

September 19, 2012

The minutes of the regular meeting of the North Plainfield Board of Education held on September 19, 2012 at Watchung School, 33 Mountain Avenue, North Plainfield, NJ. Mrs. Bond-Nelson called the meeting to order and made the following announcement: In accordance with NJSA 10:4-10, required advance notice of this meeting was filed with the Borough Clerk; submitted to the COURIER NEWS, STAR LEDGER, AND Comcast; posted at Watchung School, Borough Hall and the North Plainfield Public Library and the school district website. Following the Pledge of Allegiance, Mrs. Bond-Nelson requested the call of the roll:

Thomas Allen  
David Branan  
Sandra Dodd  
Thomas Kasper

Kathleen Mullen  
Nancy Szaroleta  
Linda Bond-Nelson

A quorum was established

Also present were Dr. Marilyn Birnbaum, Superintendent of Schools; Donald Sternberg, Board Secretary/School Business Administrator; and Dr. Robert Rich, Assistant Superintendent, and approximately 2 members of the staff and public.

#### **Introduction of New Staff**

There was none.

#### **Minutes Approval**

Mr. Branan moved, seconded by Mr. Allen and unanimously approved to accept the public session minutes of September 5, 2012.

Mr. Branan moved, seconded by Mr. Allen and unanimously approved to accept the executive session minutes of September 5, 2012.

#### **Financial Report**

Mr. Branan moved, seconded by Mr. Allen and unanimously approved by roll call vote that the Board of Education approve the list of bills and payrolls dated in the amount of \$4,338,847.66.

Mr. Branan moved, seconded by Mr. Allen and unanimously approved by roll call vote that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Funds, for the months of June 2012 and July 2012 and further recommends in compliance with NJAC 6:23-2.11(B), that the Board of Education certify that to the best of their knowledge no major account or fund has been over expended and that as of this report sufficient funds are available to meet the district's financial obligation for the remainder of this fiscal year.

#### **Comments from the Public**

Upon request of the chair for topics from the public, Ms. Adriana Miranda expressed concern regarding the size of the lunch at the high school and suggested meeting with student council to discuss changes to menu.

September 19, 2012

### **Student Representative Report**

The student report was presented as follows:

The Canuckling Club, which produces the yearly literary-art magazine, is proud to announce that the Canuckling 2012 edition has won the GOLD award from Columbia Scholastic Press Association!!

There will be a mandatory meeting of the current National Honor Society members on Friday, September 21<sup>st</sup> in room 143 at 2:45pm to discuss the October 30, 2012 Induction and the election of officers.

There was a Freshmen Class meeting in Room 128 today after school. They discussed class election procedures, fundraisers, and a Freshman sponsored dance.

Congratulations to the Varsity football team on their victory over Roselle on Saturday 29-12

Freshman Day took place today, September 19<sup>th</sup>. Mentors and mentees played team building exercises and really bonded with one another.

The Canuck Mentors are taking on new initiatives this year! There are a variety of community service and school-wide projects that the mentors are coming up to complete. More details will come as soon as they are available.

Back to School Night took place on Thursday, September 13<sup>th</sup>. Speakers for the night included Mr. Stephenson, Mr. Torres, Ms. Weber, Jihad Womack, Hildy Jackson, and Maria Rodriguez. The NPHS color guard was there, and they directed parents throughout the night.

### **Presentation**

There was none.

### **Superintendent's Report**

## **RECOGNITION/PUBLIC RELATIONS**

### **Staff**

### **OPERATIONS DEPARTMENT AWARDS**

#### **Rising Star**

*Timothy Brennan  
Amanda Perez*

#### **Above and Beyond**

*Graduation and Field House Renovations  
Peter Ahlert, Chris Hickey, Dan Morgan,  
Mike Cavadini, Nick Checchio,  
Rudy Adams and Gordon Cain*

#### **Team Leadership**

*Cindy Dilts*

#### **Employee of the Year**

*Raphael Burgos, East End Custodian*

**Spirit of Cooperation**

*John Stavick  
Mike Cavadini  
Debbie Mayo-Taylor*

**Five Years Accident Free**

*Chris Hickey  
Daryl Robinson  
Henry Trang  
Orlando Vargas  
John Vaughan  
Wanda Blue*

**Community Synergies**

*Peter Ahlert*

**Special Recognition**

*Marie Tennant  
Stephen Schlosser*

**Students**

The Canuckling Club, which produces the annual *Canuckling*, the literary-art magazine of North Plainfield High School, is pleased to announce that the ***Canuckling 2012*** edition has won the **GOLD award from Columbia Scholastic Press Association!** The magazine received 851 overall points out of a possible 1000, with the highest rated areas being the design and organization. The judge also specifically stated that he enjoyed the Ralph Sorrentino article by **Yamna Anwar, Class of 2012**, as a good example of creative non-fiction. John DeLaurentis and Chelsea Howson, NPHS English teachers and advisers of the Canuckling Club, stated, “We are very proud of all the hard work the students of the Club completed to make this year's issue such a success. We eagerly await the results of the American Scholastic Association, who have informed us that their results are forthcoming. Congratulations to all the talented students of North Plainfield High School!”

Summer Reading Program: “Read, Read, Read” has become one of the Stony Brook themes, used widely and often, to remind all students of the importance of daily reading. This summer, **thirty students** participated in the summer reading program at the North Plainfield Library. When all the paperwork was compiled, it was discovered that they read for a combined total of over 750 books. Given this outstanding accomplishment a Summer Reading Celebration was held at Stony Brook School for the “Reading Thirty.” Parents and students were invited to the multi-purpose room to visit stations set up for fun activities. The celebration then moved to the Stony Brook library for popcorn and a great story.

For the second year in a row, third grader, **Elizabeth Ellis** won the title of “**Outstanding Reader**” as she completed over eighty books. The Summer of 2012 readers include the following students: **Grade One –Steven Alvarenga, Karlita Cadena, Santiago Fernandez, Nick Hernandez, Rania Mikhail, Wilmer Salas-Alas, Keira Shallo, and Jadelyn Villacis-Martinez; Grade Two – Layevska Corado-Delcid, Robert Hernandez, Britney Guerrero, Christoper Guevara-Flores, Maya Mayers and Uriel Palacios; Grade Three – Jamie Aguilar, Oscar Chacon, Elizabeth Ellis, Christopher Gonzalez, Joel Guevara, Mekhi Mays, Sebastian Mejia-Sarmiento, Nathalia Padilla, Antony Salazar, Luisa Salguero Barrios, Amaya Shallo, Natalia Valverde-Galarza, and Grade Four – Wilny Guerrero, Rebekah Narine and Ariela Romero.** Congratulations to all summer readers!

## Schools

### Stony Brook School

Stony Brook School Opens All Doors to Learning: On September 5, 2012, Stony Brook School opened its doors to welcome all students, families and staff members for the 2012-2013 school year. Drops of good luck rain could not dampen the excitement of the first day of school. Parents/Guardians were invited to the “**New Parents’ Tea**” at which time they met **PTA members; Leslie Castillo, school counselor; and Cathy Kobylarz, principal**. Opening activities continued the following day with the “Happy New Year” all-school assembly. Students were introduced to the new Stony Brook School rules, met new staff members, discussed the recent renovations, enjoyed the new air conditioning in the multi-purpose and took the annual “Stony Brook Learning Pledge.” “We were also delighted to welcome **Dr. Birnbaum, superintendent** as she toured the building and visited different classrooms. Stony Brook School is off to great beginning and all doors are open for a year of tremendous learning,” remarked Ms. Kobylarz.

