

MEETING MINUTES

1. CALL TO ORDER: 5:30 P.M.

The board meeting started at 5:34 pm

2. CONVENE TO REGULAR MEETING

A. Flag Salute

Trustee Proctor led the flag salute.

B. Roll Call

The following board members were present:

LaTisa Brooks
Gene Kim
Alison Proctor
Maggie Trinh
Shara Watkins

C. Approval of Agenda: June 27, 2024

Motion Passed: Passed with a motion by Trustee Watkins and a second by Trustee Brooks.

Yes LaTisa Brooks
Yes Gene Kim
Yes Alison Proctor
Yes Maggie Trinh
Yes Shara Watkins

D. Approval of Minutes: May 23, 2024

Motion Passed: Passed with a motion by Trustee Watkins and a second by Trustee Kim.

Yes LaTisa Brooks
Yes Gene Kim
Yes Alison Proctor
Yes Maggie Trinh
Yes Shara Watkins

3. STATEMENTS

- A. Public Statements Related to Non-agenda Topics:
- B. Public Statements Related to Agenda Items: Persons will be called on at the appropriate time
- C. SMFC Ed Foundation Update & Sponsor Recognition

Colleen Sullivan, from the San Mateo Foster City Education Foundation, presented the district with a check as a gift for \$843,000. The amount includes a check for \$150,000 to support staff for out-of-classroom enrichment for middle school.

Trustee Proctor thanked the Education Foundation for the huge check. The School Board Superintendent Diego Ochoa and the Education Foundation jointly acknowledged and honored 11 entities whose sponsorship and grant support have benefited the students in our district and presented their recognition certificates to each group. Sponsors include Gilead at the Platinum level, which has invested over \$1,750,000 since 2018, and Woodlawn Foundation, which has supported the education foundation since 2003, investing \$135,000. Michael Kai has helped with the rally reading pilot program at the Gold Level. At the benefactor level, which represents small businesses, families, and the individuals who have helped support programs for our students, they include Julie Zubiato from Redfin, Erica Rudin from AALRR, and Madalena Zavalia from the Path Reading Program. The sponsors who couldn't join us tonight are All Industrial Electric Supply, Ali and Zach Thorp, Katherine and Nick Goodman, and the Fosaseca Family for their consistent support.

- D. Committee / PTA Council Reports

Marissa McMurray, San Mateo Foster City PTA Council President, which combines 22 units in the district. Last time, she reported that they had about 55,000 hours combined PTAs given to the schools this year, which included decorations for end-of-the-year celebrations, yearbook distributions, chaperoning for different field trips, and promotions. She thanked everyone for their support.

- E. SMETA / CSEA / SMFCAA Updates

Alicia Aragon thanked Trustee Watkins for her many years of service. Acknowledge the reclassification committee for their hard work. She also thanked the District's negotiation team for working with them to create an agreement that works for our members. Mrs. Aragon indicated that salaries for many of our classified positions are low compared to other districts in the area.

Jadelyn Chang, Principal at Beresford Elementary School, highlighted a couple of events at the School focusing on composting and recycling, an SFMOMA field trip, a School-wide mural, and opera together and wished everyone a great summer.

- F. Announcements

G. Superintendent Report

Superintendent Ochoa acknowledged Principal Jadelyn Chang from Beresford Elementary School and Jessica Murphy, the new Principal at Laure, adding that it is wonderful to find talent and leaders in the District community and look for opportunities to promote within and take that next role in the district.

4. **PROPOSED CONSENT AGENDA (v)**

Motion Passed: Passed with a motion by Trustee Watkins and a second by Trustee Kim.

