

June 27, 2024

The Clark-Shawnee Local Board of Education met in a regular session on June 27, 2024, at Clark-Shawnee Local Administrative Offices located at 3680 Selma Road, Springfield, Ohio, 45502. The meeting was called to order at 7:00 p.m. by President Galbreath.

Those answering the roll by Mr. Faulkner:

Mr. DeHart
Mr. Galbreath
Mrs. Garrett
Dr. Page
Mrs. Pierce

Also present: Mr. Brian Kuhn, Superintendent
Mr. Adam Billet, Assistant Superintendent

All stood and recited the Pledge of Allegiance.

ACCEPTANCE OF THE AGENDA (2024-1435)

Mr. DeHart moved to accept the agenda and addendum.
Dr. Page Seconded the motion.

Ayes: Galbreath, Garrett, Page, Pierce, DeHart.
The President declared the motion carried.

REQUESTS AND CONCERNS OF THE GENERAL PUBLIC

Jeff Hughes

Religious Partnership

ROUNDTABLE

District Update

Mr. Ben Galbreath provided an update to the Board of Education regarding activities of the Springfield-Clark Career Technology Center.

Mr. Brian Kuhn, Superintendent, provided an update to the Board of Education on the following topics.

1. Graduation
2. Update on CEDA-related court filings
3. Renewed partnership with Wittenberg's Education Department
4. Update on TIF-related matters
5. Update on the recent legislation related to student cell phone use in school
6. Discussion of holding a special meeting on May 23, 2024.

ACCEPTANCE OF CONSENT CALENDAR – FINANCIAL (2024 - 1436)

Mrs. Pierce moved to approve the following:

- A. Signing of the Minutes of the Previous Meeting**
- B. Treasurer's Report and Condition of the Funds**
- C. Monthly Bills and Allowance of those that are in Order**
- D. Modification of Appropriations**
- E. Advances and Transfers**

Mr. Thomas Faulkner, Treasurer, is requesting permission to transfer \$20,491.74 from Title IV, 584-9024 to Title I, 572-9024.

Mr. Thomas Faulkner, Treasurer, is requesting permission to advance the Athletic Fund 300 9599 from the General Fund 001 0000 up to the amount of \$100,000 - advance to be repaid in July 2024.

I. Temporary Appropriations

A board resolution adopting temporary appropriations will be necessary to allow the treasurer to write checks during fiscal year 2025. Final appropriations must be on file with the Auditor of Clark County by October 1, 2024.

BE IT RESOLVED, that the temporary appropriations for the fiscal year 2025 be established at one hundred percent (100%) of the 2024 final appropriations at the fund level.

J. Investment of Funds

Mr. Tom Faulkner, Treasurer, requests authority to invest board funds at the rates most beneficial to the school district.

K. Authorization to Pay Bills

Mr. Tom Faulkner, Treasurer requests authorization to use the treasurer's discretion in paying bills before a board meeting when such payment will allow the board to take advantage of a discount or when delay of payment will result in outstanding checks at the end of the month. All such invoices will be approved by the local superintendent.

L. Service Fund

Annual board approval is needed to establish a service fund for travel expenses for members of the board of education or their representatives when on official school business. Authorization to establish the fund for FY25 in the amount of \$7,500.00 per O.R.C. section 3315.15.

M. Acceptance of Donations

Acceptance of a \$1888.66 donation from the Shawnee Orchestra Boosters.

Acceptance of the following donations from the Shawnee ES PTO:

- \$2,000 from Dodgeball Tournament Proceeds
- \$2,500 for School Supplies
- \$1,280 for a Sixth Grade Field Trip

Acceptance of Donation and Establishment of Fund & Scholarship Guidelines

Mr. Brian Kuhn, Superintendent, is requesting permission to accept a donation from Freedom Through Education in the amount of \$35,883.39 and for the Treasurer to establish Fund 007-9025 (Heather Maute/Roy Schmunk Service Fund). Furthermore, the Superintendent is directed to establish the guidelines for the Maute/Schmunk Middle School Award Program.

Dr. Page Seconded the motion.

Ayes: Page, Pierce, DeHart, Galbreath, Garrett.

