Certificate of Acceptance
York School District One Purchase Card

I, _____, certify that I understand the York School District One (YSD1) policies and procedures governing the Purchasing Card (P-card) issued to me. I further understand that:

- The single transaction limit is $5,000 and total credit limit is $25,000.
- Non-compliance with YSD1 P-card policies and procedures may result in suspension or revocation of my Purchase Card.
- Non-compliance with YSD1 P-card policies and procedures may result in disciplinary action, up to termination, if misappropriation of funds is involved.

Cardholder Signature:

Date:

Below is for Procurement Use Only:

This Purchase Card is a: ___ New Card ___ Replacement Card

District Program Administrator Signature:

Date: