to be performed by ICAN shall be completed, approved and accepted on or before the Termination Date.
2. **SCOPE OF SERVICES.** ICAN, through the Provider Network, shall perform the services as set forth on Schedule "A" attached hereto and made apart hereof (collectively, the "Services"). Any change orders to the Services shall be in writing and acknowledged by both parties.
3. **PERFORMANCE OF SERVICES.** ICAN shall begin performance of the Services on \_\_\_\_\_ July \_\_\_\_\_ 1st \_\_\_\_\_, 2024, and shall complete all Services not later than the Termination Date. ICAN shall furnish all materials, equipment, supplies, personal and other resources necessary to perform the Services through the Provider Network.
4. **FEES.** District shall pay ICAN the fee or fees for performing the Services in the amount and in the manner as set forth on Schedule "B" attached hereto and made apart hereof. Such fee may be modified due to a change in the Services set forth on Schedule "A" through the written, mutual consent of the parties hereto.
5. **EXPENSES.** District shall reimburse ICAN for certain expenses incurred by ICAN in performing the Services as set forth on Schedule "B". Reimbursement shall be made in accordance with District policy, procedures, and applicable laws and regulations. Statements submitted by ICAN must include original bills, receipts and such other documentation as District may reasonably require. ICAN shall

also be entitled to reimbursement for any other expenses as reasonably incurred in the completion of the Services, subject to review and approval by the District.

6. ICAN REPRESENTATIONS AND WARRANTIES. ICAN agrees to fulfill the following obligations within federal and state confidentiality requirements:

1. ICAN covenants and agrees that ICAN and its employees, agents, officers or any other person(s) employed or engaged by ICAN through the Provider Network will comply with the terms and conditions of this Agreement;
2. ICAN shall make reasonable efforts to assure that the individuals and agencies participating in the Provider Network with ICAN during the term of this Agreement include individuals whose credentials are in conformity with the requirements of the State of New York or are otherwise qualified to provide the Services;
3. ICAN agrees to provide, or arrange for the provision of, the Services, which are within the scope of certification or competence of ICAN and/or the Provider Network, once requested and authorized by District.
4. ICAN shall provide the Services in accordance with any applicable service plan. The service plan will be updated regularly with progress notes.
5. ICAN and Provider Network will cooperate with each other and the District in the provision of Services.
6. ICAN warrants that in cases of emergency, ICAN shall refer such emergency to the nearest appropriate facility for the treatment of the emergency.
7. ICAN, its employees, agents and subcontractors shall comply with all applicable and relevant administrative policies of District.
8. ICAN acknowledges and agrees that District is subject to various county, New York State and federal laws and regulations which affect the provision of Services (hereinafter referred to as "Legal Requirements".) ICAN agrees to comply with all such Legal Requirements, as enacted or amended by the State or federal government from time to time. Included within those requirements is the Health Insurance Portability and Accountability Act of 1996 (HIPAA). It is understood that ICAN shall comply strictly with HIPAA requirements.
9. ICAN shall not utilize any person to provide Services that has not been cleared and reviewed pursuant to ICAN's Provider Network requirements.

7. DISTRICT REPRESENTATIONS AND WARRANTIES. District agrees to fulfill the following obligations within federal and state confidentiality requirements:

1. Pursuant to New York State law, the commissioner of District shall maintain ultimate responsibility for the welfare of any person receiving Services under this agreement (a "Participant" or, collectively, "Participants");
2. District shall be solely responsible for determining eligibility of all Participants, and establishing procedures for eligibility of Services;
3. District shall work with ICAN, and will mutually agree upon with ICAN, procedures for the development and management of:
  - a. Referral protocols for eligible Participants;
  - b. Procedures for coordination between District personnel and ICAN related to management of any service plan for Participants according to standards and procedures established by ICAN in light of its substantial experience providing Services to children and families;
  - c. A system for the sharing of case records of Participants consistent with applicable laws and regulations concerning the confidentiality of Participant records to ensure that appropriate information will travel with the Participant throughout the health and human services delivery systems.
4. District shall provide ICAN with information, periodically updated, concerning Participant eligibility and utilization data applicable to ICAN. District shall provide this information to ICAN by regular mail and shall confirm same by telephone or facsimile.
5. District shall provide, or arrange for the provision of, the appropriate internal administrative services to assist ICAN in fulfilling the Services and its obligations under this Agreement. District shall perform or contract for the performance of all functions necessary and appropriate for the administration of this Agreement, including but not limited to invoice processing, and accounting for provision of required data to ICAN regarding utilization of Services.
6. District shall cooperate fully in all utilization review, quality assurance and grievance procedures established by ICAN. A copy of any complaint that is made or grievance that is sent to District will be forwarded immediately to ICAN.
8. **INTELLECTUAL PROPERTY.** All intellectual property produced in the performance of these Services, including material which is or could be subject to a copyright, trademark or patent, shall be the exclusive property of ICAN
9. **CONFIDENTIALITY.** The parties hereto agree that the terms and conditions of this Agreement are

confidential and shall not be disclosed to third parties by an agent or employee of either party without the express written consent of the other party. For purposes of this Agreement, the term "third parties" includes any person or entity except (i) the parties to this Agreement, (ii) any employee or agent of a party to this Agreement who has a reasonable need to know of this Agreement's existence and/or its terms, (iii) governmental entities, (iv) persons who have obtained a lawful subpoena or court order, or (v) any member of the Provider Network with which ICAN has contracted to arrange for the provision of Services under this Agreement. The parties covenant to safeguard and protect the confidentiality of each other's non-public information used in the provision of Services, including, but not limited to, processes, information technology systems, training materials, policies, procedures, documentation, case management materials. This covenant shall survive the termination of this Agreement.

10. FINGERPRINTING: ICAN agrees to cooperate with the District to have any individuals providing services who will have a direct contact with students to furnish fingerprints and submit to a criminal background check and clearance. This shall include, but is not limited to, completing paperwork and filing such paperwork with an appropriate agency, for the purpose of submitting fingerprints for criminal clearance. ICAN shall be solely responsible for any costs associated with the required fingerprinting and criminal clearance.

Addendum: The following Addendums attached hereto shall be incorporated into the Agreement, and shall supersede any inconsistent provisions in the Agreement:

Addendum A: BOCES' Parents' Bill of Rights for Data Privacy and Security

Addendum B: Parents' Bill of Rights - Supplemental Information Addendum

Addendum C: Third-Party Data Security and Privacy Plan.

11. INSURANCE. Each party hereto, at its sole cost and expense, shall self-insure or maintain such general liability and professional liability insurance as shall be necessary to insure party and its own employees or agents against any claim or claims for damages arising by reason of injury to person or property or death occasioned directly or indirectly in connection with the performance of the Services and the obligations created by this Agreement; however, District shall bear responsibility for providing insurance coverage for the use of any District property, facilities or equipment in connection with this Agreement.
12. INDEPENDENT CONTRACTOR. ICAN and its agents are not employees of District and are not entitled to any benefits of employees of District, such as retirement benefits, unemployment insurance, workmen's compensation, employee's medical, hospital, or any other benefits that an employee of District is normally eligible to receive. ICAN warrants that it and its agents are independent contractors under this Agreement, hired solely to perform specialized services for District. As the relationship between the parties is one of independent contractors, ICAN absolutely disclaims and

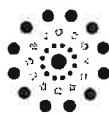


does not assume any liability of District, financial or otherwise, and District may not represent to third parties that ICAN has assumed its liabilities. Such representation would be grounds for automatic termination of this Agreement. ICAN shall function solely as an independent subcontractor under the terms of this Agreement.

13. INDEMNIFICATION. ICAN agrees to hold harmless and indemnify District, and any of its directors, officers, agents, servants, employees and appointees, from any and all damages, losses, claims, costs, expenses, and risk of loss or liability of any nature whatsoever, including reasonable attorney fees, arising from any negligent act or omission, or any willful misconduct, of ICAN, or any of its directors, officers, agents, servants, employees and appointees, in connection with the provision of the Services. District agrees to hold harmless and indemnify ICAN and any of its directors, officers, agents, servants, employees and appointees from any and all damages, losses, claims, costs, expenses, and risk of loss or liability of any nature whatsoever, including reasonable attorney fees, arising from any negligent act or omission, or any willful misconduct, of District, or any of its directors, officers, agents, servants, employees and appointees, in connection with this Agreement.
14. NON-DISCRIMINATION. ICAN shall not illegally discriminate on the basis of race, religion, color, ethnic background, gender, age, disability, sexual orientation or any other basis which is protected by federal, state or local laws in the employment of staff or in contracting with vendors, supplies or subcontractors in the performance of the Services.
15. TERMINATION. Upon the breach of any of the terms of this Agreement by either party, and the failure by the breaching party to cure the breach within thirty (30) days after written notice of such breach, the non-breaching party may terminate this agreement. In addition, either party may, at its option, terminate this Agreement without cause upon the providing of sixty (60) days' written notice to the non-terminating party. Termination shall not release either District or ICAN of contractual obligations with respect to already existing service contracts with Participants. ICAN shall continue to arrange for the provision of all required Services for the remainder of the term of such contracts. In addition, termination shall not release either party of obligations with regard to (i) payments accrued to ICAN in connection with the fee and expense schedule described on Schedule "B", or (ii) the obligation of ICAN to Participants then receiving Services. ICAN warrants that, in the event this Agreement is terminated, ICAN, its employees and agents, shall reasonably cooperate with District in the orderly transfer, including case records, of Participants associated with ICAN to another service provider designated by District.
16. SAVING CLAUSE. ICAN shall not assign or transfer this Agreement, or any part thereof, or any interest therein, without first receiving written approval from District. All modifications of, or changes in, the terms of this Agreement must be in writing.
17. MISCELLANEOUS.
  1. Neither party hereto shall make any representations or commitments on behalf of the other party.
  2. Both parties hereto shall comply with all federal, state and local laws, rules and regulations that apply to the performance and reception of the Services.

3. ICAN represents that all required licenses, certifications and permits necessary to provide the Services will be obtained.
4. This Agreement shall be subject to and governed by the laws of the State of New York, excluding any conflicts-of-law rule or principle that might refer the construction or interpretation of this Agreement to the laws of another state. Each Party hereby submits to the jurisdiction of the state and federal courts in the State of New York and to venue in Oneida County.
5. This written Agreement and the Schedules attached hereto contain the entire agreement between the parties. There are no other agreements or understandings concerning the terms of this Agreement.
6. No modification or amendments of this Agreement or any of its terms, nor any waiver of any term of this Agreement shall be valid unless it is in writing and signed by the appropriate party.
7. This Agreement shall be binding upon and inure to benefit the executors, administrators, heirs, successors and assigns of the respective parties.
8. Each signatory to this Agreement represents and warrants that he or she has full authority to enter into this Agreement on behalf of the respective parties hereto.
9. This Agreement may be executed in any number of counterparts with the same effect as if all signatory parties had signed the same document. All counterparts shall be construed together and shall constitute one and the same instrument. Delivery of an executed signature page of this Agreement by facsimile transmission or in portable document format (.pdf) shall be effective as delivery of a manually executed counterpart hereof.
10. If any provision of this Agreement shall be held invalid or unenforceable by a court or regulatory body of competent jurisdiction, the remainder of this Agreement shall remain in full force and effect.
11. In connection with this Agreement and all transactions contemplated by this Agreement, each party hereto agrees to execute and deliver such additional documents and instruments and to perform such additional acts as may be necessary or appropriate to effectuate, carry out and perform all of the terms, provisions and conditions of this Agreement and all such transactions.

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# Oneida-Herkimer-Madison BOCES


P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070

www.oneida-boces.org

VII D. 21.  
Approval of Central New York Health  
Home Network Contract  
August 14, 2024


## MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D.   
District Superintendent and Chief Executive Officer

Date: July 23, 2024

Subject: Approval of Central New York Health Home Network contract

Prepared by: Christopher Hill   
Kevin Healy

### Background

The Central New York Health Home Network (CNYHHN) has created the Connected Community Schools Initiative which coordinates and maximizes public, non-profit, and private resources to deliver critical services to students and their families using the school building as the delivery site with the goal of creating improved student learning, stronger families, and healthier communities. The Connected Community Schools Initiative model supports partnerships between local school districts and community resources, in order to achieve collective impact.

### Discussion

As the Community School Resources CoSer continues to grow to meet the needs of component districts, Connected Community Schools Initiative will be an additional resource that school districts may utilize through OHM BOCES in support of students and their families.

Every school community has resources that are specific to the geographic area where the district is located. The challenge many districts face is being knowledgeable of all existing resources and how to leverage them. The Connected Community Schools Initiative offers the platform, organization, and oversight to make them accessible to schools, students, and families. Local businesses, town government, libraries, churches, and other organizations have a unique vested interest in student achievement and social-emotional well-being within their own close knit communities as these students will likely one day become adults that shape the identity of that community.

Options for programming include but are not limited to:

1. Universal Supports – Interventions that impact district-wide culture and climate. These include needs assessment, resource mining, creation of a youth and family resource hub, CCS advisory board, and professional development.
2. Targeted Interventions – Interventions offered to specific student groups or the student population identified as “at-risk”. This includes access to the LINK operating system, staffing for school-based program implementation, and the coordination of school-based LINK and Site Committee Teams.
3. Intensive Individual Services – Interventions devoted to identified students and their families. This includes the use of the screening for comprehensive assessment of need and service coordination to assist with linkage to community-based agencies and resources such as mental health (child and adult), primary care, and home care management.

### **Recommendation**

It is recommended that the Cooperative Board approve the service contract for the Central New York Health Home Network (CNYHHN) for the 2024-2025 school year and make their services available to our component districts through the Community School Resources CoSer.

### **Resolution**

That the Cooperative Board approves the service contract for the Central New York Health Home Network (CNYHHN) for the 2024-2025 school year and make their services available to our component districts through the Community School Resources CoSer.

AGREEMENT BETWEEN  
CENTRAL NEW YORK HEALTH HOME NETWORK, INC.  
and  
THE ONEIDA-HERKIMER-MADISON BOARD OF COOPERATIVE  
EDUCATION SERVICES

The parties to this Agreement are Central New York Health Home Network, Inc. (herein referred to as CNYHHN), a not for profit corporation under the laws of the State of New York, with its principal offices located 268 Genesee St, Suite 202, Utica, NY 13502, hereinafter referred to as CNYHHN and Oneida-Herkimer-Madison Board of Cooperative Educational Services organized and existing under the laws of the State of New York, with its principal offices located at 4747 Middle Settlement Road, New Hartford, New York 13413, hereinafter referred to as the "BOCES" (each individually referred to as a "Party" and collectively referred to as the "Parties").

**WHEREAS**, the BOCES wishes to secure the services of Central New York Health Home Network to administer the Connected Community Schools Initiative. The program coordinates and maximizes public, non-profit and private resources to deliver critical services to students and their families using the school building as the delivery site with the goal of creating improved student learning, stronger families, and healthier communities. The Connected Community Schools model supports partnerships between local school districts and community resources in order to achieve collective impact.

**WHEREAS**, CNYHHN will serve as the primary coordinating agency for the Connected Community Schools Initiative and the Social Emotional Academic Support (SEALS Program, CNYHHN intends to subcontract with Rome Alliance for Education to deliver an array of programming and services. CNYHHN and its subcontracted partner possess the skills and expertise to provide such services to the component districts.