ACCEPTANCE OF CONSENT CALENDAR – PERSONNEL (2024-1437)

Mr. DeHart moved to approve the following:

Resignations

Certified Staff

To accept Mr. Kevin Finch, Intervention Specialist at Shawnee Elementary, letter of resignation effective at the end of the current contract year.

Support Staff

Mrs. Karla Cottenmyre, Aide, is resigning three (3) hours of her Aide Contract effective at the end of the current contract year.

To accept Ms Cynthia Duffy, Clinic Aide a Shawnee ES, letter of resignation effective at the end of the current contract year.

To accept Ms Kirstin Whitt, ILP Aide at Shawnee MS/HS, letter of resignation effective at the end of the current contract year.

To accept Mr. Eli Wicker, Aide at Shawnee MS/HS, letter of resignation at the end of the current contract year.

Employment

Administrative

To employ Mr. Kevin Finch as Assistant Special Education Director for the 2024-2025 school year on a two-year contract effective August 1, 2024 through July 31, 2026.

Certified

To employ Mr. Ryan Cleland as Social Studies Teacher for the 2024-2025 school year [Current Assignment: Shawnee MS/HS].

Support Staff

To employ Mrs. Karla Cottenmyre as Bus Driver for the 2024-2025 school year.

To employ Ms. Madison Williams as Aide for the 2024-2025 school year [Current Assignment: Shawnee MS/HS].

Certified Additional Duty

To employ Mrs. Elizabeth Avery as Volleyball, Varsity Head Coach for the 2024-2025 school year.

To employ Mrs Cynthia Barnes as Cheerleading, High School Basketball for the 2024-2025 school year.

To employ Mr. John Campbell as Basketball, Varsity Head Girls Coach for the 2024-2025 school year.

To employ Mr. Jeffrey Collins as Cross Country, High School Coach for the 2024-2025 school year.

To employ Mr. Kristopher Doggett as Football, Varsity Assistant Coach for the 2024-2025 school year.

To employ Mr. Christopher McGuire as Basketball, Varsity Head Boys Coach for the 2024-2025 school year.

To employ Mr. Richard Meeks as Weight Room Monitor [Summer] for the 2023-2024 school year.

To employ Mr. Richard Meeks as Football, Varsity Head Coach for the 2024-2025 school year.

To employ Mr. Chad Mossing as Summer School Coordinator for the 2023-2024 school year.

To employ Mr. Robert Delong as Football, Varsity Co-Assistant Coach for the 2024-2025 school year.

To employ Mr. Rex Plymale as Football, Varsity Co-Assistant Coach for the 2024-2025 school year.

To employ Mr. Brian Stevens as Football, Varsity Co-Assistant Coach for the 2024-2025 school year.

To employ Mr. Jonathan Stewart as Football, Varsity Co-Assistant Coach for the 2024-2025 school year.

To employ Mr. Thomas Thompson as Football, Varsity Co-Assistant Coach for the 2024-2025 school year.

To employ Mr. Matthew Warrington as Football, Varsity Assistant Coach for the 2024-2025 school year.

Additional Duty Support Staff

The following supplemental positions for the pupil activity programs in the Clark-Shawnee Local School District were first offered to those employees of the District who are licensed individuals and no such employee applied and was qualified to fill the position such that the position was accepted by any such employee. The Board then advertised the position as available to any licensed individual who is qualified to fill it and who is not employed by the Board, and no such person has applied for and accepted the position. Thus, the Board resolved to employ the following non-licensed individuals to fill the following supplemental position.

To employ Ms Mattylyn Blevins as Cheerleading, Middle School Football Coach for the 2024-2025 school year.

To employ Mr. David Brucker as Football, Middle School Assistant Coach for the 2024-2025 school year.

To employ Mr. Marc Coppess as Football, Middle School Assistant Coach for the 2024-2025 school year.

To employ Mr. John Earles as Football, Middle School Head Coach for the 2024-2025 school year.

To employ Mr. Mike Gannon as Soccer, High School Head Girls Coach for the 2024-2025 school year.

To employ Mr. Logan Griffith as Cross Country, Middle School Coach for the 2024-2025 school year.