Yes LaTisa Brooks
Yes Gene Kim
Yes Alison Proctor
Yes Maggie Trinh
Yes Shara Watkins

A. BUSINESS/FINANCE

1. Approval of District Expenditure Report
2. Approval of the Purchase of Seven Speedline Warming Cabinets
3. Ratify Purchase Order Report for Contracts, Consultants, and Services of \$45,000 or Less
4. Approval of Resolution No. 24/23-24 for Education Protection Act (EPA) Funds
5. Approval of Amendment No. 2 Agreement with Transportation Coordination License and Services - Hop Skip Drive
6. Approval of a Two-Year Contract with Brigaid LLC to Provide a Consultant Program Chef
7. Approval of Bid Award for Commercial Foods and Food Supplies for the 2024-2025 School Year - RFP CNS 02-25.
8. Approval of Bid Award of RFP 01-25 to Gold Star Foods for USDA Processed Foods Distribution for 2024-2025 School Year
9. Approval of the 2024-2025 Fund Balance in Excess of the Minimum Reserve Level
10. Receive Information about the Measure V Parcel Tax Oversight Committee Report
11. Approval of the 2024-2025 YMCA Agreement
12. Ratification of 23-24 Amendment Agreement with KCE Champions LLC - Champions.
13. Approval of 24-25 KCE Champions ELOP MOU
14. Approval of Peninsula Bridge ELOP MOU

15. Approval of Homework Central ELOP MOU
16. Approval of Levered ELOP MOU
17. Approval of Contract Extension for Fruits and Vegetables for the 2024-2025 School Year
18. Approval of contract extension for RFP CNS 03-24 Dairy Products for the 2024-2025 School Year
19. Acceptance of Gifts Presented to the Schools and Sites
20. Contract Amendment with First Student for 2024-2025 school year
21. Ratify Amendment 1 to Cypress Engineering Inc. for Sunnybrae Elementary School HVAC Replacement Phase III Project
22. Ratify Contract to Atlas Technical Consultants LLC for Soils Testing for the Meadow Heights Elementary School New Multi-Purpose Building Project
23. Ratify Amendment No.1 to Cypress Engineering Inc. for Brewer Island Elementary School HVAC Replacement Phase III Project
24. Ratify Change Order No. 7 to Gonsalves & Stronck Construction Company Inc. for Highlands Elementary New Multi-Purpose Building Project
25. Ratify Change Order 1 to Engie Services U.S. Inc. for the Design Build Solar Project at 12 sites
26. Ratify Contract with Global Industrial, Inc. for Purchase of fiberglass umbrellas for Bowditch Middle School
27. Ratify the Contract with Coulter Construction for the Lettuce Washer at the Central Kitchen
28. Approval Of One Year Renewal For GoGuardian Site Licensing
29. Ratify Contract to Construction Testing Services for the Meadow Heights Elementary School New MultiPurpose Building Project
30. Ratify Change Order No. 1 to Strawn Construction, Inc. for the San Mateo Park Preschool Rooms 2&3 HVAC Replacement Phase II Project
31. Ratify Contract to JCI C/O Air Treatment Corporation for the Purchase of Mechanical Units for Sunnybrae Elementary School HVAC Replacement Phase III Project
32. Ratify Contract to EKC for Access Control and Security Cameras at LEAD & Highlands New MPRs and Bowditch Middle School New Science & Drama Buildings

33. Ratify Contract with EKC for Audio Visual Systems at Highlands & LEAD Elementary Schools New MPR Buildings and Bowditch Middle School New Drama & Science Building
34. Ratify Contract with Palace Business Solutions for Furniture at the Science Buildings at Bowditch Middle School
35. Ratify Contract to Crusader Fence for Gates at Sunnybrae Elementary School MultiPurpose Room Project
36. Ratify Contract with Crusader Fence for Fencing at Sunnybrae Elementary School
37. Ratify Contract to American Asphalt to Seal and stripe playground at Sunnybrae Elementary School
38. Ratify Contract To Anza Engineering to Prepare Portables for Removal and Restore Area After Removal at Bowditch Middle School
39. Ratify Amendment 3 to HKIT Architects for the LEAD MultiPurpose Room Project
40. Ratify Amendment 1 with Bartos Architecture for Child Nutrition Minor Improvements at the Central Kitchen
41. Approval of Qty 2,000 Dell Chromebooks and Qty 15 Chromebook Carts
42. Ratify Contract to Specified Play Equipment Co. for Laurel Elementary School - Preschool Program Project
43. Approval Of Temporary Robert Half Contractor
44. Ratify Change Order No. 1 Bothman Construction Inc. for Phase II Turf & Pavement Project
45. Ratify Contract to JCI C/O Air Treatment Corporation for Brewer Island HVAC Phase III Replacement Project
46. Ratify Contract to Park Planet, a Division of Park Associates, Inc., for the Bayside Academy Playground Project