Therefore, in consideration of the mutual promises made herein, CNYHHN and the BOCES have entered into this Agreement.

1. **Term:** This Agreement shall be deemed effective as of July 1, 2024 (the "Effective Date") and shall continue in effect until June 30, 2025 (the "Term"), unless terminated earlier as provided herein. Either party shall have the right to terminate this Agreement upon sixty (60) days advance written notice to the other party.
2. **CNYHHN Responsibilities:**
  - a. Provide backbone organizational support for the Connected Community Schools initiative including administrative oversight, fiscal management, data collection and reporting, hiring and vetting of staff, quality assurance, compliance and training.

- b. Provide regulatory oversight of its subcontracted partners to assure high quality service delivery in accordance with the BOCES and NYS Education Department guidelines.
- c. Collaborate directly with the BOCES to deliver the essential components of the Community School Resource COSER to participating component districts in accordance with the contractual terms and conditions.
- d. Attend all Advisory Board meetings and all other meetings as required by the BOCES.
- e. Adhere to all compensation guidelines in accordance with contractual terms and conditions.
- f. Participate in all program evaluation activities facilitated by the BOCES and provide data and performance outcomes upon request.
- g. CNYHHN agrees to cooperate with the District to have any individuals providing services who will have a direct contact with students to furnish fingerprints and submit to a criminal background check and clearance. This shall include, but is not limited to, completing paperwork and filing such paperwork with an appropriate agency, for the purpose of submitting fingerprints for criminal clearance. CNYHHN shall be solely responsible for any costs associated with the required fingerprinting and criminal clearance. CNYHHN shall provide a complete roster of all persons who will and/or may be providing services under this Agreement and shall further be responsible for providing updated lists as necessary.

**3. BOCES Responsibilities:**

BOCES will coordinate and provide direct services associated with the base service, including but not limited to:

- a. Work collaboratively with vendors to conduct ongoing district needs assessment and coordinate program evaluation activities between the districts and community providers to monitor goals and outcomes
- b. Create a seamless operating system for vendor use to provide highly coordinated community based services and supports to students and families in participating component districts
- c. Provide consultation and support (via email, phone, or face to face meetings) for component districts desiring to and/or participating in community school resources
- d. .

4. Confidentiality of Student Records.

- a. BOCES shall maintain responsibility for the privacy of and control over the student records in its possession. District will permit sharing of student records, medical and other records and information about program participants with CNYHHN staff to the maximum extent allowed and in the manner specified by law for the limited purpose of effectuating the provision of services under this Agreement.
- b. CNYHHN acknowledges that student records are confidential and will comply with all requirements of the Family Educational Rights and Privacy Act (FERPA), the Individuals with Disabilities Education Act, the New York Education Law, the addendum to this Agreement, and other applicable law regarding such confidentiality. In particular, Center acknowledges that for purposes of FERPA it acts as a school official with a legitimate educational interest in the student information shared with it, and it will comply with the non-- disclosure requirements of FERPA.
- c. Confidentiality. CNYHHN and the BOCES agree that all information exchanged is considered confidential and subject to provisions of Federal and New York State Law, and will be used only for the purposes outlined in this Agreement.
- d. Records Disclosure. CNYHHN and the BOCES agree to comply with the requirements set forth in the Family Education Rights to Privacy Act (FERPA), New York State Education Law Section 2-d, as well as any regulations promulgated under those laws, as the same may be amended from time-to-time. Attached hereto and made a part of this Agreement in Addendum A are the terms required by New York State Education Law Section 2-d concerning the disclosure of protected identifiable student, principal and teacher information from disclosure.
- e. HIV-Related Information.

Non-Discrimination. CNYHHN shall not discriminate or refuse assistance to individuals with AIDS or HIV infection. It is agreed that the Center, and any member of the Center's staff with whom confidential HIV-related information may be given as a necessity for providing services, in accordance with Part 403.9 of Title 18 NYSDSS regulations and Section 2782 of NYS Public Health Law, are fully informed of the penalties and fines for disclosure in violations of State Law and Regulations.

- f. Re-disclosure. The following written statement must be included when disclosing any confidential HIV-related information:

*"This information has been disclosed to you from confidential records which are protected by State Law. State Law prohibits you from making any further disclosure of this information without the specific written consent of the person to whom it pertains, or as otherwise permitted by law. Any unauthorized further disclosure in violation of State Law may result in a fine or jail sentence or both. A general authorization for the release of*

*medical or other information is not sufficient authorization for further disclosure."*

- g. **Child Abuse, Neglect, and Maltreatment.** Notwithstanding any other provision of this Agreement, the Center shall comply with all New York State laws, rules, and regulations governing Child Abuse, Neglect, and Maltreatment.
- h. The Parties agree that all records must be available for a period of years that is in compliance with LGS-1 Records Retention & Disposition Schedule (<http://www.archives.nysed.gov/records/local-government-record-schedule/lgs-1-title-page>), and must be made available for audit by the New York State Department of Education and New York State Audit and Control upon request. Records related to student discipline must be kept for a minimum of three (3) years after the student reaches the age of eighteen (18).
- i. Responsibility for any and all communication with parents of participating students regarding the assessment and evaluation of students' needs during provision of services shall be the sole responsibility of the BOCES. From time to time, CNYHHN staff may be required to deliver professional opinions; however, these shall be delivered under the terms of this Agreement, strictly to and for the benefit of the BOCES staff involved.

#### **5. Requirements of New York State Education Law Section 2-d**

The purposes of this Agreement may require the disclosure of certain personally identifiable student information (hereinafter referred to as defined by Education Law Section 2-d (1), (d) and (j)). The disclosure and use of PII shall comply with the Data-Sharing Addendum attached to, and made a part of, this Agreement.

#### **6. Resolution of issues/Termination.**

In case of deficiencies of service or other programmatic issues, the BOCES will first develop an Action Plan in concert with CNYHHN to address the issues. In the event that the issues cannot be resolved through the Action Plan, the District reserves the right to terminate services and this Agreement upon thirty (30) days written notice.

#### **7. Compensation.**

BOCES agrees to pay CNYHHN for services performed under this agreement. Services performed under this agreement shall be invoiced on a monthly basis beginning September 1, 2024 in 10 equal installments according to the rate structure outlined in Appendix D for each participating component district. BOCES agrees to promptly provide payment for all services within thirty (30) days of invoice receipt.

Payment shall be remitted to:



Holly Crandall  
VP of Finance  
268 Genesee Street, Suite 202  
Utica, NY 13502

[Holly.Crandall@cnyhealthhome.net](mailto:Holly.Crandall@cnyhealthhome.net)

#### **8. FORCE MAJEURE.**

Neither party shall be liable for any failure or delay in or termination of its performance under this Agreement due to causes which are beyond its reasonable control, including, but not limited to, an act of nature, pandemic, act of civic or military authority, fire, epidemic, flood, riot, war, strikes or labor disputes, failure of equipment, failure of software, failure of telecommunications lines, power outages, failure or downtime of data network carriers or internet access providers, sabotage, terrorism, USPS mail delivery delays, and governmental action (referred to herein as "Force Majeure"). Either party shall have the right to terminate the Agreement immediately upon written notice to the other of any Force Majeure event, and shall not be liable for any obligations under this Agreement upon such termination. The parties stipulate that a Force Majeure event shall include building closures or other impacts of the novel coronavirus COVID-19 pandemic, which is ongoing as of the date of the execution of this Agreement.

#### **9. INSURANCE.**

CNYHHN shall maintain at its own cost professional and general liability insurance for all employees, officers and representatives providing services under this Agreement. Certificates of such insurance shall be furnished by CNYHHN to BOCES upon request. Failure to maintain such insurance shall be a default under this contract and shall be grounds for immediate termination of this contract.

#### **10. INDEMNIFICATION.**

Each party (for purposes of this Paragraph, the party of the first part shall be referred to as the "Indemnifying Party", which shall include such party's officers, employees, contractors, representatives, and agents) shall indemnify, defend and hold harmless the other party (for purposes of this Paragraph, the party of the second part shall be referred to as the "Indemnified Party") from and against: (a) any and all liability arising out of the Indemnifying Party's failure to comply with the terms of this Agreement, and any injury, loss, claims, or damages arising from the negligent operations, acts, or omissions of the Indemnifying Party relating to or arising out of such party's performance of its obligations under this Agreement; and (b) any and all costs and expenses, including reasonable legal expenses, incurred by or on behalf of the Indemnified Party in connection with the defense of such claims. Notwithstanding the foregoing, no party shall be liable to any other party hereunder for any claim covered by insurance, except to the extent of any deductible and to the extent that the liability of such party exceeds the amount of such insurance coverage.

#### **11. No Special Duty.**

Nothing in this Agreement shall create a special duty to the BOCES or to any third party, including but not limited to employees and students of the BOCES.

**12. Notice.**

All notices to CNYHHN should be sent to:

Attention: Jane Vail  
Chief Executive Officer  
CNYHHN  
268 Genesee Street, Suite 202  
Utica NY, 13502

All notices to the BOCES should be sent to:

Attention: Christopher Hill  
Title Assistant Superintendent  
OHM BOCES  
4747 Middle Settlement Road  
New Hartford, NY 13413

With a copy to:  
Donald E. Budmen, Esq.  
Ferrara Fiorenza PC  
5010 Campuswood Drive  
East Syracuse, NY 13057

**13. Expiration.**

The Parties agree that this Agreement expires on June 30, 2025, without notice. Any renewal of said Agreement shall require execution of a subsequent Agreement by all Parties and approval of the appropriate governing bodies where required.

**14. Independent Contractor Status.**

In the performance of their respective duties and obligations hereunder, the parties, together with their agents and representatives, are independent contractors with respect to one another. The parties are not, and shall not be deemed to be, joint ventures, partners or employees.

**15. Advice of Counsel.**

Each Party acknowledges that, in executing this Agreement, such Party has had the opportunity to seek the advice of independent legal counsel, and has read and understood all of the terms and provisions of this Agreement.

**16. Assignment**

No Party may assign this Agreement, or any part hereof, or any rights hereunder, without the written advance consent of both other Parties.

**17. Governing Law.**

This Agreement shall be governed by and construed in accordance with the laws of the State of New York, exclusive of its choice of laws, rules, and principles. The Parties agree that any legal action shall be filed in a court of competent jurisdiction in Oneida County, New York.

**18. Severability.**

In the event that a portion of this Agreement is found illegal, invalid, contrary to public policy, or unenforceable by a court of competent jurisdiction, then the surviving remainder of the Agreement shall continue in full force and effect.

**19. Entire Agreement.**

The Parties agree that this Agreement and any addenda attached and incorporated into this Agreement, whether or not physically attached, represent the entire agreement between them. Any amendments to this Agreement shall require the written consent of all Parties. By signing below, the Parties agree and acknowledge that they have read, understood and agreed to all the terms contained in this agreement.

**REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK  
SIGNATURE PAGE TO FOLLOW**



**ADDENDUM: Student Information and  
Compliance with Education Law  
Section 2-d**

This Addendum is part of an Agreement (the underlying agreement) between CNYHHN and Oneida-Herkimer-Madison BOCES for CNYHHN to provide certain professional services to the participating component school districts and the BOCES. In order for CNYHHN to provide the professional services, it is necessary for the BOCES and the participating component school districts to share certain student personally identifiable information with CNYHHN and its employees, agents, or subcontractors. The Parties acknowledge that the use and disclosure of that student personally identifiable information is governed by Section 2-d of the New York State Education Law, and that CNYHHN is a "third party contractor" as that term is used in Section 2-d and its implementing regulations. Therefore, BOCES and CNYHHN agree that the terms and conditions set forth in this Addendum shall govern CNYHHN receipt, custody, and use of Student Data, as defined herein, to insure compliance with Education Law Section 2-d and its implementing regulations.

**1. Term**

The term of this Addendum shall be the same as the underlying contract. CNYHHN's obligations to protect shared student information as described in this Addendum shall survive the termination of the underlying agreement and shall remain in force and effect for the record retention period defined in the underlying agreement.

**2. Definitions of Terms Used in This Addendum**

- a. "Student Data" means personally identifiable information from student records that CNYHHN receives or has access to from the BOCES and the participating component school districts. "Personally Identifiable Information" ("PII"), as applied to Student Data, means personally identifiable information as defined in 34 CFR 99.3 implementing the Family Educational Rights and Privacy Act (FERPA), at 20 USC 1232g.
- b. "Parent" means a parent, legal guardian, or person in parental relation to a student.
- c. "Student" means any person attending or seeking to enroll in an educational agency.
- d. "Eligible Student" means a student eighteen years or older.

**3. Ownership of Personally Identifiable Information**

CNYHHN acknowledges that the Student Data belongs to and is owned by the BOCES and/or the participating component school district to which the BOCES is

providing services, and CNYHHN has no ownership interest in Student Data.

**4. Additional Contractor Obligations**

- a. Student Data received by CNYHHN or by any subcontractor or assignee of CNYHHN shall not be sold, used, or released for any commercial or marketing purposes, nor will CNYHHN or any subcontractor or assignee of CNYHHN facilitate the use or disclosure of Student Data by any other party for any marketing or commercial purpose, as that term is defined in the applicable Commissioner Regulations.
- b. CNYHHN shall maintain the confidentiality of the Student Data to which it has access (including access solely for the purpose of providing technical support), in accordance with state and federal law and the District's Parents Bill of Rights for Data Security and Privacy. A copy of District's Parents Bill of Rights is signed by the Parties and attached hereto and incorporated into this Addendum Agreement as Appendix A.
- c. CNYHHN agrees that any of its officers or employees, and any officers or employees of any subcontractor or assignee of CNYHHN who may be granted access to the Student Data, have received or will receive training on the federal and state law governing confidentiality of such data prior to receiving the data or access to the data.
- d. CNYHHN will ensure that any subcontractors or assignees with whom it shares Student Data will abide by the data protection and security requirements of Section 2-d, by requiring them to execute written agreements which subject them to the terms of this Addendum.
- e. Student Data transferred to CNYHHN in an electronic format by the BOCES and the participating component school districts will be stored in electronic format on systems maintained by or under the direct control of CNYHHN in a secure data center facility located within the continental United States. The measures that CNYHHN will take to protect the privacy and security of the shared data while it is stored in this manner shall be those associated with industry best practices including, but not necessarily limited to, disk encryption, file encryption, firewalls, and password protection, and shall align with the NIST Cybersecurity Framework, version 1.0.

**5. Exclusive Purpose for Information Sharing**

The exclusive purpose for which the BOCES and the participating component school districts and the participating component school districts will provide CNYHHN with Student Data is to provide students of the BOCES and the participating component school districts with the professional services described in the underlying agreement.

CNYHHN agrees to not use the Student Data for any other purposes.

