

Initials: QA

DAVISON COMMUNITY SCHOOLS
Board of Education

Monday, June 3, 2024

6:00 p.m.

Davison High School Auditorium

MINUTES

MEMBERS PRESENT:

Karen Conover
Holly Halabicky
Alicia Hensley
Kurtis McMahan
Diane Rhines
Matthew Smith
Granger Stefanko

ADMINISTRATION:

Matt Lobban, Superintendent
Amy Chorley, Executive Director of Student Services
Christine Kuzinski, Director of HR and Operations
Michelle Edwards, Director of Public Information
Josh Evans, Director of Business Services
Angie Hards, Director of Curriculum
Dave Beamer, Athletic Director
Keri Collins, Hahn Intermediate Assistant Principal
Andrew Criswell, Thomson Elementary Principal
Cayla Dowdall, Middle School Assistant Principal
TJ Fischhauber, Alternative Education Principal
Christy Flowers, Siple Elementary Principal
Verle Gilbert, Hahn Intermediate Principal
Melissa Williams, Central Elementary Principal
Natalie Miller, Gates Elementary Principal
Jerry Piger, High School Principal
Josie Paquette, Middle School Principal
Amy Renye, Hahn Intermediate Dean of Students

STAFF:

Kerin Alford, Jenny Balabon, Crystal Hoganson, Sara Howes, Lindsey Lane, Wendy Lockrey, Ben Montgomery, Mark Ragnone, Kevin Roberts, Ashley Romine, Savannah Rowe, Jessica Roy

OTHER GUESTS:

Danielle Adams, Jessica Adams, Krista Alexander, Gary Andrews, Janette Augustian, Adriana Ayala, Katie Baker, Jeremy Balabon, Redonna Banks, Bob Beckelic, Jaime Beller, Joel Berry, Brandon and Jaime Bonk, Rachel Brown, Amanda Buzzard, Erin Carpenter, Sean Carpenter, John Clark, Steven Collins, Lori Cool, Jennifer Cooper, Carrie Crane, Courtney Criner, Kimon Criner, Danielle Diamond, Max Dickerson, Cynthia Dirkse, Rich Dosh, Arianna Edwards, Chad Eldridge, Amy Fann,

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Lacey Faulkner, Pam Gingrich, Mike Glasgow, Cathy Goring, Shannon Grace, Cam Grant, Pat Gratsch, Christopher Green, Kevin Green, Angela Haido, Kasie Hamilton, Nicole Haynes, Jason Harwell, Megan Hayes, Jan Hooks, Hal Hooks, Jodi Hunt, Lisa Jarman, Anthony July, Jori July, John Kane, Amanda Lambert, Caitlin Leffler, Kevin Leffler, Nick Leffler, Kristina Leonardi, Nicole Lewis, Connie and Jim Lockrey, Kalsie Mathews, Melissa Maul, Daniel McClelland, Craig and Micaela Meyer, Chad and Michelle Miller, Mohammed Ruaa, Michele Montgomery, Carlos Munoz, Leanne Panduren, Randy Panduren, Doug Pastor, Tony Paulies, Andrew Plumb, Cara Plumb, Jennifer Ragnone, Phillip Romine, Gina Rose, Stephanie Ross, Megan Sadler, April Sarash, Mike Schutte, Candace Shuel, Jeff Shuel, Rebecca Shuette, Deborah Siekierski, Scott Siekierski, Gerald Simonye, Nicole St. Charles, Steven St. Charles, Shaylynn Summers, Brian Tevault, Jessica Tevault, Tony and Wendy Tiggart, Jason Titsworth, Melissa Titsworth, Laura Vargo, Tammy Velliquette, Christine Wale, Tina Wandrie, Meribeth Whitman, Cece Williams, Emily Zornes

ORDER OF BUSINESS:

CALL TO ORDER: The regular meeting of the Davison Board of Education was called to order by President Holly Halabicky at 6:00 p.m.

PLEDGE OF ALLEGIANCE: Central Elementary Principal Melissa Williams brought second, third and fourth grade students to lead the Pledge of Allegiance. Mr. Montgomery, second grade CAP teacher, fosters a culture of inclusivity, diversity, and unity. He teaches second grade students to recite the Pledge of Allegiance with their voices and sign language to ensure their presentation is accessible to all. This practice continues through the years into the third and fourth grade CAP classes. Their rendition serves as a poignant reminder of education's power to foster academic excellence and social consciousness.

ROLL CALL: Robin Ricica read the roll. Members present: Karen Conover, Holly Halabicky, Alicia Hensley, Kurtis McMahan, Diane Rhines, Matthew Smith and Granger Stefanko.

APPROVAL OF AGENDA: Moved by Karen Conover, supported by Kurtis McMahan, to approve the agenda as presented. The motion was carried with a vote of 7-yes, 0-no.

APPROVAL OF CONSENT AGENDA: Moved by Granger Stefanko, supported by Matthew Smith, to approve the consent agenda which included items 1-4 below:

1. **Approval of Minutes:** Approval of the regular and closed session minutes for the meeting on May 20, 2024. Approval of the minutes for committee meetings held since the May 20, 2024 Board meeting.

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2. **Approval of Bills for Payment:** Approval of payment of the bills through May 24:

AP-Pooled Cash: General Fund, DCER Fund, DTV
Fund, Food Service Fund, and Student Activity Fund \$1,080,139.91

3. **Treasurer's Report:** Approval of the Treasurer's Report through May 24, 2024
4. **Monthly Personnel Report:** Approval of personnel activity for the period through May 30, 2024.

The motion was carried with a vote of 7-yes, 0-no.

COMMUNICATIONS:

Special Presentations:

- a. **Kids First Award Recognition:** Hahn Intermediate Paraprofessional Savannah Rowe, was honored as our June "Kids First Employee of the Month." This employee recognition initiative has been developed to recognize employees for going above and beyond the call of duty to meet the needs of the children they serve. The program is being sponsored by Mark Owen of MEEMIC Insurance.
- b. **Cardinal Spirit Award Recognition:** We are very fortunate to have many dedicated individuals from our community who are passionate and loyal in their support and service to the students and staff at Davison Community Schools. To acknowledge these fine citizens, we have established the Cardinal Spirit Award. Individuals can be nominated by any DCS staff member. Once a month, the building principal can submit one name for that month's drawing. This month we recognized Jim Lockrey.
- c. **All Academic Athletes:** Athletic Director David Beamer invited 171 high school athletes to the meeting in order for them to receive congratulations from the Board and to be awarded certificates recognizing their achievements as Saginaw Valley League All Academic Athletes. In order to qualify for the recognition, a student must (1) be a sophomore, junior or senior, (2) have participated in the sport for two years (one year being on the Varsity team), and (3) have a cumulative grade point average of 3.3 or higher.

From the Public: Visitors were welcomed and invited to address the Board.

Bob Beckelic made comments and thanked Mr. Lobban and Mrs. Kuzinski for their leadership.

Correspondence: There was no correspondence to be read.

ACTION ITEMS:

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APPROVAL OF FOOD SERVICE CONTRACT: We have received approval from the Michigan Department of Education to extend our contract with Chartwells for the management of the district's food service program for the 2024/2025 school year. The approval letter from the Michigan Department of Education and proposed contract was provided to Board members prior to the meeting. Moved by Karen Conover, supported by Matthew Smith, to approve the Food Service Contract with Chartwells for the 2024/2025 school year. Motion carried with a vote of 7-yes, 0-no.

APPROVAL OF THE MASTER AGREEMENT BETWEEN THE DAVISON BOARD OF EDUCATION AND THE CUSTODIAL, FOOD SERVICE, MAINTENANCE AND TRANSPORTATION GROUP (CFMT): CFMT recently ratified a new two-year agreement (2024/2025 and 2025/2026). A summary of the new agreement was provided to the Board. It was ratified by the CFMT membership on May 29, 2024. Moved by Kurtis McMahan, supported by Matthew Smith, to approve the tentative agreement with CFMT. Motion carried with a vote of 7-yes, 0-no.

APPROVAL OF THE MASTER AGREEMENT BETWEEN THE DAVISON BOARD OF EDUCATION AND THE DAVISON PARAPROFESSIONAL ASSOCIATION (DPA): The Davison Paraprofessional Association recently ratified a new two-year agreement (2024/2025 and 2025/2026). A summary of the new agreement was provided to the Board. It was ratified by DPA membership on May 30. Moved by Matthew Smith, supported by Kurtis McMahan, to approve the tentative agreement with DPA. Motion carried with a vote of 7-yes, 0-no.

