



Mission: To offer inspiration through advanced instruction and authentic experiences.

Instructor: Angela Forrest, RN

Email me at angela.forrest@henry.k12.ga.us. Please allow 24 hours for a response. Conferences and tutoring can be scheduled by appointment.

Phlebotomy Principles

This course is designed to help students become prepared for the phlebotomy technician certification exam, upon completion of all required components. Topics covered in this course include employability skills, careers, terminology and equipment, safety and compliance, quality assurance, site-specific anatomy, patient preparation for venipuncture, performing of venipuncture, and special processing and transport. During this course, simulated venipuncture may be performed. However, for national certification, live sticks are required. If school systems choose not to allow live sticks during this course, the certifying agencies may allow a provisional certification with the live stick requirement being completed after high school graduation. The pre-requisites for this course are Introduction to Healthcare and Essentials of Healthcare.

Course Objectives

AAS associates will

- Demonstrate industry-recognized employability skills
- Utilize appropriate laboratory/medical terminology and venipuncture equipment
- Abide by regulations governing workplace safety, infection control, operational standards, patient confidentiality, and facility protocol
- Identify site specific anatomy related to venipuncture
- Perform venipuncture and capillary blood collection, utilizing appropriate equipment and techniques

Required Supplies
<ul style="list-style-type: none">● Fully charged Chromebook with charger● Notebook/paper● Navy Scrubs and white lab coat (Tues and Thurs except during check off week)● Pen or pencil

****By signing this syllabus you consent and acknowledge that due to the nature of this class, your child may be exposed to the male and female anatomy.**

Expectations for Academic Success

- Attend class daily and on time. ****Necessary for this class**
- Be prepared for class.
- Respect yourself and others.
- Ask questions.
- Contribute new ideas.
- Work hard, and give your best effort.
- Participate in Health Occupations Students of America (HOSA)
- **Adhere to the Henry County Schools Code of Conduct for cell phones (see below)**

Grade Calculation

Summative Assessments = 40%	Formative Assessments = 40%
<ul style="list-style-type: none"> Authentic learning projects, exams, presentations, essays, labs 	<ul style="list-style-type: none"> Practice Work: classwork, homework, quizzes, labs, employability skills
Culminating Final Exam/Project= 20%	
All courses will have a culminating exam or project that assesses associate learning of the semester's course content. This exam/project will be 20% of the overall course grade.	

Make-up Work

Associates who are absent are required to contact the instructor for make-up work. The associate will have the same number of days that they are absent to complete the make-up work. It is the associates responsibility to notify the instructor via email when work is turned in.

Late Work Policy

Associates must have all later work turned in by the end of each term, date determined by instructor. Each week the assignment is late, 10% will be deducted from the overall assignment grade.

Employability/Soft Skills

School Wide Activities:

- Dress for Success Days
- Network Luncheon
- Mock Interviews

Course-Specific Activities

- Pathway shadowing
- Classroom jobs

Career and Technical Student Organization [CTSOs]

In addition to course integration, we will have a once-per-month activity schedule where associates will have an opportunity to participate in HOSA. Students will have the opportunity to compete in Healthcare related competitions on the regional, state, and international level. We will participate in three community service projects for the year . Students have the opportunity to earn a cord for graduation for participating in HOSA. Yearly dues are required. For questions about HOSA, please contact Mrs. Forrest at angela.forrest@henry.k12.ga.us.

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Student Name

(print): _____

Student Signature: _____

Parent/Guardian Name

(print): _____

Parent/Guardian

Signature: _____

Parent/Guardian E-mail

Address: _____

Parent/Guardian Contact Number: _____

Please be advised of the following Code of Conduct for Henry County Schools:

Cell phones can be great tools for connectivity, but it's their distraction to student learning and varied contributions to unsafe practices that result in violations of the Code of Conduct. Possession, use, or displaying cell phones without the consent of the school principal during the school day is a violation of the Henry County Schools Code of Conduct. Therefore, the Code of Conduct will be enforced in my classroom. Please join us in helping your student to understand the appropriate times/places for cell phone use. Thank you for your support as we work to ensure our schools are safe and academically focused environments.