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CALL FOR BIDS

Special School District No. 1
Official Publication No. OP 25-2506
MPS FY24 Multi-Site BAS Upgrades – Phase 1
1250 West Broadway Ave., Minneapolis, MN. 55411

Bids Due Electronically by 1:00 PM CST on October 15, 2024

Bids to furnish all labor, materials, equipment, and incidentals to complete all work for the MPS FY24 Multi-Site BAS Upgrades – Phase 1 project, in accordance with Drawings and Specifications prepared by KFI Engineers, 670 County B Rd. W., St. Paul, MN. 55113.

A complete set of Contract Documents will be available Thursday, September 12, 2024.

Procurement of Documents is as follows: You may view and order documents for this project by going online to Quest CDN Website (Quest#: 9297863). Electronic downloads are available by visiting www.QuestCDN.com. The cost for downloading a set of Contract Documents is \$25. Please contact QuestCDN.com at 952-233-1632 or info@Questcdn.com for assistance in free membership registration, download and working with this digital project information.

In the left column under “Plan rooms”, select “Order from Plan Well”.

When the next page opens, skip the username section and in the left column under “Public Plan room”, select “Go”.

Once in the plan room, you may find the project and click on the project number link to the left.

Once in the project, select “Download Complete Set”, then “Instant Download”.

After Registration, select “Download Now”. You will be provided with a link to the files. Simply click it and save to your computer.

You must complete the checkout process, or you will not be notified when Addenda are issued.

A MANDATORY PRE-BID MEETING for the MPS FY24 Multi-Site BAS Upgrades – Phase 1 project will be held Thursday, October 3, 2024. The meeting starts at 9:00 AM CST, in the front entrance at Edison High School (700 22nd Ave NE, Minneapolis, MN 55418). All potential bidders are required to attend this meeting. Prompt attendance is required, and no bidder will be permitted in the mandatory pre-bid meeting after the meeting has started. Allow adequate time to arrive at the school, park, and enter the meeting room prior to the meeting time. Subcontractors are also encouraged to attend. Additional visits to the site can be made by appointment only following the pre-bid meeting.

Bids will be received via email at RFX@mpls.k12.mn.us **AND** Kanjana.Foster@mpls.k12.mn.us, rjlinder@kfi-eng.com until the date and time specified above. All bids received after that time will not be considered.

Subject line must bear the name of the firm submitting the bid, the Official Publication Number, and the Official Publication Title. Proposals must be typewritten or handwritten. The bidders assume the risk of any delay in the receipt of the bids. The bidder assumes all responsibility for having their bid delivered by the time specified.

The bids will be read aloud by MPS District staff on a Microsoft Teams Meeting at 2:00 PM CST October 15, 2024. If you would like to attend the bid opening, pre-register by emailing Kanjana.Foster@mpls.k12.mn.us

Bids must be accompanied by a bid deposit of 2% of the total amount bid in the form of a certified check or bidder’s corporate surety bond made payable to Special School District No. 1. Include a PDF copy of the certified check or bidder’s corporate surety bond when you email your Bid Form and supporting documents.

A hard copy of the Bid, supporting documents and Bid Deposit Check must be sent via mail and be postmarked within 5 days after the bid opening. Envelope must bear the name of the firm submitting the bid, the Official Publication Number, and the Official Publication Title. The bid should be addressed to: Procurement, Minneapolis Public Schools, 1250 W. Broadway, Minneapolis, MN 55411

All questions must be submitted via email to Robert Linder at rjlinder@kfi-eng.com. The deadline for questions is **October 8, 2024 by 1:00 PM CST**. A final addendum will be issued by **October 10, 2024 by 5:00 PM CST**.

Special School District No. 1 reserves the right to award this bid in part or in whole to a single supplier or to reject any or all bids if it is in the best interest of the School District to do so. Bids must be typewritten or handwritten and include handwritten signature in ink.

Last Updated 12/15/22

BIDS CONTAINING ANY ALTERATION OR ERASURE WILL BE REJECTED UNLESS ALTERATION OR ERASURE IS
CROSSED OUT AND CORRECTION PRINTED IN INK OR TYPEWRITTEN AND INITIALED IN INK BESIDE CORRECTION
BY THE PERSON SIGNING THE BID.

For more information, please contact MPS Procurement Department at rfx@mpls.k12.mn.us or 612-668-0465.
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