B. HUMAN RESOURCES

1. Approval of California State University, East Bay Agreement to Provide PPS Trainee Placements to University Students for School Counseling and Psychology
2. Ratify Agreement Between Pacific Oaks Education Corporation and San Mateo-Foster City School District to Support Students and Student Teachers Enrolled in the Directed Teaching Program
3. Approval of the MOU Agreement between San Mateo Union High School District and San Mateo-Foster City School District
4. Approval of Crossing Guard Agreement with City of Foster City for 2024-2025

5. Approval of Crossing Guard Agreement with the City of San Mateo for 2024-2025
6. Approval of SMFCSD and SMETA Summer Professional Development MOU Agreement
7. Approval of SMFCSD and SMETA Middle School Block Schedule MOU Agreement
8. Approval of the Reclassification of Classified Position - CSEA Article 19
9. Approval of the Reclassification of Classified Positions
10. Approval of Personnel Report: Resignations, Releases, and/or Retirements
11. Approval of Personnel Report: New Hires and Assignment Changes

C. EDUCATION SERVICES

1. Approve Mandarin Matrix DLI Proficiency Builders for College Park Elementary Chinese Immersion Classes
2. Approve the purchase of Translation Services from Hanna Interpreting Services
3. Approve the Agreement with Gold Educational Services for Middle School Professional Development
4. Approve the Agreements with Music for Minors, Inc. for Preschool, Elementary, & Instrumental Music Programs
5. Approve CSMA Art4Schools Visual Arts Contract
6. Approve Instructional Materials for Middle School English Language Development (ELD) Program
7. Approve School Instructional Minutes for 2024-2025 (v)
8. Approve SMFCSD's Consolidated Application for Funding 2024-2025
9. Approve SMFCSD 2024-2025 School Plans for Student Achievement (SPSA)(v)

D. STUDENT SERVICES

1. Williams Quarterly Report - 4th Quarter 2023-2024
2. Approval of Agreement with Restorative Solutions, Inc. and the San Mateo-Foster City School District for the 2024-2025 School Year
3. Approval of Consulting Agreement with Designed for Young Minds LLC
4. Approval of Contract for Early Childhood Mental Health Consultation Services for 2024-2025
5. Approval of Contract for Early Childhood Mental Health Consultation Services for 2024-2025 #2

6. Approval of Contract with the San Mateo-Foster City School District Preschool and Music For Minors for 2024-2025
7. Approval of 2023-2024 NPS Contract Summary
8. Approval of 2023-2024 NPA Contract Summary
9. Approval of 2023-2024 Consultant Contract Summary

5. BOARD GOVERNANCE: RECOGNITION OF TRUSTEE WATKINS

Superintendent Ochoa indicated that tonight is a special night because we honor Shara Watkins for her many years of service to our District. She has been a leader in our District since the beginning of her term.

Zoya Salameh, a member of the Equity Task Force, honored Shara Watkins and sent her good wishes and luck in her new endeavor. She indicated that Trustee Watkins founded the Equity Task Force in 2018, comprising teachers, staff, parents, district administrators, and students. It was created to bring more inclusivity to the school community.

Avini Khasgiwale, a soon-to-be 7th-grade student at Bowditch Middle School and a student representative on the Equity Task Force, thanked Shara Watkins for creating the task force, for being a visionary, and for proactively identifying and mitigating issues that impact educational equity in our district.

Noelia Corzo spoke about how she remembers meeting Shara Watkins and how her leadership has made an impact not only on the district but also on the county. Shara is an amazing example to the community and will be truly missed. You have left the District better than you found it.

Stacey Jimenez, Foster City Vice Major, expressed gratitude for your work for our families. New renovations have been found and embraced, and many schools are stronger today than when you took office. She thanked her for her efforts and wished her the best.

Kimber Joyce, representing the San Mateo Police Department, San Mateo Activities League, and Chief Ed Barberini, presented Shara Watkins with a certificate of appreciation for her years of dedication to the youth and thanked her for giving back to the community.

Christian Rubalcaba, on behalf of the San Mateo Foster City Administrator Association SMFCAA, it is a great honor to celebrate the remarkable contributions of Trustee Shara Watkins, expressed immense gratitude for the visionary leadership and unwavering dedication to equity within our District.

Jim Sell, a community member, thanked the Superintendent and the Board, especially Shara Watkins, for all the wonderful work and the journey you have put the district on, for creating a Community School at College Park that will provide many services for families. Also spoke about the Strategic Plan, which identified the groups that are not being fully served, and the district has put together programs to address these issues.

Colleen Sullivan expressed that she and Shara Watkins met in San Mateo for an interview and indicated that the passion and desire for change were very strong from the beginning. She has accomplished so much in the seven years she has served, and she thanked her for everything.

Ken Chin, a former Board of Trustees member, indicated that there had been many accomplishments during Trustee Shara Watkins' tenure that he will not go into detail about but wanted to congratulate her. We will miss your leadership and friendship.

Trustee Proctor read aloud two resolutions, the first from Senator Josh Becker and assemblymember Diane Papan, and the second from Congressman Kevin Mullin, US House of Representatives, honoring Trustee Watkin's enduring commitment to our community.

Katherine Pratt thanked Trustee Watkins for her many years of work for the District and wished her good luck.

Superintendent Ochoa expressed his appreciation for all the work Trustee Watkins has done for the families in our District and added that we are losing a protector, a voice, a mentor, a fighter, and a friend. Still, he is grateful for the blueprint she is leaving behind.

All trustees spoke about how they met Trustee Watkins and how much she has contributed to our district's students, families, and schools. They end by saying that Trustee Watkins is a leader and will be deeply missed.

Trustee Watkins expressed to her daughters Kaya and Kennedy for participating in their unique ways throughout this journey and learning the power of using their voice to get involved in their community and that they won't hesitate to stand up and change the world. To her fellow trustees, she will be watching them and gave them a word of advice to never stop asking questions. They are doing incredible work in this district and are equity-minded leaders, but we can never be complacent. Trustee Watkins read special notes of appreciation to Noelia Corzo, Ken Chin, Alison Proctor, Superintendent Diego Ochoa, Joan Rosas, and Julie MacArthur.

6. BRIEF RECESS FOR PHOTOS & REFRESHMENTS

7. HUMAN RESOURCES

- A. Approval of The California School Employees Association (CSEA) Chapter 411 and The San Mateo-Foster City School District (SMFCSD) Tentative Successor Agreement and Salary Schedules (V)

Diana Tavares indicated that we bring the tentative agreement with CSEA and the District tonight. They have worked hard to put it together, are thankful to CSEA and many partners, and ask for your approval.

Clarifying Questions from the Board:

None

Public Comment:

None

Board Comments:

None

Motion Passed: Passed with a motion by Trustee Watkins and a second by Trustee Kim.

Yes LaTisa Brooks
Yes Gene Kim
Yes Alison Proctor
Yes Maggie Trinh
Yes Shara Watkins

- B. Approval of AB 1200 Public Disclosure of Collective Bargaining Unit Agreement California School Employees Association (CSEA). (V)

Diana Tavares explained that the public disclosure initiated our finding of how much it will cost to approve this tentative agreement with CSEA, and we ask that you approve the AB 1200, which has already gone to the county and has already been approved.

Clarifying Questions from the Board:

None

Public Comment:

None

Board Comments:

None

Motion Passed: Passed with a motion by Trustee Watkins and a second by Trustee Trinh.

Yes LaTisa Brooks
Yes Gene Kim
Yes Alison Proctor
Yes Maggie Trinh
Yes Shara Watkins

- C. Approval of Management and Confidential Salary Increase and Salary Schedules for 2024-2025 (V)

Diana Tavares indicated that we did apply the same 5 percent raise to the Confidential and Management, and we put together the salary schedule before you and asked for your approval.

Clarifying Questions from the Board:

None

Public Comment:

None

Board Comments:

None

Motion Passed: Passed with a motion by Trustee Watkins and a second by Trustee Think.