APPROVAL OF BOARD POLICIES FOR THE SECOND READING: In February 2014, the Board approved entering into an agreement with Neola to provide a policy manual review of the current Board of Education policies. The Board Policy and Planning Committee has reviewed the policies below and the changes proposed by NEOLA and Superintendent Lobban. The full Board approved the first reading of these policies at the May 6, 2024 Board meeting. The committee is recommending the changes in the policies distributed previously for your review as written for adoption by the full Board:

- 5111 Eligibility of Resident/Nonresident Students
- 2221 Mandatory Courses/Graduation Requirements
- 5460 Graduation Requirements
- 9130 Public Complaints
- 1240 Evaluation of the Superintendent
- 2418 Sex Education
- 3220 Professional Staff Evaluation
- 6320 Purchasing
- 6321 New School Construction, Renovation
- 6325 Procurement - Federal Grants/Funds
- 6350 Prevailing Wage
- 6520 Payroll Deductions
- 8390 Animals on District Property (technical correction)
- 8800 Religious/Patriotic Ceremonies and Observances

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Moved by Granger Stefanko, supported by Kurtis McMahan, to approve the second reading of these policies and adoption by the full board. Motion carried with a vote of 7-yes, 0-no.

MEMBERSHIP IN THE MASB AND THE MASB'S LEGAL TRUST FUND: Attached was the renewal notice for our membership in the MASB and the MASB's Legal Trust Fund. For the 2024/2025 school year, the fee for these associations will be \$9,363.00 for school district membership. Membership in both groups is voluntary. The legal trust fund entitles us to possible financial assistance if we become involved in a legal issue which has significant ramifications for school districts in general. Moved by Granger Stefanko, supported by Kurtis McMahan, to approve the membership in MASB and the MASB's Legal Trust Fund for the 2024/2025 school year. Motion carried with a vote of 7-yes, 0-no.

SUPERINTENDENT'S ANNUAL PERFORMANCE EVALUATION AND EMPLOYMENT CONTRACT: The Board of Education completed the superintendent's annual performance evaluation on May 20, 2024. Superintendent Lobban received an overall rating of "Highly Effective." Based on the results, it was recommended by the Personnel Committee to accept the evaluation and to extend Superintendent Lobban's contract by one year to cover the period July 1, 2024 through June 30, 2029. Moved by Karen Conover, supported by Matthew Smith, to accept Superintendent Lobban's highly effective evaluation and extend his contract through June, 2029. Motion carried with a vote of 7-yes, 0-no.

ACCEPTANCE OF CONTRIBUTIONS: Moved by Matthew Smith, supported by Granger Stefanko, to accept the contributions listed below and direct the superintendent to express the Board's gratitude in writing:

- The Michigan Chapter of the Sierra Club donated 200 trees for students and staff to plant trees through the Davison Community on Earth Day.
- Kipp Stewart, Stewart & Associates Insurance Agency in Davison, donated \$1,000 to the district to provide appetizers for the DHS Honor's Night reception.

The motion carried with a vote of 7-yes, 0-no.

INFORMATIONAL ITEMS:

From our Superintendent:

Superintendent Lobban thanked Board members for their conversation and kind words during his performance evaluation and stated it is truly an honor to serve the district.

There are a lot of celebratory events coming up. Senior Honor's Night is scheduled for Thursday, June 6 beginning at 7:00 p.m. DHS Commencement will be held on Monday, June 10 at 7:00 p.m. followed by DAE graduation on Wednesday, June 10 also at 7:00 p.m. Employees will gather as a school community to celebrate the year at our Annual End-of-Year staff luncheon at noon on June 18.

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Every five years, the Director of Public Information Michelle Edwards and the Superintendent engage in the Davison Area Joint Recreation Plan with the City of Davison and the Davison Township. This allows access to grants for improving parks and other community recreation areas. Mr. Lobban explained the process moving forward which includes a survey to residents, plan creations, review process and a resolution to adopt the final plan.

Other Matters Which May Properly Come Before the Board (from Board members):

Trustee Smith inquired about a possible closed session to discuss a matter with the Board.

Future Meeting Dates:

Planned Budget Meeting

Monday, June 17, 2024

6:00 p.m.

Cardinal Center Boardroom

1490 N. Oak Road

Davison, Michigan

Next Regular Meeting

Monday, July 15, 2024

6:00 p.m.

Cardinal Center Boardroom

1490 N. Oak Road

Davison, Michigan

ADJOURNMENT: Moved by Granger Stefanko, supported by Kurtis McMahan, to adjourn the meeting at 6:44 p.m. The motion was carried with a vote of 7-yes, 0-no.

Respectfully submitted:


Alicia Hensley, Secretary
Davison Board of Education