**6. Contractor Statutory Responsibilities**

CNYHHN acknowledges that it has the following statutory obligations under Section 2-d with respect to Student Data, and agrees that failure to fulfill one or more of these statutory obligations shall be deemed a breach of the underlying contract:

- a. To limit internal access to education records and shared Student Data to those individuals that are determined to have legitimate educational interests within the meaning of Section 2-d and the Family Educational Rights and Privacy Act (FERPA); *i.e.*, the individual needs access to the shared Student Data in order to fulfill his or her responsibilities in performing Center's obligations under the underlying contract.
- b. To not use education records or shared Student Data for any purposes other than those explicitly authorized in this Addendum.
- c. To not disclose any personally identifiable information to any other party who is not an authorized representative of CNYHHN using the information to carry out its obligations under the underlying contract, unless:
  - i. the parent or eligible student has provided prior written consent; or
  - ii. the disclosure is required by statute or court order, and notice of the disclosure is provided to the BOCES and the participating component school districts no later than the time of disclosure, unless such notice is expressly prohibited by the statute or court order;
- d. To maintain reasonable administrative, technical, and physical safeguards to protect the security, confidentiality, and integrity of personally identifiable student information in its custody; and
- e. To use encryption technology to protect data while in motion or in its custody from unauthorized disclosure using a technology or methodology specified by the secretary of the U.S. Department of HHS in guidance issued under Section 13402(H)(2) of P.L. 111-5.

**7. Response to Unauthorized Releases of Protected Information**

CNYHHN further acknowledges the following additional obligations under Section 2-d regarding breach and unauthorized release of Student Data, and agrees that failure to fulfill one or more of these additional statutory obligations shall be deemed a breach of the underlying contract:

- a. To notify the BOCES and the participating component school districts of any breach of security resulting in an unauthorized release of Student Data by CNYHHN or its subcontractors or assignees in violation of applicable state or federal law, District's Parents Bill of Rights for Data Privacy and Security set forth in Appendix A of this Addendum, or obligations relating to data privacy and security contained within this Addendum, in the most expedient way possible and without unreasonable delay and no more than seven calendar days after the discovery of such breach.
- b. In the event that the BOCES and the participating component school district to which CNYHHN has provided services is required under Section 2-d to notify parent(s) or eligible student(s) of an unauthorized release of shared data by CNYHHN or its assignees or subcontractors, CNYHHN shall promptly reimburse the school district to which it has provided services for the full cost of such notification, without limitation by any provision of the underlying contract.

**8. Disposition of Shared Student Information**

Upon the expiration of the underlying agreement without a successor Agreement in place, CNYHHN shall retain all Student Data previously received in electronic format or paper for the record retention period defined in the underlying agreement, and all of CNYHHN obligations to maintain the security and privacy of that information shall remain in force and effect for that period of time. At the end of the record retention period, CNYHHN shall ensure that no copy, summary or extract of the shared data or any related work papers are retained on any storage medium whatsoever by CNYHHN, its subcontractors or assignees, or the aforementioned secure data center facilities.

9. In the event that a parent or eligible student wishes to challenge the accuracy of the data concerning that student or eligible student that was shared with CNYHHN and is maintained by or under the control of CNYHHN that challenge shall be processed through the procedures provided by the student's school district of residence for amendment of education records under the Family Educational Rights and Privacy Act (FERPA).
10. To the extent that any term of the underlying contract conflicts with the terms of this Addendum, the terms of this Addendum shall apply and be given effect.



11. **Appendices: The following appendices attached hereto shall be incorporated into the Agreement, and shall supersede any inconsistent provisions in the Agreement:**
  - a. **Appendix A: BOCES' Parents' Bill of Rights for Data Privacy and Security**
  - b. **Appendix B: Parents' Bill of Rights – Supplemental Information Addendum**
  - c. **Appendix C: Third-Party Data Security and Privacy Plan**
  - d. **Appendix D: Connected Community Schools 2024-2025 School Year**
  
12. **Any revisions to this Addendum shall be by mutual written agreement of the Parties. Notwithstanding the underlying, the Parties acknowledge that modifications to this Addendum may be necessary in the future to ensure compliance with Section 2-d, following the issuance of further guidance by the New York State Education Department, and adoption of the District's Policy on Data Security and Privacy subsequent to the Parties' execution of the underlying contract. The parties agree to act in good faith to take such additional steps as may be necessary at that time.**

**Appendix A**  
**Parents Bill of Rights for Data Privacy and Security**

Pursuant to Education Law Section 2-D, school districts and BOCES are now required to publish, on their websites, a parents bill of rights for data privacy and security and to include such information with every contract a school district enters into with a third party contractor where the third party contractor receives student data or teacher or principal data.

1. A student's personally identifiable information cannot be sold or released for any commercial or marketing purposes.
2. Parents have the right to inspect and review the complete contents of their child's education record including any student data stored or maintained by the BOCES. This right of inspection is consistent with the requirements of the Family Educational Rights and Privacy Act (FERPA). In addition to the right of inspection of the educational record, Education Law §2-d provides a specific right for parents to inspect or receive copies of any data in the student's educational record. NYSED will develop policies and procedures pertaining to this right some time in the future.
3. State and federal laws protect the confidentiality of personally identifiable information, and safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls, and password protection, must be in place when data is stored or transferred.
4. A complete list of all student data elements collected by the State will be available for public review at <http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx>, or parents may obtain a copy of this list by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, NY 12234.
5. Parents have the right to have complaints about possible privacy breaches of student data addressed. Complaints can be made to: Mr. Christopher Hill, Assistant Superintendent for Instructional Services, 4747 Middle Settlement Road, New Hartford, NY 13413-0070. Phone 315-793-8643. E-mail [chill@oneida-boces.org](mailto:chill@oneida-boces.org). Complaints to NYSED should be directed in writing to the Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234, e-mail to [CPO@mail.nysed.gov](mailto:CPO@mail.nysed.gov). The complaint process is under development and will be established through regulations to be proposed by NYSED's Chief Privacy Officer, who has not yet been appointed.

For purposes of further ensuring confidentiality and security of student data — as well as the security of personally-identifiable teacher or principal data — the Parents' Bill of Rights (above) and the following supplemental information must be included in each contract that a school district or BOCES enters into with a third-party contractor with access to this information:

1. the exclusive purposes for which the student data, or teacher or principal data, will be used;

2. how the third party contractor will ensure that the subcontractors, persons or entities that the third party contractor will share the student data or teacher or principal data with, if any, will abide by data protection and security requirements;

3. when the agreement with the third party contractor expires and what happens to the student data or teacher or principal data upon expiration of the agreement;

4. if and how a parent, student, eligible student, teacher or principal may challenge the accuracy of the student data or teacher or principal data that is collected; and

5. where the student data or teacher or principal data will be stored (described in such a manner as to protect data security), and the security protections taken to ensure such data will be protected, including whether such data will be encrypted.

This bill of rights is subject to change based on regulations of the Commissioner of Education and the NYSED chief privacy officer.

**Appendix B**  
**Parents' Bill of Rights – Supplemental Information Addendum**

1. **EXCLUSIVE PURPOSES FOR DATA USE:** The exclusive purposes for which “student data” or “teacher or principal data” (as those terms are defined in Education Law Section 2-d and collectively referred to as the “Confidential Data”) will be used by Central New Health Home Network, Inc. (the “Contractor”) are limited to the purposes authorized in the contract between the Contractor and the Oneida-Herkimer-Madison BOCES (the “BOCES”) commencing on July 1, 2024 and expiring on June 30, 2025 (the “Contract”).
2. **SUBCONTRACTOR OVERSIGHT DETAILS:** The Contractor will ensure that any subcontractors, or other authorized persons or entities to whom the Contractor will disclose the Confidential Data, if any, are contractually required to abide by all applicable data protection and security requirements, including but not limited to those outlined in applicable state and federal laws and regulations (e.g., Family Educational Rights and Privacy Act (“FERPA”); Education Law §2-d; 8 NYCRR Part 121).
3. **CONTRACT PRACTICES:** The Contract commences and expires on the dates set forth in the Contract, unless earlier terminated or renewed pursuant to the terms of the Contract. Upon the expiration of the underlying agreement without a successor Agreement in place, Contractor shall retain all Confidential Data previously received in electronic format or paper for the record retention period defined in the underlying agreement, and all of Contractor’s obligations to maintain the security and privacy of that information shall remain in force and effect for that period of time. At the end of the record retention period, Contractor shall ensure that no copy, summary or extract of the shared data or any related work papers are retained on any storage medium whatsoever by Contractor, its subcontractors or assignees, or the aforementioned secure data center facilities.
4. **DATA ACCURACY/CORRECTION PRACTICES:** A parent or eligible student can challenge the accuracy of any “education record”, as that term is defined in the FERPA, stored by the School District in a Contractor’s product and/or service by following the School District’s procedure for requesting the amendment of education records under the FERPA. Teachers and principals may be able to challenge the accuracy of APPR data stored by School District in Contractor’s product and/or service by following the appeal procedure in the School District’s APPR Plan. Unless otherwise required by the above or by other applicable law, challenges to the accuracy of the Confidential Data shall not be permitted.
5. **SECURITY PRACTICES:** Confidential Data provided to Contractor by the School District will be stored in a secure data facility located in the continental United States. The measures that Contractor takes to protect Confidential Data will align with the NIST Cybersecurity Framework including, but not necessarily limited to, disk encryption, file encryption, firewalls, and password protection.
6. **ENCRYPTION PRACTICES:** The Contractor will apply encryption to the Confidential Data while in motion and at rest at least to the extent required by Education Law Section 2-d and other applicable law.

**Appendix C  
Data Security and Privacy Plan**

[See Attached PDF]

**Appendix D  
Connected Community Schools  
2024-2025 School Year**

## DATA SECURITY AND PRIVACY PLAN

WHEREAS, the Oneida-Herkimer-Madison BOCES (hereinafter "BOCES") and Central New York Health Home Network, Inc. (hereinafter "Contractor") entered into an agreement dated June 7, 2024 (hereinafter "Agreement") for Connected Community Schools Initiative (hereinafter "Services").

WHEREAS, pursuant to the requirements under 8 NYCRR 121, Contractor maintains the data security and privacy plan described herein in connection with the Services provided to the School District.

1. During the term of the Agreement, Contractor will implement all state, federal and local data security and privacy requirements, consistent with the School District's Data Security and Privacy Policy in the following way(s):

CNYHNN and its subcontracted agency, Rome Alliance for Education utilizes the Google Workspace environment to house all of the Connected Community School Initiatives student data. CNYHNN has completed a thorough Security Assessment of this platform in order to comply with state federal and local data security and privacy requirements. CNYHNN and its subcontracted agency, Rome Alliance for Education shall maintain the confidentiality of the Student Data to which it has access (including access solely for the purpose of providing technical support), in accordance with state and federal law and the District's Parents Bill of Rights for Data Security and Privacy.

2. Contractor has in place the following administrative, operational and technical safeguards and practices to protect personally identifiable information that it will receive under the Agreement:

Student Data transferred to CNYHNN and its subcontracted agency, Rome Alliance for Education in an electronic format by the BOCES and the participating component school districts will be stored in electronic format on Google Workspace systems owned and operated by Alphabet Inc. (aka Google) within their datacenters located throughout the globe. Access is restricted to Rome Alliance for Education staff leveraging 2-FA authentication. The measures that CNYHNN and its subcontracted agency Rome Alliance for Education will take to protect the privacy and security of the shared data while it is stored in this manner shall be those associated with industry best practices including, but not necessarily limited to, Multifactor authentication, DKIM email signing, disk encryption, file encryption, firewalls, and password protection, and shall align with the NIST Cybersecurity Framework, version 1.0.

3. Contractor shall comply with 8 NYCRR 121 in that it acknowledges that it has reviewed the School District's Parents Bill of Rights for Data Privacy and Security and will comply with same.

a. Contractor will use the student data or teacher or principal data only for the exclusive purposes defined in the Agreement.

b. Contractor will ensure that the subcontractor(s) or other authorized persons or entities to whom Contractor will disclose the student data or teacher and principal data, if any, will abide by all applicable data protection and security requirements as described in the "Supplemental Information" appended to the Agreement.

c. At the end of the term of the Agreement, the contractor will destroy, transition or return, at the direction of the School District, all student data and all teacher and principal data in accordance with the "Supplemental Information" appended to the Agreement.

d. Student data and teacher and principal data will be stored in accordance with the "Supplemental Information" appended to the Agreement.

e. Student data and teacher and principal data in motion and at rest will be protected using an encryption method that meets the standards described in 8 NYCRR 121.

4. Prior to receiving access to student data and/or teacher and principal data, officer(s) and employee(s) of Contractor and any assignees who will have access to student data or teacher or principal data shall receive training on the federal and state laws governing confidentiality of such data. Such training shall be provided:

*Specify date of each training*

CNYHHN agrees that any of its officers or employees, and any officers or employees of any subcontractor or assignee of CNYHHN who may be granted access to the Student Data, have received or will receive training on the federal and state law governing confidentiality of such data prior to receiving the data or access to the data.

5. Subcontractors (check one):

- Contractor shall not utilize subcontractors.
- Contractor shall utilize subcontractors. Contractor shall manage the relationships and contracts with such subcontractors in the following ways in order to ensure personally identifiable information is protected:

CNYHHN will ensure that any subcontractors or assignees with whom it shares Student Data will abide by the data protection and security requirements of Section 2-d, by requiring them to execute written agreements which subject them to the terms of this Addendum.

6. Contractor has the following procedures, plans or protocols in place to manage data security and privacy incidents that implicate personally identifiable information: *Procedures, plans or protocols must, at a minimum, specify plans to identify breaches and unauthorized disclosures, and to promptly notify the School District.*

CNYHHN agrees to notify the BOCES and the participating component school districts of any breach of security resulting in an unauthorized release of Student Data by CNYHHN or its subcontractors or assignees in violation of applicable state or federal law, District's Parents Bill of Rights for Data Privacy and Security, or obligations relating to data privacy and security contained in the Agreement, in the most expedient way possible and without unreasonable delay and no more than seven calendar days after the discovery of such breach.

7. Termination of Agreement.

a. Within 30 days of termination of the Agreement, Contractor shall delete or destroy all student data or teacher or principal data in its possession; AND

b. Within \_\_\_ days of termination of the Agreement, Contractor shall Return all data to the School District using Google Workspace; OR

Transition all data to a successor contractor designated by the School District in writing using \_\_\_\_\_.

8. In the event of a conflict between the terms of this Data Security and Privacy Plan and the terms of the Agreement, the terms of this Data Security and Privacy Plan shall control. All of the defined terms in the Agreement shall have the same definitions in the Data Security and Privacy Plan, unless otherwise defined herein. Except as expressly set forth in this Data Security and Privacy Plan, the terms and conditions of the Agreement shall remain unmodified and in full force and effect.

IN WITNESS WHEREOF, the Contractor hereto has executed this Data Security and Privacy Plan as of June 7, 2024.

By: Jane Vail  
Title: Chief Executive Officer

CONTRACTOR:  




# Connected Community Schools



**CONNECTED**  
COMMUNITY SCHOOLS



## Connected Community Schools Initiative

Our community schools model is an approach to education that involves partnerships between schools and other community resources to provide a comprehensive range of services and supports to students and their families. We recognize that families play a critical role in children's academic and social-emotional development and seek to create a welcoming and supporting environment that fosters collaboration and communication between schools and families.

