Initials: KM

DAVISON COMMUNITY SCHOOLS

Board of Education

Monday, July 17, 2023
6:00 p.m.
Cardinal Center Boardroom

MINUTES

MEMBERS PRESENT: Karen Conover
Alicia Hensley
Kurtis McMahan
Diane Rhines
Matthew Smith
Granger Stefanko

MEMBER ABSENT: Holly Halabicky

ADMINISTRATION: Matt Lobban, Superintendent of Schools

OTHER GUESTS: Bob Beckelic, Eileen Minier, Ben Vick

ORDER OF BUSINESS:

CALL TO ORDER: The meeting of the Davison Board of Education was called to order by President Karen Conover at 6:00 p.m. in the Cardinal Center Boardroom.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Vice President Granger Stefanko.

ROLL CALL: Robin Ricica read the roll. Members present: Karen Conover, Alicia Hensley, Kurtis McMahan, Diane Rhines, Matthew Smith, Granger Stefanko. Member absent: Holly Halabicky.

APPROVAL OF AGENDA: Moved by Matthew Smith, supported by Kurtis McMahan, to approve the agenda as presented. The motion was carried with a vote of 6-yes, 0-no.

APPROVAL OF CONSENT AGENDA: Moved by Granger Stefanko, supported by Diane Rhines, to approve the consent agenda which included items 1-4 below:

1. **Approval of Minutes:** Approval of the open session minutes for the previous meeting of June 19, 2023. Approval of the minutes for committee meetings held since the June 19, 2023 Board meeting.

2. **Approval of Bills for Payment:** Approval of payment of the bills for June 20 through June 30:

3. **Treasurer's Report:** Approval of the Treasurer's Report for the month of June.

   AP-Pooled Cash: General Fund, DCER Fund, DTV Fund,
   Food Services Fund and Student Activity Fund $1,929,696.37

4. **Monthly Personnel Report:** Approval of personnel activity for the period through July 13, 2023.

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The motion was carried with a vote of 6-yes, 0-no.

COMMUNICATIONS:

From the Public: Visitors were welcomed and invited to address the Board. No visitors signed up to address the Board.

Correspondence: There was no correspondence to be read.

ACTION ITEMS:

AUTHORIZATION OF BANKS TO SERVE AS DEPOSITORIES OF SCHOOL MONIES FOR INVESTMENT PURPOSES: Moved by Granger Stefanko, supported by Kurtis McMahan, that the following financial institutions serve as depositories of school bond monies for investment purposes for the 2023/2024 fiscal year:

1) The Huntington National Bank
2) Credit Union ONE
3) Fifth Third Bank
4) JP Morgan Chase Bank
5) Bank of America
6) Michigan School District Liquid Asset Fund Plus (MILAF)
7) Oxford Bank
8) Flagstar Bank
9) The State Bank
10) PNC Bank
11) Eastern Michigan Bank
12) ELGA Credit Union

The motion was carried with a vote of 6-yes, 0-no.

RENEWAL OF ACCOUNTS WITHIN THE ABOVE ENUMERATED DEPOSITORIES: Moved by Matthew Smith, supported by Granger Stefanko, to approve the following enumerated accounts.

ACCOUNT NUMBERS		
230007792807	JPM Chase Bank	AP Pooled Checking
230007792765	JPM Chase Bank	Payroll Checking
235000562761	JPM Chase Bank	Building & Site Sinking Fund
235000562779	JPM Chase Bank	Debt Retirement Fund
230007680564	JPM Chase Bank	DCS Employee Flexible Spending
235001284100	JPM Chase Bank	Cardinal Shop/DTV
01388317029	Huntington National Bank	Payroll Clearing Account
200872	MILAF CADRE	General Fund - Investment Account
203157	MILAF CADRE	2020 Bond Proceeds
203382	MILAF CADRE	2020 Series II Bond Proceeds
6353169	ELGA Credit Union	Scholarships

There was discussion and questions were answered. The motion was carried with a vote of 6-yes, 0-no.

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AUTHORIZED SIGNATURES: Moved by Granger Stefanko, supported by Kurtis McMahan, to authorize the President, Secretary and Treasurer to sign all district checks upon the various accounts of the district, either by personal signature or facsimile. The motion was carried with a vote of 6-yes, 0-no.

DELEGATION OF TREASURER'S DUTIES: Moved by Kurtis McMahan, supported by Granger Stefanko, to authorize the delegation of all day-to-day duties of the Treasurer identified in Board Policy 0171.4 to the Director of Business Services. The motion was carried with a vote of 6-yes, 0-no.

DELEGATION OF INVESTMENT DUTIES: Moved by Matthew Smith, supported by Kurtis McMahan, to approve the resolution to authorize the Treasurer to invest surplus funds of the district and to authorize delegation of this duty to the Superintendent and/or Director of Business Services. There was discussion and questions were answered. The motion was carried with a vote of 6-yes, 0-no.

AUTHORIZATION TO NEGOTIATE LOANS AND OTHER FINANCIAL TRANSACTIONS: Moved by Granger Stefanko, supported by Matthew Smith, to adopt the following resolution:

"That the board president, superintendent of schools, and/or director of business services are authorized, on behalf of, and in the name of the Davison Community Schools to negotiate and process loans and financial accommodation forms."