- Yes LaTisa Brooks
- Yes Gene Kim
- Yes Alison Proctor
- Yes Maggie Trinh
- Yes Shara Watkins

- D. Approval of AB 1200 Public Disclosure of Cost for the Salary Increases for San Mateo Foster City Administrators Association (SMFCAA) and Confidential Employees (V)

Diana Tavares informed us that this has also gone to the county for approval, and we are presenting this to you for your approval.

Clarifying Questions from the Board:

None

Public Comment:

None

Board Comments:

None

Motion Passed: Passed with a motion by Trustee Kim and a second by Trustee Thrin.

- Yes LaTisa Brooks
- Yes Gene Kim
- Yes Alison Proctor
- Yes Maggie Trinh
- Yes Shara Watkins

- E. Approval of Variable Term Waivers 2024-2025 For International Education Specialist and Resource Specialist Teachers (V)

Diana Tavares communicated that this variable waiver would allow 14 amazing employees from the Philippines to continue teaching in their classroom and give them time to pass their CBEST and authorizations. Their names are as follows:

- | | |
|--------------------|-------------------------|
| Ivanna Asis | Stenelle Mianne Dapitan |
| Chinee Asuncion | Carmela Gregorio |
| Hydee Bendal | April Protasio |
| Charina Raye Bugay | Alexandra Rafer |

Janella Cambaya

Raben Reyes

Toni Dell Canales

Lou Mikaela Sanchez

Christian Dave Castro

Maria Jenifer Sumandang

Clarifying Questions from the Board:

None

Public Comment:

None

Board Comments:

None

Motion Passed: Passed with a motion by Trustee Watkins and a second by Trustee Kim.

Yes LaTisa Brooks

Yes Gene Kim

Yes Alison Proctor

Yes Maggie Trinh

Yes Shara Watkins

F. Approval of Variable Term Waiver – RS (V)

Diana Tavares indicated that this variable waiver would allow Administrator Robin Suttle more time to earn her Administrative Credentials from a San Joaquin County Office of Education program.

Clarifying Questions from the Board:

None

Public Comment:

None

Board Comments:

None

Motion Passed: Passed with a motion by Trustee Brooks and a second by Trustee Watkins.

Yes LaTisa Brooks

Yes Gene Kim

Yes Alison Proctor

Yes Maggie Trinh

Yes Shara Watkins

8. EDUCATION SERVICES

A. Initial Discussion of PTA Policies, Existing Funding Models, and Equity

David Chambliss, Assistant Superintendent for Educational Services, commented on the importance of the PTA in our school district. The PTA provides essential fiscal support to programs and strategies for students.

Superintendent Ochoa discussed this item, indicating that he looks at the item and the issues on the table through equity and excellence. He acknowledged that it could be a really good topic next year. A copy of the policy on school-connected organizations was provided for the board and the public to review.

Clarifying Questions from the Board:

None

Public Comment:

Marissa McMurray, a district parent and PTA president, expressed her 100 percent commitment to public education in this district. She would like to be part of the conversation and looks forward to working with all the stakeholders. To think about how we are as a District equitably distributing funding

Board Comments:

Trustee Watkins thanked Superintendent Ochoa for having this item on the agenda and indicated she would not be here to finish it. However, she has had a variety of conversations over the years about this, and she is glad to see interest and engagement from a variety of stakeholders in having this conversation to think about how we are equitably distributing funding.

Trustee Proctor expressed that being part of a PTA from kindergarten through 8th grade and volunteering where you are trying to raise money is very stressful. We have the pressure to support our teachers, students, and administration at the schools, and being on the school board and seeing other schools that don't have as much gives us a different perspective. We need to figure out how to be more equitable and work together to find a system that can support all our students in our schools.

Trustee Trinh indicated she has also been part of the PTA at Sunnybrae School. There is a huge difference between how other schools operate and how other schools handle the issue of fundraising. This also can be an opportunity for us to think about how to make that communication easier so that all the schools use the same system. Only focusing on fundraising is not the answer; we need to talk about the purpose of these fundraisers. We would like to see potential alternatives without judging, comparing, or being defensive.