### West End School

West End hosted its annual **PTA-sponsored “Welcome New Parent Breakfast”** again this year. **Kindergarten parents** were welcomed in to their child's kindergarten classroom from 8:25 to 9:00 a.m. to assist their child in becoming acclimated to their new classroom. At 9:00 a.m. parents were directed to the community room for a light breakfast and a new parent orientation. Topics included an overview of the school, the role of the PTA at West End, and introductions along with roles and responsibilities of the school counselor/anti-bullying specialist and student liaison coordinator. Moreover, there was an overview of the character education program, building objectives, the HIB policy and various projects that will be sponsored throughout the year.

**Donation from Bob’s Furniture Store:** West End School is proud to be this year’s recipient of the Bob’s Furniture Store **\$1,000 donation** that they make yearly to local schools. The check will be presented in front of the whole student body on September 27 at our first WE PRIDE assembly. At this time, it has not been determined how the money will be used.

### East End School

The **first day of school** at East End was filled with excitement and curiosity as the students entered the building early because of the rain. Even though it was raining, the weather could not put a damper on the excitement that was evident on the faces of the children and their families. “How can one even begin to describe the joy of seeing Pre-K and kindergarten children on the very first day of school? The staff enjoyed reuniting with families from last year and met the new members of the school community. We all look forward to a collaborative year filled with academic rigor. At East End, we are committed to educating the whole child; we will learn as much as we can about each child; and we will continue to strive to bring every student toward academic excellence,” remarked Kathleen Herrmann, principal.

On September 10, the entire school community came together in the community room to listen to Ms. Herrmann welcome students and staff to a new school year. Ms. Herrmann stated that this year at East End would be the year of “respect and responsibility.” She

discussed student responsibilities, the importance of reading every day, and finding time to play with family and friends. Ms. Herrmann then proceeded to discuss the **Citizen of the Month** initiative which is based on the six pillars of character education. “The students are always excited to receive this award and they work very hard throughout the month to do their best,” remarked Ms. Herrmann. Ms. Herrmann also discussed the rules of the school and emphasized that East End School is a **NO BULLY ZONE**. This year, every classroom received a colorful poster which states, “BE A BUDDY – NOT A BULLY.” Finally, lunch procedures were demonstrated and Francesca Cardona and Ms. Herrmann modeled the proper way to go through the lunch line and how to carry the tray safely to the table.

To commemorate the **eleventh anniversary of 9/11**, a phone blast was sent out to the school community inviting everyone to join the staff and students on the front lawn for a brief ceremony. Music teacher **Diana VanHise** gathered some students to lead the school community in the National Anthem. Fourth grader **Nolan Pieters** spoke to the audience about the tragedy of 9/11 and cub scouts **Joshua Fellin, Joshua Endrawis and Benjamin Toth** proudly wore their uniforms and led everyone in the Pledge of Allegiance. Finally, Ms. Herrmann spoke about her son-in-law, Michael Kuchar, who wrote a song about that tragic day entitled *Carry On*. Ms. Herrmann played the song for everyone to hear. “The ceremony was somber and respectful and you could see the tears in the eyes of many adults. At East End, we commemorate this day every year and we leave the front lawn feeling like proud Americans who continue to pay tribute to the victims, our fallen heroes and those individuals who continue to protect and defend our country,” remarked Ms. Herrmann.

Physical education teachers **Corrine Cecala** and **Todd Vanderputten** will continue their **character education** incentive during classes each day. One student will be chosen daily who is identified for demonstrating good sportsmanship and being safe in the environment while using equipment. The child will then have the privilege to take home a colorful rubber fish to celebrate the achievement. If the parents choose, they can take a picture of their child holding the fish and the pictures will be displayed on the bulletin boards outside of the gymnasium. “This incentive is being continued this year and it was wonderful to see so many children walking with their “rubber fish” and demonstrating great pride last year. It is a positive way to promote good character and affords every child the opportunity to follow rules and strive to be the best,” said Ms. Herrmann.

The **first PTO Meeting** was held on September 11 in the community room. As individuals entered, they were provided with a “get to know each other card.” Adults partnered up with someone they did not know and conversations immediately began to take place. This icebreaker was an excellent way for people to make new friends and learn about each other and their families. The members of the PTO board told the audience a little about themselves and emphasized the importance of parents and teachers working together to support every child at East End School. Ms. Herrmann reported on the state of the school, including incentives, district and school initiatives, recent renovations, and upcoming events. “We had many parents at the meeting, delicious refreshments and a positive, productive atmosphere. Committee leaders and additional individuals signed up for many different committees and shared exciting plans and ideas. Everyone was encouraged to bring a friend next time so that attendance continues to grow throughout the year. **Melanie Garcia**, parent, served as a translator so that all members of the audience were involved and excited about the coming year!” We anticipate a year where parents and teachers will work together to build a strong school community,” stated Ms. Herrmann.

## Somerset School

Somerset School received a **\$2000 Art and Culture in Schools Grant** from the local **Target** store. This grant will cover most of the cost of two assemblies: ***Rosa's Ride***, a musical theater production about the life of Rosa Parks and the Civil Rights Movement of the 1960's and ***American Dance from Africa to Broadway***, a dance presentation which shows the evolution of American dance from its African roots, through the days of slavery, its European influences, vaudeville, tap and even the cultural impact of Michael Jackson. **Nancy Rodino, Somerset School's media specialist**, wrote the grant to enhance the education of students about African American history and civil rights, as we approach the 50<sup>th</sup> anniversary of this important law in 2014.

**Nancy Rodino** also applied for and received a second annual **Colonial Williamsburg Electronic Field Trip Scholarship for \$500**. This gives all staff members at Somerset the right to use all of this year's American history videos, produced by the Colonial Williamsburg Foundation, as well as the games, lesson plans, virtual message boards, etc. on the website. In addition, teachers may opt to have their students interact with a live television broadcast, once each month, as each video is aired on television. During this time, students may call in with questions, speak to a panel of expert historians, and, possibly be chosen to ask their questions on the live show. This activity was greeted with great enthusiasm by students and teachers last year. There is also an option to have students appear on the television broadcast, via Skype.

*Somerset School will be starting the second season of the **Girls on Track** program this fall! Head coach **Sarah Tanne** along with five other staff members will serve as mentor coaches and instructors: **Evin Aksay, Bettina Bergamo, Chemagne Kania, Melissa Hunton, and Laurie Pfundheller**. Ms. Tanne applied for a grant through **Municipal Alliance** and has received **\$1000** in order to run this program. This group of dedicated staff members will be coaching on a volunteer basis so that the program will be offered at no cost to the students.*

*Girls on Track is a national program that encourages emotional, social, mental, and physical development for 6<sup>th</sup> grade girls, by means of uplifting physical workouts. The program works to build students' self-esteem and confidence, while empowering them with tools that will enable them to avoid peer pressure and risk behaviors in the future. At-risk activities include substance/alcohol abuse, eating disorders, early onset of sexual activity, sedentary lifestyle, depression, suicide attempts and confrontations with the juvenile justice system. The program also fosters self-respect and healthy lifestyles through running. The culminating goal is that through the lessons and workouts each girl will run in a 5K race on November 18, which in turn will provide them with the motivation they need to strive for greatness.*

*This season the Girls on Track coaches will address important issues facing the young woman, such as nutrition, good hygiene, building and maintaining a positive attitude, community involvement, media awareness regarding body image, and the importance of self-respect. "Upon completing the 10-week program, we are positive that the girls will have a stronger sense of identity, greater self-confidence, a healthier body image and a better knowledge of what it means to be a member of a team and a community," noted the Somerset coaches.*

## NPHS

**Freshman Day, September 19, 2012:** The goal of Freshmen Day is to improve leadership skills, enhance communication, build confidence and self-esteem, manage conflict and stress, teach how to target and achieve goals, and enhance teamwork skills. Every ninth grade student, along with his/her Canuck mentor, will participate in activities designed to promote these skills.