This model goes beyond traditional academic instruction and focuses on addressing the broader social, emotional, and physical needs of students and their families. Our model concentrates on ensuring students, and families basic needs are met in order to engage in their education and be successful in our communities. By promoting family engagement, community schools aim to improve student outcomes, strengthen communities, and empower families to be active partners in their children's education.

The four core components of our community school model include:

- **Integrated Student Supports - LINK**
  - LINK is our single point of access for connecting students and families to the appropriate resources and services withing their community based on identified needs. The LINK referral system assesses for any needs on both an individual and household level, to ensure a support network is in place for both the short-and long-term.
  - This can include a range of services and supports, including healthcare, mental health services, nutrition programs, counseling, and academic tutoring.

- **Classroom Programming and Community Connections**
  - Adding programming from our community partners and professionals that brings hands on learning and experiences straight from Experts of the Community.
  - This creates opportunities for both teachers and students to engage in activities and programs beyond the scope of traditional academic teaching.
- **Family and Community Engagement Opportunities**
  - Creating positive experiences through fun and engaging activities with students, families, and the school districts resulting in continued relationships and increased engagement in children’s education.
  - Including, strategies for involving families and community members in the education process; such as conferences, workshops regarding subjects such as: child development, financial literacy, and volunteer opportunities.
- **HUBs & Collaborative Leadership and Practice**
  - HUBs are a physical space located directly in the school buildings for students, families, faculty and staff to go throughout the day where they can find our site coordinators each day, and tangible items such as snacks, clothing, hygiene supplies, school supplies to support their needs.
  - A collaborative approach to leadership and decision-making involving school staff, community partners, and families in planning and implementation of services and programs.

The community schools model is designed to create a more holistic and supportive learning environment that address the complex needs of students and their families. By leveraging community resources and partnerships, community schools can provide a wider range of services and opportunities that promote student success and well-being.



## **Oneida-Herkimer-Madison County BOCES Rate Structure Methodology 2024-2025 School Year**

Our contract rate structure methodology is based on a variety of factors, including market conditions, industry standards, and the scope of services being provided. The rates are structured to provide a fair and competitive pricing model for our clients, while also considering the cost of providing the services. A full-service community school operating to fidelity requires a multi-tiered approach to intervention.

Rates are based off of the specific community schools programming that aligns with the strategic plan and needs assessment for each school district, the total number of FTEs dedicated to the initiative, the number of buildings served, and the total student census in each building.

Pricing includes a minimum of one dedicated FTE that will become integrated into the culture of the school district. To ensure the model is delivered to fidelity, the number of dedicated FTEs will increase based on the initial and long-term strategy development and needs evaluation.

Additionally, shared staffing who are employees of Connected Community Schools Initiative are included in the pricing methodology: CCS Director(s), CCS Manager(s), Central HUB Director, Central Hub Coordinator, HUB Delivery Driver(s), Community Engagement Coordinator. Administration staffing, including but not limited to: Executive Director, CEO, Director of Operations, Finance, Human Resources and Administration staffing.

The rate factors in a minimum of one full-service operating HUB located in the school building. Each district will be responsible for providing the physical space for the HUBs. Connected

Community Schools will provide all furnishings and products for the HUB. Each HUB will continuously receive deliveries to provide a fully stocked resource for the district. These resources include food, school supplies, hygiene products, clothing needs, etc.

The Connected Community Schools Initiative can be fully covered (100% aidable) through the Community School Resource CoSer.

Rates include both administration and program implementation costs in order to operate the various components of this model.

A district that had a previous contract with the initiative may have a discounted grandfather rate listed. All rates given are for districts who are expected to be on contract for the 2024-2025 school year; if additional districts are interested in becoming part of the initiative or current districts would like changes to their existing package; please contact Danielle Martin at [Danielle.Martin@cnyhealthhome.net](mailto:Danielle.Martin@cnyhealthhome.net).

*Rates do not include any additional administration fee that BOCES may pass onto the districts.*

### School District Pricing

2024/2025 School Year	
Oneida-Herkimer-Madison BOCES	
District	Contract Amount
Adirondack	\$ 172,525.00
Holland Patent	\$ 250,290.00
New Hartford	\$ 375,000.00
Waterville	\$ 143,685.00

IN WITNESS WHEREOF the parties hereto have hereunto set their names as of the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.


**INTEGRATED COMMUNITY ALTERNATIVES NETWORK (ICAN)**

Date 06/12/2024

By   
Name: Steven Bulger  
Title: CEO/Executive Director

**INTEGRATED COMMUNITY ALTERNATIVES NETWORK (IPA, LLC (Provider Network))**

Date 6/12/2024

By   
Name: Steven Bulger  
Title: Manager

Date \_\_\_\_\_

By \_\_\_\_\_  
Name: Michelle Anderson  
Title: Cooperative Board President  
Oneida-Herkimer—Madison BOCES

## *Schedule "A"*

### *Services*

ICAN services listed below will be made available to the component districts of OHM BOCES on an individualized basis. Any district wishing to utilize ICAN services will access them through the existing OHM BOCES Community Schools Coser and/or may choose to purchase directly through OHM BOCES who will then contract directly with ICAN. The services available under this agreement are listed below. If a component district wishes to purchase an ICAN service that is not listed on this Schedule "A" a written request can be made to ICAN and ICAN will work with OHM BOCES to determine if said service is able to be added to this Schedule and agreed upon rates will be established.

***Clinical Care Coordinator (CCC)*** - A CCC is a master's level Social Worker or credentialed School Based Mental Health Counselor. This position can support your existing social work team by providing a mix of individualized therapy, IEP counseling, pro social-emotional support groups, serve as a liaison between school and family, as well as assist the team in linking children and families to existing services and then providing monitoring of the delivery and implementation of those services.

***Family Service Coordinator (FSC)***: A FSC is a bachelor's level employee with at least 2 years of experience working in Human Services field, preferably in a Case Work/Case Management position. This person will serve as a hub of service coordination for any referred students and then provide case management services to the child and family. The FSC will work very closely with identified team members to coordinate referrals to assist in linking children and families to existing outside services and then providing monitoring of the delivery and implementation of those services.

***Behavior Support Specialists (BSS)*** -A BSS is a bachelor's level employee with at least 2 years working in a setting with youth who demonstrate highly behavioral needs. This person will work with the team and any identified youth to assess, develop, and implement proactive and strengths-based behavior strategies as well as assist youth during times of crisis. The BSS will provide a connection between the home, school, and community by providing home visits (if necessary).

***Student Engagement Specialists (SES)***: A SES will work with any identified youth with a goal of increasing overall engagement in the school setting (academically, extracurricular, and socially). This person will strive to establish rapport and build relationships with students to better identify challenges and barriers that are preventing youth from engaging. The SES will work to connect the Home, School, and Community to allow for optimal engagement.

**Youth Care Coordinator (YCC):** The YCC serves as the lead of the Care Management team and conducts and schedules assessments, referrals, advocacy and supports, counseling, education of youth and enrollees and care team members assuring student receives quality services to maintain optimum healthcare needs without barriers.

**Psychiatric Nurse Practitioner/Physician's Assistant (PNP/PA):** The PNP/PA provides observation, assessment, oversight and delivery of any and all Psychiatric services for identified youth. The PNP/PA is licensed and authorized to prescribe and adjust medication for youth who need that level of support.

**Professional Development, Training Services and Technical Assistance**

ICAN offers an array of fully customizable trainings and technical assistance focused around Social Emotional Learning (SEL), Mental and Behavioral Health and Well-being that is available for students, parents, and school district staff. Common Topic areas include but are not limited to:

- Mental Health 101
- Impact of Social Media on Mental Health
- Trauma Informed Care
- Understanding Trauma
- Crisis Intervention
- De-Escalation Techniques
- Behavior Management
- Mindfulness/Self Care/Wellness
- Digital Citizenship
- Internet Safety
- DASA/Anti-Bullying
- Experiential Learning
- Team Building
- Etc.

Trainings are available in-person and virtually and can be adjusted in length depending on topic and audience.

**Facilitated Group Work**

ICAN in partnership with NYU's McSilver Institute for Poverty Research, is proud to offer the Knowledge Empowers You (KEY) program that teaches youth pro-social emotional and transitional life skills. Youth will participate in a 8-10- or 12 session KEY program with trained ICAN facilitators who will help to develop skills in areas such as but not limited to: Goal Setting and Decision Making; Self- Advocacy; Self Esteem and Inner Strengths; Healthy Relationships; Substance Abuse; Stress Relief; Financial Planning; Job Readiness; etc.

**SPIN Services:** (Please see attached SPIN Rate Schedule. NOTE: The SPIN Schedule is also titled "Schedule A" and is not to be confused with the aforementioned schedule here within.



## **TEEN OUTREACH PROGRAM (TOP)**

TOP is an Evidenced Based, positive youth development program open to youth in grades 6-12 who have mental, emotional, and/or behavioral challenges, are involved with the foster care system or juvenile justice system or are experiencing homelessness or displacement. It is designed to help youth build key social-emotional skill, develop unique skills, and make a difference in their community. Program participants engage in a weekly TOP club that meets for at least 32 weeks. (9-months) Youth will engage in various SEL lessons while also being required to provide a minimum of 20 hours of Community Service Learning (CSL).

## **PARENTING SKILL BUILDING WORKSHOPS**

**The Nurturing Parenting Programs (NPP)** are a family-centered trauma-informed initiative designed to build nurturing parenting skills as an alternative to abusive and neglecting parenting practices. The nurturing philosophy of non-violent parenting focuses on the development of empathy, self-worth, self-awareness, empowerment, and discipline with dignity, appropriate family roles and age-appropriate expectations of children's development. Participants who successfully complete the program will receive a certification.

The Nurturing Parenting Programs are recognized by the Substance Abuse and Mental Health Services Administration and the National Registry for Evidence based Parenting Programs.

Full Programs consist of 12 weekly sessions (1x per week) lasting 2 1/2 hours (Max 14 participants) each with 16 lessons being facilitated.

**Skill Building Workshops-** Customized Workshops that are topic driven based upon identified needs. These workshops can run for any number of sessions and for any desired length of time. All content is researched based and delivered in an interactive manner to maximize participant engagement.

**Children In Between** is an evidenced based, comprehensive co-parenting workshop that helps guide parents to manage the stress of divorce or separation, reduce conflict and to minimize the negative effect it can have on their children.

Workshops consist of 2 weekly sessions lasting 2 1/2 hours each with a max of 10 participants.

## **MOBILE MUSEUM**

The Utica Children's Museums, *Mobile Museum*, offers playful learning opportunities and experiences that reinforce the concept that children learn through play. Activities and programs were designed to meeting New York State Learning Standards. Students will have the opportunity to develop 21<sup>st</sup> century thinking skills while engaging in play-based, interactive learning experiences, which complement and enhance the curriculum being taught in the classroom. Visits will include everything from set up, delivery of programming/activities and clean up, all brought directly to you, thereby eliminating the need for additional bussing and permission slips. Programming was developed for Pre-K through sixth grade and captivates student's interests through exploration and imagination while promoting the joy of learning.

## **LEADERSHIP DEVELOPMENT ACADEMY**

ICAN launched a new sports facility in the late summer of 2022. As part of our program offerings to school districts we will be providing a series of leadership development academies and field trip offerings, where young athletes will engage in training and education that focuses on and promotes positive physical, mental, and social emotional health and well-being. Academies and trips will be fully customizable for districts to choose, timing and length of each session, areas of focus and the number of weeks they wish to have their academy run.

## **SOCIAL CARE NEEDS**

ICAN is able to provide students and their families additional services and supports through ICAN's Independent Practice Association (IPA) and Staff. This is a fully integrated network of providers who can provide specific services based on individualized needs within the home, school and/or community. Services may include but not be limited to; mentoring, behavior management, parent aide supports, transportation, crisis support, supportive work, skill building, engagement events, specialized programming, etc. This will provide a maximum degree of flexibility in service delivery to ensure the student gets the right service, at the right time, without putting any undue burdens on the student, school, or family.

*Schedule "B"*

*Services*

*ICAN Services Menu 2024-2025*

Below is an overview of some of the positions and types of Services ICAN is positioned to offer to OHM BOCES and its component Districts for the 2024-2025 school year along with a basic fee schedule. (Please NOTE: This list is not exclusive so if there are any desired services not listed, please contact us to determine what's possible.)

**Full Time Positions:** (Note: a FTE can be split between 2 or more districts based on need)

***2024-2025 Cost Schedule:***

Clinical Care Coordinator (CCC)-	\$125,000
Wellness Coordinator-	\$110,000
Family Service Coordinator (FSC)-	\$100,000
Youth Care Coordinator (YCC)-	\$100,000
Student Engagement Specialist (SES)-	\$ 95,000
Behavior Support Specialist (BSS)-	\$ 90,000
Peer Advocates-	\$ 80,000
Psychiatric Supports (PNP/PA)	(Per contracted rate)

\*All costs are reflective of the total program cost which includes the desired FTE, along with programmatic support, supervision, and other costs associated with the position. Overall cost per position is reduced when multiple positions are built into a comprehensive "Program" for the district.

**Professional Development, Training Services and Technical Assistance**

Rates: \*(Per contracted rate)

(\*Each training session is fully customized for content, length, audience size, etc.)

## **Facilitated Group Work**

### KEY RATES:

6 session program	\$2,500
8 session program	\$3,000
10 session program	\$3,500
12 session program	\$4,000

(Note: Cost is inclusive of all costs associated with program design, implementation and delivery including staff time, materials and equipment, food, incentives for participants, etc.)

\*Additional information on our KEY model can be found in the attached addendum.

**SPIN Services:** (Please see attached SPIN Rate Schedule)

## **PARENTING SKILL BUILDING WORKSHOPS:**

The Nurturing Parenting Programs (NPP):	\$5,500 (12-session program)
Skill Building Workshops:	\$350/hr
Children In Between:	\$350/hr (\$1,750 for entire program)

**MOBILE MUSEUM:** (Per Contracted Rate)

**ELEVATE CNY LEADERSHIP ACADEMY:** (Per Contracted Rate)

**SOCIAL CARE NEEDS:** (Per Contracted Rate)

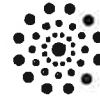


## ICAN IPA Provider Agencies 2024-2025

1	3 Feat LLC
2	Brighter Future
3	Brittney Watkins-Healthy Roots
4	Cannistra Social Work Services
5	Circelli Sup.
6	Clear Choice Empowerment Services
7	CNY Youth
8	Com. Support
9	Community Health Center of St.Mary's
10	Cuda Counseling
11	Daneli Partners
12	David Stang
13	Dianna Cianfrocco
14	DRN
15	Dstew
16	DT
17	Family Resource Center (FRN)
18	Helping Young People Excel
19	
20	HYPE
21	Integrated Behavioral Wellness LLC
22	James Ryan
23	Jermiko Thomas
24	Johnson Youth and Family Services
25	Joslyn Enterprise
26	Leach Youth Service
27	Liberty Translations and Interpreting

28	Lindsey A. Guido
29	M&P Community Services
30	Marabella Colon, DBA
31	MIS of CNY
32	Mohawk Valley Center for the Arts
33	Mohawk Valley Family Services
34	MVLA
35	New Visions Family Services
36	Norwood
37	Nutrition for Longevity
38	On-Point for College
39	Oneida Youth Inc.
40	Open Minds Therapeutic Services
41	Palaka Services
42	Peaceful Resolutions for Living Inc. - (Peaceful Schools)
43	Peter Detraglia Youth Services
44	PIVOT
45	Plan-It Staffing
46	Productive Pathways LLC
47	Quality Youth
48	Rebuilding the Village
49	Rene Ciaccia
50	RES Youth Works
51	Resilient Kids
52	Revere Youth
53	Rising Potential Counseling
54	Robert Carr Counseling

55	The Human Calculator-Scott Flansburg
56	Tammy Wurz Youth Services
57	Team Adventure
58	U.S. Care Systems
59	Universal Language Solutions
60	VBA
61	Winner's Circle Coaching & Services
62	You Fit Counseling
63	Youth Advocates
64	Youth Services



## Oneida-Herkimer-Madison BOCES

P.O. Box 70 • 4747 Middle Settlement Road • New Hartford,  
NY 13413-0070 www.oneida-  
boces.org

### ADDENDUM "A"

#### *Parent's Bill of Rights for Data Privacy and Security*

Pursuant to Education Law Section 2-D, school districts and BOCES are now required to publish, on their websites, a parent's bill of rights for data privacy and security and to include such information with every contract a school district enters into with a third-party contractor where the third party contractor receives student data or teacher or principal data.

1. A student's personally identifiable information cannot be sold or released for any commercial or marketing purposes.
2. Parents have the right to inspect and review the complete contents of their child's education record including any student data stored or maintained by the BOCES. This right of inspection is consistent with the requirements of the Family Educational Rights and Privacy Act (FERPA). In addition to the right of inspection of the educational record, Education Law §2-d provides a specific right for parents to inspect or receive copies of any data in the student's educational record. NYSED will develop policies and procedures pertaining to this right sometime in the future.
3. State and federal laws protect the confidentiality of personally identifiable information, and safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls, and password protection, must be in place when data is stored or transferred.
4. A complete list of all student data elements collected by the State will be available for public review at <http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx>, or parents may obtain a copy of this list by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, NY 12234.
5. Parents have the right to have complaints about possible privacy breaches of student data addressed. Complaints can be made to: Mr. Christopher Hill, Assistant Superintendent for Instructional Services, 4747 Middle Settlement Road, New Hartford, NY 13413-0070. Phone 315-793-8643. E-mail [chill@oneida-boces.org](mailto:chill@oneida-boces.org). Complaints to NYSED should be directed in writing to the Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234, e-mail to [CPO@mail.nysed.gov](mailto:CPO@mail.nysed.gov). The complaint process is under development and will be established through regulations to be proposed by NYSED's Chief Privacy Officer, who has not yet been appointed.

For purposes of further ensuring confidentiality and security of student data — as well as the security of personally-identifiable teacher or principal data — the Parents' Bill of Rights (above) and the following supplemental information must be included in each contract that a

school district or BOCES enters into with a third-party contractor with access to this information:

1. the exclusive purposes for which the student data, or teacher or principal data, will be used;
2. how the third-party contractor will ensure that the subcontractors, persons or entities that the third-party contractor will share the student data or teacher or principal data with, if any, will abide by data protection and security requirements;
3. when the agreement with the third-party contractor expires and what happens to the student data or teacher or principal data upon expiration of the agreement;
4. if and how a parent, student, eligible student, teacher or principal may challenge the accuracy of the student data or teacher or principal data that is collected; and
5. where the student data or teacher or principal data will be stored (described in such a manner as to protect data security), and the security protections taken to ensure such data will be protected, including whether such data will be encrypted.

This bill of rights is subject to change based on regulations of the Commissioner of Education and the NYSED chief privacy officer.

Adopted: July 29, 2014

## ***ADDENDUM "B"***

### ***PARENTS' BILL OF RIGHTS – SUPPLEMENTAL INFORMATION ADDENDUM***

1. **EXCLUSIVE PURPOSES FOR DATA USE:** The exclusive purposes for which “student data” or “teacher or principal data” (as those terms are defined in Education Law Section 2-d and collectively referred to as the “Confidential Data”) will be used by ICAN (the “Contractor”) are limited to the purposes authorized in the contract between the Contractor and Oneida-Herkimer-Madison BOCES (the “School District”) dated 6/12/24 (the “Contract”).
2. **SUBCONTRACTOR OVERSIGHT DETAILS:** The Contractor will ensure that any subcontractors, or other authorized persons or entities to whom the Contractor will disclose the Confidential Data, if any, are contractually required to abide by all applicable data protection and security requirements, including but not limited to those outlined in applicable state and federal laws and regulations (e.g., Family Educational Rights and Privacy Act (“FERPA”); Education Law §2-d; 8 NYCRR Part 121).
3. **CONTRACT PRACTICES:** The Contract commences and expires on the dates set forth in the Contract, unless earlier terminated or renewed pursuant to the terms of the Contract. On or before the date the Contract expires, protected data will be exported to the School District in a mutually agreeable format and/or destroyed by the Contractor as directed by the School District.
4. **DATA ACCURACY/CORRECTION PRACTICES:** A parent or eligible student can challenge the accuracy of any “education record”, as that term is defined in the FERPA, stored by the School District in a Contractor’s product and/or service by following the School District’s procedure for requesting the amendment of education records under the FERPA. Teachers and principals may be able to challenge the accuracy of APPR data stored by the School District in Contractor’s product and/or service by following the appeal procedure in the School District’s APPR Plan. Unless otherwise required above or by other applicable law, challenges to the accuracy of the Confidential Data shall not be permitted.
5. **SECURITY PRACTICES:** Confidential Data provided to Contractor by the School District will be stored in the United States. The measures that Contractor takes to protect Confidential Data will align with the NIST Cybersecurity Framework including, but not necessarily limited to, disk encryption, file encryption, firewalls, and password protection.
6. **ENCRYPTION PRACTICES:** The Contractor will apply encryption to the Confidential Data while in motion and at rest at least to the extent required by Education Law Section 2-d and other applicable law.



**ADDENDUM "C"**  
**DATA SECURITY AND PRIVACY PLAN**

**WHEREAS** the Oneida-Herkimer-Madison BOCES (hereinafter "BOCES") and ICAN (hereinafter "Contractor") entered into an agreement dated 6/12/24 (hereinafter "Agreement") for ICAN Services (hereinafter "Services").

**WHEREAS**, pursuant to the requirements under 8 NYCRR 121, Contractor maintains the data security and privacy plan described herein in connection with the Services provided to the BOCES.

1. During the term of the Agreement, Contractor will implement all state, federal and local data security and privacy requirements, consistent with the BOCES Data Security and Privacy Policy in the following way(s):
  - By abiding by all regulations as well as following our own internal policies related to encryption of data, 2-step factor Authentication for verification of all staff devices, and through Mimecast Cybersecurity protection.
2. Contractor has in place the following administrative, operational, and technical safeguards and practices to protect personally identifiable information that it will receive under the Agreement:
  - Mimecast Cybersecurity email protection
  - A disaster recovery plan
  - HIPPA policy
  - Encrypted Electronic Health Record (EHR) Awards through Footholds Technology
3. Contractor shall comply with 8 NYCRR 121 in that it acknowledges that it has reviewed the BOCES Parents Bill of Rights for Data Privacy and Security and will comply with same.
  - a. Contractor will use the student data or teacher or principal data only for the exclusive purposes defined in the Agreement.
  - b. Contractor will ensure that the subcontractor(s) or other authorized persons or entities to whom Contractor will disclose the student data or teacher and principal data, if any, will abide by all applicable data protection and security requirements as described in the "Supplemental Information" appended to the Agreement.
  - c. At the end of the term of the Agreement, Contractor will destroy, transition or return, at the direction of the BOCES, all student data and all teacher and principal data in accordance with the "Supplemental Information" appended to the Agreement.

- d. Student data and teacher and principal data will be stored in accordance with the "Supplemental Information" appended to the Agreement.
  - e. Student data and teacher and principal data in motion and at rest will be protected using an encryption method that meets the standards described in 8 NYCRR 121.
4. Prior to receiving access to student data and/or teacher and principal data, officer(s) and employee(s) of Contractor and any assignees who will have access to student data or teacher or principal data shall receive training on the federal and state laws governing confidentiality of such data. Such training shall be provided:

*Specify date of each training*

Training shall occur within the first week of being hired and on-going on an annual basis.

5. Subcontractors (check one):

Contractor shall not utilize subcontractors.

X- Contractor shall utilize subcontractors. Contractor shall manage the relationships and contracts with such subcontractors in the following ways order to ensure personally identifiable information is protected:

Any subcontractors through ICAN's Independent Practice Association (IPA) are required to follow any and all data privacy protection policies as outlined in this document.

6. Contractor has the following procedures, plans, or protocols in place to manage data security and privacy incidents that implicate personally identifiable information: *Procedures, plans or protocols must, at a minimum, specify plans to identify breaches and unauthorized disclosures, and to promptly notify the BOCES.*

ICAN's PHI (Protected Health Information) policy is attached. ICAN has a Quality Assurance Dept that oversees the protection of all data through our EHR utilizing a variety of measures to ensure protection of said data, such as Mimecast.

7. Termination of Agreement.

a. Within \_\_\_ days of termination of the Agreement, Contractor shall delete or destroy all student data or teacher or principal data in its possession; AND

b. Within 45 days of termination of the Agreement, Contractor shall Return all data to the BOCES using Industry Standards Method, OR

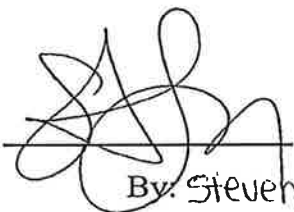
Transition all data to a successor contractor designated by the BOCES in writing using Industry Standards Method

8. In the event of a conflict between the terms of this Data Security and Privacy Plan and the terms of the Agreement, the terms of this Data Security and Privacy Plan shall control. All of the defined terms in the Agreement shall have the same definitions in the Data Security and Privacy Plan, unless otherwise defined herein. Except as expressly set forth in this Data Security and Privacy Plan, the terms and conditions of the Agreement shall remain unmodified and in full force and effect.

IN WITNESS WHEREOF, the Contractor hereto has executed this Data Security and Privacy Plan as of

\_\_\_\_\_

CONTRACTOR:

A handwritten signature in black ink, appearing to be 'S. Bulger', written over a horizontal line.

By: Steven Bulger

Title: CEO / EXECUTIVE DIRECTOR



# Oneida-Herkimer-Madison BOCES


P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070

www.oneida-boces.org

VII D. 22.  
Approval for Perch Place LLC Contract  
August 14, 2024


## MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D.   
District Superintendent and Chief Executive Officer

Date: July 29, 2024

Subject: Approval for Perch Place LLC contract

Prepared by: Christopher Hill   
Kevin Healy

### Background

Perch Place R4K (Ready for Kindergarten) is a partnership between Perch Place LLC, local schools, parents, and community organizations. R4K Family School Navigators engage local resources ensuring children start school ready to learn.

Growing up in an adverse family household can significantly impact a child's school readiness. Often, these children achieve less in school, repeat grades, and drop out. As adults, they earn less and experience higher rates of delinquency and crime. R4K is a step ladder toward scholastic achievement — improving school readiness and supporting children and parents to make a positive impact during those early years. R4K's benefits stack up over time: students who graduate high school are more likely to find a job that pays a livable wage, lives healthier lives, stays out of the justice system, and have children who also graduate high school on time.

### Discussion

As the Community School Resources CoSer continues to grow to meet the needs of component districts, Perch Place LLC's R4K program will be an additional resource that school districts may utilize through OHM BOCES in support of students and their families. Perch Place R4K is able to provide kindergarten readiness by preparing them to begin school equipped to engage in and benefit from early learning experiences that best promote their success.

R4K goes beyond early education programs — by providing a direct connection to children and families, R4K enables Perch Place to address the whole child: academic, emotional, physical, and social needs.

Options for staffing include:

### Family School Navigator (FSN)

The FSNs role is to focus on the needs of the incoming children, parents, and the home life. FSNs work to eliminate barriers for all members of the family. If parents' issues are addressed, the children will benefit as a result. The FSNs responsibilities include, but are not limited to:

- Identify the families with children ages 0-4 within the school district.
- Coordinate home visits to assess needs for the children and parents.
- Facilitate connections and make referrals to community services and school programs for all family members.
- Continuous communication with parents to follow-up on referrals.
- Foster an ongoing partnership between the homes, school, and service providers.

The social determinants of health also play a large role in the FSN focus, such as: Economic Stability, Neighborhood and Environment, Language and Literacy, Community and Social Context. For example, by utilizing the school as the hub for addressing health, behavioral and academic challenges, especially for the 0-4 age population, we seamlessly introduce the parents or guardians into the academic environment while actively engaging them in their child's overall health and well-being. They become more comfortable in the school environment, their voices are more clearly heard, their child's needs are more adequately addressed, and the children are better prepared to learn and thrive in school and in life.

### **Recommendation**

It is recommended that the Cooperative Board approve the service contract for Perch Place for the 2024-2025 school year and make their services available to our component districts through the Community School Resources CoSer.

### **Resolution**

That the Cooperative Board approve the service contract for Perch Place for the 2024-2025 school year and make their services available to our component districts through the Community School Resources CoSer.



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**Memorandum of Understanding  
Between  
Perch Place, LLC (Consulting Management)  
And  
Oneida-Herkimer-Madison BOCES  
For the  
Ready For Kindergarten (R4K) Program**

**1. PURPOSE**

This Memorandum of Understanding (MOU) confirms an understanding and outlines the terms of cooperation between Perch Place, LLC, and Oneida-Herkimer-Madison BOCES (OHM BOCES) for the Ready For Kindergarten (R4K) Program and Consulting services from **July 1, 2024, through June 30, 2025.**

**2. SUMMARY**

Perch Place, LLC and OHM BOCES agree to partner for the purposes of increasing the early learning readiness of children entering PreK and Kindergarten. The main factors contributing to the OHM BOCES and component districts need for the R4K Program and consulting services include (*but not limited to*):

- a. An increase in young students' challenges, such as:
  - i. Lack of language development and non-verbal children.
  - ii. Lack of social/emotional and self-regulation skills.
  - iii. Inability to transition, follow direction, listen, fine/gross motor skills.
  - iv. Behavioral issues.
  - v. Physical and mental health concerns.
  - vi. Absenteeism.
  - vii. Lack of parent engagement.
- b. Based upon NYS Education Department's 2022-2023 public data, the economically disadvantaged students in the component districts ranged from 24-84%, and students with disabilities ranged from 9-24%.

The R4K Program staff collaborate closely with school staff, community service providers, and parents with the primary goal of identifying future students ages 0-3 and school-aged students ages 4-5 that may have barriers to learning. Any challenges the child or family members need assistance with will be addressed. Families will either be serviced directly by R4K staff or



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provided appropriate community-resources and connected to services, fostering an ongoing partnership between the home and school. The R4K Program staff will adapt to the individual *Contracted School District's* needs.

### 3. TERM

This Agreement shall be deemed effective between July 1, 2024, through June 30, 2025 (the "Term"), unless terminated earlier as provided herein. Either party shall have the right to terminate this Agreement upon sixty (60) days advance written notice to the other party.

### 4. UNDERSTANDING OF THE ROLES AND/OR COMMITMENTS OF THE PARTIES

#### A. Role of Perch Place, LLC with the R4K Program services:

1. Provide a 12-Month Cost and Scope of Services with budget options.
2. Provide the staff needed to oversee the work based upon the Cost and Scope of Services option chosen in by the *Contracted School District*.
2. Provide twelve monthly invoices to OHM BOCES for *Contracted School District's* choice from the Cost and Scope of Services options ranging from \$99,000 to \$131,500 annually with a monthly cost of \$8,250 to \$10,958.
3. Maintain regular and effective communication with each *Contracted School District* staff and OHM BOCES. Understand needs and gather feedback.
4. Work collaboratively with each *Contracted School District* to maintain agreed upon collectible data and shared outcomes for impact.
5. Provide materials that showcase the services and achievements.
6. Provide a laptop and cell phone application for additional communication.
7. Provide professional development opportunities.
8. Agrees to cooperate with the *Contracted School District* to have all individuals providing services who will have a direct contact with students furnish fingerprint's and submit to a criminal background check and clearance. Complete paperwork will be filed with an appropriate agency and paid for by Perch Place, LLC.

#### B. Role of OHM BOCES with the R4K Program services:

1. Provide twelve monthly payments to Perch Place, LLC for *Contracted School District's* choice from the Cost and Scope of R4K Program Services options. Options range in cost from \$99,000 to \$131,500 annually with a monthly cost ranging from \$8,250 to 10,958.
2. Create and update information about services on OHM BOCES website to provide promotion.
3. Two-way communication with *Contracted School Districts'* and service provider. Understand their needs, gather information, and provide feedback. Explain the workings of the state aid on CoSer and seek methods for collecting students' data effectively.



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## 5. CONFIDENTIALITY OF STUDENT RECORDS

- a. OHM BOCES and the R4K Program shall maintain responsibility for the privacy of and control over the student records in its possession. OHM BOCES and the R4K Program will permit sharing of student records, medical and other records, and information about program participants with staff to the maximum extent allowed and, in the manner, specified by law for the limited purpose of effectuating the provision of services under this Agreement.
- b. OHM BOCES and the R4K Program acknowledges that student records are confidential and will comply with all requirements of the Family Educational Rights and Privacy Act (FERPA), the Individuals with Disabilities Education Act, the New York Education Law, the addendum to this Agreement, and other applicable law regarding such confidentiality. In particular acknowledges that for purposes of FERPA it acts as a school official with a legitimate educational interest in the student information shared with it, and it will comply with the non-disclosure requirements of FERPA.
- c. OHM BOCES and the R4K Program agree that all information exchanged is considered confidential and subject to provisions of Federal and New York State Law and will be used only for the purposes outlined in this Agreement.
- d. HIV-Related Information
  - i. Non-Discrimination: OHM BOCES and the R4K Program shall not discriminate or refuse assistance to individuals with AIDS or HIV infection. It is agreed that, and any staff member thereof with whom confidential HIV-related information may be given as a necessity for providing services, in accordance with Part 403.9 of Title 18 NYSDDS regulations and Section 2782 of NYS Public Health Law, are fully informed of the penalties and fines for disclosure in violations of State Law and Regulations.
  - ii. Re-disclosure: OHM BOCES and the R4K Program will provide the following written statement when disclosing any confidential HIV-related information:  
"This information has been disclosed to you from confidential records which are protected by State Law. State Law prohibits you from making any further disclosure of this information without the specific written consent of the person to whom it pertains, or as otherwise permitted by law. Any unauthorized further disclosure in violation of State Law may result in a fine or jail sentence or both. A general authorization for the release of medical or other information is not sufficient authorization for further disclosure."
- e. Child Abuse, Neglect, and Maltreatment: Notwithstanding any other provision of this Agreement, OHM BOCES and the R4K Program shall comply with all New York State laws, rules, and regulations governing Child Abuse, Neglect, and Maltreatment.
- f. The Parties agree that all records must be available for a period of years that is in compliance with LGS-1 Records Retention & Disposition Schedule (<http://www.archives.nysed.gov/records/local-government-record-schedule/lgs-1-title-page>) and must be made available for audit by the New York State Department of Education and New York State Audit and Control upon request. Records related to





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student discipline must be kept for a minimum of three (3) years after the student reaches the age of eighteen (18).

- g. Responsibility for any and all communication with parents of participating students regarding the assessment and evaluation of students' needs during provision of services shall be the sole responsibility of the SCHOOL. From time to time, staff may be required to deliver professional opinions; however, these shall be delivered under the terms of this Agreement, strictly to and for the benefit of OHM BOCES staff involved.

#### 6. REQUIREMENTS OF NEW YORK STATE EDUCATION LAW SECTION 2-d

The purposes of this Agreement may require the disclosure of certain personally identifiable student information (hereinafter referred to as defined by Education Law Section 2-d (1), (d) and (j)). The disclosure and use of PII shall comply with the Data Security and Privacy Plan attached hereto, and made a part of, this Agreement. The following appendices attached hereto shall be incorporated into the Agreement, and shall supersede any inconsistent provisions in the Agreement:

- a. Appendix A: BOCES' Parents' Bill of Rights for Data Privacy and Security
- b. Appendix B: Parents' Bill of Rights – Supplemental Information Addendum
- c. Appendix C: Third-Party Data Security and Privacy Plan

#### 7. MODIFICATION

This Agreement may be modified only by mutual written agreement of the parties.

#### 8. FORCE MAJEURE

Neither party shall be liable for any failure or delay in or termination of its performance under this Agreement due to causes which are beyond its reasonable control, including, but not limited to, an act of nature, pandemic, act of civic or military authority, fire, epidemic, flood, riot, war, strikes or labor disputes, failure of equipment, failure of software, failure of telecommunications lines, power outages, failure or downtime of data network carriers or internet access providers, sabotage, terrorism, USPS mail delivery delays, and governmental action (referred to herein as "Force Majeure"). Either party shall have the right to terminate the Agreement immediately upon written notice to the other of any Force Majeure event and shall not be liable for any obligations under this Agreement upon such termination. The parties stipulate that a Force Majeure event shall include building closures or other impacts of the novel coronavirus COVID-19 pandemic, which is ongoing as of the date of the execution of this Agreement.

#### 9. INSURANCE

Shall maintain at its own cost professional and general liability insurance for all employees, officers, and representatives providing services under this Agreement.



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Certificates of such insurance shall be furnished by BOCES upon request. Failure to maintain such insurance shall be a default under this contract and shall be grounds for immediate termination of this Agreement.

#### 10. INDEMNIFICATION

Each party (for purposes of this Paragraph, the party of the first part shall be referred to as the "Indemnifying Party") shall indemnify, defend and hold harmless the other party (for purposes of this Paragraph, the party of the second part shall be referred to as the "Indemnified Party") from and against: (a) any and all liability arising out of the Indemnifying Party's failure to comply with the terms of this Agreement, and any injury, loss, claims, or damages arising from the negligent operations, acts, or omissions of the Indemnifying Party; and (b) any and all costs and expenses, including reasonable legal expenses, incurred by or on behalf of the Indemnified Party in connection with the defense of such claims. Notwithstanding the foregoing, no party shall be liable to any other party hereunder for any claim covered by insurance, except to the extent of any deductible and to the extent that the liability of such party exceeds the amount of such insurance coverage.

#### 11. NO SPECIAL DUTY

Nothing in this Agreement shall create a special duty to the OHM BOCES or to any third party, including but not limited to employees and students of OHM BOCES.

#### 12. INDEPENDENT CONTRACTOR STATUS

In the performance of their respective duties and obligations hereunder, the parties, together with their agents and representatives, are independent contractors with respect to one another. The parties are not, and shall not be deemed to be, joint ventures, partners, or employees.

#### 13. ADVICE OF COUNSEL

Each party acknowledges that, in executing this Agreement, such party has had the opportunity to seek the advice of independent legal counsel and has read and understood all of the terms and provisions of this Agreement.

#### 14. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of New York, exclusive of its choice of laws, rules, and principles. The Parties agree that any legal action shall be filed in a court of competent jurisdiction in Oneida County, New York.



15. SEVERABILITY

In the event that a portion of this Agreement is found illegal, invalid, contrary to public policy, or unenforceable by a court of competent jurisdiction, then the surviving remainder of the Agreement shall continue in full force and effect.

16. ASSIGNMENT

No Party may assign this Agreement, or any part hereof, or any rights hereunder, without the written advance consent of both other Parties.

17. ENTIRE AGREEMENT

The Parties agree that this Agreement and any addenda attached and incorporated into this Agreement, whether or not physically attached, represent the entire agreement between them. Any amendments to this Agreement shall require the written consent of all Parties. By signing below, the Parties agree and acknowledge that they have read, understood, and agreed to all the terms contained in this agreement.

18. PERIMETERS OF CONFIDENTIALITY

All knowledge and information acquired during the term of this project that is expressly identified by either signatory in writing as confidential shall be maintained in confidentiality, except as expressly authorized in writing and shall not be divulged or published. All records are subject to the provisions of the HIPPA Privacy Rule – HHS.gov, the Family Educational Rights and Privacy Act (FERPA) and the new 2D Privacy Law. This excludes information, which is or becomes available to the general public, provided the disclosure of such information did not result from a breach by either signatory.

AGENCY PRIMARY CONTACT INFORMATION

Perch Place, LLC:

Robin M. Robinson, President  
600 French Road  
New Hartford, New York 13438

Robin M. Robinson  
Robin M. Robinson, President  
Perch Place, LLC

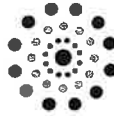
6/14/2024  
Date

\_\_\_\_\_  
Michelle Anderson, President  
Cooperative Board of Oneida-Herkimer-Madison BOCES

\_\_\_\_\_  
Date



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## Oneida-Herkimer-Madison BOCES

P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070

[www.oneida-boces.org](http://www.oneida-boces.org)

### ADDENDUM "A"

## Parent's Bill of Rights for Data Privacy and Security

Pursuant to Education Law Section 2-D, school districts and BOCES are now required to publish, on their websites, a parents bill of rights for data privacy and security and to include such information with every contract a school district enters into with a third party contractor where the third party contractor receives student data or teacher or principal data.

1. A student's personally identifiable information cannot be sold or released for any commercial or marketing purposes.
2. Parents have the right to inspect and review the complete contents of their child's education record including any student data stored or maintained by the BOCES. This right of inspection is consistent with the requirements of the Family Educational Rights and Privacy Act (FERPA). In addition to the right of inspection of the educational record, Education Law §2-d provides a specific right for parents to inspect or receive copies of any data in the student's educational record. NYSED will develop policies and procedures pertaining to this right some time in the future.
3. State and federal laws protect the confidentiality of personally identifiable information, and safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls, and password protection, must be in place when data is stored or transferred.
4. A complete list of all student data elements collected by the State will be available for public review at <http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx>, or parents may obtain a copy of this list by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, NY 12234.
5. Parents have the right to have complaints about possible privacy breaches of student data addressed. Complaints can be made to: Mr. Christopher Hill, Assistant Superintendent for Instructional Services, 4747 Middle Settlement Road, New Hartford, NY 13413-0070. Phone 315-793-8643. E-mail [chill@oneida-boces.org](mailto:chill@oneida-boces.org). Complaints to NYSED should be directed in writing to the Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234, e-mail to [CPO@mail.nysed.gov](mailto:CPO@mail.nysed.gov). The complaint process is under development and will be established through regulations to be proposed by NYSED's Chief Privacy Officer, who has not yet been appointed.

For purposes of further ensuring confidentiality and security of student data — as well as the security of personally-Identifiable teacher or principal data — the Parents' Bill of Rights (above) and the following supplemental information must be included in each contract that a school district or BOCES enters into with a third-party contractor with access to this information:

1. the exclusive purposes for which the student data, or teacher or principal data, will be used;
2. how the third party contractor will ensure that the subcontractors, persons or entities that the third party contractor will share the student data or teacher or principal data with, if any, will abide by data protection and security requirements;
3. when the agreement with the third party contractor expires and what happens to the student data or teacher or principal data upon expiration of the agreement;
4. if and how a parent, student, eligible student, teacher or principal may challenge the accuracy of the student data or teacher or principal data that is collected; and
5. where the student data or teacher or principal data will be stored (described in such a manner as to protect data security), and the security protections taken to ensure such data will be protected, including whether such data will be encrypted.

This bill of rights is subject to change based on regulations of the Commissioner of Education and the NYSED chief privacy officer.

Adopted: July 29, 2014



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## Appendix B

### Parents' Bill of Rights – Supplemental Information Addendum

- 1. EXCLUSIVE PURPOSES FOR DATA USE:** The exclusive purposes for which “student data” or “teacher or principal data” (as those terms are defined in Education Law Section 2-d and collectively referred to as the “Confidential Data”) will be used by Perch Place, LLC and the R4K Program (the “Contractor”) are limited to the purposes authorized in the contract between the Contractor and the Oneida-Herkimer-Madison BOCES (the “School District”) dated July 1, 2024 (the “Contract”).
- 2. SUBCONTRACTOR OVERSIGHT DETAILS:** The Contractor will ensure that any subcontractors, or other authorized persons or entities to whom the Contractor will disclose the Confidential Data, if any, are contractually required to abide by all applicable data protection and security requirements, including but not limited to those outlined in applicable state and federal laws and regulations (e.g., Family Educational Rights and Privacy Act (“FERPA”); Education Law §2-d; 8 NYCRR Part 121).
- 3. CONTRACT PRACTICES:** The Contract commences and expires on the dates set forth in the Contract, unless earlier terminated or renewed pursuant to the terms of the Contract. Upon the expiration of the underlying agreement without a successor Agreement in place, Contractor shall retain all Confidential Data previously received in electronic format or paper for the record retention period defined in the underlying agreement, and all of Contractor's obligations to maintain the security and privacy of that information shall remain in force and effect for that period of time. At the end of the record retention period, Contractor shall ensure that no copy, summary or extract of the shared data or any related work papers are retained on any storage medium whatsoever by Contractor, its subcontractors or assignees, or the aforementioned secure data center facilities.
- 4. DATA ACCURACY/CORRECTION PRACTICES:** A parent or eligible student can challenge the accuracy of any “education record,” as that term is defined in the FERPA, stored by the BOCES in a Contractor's product and/or service by following the BOCES' procedure for requesting the amendment of education records under the FERPA. Teachers and principals may be able to challenge the accuracy of APPR data stored by BOCES in Contractor's product and/or service by following the appeal procedure in the School District's APPR Plan. Unless otherwise required by the above or by other applicable law, challenges to the accuracy of the Confidential Data shall not be permitted.
- 5. SECURITY PRACTICES:** Confidential Data provided to Contractor by the BOCES will be stored in a secure data facility located in the continental United States. The measures that Contractor takes to protect Confidential Data will align with the NIST Cybersecurity Framework including, but not necessarily limited to, disk encryption, file encryption, firewalls, and password protection.
- 6. ENCRYPTION PRACTICES:** The Contractor will apply encryption to the Confidential Data while in motion and at rest at least to the extent required by Education Law Section 2-d and other applicable laws.