To employ Ms Kaylee Houseman as Soccer, High School Assistant Girls Coach for the 2024-2025 school year.

To employ Mrs. Mallory Krouse as Cheerleading, High School Football Coach for the 2024-2025 school year.

To employ Mr. Jody Massie as Soccer, High School Head Boys Coach for the 2024-2025 school year.

To employ Mr. Doug Rastatter as Cross Country, High School Assistant Coach for the 2024-2025 school year.

To employ Mr. John Charles Williams as Football, Middle School Assistant Coach for the 2024-2025 school year.

Additional Duty Volunteer

To approve Mrs. Sara Lee as Cross Country, Middle School Volunteer Coach for the 2024-2025 school year.

Volunteer Consultant

To approve Mr. Brian Masser as Volunteer Consultant effective July 1, 2024 through December 31, 2024.

Nonrenewal of Supplemental Contract for the 2024-2025 School Year

Mr. Richard Meeks
Mr. Chad Mossing

Weight Room Monitor
Summer School Coordinator

S. Support Staff Renewal

<u>Shawnee ES</u>	<u>Current Contract (Expiring)</u>	<u>Contract Eligibility (Proposed)</u>
Ethan Ferguson	1 of 1	1 of 1

T. Contract Amendments

Mr. Brian Kuhn, Superintendent, is recommending approval to amend the following employee contracts from salaried to hourly, effective August 1, 2024, to maintain compliance with Department of Labor regulations.

- Miss Jenna Potts (Hourly Rate: \$24.81/hour at 8 hours per day)
- Mrs. Deborah Boysel (Hourly Rate: \$28.67/hour at 7.5 hours per day)

Mr. Brian Kuhn, Superintendent, is recommending approval to amend the contract of Mrs. Kelly Blazer, Physical Therapist, to include STRS Pick-up effective September 1, 2024.

Mrs. Garrett seconded the motion.
Ayes: Page, Pierce, DeHart, Galbreath, Garrett.

NON-PAID LEAVE REQUEST (2024-1438)

Mrs. Garrett moved to approve the following:

To approve Ms. Naomi Smith, Bus Driver, request non-paid leave September 3-6, 2024.

Dr. Page seconded the motion.
Ayes: Galbreath, Garrett, Page, Pierce.
Abstain: DeHart.

ACCEPTANCE OF CONSENT CALENDAR – MISCELLANEOUS (2024-1439)

Dr. Page moved to approve the following:

Authorization to Approve FMLA Requests

Authorize the Superintendent to approve FMLA Requests as submitted to the district.

Approval of Student Wellness and Success & Disadvantaged Pupil Impact Aid Funding Plans

Mr. Brian Kuhn, Superintendent, is recommending approval of the Student Wellness and Success & Disadvantaged Pupil Impact Aid Funding Plans. [Reference Exhibit A]

Approval of Non-Curricular Club

Mr. Chad Mossing, Shawnee HS Principal, is requesting approval of the Shawnee Walking Club for the 2024-2025 school year.

Approval of 8th Grade Trip to Washington D.C.

Mr. Adam Billet, MS Principal, is requesting approval of the 8th Grade Trip to Washington D.C. to take place May 13-16, 2025 at an estimated cost of \$965.00 per student. [Reference Exhibit B]

Resolution of Intent Not to Provide Career-Technical Education in Grades 7 and 8

WHEREAS Ohio Revised Code Section 3313.90(A) requires each city, local, and exempted village school district to provide for students in grades seven through twelve career-technical education by means of establishing and maintaining a program, by being a member of a joint vocational school district (JVSD), or by contracting with a JVSD or another school district; and

WHEREAS division (B) of Section 3313.90 provides that a board of education may adopt a resolution not to provide career-technical education to students enrolled in both grades seven and eight and will receive a waiver from the Ohio Department of Education so long as said resolution is filed by September 30 of that particular school year;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that, while the Clark-Shawnee Local Board of Education recognizes the importance of providing adequate training for students to enter their selected occupations, the Board hereby adopts this resolution notifying the Ohio Department of Education of its intent not to offer career-technical education for students enrolled in both grades seven and eight during the 2023-2024 school year; and

BE IT FURTHER RESOLVED that the Clark-Shawnee Local Board of Education respectfully requests that the Ohio Department of Education issue the waiver required by Ohio Revised Code Section 3313.90(B) and

BE IT FURTHER RESOLVED that the Treasurer is hereby directed to certify and submit a copy of this resolution to the Ohio Department of Education at the earliest opportunity so as to ensure its receipt by the Department on a date which is in no event later than the 30th day of September, 2024.