The workshop will be run by **Optimal Performance Associates (OPA)** LLC and will take place at North Plainfield High School. The certified and trained staff of OPA will debrief the students and make connections on applying the lessons/skills learned.

The workshop will not only benefit the students involved in the activities but also benefit the total school program and community. When the students return to the school they will be better prepared to face the academic rigors and social situations that make up their day.

## **Departments**

### Mathematics

Update: Last year, teachers and students in grades K-2 began addressing the **Common Core State Standards** in math. This year, teachers and students in grades 3-5 and 9-12 must also alter instruction to match the demands of the Common Core Standards. Over the summer, teachers worked on pacing guides for grades 3 and 4 that will guide those teachers in making instructional decisions. The fifth grade teachers have been working on their pacing guide in their Professional Learning Community (PLC) meetings throughout last year and will continue to do so this year. Report card changes will also be made, and the marking period expectation documents for both teachers and parents will also be revised.

Adapting to these new standards will, once again, raise the bar in mathematics instruction. Teachers and students in grades 6-8 are not expected to make the switch to the Common Core Math Standards until 2013-14, but North Plainfield teachers in grade 6 will make the switch a year early. Middle school math continues to be a challenge and the transition to more challenging standards will be eased with an extra year of preparation for the rigorous testing expected. Selected students in grade 7 will also be learning mathematics according to the Common Core Standards.

### Counseling

The **School Counseling Department** is piloting a new program at NPHS, “**Freshman Transitions,**” a semester course partnering with Economics/Financial Literacy. Taught by **Michelle Fallucca**, a new counselor and English teacher, the course addresses three main areas: educational, career and social/emotional needs. Students will experience a variety of topics such as GPA calculations, learning styles, time management, and social decision making.

Counselor assignments at NPHS are different this year—by grade level. Counselors are staying with a particular grade level after demonstrating an expertise with that grade level. **Joelle Bruno is the freshman counselor; Diane Signorelli is the sophomore counselor; Nancy Reyes is the junior counselor; and Christine Cascione is the senior counselor.** This year all counselors also will begin analyzing data that they collect each month on the number of students that they see and the reasons behind the visits. They will use this information to improve on the delivery of counseling services to students, staff, and families.

## **Board**

The North Plainfield Board of Education is about to embark on a Strategic Planning process for the school district. **Gwen Thornton, a New Jersey School Boards Association** (NJSBA) facilitator, will be hosting an information session on Monday, October 1, at 7:30 p.m., in the West End School Community Room.

At this meeting, the process and schedule of this undertaking will be explained in detail. The Board is hoping that staff, students, parents, community leaders and other interested members of the public can work together to identify the strengths and special attributes of the schools as well as the critical issues and challenges that the district faces. Group discussions will eventually lead to a Strategic Plan that should identify North Plainfield's beliefs, vision, and mission. The final document will be used to help the Board of Education develop future goals for the success the district.

## **DISTRICT OPERATIONS & AUXILIARY SERVICES**

### **EMPLOYEE SAFETY TRAINING**

Safety Topic - Operations. The safety topic for September is power equipment safety and operation. Related safety training is being provided via our new on-line employee training system and all employees are currently completing their assigned training.

Safety Topic - Transportation. The current safety topic for van drivers and van paraprofessionals is special education lifts and transfers. Related safety training is being provided via our new on-line employee training system and all employees are currently completing their assigned training.

## **HEALTH & SAFETY**

### **SECURITY DRILLS**

The security drill for September is a lock down drill. All schools are currently completing their assigned drills.

### **SCHOOL SAFETY & SECURITY PLAN**

The Department of Homeland Security, working in conjunction with the New Jersey Department of Education's Office of School Preparedness and Emergency Planning has created mandatory guidelines for a new School Safety and Security Plan for all school districts. This new plan will require the creation of a district-wide committee and will take approximately one year to fully implement. UPDATE: We recently submitted a number of requested documents, including supportive documentation demonstrating that we have completed the first four benchmarks of the new plan. Our next meeting with state representatives is currently being scheduled.

### **FEMA REIMBURSEMENT**

We have just received notification that our submission for reimbursement of expenses related to Disaster DR 4048 (Snow event of October 2011) has been approved and our payment is being processed. UPDATE: We have now received our reimbursement.

## **MAINTENANCE PROJECTS/REPAIRS**

Listed below are just a few of our contracted and/or in-house maintenance projects that are currently in progress or were recently completed.

- Installation of dispensers in all of our new restrooms.
- Removal of overhead piping and fittings in the Stony Brook gymnasium.
- Rerouting of condensate drain lines and installation of splash blocks on the exterior of the Stony Brook gymnasium.
- Installation of new faucets in kindergarten restrooms at East and West End Schools.
- Installation of additional cameras at Stony Brook and NPHS/MS.
- Relocation of smoke and/or heat detectors in all recently renovated restrooms.

An updated Project Register has been included with this report that details all of our in progress or recently completed projects. Please review this register for additional information.

## **CAPITAL PROJECTS (STATUS REPORT)**

(Current)

### **HARRISON BUILDING**

Chiller Installation. UPDATE: The chiller is now fully operational and the completion of energy controls is currently in progress. A walkthrough and final punch list survey were scheduled for September 12, 2012.

### **STONY BROOK SCHOOL**

Multi-Purpose Room Air Conditioning. UPDATE: The air conditioning system, including gymnasium units and a rooftop condenser, have now been installed and are fully operational. A walkthrough and final punch list survey were scheduled for September 12, 2012.

### **DISTRICT WIDE SOLAR ENERGY**

Solar Energy. UPDATE: This project is now underway. Please review the information below for a current status of the project at each location.

East End School – All associated equipment has been loaded to the roof(s) and installation is in progress.

West End School – All associated equipment has been loaded to the roof(s) and installation is in progress.

Somerset School – All associated equipment has been loaded to the roof(s) and installation is in progress.

High & Middle School – The contractor was preparing to load the roof(s) with all associated equipment during the week of September 9, 2012.

### **WATCHUNG BUILDING**

Complete Heating System Replacement. UPDATE: The contractor has now landed the two new boilers and one new unit-ventilator. The remaining heating equipment was due to be delivered the week of September 9, 2012. This project is on schedule for completion prior to the upcoming heating season.

### **STONY BROOK SCHOOL**

Complete Heating System Replacement. UPDATE: The new boilers, classroom ventilators and convection units have been installed and connected. Associated case work in classrooms is currently underway and should be completed prior to the opening of school. Associated plumbing work and control work will continue on second shift now that school has begun. This project is on schedule for completion prior to the upcoming heating season.

### **DISTRICT-WIDE RESTROOM PROJECT**

Restroom Renovations. UPDATE: A final punch list, with only minor deficiencies, has been prepared and forwarded to the contractor for correction. A close-out meeting is currently being scheduled. In all, twenty two restrooms were renovated in four buildings.

### **DISTRICT-WIDE WIRELESS UPGRADE PROJECT**

UPDATE: The bid opening on September 5, 2012 was unsuccessful, with two (2) non-compliant bids received. This project is currently out to bid as of September 7, 2012. Bids are scheduled to be opened on September 27, 2012 and if the bidding process is successful, we will be able to award this project in early October.

### **DISTRICT-WIDE ENERGY REDUCTION PROJECT**

The district has been approved for the Direct Install Program sponsored by PSE&G. This program provides partial funding for lighting upgrades that will reduce future energy costs. The project consists of lighting sensors for classrooms, restrooms, hallways and offices. Additionally, the project includes the replacement of gym lighting fixtures and energy controls for a number of our heating and air conditioning units. The first year savings are projected to be approximately \$38,000 district-wide. More information to follow as we move forward with this project.

### **HIGH SCHOOL LIBRARY RENOVATIONS**

This project includes a redesign and renovation of the existing space with an emphasis on technology and media. This project will require the creation of a steering committee to ensure the new design will meet our current and future needs. The planning stage of this project will begin in late September with a projected completion over next summer. UPDATE: We are in the process of creating the steering committee for this project and hope to have an active committee appointed by month's end.

### **OTHER IMPROVEMENTS**

#### **NON CAPITAL**

**(2012/2013)**

#### **PENDING GRANTS**

Safe Routes NJDOT Grant. On behalf of the school district and the borough, Ridewise has applied for a Safe Routes to Schools Grant sponsored by the New Jersey Department of Transportation. If approved, the grant will include concrete repairs to sidewalks, curb cut outs and miscellaneous improvements throughout the district and the borough. We anticipate the awarding of this grant in the near future.

Safe Routes Mini Grant. This grant will cover the cost to expand the existing playground and the installation of additional playground equipment. We anticipate the awarding of this grant in the near future.

**ENERGY REDUCTION**

Demand Response. UPDATE: The district is now participating in a Demand Response Program through Constellation Energy Services. As a condition of the program, the district is compensated for agreeing to reduce its utility load during a high-demand event. The district will also receive additional compensation for participation during an actual event.

**HAZARD MITIGATION PLAN**

As required by FEMA, the North Plainfield Board of Education is currently preparing its portion of the new Five Year Multi-Jurisdictional Multi-Hazard Mitigation Plan for subsequent submission to the Somerset County Engineering Office.

Recommendations from Superintendent of Schools  
Personnel

**It is understood that the employment of all new personnel is pending completion of the employment process.**

Mr. Branán moved, seconded by Mr. Allen and unanimously approved that for the 2012-2013 school year, the Board of Education grant Richard Beck, special education teacher at Somerset School, a five-day unpaid leave of absence under the Federal Family Leave Act, effective September 21, 24, 25, 27 and 28, 2012, for child care purposes. It is understood the above dates may need to be adjusted.

Mr. Branán moved, seconded by Mr. Allen and unanimously approved that for the 2012-2013 school year, the Board of Education grant Maria Annette Bicksler, teacher of science at NPHS, an unpaid leave of absence under the Federal Family Leave Act, effective January 2, 2013 through January 31, 2013, for child care purposes.

Mr. Branán moved, seconded by Mr. Allen and unanimously approved that the Board of Education approve the certified staff indicated on the attached list be reimbursed for courses taken between April 2012 through August 2012 at the 2010-2011 rates indicated, to be adjusted pending settlement of the negotiated Agreement.

Mr. Branán moved, seconded by Mr. Allen and unanimously approved that for the 2012-2013 school year, the Board of Education employ the staff members indicated on the attached list to teach after-school professional development courses at the rate of \$30 per hour, to be funded with NCLB FY'13 and/or local funds as indicated, to be paid at the conclusion of each course.

Mr. Branán moved, seconded by Mr. Allen and unanimously approved that for the 2012-2013 school year, the Board of Education approve an increase in hours for the following paraprofessionals working with classified students, effective September 5, 2012:

Paraprofessional	School	From	To
Pamela Strickland	WE	4.00	4.25 hrs/day
Vanessa Cabrera	WE	3.25	4.25 hrs/day
Agustina Rodrigues	EE	3.50	4.00 hrs/day
Geraldine Burns	SB	3.50	3.75/day

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Mr. Branán moved, seconded by Mr. Allen and unanimously approved that for the 2012-2013 school year, the Board of Education approve the employment of Robin Alba as an instructional paraprofessional in the NPHS Bridge Program for a total of 3.50 hours per day at the 2010-2011 hourly rate of \$20.16, to be adjusted pending settlement of the negotiated Agreement, effective September 20, 2012. (Ms. Alba will replace Senaida Hall.)

Mr. Branán moved, seconded by Mr. Allen and unanimously approved that for the 2012-2013 school year, the Board of Education approve the employment of Maria Banos as a paraprofessional working with a classified student at West End School for 3.25 hours per day at the 2010-2011 hourly rate of \$20.16, to be adjusted pending settlement of the negotiated Agreement, effective September 24, 2012.

Further, that for the 2012-2013 school year, the Board of Education approve Ms. Banos as a substitute paraprofessional in the district.

Mr. Branán moved, seconded by Mr. Allen and unanimously approved that for the 2012-2013 school year, the Board of Education approve the employment of Maria Durán as a paraprofessional in the LLD self-contained class at West End School for 3.25 hours per day at the 2010-2011 hourly rate of \$20.16, to be adjusted pending settlement of the negotiated Agreement, effective September 24, 2012.

Further, that for the 2012-2013 school year, the Board of Education approve Ms. Durán as a substitute paraprofessional in the district.

Mr. Branán moved, seconded by Mr. Allen and unanimously approved that for the 2012-2013 school year, the Board of Education approve the employment of Brenda Eady as a paraprofessional in the NPHS/Bridge Program for 3.00 hours per day at the 2010-2011 hourly rate of \$20.16, to be adjusted pending settlement of the negotiated Agreement, effective September 24, 2012.

Further, that for the 2012-2013 school year, the Board of Education approve Ms. Eady as a substitute paraprofessional in the district.

Mr. Branán moved, seconded by Mr. Allen and unanimously approved that for the 2012-2013 school year, the Board of Education approve the employment of Anthony Fields as a paraprofessional in the NPHS/Bridge Program for 4.00 hours per day at the 2010-2011 hourly rate of \$20.16, to be adjusted pending settlement of the negotiated Agreement, effective September 24, 2012. (Mr. Fields will replace Dr. Robert Greenbaum.)

Further, that for the 2012-2013 school year, the Board of Education approve Mr. Fields as a substitute paraprofessional in the district.

Mr. Branán moved, seconded by Mr. Allen and unanimously approved that for the 2012-2013 school year, the Board of Education approve the following individuals as district K-12 substitute teachers:

Mary Lu Farrell  
Phibi Ndumia

Ruman Perera  
Edward Franklin

Mr. Branan moved, seconded by Mr. Allen and unanimously approved that the Board of Education accept the resignation of Maria Marinas, paraprofessional at East End School, effective August 28, 2012.

Mr. Branan moved, seconded by Mr. Allen and unanimously approved by roll call vote, with Mr. Branan abstaining, that for the 2012-2013 school year, the Board of Education approve the employment of Concettina Campo as an instructional paraprofessional in the preschool class at East End School, including bus duty, for 3.50 hours per day at the 2010-2011 hourly rate of \$20.16, to be adjusted pending settlement of the negotiated Agreement, effective September 24, 2012. (Ms. Campo will replace Dawn Fellerman).

Further, that for the 2012-2013 school year, the Board of Education approve Ms. Campo as a substitute paraprofessional in the district.

Thomas Allen – Aye	Kathleen Mullen – Aye
David Branan – Abstain	Nancy Szaroleta – Aye
Sandra Dodd – Aye	Linda Bond-Nelson – Aye
Thomas Kasper – Aye	

Mr. Branan moved, seconded by Mr. Allen and unanimously approved by roll call vote that for the 2012-2013 school year, the Board of Education approve the employment of Sheila Martinez as an instructional paraprofessional in the morning preschool class at East End School for 2.50 hours per day at the 2010-2011 hourly rate of \$20.16, to be adjusted pending settlement of the negotiated Agreement, effective September 24, 2012. (Ms. Martinez will replace Maria Marinas.)

Further, that for the 2012-2013 school year, the Board of Education approve Ms. Martinez as a substitute paraprofessional in the district.

Thomas Allen – Aye	Kathleen Mullen – Aye
David Branan – Aye	Nancy Szaroleta – Aye
Sandra Dodd – Aye	Linda Bond-Nelson – Aye
Thomas Kasper – Aye	

Mr. Branan moved, seconded by Mr. Allen and unanimously approved by roll call vote that for the 2012-2013 school year, the Board of Education approve the employment of Cheryl Selby as a **substitute** paraprofessional at the 2010-2011 hourly rate of \$20.16, to be adjusted pending settlement of the negotiated Agreement, effective September 24, 2012.

Thomas Allen – Aye	Kathleen Mullen – Aye
David Branan – Aye	Nancy Szaroleta – Aye
Sandra Dodd – Aye	Linda Bond-Nelson – Aye
Thomas Kasper – Aye	

Mr. Branan moved, seconded by Mr. Allen and unanimously approved by roll call vote that for the 2012-2013 school year, the Board of Education approve the employment of Brian Greves as an instructional paraprofessional at Somerset School for 3.50 hours per day at the 2010-2011 hourly rate of \$20.16, to be adjusted pending settlement of the negotiated Agreement, effective September 24, 2012. (Mr. Greves will replace Gloria Cernuto.)

Further, that for the 2012-2013 school year, the Board of Education approve Mr. Greves as a substitute paraprofessional in the district.

Thomas Allen – Aye  
David Branan – Aye  
Sandra Dodd – Aye  
Thomas Kasper – Aye

Kathleen Mullen – Aye  
Nancy Szaroleta – Aye  
Linda Bond-Nelson – Aye

Mr. Branan moved, seconded by Mr. Allen and unanimously approved by roll call vote that for the 2012-2013 school year, the Board of Education approve the employment of Pamela Jackson as a student paraprofessional at NPHS for 3.50 hours per day at the 2010-2011 hourly rate of \$20.16, to be adjusted pending settlement of the negotiated Agreement, effective September 24, 2012.

Further, that for the 2012-2013 school year, the Board of Education approve Ms. Jackson as a substitute paraprofessional in the district.

Thomas Allen – Aye  
David Branan – Aye  
Sandra Dodd – Aye  
Thomas Kasper – Aye

Kathleen Mullen – Aye  
Nancy Szaroleta – Aye  
Linda Bond-Nelson – Aye

Mr. Branan moved, seconded by Mr. Allen and unanimously approved by roll call vote that for the 2012-2013 school year, the Board of Education approve the employment of Tara Naturile as a student paraprofessional at West End School for 3.25 hours per day at the 2010-2011 hourly rate of \$20.16, to be adjusted pending settlement of the negotiated Agreement, effective September 24, 2012.

Further, that for the 2012-2013 school year, the Board of Education approve Ms. Naturili as a substitute paraprofessional in the district.

Thomas Allen – Aye  
David Branan – Aye  
Sandra Dodd – Aye  
Thomas Kasper – Aye

Kathleen Mullen – Aye  
Nancy Szaroleta – Aye  
Linda Bond-Nelson – Aye

Mr. Branan moved, seconded by Mr. Allen and unanimously approved by roll call vote that for the 2012-2013 school year, the Board of Education approve Amber Henderson as a volunteer assistant to the athletic trainer.

Thomas Allen – Aye  
David Branan – Aye  
Sandra Dodd – Aye  
Thomas Kasper – Aye

Kathleen Mullen – Aye  
Nancy Szaroleta – Aye  
Linda Bond-Nelson – Aye

Mr. Branan moved, seconded by Mr. Allen and unanimously approved by roll call vote that for the 2012-2013 school year, the Board of Education approve the Board member and/or staff conference and travel expenses as per the attached list.

Thomas Allen – Aye  
David Branan – Aye  
Sandra Dodd – Aye  
Thomas Kasper – Aye

Kathleen Mullen – Aye  
Nancy Szaroleta – Aye  
Linda Bond-Nelson – Aye

Mr. Branan moved, seconded by Mr. Allen and unanimously approved by roll call vote that for the 2012-2013 school year, the Board of Education approve the appointment of the following individuals as substitute nurses for the NPHS Alternative Program at the rate of \$32 per hour:

Erin Noonan

Patricia Glen

Thomas Allen – Aye  
David Branan – Aye  
Sandra Dodd – Aye  
Thomas Kasper – Aye

Kathleen Mullen – Aye  
Nancy Szaroleta – Aye  
Linda Bond-Nelson – Aye

Mr. Branan moved, seconded by Mr. Allen and unanimously approved by roll call vote that for the 2012-2013 school year, the Board of Education grant Catherine Sapila, paraprofessional at East End School, an unpaid leave of absence effective September 14, 2012 through October 14, 2012.

Thomas Allen – Aye  
David Branan – Aye  
Sandra Dodd – Aye  
Thomas Kasper – Aye

Kathleen Mullen – Aye  
Nancy Szaroleta – Aye  
Linda Bond-Nelson – Aye

Mr. Branan moved, seconded by Mr. Allen and unanimously approved by roll call vote that for the 2012-2013 school year, the Board of Education approve the employment of Lucas Miller as a teacher of music at Somerset and Stony Brook Schools at the 2010-2011 BA/Step 8 (9-11/11) annual salary rate of \$54,390, to be adjusted pending settlement of the negotiated Agreement, effective September 24, 2012. (Mr. Miller will replace Jewel Crenshaw.)

Thomas Allen – Aye  
David Branan – Aye  
Sandra Dodd – Aye  
Thomas Kasper – Aye

Kathleen Mullen – Aye  
Nancy Szaroleta – Aye  
Linda Bond-Nelson – Aye

Curriculum, Instruction, and Pupil Services

Mr. Branan moved, seconded by Mr. Allen and unanimously approved that the Board of Education approve the following classified students receive assistive technology training to be provided by Bergen County Special Services for six hours/three sessions each at the cost of \$978 each.