## **DATA SECURITY AND PRIVACY PLAN**

**WHEREAS**, the Oneida-Herkmer-Madison BOCES School District (hereinafter “School District”) and Perch Place, LLC (hereinafter “Contractor”) entered into an agreement dated July 1, 2024 (hereinafter “Agreement”) for Ready For Kindergarten Program and Consulting Services (hereinafter “Services”).

**WHEREAS**, pursuant to the requirements under 8 NYCRR 121, Contractor maintains the data security and privacy plan described herein in connection with the Services provided to the School District.

1. During the term of the Agreement, Contractor will implement all state, federal and local data security and privacy requirements, consistent with the School District's Data Security and Privacy Policy in the following way(s):

- Train staff.
- Add data security language to the internal and external documents.
- Abide by data security and privacy requirements along with internal policies.

2. Contractor has in place the following administrative, operational and technical safeguards and practices to protect personally identifiable information that it will receive under the Agreement:

- 2 factor authentication.
- 256-bit encryption.
- HIPPA, FERPA, and NYS 2D policies in place.

3. Contractor shall comply with 8 NYCRR 121 in that it acknowledges that it has reviewed the School District's Parents Bill of Rights for Data Privacy and Security and will comply with same.

- a. Contractor will use the student data or teacher or principal data only for the exclusive purposes defined in the Agreement.
- b. Contractor will ensure that the subcontractor(s) or other authorized persons or entities to whom Contractor will disclose the student data or teacher and principal data, if any, will abide by all applicable data protection and security requirements as described in the “Supplemental Information” appended to the Agreement.
- c. At the end of the term of the Agreement, Contractor will destroy, transition or return, at the direction of the School District, all student data and all teacher and principal data in accordance with the “Supplemental Information” appended to the Agreement.

- d. Student data and teacher and principal data will be stored in accordance with the “Supplemental Information” appended to the Agreement.
- e. Student data and teacher and principal data in motion and at rest will be protected using an encryption method that meets the standards described in 8 NYCRR 121.

4. Prior to receiving access to student data and/or teacher and principal data, officer(s) and employee(s) of Contractor and any assignees who will have access to student data or teacher or principal data shall receive training on the federal and state laws governing confidentiality of such data. Such training shall be provided:  
*Specify date of each training*

Staff privileged to student and/or teacher data and principal data will be trained by Perch Place, LLC administrators on federal, state, and local confidentiality before working in a school district and on an annual basis. Training dates are based upon the new staff hire date. The annual training will occur before the beginning of the 2024-2025 SY.

5. Subcontractors (check one):

Contractor shall not utilize subcontractors.

Contractor shall utilize subcontractors. Contractor shall manage the relationships and contracts with such subcontractors in the following ways in order to ensure personally identifiable information is protected:

6. Contractor has the following procedures, plans or protocols in place to manage data security and privacy incidents that implicate personally identifiable information:  
*Procedures, plans or protocols must, at a minimum, specify plans to identify breaches and unauthorized disclosures, and to promptly notify the School District.*

- Staff are provided laptops with bitlocker for the use in school buildings and at home.
- No personal equipment is allowed.
- 256-encrypted back-up (weekly) is provided by Total Solutions IT.
- Any computer breaches are identified by Total Solutions IT and handled appropriately.
- School staff should notify Perch Place, LLC administration immediately if there is a perceived data breach by R4K staff.
- Internal changes will be addressed by Perch Place, LLC and shared with school district and OHM BOCES.

7. Termination of Agreement.

a. Within 30 days of termination of the Agreement, Contractor shall delete or destroy all student data or teacher or principal data in its possession; AND

b. Within 30 days of termination of the Agreement, Contractor shall  Return all data to the School District using USPS; OR

Transition all data to a successor contractor designated by the School District in writing using \_\_\_\_\_.

8. In the event of a conflict between the terms of this Data Security and Privacy Plan and the terms of the Agreement, the terms of this Data Security and Privacy Plan shall control. All of the defined terms in the Agreement shall have the same definitions in the Data Security and Privacy Plan, unless otherwise defined herein. Except as expressly set forth in this Data Security and Privacy Plan, the terms and conditions of the Agreement shall remain unmodified and in full force and effect.

IN WITNESS WHEREOF, the Contractor hereto has executed this Data Security and Privacy Plan as of July 1 2024.

CONTRACTOR:

Perch Place, LLC

By: Robin M. Robinson

Title: President



**PERCH PLACE, LLC (CONSULTING MANAGEMENT)**

**Cost and Scope of Services (12-Months)**

**July 1, 2024 - June 30, 2025**

**READY FOR KINDERGARTEN (R4K) PROGRAM**

**OPTION 1:**

**PROGRAM WITH FAMILY SCHOOL NAVIGATOR**

***Personnel Expenses***

Salary and Wages \$50,000.00

Employee Benefits (@ 30%) \$15,000.00

***Program Expenses***

Supplies and Equipment \$5,000.00

Professional Trainings/Meetings/Conferences \$2,000.00

Travel/Mileage \$2,000.00

Administration and Supervision \$25,000.00

**Total** \$99,000.00

**OPTION 2:**

**PROGRAM WITH FAMILY SCHOOL NAVIGATOR AND A PART-TIME SUPPORT STAFF**

***Personnel***

Salary and Wages \$50,000.00

Employee Benefits \$15,000.00

***Program Expenses***

Supplies and Equipment \$5,000.00

Professional Trainings/Meetings/Conferences \$2,000.00

Travel/Mileage \$2,000.00

Administration and Supervision \$25,000.00

***\*PART-TIME SUPPORT STAFF (BIS, CPI, Speech)*** \$25,000.00

**Total** \$124,000.00

**OPTION 3:**

**PROGRAM WITH FAMILY SCHOOL NAVIGATOR AND BOOK PROGRAM**

***Personnel***

Salary and Wages \$50,000.00

Employee Benefits \$15,000.00

***Program Expenses***

Supplies and Equipment \$5,000.00

Professional Trainings/Meetings/Conferences \$2,000.00

Travel/Mileage \$2,000.00

Administration and Supervision \$25,000.00

***\*\*BOOK PROGRAM*** \$7,500.00

**Total** \$106,500.00

**ADDITIONAL OPTIONS:**

For Options 1-3 (Total) **\$131,500.00**

For Just Options 2-3 (Total) (Additional Adm Fee Included) **\$40,000.00**

***\*PART-TIME SUPPORT STAFF (Options)***

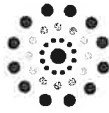
Behavior Intervention Specialist

Crisis Prevention Specialist

Speech Pathologist

***\*\*BOOK PROGRAM***

250 Books mailed monthly to children ages newborn up to their 5th birthday



## Oneida-Herkimer-Madison BOCES


P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070

www.oneida-boces.org

VII D. 23.  
Approval of Upstate Caring Partners,  
Inc. Contract  
August 14, 2024


### MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D.   
District Superintendent and Chief Executive Officer

Date: July 29, 2024

Subject: Approval of Upstate Caring Partners, Inc. contract

Prepared by: Christopher Hill   
Kevin Healy

#### Background

Upstate Caring Partners, Inc (UCP) is a not-for-profit corporation located in Utica. Its mission is to provide innovative programs and services that support, teach, and create meaningful opportunities for individuals of all abilities, with the ultimate vision to empower people through values of excellence, integrity and respect. Built on their original dedication to children with cerebral palsy, UCP now extends their services to a wide array of intellectual and developmental disabilities across their lifespan, including behavioral health and substance use disorders.

#### Discussion

As the Community School Resources CoSer continues to grow to meet the needs of component districts, UCP's program will be an additional resource that school districts may utilize through OHM BOCES in support of students and their families. Upstate Caring Partners, Inc. provides direct services for regional students with disabilities. Their service focuses on focused interventions and professional development for district staff. UCP sends a service provider to the district at request, rather than having a permanent position in the building. This model focuses on the need and saves school districts money in meeting their students' needs.

Options for services include:

Early Childhood through Adult Intervention Services

Upstate Caring Partners Inc. will serve on a temporary, as needed, basis per week to meet the needs of identified students with disabilities. After referral from the home district, specialists engage students, staff, and families to begin the journey toward a successful school career.

**Recommendation**

It is recommended that the Cooperative Board approve the service contract for Upstate Caring Partners, Inc. for the 2024-2025 school year and make their services available to our component districts through the Community School Resources CoSer.

**Resolution**

That the Cooperative Board approve the service contract for Upstate Caring Partners, Inc. for the 2024-2025 school year and make their services available to our component districts through the Community School Resources CoSer.

**CONSULTING SERVICES AGREEMENT**

**BETWEEN**

**UPSTATE CARING PARTNERS, INC.  
AND  
ONEIDA-HERKIMER-MADISON BOCES**

THIS AGREEMENT is effective this 19th day of June, 2024, between the Upstate Caring Partners, Inc. (hereinafter referred to as "UCP"), a New York not-for-profit corporation located in Utica, New York, and ONEIDA-HERKIMER-MADISON BOCES, an agency located in Oneida County, New York (hereinafter referred to as "BOCES"), related to Educational Consultation Services to be provided to BOCES by UCP.

**WITNESSETH**

WHEREAS, UCP, is a not-for-profit corporation whose mission is providing innovative programs and services that support people and create opportunities to fulfill life choices, and

WHEREAS, BOCES wishes to engage the technical assistance of UCP in educational assessment, behavior support, classroom design, instructional practices to accommodate students with differing abilities at BOCES for the benefit of students, families and teachers ("Consulting Services"),

NOW, THEREFORE, in consideration of the mutual promises herein stated, it is agreed by and between the parties as follows:

**1. OBLIGATIONS OF UCP.** UCP hereby agrees to use its best efforts to provide Consulting Services at the rate of \$155.00 dollars per hour. Consulting Services under this Agreement shall be billed on a monthly basis, following the delivery of service. This Agreement reflects a fee per hour contract.

**2. OBLIGATIONS OF BOCES.** CENTER FOR DISABILITY SERVICES hereby agrees to promptly provide payment for all billed hourly services on a monthly basis, within thirty (30) days of invoice. In addition, they shall reimburse UCP agents for travel expense to and from BOCES, or any other location requested by BOCES, according to the following rate structure on a monthly basis within thirty (30) days of invoice:

**Roundtrip:**

- 0 - 15 minutes \$12.50
- 16 - 30 minutes \$25.00

- 31 - 45 minutes \$37.50
- 46 - 60 minutes \$50.00

Each Additional 15-minute increment is \$12.50.

### 3. RELATIONSHIP BETWEEN UCP AND BOCES.

3.1 None of the provisions of this Agreement are intended to create nor shall be deemed or construed to create any relationship between UCP and BOCES other than that of independently operated entities contracting with each other solely to effectuate the purposes and provisions of this Agreement. UCP and BOCES each agree to provide regular supervision to all of their agents in connection with the Program.

3.2 UCP and BOCES shall maintain an effective liaison and close cooperation with each other to provide maximum benefits to each participant.

3.3 Both parties agree not to make reference to the other party in public documents or use the other party's trademark, or symbol in any form of advertising or for any purpose without the other party's prior written approval of the communication.

### 4. STUDENT RECORDS.

4.1 Nothing in this Agreement shall be deemed to replace the position of ultimate responsibility that **BOCES** has for the students located within its region and by its participation in this Agreement UCP does not accept any responsibility for said students and student records. This Agreement does not alter any requirements that **BOCES** must fulfill regarding its ongoing obligations to meet each of its student's needs as reflected in the participating student's IEP. In addition, **BOCES** shall maintain responsibility for the privacy of and control over the participant's student records.

4.2 Subject to applicable confidentiality requirements and to the extent feasible, **BOCES** shall, however, establish and maintain a system, which permits maximum sharing of student records, medical and other records and information about program participants with UCP, for the limited purpose of effectuating the provision of Consulting Services.

4.3 The parties agree that responsibility for any and all communication with parents of participating students regarding the assessment and evaluation of students' needs during provision of Consulting Services shall be the sole responsibility of **BOCES**. From time to time, the UCP staff may be required to deliver professional opinions; however, these shall be delivered under the terms of this Agreement, strictly to and for the benefit of **BOCES** staff involved.

4.4 UCP acknowledges that student records are confidential and will comply with all requirements of the Family Educational Rights and Privacy Act and the Individuals with Disabilities Education Act regarding such confidentiality. Both parties shall be bound by the provisions of all Federal and New York State laws with regard to privacy of Protected Health Information under the provisions of HIPAA or any other relevant statutes.

4.5 UCP shall provide its services in a manner which protects Student Data (as defined by 8 NYCRR § 121.1(q)) (hereinafter "Confidential Data") in accordance with the requirements articulated under Federal, State and local laws and regulations, including but not limited to the foregoing:

- a) UCP will comply with BOCES Data Security and Privacy Policy, Education Law § 2-d, and 8 NYCRR § 121.
- b) UCP will limit internal access to personally identifiable information to only those employees or subcontractors that need access to provide the contracted services.
- c) UCP will not use the personally identifiable information for any purpose not explicitly authorized in this Agreement.
- d) UCP will not disclose any personally identifiable information to any other party without the prior written consent of the parent or eligible student, unless otherwise authorized pursuant to applicable law.
- e) UCP will maintain reasonable administrative, technical and physical safeguards to protect the security, confidentiality and integrity of personally identifiable information in its custody, including but not limited to adoption of technologies, safeguards and practices that align with the NIST Cybersecurity Framework.
- f) UCP will use encryption to protect personally identifiable information in its custody while in motion or at rest.
- g) UCP will not sell personally identifiable information nor use or disclose it for any marketing or commercial purpose or facilitate its use or disclosure by any other party for any marketing or commercial purpose or permit another party to do so.

4.6 In the event that Confidential Data is accessed or obtained by an unauthorized individual, UCP shall provide notification to BOCES without unreasonable delay and not more than seven (7) calendar days after the discovery of such breach. UCP shall follow the following process:

- a) The security breach notification shall be titled "Notice of Data Breach," shall be clear, concise, use language that is plain and easy to understand, and to the extent available, shall include: a brief description of the breach or

unauthorized release; the dates of the incident and the date of discovery; a description of the types of Confidential Data affected; an estimate of the number of records affected; a brief description of UCP's investigation or plan to investigate; and contact information for representatives who can assist BOCES with additional questions.

- b) Where a breach or unauthorized release of Confidential Data is attributed to UCP, and/or a subcontractor or affiliate of UCP, UCP shall pay for or promptly reimburse BOCES for the cost of notification to parents and eligible students of the breach.
- c) When applicable, UCP shall cooperate with BOCES and law enforcement to protect the integrity of investigations into the breach or unauthorized release of Confidential Data.

4.7 In compliance with NYS Education Law§ 2-d, the following addenda are attached hereto and incorporated herein:

- a) Addendum A: Supplemental Information Addendum

5. **TERM.** This Agreement shall be in effect through June 30, 2025. Either party may terminate the service under this Agreement with 30 days' written notice. **BOCES** pay any outstanding amounts due for Consulting Services within 30 days of termination by either party.