Memorandum of Understanding—HS Basketball Cheerleading Supplemental

Mr. Brian Kuhn, Superintendent, is recommending approval of a Memorandum of Understanding with the CSLEA regarding the HS Basketball Cheerleading supplemental cheerleading. [Reference Exhibit C.]

Mr. DeHart seconded the motion.
Ayes: DeHart, Galbreath, Garrett, Page, Pierce.


Mr. Galbreath declared a brief recess at 8:24 pm. The board returned at 8:26 p.m.

ADDITIONAL ITEMS FOR BOARD DISCUSSIONS AND/OR ACTION


- House Bill 250
- CTC's Ohio Drone Program

ADJOURNMENT

Mrs. Pierce moved to adjourn the meeting at 8:49 p.m.
Mr. DeHart Seconded the motion.
Ayes: Page, Pierce, DeHart, Galbreath, Garret.



President



Treasurer

Clark-Shawnee Local School District Student Wellness and Success Funds and Disadvantaged Pupil Impact Aid Funding

Student Wellness and Success Funding

Initiative	Action Step	Allocation
Mental Health Services	Provide Guidance Counselors to support our students.	\$216,567.01 (Current SWSF restricted funds)
	Provide a Mental Health Therapist to support our students	

FY24 – SWSF Annual Allocation - \$216,567.01

Disadvantaged Pupil Impact Aid

Initiative	Action Step	Allocation
Mental Health Services	Provide Guidance Counselors to support our students.	\$70,830.71 (Current DPIA restricted funds)
	Provide a Mental Health Therapist to support our students	
Dropout Prevention	Provide credit recovery options to students in grades 7-12.	\$140,042.79 (Current DPIA restricted funds)

DPIA Annual Allocation - \$210,873.50

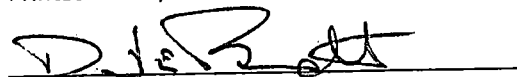
**Clark-Shawnee Local School District
Student Wellness and Success Funds and
Disadvantaged Pupil Impact Aid Funding**

Signature Page

Community Partner:

Clark County Educational Services Center

DANIEL G. BENNETT Superintendent
Printed Name/Title

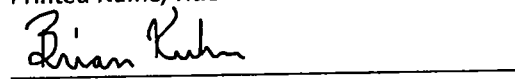

Signature

6-17-2024
Date

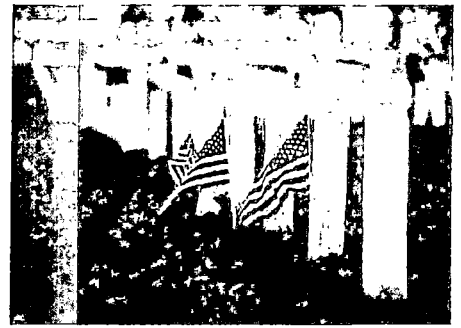
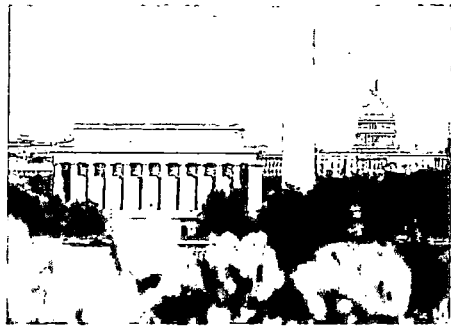
Clark-Shawnee Local Representative:

Brian Kuhn, Superintendent

Printed Name/Title


Signature

6/17/2024
Date



TUESDAY, MAY 13 - FRIDAY, MAY 16, 2025

Shawnee Middle School Washington DC Expedition 2025

Highlights:

- Explore the heart of **Capitol Hill**, home to the U.S. Capitol Building, the Supreme Court and the Library of Congress.
- Stop to take a picture at the **White House**.
- Pay your respects at **Arlington National Cemetery**, and witness the Changing of the Guard at the Tomb of the Unknown Soldier.
- Follow the events of Lincoln's assassination at **Ford's Theatre**.
- Nourish your knowledge through the amazing exhibits of the **Smithsonian Museums** on the National Mall.
- Experience the **US Holocaust Memorial Museum**, a living memorial to the Holocaust.
- Visit **Mount Vernon**, George and Martha Washington's beautiful home and plantation.
- Marvel at D.C.'s must-see **memorials**: Lincoln, Jefferson, World War II, Martin Luther King Jr., and Iwo Jima to name a few.
...and more!

Your Academic Expeditions trip includes:

- Professional General Liability and Errors and Omissions Insurance Policy (\$10,000,000)
- Deluxe motor coach transportation with driver and all transfers
- Premium hotel accommodations for all nights of the trip and a private professional hotel night time security
- All meals
- Custom designed itinerary
- Full-time professional Academic Expeditions Tour Educator
- Entrance fees to all program sites and day/evening activities
- Travel Protection Plan providing coverage for Cancellation, Interruption, Missed Connection, Travel Delay, Accident & Sickness Medical Expense, Evacuation, and Baggage Loss/Delay
- Upon registering, families will also have the option to purchase two Pre-trip Cancellation upgrades detailed on the registration page.

*Price for Adult in Double Occupancy: \$1,165/person; Adult in Single: \$1,440/person, based on a group of 40+ travelers per coach.

\$100 deposit due when registering.

Remaining balance due in monthly installments with final payment due 3/13/25.

For Trip Information and Registration Portal:

Go to www.academicexpeditions.com and click on "GO TO MY TRIP"

Enter your Tour Code: **shawneedc2025**



If you have any questions for the leaders from your school, please do not hesitate to contact:

Mr. Stevens (Group Leader): brian.stevensacslocal.org

For questions regarding registration, payments or insurance:

Elaine Elliott (Finance Director, Academic Expeditions):

eelliott@aedetravel.com or (917) 828-4392



2025 Academic Expeditions Group Travel Agreement (GTA)

Group: Shawnee Middle School



Program: Shawnee Middle School DC trip
Dates: May 13-16, 2024
10% Deposit Due: Upon registration (\$100 deposit)
3 Payments Due: 6 months, 4 months, and 2 months prior to the trip

Receipt of deposit and online registration will confirm space and contracted pricing listed here. After registration deadline, contracted pricing may change due to increase in costs associated with airfare, lodging, or other associated costs. Please contact Academic Expeditions, Inc. for updated pricing if contract has expired.

Contracted prices are based on group size of 40 or more paying participants per motor coach (55 passengers max). If the final number of paying participants totals less than the published tier price, the itinerary will be renegotiated, or trip costs increased accordingly.

Number of Paying Participants per Motor Coach	40 - 44	45 - 49
Student Quad Occupancy	\$965	\$920
Adult Double Occupancy	\$1,165	\$1,120
Adult Single Occupancy	\$1,440	\$1,395
Faculty / Group Leaders per 10 Paying Participants (based on Occupancy)	\$0	\$0

90 participants

Price is all inclusive and includes (Academic Expeditions, Inc. agrees to provide each of the following goods and services for the duration of the tour to each participant traveling with your group):