ATE-02-12-13

ATE-03-12-13

Mr. Branan moved, seconded by Mr. Allen and unanimously approved that the Board of Education approve home instruction for classified student HI-02-12-13, for up to ten hours per week, to be provided by district staff, effective September 7, 2012.

Mr. Branan moved, seconded by Mr. Allen and unanimously approved that the Board of Education approve classified student PSY-05-12-13 undergo a psychiatric evaluation to be provided by Dr. Elisa Dulay at the cost of \$825.

Mr. Branan moved, seconded by Mr. Allen and unanimously approved that the Board of Education approve the out-of-district placement of classified student OOOOO-12-13 at Somerset Academy at the cost of \$42,300 per year, effective September 12, 2012, pending CST review.

Mr. Branan moved, seconded by Mr. Allen and unanimously approved that the Board of Education approve classified student NEU-02-12-13 undergo a neurological evaluation to be provided by Dr. Kavita Sinha at the cost of \$325.

Mr. Branan moved, seconded by Mr. Allen and unanimously approved that for the 2012-2013 school year, the Board of Education approve classified student OT/PT-54-12-13 receive one additional 30-minute session of OT and one additional 30-minute session of PT per week at the cost of \$49.50 per session, to be provided by Bright Beginnings Learning Center.

Mr. Branan moved, seconded by Mr. Allen and unanimously approved that the Board of Education approve home instruction for classified student HI-03-12-13, for up to ten hours per week, to be provided by Union County Educational Services staff at the cost of \$58/hour, effective September 12, 2012.

Mr. Branan moved, seconded by Mr. Allen and unanimously approved that the Board of Education approve home instruction for classified student HI-04-12-13, for up to ten hours per week, to be provided by district staff, effective September 17, 2012.

Finance, Purchasing, Facilities and Agreements

Mr. Branan moved, seconded by Mr. Allen and unanimously approved by roll call vote that the Board approves line item transfers in accordance with the attached list dated April 30, 2012.

Thomas Allen – Aye  
David Branan – Aye  
Sandra Dodd – Aye  
Thomas Kasper – Aye

Kathleen Mullen – Aye  
Nancy Szaroleta – Aye  
Linda Bond-Nelson – Aye

Mr. Branan moved, seconded by Mr. Allen and unanimously approved by roll call vote that the Board accept the donation of the following musical instruments from Schoon Collins for use in our music program:

- a. Alto Saxophone
- b. Kohert Tenor Saxophone
- c. Olds Ambassador Mellophone

Thomas Allen – Aye  
David Branan – Aye  
Sandra Dodd – Aye  
Thomas Kasper – Aye

Kathleen Mullen – Aye  
Nancy Szaroleta – Aye  
Linda Bond-Nelson – Aye

Mr. Branan moved, seconded by Mr. Allen and unanimously approved by roll call vote that the Board approve and accept the donation of the following musical instruments from Donors Choose.org applied for by Kyle Skrivanek, NPMS music teacher, for use in the district music program:

- d. Bundy Trombone
- e. Gemeinhardt Flute
- f. Bundy Clarinet
- g. Yamaha Concert Bells
- h. Small Percussion Instruments
- i. Tascam Digital Recorder

Thomas Allen – Aye  
David Branan – Aye  
Sandra Dodd – Aye  
Thomas Kasper – Aye

Kathleen Mullen – Aye  
Nancy Szaroleta – Aye  
Linda Bond-Nelson – Aye

Mr. Branan moved, seconded by Mr. Allen and unanimously approved by roll call vote that the Board of Education approve the administration of Nonpublic Funds designated for Technology as follows:

**WHEREAS**, the New Jersey Nonpublic School Technology Initiative Program has been authorized in the Appropriations Act for Fiscal Year 2012-2013; and

**WHEREAS**, Nonpublic School Technology Initiative Aid shall be paid to school districts and allocated for nonpublic school pupils in a manner that is consistent with the provisions of the federal and state constitutions; and

**WHEREAS**, said program requires the Board of Education in each public school district in New Jersey to provide technology to all students attending a nonpublic school located in the public school district; and

**WHEREAS**, it is the responsibility of the chief school administrator of the public school district or designee to confer with the administrator of each participating nonpublic school within the district to advise the nonpublic school of the limit of funds available and to agree upon the technology to be provided to the nonpublic school within the limits of the funds that are available for the nonpublic school; and

**WHEREAS**, it is the responsibility of the public school district to send written verification that conferences were held with each nonpublic school administrator to the County Superintendent, along with a copy of each agreement, on or before October 31, 2012; and

**WHEREAS**, it shall be the responsibility of each public school district to provide the agreed upon technology which may include equipment, software, professional development and/or maintenance of equipment; and

**WHEREAS**, the Somerset County Educational Services Commission (SCESC) has agreed to administer the responsibilities associated with this program for the purpose of greater cost effectiveness through joint purchasing and centralized administration,

**NOW, THEREFORE, BE IT RESOLVED** that the North Plainfield Borough School District (District) enter into an agreement with the SCESC, whereby the SCESC will administer the Nonpublic School Technology Initiative Program for nonpublic schools located within the boundaries for the 2012-2013 school year, and

**BE IT FURTHER RESOLVED** that the District pay 5% of the allocation for the Nonpublic School Technology Initiative Program to cover the SCESC's cost for administering the program. The SCESC will invoice the District for technology items as expended in accordance with the Guidelines for Administering the New Jersey Nonpublic School Technology Initiative Program (August 2012) and 5% of the total amount spent as reimbursement for administrative expenses associated with the Nonpublic Technology Initiative Program. No other funding is due the Commission in order to operate this program.

**IN WITNESS WHEREOF**, the Board of Directors of the SCESC and the North Plainfield Borough School District have by Resolution directed their respective Presidents and Secretaries to set their signatures and affix their seals.

Thomas Allen – Aye  
David Branan – Aye  
Sandra Dodd – Aye  
Thomas Kasper – Aye

Kathleen Mullen – Aye  
Nancy Szaroleta – Aye  
Linda Bond-Nelson – Aye

Mr. Branan moved, seconded by Mr. Allen and unanimously approved by roll call vote that the Board of Education approve the administration of Nonpublic Funds designated for Textbooks as follows:

**WHEREAS**, 18A:58-37-1 et seq., as amended by Chapter 121, Laws of 1984, requires that the state and local community purchase and loan textbooks upon individual request to all students enrolled in grades kindergarten through 12 in nonpublic schools located within the local school district; and,

**WHEREAS**, no Board of Education is required to expend funds for the purchase and loan of textbooks in excess of the amounts provided in state aid; and,

**WHEREAS**, the Somerset County Educational Services Commission (SCESC) has agreed to administer the purchasing and processing of nonpublic school textbooks for local public school districts for the purpose of greater cost effectiveness through joint purchasing and centralized administration;

**THEREFORE, BE IT RESOLVED** that the North Plainfield Borough School District enter into an agreement with SCESC whereby the SCESC will administer a nonpublic textbook program for those eligible students attending nonpublic schools located within the county for the 2012-2013 school year, in accordance with 18A:58-37-1 et seq.