Trustee Kim echoed the comments of the other trustees and indicated that it would be very helpful for the conversations with the PTA Council, individual PTA units, and the Ed

Foundation to know that many of the relationships in terms of what was historically funded have evolved. It will be helpful to look ahead and understand what falls while we try to better understand how this funding is being handled.

Trustee Brooks expressed that when she was heavily involved in the PTA activities, she was alarmed by the funding sources and where they were being diverted. We need to take full inventory of where funding is being allocated and who is responsible for the distribution of funds. It is an issue with different sites not having the resources they need and being able to raise funds.

B. Approval of SMFCSD 2023-2024 LCFF Local Indicators (V)

David Chambliss indicated that school districts must measure and report their progress on state priorities unrelated to state-collected data through the California Dashboard. The local indicators are Basic Services, Implementation of State Academic Standards, Parent Engagement, and School Climate. Local educational agencies will annually measure progress, report results at a regularly scheduled board meeting, and publicly report the results through the California School Dashboard.

Clarifying Questions from the Board:

None

Public Comment:

None

Board Comments:

None

Motion Passed: Passed with a motion by Trustee Watkins and a second by Trustee Brooks.

- Yes LaTisa Brooks
- Yes Gene Kim
- Yes Alison Proctor
- Yes Maggie Trinh
- Yes Shara Watkins

C. Approval of SMFCSD Multilingual Learner District Plan (V)

Aleyda Barrera-Cruz communicated that in alignment with directives from the CA Department of Education, the SMFCSD Strategic Plan calls for the creation of a Multilingual Learner District Plan that will inform and guide the education of Multilingual Learner students in the San Mateo-Foster City School District over the next five years. A task force of educational partners that represent SMFCSD's community (parents, students, teachers, community service specialists, school principals, district leaders, and members of the Multilingual Learner Services team) met each month during this 2023-24 school year to learn about the academic, equity, and wellness needs of SMFCSD's multilingual learners and to plan and write this District Plan.

Clarifying Questions from the Board:

None

Public Comment:

None

Board Comments:

All trustees thanked Aleyda Barrera Cruz for sharing the data and working on this, and they included that it is great that we are developing these strategies for the student's success. It is great to see the amount of success we have with helping with reclassification, and they are proud of being part of the district that is moving in the right direction but also celebrating diversity in our community and grateful to have district leadership and staff and trustees and others that appreciate that part of our community and all the students have the opportunity to move forward and the education that they deserve.

Superintendent Ochoa expressed that we have kids who speak so many different languages at home, and we are lucky to be in a district where we have so many educators who value bilingualism and multilingualism and want to celebrate these folks because every time a child makes that process towards proficiency in English, they are really happy and they have something that says that they can succeed in school and we are also a district that says we respect who you are at home and what other skills you bring to the table and the value of diversity and the benefit we get from having a unique and diversely talented group of kids that we serve.

Motion Passed: Passed with a motion by Trustee Trinh and a second by Trustee Watkins.

- Yes LaTisa Brooks
- Yes Gene Kim
- Yes Alison Proctor
- Yes Maggie Trinh
- Yes Shara Watkins

D. Approval of 2024-2025 SMFCSD Local Control Accountability Plan (LCAP)(V)

David Chambliss indicated that state legislation calls for districts to seek input and develop an accountability plan for increasing student achievement that reflects district goals (aligned with the strategic plan) and community engagement. The District has worked with various community and staff groups to develop a comprehensive plan for the programs and services required to increase student achievement.

Clarifying Questions from the Board:

None

Public Comment:

None

Board Comments:

Trustee Kim thanked David Chambliss for the information and indicated that a lot of times, parents questioned whether or not, once we have the data, we can make adjustments, and we know that we do, but having the chance to communicate that to the public is helpful to know. When we bring a new curriculum or make adjustments specifically to respond to these or have targeted interventions for students that need additional support and we have the resources to provide, it is a great example that the district is on top of a lot of these matters and making sure we are addressing these gaps where we see them.

Motion Passed: Passed with a motion by Trustee Watkins and a second by Trustee Kim.