- Professional General Liability and Errors and Omissions Insurance Policy (\$10,000,000)
- Roundtrip air between departure city and destination cities (Washington, DC)
- Deluxe motor coach transportation with driver and all transfers for all days of the trip
- Premium hotel accommodations for all nights of the trip
- Private professional hotel nighttime security for all hotel nights
- Full-time professional Academic Expeditions tour educator per motor coach for all days of the trip
- All supplemental guiding services
- All meals (Breakfast, Lunch, & Dinner)
- Custom designed itinerary
- All taxes
- Driver gratuities included; Tour Director / Guide not included. Additional gratuity for exceptional service is always appreciated.
- Entrance fees to all program sites and day/evening activities
- 24 Hour emergency access number
- Personalized laser engraved luggage tag and name badges with lanyards
- Complete tour participant accounting including electronic online registration and payment with credit card without additional fees
- Travel Protection Base Plan provided by Academic Expeditions includes coverage for Trip Interruption, Missed Connection, Travel Delay, Accident & Sickness Medical Expense, Evacuation, and Baggage Loss/Delay
- Upon registering, families will also have the option to purchase two Pre-trip Cancellation upgrades:
 - Option 1) Trip Cancellation for qualifying, documented reasons for a full refund, or
 - Option 2) Cancel for Any Reason (CFAR) – includes Option 1, plus cancel up to 48 hours prior to departure and receive 75% of the payments not already refunded by Academic Expeditions cancellation terms.

In addition, Academic Expeditions provides the following to the overall group and/or group leader (not made public to registrants):

- One complimentary traveler/teacher for every 10 paying travelers, based on Double Occupancy.



SHAWNEE MIDDLE SCHOOL

Washington, DC Expedition
 Tuesday, May 13 – Friday, May 16, 2025

Day 1 Tuesday, May 13, 2025	Day 2 Wednesday, May 14, 2025	Day 3 Thursday, May 15, 2025	Day 4 Friday, May 16, 2025
<p>5:00am – Gunther Coaches arrive at the school and load luggage.</p> <p>Depart 5:30am – Depart Shawnee Middle School 1675 East Possum Rd., Springfield, OH</p> <p>Rest Stop at OH I70 Belmont Rest Area Eastbound Access at Mile Marker 210 (Approx. 2hr 30min travel time)</p> <p>Lunch Rest Stop at Breezewood Travel Plaza \$15 stipend (Approx. 3hr travel time)</p> <p>Arrive 3:00pm – Estimated Arrival</p> <p>Meet Guides</p> <p>White House Photo Opportunity</p> <p>Smithsonian: American History or Natural History</p> <p>Dinner 6:00pm – NightHawk Pizza</p> <p>Evening Night Memorials to include WWII; Lincoln; Vietnam & Korean</p> <p>Hotel Embassy Suites Dullas 44610 Waxpool Road Dulles, VA 20147</p> <p>Private Night Security</p>	<p>Breakfast 7:00am – Full American at hotel</p> <p>Morning US Capitol Tour Library of Congress (Pending) Supreme Court Picture Stop House of Representatives Gallery (pending)</p> <p>Washington Monument (pending)</p> <p>Lunch Lunch (\$15 stipend)</p> <p>Afternoon United States Holocaust Memorial Museum Reservation pending</p> <p>African American History and Culture Museum</p> <p>Dinner & Evening Washington Nationals or Baltimore Orioles Baseball Game (Dependent on Schedule) -OR- Dave and Busters</p> <p>Hotel Embassy Suites Dullas 44610 Waxpool Road Dulles, VA 20147</p> <p>Private Night Security</p>	<p>Breakfast 7:30am – Full American at hotel</p> <p>Morning Arlington National Cemetery (Kennedy Family Gravesites, Lee House, Tomb of the Unknown Soldiers) Wreath Laying Ceremony (Pending)</p> <p>Iwo Jima: Marine Corps Memorial</p> <p>Air Force & 9/11 Pentagon Memorials</p> <p>Lunch Lunch (\$15 stipend)</p> <p>Afternoon National Archives</p> <p>2:30pm – Mount Vernon Home of George and Martha Washington Mt. Vernon Mansion Time Reservation pending</p> <p>Dinner 5:45pm – Fish Market or similar</p> <p>Evening 7:30pm - Ghost Tour of Old Town Alexandria</p> <p>Hotel Embassy Suites Dullas 44610 Waxpool Road Dulles, VA 20147</p> <p>Private Night Security</p>	<p>Breakfast 7:30am – Full American at hotel</p> <p>Morning Tidal Basin Walk to include: MLK; FDR & Jefferson Memorials</p> <p>Ford's Theatre, Peterson House & Education Center (pending)</p> <p>11:30am – Depart for Shawnee</p> <p>Lunch 12:30pm – Chick-Fil-A Preorder 5501 Urbana Pike, Frederick, MD</p> <p>New Stanton Travel Plaza - Milepost 77.6 724 New Stanton Plaza Road, Hunker, PA (Approx. 2hr 45min travel time)</p> <p>Dinner (Approx. 2hr 30min travel time) 6:45pm – Jimmy John's Box Dinner 1167 Brandywine Blvd, Zanesville, OH</p> <p>Rest Stop at I-70 Licking Rest Area Westbound Access at Mile Marker 130 (Approx. 30min travel time)</p> <p>Arrive (Approx. 1hr 15min travel time) 9:30pm – Return to Shawnee Middle School</p> <p><i>NOTE: Itinerary details subject to change. This itinerary was last revised on 5/8/24 2:28 PM</i></p>

