

Initials: AA

DAVISON COMMUNITY SCHOOLS

Board of Education

Monday, December 4, 2023

6:00 p.m.

Davison High School Auditorium

MINUTES

MEMBERS PRESENT:

Karen Conover
Holly Halabicky
Alicia Hensley
Kurtis McMahan
Diane Rhines
Matthew Smith
Granger Stefanko

ADMINISTRATION:

Matt Lobban, Superintendent
Christine Kuzinski, Director of Human Resources and Operations
Amy Chorley, Executive Director of Student Services
Michelle Edwards, Director of Public Information
Joshua Evans, Director of Business Services
Dana Melaragni, Director of Student Services
Angie Hards, Director of Curriculum
Melanie Berry, Early Learning Administrator
Jennifer Burke, Hill Elementary Principal
Keri Collins, Hahn Intermediate Assistant Principal
Cayla Dowdall, Middle School Assistant Principal
Andrea Ferguson, High School Assistant Principal
TJ Fischhaber, DAE Principal
Christy Flowers, Siple Elementary Principal
Josie Paquette, Middle School Principal
Jerry Piger, High School Principal
Melissa Williams, Central Elementary Principal

STAFF:

Jacqueline Brisbin, Sue Dorman, Lauren Jones, Gwen Lindsay, Tracy Loomis, Jake Martin, Monica Martin, Karlee Pins, Kevin Roberts, Ashley Romine, Garth Starr, Jennifer Starr

OTHER GUESTS:

Bob Beckelic, Nancy Branch, Jen Courtland, Todd Courtland, Julie Gratsch, Ladd Gratsch, Jessica Hescott, Gary Kelley, Linda Kelley, Debbie Lutze, Mark Lutze, Linda Martin, Mandy Martin, Amanda Miles, Marty Quertermous, Roy Riley, Kyle Roy, Lindsey Spiewak, Sarah White, Anna Wojciechowski, Angela Woodfield, Mark Woodfield

ORDER OF BUSINESS:

Initials: QA

CALL TO ORDER: The regular meeting of the Davison Board of Education was called to order by President Karen Conover at 6:00 p.m. in the Davison High School Auditorium.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Davison High School Principal Jerry Piger and student council members. The DHS Student Council is made up of 40 students that represent the classes and students at DHS. They are students that choose to uphold their grades, keep good attendance, come in early on late start Wednesday, and carry themselves with dignity and respect. The Student Council is led by Mrs. Linda Martin and Karlee Pins.

ROLL CALL: Robin Ricica read the roll. Members present: Karen Conover, Holly Halabicky, Alicia Hensley, Kurtis McMahan, Diane Rhines, Matthew Smith and Granger Stefanko.

APPROVAL OF AGENDA: Moved by Matthew Smith, supported by Granger Stefanko, to approve the agenda as presented. The motion carried with a vote of 7-yes, 0-no.

APPROVAL OF CONSENT AGENDA: Moved by Granger Stefanko, supported by Matthew Smith, to approve the consent agenda which included items 1-5 below:

1. **Approval of Minutes:** Approval of the open and closed session minutes for the previous board meeting of November 6, 2023. Approval of the minutes for committee meetings received since the November 6, 2023 Board meeting.
2. **Approval of Bills for Payment:** Approval of payment of the bills through November 30:

AP-Pooled Cash: General Fund, DCER Fund, DTV Fund,
Food Service Fund, and Student Activity Fund:
\$1,512,310.07
3. **Treasurer's Report:** Approval of the Treasurer's Report for the month of November.
4. **Monthly Personnel Report:** Approval of personnel activity for the period through December 2, 2023.
5. **Approval of the Budget Revision:** Approval of the general fund budget revision which incorporates updated student enrollment data, known and anticipated changes in funding and other relevant information.

The motion was carried with a vote of 7-yes, 0-no.

COMMUNICATIONS:

Initials: OH

Special Presentations

KIDS FIRST AWARD RECOGNITION: Jake Martin and Tracy Loomis, both Challenge Coordinators at Central Elementary, were honored as our December "Kids First Employee of the Month." This employee recognition initiative has been developed to recognize employees for going above and beyond the call of duty to meet the needs of the children they serve. The program is being sponsored by Mark Owen of MEEMIC Insurance in Davison.

