

Initials: QA

DAVISON COMMUNITY SCHOOLS

Board of Education

Monday, November 6, 2023

6:00 p.m.

Davison High School Auditorium

MINUTES

MEMBERS PRESENT:

Karen Conover
Holly Halabicky
Alicia Hensley
Kurtis McMahan
Diane Rhines
Granger Stefanko

ABSENT:

Matthew Smith

ADMINISTRATION:

Matt Lobban, Superintendent
Amy Chorley, Executive Director of Student Services
Michelle Edwards, Director of Public Information
Joshua Evans, Director of Business Services
Angie Hards, Director of Curriculum
Christine Kuzinski, Director of Human Resources & Operations
Jennifer Burke, Hill Elementary Principal
Keri Collins, Hahn Intermediate Assistant Principal
Andrew Criswell, Thomson Elementary Principal
Cayla Dowdall, Middle School Assistant Principal
TJ Fischhaber, DAE Principal
Christy Flowers, Siple Elementary Principal
Natalie Miller, Gates Elementary Principal
Josie Paquette, Middle School Principal
Jerry Piger, High School Principal
Melissa Williams, Central Elementary Principal

STAFF:

Sara Howes, Kevin Roberts, Kelly Yancy

OTHER GUESTS:

Chris Baker, Jesse Brotzke, Kelly Brotzke, Nicole Ellison,
Erika Glasco, Connie Hill, Jay Hill, Kim Hill, Linda
Lobban, Nicole McAboy, Bob McNelly, Carol McNelly,
Linda Motter, Kellen Riker, Theresa Unger, Susan
VanSickler, Ben Vick

ORDER OF BUSINESS:

CALL TO ORDER: The regular meeting of the Davison Board of Education was called to order by President Karen Conover at 6:00 p.m. in the Davison High School Auditorium.

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PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Davison Alternative Education Principal TJ Fischhaber and students from the Principal's Advisory Committee (PAC). They represent the students in their scheduled daily advisory class and meet monthly with Mr. Fischhaber to discuss ideas for improvement at DAE along with discussing leadership opportunities. The PAC students are the student council of DAE and are positive leaders of the school. The "ALT PAC" students have nicknamed themselves the AltPacas.

ROLL CALL: Robin Ricica read the roll. Members present: Karen Conover, Holly Halabicky, Alicia Hensley, Kurtis McMahan, Diane Rhines and Granger Stefanko. Member absent: Matthew Smith.

APPROVAL OF AGENDA: Moved by Granger Stefanko, supported by Kurtis McMahan, to approve the agenda as presented. The motion carried with a vote of 6-yes, 0-no.

APPROVAL OF CONSENT AGENDA: Moved by Holly Halabicky, supported by Granger Stefanko, to approve the consent agenda which included items 1-5 below:

1. **Approval of Minutes:** Approval of the minutes from the regular board meeting on October 2, 2023. Approval of the minutes for committee meetings received since the October 2, 2023 Board meeting.
2. **Approval of Bills for Payment:** Approval of payment of the bills through October 27:

AP-Pooled Cash: General Fund, DCER Fund, DTV Fund, Food Service Fund, and Student Activity Fund: \$2,040,887.49
3. **Treasurer's Report:** Approval of the Treasurer's Report through October 27:
4. **Monthly Personnel Report:** Approval of personnel activity for the period through October 27, 2023.
5. **Quarterly Financial Report:** Approval of the Quarterly Finance Report through September 30, 2023 including budgets for the General Operating Fund, DCER Fund, DTV Fund, School Lunch Fund, and Student Activity Fund.

The motion carried with a vote of 6-yes, 0-no.

COMMUNICATIONS:

Special Presentations

KIDS FIRST AWARD RECOGNITION: Hahn Intermediate Monitor Kelly Yancy was honored as our November "Kids First Employee of the Month." This employee recognition initiative has been developed to recognize employees for going above and beyond the call of duty to meet the needs of the children they serve. The program is being sponsored by Mark Owen of MEEMIC Insurance in Davison.