Yes	LaTisa Brooks
Yes	Gene Kim
Yes	Alison Proctor
Yes	Maggie Trinh
Yes	Shara Watkins

9. BUSINESS / FINANCE

A. Approval of 2024-2025 Budget (V)

Patrick Gaffney indicated that the Governing Board of each school district shall adopt a budget on or before July 1 of each year, using the State-adopted Criteria and Standards and in the format prescribed by the State Superintendent of Public Instruction.

The District held a public budget hearing at the regularly scheduled Board meeting in May 2024. Consistent with the budget calendar, the LCAP, and the budget have been presented to the Board of Trustees for adoption tonight.

Following the Board's adoption of the budget, the budget is filed with the County Superintendent of Schools for review before being submitted to the state.

The proposed budget is available for inspection at the District Office.

Clarifying Questions from the Board:

None

Public Comment:

None

Board Comments:

None

Motion Passed: Passed with a motion by Trustee Watkins and a second by Trustee Trinh.

Yes LaTisa Brooks
Yes Gene Kim
Yes Alison Proctor
Yes Maggie Trinh
Yes Shara Watkins

B. Discussion of the establishment of an Educator Housing Task Force

Superintendent Ochoa indicated that Many teachers and staff members, especially those beginning their careers in education, are finding it increasingly difficult to afford housing in the areas surrounding our schools. The high rent prices have forced many to live with roommates or face long daily commutes. This has led to our educators struggling to maintain a work-life balance and feel the strain of their living circumstances. This is having a negative impact on our ability to attract and retain quality teachers and staff members. They often seek opportunities elsewhere when forced to endure such challenging living situations. This turnover is detrimental to our schools and ultimately impacts the education and well-being of our students.

The administration requests direction from the Board regarding establishing an Educator Housing Task Force that would meet in the 2024-25 school year. The administration is prepared to provide a process, review models, and recommend the next steps should the Task Force be established.

Clarifying Questions from the Board:

None

Public Comment:

None

Board Comments:

Trustee Brooks asked Superintendent Ochoa to share who will be invited to join the Task Force you are putting together.

Superintendent Ochoa indicated that because of the complexity of any big construction project and their political and community influence, we will have representatives from both cities and our County. We will also invite partners like the PTA Council, the Education Foundation, major booster clubs, and community members.

Trustee Proctor inquired about the end goal of the task force and what the recommendations would be.

Superintendent Ochoa indicated that we have a facility, the Knolls Property, on the Alamada and a problem with the lack of housing. The task force will make recommendations to the board, supporting taking steps with Knolls, partnering with other

governmental agencies, as some of the other districts did, to build housing, and giving clear recommendations for what is not good for this community.

Trustee Trinh expressed that she is very happy about this and indicated that if we build on the district's property, we are not subject to local zoning restrictions or regulations. Agrees that expanding the housing stock is important.

10. SUPERINTENDENT SERVICES / BOARD

A. ORAL REPORT AND ACTION TO APPROVE AMENDMENT TO CONTRACT FOR ASSISTANT SUPERINTENDENT DIANA TAVARES (V)

Superintendent Ochoa indicated that this item is an amendment to Diana Tavares' employment agreement. The original agreement was entered into on July 1, 2022, between the governing board of the San Mateo Foster City School District and Diana Tavares, Assistant Superintendent of HR. The parties agree that the terms cannot be changed orally and may only be modified by a written amendment executed by all parties. He requested that the board approve the amendment.

Clarifying Questions from the Board:

None

Public Comment:

None

Board Comments:

None

Motion Passed: Passed with a motion by Trustee Brooks and a second by Trustee Kim.