6. **INSURANCE.** **BOCES** agrees to maintain its own liability insurance for all employees, volunteers and students receiving or participating in the Program's services under this Agreement. Certificates of such insurance shall be furnished by **BOCES** to UCP and shall contain the provision that UCP be given 30 days' written notice of any intent to cancel or terminate by either **BOCES** or the insuring company. Failure to furnish insurance certificates or to maintain such insurance shall be a default under this contract and shall be grounds for immediate termination of this contract.

7. **INDEMNIFICATION.** **BOCES** shall indemnify and hold harmless UCP, its agents, and employees, from and against all claims, damages, losses and expenses, including but not limited to, attorneys' fees arising out of or resulting from UCP's performance under this Agreement, and shall defend UCP against any such claims, damages, losses and expenses with counsel reasonably satisfactory to UCP, in whole or in part; provided that nothing in this Agreement shall require **BOCES** to hold harmless or defend the UCP from any claims arising from the willful misconduct of the UCP or its employees. This indemnification shall extend to the omission or commission of any act, lawful or unlawful, by **BOCES**, its agents and/or employees, including but not limited to court costs and attorney's fees incurred by **BOCES** in connection with the defense of said matters.

The UCP shall indemnify and hold harmless **BOCES**, its agents, and employees, from and against all claims, damages, losses and expenses, including but not limited to, attorneys' fees



arising out of or resulting from BOCES's performance under this Agreement, and shall defend BOCES against any such claims, damages, losses and expenses with counsel reasonably satisfactory to BOCES, in whole or in part; provided that nothing in this Agreement shall require UCP to hold harmless or defend BOCES from any claims arising from the willful misconduct of BOCES or its employees. This indemnification shall extend to the omission or commission of any act, lawful or unlawful, by UCP, its agents and/or employees, including but not limited to court costs and attorney's fees incurred by UCP in connection with the defense of said matters.

8. **SECURITY.** BOCES agrees to take reasonably prudent steps to protect the personal safety of the UCP staff involved in providing Consulting Services, at all times including providing BOCES personnel to assist with interaction with all BOCES participants and their families during regular school hours. BOCES shall provide notification of any developing public safety issues or other pertinent matters of relevance to the UCP staff involved in providing Consulting Services in a prompt and timely fashion in an effort to protect the safety of the UCP staff.

9. **DEFAULT.** Upon the occurrence of default under the provisions of this Agreement, and at the same time or in the alternative, a termination prior to the stated term of the contract, UCP shall immediately be relieved of any and all liability to provide ongoing services under the terms of the Agreement related to the provision of services under the individual IEPs between BOCES and its students.

10. **Fingerprinting:** UCP agrees to cooperate with the District to have any individuals providing services who will have a direct contact with students to furnish fingerprints and submit to a criminal background check and clearance. This shall include, but is not limited to, completing paperwork and filing such paperwork with an appropriate agency, for the purpose of submitting fingerprints for criminal clearance. UCP shall be solely responsible for any costs associated with the required fingerprinting and criminal clearance.

#### 11. MISCELLANEOUS PROVISIONS

11.1 **Governing Law.** The validity, enforceability and interpretation of any of the clauses of this Agreement shall be determined and governed by the applicable provisions of New York law.

11.2 **Entire Agreement.** This Agreement and its Addenda contain all the terms and conditions agreed upon by the parties hereto regarding the subject matter of this Agreement. Any prior agreements, promises, negotiations or representations, either oral or written, relating to the subject matter of this Agreement not expressly set forth in this Agreement are of no force or effect. This Agreement may be altered with the written consent of both parties.

11.3 **Assignment.** This Agreement is binding upon the Parties and their respective successors and assigns, but UCP's obligations under this Agreement are not assignable without the prior written consent of BOCES. Any assignment without BOCES's consent shall be null and void.

11.4 Waiver. No delay or omission of BOCES to exercise any right hereunder shall be construed as a waiver of any such right and BOCES reserves the right to exercise any such right from time to time, as often as may be deemed expedient.

11.5 Severability. Should any part of this Agreement for any reason be declared by any court of competent jurisdiction to be invalid, such decision shall not affect the validity of any remaining portion, which remaining portion shall continue in full force and effect as if this Agreement had been executed with the invalid portion hereof eliminated, it being the intention of the Parties that they would have executed the remaining portion of this Agreement without including any such part, parts or portions which may for any reason be hereafter declared invalid.

IN WITNESS WHEREOF, the parties hereto, by their authorized representatives, have executed this Agreement, effective as of the date first above written:

UPSTATE CARING PARTNERS, INC.  
Signature: 

Date: 6/25/24

**ONEIDA-HERKIMER-MADISON BOCES**

Signature: \_\_\_\_\_

Michelle Anderson  
President, Cooperative Board of Oneida-Herkimer-Madison

Date: \_\_\_\_\_

## Addendum A

### Parent's Bill of Rights for Data Privacy and Security

Pursuant to Education Law Section 2-D, school districts and BOCES are now required to publish, on their websites, a parents bill of rights for data privacy and security and to include such information with every contract a school district enters into with a third party contractor where the third party contractor receives student data or teacher or principal data.

1. A student's personally identifiable information cannot be sold or released for any commercial or marketing purposes.
2. Parents have the right to inspect and review the complete contents of their child's education record including any student data stored or maintained by the BOCES. This right of inspection is consistent with the requirements of the Family Educational Rights and Privacy Act (FERPA). In addition to the right of inspection of the educational record, Education Law §2-d provides a specific right for parents to inspect or receive copies of any data in the student's educational record. NYSED will develop policies and procedures pertaining to this right sometime in the future.
3. State and federal laws protect the confidentiality of personally identifiable information, and safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls, and password protection, must be in place when data is stored or transferred.
4. A complete list of all student data elements collected by the State will be available for public review at <http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx>, or parents may obtain a copy of this list by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, NY 12234.
5. Parents have the right to have complaints about possible privacy breaches of student data addressed. Complaints can be made to: Mr. Christopher Hill, Assistant Superintendent for Instructional Services, 4747 Middle Settlement Road, New Hartford, NY 13413-0070. Phone 315-793-8643. E-mail [chill@oneida-boces.org](mailto:chill@oneida-boces.org). Complaints to NYSED should be directed in writing to the Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234, e-mail to [CPO@mail.nysed.gov](mailto:CPO@mail.nysed.gov). The complaint process is under development and will be established through regulations to be proposed by NYSED's Chief Privacy Officer, who has not yet been appointed.

For purposes of further ensuring confidentiality and security of student data — as well as the security of personally-identifiable teacher or principal data — the Parents' Bill of Rights (above) and the following supplemental information must be included in each contract that a school district or BOCES enters into with a third-party contractor with access to this information:

1. the exclusive purposes for which the student data, or teacher or principal data, will be used;
2. how the third-party contractor will ensure that the subcontractors, persons or entities that the third-party contractor will share the student data or teacher or principal data with, if any, will abide by data protection and security requirements;
3. when the agreement with the third-party contractor expires and what happens to the student data or teacher or principal data upon expiration of the agreement;

4. if and how a parent, student, eligible student, teacher or principal may challenge the accuracy of the student data or teacher or principal data that is collected; and
5. where the student data or teacher or principal data will be stored (described in such a manner as to protect data security), and the security protections taken to ensure such data will be protected, including whether such data will be encrypted.

This bill of rights is subject to change based on regulations of the Commissioner of Education and the NYSED chief privacy officer.

## Addendum B

### Parents' Bill of Rights – Supplemental Information Addendum

1. **EXCLUSIVE PURPOSES FOR DATA USE:** The exclusive purposes for which “student data” or “teacher or principal data” (as those terms are defined in Education Law Section 2-d and collectively referred to as the “Confidential Data”) will be used by BOCES (the “Contractor”) are limited to the purposes authorized in the contract between the Contractor and Oneida-Herkimer-Madison BOCES (the “School District”) dated 6/19/24 (the “Contract”).
2. **SUBCONTRACTOR OVERSIGHT DETAILS:** The Contractor will ensure that any subcontractors, or other authorized persons or entities to whom the Contractor will disclose the Confidential Data, if any, are contractually required to abide by all applicable data protection and security requirements, including but not limited to those outlined in applicable state and federal laws and regulations (e.g., Family Educational Rights and Privacy Act (“FERPA”); Education Law §2-d; 8 NYCRR Part 121).
3. **CONTRACT PRACTICES:** The Contract commences and expires on the dates set forth in the Contract, unless earlier terminated or renewed pursuant to the terms of the Contract. On or before the date the Contract expires, protected data will be exported to the School District in a mutually agreeable format and/or destroyed by the Contractor as directed by the School District.
4. **DATA ACCURACY/CORRECTION PRACTICES:** A parent or eligible student can challenge the accuracy of any “education record”, as that term is defined in the FERPA, stored by the School District in a Contractor’s product and/or service by following the School District’s procedure for requesting the amendment of education records under the FERPA. Teachers and principals may be able to challenge the accuracy of APPR data stored by the School District in Contractor’s product and/or service by following the appeal procedure in the School District’s APPR Plan. Unless otherwise required above or by other applicable law, challenges to the accuracy of the Confidential Data shall not be permitted.
5. **SECURITY PRACTICES:** Confidential Data provided to Contractor by the School District will be stored in the United States. The measures that Contractor takes to protect Confidential Data will align with the NIST Cybersecurity Framework including, but not necessarily limited to, disk encryption, file encryption, firewalls, and password protection.
6. **ENCRYPTION PRACTICES:** The Contractor will apply encryption to the Confidential Data while in motion and at rest at least to the extent required by Education Law Section 2-d and other applicable law.

## Addendum C

### SUPPLEMENTAL INFORMATION ADDENDUM

1. **EXCLUSIVE PURPOSES FOR DATA USE:** The exclusive purposes for which "student data" or "teacher or principal data" (as those terms are defined in Education Law Section 2-d and collectively referred to as the "Confidential Data") will be used by Upstate Caring Partners (the "Contractor") are limited to the purposes authorized in the contract between the Contractor and BOCES (dated 12/19/23 (the "Contract")).
2. **SUBCONTRACTOR OVERSIGHT DETAILS:** The Contractor will ensure that any subcontractors, or other authorized persons or entities to whom the Contractor will disclose the Confidential Data, if any, are contractually required to abide by all applicable data protection and security requirements, including but not limited to, those outlined in applicable State and Federal laws and regulations (e.g., Family Educational Rights and Privacy Act ("FERPA"); Education Law § 2-d; 8 NYCRR § 121).
3. **CONTRACT PRACTICES:** The Contract commences and expires on the dates set forth in the Contract, unless earlier terminated or renewed pursuant to the terms of the Contract. On or before the date the Contract expires, protected data will be exported to BOCES in a mutually agreeable format and/or destroyed by the Contractor as directed by BOCES.
4. **DATA ACCURACY/CORRECTION PRACTICES:** A parent or eligible student can challenge the accuracy of any "education record," as that term is defined in the FERPA, stored by BOCES in a Contractor's product and/or service by following BOCES's procedure for requesting the amendment of education records under the FERPA. Teachers and principals may be able to challenge the accuracy of APPR data stored by BOCES in Contractor's product and/or service by following the appeal procedure in BOCES's APPR Plan. Unless otherwise required above or by other applicable law, challenges to the accuracy of the Confidential Data shall not be permitted.
5. **SECURITY PRACTICES:** Confidential Data provided to Contractor by BOCES will be stored [see attached privacy plan]. The measures that Contractor takes to protect Confidential Data will align with the NIST Cybersecurity Framework, including but not necessarily limited to, disk encryption, file encryption, firewalls, and password protection.
6. **ENCRYPTION PRACTICES:** The Contractor will apply encryption to the Confidential Data while in motion and at rest at least to the extent required by Education Law Section 2-d and other applicable law.

## DATA SECURITY AND PRIVACY PLAN

WHEREAS, BOCES and Upstate Caring Partners (hereinafter "Contractor") entered into an agreement dated 6/19/24 (hereinafter "Agreement") for program consultation (hereinafter "Services").

WHEREAS, pursuant to the requirements under 8 NYCRR 121, Contractor maintains the data security and privacy plan described herein in connection with the Services provided to BOCES.

1. During the term of the Agreement, Contractor will implement all state, federal and local data security and privacy requirements, consistent with the BOCES Data Security and Privacy Policy in the following way(s):

As described in Contractor's IS Security Manual (Copy is attached)

2. Contractor has in place the following administrative, operational and technical safeguards and practices to protect personally identifiable information that it will receive under the Agreement:

As described in Contractor's IS Security Manual

3. Contractor shall comply with 8 NYCRR 121 in that it acknowledges that it has reviewed the BOCES Parents Bill of Rights for Data Privacy and Security and will comply with same.
  - a. Contractor will use the student data or teacher or principal data only for the exclusive purposes defined in the Agreement.
  - b. Contractor will ensure that the subcontractor(s) or other authorized persons or entities to whom Contractor will disclose the student data or teacher and principal data, if any, will abide by all applicable data protection and security requirements as described in the "Supplemental Information" appended to the Agreement.
  - c. At the end of the term of the Agreement, Contractor will destroy, transition or return, at the direction of the BOCES, all student data and all teacher and principal data in accordance with the "Supplemental Information" appended to the Agreement.
  - d. Student data and teacher and principal data will be stored in accordance with the "Supplemental Information" appended to the Agreement.
  - e. Student data and teacher and principal data in motion and at rest will be protected using an encryption method that meets the standards described in 8 NYCRR 121.
4. Prior to receiving access to student data and/or teacher and principal data, officer(s) and employee(s) of Contractor and any assignees who will have access to student data or teacher or principal data shall receive training on the federal and state laws governing confidentiality of such data. Such training shall be provided:

*Specify date of each training*

Compliance and HIPAA training will be upon on-boarding and annually thereafter

5. Subcontractors (check one):

       Contractor shall not utilize subcontractors.

  X   Contractor shall utilize subcontractors. Contractor shall manage the relationships and contracts with such subcontractors in the following ways in order to ensure personally identifiable information is protected:

Confidential Agreement will be signed and Contractor Will be supplied with our Data Security/Privacy Plan.

6. Contractor has the following procedures, plans or protocols in place to manage data security and privacy incidents that implicate personally identifiable information: Procedures, plans or protocols must, at a minimum, specify plans to identify breaches and unauthorized disclosures, and to promptly notify the BOCES.

As described in Contractor's IS Security Manual

7. Termination of Agreement.

- a. Within 30 days of termination of the Agreement, Contractor shall delete or destroy all student data or teacher or principal data in its possession; AND
- b. X Within 30 days of termination of the Agreement, Contractor shall Return all data to BOCES using Secure Transfer Protocol; OR
- c. \_\_\_\_\_ Transition all data to a successor contractor designated by the BOCES in writing using \_\_\_\_\_
8. In the event of a conflict between the terms of this Data Security and Privacy Plan and the terms of the Agreement, the terms of this Data Security and Privacy Plan shall control. All of the defined terms in the Agreement shall have the same definitions in the Data Security and Privacy Plan, unless otherwise defined herein. Except as expressly set forth in this Data Security and Privacy Plan, the terms and conditions of the Agreement shall remain unmodified and in full force and effect.

IN WITNESS WHEREOF, the Contractor hereto has executed this Data Security and Privacy Plan as of  
6/19/2024

CONTRACTOR:

Upstate Caring Partners

By: Jeremy W. Earl

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