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CARDINAL SPIRIT AWARD RECOGNITION: We are very fortunate to have many, many dedicated individuals from our community who are passionate and loyal in their support and service to the students and staff at Davison Community Schools. To acknowledge these fine citizens, we have established the Cardinal Spirit award. Individuals can be nominated by any DCS staff member. Once a month, the building principal can submit one name for that month's drawing. This month, we are pleased to announce our inaugural winner, Ms. Connie Hill. Connie has been an ardent supporter of the school district, from being highly involved in the ABC, Top Senior and Shopping with a Hero programs and Davison Common Ground to quietly picking up trash on school grounds during her daily walks.

2023 AUDIT REPORT: Mr. Kellen Riker of Yeo and Yeo presented an overview of their recent audit of our school district's financial records and practices for the 2022-2023 school year.

From the Public: Visitors were welcomed and invited to address the Board. No visitors signed up to address the Board.

Correspondence:

Board Secretary Alicia Hensley read a statement provided by Mr. Bob Beckelic.

ACTION ITEMS:

ACCEPTANCE OF AUDIT REPORT: Moved by Holly Halabicky, supported by Granger Stefanko, to accept the 2022-2023 independent audit report conducted by the firm of Yeo and Yeo as presented earlier in the evening. The motion carried with a vote of 6-yes, 0-no.

APPROVAL OF BOARD GOALS: On September 11, 2023 Executive Director of Student Services Amy Chorley, Director of Human Resources Christine Kuzinski, Director of Curriculum Angie Hards and Director of Business Services Joshua Evans presented an update on Board Goals. Instruction, Climate and Resources remains a focus for the district. An opportunity was given to share and ask questions regarding the indicators, strategies and measurements of obtaining these goals. The current goals as updated and presented on September 11, 2023 have been shared with the Board and it was recommended that they approve these goals. Moved by Granger Stefanko, supported by Kurtis McMahan, to approve the Board goals as presented in September for the 2023-2024 school year. The motion carried with a vote of 6-yes, 0-no.

APPROVAL OF MERIT BASED COMPENSATION: The Michigan Revised School Code MCL 380.1250 requires school districts to establish a method of compensating its teachers and administrators based on performance. This year the recommendation for merit-based compensation is an off-scale payment to teachers and administrators rated as effective or highly effective on their 2023 end of year performance evaluation.

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Furthermore, to keep with the spirit of encouraging high performance from all Davison Community Schools' employees and to recognize the contributions to the District during the past year by all of our employee groups, it is recommended that an off-scale payment be provided to all full and part-time employees that worked a minimum of the second semester of the 2022-2023 school year. Those off-scale payments are listed below:

Administrators:	\$1,200
Teachers:	\$ 800
Central Office Staff:	\$ 700
Full Time Hourly:	\$ 600
Part Time Hourly:	\$ 400

We are extremely fortunate to have employees that live the Davison Community Schools mission of putting kids first each and every day. Moved by Holly Halabicky, supported by Diane Rhines, to approve these merit payments. Payment will be made on the November 9, 2023 pay period. Motion carried with a vote of 6-yes, 0-no.

APPROVAL TO SCHEDULE THE JANUARY 2024 BOARD MEETING: The regular monthly meetings of the Board of Education are scheduled during the January Organizational meeting each year. January 8, 2024 was proposed as the first meeting of the Board of Education for the 2024 calendar year. The remainder of the meeting dates will be proposed at the January 8, 2024 meeting. Moved by Kurtis McMahan, supported by Granger Stefanko, to approve January 8, 2024 as the first Board meeting of the 2024 calendar year. The motion carried with a vote of 6-yes, 0-no.

APPROVAL OF BIDS FOR THE RENOVATION OF DHS AUDITORIUM AND MUSIC ROOMS PROJECT: Bids were received for the renovation of the soon-to-be "old" DHS auditorium, band room and choir room into the new DHS community room, wrestling room, fitness area, and lecture space. The bid tabulation and recommendation letter from Josh Morris from DCC Construction was provided. The Buildings, Grounds and Transportation Committee met on October 30 and reviewed the bids and the recommendation. The committee supported awarding the low bids and is asking for approval of the projects in the amount of \$3,976,543.00 in accordance with the low bids listed here:

Reese Contracting	Demolition	\$ 170,500.00
J Perez Construction	General Trades	\$1,530,000.00
Architectural Glazing Systems	Glass/Glazing	\$ 55,000.00
D.F. Floor Covering	Tile/Flooring	\$ 362,689.00
Hock Painting	Painting	\$ 123,623.00
Jackson Associates	Fire Suppression	\$ 151,086.00
Dickerson Mechanical	Mechanical	\$ 552,500.00
Pierce Power Electric	Electrical	\$1,031,145.00

Moved by Holly Halabicky, supported by Kurtis McMahan, to approve the bids for these projects as shown above. Motion carried with a vote of 6-yes, 0-no.

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ACCEPTANCE OF CONTRIBUTIONS: Moved by Granger Stefanko, supported by Holly Halabicky, to gratefully accept the following contributions and to direct the superintendent to express the Board's gratitude in writing:

- Mark Owen of MEEMIC Insurance in Davison donated three \$100 Visa Gift Cards towards their sponsorship of the "Kids First" award program.
- Michael McLean, Ford Motor Company, donated a 2024 Ford Mustang with flood damage to the Davison Auto Lab as part of the Ford ACE training program.
- Windsor Place Apartments donated 42 individual bags of school supplies to Gates Elementary for student and/or teacher use.
- Davison Bakery donated five dozen donuts to Thomson Elementary for staff and PTO appreciation.
- Angela Dickie donated two boxes of books to the school district for elementary level through middle school.
- Susan's Hallmark donated several boxes of school supplies to Gates Elementary.
- The Quilters at Trinity Lutheran Church donated 10 handmade quilts to the district. The quilts will be given to students who are in need.
- The Davison Corner Stand donated 580 pumpkins for kids to use as a craft during PTO PALS.
- Journey Ministries donated children's clothing to replenish the clothing cabinet at Siple Elementary.

The motion carried with a vote of 6-yes, 0-no.

INFORMATIONAL ITEMS:

From our Superintendent:

Today, students returned from the district's first Intersession and playoff season is upon us. Cross Country girls finished in 14th place, Senior Iain Forrest placed 14th as an individual running a 4:59 mile and the girls' Varsity Volleyball team finished their season undefeated. The Varsity Football team won districts last week and are headed to regionals to play Rockford this Friday. The girls' Swim Team took third place in the Saginaw Valley League and also broke six records.

The holidays are right around the corner and the district is participating in a number of ways to get in the spirit of giving. The Transportation Department's "Pile the Aisle" toy drive is ongoing, the Cool to Care campaign kicks off on Monday and applications for the holiday assistance program are coming in.

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Other Matters Which May Properly Come Before the Board (From Board members):

There were no comments from the Board of Education.

Future Meeting Date:

Monday, December 4, 2023
6:00 p.m.
Davison High School Auditorium
1250 N. Oak Road
Davison, MI 48423

CLOSED SESSION: Moved by Granger Stefanko, seconded by Holly Halabicky, to convene into closed session at 6:38 p.m. to conduct a hearing to consider a disciplinary matter involving a student which is allowed under Section 8(b) of the Open Meetings Act. A roll call vote was taken. The motion carried with a vote of 6-yes, 0-no. No action was taken during closed session.

REGULAR SESSION: Moved by Granger Stefanko, supported by Kurtis McMahan, to adjourn the closed session and return to regular session at 7:14 p.m. The motion carried with a vote of 6-yes, 0-no.

STUDENT EXPULSION (Regarding student disciplinary matter heard): Moved by Granger Stefanko, supported by Kurtis McMahan, that the student brought before the Board tonight be expelled from Davison Community Schools due to a violation of the student code of conduct. The motion carried with a vote of 6-yes, 0-no.

ADJOURNMENT: Moved by Granger Stefanko, supported by Holly Halabicky, to adjourn the meeting at 7:15 p.m. The motion carried with a vote of 6-yes, 0-no.

Respectfully submitted:


Alicia Hensley, Secretary
Davison Board of Education