



Wolfe County Schools
85 Main Street/PO Box 160
Campton, KY 41301
Phone (606) 668-8002
Fax (606) 668-8050

Certified Application

I. Personal Information

Last Name

First Name

Middle Name

Address

City

State

Zip

Telephone Number

Social Security Number

Position for which you are applying

II. Professional Certification

Teaching Certificate(s) held:

Area of Certification

Expiration Date

1.

2.

3.

List any endorsements to the certificate(s) listed above:

III. Education (List most recent education first) (Provide a copy of your college Transcript)

College or University

Dates Attended

Degree

Major

GPA

1.

2.

3.

High School Attended:

IV. Professional Work History (List most recent first)

1.

Employer	Address	Dates of Employment
Grade/Subject	Contact Person/Phone Number	Reason for Leaving

2.

Employer	Address	Dates of Employment
Grade/Subject	Contact Person/Phone Number	Reason for Leaving

3.

Employer	Address	Dates of Employment
Grade/Subject	Contact Person/Phone Number	Reason for Leaving

4.

Employer	Address	Dates of Employment
Grade/Subject	Contact Person/Phone Number	Reason for Leaving

May we contact the above individuals regarding your work history/performance? Yes No

If no, please list individuals you do not wish for us to contact. _____

Do you presently have continuing contract status with any school systems? Yes No

If yes, please list school name: _____

If you have less than 3 years teaching experience please indicate student teaching experience.

1.

School	Address	Grade/Subject
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Classroom Advisor/Phone Number	College Supervisor/Phone Number
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2.

School	Address	Grade/Subject
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Classroom Advisor/Phone Number	College Supervisor/Phone Number
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V. Other Work Experience (List Most Recent First)		
1.		
Employer	Address	Dates of Employment
Position Held	Contact Person/Phone Number	Reason for Leaving
1.		
Employer	Address	Dates of Employment
Position Held	Contact Person/Phone Number	Reason for Leaving

VI. Personal References (Do not list relatives)		
1.		
Name/Title	Address	Phone Number
2.		
Name/Title	Address	Phone Number
3.		
Name/Title	Address	Phone Number

VII. Miscellaneous Questions
1. What would you consider an excessive amount of absenteeism for a one-year period? _____
2. How many days have you been absent from work during the past three years? List reasons for being absent. _____ _____
3. Have you ever worked for or interviewed for a position with our school district? ____ Yes ____ No
4. Have you ever been dismissed or refused re-employment in any position that you have held? ____ Yes ____ No
5. Have you been convicted for any crimes in the past ten years, excluding misdemeanors and summary offences, which have not been annulled, expunged or sealed by a court? ____ Yes ____ No _____ _____
FOR THIS TYPE OF EMPLOYMENT, STATE LAW REQUIRES A STATE, AND NATIONAL CRIMINAL HISTORY BACKGROUND CHECK AS A CONDITION OF EMPLOYMENT



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Instructions and Information

Applicant must file the items listed below with the Superintendent's office before you can be considered for employment.

1. Completed, signed and dated application.
2. Official college transcripts from any and all colleges/universities attended.
3. Kentucky Teaching Certificate, Statement of Eligibility or proof by way of letter from a college/university verifying enrollment in their alternative teaching program.
4. Three written letters of reference from names listed on you application.

Follow directions carefully. Specific information is necessary to adequately evaluate an applicant's qualifications.
All items must be completed. Write NA if the item is not applicable.

After your application credentials are received, you MAY be selected to proceed in the interview process.
The Wolfe County Board of Education is in no way obligated by the filing of this application.
The acceptance of this application does not indicate that there are open positions.

Process once applications are received

1. Your application will be reviewed for completion.
 2. Your information will then be added to our certified applications database.
By the location a certification on your application.
 3. Your application will be kept on file for 3 years. If you want your application resubmitted for a different location or a new opening, you must notify the Superintendent's office.
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Please read carefully then sign and date below.

I hereby affirm that the information given by me in this application is true and complete to the best of my knowledge and belief. I understand that any misrepresentation, falsification or omission will be sufficient cause for cancellation of this application or discharge if I have been employed.

I hereby apply for employment with Wolfe County Schools and give the district permission to make inquires of references and former employers concerning my general character and past performance including permission to request information from any law enforcement agency. I further agree that the information obtained will become a part of my personnel file if the District employs me.

I understand that the district is required to obtain criminal history record information on applicants as a condition of employment. I herby give the District permission to make inquiries from any law enforcement agency. If record check is returned with a criminal history the District has the right to discharge the employee.

I recognize that if I am employed, I may be assigned or reassigned to a specific position, as the need requires throughout the term of my employment. Such assignments will be consistent with Kentucky Revised Statutes.

I understand I am eligible to participate in 401K or 403B Annuity Plans and that I am paying into Kentucky Teacher Retirement System. I understand that I will not pay social security tax on these earnings.

I understand that Wolfe County Board of Education is a drug free workplace and that I will be required to participate in pre-employment drug testing if offered a position and random employee drug testing if hired full-time.

Signature of Applicant

Date of Signature



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Applicant's oath pertaining to being a relative of
Board Members, Superintendent or Principal of the School
where employment is being pursued.

As defined in KRS 160.380*, I realize that I cannot be a relative of a school board member, the superintendent or a principal of the school where I am applying for employment. Therefore, I declare that I am not a relative to the individuals which hold any of these positions. I understand that false information given in regard to this will result in my immediate dismissal of employment and subject me to potential legal action.

*KRS 160.380 defines relative as father, mother, brother, sister, husband, wife, son, daughter, aunt, uncle, son-in-law, or daughter-in-law.

Applicant's Signature

Date