- Airfare:** Airline flight deviations and any subsequent changes affecting prior pricing may affect the original quoted trip price and may result in a higher trip price or adapted itinerary than previously offered. Academic Expeditions reserves the right to adjust originally quoted trip pricing based upon any future flight and subsequent price deviations.
- Once airfare has been ticketed through Academic Expeditions, tickets are nonrefundable and forfeited in the event of cancellation. Any cancellations will be subject to the cancellation fees stated above plus any extra costs associated with the cost of airfare. Any deviations, extensions, or requests different from the group incurring additional costs will be the responsibility of the contracting organization and/or participant.
- Hotel & Services:** All hotel and services included in our offer are subject to availability when the reservations are made. Should we be unable to confirm the hotels listed in our offer, we will attempt to secure space at a similar hotel of equal standard and budget. In the event that a similar hotel is not available, a supplement may be charged if a higher category hotel is available. All services will be requested with the receipt of final payment. Any cancellations will be subject to the cancellation fees stated above plus any extra costs associated with hotel contractual obligations.
- Bus Transportation:** Buses used for transfer, sightseeing, and touring have a maximum capacity of 55 passengers unless otherwise stated. For larger groups or groups with an excess of baggage, two or more busses may be required. Participants will only be allowed 1 piece of luggage within airline specifications with a max of 50lbs. All extra costs associated with luggage overage or airline fees will be the responsibility of the participant.
- Surcharges:** Academic Expeditions reserves the right to adapt the itinerary or pass on any future airline and/or motor coach fuel surcharges and cost increases that are added on to our contractual pricing from our vendors at any time up until trip departure.
- Substitutions:** A letter of cancellation and substitution must be submitted in writing to this office. All substitutions are subject to an administrative fee of \$50. All other monies are refundable. Please note this excludes certain airfare restrictions in which there are no substitutions once individuals have been ticketed or costs involved with ticket changes exist.
- Bag Fee Policy:** Unless otherwise stated, trip price does not include checked baggage fees imposed by airlines.
- Please:** You are welcome to call our central office at +1 917.608.4177 M-F from 9:00am to 5:00pm Eastern Time with any inquiries. Payments, contracts, and registration forms can be mailed to us at:

Academic Expeditions, Inc.
PO Box 7661
Charlottesville, Virginia 22906 USA

KNOWING AND VOLUNTARY EXECUTION

I have carefully read and fully understand the contents and legal ramifications of this agreement as well as the conditions as stated under the heading "Terms and Conditions", especially noting those regarding cancellation and refund policies, limitation of liability, and responsibility borne by trip participants. I understand this is a legally binding and enforceable contract and agree to it of my own free will.

Signed: _____ Print: _____ Title: _____

Date: _____ Representing: _____ (School Name)

Signed: _____ Print: _____ Title: _____

Date: _____ Representing: **Academic Expeditions, Inc.**

MOU-HS Basketball Cheerleading Supplemental 2024-2025

Memorandum of Understanding
between the
Clark-Shawnee Local Board of Education
and the
Clark-Shawnee Local Education Association

This Memorandum of Understanding ("MOU") is entered into by and between the Clark-Shawnee Local Board of Education ("the Board") and the Clark-Shawnee Local Education Association ("the Association") for the purpose of documenting agreement between the parties with respect to the Cheerleading, Competition supplemental position, and to amend the negotiated rates of pay for the High School Basketball Cheerleading supplemental contract as found in Article 29, Salary Schedules Extra Duty Compensation, of the parties' negotiated Contractual Agreement(s) (effective July 1, 2022 through June 30, 2025, "Term"). This MOU shall apply for the Term of the Contractual Agreement(s) only, after which it shall expire.

