

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE PORT NECHES-GROVES INDEPENDENT SCHOOL DISTRICT
REGARDING DESIGNATION OF NONBUSINESS DAYS FOR PURPOSES OF THE PUBLIC INFORMATION ACT
FOR THE 2024-2025 SCHOOL YEAR**

WHEREAS, the Port Neches-Groves Independent School District (“the District” or “PNGISD”) is a governmental entity subject to Texas Government Code Chapter 552, the Texas Public Information Act;

WHEREAS, the 88th Legislature passed House Bill 3033 effective September 1, 2023, adding Section 552.0031, which creates a definition of business days for purposes of complying with timelines promulgated by the Texas Public Information Act;

WHEREAS Section 552.0031 defines nonbusiness days as “a Saturday or Sunday; a national holiday under Section 662.003(a); a state holiday under Section 662.003(b); an optional holiday under Section 662.003(c) . . . if the officer for public information of the governmental body observes the optional holiday; the Friday before or Monday after a [state or federal holiday] if the holiday occurs on a Saturday or Sunday and the governmental body observes the holiday on that Friday or Monday.”

WHEREAS, Section 552.0031 also provides, “a governmental body may designate a day on which the governmental body’s administrative offices are closed or operating with minimum staffing as a nonbusiness day. The designation of a nonbusiness day for an independent school district must be made by the board of trustees . . . A governmental body may designate not more than 10 nonbusiness days under this subsection each calendar year.”

WHEREAS, PNGISD’s 2024-2025 calendar includes days of closure or limited staffing that are not identified in the definition of nonbusiness days under amended Texas Government Code Section 552.0031.

WHEREAS, PNGISD requires the designation of additional days of closure as nonbusiness days in order to permit staff to work in accordance with their assigned schedule and the PNGISD calendar;

NOW THEREFORE, be it resolved that:

(1) In addition to all Saturdays and Sundays, for the 2024-2025 school year (August 1, 2024-July 31, 2025), the Board of Trustees of the Port Neches-Groves Independent School District designates the following days as nonbusiness days for purposes of compliance with timelines adopted in the Texas Public Information Act, Texas Government Code Chapter 552:

- i. National Holidays (TGC 662.003(a))
 - i. September 2, 2024 (Labor Day)
 - ii. November 28, 2024 (Thanksgiving Day)
 - iii. December 25, 2024 (Christmas Day)
 - iv. January 1, 2025 (New Year's Day)
 - v. January 20, 2025 (MLK Day)
 - vi. February 17, 2025 (President's Day)
 - vii. May 26, 2025 (Memorial Day)
 - viii. July 4, 2025 (Independence Day)

i.State Holidays (TGC 662.003(b))

- i. November 29, 2024 (day after Thanksgiving)
- ii. December 24, 2024 (Christmas Eve)
- iii. December 26, 2024 (day after Christmas)
- iv. January 19, 2025 (Confederate Heroes Day)
- v. June 19, 2025 (Emancipation Day)

i.Optional Holiday Observed by PIA Officer (TGC 662.003(c)/552.0031(c))

- i. April 18, 2025 (Good Friday)

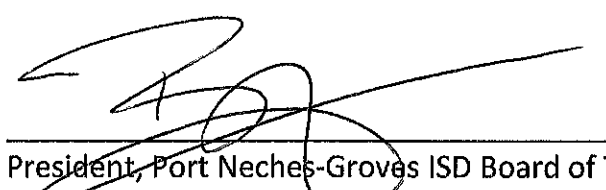
i.Board Designated Nonbusiness Days (TGC 552.0031(f))

- i. November 25, 2024
- ii. November 26, 2024
- iii. November 27, 2024
- iv. December 23, 2024
- v. December 27, 2024
- vi. December 31, 2024
- vii. March 12, 2025
- viii. March 13, 2025
- ix. March 14, 2025
- x. April 21, 2025 (flex day)


CERTIFICATE FOR RESOLUTION

I hereby certify that the foregoing resolution was presented to the Board of Trustees of the Port Neches-Groves Independent School District during a Regular Board Meeting on September 9, 2024. A quorum of the Board of Trustees being then present, it was then duly moved and seconded that the resolution be adopted, and such resolution was then adopted according to the following vote:

Ayes: 7 Nays: Abstentions:



President, Port Neches-Groves ISD Board of Trustees



Secretary, Port Neches-Groves ISD Board of Trustees