The motion was carried with a vote of 6-yes, 0-no.

APPROVAL OF 403(b) TSA VENDORS – INVESTMENT PROVIDERS LIST: A copy of the 2023/2024 proposed investment provider listing for the school district's 403(b) Tax Sheltered Annuity plan was provided. Moved by Matthew Smith, supported by Diane Rhines, to approve the 403(b) vendor listing for the 2023/2024 school year. There was discussion and questions were answered. The motion was carried with a vote of 5-yes, 0-no, 1-abstained (Kurtis McMahan).

SCHOOL ATTORNEYS: Moved by Matthew Smith, supported by Kurtis McMahan, that the Board approve the continuation of its affiliation with the law firms of Thrun Law Firm of Lansing, Bodman PLC of Troy, Clark Hill PLC of Birmingham, Collins & Blaha of Farmington Hills, Dean & Fulkerson of Troy and Secrest Wardle of Farmington Hills. There was discussion and questions were answered. The motion was carried with a vote of 6-yes, 0-no.

MHSAA MEMBERSHIP APPROVAL: Each year the Board is asked to renew the district's membership in the Michigan High School Athletic Association. This membership is voluntary and free of cost, but is necessary in order for our athletic teams to be eligible to participate in MHSAA-sponsored tournaments. Moved by Matthew Smith, supported by Granger Stefanko, to approve district membership in the Michigan High School Athletic Association for 2023/2024. There was discussion and questions were answered. The motion was carried with a vote of 6-yes, 0-no. (A copy of the resolution follows the official minutes.)

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MASB MEMBERSHIP AND THE MASB'S LEGAL TRUST FUND APPROVAL: It was recommended to approve the renewal notice for our membership in the MASB and the MASB's Legal Trust Fund. This year's fee for these associations will be $9,088.23 for the school district membership. Membership in both groups is voluntary. The legal trust fund entitles us to possible financial assistance if we become involved in a legal issue which has significant ramifications for school districts in general. Moved by Matthew Smith, supported by Kurtis McMahan, to approve the renewal for membership in the MASB and the MASB's Legal Trust Fund for the 2023/2024 school year. There was discussion and questions were answered. The motion was carried with a vote of 6-yes, 0-no.

ANNUAL SAGINAW VALLEY LEAGUE MEMBERSHIP APPROVAL: It was recommended that the Board confirm our district's intention to continue membership in the Saginaw Valley League for the 2023/2024 school year. Moved by Granger Stefanko, supported by Diane Rhines, to continue membership in the Saginaw Valley League for 2023/2024 school year. There was discussion and questions were answered. The motion was carried with a vote of 6-yes, 0-no.

ELD 1 COOPERATIVE AGREEMENT WITH GISD APPROVAL: During the 2022/2023 school year, the District as part of the Genesee Intermediate School District (GISD) Title III consortium, participated in a pilot program to provide English language instruction to identified secondary newcomer students. Following a program evaluation by the GISD, it was determined that the course was successful and was recommended for full course approval status. Information regarding ELD 1 was shared with the Board Curriculum, Extra-Curricular Programs, and Technology Committee at the May 18, 2023 meeting by Director of Curriculum, Dr. Angela Hards. Additionally, ELD 2 was approved as one of the District courses during the June 5, 2023, regularly scheduled school board meeting. Moved by Matthew Smith, seconded by Kurtis McMahan, to approve a cooperative agreement between the District and the GISD to allow for identified students to be placed in the ELD 1 course, through the GISD, beginning with the 2023/2024 school year. Motion carried with a vote of 6-yes, 0-no.

ELD 2 PILOT COOPERATIVE AGREEMENT WITH GISD APPROVAL: As a continuation of EL support provided through the ELD 1 course during the 2022/2023 school year, the GISD will pilot ELD 2 for the 2023/2024 school year. This course will provide continued explicit English language instruction and support for identified secondary newcomer students through a highly qualified GISD ESOL teacher. Information regarding ELD 2 was shared with the Board Curriculum, Extra-Curricular Programs, and Technology Committee at the May 18, 2023 meeting by Director of Curriculum, Dr. Angela Hards. Moved by Alicia Hensley, seconded by Matthew Smith, to approve a cooperative agreement between the District and the GISD to allow for identified students to be placed in the ELD 2 pilot course, through the GISD, beginning with the 2023/2024 school year. Motion carried with a vote of 6-yes, 0-no.

INFORMATIONAL ITEMS:

Initials: AHA

From our Superintendent:

We just completed our first week back to work after the July 4 shutdown. We have a lot of new people serving in new positions and staff are feeling good. Superintendent Lobban thanked the Board for the opportunity to serve the district.

Other Matters Which May Properly Come Before the Board (From Board members):

There were no comments made by the Board of Education.

Future Meeting Dates:

Next Regular Meeting: Monday, August 7, 2023
6:00 pm
Cardinal Center Boardroom

ADJOURNMENT: Moved by Matthew Smith, supported by Granger Stefanko, to adjourn the meeting at 6:22 p.m. The motion was carried with a vote of 6-yes, 0-no.

Respectfully submitted:

Alicia Hensley

Alicia Hensley, Secretary
Davison Board of Education