**IN WITNESS WHEREOF**, the Board of Directors of the SCESC and the North Plainfield Borough School District have by Resolution directed their respective Presidents and Secretaries to set their signatures and affix their seals.

Thomas Allen – Aye  
David Branan – Aye  
Sandra Dodd – Aye  
Thomas Kasper – Aye

Kathleen Mullen – Aye  
Nancy Szaroleta – Aye  
Linda Bond-Nelson – Aye

Mr. Branan moved, seconded by Mr. Allen and unanimously approved by roll call vote that the Board of Education approve the administration of Nonpublic Funds designated for Nursing Services as follows:

THIS AGREEMENT is made the 1<sup>st</sup> day of July, 2012, between the Somerset County Education Services Commission, hereinafter referred to as SCESC and the Board of Education of North Plainfield Borough School District, County of Somerset and State of New Jersey, hereinafter referred to as the Public School District.

**WHEREAS**, the SCESC, by authority of its Board of Directors, acting on approval of the State Board of Education, is capable of providing auxiliary services and any other service or supply provided under grant guidelines to eligible students attending nonpublic schools; and

**WHEREAS**, the SCESC services are in accordance with Chapter 226, Laws of 1991, and the Rules and Regulations governing nursing services to nonpublic schools; and

**WHEREAS**, the Public School District is under obligation to provide said services to all eligible nonpublic schools within its district to assure equal access to specified nursing services; and

**WHEREAS**, the Public School District has by Resolution of its Board, agreed to contract with the SCESC to provide said services pursuant to said legislation.

**NOW, THEREFORE**, the parties hereto agree as follows:

1. The terms of this Agreement shall be in effect from July 1, 2012 until June 30, 2013.
2. The SCESC will provide agreed upon services from the following options within the limitations of State funds:
  - a. Nursing services for pupils in grades K-12 who are enrolled full time in the nonpublic school. The services shall include:
    - 1) Assistance with medical examinations, including dental screening;
    - 2) Conducting screening of hearing examinations;
    - 3) The maintenance of student health records and notification of local or county health officials of any student who has not been properly immunized; and
    - 4) Conducting examinations of pupils between the ages of 10 and 18 for the condition known as scoliosis.
  - b. Adopt written policies and procedures to provide emergency care, comparable to that which is available to the public school pupil of the district wherein they are located, through community emergency response teams.

Continued.....

.....Continued

The nonpublic schools would secure such emergency care and be reimbursed by the Commission for costs incurred within the limitation of funds.

3. The SCESC shall contact the nonpublic schools within the district and determine the services they will require within the parameters of the law and limitations of funds.
4. The Public School District agrees to pay to the SCESC a sum equal to the full funding that is allocated by the State Department of Education for nursing services to nonpublic schools within its district pursuant to the provisions of Chapter 226 Laws of 1991. Payment shall be made monthly during the school year and forwarded to SCESC within thirty (30) days after district's receipt of the SCESC's monthly invoice. The SCESC, as per New Jersey Department of Education guidelines effective October 7, 2003, will retain 6% of the payment as reimbursement for programming, supervision and administrative expenses associated with the Nonpublic Nursing Services

Program implementation. In the event a Public School District fails to remit the funds to the SCESC, the SCESC shall have the right to give notice of discontinued services.

**IN WITNESS WHEREOF**, the Board of Directors of the SCESC and the North Plainfield Board of Education of North Plainfield Borough School District have by Resolution directed their respective Presidents and Secretaries to set their signatures and affix their seals. A certified copy of the Public School Resolution is annexed hereto.

Thomas Allen – Aye  
David Branan – Aye  
Sandra Dodd – Aye  
Thomas Kasper – Aye

Kathleen Mullen – Aye  
Nancy Szaroleta – Aye  
Linda Bond-Nelson – Aye

Mr. Branan moved, seconded by Mr. Allen and unanimously approved by roll call vote that the Board of Education approve the administration of Nonpublic Funds designated for Nonpublic Instructional Services – Chapters 192/193 as follows:

THIS AGREEMENT is made the 1<sup>st</sup> day of September, 2012, between the Somerset County Education Services Commission, County of Somerset, hereinafter referred to as SCESC and the Board of Education of North Plainfield Borough School District, County of Somerset and State of New Jersey, hereinafter referred to as the Public School District.

**WHEREAS**, the SCESC, by authority of its Board of Directors acting on approval of the State Board of Education, is capable of providing auxiliary services to eligible students attending nonpublic schools/facilities, said services being limited to Examination and Classification of potentially handicapped students, and instruction, and the necessary equipment, supplies, administration and supervision in connection with programs for Compensatory Education, Supplemental Instruction, English as a Second Language, Speech Correction, and Home Instruction; and,

**WHEREAS**, the SCESC services are in accordance with N.J.S.A. 18A:46-6, 8, 19.1 et seq. (Laws of 1977, Chapter 193), N.J.S.A. 18A:46-1 et seq. (Laws of 1977, Chapter 192), and the Rules and Regulations governing auxiliary services to nonpublic schools; and,

**WHEREAS**, the Public School District is under obligation to provide said services to all eligible students attending nonpublic schools/facilities within its district; and

**WHEREAS**, the Public School District has by Resolution of its Board, agreed with the SCESC to provide said services pursuant to N.J.S.A. 18A:46-19.7 and N.J.S.A. 18A:46A-7;

**NOW, THEREFORE**, the parties hereto agree as follows:

1. The terms and conditions of this Agreement shall be in effect for one (1) year from July 1, 2012 through and including June 30, 2013.
2. All services will be provided based on available state funding and the economical allocation of staffing resources available.
3. SCESC will provide the Auxiliary Services in Compensatory Education, English as a Second Language, Supplemental Instruction, Corrective Speech and/or Home Instruction for eligible students at nonpublic schools/facilities. Nothing contained herein shall prevent a Public School District from electing to provide all of the above services for any individual students at a nonpublic school within its District boundaries or to provide one or more of the above services to all of the students at nonpublic schools within its District boundaries. The Public School District shall annex hereto the services required to be rendered:
  - a. COMPENSATORY EDUCATION will be provided to students who meet the established State requirements. Every eligible student will be assessed, and an Individual Student Improvement Plan (I.S.I.P.) will be developed, instruction will be based on the Board approved curriculum, provided per session as applicable to the student, and as long as the funding is available, based on the Commission's calendar. Progress reports will be distributed twice per year. When funding is not available to service an eligible student, responsibility to provide such service reverts back to the public school district. Student instructional services shall be scheduled for a minimum of thirty (30) minutes per week.
  - b. ENGLISH AS A SECOND LANGUAGE will be provided to students who meet the established State requirements. Every eligible student will be tested and assessed with a state approved Language Assessment Battery, an Individual Student Improvement Plan (I.S.I.P.) will be developed, and instruction will be based on the Board approved curriculum, provided per session as applicable to the student, and as long as the funding is available, based on the Commission's calendar. Progress reports will be distributed twice per year. When funding is not available to service an eligible student, responsibility to provide such service reverts back to the public school district. Student instructional services shall be scheduled for a minimum of thirty (30) minutes per week.

