



Wolfe County Schools
85 Main Street/PO Box 160
Campton, KY 41301
Phone (606) 668-8002
Fax (606) 668-8050

Classified Application

I. Personal Information

Last Name

First Name

Middle Name

Address

City

State

Zip

Telephone Number

Social Security Number

II. Position

Position for which you are applying: (Check all positions that are applying for)

Bus Monitor

Computer Technology

Maintenance

Clerical

Custodian

Para educator

Cook

Food Service

Other _____

Location: _____

When would you be available to begin work? _____

4.

Company Name	Address	Dates of Employment
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Position	Contact Person/Phone Number	Reason for Leaving
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What were your responsibilities?

May we contact the above individuals regarding your work history/performance? _____ Yes _____ No

If no, please list individuals you do not wish for us to contact. _____

V. Miscellaneous Questions

1. Write a brief statement as to your reason(s) for applying for a position with our school district.

2. Have you ever worked for or interviewed for a position with our school district?

_____ Yes _____ No If yes explain below. Date worked _____ Date interviewed _____

3. Have you ever been dismissed or refused re-employment in any position that you have held? _____ Yes _____ No

Explain: _____

4. Have you been convicted of any crimes in the past ten years, excluding misdemeanors and summary offenses, which have not been annulled, expunged or sealed by a court? _____ Yes _____ No

Explain: _____

VI. Personal References (Do not list relatives)

1.

Name/Title	Address	Phone Number
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Name/Title	Address	Phone Number
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Name/Title	Address	Phone Number
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FOR THIS TYPE OF EMPLOYMENT, STATE LAW REQUIRES A STATE CRIMINAL HISTORY BACKGROUND CHECK AS A CONDITION OF EMPLOYMENT UNDER CERTAIN CIRCUMSTANCES, A NATIONAL CRIMINAL HISTORY BACKGROUND CHECK MAY VE REQUIRED AS A CONDITION OF EMPLOYMENT.



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Please read carefully then sign and date below.

I hereby affirm that the information given by me in this application is true and complete to the best of my knowledge and belief. I understand that any misrepresentation, falsification or omission will be sufficient cause for cancellation of this application or discharge if I have been employed.

I hereby apply for employment with Wolfe County Schools and give the district permission to make inquiries of references and former employers concerning my general character and past performance including permission to request information from any law enforcement agency. I further agree that the information obtained will become a part of my personnel file if the District employs me.

I understand that the district is required to obtain criminal history record information on applicants as a condition of employment. I hereby give the District permission to make inquiries for any law enforcement agency. If record check is returned with a criminal history the District has the right to discharge the employee.

I recognize that if I am employed, I may be assigned or reassigned to a specific position, as the need requires through the term of my employment. Such assignments will be consistent with Kentucky Revised Statutes.

I understand I am eligible to participate in 401K or 403B Annuity Plans and that I am paying into County Employee Retirement System.

I understand that Wolfe County Board of Education is a drug free workplace and that I will be required to participate in pre-employment drug testing if offered a position and random employee drug testing if hired full-time.

Signature of Applicant

Date of Signature



Instructions and Information

Applicant must file the items listed below with the Superintendent's office before you can be considered for employment.

1. Completed, signed and dated application.
2. Copy of high school diploma, GED or documentation of enrollment and satisfactory progress in a GED program.

Paraeducator: whose duties include instructional support and who work in a program supported with Title I, Part A funds must meet the NCLB educational requirement through **one** of the following: Completed two years of study at an institution of higher education; **or** Obtained an associate's (or higher) degree; **or** Met a rigorous standard of quality and be able to demonstrate, assessment, knowledge of and the ability to assist in instructing reading, writing, and mathematics (or as appropriate reading readiness, writing readiness, and mathematics readiness.)

Follow directions carefully. Specific information is necessary to adequately evaluate an applicant's qualifications.
All items must be completed. Write NA if the item is not applicable.

After you application credentials are received, you **MAY** be selected to proceed in the interview process.
The Wolfe County Board of Education is in no way obligated by the filing of this application.
The acceptance of this application does not indicate that there are open positions.

**Applicant's oath pertaining to being a relative of
Board Members, Superintendent or Principal of the School
Where employment is being pursued.**

As defined in KRS 160.380*, I realize that I cannot be a relative of a school board member, the superintendent or a principal of the school where I am applying for employment. Therefore, I declare that I am not a relative to the individuals which hold any of these positions. I understand that false information given in regard to this will result in my immediate dismissal of employment and subject me to potential legal action.

*KRS 160.380 defines relative as father, mother, brother, sister, husband, wife, son, daughter, aunt, uncle, son-in-law, or daughter-in-law.

Applicant's Signature

Date