REGIONAL HONORS CHOIR CONGRATULATIONS: Caleb Ashley, Abbegail Gratsch, Sam Greenaway, Mackenzie Hescott, Alyssa Howard, Connor Norman, Leah Riley, Chloe Starr and Dustin White were chosen to be part of the Michigan State Honors Choir after auditioning through both District and Regional levels. This audition was open to all high school students in the state that are in a choral program with their school. Of these nine Davison students, seven will perform in January at the Michigan Music Conference held in Grand Rapids and are among the best vocalists in the state.

CARDINAL SPIRIT AWARD RECOGNITION: We are very fortunate to have many dedicated individuals from our community who are passionate and loyal in their support and service to the students and staff at Davison Community Schools. To acknowledge these fine citizens, we have established the Cardinal Spirit award. Individuals can be nominated by any DCS staff member and are given to their building principal. Once a month, the building principal can submit one name for that month's drawing. This month, we are pleased to recognize Nancy Branch.

From the Public: Visitors were welcomed and invited to address the Board. No visitors signed up to address the Board.

Correspondence: There was no correspondence to be read.

ACTION ITEMS:

POLICIES UPDATES FOR THE FIRST READING: In February 2014, the Board approved entering into an agreement with Neola of Michigan to provide a policy manual review of the current Board of Education policies. The Board Policy and Planning Committee has met to review, revise and create policies for the following sections (distributed previously for your review):

1540	Administrative Staff Reductions/Recalls
2370.01	Online/Blended Learning Program
7217	Weapons
7540.03	Student Technology Acceptable Use and Safety
8305	Information Security (Technical Correction)
8531	Free and Reduced-Price Meals

Moved by Granger Stefanko, supported by Kurtis McMahan, to approve the policy updates for the first reading. Motion carried with a vote of 7-yes, 0-no.

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APPROVAL OF THE SKYLIGHTS AT HAHN INTERMEDIATE: Quotes were received for the skylight repairs caused by hail damaged at Hahn Intermediate. Quotes and an approval communication from Erick Roth, SetSeg, was provided to Board members. The Buildings, Grounds and Transportation Committee met on December 1 and reviewed the quotes and approval. The committee supported awarding the project to Liberty Glass & Glazing, LLC and is asking for approval of the project to be paid by SetSeg Insurance. Motion by Matthew Smith, supported by Holly Halabicky, to approve the bid above in the amount of \$116,650.00. Motion carried with a vote of 7-yes, 0-no.

APPROVAL OF BOND SUMMER 2024 ABATEMENT PROJECT AT DAVISON HIGH SCHOOL: Bids were received for the asbestos abatement project at the high school. The bid tabulation and recommendation letter from Arch Environmental Group was provided to Board members prior to the meeting. The Buildings, Grounds and Transportation Committee met on December 1 and reviewed the bids and the recommendation. The committee supports awarding the low bid to Certified Abatement Services, Inc. and is asking for approval of the project in the amount of \$558,692.00 in accordance with the low bid. Motion by Granger Stefanko, supported by Holly Halabicky to approve the bid from Certified Abatement Services in the amount of \$558,692.00. Motion carried with a vote of 7-yes, 0-no.

APPROVAL OF BOND SUMMER 2024 CONCRETE PROJECT AT DAVISON HIGH SCHOOL COMMUNITY ROOM: Bids were received for concrete work as part of the renovation of the soon-to-be "old" DHS Auditorium, Band and Choir rooms into the new DHS Community Room, Wrestling Room, Fitness Area and Lecture Space. The bid tabulation and recommendation letter from Josh Morris from DCC Construction was provided to Board members. The Buildings, Grounds and Transportation Committee met on December 1 and reviewed the bids and the recommendation. The committee supported awarding the low bid to Simone Construction Services and asked for approval of the project in the amount of \$335,300 00 in accordance with the low bid. Motion by Holly Halabicky, supported by Diane Rhines, to approve the low bid from Simone Construction Services in the amount of \$335,300.00. Motion carried with a vote of 7-yes, 0-no.