- c. SUPPLEMENTAL INSTRUCTION will be provided to students examined and classified by a Child Study Team under N.J.A.C. 6:28. Every eligible student will receive instruction based on the Individual Student Plan (I.S.P.), provided per session as applicable to the student, and as long as the funding is available, based on the Commission's calendar. Progress reports will be distributed twice per year. When funding is not available to service an eligible student, responsibility to provide such service reverts back to the public school district. Student instructional services shall be scheduled for a minimum of thirty (30) minutes per week.
  - d. CORRECTIVE SPEECH will be provided to students who meet established requirements under N.J.A.C. 6:28. Every eligible student will receive instruction based on the Individual Student Plan (I.S.P.), provided per session as applicable to the student, and as long as the funding is available, based on the Commission's calendar. Student instructional services shall be scheduled for a minimum of thirty (30) minutes per week.
  - e. HOME INSTRUCTION will be provided to students under N.J.A.C. 6:28.
- 4. SCESC will provide the auxiliary services in examination and classification of potentially handicapped students at nonpublic schools. Examination and classification will be provided to students who are identified by a nonpublic school as having potential learning problems. Examinations and/or classifications will be conducted in accordance with N.J.A.C. 6:28 by appropriate certified personnel. When funding is not available to service a student, responsibility to provide such services reverts back to the public school district.
  - 5. Nothing contained herein shall prevent a Public School District from electing to provide all of the above services for any individual nonpublic school student within its District boundaries. The Public School District shall annex hereto services required to be rendered.
  - 6. All vehicles used for this instruction of students will be approved by the Superintendent of Schools for SCESC.
  - 7. For the services described in this Agreement, the Public School District agrees to pay to SCESC a sum equal to the funding that is allocated by the State Department of Education for Auxiliary Services to Nonpublic Schools pursuant to the provisions of the Laws of 1977, Chapter 192 and 193, based on active roster of students which will be considered the official enrollment at the rate allowed by the NJ State funding for the contract year. The SCESC, as per New Jersey Department of Education guidelines effective October 7, 2003, will retain 6% of the total monthly invoice as reimbursement for programming, supervision and administrative expenses associated with the Chapter 192/193 program implementation. The Public School District agrees to pay SCESC the sum approved by the Division of Finance and Regulatory Services. The SCESC shall be required to provide service only to the extent of the amount of state aid received.

8. Payment for Compensatory Education, English as a Second Language, Supplemental Instruction, Corrective Speech and for the Examination and Classification of potentially classified nonpublic school students and the Annual Review of such students, shall be made by the Public School District to SCESC. The SCESC will submit monthly billing based on active roster students which will be considered the official enrollment at the rate allowed by NJ State funding for the contract year.
9. It is the responsibility of the Public School District or the nonpublic school to notify the SCESC in writing when a student has exited and is no longer on the active roster within ten (10) business days.
10. The Public School District agrees to pay SCESC within thirty (30) days following receipt of invoices for such services.
11. The Project Completion Report for Chapters 192/193 services shall be prepared by SCESC and submitted to the Public School District.
12. In the event a Public School District fails to remit funds to the SCESC within the time schedule set forth above, SCESC shall have the right to discontinue services without further notice.
13. The SCESC shall act as agent for the Public School District in the distribution, collection, processing and preparation of the Request for Additional Funding Under the Provisions of Chapters 192/193 required by the State Department of Education for the implementation of said services pursuant to the Laws of 1977, Chapters 192/193. The SCESC Superintendent may act as the local district's agent by filing for Additional Funding Under Provisions of Chapters 192/193. The Public School District will provide the SCESC access to the website for submission of the requests.
14. Due to the wide variation in district calendars, the SCESC will develop and adhere to their master calendar for teacher scheduling.
15. During the performance of this contract, SCESC and the Public School District agree to the following affirmative action:
  - a. The SCESC and the Public School District, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, or sexual orientation. The SCESC and the Public School District will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, or sexual orientation. Such action shall include, but not limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The SCESC and the Public School District agree to post in conspicuous places, available to employees and applicants for employment, notices to be provided

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by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

**IN WITNESS WHEREOF**, the Board of Directors of the SCESC and the North Plainfield Borough School District have by Resolution directed their respective Presidents and Secretaries to set their signatures and affix their seals.

Thomas Allen – Aye  
David Branan – Aye  
Sandra Dodd – Aye  
Thomas Kasper – Aye

Kathleen Mullen – Aye  
Nancy Szaroleta – Aye  
Linda Bond-Nelson – Aye

Mr. Branan moved, seconded by Mr. Allen and unanimously approved by roll call vote that the Board of Education accept the donation of \$2,000 from Target Corporation for the purpose of funding two assemblies: “A Celebration of America” at Somerset School, as submitted by Nancy Rodino, education media specialist.

Thomas Allen – Aye  
David Branan – Aye  
Sandra Dodd – Aye  
Thomas Kasper – Aye

Kathleen Mullen – Aye  
Nancy Szaroleta – Aye  
Linda Bond-Nelson – Aye

Mr. Branan moved, seconded by Mr. Allen and unanimously approved by roll call vote that for the 2012-2013 school year, the Board of Education approve the tentative field trips for Stony Brook School and West End School, per the attached list.

Thomas Allen – Aye  
David Branan – Aye  
Sandra Dodd – Aye  
Thomas Kasper – Aye

Kathleen Mullen – Aye  
Nancy Szaroleta – Aye  
Linda Bond-Nelson – Aye

### **Correspondence**

Letters were received as follows from: there were none

### **Committee and Delegate Report**

Board Staff – meeting scheduled for September 27, 2012 at 3:15 pm

Communications – committee will meet with Ms. Remolino to discuss scholarships. Also, proposing to recognize military at South Plainfield football game.

Curriculum – Dr. Rich updated the Board on New Trade Book and revised curriculum. Also, Dr. Birnbaum discussed attending a recent Commissioners Convocation.

Finance & Facilities – Mr. Branan updated the Board on topics discussed at 9/7 meeting.

Policy Meeting – Mr. Branan mentioned Job Descriptions and Regulations still to be finalized.

Negotiations – no meeting scheduled at this time.

NJSBA – no meeting scheduled at this time

SCSBA – next meeting scheduled for Tuesday, October 2, 2012.

SCESC – Ms. Mullen spoke about building project moving forward.

### **Old Business**

Dr. Birnbaum updated the Board on the Strategic Planning Information Session being held on October 1, 2012 at 7:30pm in the Community Room at West End School.

**New Business**

Ms. Dodd asked about scheduling in the high school. Dr. Birnbaum addressed current issues and who is responsible for certain things.

New items requested to be placed on the Agenda – there were none.

**Current Events in Education**

Dr. Birnbaum provided an overview of the residency project as it currently stands.

**Comments from the Public**

There were none.

**Future Agenda Items**

Correspondence from Joseph Rosenberg

Bridge Program Update – November 14<sup>th</sup> Jane Delaney, Director of Pupil Services

Assessment/Testing Report – October 3<sup>rd</sup>

Violence & Vandalism Report – October 17<sup>th</sup>

Presentation on Scheduling at the High School

**Adjournment**

Mr. Branan moved, seconded by Mr. Allen and unanimously approved to hold an executive session on October 3, 2012 at 7:00 pm for confidential matters relating to students, personnel, contract negotiations, litigation, and/or any other matter considered confidential by federal or state law.

Mr. Branan moved, seconded by Mr. Allen and unanimously approved to adjourn at 10:00 pm.

Respectfully submitted,

APPROVED:

Donald Sternberg