WHEREAS, Article 28, Salary Schedules, Section V, Supplemental Positions, provides as follows:

"All supplemental positions that are vacated and the Board decides to fill for the subsequent school year shall be posted for a period of five (5) days and such five (5) day posting shall be open to qualified bargaining unit members only. (These postings shall be made available to the Association President for distribution/circulation to the bargaining unit.) After the five (5) day internal posting period, all remaining vacant supplemental positions shall be held open to all qualified internal and external applicants until filled.

All supplemental positions that are vacated shall be offered to qualified members of the unit prior to any offer outside of the unit. The Board may decide not to offer supplemental positions on an annual basis based upon qualifications of applicants, student enrollment and/or other financial considerations,"; and

WHEREAS, the parties have agreed that it is mutually beneficial to waive the posting requirements set forth in Article XXVII, Section V, as applicable to the Cheerleading, Competition supplemental position for the Term of the Contractual

MOU-HS Basketball Cheerleading Supplemental 2024-2025

Agreement(s) for the benefit of the current Cheerleading, High School Football supplemental contract holder only to have the right of first refusal for the Cheerleading, Competition supplemental position during those contract years; and

WHEREAS, Article 28, Salary Schedules Extra Duty Compensation, of the parties' negotiated Contractual Agreement(s) currently provides the following rates of pay for the High School Basketball Cheerleading supplemental contract for the 2024-2025 contract year:

Yrs 0-3:	.08	\$3,375
Yrs 4-7:	.084	\$3,543
Yrs 8+:	.088	\$3,712; and

WHEREAS, the parties mutually recognize the need to amend the stated rates of pay for the High School Basketball Cheerleading supplemental contract for the 2024-2025 contract year for the Term of the Contractual Agreement(s), based upon the duties involved in the position;

NOW, THEREFORE, THE PARTIES AGREE TO THE FOLLOWING:

1. The posting provisions of Article 28, Salary Schedules, Section V, Supplemental Positions, shall not apply to the Cheerleading, Competition supplemental position for the Term of the Contractual Agreement(s) for the benefit of the current Cheerleading, High School Football supplemental contract holder only to have the right of first refusal for the Cheerleading, Competition supplemental position during each of those contract years;
2. Should the current Cheerleading, High School Football

MOU–HS Basketball Cheerleading Supplemental 2024-2025

supplemental contract holder not exercise the right of first refusal for the Cheerleading, Competition supplemental position during any of the contract years as applicable, the provisions of Article 28, Salary Schedules, Section V, Supplemental Positions, shall apply to the Cheerleading, Competition supplemental position;

3. The rates of pay reflected in Article 28, Salary Schedules Extra Duty Compensation, of the parties' negotiated Contractual Agreement(s) for the High School Basketball Cheerleading supplemental contract shall be amended as follows:

2024-2025

Yrs 0-3: .093 \$3,923

Yrs 4-7: .097 \$4,091

Yrs 8+: .101 \$4,260

4. This Memorandum of Understanding is a one-time agreement only, which shall be in effect upon the date of execution through the expiration of the Term of the Contractual Agreement(s) and shall not constitute any form of precedent, past practice, or binding effect on any other aspect of the Contractual Agreement(s);

5. This Memorandum of Understanding shall not impact the Contractual Agreement(s) between the parties in any other way;

IN WITNESS WHEREOF this Memorandum of Understanding is entered into voluntarily by its parties on this the 27st day of June, 2024.

MOU-HS Basketball Cheerleading Supplemental 2024-2025

**CLARK-SHAWNEE LOCAL
BOARD OF EDUCATION**

**CLARK-SHAWNEE LOCAL
EDUCATION ASSOCIATION**