Yes LaTisa Brooks
Yes Gene Kim
Yes Alison Proctor
Yes Maggie Trinh
Yes Shara Watkins

B. ORAL REPORT AND ACTION TO APPROVE EMPLOYMENT CONTRACTS FOR EXECUTIVE MANAGEMENT: ASSISTANT SUPERINTENDENT OF EDUCATIONAL SERVICES, ASSISTANT SUPERINTENDENT OF STUDENT SERVICES, & DEPUTY SUPERINTENDENT/CBO (V)

Superintendent Ochoa informed us that executive managers are employed pursuant to individual written employment contracts approved by the Board of Trustees. The term of employment for each is from July 1, 2024, through June 30, 2028. The same health/welfare benefits provided to the District's management personnel will be available to Chambliss, Dr. Rubalcaba, and Gaffney. The District will provide a \$1000 monthly cap toward District medical coverage or in lieu of District medical coverage. Dr. Christian

Rubalcaba is being recommended for employment as the Assistant Superintendent of Students Services, with an annual salary of \$247,747. David Chambliss is being recommended for employment as the Assistant Superintendent of Educational Services, with an annual salary of \$272,845. Patrick Gaffney is being recommended for employment as the Deputy Superintendent/Chief Business Official (CBO), with an annual salary of \$325,000, and it is recommended that the board approve the employment contract for executive management, Assistant Superintendent of Students Services, Assistant Superintendent of Educational Service, and Deputy Superintendent/Chief Business Official (CBO).

Clarifying Questions from the Board:

None

Public Comment:

None

Board Comments:

None

Motion Passed: Passed with a motion by Trustee Brooks and a second by Trustee Watkins.

Yes LaTisa Brooks
Yes Gene Kim
Yes Alison Proctor
Yes Maggie Trinh
Yes Shara Watkins

C. ORAL REPORT AND ACTION TO APPROVE EMPLOYMENT CONTRACT FOR SUPERINTENDENT DIEGO RODRIGUEZ OCHOA [Gov. Code § 54956(b)] (V)

Trustee Proctor communicated that Pursuant to Government Code section 54953, subdivision (c)(3), the Board will provide an oral summary of the salary and/or fringe benefit increase recommendation for the following local agency executive: Superintendent Diego R. Ochoa. The new employment contract between the District and the executive is from July 1, 2024, through June 30, 2028.

The Superintendent shall serve as the chief executive officer of the District. In that capacity, the Superintendent shall perform all services, acts, and functions necessary or advisable to manage and conduct the business and operations of the District, subject at all times to state and federal laws and the policies, rules, and direction of the Board. The Superintendent is the leader of the Administrative Team and agrees to work effectively as a team member. Together, the Administrative Team plans, directs, and coordinates the operations of the District. The Superintendent shall perform the duties prescribed by the laws of the State of California, Board policy, the job description, and Education Code section 35035. The annual salary is \$375,000, less all statutory and other deductions. The agreement also provides health/welfare benefits to the district's management personnel. The Superintendent will not be eligible for lifetime health benefits. The contract includes an

annual Master's stipend of \$1,500, a monthly cell phone stipend, a \$4,500 annual reimbursement for in-district travel, and payment of professional dues. It is recommended that the Board approve the employment contract for Superintendent Diego R. Ochoa.

Clarifying Questions from the Board:

None

Public Comment:

None

Board Comments:

Trustee Proctor expressed that she looks forward to continuing to work together. She thanked him for all the work he has done for our school district and the kids over the past several years and for his leadership. Having him in this district has been a real pleasure, and putting forward the strategic plan and continuing to deliver excellence in everything he does has been a pleasure. She is looking forward to the next several years.

Motion Passed: Passed with a motion by Trustee Proctor and a second by Trustee Watkins.

- Yes LaTisa Brooks
- Yes Gene Kim
- Yes Alison Proctor
- Yes Maggie Trinh
- Yes Shara Watkins

11. BOARD MEMBER STATEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

Trustee Trinh requested an update on digital safety and a plan for community access for facility usage after hours or on the weekend so that they are more accessible to the community.

Trustee Brooks requested an update on our campus security. We are mandated and required to have a plan in all our schools and facility locations.

12. FUTURE MEETING DATES

Regular Board Meeting:

- August 29, 2024
- September 26, 2024

Study Sessions:

- September 12, 2024 - Equity-Focused Student Achievement

13. ADJOURNMENT

A. Adjournment (v)

Motion Passed: Passed with a motion by Trustee Watkins and a second by Trustee Brooks.

Yes LaTisa Brooks

Yes Gene Kim

Yes Alison Proctor

Yes Maggie Trinh

Yes Shara Watkins

The regular meeting adjourned at 9:27 pm.