



To: Darin Crawford
Assistant Superintendent for Support Services

From: James Briscoe
Director of Procurement Services

Date: May 30, 2024

Re: Ambulance and EMT Services for Athletic Games and Other District Events
Annual Contract #24-06-8020R-RFP

The following proposals were received and opened at 10:00 a.m., Thursday, April 25, 2024, as advertised and specified in documents concerning **Annual Contract #24-06-8020R-RFP Ambulance and EMT Services for Athletic Games and Other District Events**. The proposals received and the final evaluation summary are located on pages 2-3.

Recommendation is based on user department's evaluation of overall best value to the District.

Recommendation: Event EMS (GSA EMS GROUP, LLC)

Funding: Multiple Funds

Estimated Expenditure: \$210,000.00

Contract Term: September 10 , 2024 - May 31, 2025

Renewal: 2 years

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Cost of Service per Game

Line 1 (Include: Two (2) ambulances and six (6) EMT Services personnel.

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE</u>
Event EMS (GSA EMS GROUP, LLC)	1	Per Game	<u>\$1,850.00</u>

Line 2 Cost of One (1) Ambulance

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE</u>
Event EMS (GSA EMS GROUP, LLC)	1	Each	<u>\$150.00</u>

Line 3 Cost of One (1) EMT Services personnel

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE</u>
Event EMS (GSA EMS GROUP, LLC)	1	Hour	<u>\$75.00</u>

Playoff Cost of Service per Game

Line 4 (Include: two (2) ambulances and six (6) EMT Services personnel

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE</u>
Event EMS (GSA EMS GROUP, LLC)	1	Per Game	<u>\$1,850.00</u>

Line 5 Miscellaneous Cost

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE</u>
Event EMS (GSA EMS GROUP, LLC)	1	Per Game	<u>No Bid</u>

24-06-8020R-RFP (Ambulance and EMT Services for Athletic Game and Other District Events)

TEAM SCORE SUMMARY

Company/Vendor Name	Evaluator 1	Evaluator 2	Evaluator 3	Average Score	Ranking
Event EMS (GSA EMS GROUP, LLC)	81.15	80.00	71.50	77.55	1.00

Memo:

To: Darin Crawford, *Assist Superintendent for Support Services*

From: James Briscoe, *Director of Procurement Services*

Subject: *Contract 24-06-8020R-RFP Award Notification for Ambulance and EMT Services*

Date: 08/19/2024

The Cypress Fair Banks Independent School District has awarded Contract 24-06-8020R-RFP for Ambulance and EMT Services for Athletic Games and Other District Events to Event EMS (GSA EMS Group, LLC). The decision to award the contract to Event EMS was based on the procurement department's evaluation of the overall best value to the district.

The Cypress-Fairbanks Independent School District (CFISD) issued a request for proposals for Ambulance and EMT Services for Athletic Games and Other District Events for the 2024/2025 season with options for seasons 2025/2026 and 2026/2027. Approximately sixty (60) games will be played at the Berry Center and Pidgeon Stadiums, mainly on Thursdays, Fridays, and Saturdays from August through November. The final schedule will be available in May 2025, with playoff games, if any, scheduled as needed.

The contract with Event EMS shall remain firm for one (1) year through May 31, 2025, automatically renewing annually for two (2) additional one-year terms through May 31, 2027, unless the vendor or CFISD provides thirty (30) days written notice of non-renewal prior to the renewal date. Proposed prices can also be extended beyond the firm price offer date on a month-to-month basis for up to 6 months upon mutual agreement.

We are pleased to announce that following a thorough solicitation process, GSA EMS Group LLC, operating as Event EMS, emerged as the sole participant and will be our partner in providing the necessary services to ensure the safety and well-being of our students and staff during athletic games and other district events. We have full confidence in Event EMS and anticipate a successful partnership with them.

Thank you for your attention to this matter.
Sincerely,

James Briscoe

Director of Procurement Services Cypress-Fairbanks ISD