APPROVAL OF KITCHEN RENOVATION AT DAVISON MIDDLE SCHOOL: Bids were received for the summer 2024 Kitchen Renovation project at Davison Middle School. Bid tabulations and a recommendation letter from Christine Kuzinski, Director of Human Resources & Operations was provided to Board members. The Buildings, Grounds and Transportation Committee met on December 1 and reviewed the bids and the recommendation. The committee supported awarding the low bid to Stafford-Smith, Inc. and is asking for approval of the project to be paid out of the excess food service fund balance in the amount of \$117,045.00 in accordance with the low bid. Motion by Kurtis McMahan, supported by Holly Halabicky, to approve the bid from Stafford-Smith, Inc. in the amount of \$117,045.00. Motion carried with a vote of 7-yes, 0-no.

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APPROVAL OF COUNTY WIDE SAFETY PLAN: In December of 2018, the Michigan legislature passed a package of laws in order to facilitate greater school safety statewide. As a part of those new laws, by January 1, 2024 a school district "shall develop an emergency operations plan (EOP) for each school building operated by the school district." Genesee County has been very proactive in emergency planning. Working with the Genesee County Sheriff's Department and the GISD, we have had a county-wide safety plan in place for years that has been reviewed and updated annually. The Board first approved the District's Emergency Operations Plan in July of 2019. We are now asking that the Board reaffirm its approval of the District's Emergency Operations Plan. A copy of the plan was previously shared with all Board Members. There was discussion and questions were answered. Moved by Matthew Smith, supported by Holly Halabicky, to reaffirm its approval of the District's Emergency Operations Plan. Motion carried with a vote of 7-yes, 0-no.

ACCEPTANCE OF CONTRIBUTIONS: Moved by Granger Stefanko, supported by Matthew Smith, to gratefully accept the following contributions and to direct the superintendent to express the Board's gratitude in writing.

- Danielle Wenzel donated \$250 to Hill Elementary to be used to help students buy books at the Scholastic Book Fair who don't have that opportunity.
- Reverend Shelly-Ann Long, Richfield Reaching GMC, donated winter coats, snow pants, backpacks, gloves, hats, face masks and clothing to Siple Elementary.
- Cottage Inn Pizza donated six large pizzas to Thomson Elementary to feed staff on STEM night.
- D & T Tree Experts donated children's clothing to Thomson Elementary to help students who need a change of clothes during the day or need warmer winter wear.
- Bailey Swenor donated children's books to the library at Hill Elementary.
- All Season Tree & Lawn donated coats, boots and toys to Gates Elementary to be distributed to families in need.
- Sharon Jacobs donated birdhouses, stepping stones, and cardinals to use as decorations.
- Fraternal Order of Police, Lodge 126, donated \$1,500 to the "Shop with a Hero" event to provide money to students selected to shop with local heroes for gifts for their families.

Motion carried with a vote of 7-yes, 0-no.

Initials: AK

INFORMATIONAL ITEMS:

From our Superintendent:

The holiday season is upon us and at times comes with mixed emotions for some. It can be difficult, but it is also a time for celebration. We have 12 days of school left before we go into winter break and it is a very busy time of year in our school buildings. Shop with a Hero is scheduled for Thursday, December 14. District administrators pair up a group of chosen students with first responders and local heroes to shop in downtown Davison for gifts for their families. The event ends with pizza at Journey Ministries. Superintendent Lobban wished everyone a happy holiday.

Other Matters Which May Properly Come Before the Board (From Board members):

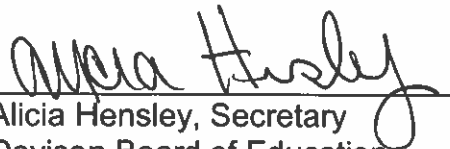
- There were no comments from the Board of Education.

Future Meeting Dates:

Next Regular Meeting:
Monday, January 8, 2024
6:00 pm
Davison High School Auditorium
1250 N. Oak Road
Davison, MI 48423

ADJOURNMENT: Moved by Granger Stefanko, supported by Matthew Smith, to adjourn the meeting at 6:48 p.m. The motion was carried with a vote of 7-yes, 0-no.

Respectfully submitted:


Alicia Hensley, Secretary
Davison Board of Education